

FY 2023 Comprehensive Housing Counseling Grant Application-20240117_110055-Meeting Recording

January 17, 2024, 6:00PM

59m 55s

- **Weber, Robert J** started transcription
- 👤 **Mary Decker** joined the meeting
- 👤 **Audrelle Brown** joined the meeting
- 👤 **Maria Rivera** joined the meeting
- 👤 **Carrie Blackmon** joined the meeting
- 👤 **laura.yost uaacog.com** joined the meeting
- 👤 **Regina Brown** joined the meeting
- 👤 **Brandon Bell** joined the meeting
- 👤 **Neldra Aaron** joined the meeting
- 👤 **Sandra Tobon** joined the meeting
- 👤 **Rebekah Chong** joined the meeting
- 👤 **Sharron Reid** joined the meeting
- 👤 **Belithia (Guest)** joined the meeting
- 👤 **Theresa** joined the meeting
- 👤 **LSS - Sara Ramirez** joined the meeting

 **Amber Jones** joined the meeting

 **Nilmarie** joined the meeting

 **Ellen Stoffer** joined the meeting

 **Julie Samuelson** joined the meeting

 **Turner, Gretchen** joined the meeting

 **Keyna Samuel** joined the meeting

 **Yvonne** joined the meeting

 **Bonnie Schwartz** joined the meeting

 **Brenda Garcia** joined the meeting

 **Louise Mack** joined the meeting

 **Hector Rosario** joined the meeting

 **Kathleen L. Steinman** joined the meeting

 **Ryder, Kelly** joined the meeting

 **Nick Chellsen** joined the meeting

 **Sharon Clement** joined the meeting

 **Noelle Melton** joined the meeting

 **Chivonne Moorhead** joined the meeting

- 👤 **Camila Franceda** joined the meeting
- 👤 **Cyndi Williams** joined the meeting
- 👤 **Connie (Guest)** joined the meeting
- 👤 **Sarah Davis** joined the meeting
- 👤 **Elisa Cooley** joined the meeting
- 👤 **Willbanks, Taylor** joined the meeting
- 👤 **Farren, Michelle** joined the meeting
- 👤 **Ismelda Rosario Ortega** joined the meeting
- 👤 **Tracy Toyebo** joined the meeting
- 👤 **Julie Samuelson** joined the meeting
- 👤 **Norma Riera Ponce NHS (Guest)** joined the meeting
- 👤 **Phil York** joined the meeting
- 👤 **Lisa Crouse** joined the meeting
- 👤 **McClelland, Christina** joined the meeting
- 👤 **Dunlap, Tiffany** joined the meeting
- 👤 **Sarah Helm** joined the meeting
- 👤 **Elizabeth Mendez FHCOC** joined the meeting

- 👤 **Sarah Baker** joined the meeting
- 👤 **Andrew Cadorette** joined the meeting
- 👤 **Rhonda Mays (she/her)** joined the meeting
- 👤 **Debbie MacBaker** joined the meeting
- 👤 **Kathy Anderson** joined the meeting
- 👤 **Harold Ajon** joined the meeting
- 👤 **Justina Fargiano** joined the meeting
- 👤 **Yvette Quesada** joined the meeting
- 👤 **Nicole Morillo** joined the meeting
- 👤 **Lois Healy AHF** joined the meeting
- 👤 **Connie Fahim (Guest)** joined the meeting
- 👤 **Eric Griffith** joined the meeting
- 👤 **Brian Kim** joined the meeting
- 👤 **Monah Rhodes@West Elmwood** joined the meeting
- 👤 **Yerdon, Rachel (HCR)** joined the meeting
- 👤 **Gasparovic, Stephen** joined the meeting
- 👤 **Keya Ruston Stitt** joined the meeting

- 👤 **Heather Massow** joined the meeting
- 👤 **Todd Fagan** joined the meeting
- 👤 **Karen (Kay) Simmons** joined the meeting
- 👤 **Susy McBride** joined the meeting
- 👤 **Erika Cooks** joined the meeting
- 👤 **Evelyn Sanchez** joined the meeting
- 👤 **Redmond, Terri** joined the meeting
- 👤 **Becky Richardson** joined the meeting
- 👤 **Josiah Daniel** joined the meeting
- 👤 **Jorge Rivera** joined the meeting
- 👤 **Jennifer Pallas (HAI) (Guest)** joined the meeting
- 👤 **Timothy Crawl-Bey** joined the meeting
- 👤 **Rivera, Rhonda J** joined the meeting
- 👤 **Luis F Hernandez** joined the meeting
- 👤 **Kim Morgan** joined the meeting
- 👤 **Karyn Weitzl** joined the meeting
- 👤 **Meagan Bakker PCRI** joined the meeting

- 👤 **Paul McLaughlin** joined the meeting
- 👤 **Julie Shoults** joined the meeting
- 👤 **Sayre Savage** joined the meeting
- 👤 **Bill Mills** joined the meeting
- 👤 **Marjorie Millett** joined the meeting
- 👤 **Jared Magoon** joined the meeting
- 👤 **Susan Romano (Guest)** joined the meeting
- 👤 **Lindsay Hines** joined the meeting
- 👤 **Marcus L Harris** joined the meeting
- 👤 **Sanchez, Evelyn** joined the meeting
- 👤 **Carolyn McGee** joined the meeting
- 👤 **Hamilton, Lisa A.** joined the meeting
- 👤 **Malikah Allick** joined the meeting
- 👤 **Mitch Brown** joined the meeting
- 👤 **Mann, Kathy** joined the meeting
- 👤 **Grant Admin** joined the meeting
- 👤 **Huntley,Christy** joined the meeting

- 👤 **Camila Franceda** joined the meeting
- 👤 **Tiffany Sokol** joined the meeting
- 👤 **Robert Welton** joined the meeting
- 👤 **Amanda Baus** joined the meeting
- 👤 **Jackson, Betty** joined the meeting
- 👤 **Castro, Bianey** joined the meeting
- 👤 **Kim** joined the meeting
- 👤 **Barb Woelfel** joined the meeting
- 👤 **Santos, Bianca** joined the meeting
- 👤 **Hope Wilson** joined the meeting
- 👤 **Depotty, Veronica (MSHDA)** joined the meeting
- 👤 **Tracy McGrath** joined the meeting
- 👤 **Madeline Mendoza** joined the meeting
- 👤 **Gilman, Tara (MSHDA)** joined the meeting
- 👤 **Todd Mark** joined the meeting
- 👤 **AnnMarie N.** joined the meeting
- 👤 **Tanya Williams** joined the meeting

 **Beverly Carlton (Guest)** joined the meeting

 **Amber Inman** joined the meeting

 **Sandra Castano** joined the meeting

 **Tessa Hayne** joined the meeting

 **Chalise Fiol** joined the meeting

 **M Guilloty, Providence Housing Authority** joined the meeting

 **Wanda Collins - HAI** joined the meeting

 **Madison Poche** joined the meeting

 **Melissa Astarita** joined the meeting

 **Erika Holzhauer** joined the meeting

 **Craig Vanderlaan** joined the meeting

 **Emily Northrup** joined the meeting



Weber, Robert J 0:55

Well, good morning.

And good afternoon, everyone.

Welcome to the Hot Office of Housing counseling's FY20 23 comprehensive housing counseling grant training application.

