

Controlled Unclassified Information (CUI)

❖ What is the CUI Program?

Executive Order 13556, also known as the “The Order” established the CUI program. It is a system that standardizes and simplifies the way the Executive branch handles unclassified information.

❖ What is CUI?

Information that requires safeguarding or circulation controls pursuant to and consistent with law, regulations, and government-wide policies. The Code of Federal Regulations allows for the agency to determine which information is CUI.

❖ CUI Categories

There are several categories of CUI. HUD must determine which types of information to mark as CUI. Individuals must consult the CUI register for this information. CUI has over one hundred various categories.

Listed below are some examples of CUI categories.

- Personally Identifiable Information (PII)
- Tax
- Critical Infrastructure
- Financial
- Procurement and Acquisition



❖ How is CUI Handled?

Only authorized holders can only handle CUI. These individuals must use markings that have been established by CUI Executive Agent (EA) who is appointed by NARA. Records which qualify as CUI must have:

- Safeguard measure;
 - PIV card entry
 - Key entry
 - Locked cabinets
- Controlled Environment
 - Physical (barriers and managed access controls)
 - Electronic (dedicated network drives, SharePoint Sites and Intranet Sites)

❖ What are Markings?

All CUI information must have markings, and a CUI Banner which is mandatory and accompanied by the words “CONTROLLED” or “CUI.” They must appear at the top and bottom of the document. NARA provided a marking Handbook to assist agencies with these marking procedures.