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Description automatically generated

**Release Addendum**

<Project Name>

**U.S. Department of Housing and Urban Development**

<Month, Year>

# Project Information

|  |  |  |
| --- | --- | --- |
|  |  | **Information** |
| Project Name | <Project Name> |  |
| Project Acronym | <Project Acronym> |  |
| Project Cost Accounting System (PCAS) Identifier | <PCAS Identifier> |  |
| Document Owner | <Owner Name> |  |
| Project Manager Name | <Project Manager Name> |  |
| Version/Release Number | <Version/Release Number> |  |

1. **Introduction**

*<This template describes the changes to be implemented or released in the same deployment.*

*This section described briefly what is being released.>*

|  |  |  |
| --- | --- | --- |
| Release # | Version Number | Description |
|  |  |  |
|  |  |  |
|  |  |  |

**Table 1 – Release Description**

***1.1 Changes to the Release Notes***

*< Document changes that have been added to the previous Release Notes. This document details additions, changes, and removals since Release [##].>*

***1.2 Scope***

*<Describe the scope of the release – identify which software application or parallel releases are affected by the change.>*

*The following applications may be impacted by this release.*

1. **System Requirements**

*<Describe the system requirements necessary for this release.>*

1. **Features**

*<Describe the new Features included in this release.>*

|  |  |  |
| --- | --- | --- |
| Feature # | Feature | Description |
|  | [Identify the feature] | Describe the Feature and its impact to the system |
|  |  |  |
|  |  |  |

**Table 2 – New Features Description**