 **Lois Rengel** joined the meeting

 **Timothy Madigan** joined the meeting

- 👤 **Jamilla Byrd** joined the meeting
- 👤 **Lance Guanella** joined the meeting
- 👤 **Sam Anuakpado** joined the meeting
- 👤 **Preston Denagall Jr** joined the meeting
- 👤 **Sharon Baron** joined the meeting
- 👤 **Carl Reimer** joined the meeting
- 👤 **Bonnie Renschler-Greuel** joined the meeting
- 👤 **Courtney Baker** joined the meeting
- 👤 **Natasha Encarnacion** joined the meeting
- 👤 **Mike Smith** joined the meeting
- 👤 **Allison Shull** joined the meeting
- 👤 **Casteel, Demier** joined the meeting
- 👤 **Renee - The Housing Psrtnership** joined the meeting
- 👤 **Krystina Marable** joined the meeting
- 👤 **April Walsh** joined the meeting
- 👤 **Brito, Carol (MSHDA)** joined the meeting
- 👤 **Freyer, Jonathan P** joined the meeting

 **Becky Winters** joined the meeting

 **Waheed, Raeesa T** joined the meeting

 **James Justus** joined the meeting

 **Michelle Schnier** joined the meeting

 **Cathy (Guest)** joined the meeting

 **Isis Sanchez** joined the meeting

 **Catherine McGrail** joined the meeting

 **Delmarie Santana** joined the meeting

 **Thomas Mareina** joined the meeting

 **Angela Letzig** joined the meeting

 **Kris White** joined the meeting



Weber, Robert J 1:07

We have a thorough and robust training in store for you, but before we begin, I wanna go over some webinar logistics.

 **Angela Letzig** joined the meeting

 **Jackie Baker** joined the meeting

 **Mereida Goodman** joined the meeting

 **Vanessa Bullock** joined the meeting

 **Barry Rothman** joined the meeting

 **Sondra Reis** joined the meeting

 **Jazmin Vanegas** joined the meeting

 **Gina** joined the meeting

 **Wayne C** joined the meeting

 **Marcus Wilkes** joined the meeting



Weber, Robert J 1:13

Next slide please.

Next slide, please.

 **Camila Franceda** left the meeting



Weber, Robert J 1:28

Perfect.

So the webinar is being recorded.

The recording the PowerPoint and the transcripts will be made available on the HUD Exchange Webinar archives.

These materials will be available in seven to 10 days.

 **Nixon, Alexondria** joined the meeting

 **Amy S. Christian** joined the meeting

 **Simone Griffin Taylor** joined the meeting

 **Julie Brooks** joined the meeting

 **Meirose, Kevin** joined the meeting

- 👤 **Karen Pederson** joined the meeting
- 👤 **Sarah Franzini** joined the meeting
- 👤 **Lauren Lovett** joined the meeting
- 👤 **Bibian Cristino** joined the meeting
- 👤 **Kyung, Jennifer** joined the meeting
- 👤 **Silky Misra** joined the meeting
- 👤 **Paige Lane** joined the meeting
- 👤 **Savitri Boyer** joined the meeting
- 👤 **Suzanne Orozco** joined the meeting
- 👤 **Monica-KVCAP (Guest)** joined the meeting
- 👤 **Jennifer Smith** joined the meeting
- 👤 **Banks, Anthony** joined the meeting
- 👤 **Raj B.** joined the meeting
- 👤 **Haley Schneider** joined the meeting
- 👤 **Tijana Carlisle** joined the meeting
- 👤 **Christine Doolittle** joined the meeting
- 👤 **Sara Cammarano** joined the meeting

 **Veronica Truell** joined the meeting

 **Silvina Sansot** joined the meeting

 **Veronica Campbell** joined the meeting

 **Cosentini, Jennifer** joined the meeting

 **AnnMarie Drapeau** joined the meeting

 **Denise Freeman** joined the meeting

 **David Gasser** joined the meeting

 **tena** joined the meeting

 **Luis Ortiz** joined the meeting

 **Kim Parker** joined the meeting

 **Jason Colunga** joined the meeting



Weber, Robert J 1:41

The PowerPoint was sent to you this morning and should be available to you in your email inbox, and we'll be fielding questions during the webinar, so please submit your text questions and comments using the chat box and we will answer some of your questions during the webinar and if we have time at the end of the training, we will try to answer some questions live as well.

 **Mary W. Bell** joined the meeting

 **Tamra Bienemann, WCCCC (Guest)** joined the meeting

 **Ashley Littlewolf** joined the meeting

 **Russell Graves** joined the meeting

 **Kerry Stutes (Guest)** joined the meeting

 **Kathleen Powers** joined the meeting

 **Pam Moore** joined the meeting

 **Linda (Guest)** joined the meeting

 **David Young** joined the meeting

 **Cousins, Sheba J** joined the meeting

 **Linda Pagano** joined the meeting

 **Frasier, Joann P** joined the meeting

 **Latscha, Lindsey** joined the meeting

 **Mark Moffitt - SCUCS** joined the meeting

 **Luis F Hernandez** joined the meeting



Weber, Robert J 2:03

So however, you can also send your questions and comments regarding this training to housing.counseling@hud.gov.

 **Luis F Hernandez** left the meeting

 **RiChelle Bolton** joined the meeting

 **Linda Davis-Demas** joined the meeting

 **Amanda Taylor** joined the meeting

 **Debbie DeGrado** joined the meeting

 **Caitlin Burns** joined the meeting

 **Judy MacKenzie** joined the meeting

 **Martina Lopez** joined the meeting



Weber, Robert J 2:13

Please put the webinar topic and the subject line so we know whom to route your inquiry to and again you can find the webinar materials once they're posted on the HUD exchange at the link provided and to obtain credit for the webinar you can simply click on the get credit button on the training page and now I would like to hand off the presentation to David Berenbaum, the deputy assistant secretary for the HUD Office of Housing Counseling, for some opening remarks. David.

 **Robin Britten** joined the meeting

 **Donna Rasmussen, CCCS** joined the meeting

 **Wendy Moran** joined the meeting

 **Audrey Perrott** joined the meeting

 **Carolyn Rebecca Senn** joined the meeting

 **Jessica Raimondi (Guest)** joined the meeting

 **Linda Davis-Demas** left the meeting

 **Sheila Hennessy** joined the meeting

 **Evelyn Sanchez** left the meeting

 **Cheryl Moyer** joined the meeting

 **Christian Ferreira** joined the meeting

 **Bertun, Kori E** joined the meeting

 **Elizabeth Palma-Diaz** joined the meeting

 **Maria** joined the meeting

 **Yoshi Matthews** joined the meeting

 **Jacquelyn Mendoza** joined the meeting

 **Linda Davis-Demas** joined the meeting



Berenbaum, David L 2:42

Thank you so much and welcome everyone.

I'm glad all of you can spend some time with us today to go over the elements and expectations with regard to submitting a grant application for the comprehensive Housing Counseling grant program.

 **Jacquelyn Mendoza** joined the meeting

 **Kim Martyn** joined the meeting

 **Krystina Marable** left the meeting

 **Eliseo Lopez (Guest)** joined the meeting

 **Denise Bush** joined the meeting

 **Kaylee** joined the meeting

 **47a6bb03-daf2-46e0-bd15-0ad6fc5b7cfc** joined the meeting



Berenbaum, David L 2:58

Before we begin, I'm just going to ask that you allow me a moment.

 **Brooke A. Linkow** joined the meeting



Berenbaum, David L 3:02

Many of you knew David Stevens, Dave, Steve is.

 **Stacie Darden** joined the meeting

 **Rosalind Washington** joined the meeting

 **Arthur Lehl** joined the meeting

 **Samantha Marshall** joined the meeting



Berenbaum, David L 3:06

Unfortunately, I just learned passed away today after a long, hard fought battle stage four prostate cancer.

 **Kim Martyn** left the meeting

 **Julie Samuelson** left the meeting

 **Emily B.** joined the meeting



Berenbaum, David L 3:15

Many of us in the housing counseling, fair housing and housing finance field have had the joy of working with David in his extraordinary career in roles in real estate

and the mortgage industries you served as the FHA Commissioner during the Obama administration of as President of Long and Foster.

