



U.S. Department of Housing and Urban Development  
Washington, D.C. 20410

CHIEF PROCUREMENT OFFICER

## **Acquisition Instruction 17-01; Change 1 Implementing FITARA**

### **1. Purpose.**

The purpose of this amendment is to provide additional information concerning the role of the Chief Acquisitions Officer (CAO) in the planning and coordination of acquisitions which include IT requirements.

### **2. References.**

- Office of Management and Budget (OMB) Memorandum entitled Management and Oversight of Federal Information Technology dated June 10, 2015
- OMB Memorandum on the Federal Data Center Consolidation Initiative, dated February 26, 2010

### **3. Effective Date.**

This Change 1 to AI 17-01 is effective upon issuance and remains in effect until it is rescinded, canceled or superseded.

### **4. Changes.**

Paragraph 9 is changed to read:

(9) **Acquisition Planning.** During the Annual Strategic Planning (ASAP) process, program offices must identify applicable (see Section 8) Annual Procurement Plans (APPs) by selecting “yes” in the FITARA drop-down box. The CAO will identify and indicate IT related APPs covered by FITARA to the CIO. All APPs identified as FITARA and not issued by the OCIO will then be routed to an OCIO Customer Relationship Coordinator for approval prior to approval by the OCPO approver.

**5. Point of contact for this amendment.**

The Point of Contact for this AI is Dr. Akinsola Ajayi, Deputy Assistant Chief Procurement Officer, Office of Policy, Systems and Risk Management. You may contact him at [Akinsola.A.Ajayi@HUD.gov](mailto:Akinsola.A.Ajayi@HUD.gov) or by phone at 202.402.6728.

Issued by: \_\_\_\_\_ Date \_\_\_\_\_  
Keith W. Surber  
Chief Procurement Officer

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Issued by:



Keith W. Surber,  
Chief Procurement Officer

3/12/18

Date