

# Request to Exceed Cost Limits for Preservation and Protection Schedule

U.S. Department of Housing and Urban Development

UT 04/11/2024 10:00 AM

Department of HUD

Mortgagee Name and Address

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Dear \_\_\_\_\_:

**SUBJECT: Request for Variance from Preservation and Protection Schedule**

FHA Case No.:	_____	Date of Vacancy:	_____
Mtgee Loan No.:	_____	Date of Foreclosure Sale:	_____
Mortgagor's Name:	_____	Date Deed Recorded:	_____
Property Address:	_____	Expected Conveyance Date:	_____
		Zip Code:	_____

Permission is requested to perform the following services (all applicable estimates and required documentation are attached):

<u>Service</u>	<u>Cost</u>	<u>Remarks</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
<b>(1) TOTAL</b>	<b>\$ _____</b>	_____

Preservation and Protection Costs Expended to Date (excluding inspections):

<u>Service</u>	<u>Cost</u>	
_____	\$ _____	(NOTE: Expenses listed in item (2) must be consistent with HUD Preservation and Protection limits and/or guidance and are subject to further verification.)
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
<b>(2) TOTAL</b>	<b>\$ _____</b>	

Submitted By: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Phone: \_\_\_\_\_  
 [ ] Please fax your response to Fax No.:(\_\_\_\_\_) \_\_\_\_\_

Check appropriate box

**REQUEST TO EXCEED COST LIMIT APPROVED:**  
 For the subject case, HUD authorizes additional expenditures for:

- debris removal up to a maximum of \$ \_\_\_\_\_
- boarding up to a maximum of \$ \_\_\_\_\_
- winterization up to a maximum of \$ \_\_\_\_\_
- other: \_\_\_\_\_ \$ \_\_\_\_\_

(3) Total Additional Expenditures Approved Not to Exceed: \$ \_\_\_\_\_  
 (4) Total Authorization Not to Exceed [item (2) + item (3)]: \$ \_\_\_\_\_

**REQUEST TO EXCEED COST LIMIT DENIED: (include reason/explanation for denial)**

Date Mortgagee's Request Received: \_\_\_\_\_  
 Date Response Provided to Mortgagee: \_\_\_\_\_  
 Date of Approval/Denial: \_\_\_\_\_  
 Approved By: \_\_\_\_\_

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gather and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th St SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2502-0429. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required to administer the Mortgage Insurance Program (24 CFR Part 203). This information is required to request permission to exceed costs limits when preservation and protection efforts cannot be performed in a specific jurisdiction for the costs prescribed. If HUD did not collect this information, it would prevent timely preservation and protection efforts, increased losses to HUD's Insurance Fund and would prolong the conveyances of properties to HUD. While no assurances of confidentiality are pledged to respondents, HUD generally discloses this data only in response to a Freedom of Information request.