 **Phyllis W** joined the meeting

 **Loibl, Caezilia** joined the meeting

 **Warman, Courtney A.** joined the meeting

 **Krystina Marable** joined the meeting

 **Patricia Wallach** joined the meeting

 **Shawanda Hunter** joined the meeting

 **Melinda Opperman** joined the meeting

 **Kim Petrey (KVCAP)** joined the meeting

 **Janet Lloyd** joined the meeting

 **Banks, Anthony** left the meeting



Berenbaum, David L 3:38

And many of you know he for a number of years served as the CEO of the Mortgage Bankers Association.

 **Ibanez, Joel R** joined the meeting

 **Kaytee Welsch** joined the meeting

 **2552b4e5-fd4d-4efd-a648-ea93db35c44a** joined the meeting



Berenbaum, David L 3:45

Dave was a tireless and vocal advocate for the mortgage industry, but also very

significantly for home ownership or housing and in particular expanding access to credit and underserved markets and communities.

 **Jacob Lammert** joined the meeting

 **Sandy Altomare** joined the meeting



Berenbaum, David L 3:59

David will sorely missed and I applaud all of his accomplishments during his career, but moving on to today, we're very happy to share with you that \$40.25 million is currently available under this new phone and that will include \$3 million for our historically black college and minority serving Institution Partnership initiative.

 **Joe Webb** joined the meeting

 **BHRC** joined the meeting

 **TASHA GRESHAM-JAMES** joined the meeting

 **Helen Taylor** joined the meeting

 **Banks, Anthony** joined the meeting



Berenbaum, David L 4:25

And I'm so excited about all of the great work that all of you are doing, both under comprehensive and the HBC MSI initiative.

 **Carlos Renteria** joined the meeting



Berenbaum, David L 4:34

Once again, this will be a two year funding opportunity or no foe and successful applicants will not have to reapply for the success for the second year of funding under the award, you'll simply have to perform to year 1 expectations and affirm your interest in continuing under the grant program.

The period of performance will begin on October 1st, 2023, retroactive to address

any concerns with regard to continuity of funding as well run through September 30th of this year 2024, you will have 12 months to utilize grant funding and we are gonna be focusing in on timely execution as well as timely reporting and use of grant funds during the grand period.

 **Tronda Glodd** joined the meeting

 **Nicole Lovett** joined the meeting

 **Alyssa McKee** joined the meeting



Berenbaum, David L 5:24

The grand due date, I'm sure most of you know already is going to be on February 8th, 2024 at essentially midnight Eastern Time.

 **Lance Guanella** left the meeting

 **Sharen Butrum** joined the meeting



Berenbaum, David L 5:35

I want to wish all of you good luck.
Thank you for joining us today.

 **Kim Martyn** joined the meeting



Berenbaum, David L 5:39

Our talented team will be here at our entity questions that you may have.

 **Simone Ross** joined the meeting



Berenbaum, David L 5:43

They'll dive down into the detail.

There is no question that I want you to hesitate to ask, and in the near future I will share with you our homeownership initiative, and ofo is just around the corner.

 **Banks, Anthony** joined the meeting

 **Earl Grey** joined the meeting

 **Laurenne Sayles** joined the meeting

 **Lance Guanella** joined the meeting



Berenbaum, David L 5:56

But we're timing it.

No way that we hope.

 **Simone Ross** left the meeting



Berenbaum, David L 5:58

None of all interested parties, while they ample time to submit for both programs, let me turn it back to Rebecca Milelli now, thank you all.

 **Benitez, Giovanna Marie** joined the meeting

 **Banks, Anthony** left the meeting

 **Nicole Lovett (Guest)** joined the meeting



Mullaley, Rebecca E 6:09

Thank you, David.

So first I'm gonna just give a quick overview of today's presenters.

 **Joyce Pisnanont (National CAPACD)** joined the meeting

 **O' Donnell, Stephen** joined the meeting

 **Berenbaum, David L** left the meeting

ME **Mullaley, Rebecca E** 6:15

So in addition to me, we have from the Office of Policy and Grant administration, Kathleen Kerrigan, Shelina Hawkins, Aphrodite McCarthy, Gabriella Roman, Joel Schumacher, and Elizabeth Steelton.

 **Laura Alva Freyre** joined the meeting

 **Alejandra Martinez** joined the meeting

 **Berenbaum, David L** joined the meeting

ME **Mullaley, Rebecca E** 6:32

And then the agenda for today.

First, we'll look at the changes from the previous comprehensive housing, counseling, or CHC nofo eligibility requirements and the funding methodology how to find and submit the grant application and the rating factors and preference points in this grant as well as the MSI and HBCU funding initiative.

 **Melissa** joined the meeting

 **Ames, Terri** joined the meeting

 **Dana Hodge II - Mon Valley Initiative** joined the meeting

 **Otha Meadows (Guest)** joined the meeting

 **Jayna Johnson** joined the meeting

ME **Mullaley, Rebecca E** 6:56

So first changes from the previous no foe and these can be found listed in the No for itself in section 1A2.

 **Cook, LaDonna** joined the meeting

ME **Mullaley, Rebecca E** 7:06

First, we'd like to note that there are changes to the application package, specifically in past nofo years, we have requested something called chart be leveraged resources, which was an Excel spreadsheet and we are no longer requiring that for this.

 **Lydia Gregg** joined the meeting

 **Gomez-Gonzalez,Johanna** joined the meeting

ME **Mullaley, Rebecca E** 7:22

No folks.

So you will not have to complete that or submit it as part of the fiscal year 23, no full application.

 **Symone Patton** joined the meeting

ME **Mullaley, Rebecca E** 7:30

And we'd also just like to note, because we have gotten rid of that chart, the other charts as part of our HUD 9906 have changed their names to accommodate.

So there's a different now chart B, chart C etcetera.

 **Mark White** joined the meeting

ME **Mullaley, Rebecca E** 7:49

Then for rating factors we have a couple new things that we are adding into the the snowfall.

So for rating factor two, we will now be using internal data sources sources to score applicants on how they serve limited English proficient communities as well as low income communities and applicants will answer a new narrative question on experience promoting racial equity and then in rating factor 3 sub vector B which is cost per client, we are allowing the opportunity for applicants to provide a narrative response to receive an adjustment point if an applicant has an inordinately high cost per client and then for the funding methodology, we are adding a new.

 **Lacey Walters** joined the meeting

 **Banks, Anthony** joined the meeting

 **Kayce Swift** joined the meeting

 **Mullaley, Rebecca E** 8:34

Uh.

Part to our funding methodology.

So HUD may base a portion of the funding methodology on the total clients served as reported on applicants.

Previous fiscal years had 9902 reports, and I'd also just like to note that there have been changes to point allocations as part of the Nofo, so please look review closely the nofo the full details on scoring and point allocation can be found in Section 5, which is application review information.

Uh.

Next, eligibility requirements.

So for eligibility statutory and regulatory requirements they can, they are all outlined in the NOFO in Section 3.

Specifically, I'd like to just point out two applicants must be approved to participate in the HUD Housing counseling program prior to the NOFO issue date.

 **Badua, Tracy A** joined the meeting

 **Mullaley, Rebecca E** 9:35

So this nofo was issued January 9th, 2024.

In addition, a state housing finance agencies are eligible for the snowfall if they possess statutory authority to provide housing counseling throughout their entire state and adhere to all program requirements outlined in 24 CFR part 214 and then also applicants and subgrantees are prohibited from receiving fiscal year 2023 housing counseling program grant funding from multiple sources.

