

Guide for Review of Community Compass TA Program Leveraging Contributions (Distressed Cities TA)			
Name of Recipient:			
Name of Subrecipient (if applicable):			
Award Numbers Reviewed:			
Staff Consulted:			
Name(s) of Reviewer(s):		Date:	

NOTE: Most questions that address requirements contain the citation for the source of the requirement (statute, regulation, *Federal Register* notice/NOFA, or cooperative agreement). However, in some instances, a controlling document (i.e., cooperative agreement or *Federal Register* Notice/NOFA) is provided without a specific citation. This is because requirements can vary significantly by award, causing the applicable cooperative agreements and published Notices/NOFA to vary accordingly. If requirements are not satisfied in these instances, HUD should ensure that citations to the source of the requirement are appropriately noted in the section identified as “Describe Basis for Conclusion.” In addition, certain requirements may only apply to certain award recipients; carefully review the citation to determine its applicability. If a requirement is not met, HUD must select “NO” in response to the question and make a finding of noncompliance. Other questions may not address requirements, but are included to assist the reviewer in understanding the recipient’s program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a “concern” being raised, but not a **“finding.”**

Instructions: This Exhibit applies only to awards issued under the Distressed Cities Technical Assistance (TA) NOFAs. This Exhibit is designed to assist the HUD reviewer in determining the recipient’s with the leveraging commitments outlined in the awarded application and cooperative agreement and compliance with the requirements as described in 2 CFR Part 200 for awards issued on or after December 26, 2014. Note that, in this Exhibit, the following terms are interchangeable when referring to recipients: program participant, recipient, non-Federal entity, and awardees. It is divided into two sections: Leverage Sample, and Leverage Contribution Documentation and Reporting.

A. LEVERAGE SAMPLE

1.

Provide information on the leverage contributions included in the sampled award. If additional rows are needed, please attach an additional sheet. [NOFA Rating Factor 3; Cooperative Agreement, Leverage Commitment section]			
Award Number:		Grant Amount: \$	
Additional fund sources: List each source of leverage separately.	Amount Pledged	Verification of Leveraged Funds provided?	Final Documented Leveraged
CASH/GOVERNMENT MONIES			
	\$		\$

Community Compass Technical Assistance and Capacity Building Program

	\$		\$
	\$		\$
	\$		\$
	\$		\$
IN-KIND			
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL LEVERAGE	\$		\$

B. LEVERAGE CONTRIBUTION DOCUMENTATION AND REPORTING

2.

Is the documented leverage shown in question 1 above consistent with the amount shown in the Annual Report submissions? [2 CFR 200.228]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

3.

Did the recipient maintain supporting documentation to verify all leverage contributions with a specific program year award? [2 CFR 200.306]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

4.

Did the recipient ensure that leverage contributions recorded for this award were not included as contributions on any other Federally-assisted project or	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A

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 Community Compass Technical Assistance and Capacity Building Program

program? [2 CFR 200.306]	
Describe Basis for Conclusion:	

5.

Did the recipient achieve the leverage commitment stated in its awarded application? [NOFA Rating Factor 3; Grant Agreement, Leverage Commitment Section (paragraph number varies by the grant award year)]	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Describe Basis for Conclusion:	