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**Special Attention of:**

**Transmittal** for Handbook No: 6509.2 REV-7 CHG-6

CPD Staff

CPD Program Participants/Grantees

**Issued:** July, 2024

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1. This Transmits: HUD Handbook 6509.2 REV-7 CHG-6, *Community Planning and Development Monitoring Handbook*.
2. Explanation of Significant Changes: The primary purpose of this change is to incorporate updates and revisions to Chapter 6, *Disaster Recovery Community Development Block Grant*, into this Handbook.
3. Description of Specific Changes:
  - a. Chapter 6 DISASTER RECOVERY COMMUNITY DEVELOPMENT BLOCK GRANT: Exhibits in Chapter 6 have been revised to provide updates to instructions and correct citations, specifically in Exhibits 6-1 through 6-7 and Exhibits 6-11 through 6-15. This change provides updates to Addendum 6-14 to include funds for disasters occurring in 2018 and 2019, as authorized by the Supplemental Appropriations for Disaster Relief Act, 2018 (Pub. L. 115-254, approved October 5, 2018) and the Additional Supplemental Appropriations for Disaster Relief Act, 2019 (Pub. L. 116-20, approved June 6, 2019). Changes were made to Exhibit 6-15 to include mitigation funds for disasters occurring in 2018. Revised exhibits include:
    - i. Exhibit 6-1: *Guide for Review of Overall Management of CDBG Disaster Recovery Grants*. Adds a question reviewing the grantee's citizen participation plan.
    - ii. Exhibit 6-2: *Guide for Review of Flood Zone and Floodway Buyouts and Non-Buyout Acquisitions*. Updates National Objective criteria for accuracy and removes certain questions.
    - iii. Exhibit 6-3: *Guide for Review of New Construction of Housing*. Updates National Objective criteria for accuracy and removes certain questions.
    - iv. Exhibit 6-4: *Guide for Review of Infrastructure*.
    - v. Exhibit 6-5: *Guide for Review of Economic Development*. Provides technical corrections to cross references.

- vi. Exhibit 6-6: *Guide for Review of Housing Rehabilitation and Reconstruction*. Updates National Objective criteria for accuracy and removes certain questions.
  - vii. Exhibit 6-7: *Guide for Review of Written Agreements*
  - viii. Exhibit 6-11: *Guide for CDBG-DR (Addendum 2011-2013 Disasters)*. Adds a question reviewing the grantee's website for funds under Pub. L. 112-55.
  - ix. Exhibit 6-12: *Addendum Guide for Review of CDBG-DR 2015 Disasters*. Provides technical corrections for the grantee's public website requirements.
  - x. Exhibit 6-13: *Addendum Guide for Review of CDBG-DR 2016 Disasters*. Provides technical corrections for the grantee's public website requirements.
  - xi. Exhibit 6-14: *Addendum Guide for Review of CDBG-DR 2017 Disasters*. Provides updates to instructions and adds citations to include funds for disasters occurring in 2018 and 2019, as authorized by the Supplemental Appropriations for Disaster Relief Act, 2018 (Pub. L. 115-254, approved October 5, 2018) and the Additional Supplemental Appropriations for Disaster Relief Act, 2019 (Pub. L. 116-20, approved June 6, 2019).
  - xii. Exhibit 6-15: *Addendum Guide for Review of CDBG-Mitigation (MIT) Grantees*. Provides updates to instructions and adds citations to incorporate mitigation funds for disasters occurring in 2018.
4. Transition Instructions: This Handbook change becomes effective upon enactment. **CPD Field Offices are, therefore, to use these new and revised Exhibits upon issuance of this change.** These new Exhibit names are not yet in the IT system for recording monitoring results, but will be shortly. CPD staff will complete the HUDClips Word versions of the Exhibits, and otherwise appropriately ensure sufficient documentation to support defensible results that will also enable accurate reports.
5. Filing Instructions: As noted in Table 1 below, remove obsolete pages and replace with the revised ones.

**Table 1 Filing Instructions**

<b>Remove:</b>	<b>Insert:</b>
Cover Page Revision 7 CHG-5	Cover Page Revision 7 CHG-6
Transmittal: Revision 7 CHG-5	Transmittal: Revision 7 CHG -6
Exhibit 6-1	Exhibit 6-1
Exhibit 6-2	Exhibit 6-2
Exhibit 6-3	Exhibit 6-3
Exhibit 6-4	Exhibit 6-4
Exhibit 6-5	Exhibit 6-5
Exhibit 6-6	Exhibit 6-6
Exhibit 6-7	Exhibit 6-7
Exhibit 6-11	Exhibit 6-11
Exhibit 6-12	Exhibit 6-12
Exhibit 6-13	Exhibit 6-13
Exhibit 6-14	Exhibit 6-14
Exhibit 6-15	Exhibit 6-15