 **Anthony** joined the meeting

 **Banks, Anthony** left the meeting

 **Gomez-Gonzalez, Johanna** left the meeting

 **Mullaley, Rebecca E** 10:06

So for example, you as an applicant, you cannot receive funding under the No fall both as a direct grantee as well as a sub grantee of like an intermediary.

 **Rupp, Melissa J.** joined the meeting

 **Mullaley, Rebecca E** 10:18

And likewise, you cannot receive funding under the snow flow as a subgrantee for two different intermediaries.

And then for funding methodology, this information can be found in section 5B3 of the NOFO.

So some of the things that HUD will look at for the funding methodology is a base amount determined by the size of the housing counseling network.

 **Nicholas Yates** joined the meeting

 **Mullaley, Rebecca E** 10:48

What the Nofo application score is funding to monitor a housing counseling network.

So oversight and quality control using the form HUD 99 then had certified housing counseling full time employees.

 **Shayna Crawford** joined the meeting

 **Jennifer Lee** joined the meeting

 **Mullaley, Rebecca E** 11:04

Uh.

Peckham roster housing counselor, FTE and new for fiscal year 23.

Total client served.

 **Maria** left the meeting

 **Mullaley, Rebecca E** 11:15

So for application format, applicants will complete the appropriate charts based on their housing counseling agency type.

 **Maria** joined the meeting

 **PERCY GOODMAN JR.** joined the meeting

 **Mullaley, Rebecca E** 11:24

So for local housing counseling agencies or LCA's, you will fill out the HUD 9906 dash L as well as the chart D, which indicates total program expenses and for intermediary state housing finance agencies, multi state organizations.

Agencies, multi state organizations, you will fill out the HUD 9906 dash he as well as the chart A2 sub supplement which indicates the housing Counseling agency network as well as chart D which indicates total program expenses.

 **Julio Roman** joined the meeting

 **Mullaley, Rebecca E** 12:02

So there are certain forms as part of the application that are required and these that can be found in section.

For B, they're the SF 424, which is the application for federal assistance.

 **Sarah Masih** joined the meeting

 **Mullaley, Rebecca E** 12:16

The HUD for 24-B assurances and certifications the HUD 2880 the applicant recipient disclosure update report as well as the HUD 9906 charts.

Additional items include the form HUD 9902, the Housing Counseling Agency, fiscal Year Activity report for the period October 1st, 2021 through September 30th, 2022.

This is only applicant applicable to some applicants as well as the SFL disclosure of lobbying activities as well as if you're a SFA providing your statutory authority.

 **Gomez-Gonzalez, Johanna** joined the meeting

 **Robin Fuson** joined the meeting

 **Mullaley, Rebecca E** 13:05

And then here are some additional items that you may have to submit if applicable. If you are applying for the HBCU MSI initiative, submitting proof of the college or university status as a minority serving institution and a letter certifying that a historically backed black college and or and universities or other MSS partnership is in place or there is an intent to enter a partnership and then for if you're applying for any of the preference points, the the form HUD 50153 certification of consistency with promise own goals and implementation, as well as the MSI letter of commitment.

 **Mary Grack** joined the meeting

 **Brandon Bell** joined the meeting

 **Mullaley, Rebecca E** 13:52

And I'll pass it over to my colleague.
Umm did I think you are muted?

 **McCarthy, Aphrodite T** 14:12

Thank you.

I am so sorry.

Hi, I'm Aphrodite McCarthy.

And I'll be talking about the application.

How to find it?

How to apply?

So first you have to make sure you do have the UEFI the unique and it entity identifier.

 **Nubia Espinoza** joined the meeting



McCarthy, Aphrodite T 14:30

The number and look into your.

Make sure your your registration is in the Sam system is up to date and everything is as it should be.



Janet Lloyd left the meeting



McCarthy, Aphrodite T 14:42

You'll need to register for grants.gov and then you will go find the umm 2023 CHC. No fun grants.gov download and the application package and then complete and submit it.



Hutnick, Bernadette joined the meeting



McCarthy, Aphrodite T 14:55

So these are the things we're going to talk about next.



anndipetta joined the meeting



McCarthy, Aphrodite T 15:01

So the UEFI is a number issued by the system for award management or sam.gov to identify businesses and other entities doing business with the federal government. It replaced the done's number and so you this happened in the last couple of years.



Mayer, Jerrold H joined the meeting



McCarthy, Aphrodite T 15:17

So you should already have it if you've been in the system.

Agencies already registered would have automatically received the number.

You can search for it on sam.gov as well.

Uh Sam.

Registration is required, as we said before, you will need your login to login.gov for your user account information and verify you have access to your record.

First time registration can take up to two weeks or up to five more days.
If acquiring a new EIN.

 **Cousins, Sheba J** left the meeting

 **Mercedes Rodas** joined the meeting



McCarthy, Aphrodite T 15:54

This is a screenshot of the sam.gov website and it has instructions and links and so on that you can use.

The help desk is through the Federal service desk and the numbers.

The numbers are here as well as the times for call and live chat hours and they are very responsive so.

 **Badua, Tracy A** left the meeting



McCarthy, Aphrodite T 16:19

If you need them then you will go to register for grants on grants.gov so you can access the application and this is a screen shot of that as you go in the system you need to understand there are different workplace roles at the grants.gov for an application you can have several different people working on the application but only the designated authorized O authorized organization representative or AOR is able to submit the application.

 **Nilmarie** left the meeting

 **Fresi Bonilla** joined the meeting



McCarthy, Aphrodite T 16:56

To find the Nofo, you'll search for grants.gov using the opportunity number listed here Fr Six, 700 N 3 three no foe for the FY20 23 comprehensive Housing Counseling Grant program.

So you can find it that way.

On the view grant opportunity page, you will click on apply to create a workspace.

 **Rachel Ruben** joined the meeting



McCarthy, Aphrodite T 17:25

In your workspace, in the forms tab, you will click the download instructions button to download the compressed files of the nofo.

The instructions and the attachments more detailed information can be found at grants.gov at the on their online help link.

So when you find the nofo, this is something like what it will look like.

 **Cousins, Sheba J** joined the meeting



McCarthy, Aphrodite T 17:51

The files shown here are not all inclusive, it's just a sample screenshot.

So you'll see right here.

You see the 9906 chart A2 supplement and so on.

You see the different sum of the forms, but not all of them.

There will be additional ones.

Some Forbes can be filled out as web forms or as PDF.

You will only need to fill out one version to fill out a form in your workspace workspace.

You'll click on the forms tab, click download for PDF or web form for web form, if available, agree to lock the form so that no other users can fill it out while you're working on it, and when you have completed the form or a form click upload for PDFs or save for web forms.

So here we have two sample 99.

 **Turner, Gretchen** left the meeting



McCarthy, Aphrodite T 18:40

Oh, sixes.

And there are two different 99.

Oh, sixes.

They're pretty much the same except for the the front page, the first page because the one on the left, the A2 is for intermediaries and the one on the right is for locals.

So the one on the left is where there will you will be giving information for your your agents at the intermediary as well As for the subsidiaries.

 **Badua, Tracy A** joined the meeting



McCarthy, Aphrodite T 19:03

And the Elsa is on the right.

Submitting your application you will check the application button to find any errors that may impact submission.

You'll click complete and notify the AOR when ready to submit, click sign, and submit.

The application must be received by.

I know we've said this before, but we're going to say it again.

You'll hear this a few times by February 8202411.

Fifty 9:59 PM Eastern Time to be eligible for consideration, try to submit your application at least two to three days before the deadline.

In case of technical issues or anything happens, any problems confirm that grants.gov has a valid email address for you?

 **Turner, Gretchen** joined the meeting



McCarthy, Aphrodite T 19:51

Check your email often for confirmation notice and application tracking number.

