

 **Release Addendum**

<Project Name>

**U.S. Department of Housing and Urban Development**

<Month, Year>

# Project Information

|  |  |  |
| --- | --- | --- |
|  |  | **Information**  |
| Project Name  | <Project Name>  |  |
| Project Acronym  | <Project Acronym>  |  |
| Project Cost Accounting System (PCAS) Identifier  | <PCAS Identifier>  |  |
| Document Owner  | <Owner Name>  |  |
| Project Manager Name  | <Project Manager Name>  |  |
| Version/Release Number  | <Version/Release Number>  |  |

1. **Introduction**

*<This template describes the changes to be implemented or released in the same deployment.*

*This section described briefly what is being released.>*

|  |  |  |
| --- | --- | --- |
| Release # | Version Number | Description  |
|   |  |  |
|   |  |   |
|   |  |   |

**Table 1 – Release Description**

***1.1 Changes to the Release Notes***

*< Document changes that have been added to the previous Release Notes. This document details additions, changes, and removals since Release [##].>*

***1.2 Scope***

*<Describe the scope of the release – identify which software application or parallel releases are affected by the change.>*

*The following applications may be impacted by this release.*

1. **System Requirements**

*<Describe the system requirements necessary for this release.>*

1. **Features**

*<Describe the new Features included in this release.>*

|  |  |  |
| --- | --- | --- |
| Feature # | Feature  | Description  |
|   | [Identify the feature] | Describe the Feature and its impact to the system |
|   |  |   |
|   |  |   |

**Table 2 – New Features Description**