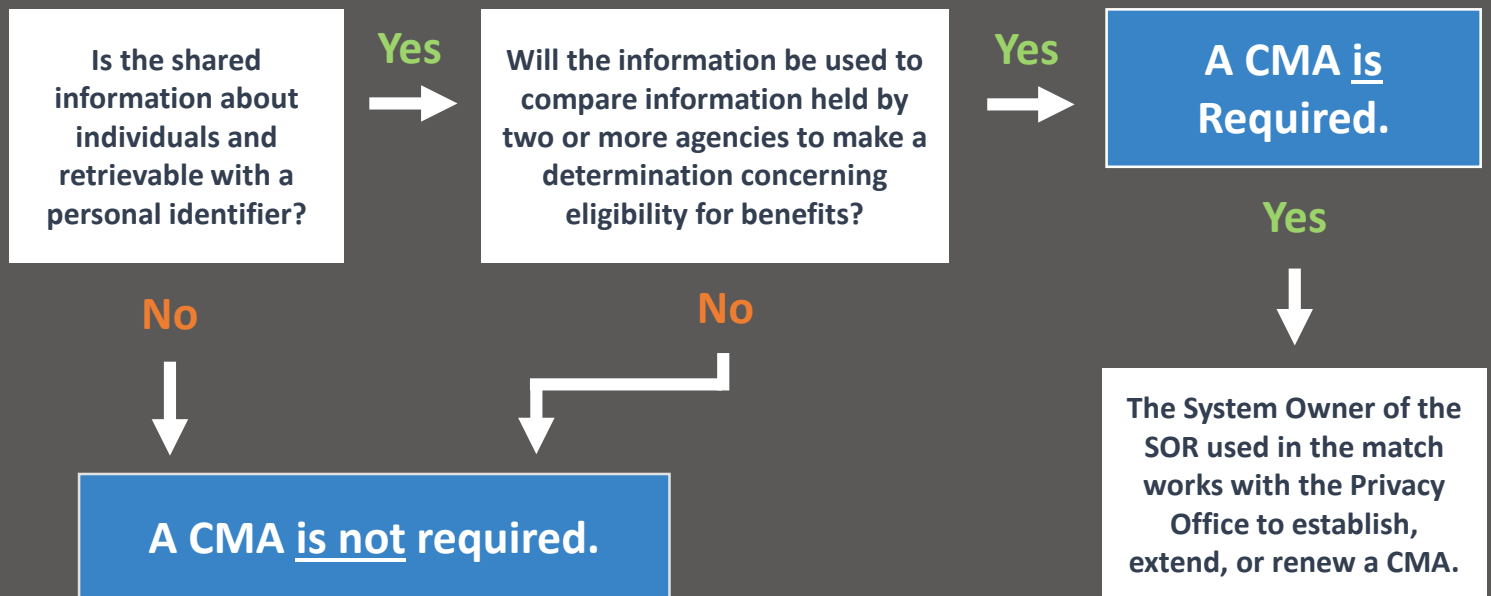




HUD Privacy Office Computer Matching Agreement (CMA)

Guidance and Overview

A Computer Matching Agreement (CMA) is a written agreement establishing the conditions, safeguards, and procedures under which a federal agency agrees to disclose data with another federal or state agency when there is a computerized comparison of two or more automated Systems of Records (SORs).



About CMAs

- The Computer Matching and Privacy Protection Act requires agencies engaged in computer matching activities to provide notice to individuals if their information is being computer matched, allow individuals the opportunity to refute adverse information before having a benefit denied or terminated, and establish Data Integrity Boards (DIBs) to oversee computer matching activities.
- For details on types of CMAs and their requirements, see the [HUD Privacy Handbook](#).

Need Help?

- See "The Privacy Act of 1974" and "OMB Circular A-108."
- For all comments and questions regarding CMAs, please contact your PLO or email privacy@hud.gov.

Need the CMA Template?
Templates for CMAs and related materials can be downloaded [here](#).

TIPS

- System Owners should **regularly review existing CMAs** for any SORs they own to keep track of expiration dates.
- Please **communicate often and early** with your PLOs and the Privacy Office.
- CMAs usually require **months of preparation**, drafting, and review before they are ready to be signed and submitted.
- Most CMAs must be reviewed by Congress and the OMB and published in the Federal Register before matching begins.