Remember to check your spam folder too.

Rejected applications with errors must be corrected before the 24 hour grace period end or HUD will not review your application.

Once validated, your application will be forwarded to hub for review and the help desk at grants.gov is available 24 hours a day, seven days a week, excluding federal holidays.

You can submit a ticket online at for help desk assistance and these are your important numbers and emails.

 **Hansberry, Karen** joined the meeting



McCarthy, Aphrodite T 20:27

So now I'm going to turn it over to my colleague Joel Schumacher.
We'll be talking about the preference points and rating factor one.

 **Schumacher, Joel D** 20:39

Great.

Thank you so much data.

So the preference points we have two preference point opportunities this year.

These are departmental priorities that are handed down to us from higher and we have.

 **Hansberry, Karen** joined the meeting

 **Schumacher, Joel D** 20:52

I'm gonna explain how you would apply for either of those.

Each of them is worth 2 points and you do not need to meet the minimum fundable score in order to get these preference points.

So the first one entails promise zones and the second are for msis or housing housing agencies that partner with msis.

Next slide.

So both of these opportunities are found in chart a field L so for Promise owns you would check the box and field L2.

For MSI you would check the box and field L3 and for each of those they're supporting information that you need to supply in the event of promise on.

If you're found a promise zone, you've probably been through this routine before.

Promise loans are not anything new.

You would submit the HUD form 50153 certificate of consistency and that would be signed by the appropriate official.

 **Gill-Gordon, Kelly** joined the meeting

 **Schumacher, Joel D** 21:50

As for MSI, there's not an actual HUD form.

You would simply send in the letter designating that your institution is in fact a minority serving institution.

Or if you're housing counseling agency, you would send in your partners letter

indicating that they are an MSI or historically black college and university, along with the commitment that they have to work with you, the housing counseling agency.

 **Melissa** left the meeting



Schumacher, Joel D 22:14

So that's the preference points and as always, all these spreading factor information can be found in section 5A of the Nova.

 **Audrey Perrott** left the meeting



Schumacher, Joel D 22:22

So if you have the instructions downloaded on hand, you can reference chart not chart 5, but rather Section 5 which will have all the information that I'm going over today and that my colleagues are building over next time.

So As for rating factor one, it's worth 9 points.

You can see there's subfactors for hecham average hours training, client satisfaction of progress, and I'm going to go through those briefly next slide.

 **Brenda (Guest)** joined the meeting



Schumacher, Joel D 22:52

Before I do so, though, I wanna point out for those applicants that are parents, which is to say intermediaries, multi state organizations, state housing finance agencies as in previous years, there's a chart A to supplement that's an Excel file you'll use that Excel file to list your proposed funded network that includes the branches that you fund and any sub grantees that are part of your network.

 **info** joined the meeting

 **Latisha Carlisle** joined the meeting



Schumacher, Joel D 23:14

You'll list their information on chart A2 that will auto some at the bottom and you'll transfer that information over into the regular chart a that's in the PDF.

That's the HUD 9906 P and also the HUD 9906 L in the event of a local locals, you don't need to do the supplement, it's just return medaries because so make sure that you fill out both of those forms for us to be able to score your application accurately. Next slide.

So going back to the rating factors, if you provide headroom services, we have internal data sources that we'll use to ascertain whether how many points you qualify here.

If you don't have or don't serve heck them.

Clients don't worry about that.

You won't be scored on this factor and then we see those two points as automatically next slide As for client satisfaction progress, this field, we truncated it little bit from last year.

 **Valencia Thompson** joined the meeting



Schumacher, Joel D 24:12

There used to be 3 fields last year.

This year, there's just two, so we're going to ask if you provide exit surveys at the end of your counseling or education sessions or follow up client surveys to check field J, and if you pull credit reports as part of your follow up prior to terminating the counseling, you'll check field K and just put a note on the bottom as a reminder.

 **Eliezer Velez** joined the meeting



Schumacher, Joel D 24:36

If you're an intermediary, you're gonna specify this for each of your branches, and that's not just for this rating factor.

That's where all the rating factors.

You're gonna indicate the information on chart A2 supplement and then transfer the totals onto the regular chart A2.

That's the PDF which is called 9906.

So next slide that concludes my section.

I'm going to pass it over to my colleague Elizabeth, who's going to talk about rating factor too, so thanks.



Steele-Dunn, Elizabeth L 25:04

Thanks, Joel.

Next line, we're going to discuss reading Factor 2 and the points associated with reading factor 2 for Rule Limited English proficient and low income communities. This is a total of nine points.

However, this information we import directly from HCS data related to your 9902. We what we are looking at is we are looking to the extent that an applicant serves clients from a rural area as to find by the US Department of Agriculture that the agency serves limited English proficiency.

Clients and low income clients, again, we will be using that 9902 data that each agency submitted to score this subfactor next rating factor 2B.

This is how we will evaluate vulnerable populations affirmatively furthering fair housing is worth 2 points.

And what we ask is that you provided brief description of how you will carry out the proposed novel activities in a manner that affirmatively furthering fair housing.



Beverly Carlton (Guest) left the meeting



Steele-Dunn, Elizabeth L 26:19

This can be found and chart B field A.

We will also be looking at affirmative marketing for a total of 1 point for we will ask that you provide a narrative demonstrating that the housing services or other benefits provided under this grant will be affirmatively marketed and this will be and also in chart beef.



Beverly Carlton (Guest) joined the meeting



Steele-Dunn, Elizabeth L 26:37

However, it's field B.

Experience promoting racial equity.

This is worth 2 points this year.

Describe your experience and resources to effectively address the needs of underserved communities.

 **Adalys Ramos** joined the meeting

 **John P. David (Guest)** joined the meeting



Steele-Dunn, Elizabeth L 26:48

Also, as found in Chartbeat, however, it is in field deep next slide.
Rating factor 2C advancing racial equity this doesn't have a point value associated with it.

 **Caitlin Burns** left the meeting

 **Krystina Marable** left the meeting



Steele-Dunn, Elizabeth L 27:01

However, it is a mandatory narrative.

 **Andrea Harris** joined the meeting



Steele-Dunn, Elizabeth L 27:04

So what we're looking for is that all applicants submit an advancing racial equity narrative which addresses the following four points.

Applicant has analyzed the racial composition of persons or households who are expected to benefit from the proposed grant activities.

 **anndipetta** left the meeting

 **Symone Patton** left the meeting



Steele-Dunn, Elizabeth L 27:19

Applicant has identified any potential barriers to persons or communities of color equitably benefiting from the proposed grant activities.

Applicant has detailed the steps that they will take to prevent, reduce or eliminate these barriers.

We also want to see that the applicant has measures in place to track your progress

and evaluate the effectiveness of the efforts to advance racial equity in the grant activities.

Further, the narrative must be submitted on the form HUD 9906 and again it will not be scored, but all points will be taken into consideration.

If this narrative is missing or incomplete, applicants will be notified and will you will be given an opportunity to cure.

We also want to point out section 3F advancing racial equity.

Look at that For more information, including the information that needs to be provided in chart B field C.

 **Krystina Marable** joined the meeting



Steele-Dunn, Elizabeth L 28:23

Rating factors 2D and E2D concerns persons with disabilities.

We're going to ask that you describe how programs and activities will be accessible to persons with disabilities, and the agency must also describe the appropriate steps taken to ensure effective communication with persons with disabilities reading factor 2E.

 **Michelle Taylor** joined the meeting

 **Luis Ortiz** left the meeting



Steele-Dunn, Elizabeth L 28:44

Again, persons with limited English proficiency, it's worth one point.

Describe the steps that will be taken to ensure persons with limited English proficiency have meaningful language access to programs and activities.

Next slide.

Rating factor 2F Angie.

We will first be looking at lead based paint.

Applicant must describe how they will inform clients about the hazards of lead based paint in their homes.

Rating factor to G emergency preparedness.

This is in two fields.

First, indicate what emergency preparedness and disaster recovery activities the

applicant participates in from the choices available, and describe how the applicant implements the emergency preparedness activities selected in field age.

And next I will turn it over to my colleague Gabriella Roman and she will talk about reading factor, see 3 Gabriela.

 **Badua, Tracy A** left the meeting



Steele-Dunn, Elizabeth L 29:48

Gabriella you're on mute.



Roman, Gabriela 29:52

Thank you.

Uh, hi everyone.

I'm gonna cover rating Factor 3, which is sounded over soundness of approach and it has several components.

 **Symone Patton** joined the meeting



Roman, Gabriela 30:03

Reading factor 3/8 is client served and it is a total of 14 points.

HUD will evaluate the total number of clients served based on the HUD 9902 data reported in the housing counseling system, HCS for newly approved applicants that receive approval, Yes, Hot HS after September 30th, 2022.

They must prepare and submit a hot 99 and two for the period of October 1st, 2021 through September 30th, 2022, and they must submit it as part of their application.

Next, already factored 3B has several components.

First, cost for clients is worth 4 points.

Applicants must accumulate documents, total housing program expenses for the period of October 1st, 2021 through September 30th, 2022, and this is in charge.

 **Luis Ortiz** joined the meeting



Roman, Gabriela 31:06

The use of funds.

This includes salaries and fringe of housing counselors and staff.
We'll provide individual counseling or group education sessions or other.

 **Farren, Michelle** left the meeting



Roman, Gabriela 31:19

Direct or indirect cost for the program.

Applicants must fill out chart, tee, include intermediaries, SHF face and MSO.

They must also include the total expenses for the entire proposed network.

Next, also 3P cost per clients.

Four points agencies that became HUD approved ACA HCA during the past year should ensure that the expenses reflect the entire fiscal year, not just the period for which the HEA was hundred approved instructions for chart D are located in the first worksheet chart D instructions in the Excel file and was previously noted.

 **Farren, Michelle** joined the meeting

 **Kyung, Jennifer** left the meeting



Roman, Gabriela 32:08

You can't make provide a narrative to receive an adjustment point if the applicant has an inordinately high cost per client.

 **Luis Ortiz** left the meeting



Roman, Gabriela 32:17

This is new this year.

Next and here you can see what chart D use of funds looks like.

It's just an excuse for you to look at.

It will be part of your package.

Next.

 **Laurenne Sayles** left the meeting



Roman, Gabriela 32:34

Umm reading factor 3C is counseling and education expense racials and it's worth 3 points.

HUD will calculate the ratio of counseling in education costs to program expenses from the applicants response in chart D.

 **Maria** left the meeting

 **Audrey Perrott** joined the meeting

 **Roman, Gabriela** 32:52

I'm reading factor 3D is leveraging the CHC grant ratio of heart grant total expenses and it's worth 6 points.

100 will calculate the ratio of the applicants previous HUD grants to its total housing costs and expenses for chart D, and applicants without our previous HUD grant will be afforded the full points next, so this is what, uh, the chart looks like for reading factor 3E allocation to subgrantees.

 **Kyung, Jennifer** joined the meeting

 **Bonnie Roman** joined the meeting

 **Roman, Gabriela** 33:29

So this is for intermediaries, SHF's and MSO, and you must indicate the percentage of the proposed award that the applicant it tends to allocate for himself.

 **Robert Welton** left the meeting

 **Roman, Gabriela** 33:42

I and to each sub grantee and branch next page.

So once you've figure out the percentages on the previous page transferred, the total percentage of the proposed award the applicant intends to allocate 2 self in chart A2, field M1 and to each branch and sub grantee into a 2 field M2 which is a total.

So next is a rating factor 3F which is services provided hardware.

 **Sarah Masih** left the meeting



Roman, Gabriela 34:21

Evaluate the types of housing, counseling and education services offered and hudnall.



Cook, LaDonna left the meeting



Roman, Gabriela 34:26

Use its own records to score this factor.

Next, please, in 3G, we will look at the modes of providing services and it's worth a total of eight points.

Applicants must indicate the type of services they're they're providing during the grant period.

In chart a, fields P through S for LHT A which is the local agencies chart A1, sections P through S you will fill out a counseling and group education provided in person via telephone, the Internet or.



Robert Welton joined the meeting



Roman, Gabriela 35:07

Counseling and education.

Available in multiple languages.

Next for 3G, this is for the intermediaries SH FA's and MSO.



Jennifer Lee left the meeting



Roman, Gabriela 35:20

So fill out the A2 Supplemental Excel spreadsheet, which is worth a total of eight points.

Next, for three 3G, you transfer the subgrantee information on chart A2 is a lines PQ RNS answer and enter the data.

Next, where do you factor?

3H is oversight activities.

All applicants must complete chart, see on for intermediaries, SHFA&F, MSO in Section 1, enter the number of subgrantee branches.

On 025 maximum for which the applicant will conduct a performance review during the grant period you seen HUD 9910 form HUD well kept the bonus at the lesser of five reviews or 50% or less of the applicants funded network next.

 **Luis Ortiz** joined the meeting

 **Angela Peinado** joined the meeting

 **Patricia Wallach** left the meeting



Roman, Gabriela 36:24

Continuing with oversight activities, which is 6 points, the intermediaries SH, FH or MSO in Section 2, applicants may enter the number of sub grantees or branches for which oversight and quality activities will be performed during the period of performance, the applicant may enter a total.

 **Jennifer Giosia** joined the meeting



Roman, Gabriela 36:49

The total subgrantees and branches included in the application.
And Please note, this is not limited to just five next and then if this is just a visual. So you could take a look at what the oversight charts see.
Looks like that we went over and it's worth a total of 6 points.
Next, next I will turn it over to my colleague Kathleen Kerrigan and she will all go over rating factor for Kathleen.

 **Luis Ortiz** left the meeting



Carrigan, Kathleen M 37:24

Thank you so much Gabriella rating factor.
#4 looks at the.
Go back one for a second data.
Achieving results looks at the results of the each grantee.
This has a maximum of 24 possible points, and this rating factor will evaluate the applicant's success and achieving performance goals and adhering to commitments

made under prior applications and within previous grant agreements.
Grant agreements all elements within this rating factor will be based on existing sources from Hude own records.

 **Jennifer Giosia** left the meeting

 **Brenda Evans (Guest)** joined the meeting

 **Amanda DeVille Hartley** joined the meeting

 **Carrigan, Kathleen M** 38:01

Rating Factor 4A looks at performance and HCS reporting for a maximum of 10 possible points.

HUD will evaluate complex agencies compliance with programmatic requirements and oversight.

Revolt results.

Uh, I will evaluate the timely validation of an agency's profile in Hud's housing counseling system, or HCS, as well as timely submission of the HUD 9902.

Hi will also evaluate the use of client management systems or CMS to evaluate to to that agency is used to submit their 9902 reports.

 **Jeremy Montanti** joined the meeting

 **Maria** joined the meeting

 **Carrigan, Kathleen M** 38:36

Applicants will not provide a response to this sub vector either.

Next slide please.

Rating factor 4B looks at grant expenditure history for a maximum of eight possible points.

HUD will evaluate the applicants use of previously awarded grant funds, significant delays and grant execution and expenditures, including any need to recapture funding, will all be taken into consideration for this scoring factor.

Again, applicants do not need to provide a response to this sub factor as hub will use

its own records.
Next slide please.

 **Redmond, Terri** left the meeting



Carrigan, Kathleen M 39:09

Rating factor 4C we'll look at count housing counseling outcomes for a maximum of the six points.

HUD will evaluate the positive impacts that an applicants housing counseling services had on clients.

 **Redmond, Terri** joined the meeting



Carrigan, Kathleen M 39:21

This evaluation will include a review of the agency, reported HUD 9902, Section 10, the outcome data, and as Gabrielle Ella mentioned earlier, applicants approved after September 2022 that did not submit an FY22 fourth quarter HUD 9902 reminded to prepare and submit.

 **Justina Fargiano** left the meeting



Carrigan, Kathleen M 39:40

There's her.

9902 as part of their application.

Other than that caveat, applicants will not provide a response to the SUBFACTOR as HUD.

We'll use our own records to score this factor.

Next slide, please.

And now I will turn it over to Michelina Hawkins.

Thanks so much.



Hawkins, Shelena F 39:57

Alright, good afternoon.

My name is Selena Hawkins, and I'll be covering the section specific to the minority serving institutions initiative or the MSI initiative.

OK.

And so in 2021, what HUD did was see the value of these public private partnerships where the housing counseling agencies will be partnered with MSI in order to bring their expectancies expertise to the communities and create this partnership to improving housing conditions as well as financial information and data that is brought to the community.

 **Frewin Osteen** joined the meeting

 **Debbie DeGrado** left the meeting

 **Rupp, Melissa J.** left the meeting



Hawkins, Shelena F 40:31

So in fiscal year 21, no fold, the MSI initiative was birth with the adjective to one expand partnerships with housing counseling agencies, and this includes Huds, TA's, minority serving institutions, as well as other partnering agencies to provide housing counseling to those underserved communities and to address housing and financial needs of local communities where these msis and HPC US exist.

 **Kara Justeson** joined the meeting

 **Audrey Perrott** left the meeting



Hawkins, Shelena F 40:58

And so that you'll be more familiar with the definition of an the message we ask that you refer to section 1A4A of the notebook under the section entitled Definitions. Next time, OK, Hood is allocated approximately \$3 million for this MSI initiative and again the applicants must submit documentation of its status as an HBCU or an MSI, or submit documentation of a partner in college or universities status as an ECU or MSI.

And this documentation can exist in the form of a letter of commitment that can be signed by the authorizing official of that MSI, certifying that, Umm, an MSI initiative or HB CU partnership is in place and we wanna make applicants aware that the

number of awards made to applicants will depend on the number of eligible applicants as well as other factors.

 **Justina Fargiano** joined the meeting

 **Mercedes Rodas** left the meeting



Hawkins, Shelena F 41:56

And if you specifically want to review any methodologies that we use for making awards, we ask that you refer to section 5B for those details.

And as Rebecca mentioned earlier in the presentation, the funding under the MSI initiative is not connected to the HP CU preference.

And so eligible activities under this initiative are outlined in section 4F of the application process and it says that include housing counseling and group education, oversight, compliance and quality control, supervision of housing counseling staff, housing counselor training and certification, as well as marketing outreach.

And so these eligible activities must be consistent with the work proposed and described in chart E, which we'll talk about a little bit later.

And so funding will be awarded to these uh HUD approved housing counseling agencies in addition to the comprehensive Housing Counseling award.

And so for the maximum award amount, applicants must indicate a maximum grant request that can be considered as a cap in establishing the award.

And we want applicants to know that they can request up to \$250,000 as an HBCU.

Other dmsi or for their partnership with an HPC or MSI grantee subgrant tea.

The applicants can also request an additional \$150,000 for each of the additional partnerships with an HBCU are other MSI SUBGRANT team and please be advised that HUD does reserve the right to fund less than the amount that the applicant has requested in the application.

And so regarding the review and selection process, the applicants interested in MSI funding must complete chart E on the hood.

Nine out 06 form and the applicant must indicate the following.

In field B, the number of housing counseling clients the applicant or its network plans to serve with the funding in field C1, the desired total award amount for this initiative, and in field C2, the name of the partnering HBCU or other MSI subgrant T if applicable and their contact information.

And then infield C2 if applicable.

The award amount to be allocated to each partnership and finally in field see if applicable for intermediaries, MSO or SFA applications.

They must also submit the name of the Subgrantee partnering with an HBCU or other MSI.

And so applicants must complete chart E the narrative fields, and this is fields D1 through D7 that include descriptions of the below proposed activities that they're undertaking, as well as the extent to where there's a need to fund the proposed initiatives and the importance of meeting those needs, the relevant experience or capacity of the applicants, it's staff, as well as the HBCU or other MSI initiatives, how the applicant will measure the outcomes on the target population, how the applicant proposes to integrate the institutions, students as well as faculty into the proposed eligible activities and how the Community will be involved with implementation of the program and how the institution will expand its role within the Community.

 **Eliseo Lopez (Guest)** left the meeting



Hawkins, Shelena F 45:20

And then other resources not including the CDC grant that will support the applicants activities as it's undertakes.

And so in chart E1, the applicant must complete those fields that are applicable and we'll get to that slide.

If you advance one slide.

OK, you'll be required to complete fields D7 and these again are those other resources that will be brought to support the application under this initiative next line.

OK, and Char E1, this is the chart that will be completed by the LCA and this chart you'll see fields A1 all the way down to C2.

And again as mentioned, A1 is just indicating the whether the applicant isn't HBC, UR MSI and you want to indicate and make sure that you complete these fields as they are applicable and forcefield A2.

 **Tricia Gleaton** joined the meeting



Hawkins, Shelena F 46:27

Again, whether the applicant is a partnering with an HBCU or other MSI and Field B indicating the number of housing counseling clients that it tends to serve.

Feel see one?

The total number of MSI awards being requested as a part of services under the MSI initiative and then again it feels C completing the table as it relates to the network and you will see a note that says if additional space is needed, we ask that you complete that on a separate attachment and for those HCA's we ask that you ensure that include the housing counseling idea and you'll see for the MSI you wanna include not only the information, the name of the MSI, but the contact information as well and the locality of this particular MSI and the award amount that you're requesting for.

 **Alyssa McKee** left the meeting

 **Ashley Littlewolf** left the meeting



Hawkins, Shelena F 47:19

And then in chart E2, again the same similar fields that are applicable and you'll see that the various partnerships are again for the intermediaries or listed you want again include those details about these partnerships, the HCS ID number, the contact information for the HBCU as well as the context email address and again also the final award amount being requested for this particular partnership.

 **Alyssa McKee** joined the meeting



Hawkins, Shelena F 47:49

And so what's new for the fiscal year 2023, no fall under this initiative will be new is a statement of work as a part of the application process.

And so the statement of work is going to detail the applicant requirements and some helpful instructions as well as those associated deadlines and whether it's at Granite Security or reporting or closeout, you wanna pay particular details to those details as you are completing your application.

And then at Grant execution, applicants must provide information on projected activities proposed as a part of this initiative.

That's also laid out in this statement of work, and you'll want to refer to Appendix B

for any additional information on these requirements of the draft MSI initiative, statement of work, and we do also want to note that this is still a draft of the statement of work that is subject to change, but you will be provided with the final one in the grantees award package.

Next line and then as it relates to the Memorandum of Understanding or the MOU, it is still a requirement between all these participating agencies and MSI.

 **Suzanne Orozco** left the meeting



Hawkins, Shelena F 49:04

However, we're asking that the applicants do maintain the fully executed MU within the agencies files as a part of its record keeping and making them available upon his request.

And as a reminder, these MU we want to make sure that they are dated, fully executed by both parties, meaning the Acas as well as the MSI and then they should also detail again the roles and responsibilities of these of these individual partners as well as any funding details.

The activities to be undertaken and by whom, and also the grant term that this partnership will take place.

And so we do encourage you on today to if you haven't already or if you are planning to do it again, great to make application for the MSI funds because we've seen that it has produced a great return within our communities and so that being all I'll turn it back over to Rebecca.

Thank you.



Mullaley, Rebecca E 50:06

Thanks shamina.

OK.

And so, umm, I just want to go over a couple tips for success.

So #1 and I think this will be the most important one, is to please read the entire nofo the nofo lays out all the instructions as well as all the information about the various rating factors that we covered today.

 **info** left the meeting

ME **Mullaley, Rebecca E** 50:29

What information we're requesting, what forms are required, what forms are not required, so really the the nofo should be and a I would I would highly suggest before applying to read through it specifically.

 **Thomas Huffman** joined the meeting

ME **Mullaley, Rebecca E** 50:46

As we mentioned before, Section 5, which has all the review information.

Umm.

Then you understand the charts how to fill them out and how to submit them.

So Ohh could thank you.

 **Mark White** left the meeting

ME **Mullaley, Rebecca E** 51:02

Sorry, so the the charts should be very.

I uh, thank you.

Sorry, the slides were going a little haywire there.

So next is to understand all the charts.

So you should download the application package and look through them and answer all the questions that are provided.

I'll mention umm, you know, we mentioned in the beginning of the presentation that there have been some changes to the application package.

So please use the forms provided and do not use forms from past no Foo applications.

 **Sanchez, Evelyn** left the meeting

ME **Mullaley, Rebecca E** 51:45

You know there are.

There are new fields that were requiring there are old fields that are no longer part of the application.

 **LSS - Sara Ramirez** left the meeting

ME **Mullaley, Rebecca E** 51:53

So to give yourself the best chance at a passing score for the nofo, use the charts that are provided and answer all the questions as they're asked, and then the last tip for success is to submit your application early and save all the confirmation and emails.

 **LSS - Sara Ramirez** joined the meeting

ME **Mullaley, Rebecca E** 52:13

Accepting or rejecting your application and this is very important. You know that we must receive your application by the application deadline, so it is very important if, if possible, to submit your application early so you can make sure that it goes through properly and if you have or if you're troubleshooting anything you know with grantsgot.gov, please make sure that you keep every confirmation and email that you received.

 **Berenbaum, David L** left the meeting

ME **Mullaley, Rebecca E** 52:43

Those are very important.
You can go to the next slide.
And then umm, for assistance so after this training if you have any additional questions, please email your questions to housing.counseling@hud.gov.
This is especially important all the questions must be routed through this mailbox.
We will only be of responding to no fault.
Questions that come in through the housing dot counseling inbox and then if you have any.

 **Kris White** left the meeting

ME **Mullaley, Rebecca E** 53:17

Problems with the grants.gov.
They do have a support helpline.

 **Holman, Virginia F** left the meeting

 **Mullaley, Rebecca E** 53:24

So you can contact grants.gov with any issues you have with the grants.gov website, so this is for technology, technical assistance or customer service related to grant stock up.

 **Sanchez, Evelyn** joined the meeting

 **Arthur Lehl** left the meeting

 **Frasier, Joann P** left the meeting

 **Mullaley, Rebecca E** 53:38

And here is the phone number.

 **Maria** left the meeting

 **Mullaley, Rebecca E** 53:41

1-800-518-4726 as well as they have an email support@grants.gov and again like I said before, please be sure to keep copies of any emails that you send to grants.gov regarding submission problems.

 **Todd Fagan** left the meeting

 **David Gasser** left the meeting

 **Jackie Baker** left the meeting

 **Mullaley, Rebecca E** 54:01

This is so that if later in the process you need to appeal a late submission, those communications are critical to support your appeal.

And then this slide just provides some additional office of housing counseling resources.

So like I said before, our our email is housing.counseling@hud.gov.

 **Sanchez, Evelyn** left the meeting

ME **Mullaley, Rebecca E** 54:24

You can also find us on headacheexchange.info counseling and then at everyone should have received the the PowerPoint who registered for this training ahead of time with these links.

 **Ibanez, Joel R** left the meeting

ME **Mullaley, Rebecca E** 54:37

But there's also a link for our email list which has any updates on our programs. You know when no foes are published, trainings were offering so highly recommend subscribing to our our listserv.

And that concludes all of the slides.

Umm, thank you so much for joining us.

 **Nicole Morillo** left the meeting

ME **Mullaley, Rebecca E** 54:58

I think we have a little time to answer any remaining questions and then any questions that we are unable to answer to today, we please send to our email or we'll also try to take note and and get responses to them.

 **Laura Alva Freyre** left the meeting

 **Tanya Williams** left the meeting

ME **Mullaley, Rebecca E** 55:21

So I think I'll just go ahead and answer some of the the main questions that.

 **Bonnie Renschler-Greuel** left the meeting

 **Cousins, Sheba J** left the meeting

ME **Mullaley, Rebecca E** 55:29

And I saw it in the chat as the presentation was going on.

 **Silky Misra** left the meeting

ME **Mullaley, Rebecca E** 55:35

I think most of them and you know again please read through the nofo it will have all the information and to me the I think one that I didn't see a response to.

There were a couple of questions asking about the new adjustment point for the cost per client and at there are a couple of people asking, well, how do we know if we have an inordinately high cost per client?

I unfortunately we can't reveal our internal scoring, you know, decisions.

But I would say that you can generally get a sense of what your cost per client is, what you're you know, the expenses that you're listing out and you're chart D Excel form your budget form and then how many clients you've served and you can generally get an idea, but if it's it's you can always err on the side of caution and include a narrative if you think there is a reason that you have a higher cost per client than maybe other agencies, how the how the adjustment point works is that anyone who receives full points for cost per client, you can't receive cost per client is 4 points.

 **Luis F Hernandez** left the meeting

 **Ellen Stoffer** left the meeting

ME **Mullaley, Rebecca E** 56:57

So you can't receive more than four points for it, so if you receive 4 points and include the narrative it you won't receive like five points, it will just be 4.

But if for some reason your have a higher cost per client and you're receiving three points for that sub factor and you provide a narrative that explains, you know why you think the circumstances in your agency explain why you have a high cost per

client, you know we will read through that and determine whether it is an understandable reason.

 **Timothy Crawl-Bey** left the meeting

ME **Mullaley, Rebecca E** 57:37

And then there's an option to get one additional point to gain back. One point of that you've lost.

 **Gill-Gordon, Kelly** left the meeting

ME **Mullaley, Rebecca E** 57:45

And then I see.

Someone asked where we have access to all these questions and answers.

After the training, you should have access to the teams chat after exiting I believe, but also I put in the I put in the chat earlier.

I can send it, I can put it in the chat again, that there is a frequently asked questions PDF that's published to our to hunt.gov it has many of the the common questions that we receive over the years and answers that are helpful.

So I'm putting that again in the chat right now.

That link and I, that's another resource that you can use when applying.

OK.

And I think with that.

And Ohh may have missed it, but will we have access to the recording?

So yes, for anyone who joined late, we are recording and this training and the PowerPoint and transcript will later be uploaded to our HUD exchange website like we do with other trainings.

 **Sayre Savage** left the meeting

ME **Mullaley, Rebecca E** 59:05

Usually there is a time delay for that, so that will be like you know about 70s.

 **Vanessa Bullock** left the meeting

ME **Mullaley, Rebecca E** 59:13

From now.

 **Bertun, Kori E** left the meeting

ME **Mullaley, Rebecca E** 59:18

OK.

And umm, I think with that that concludes today's training.

Thank you everyone for joining and again, like I said, if you have any questions going forward, please email the email provided in our PowerPoint housing.counseling@hud.gov OK and thank you everyone.

 **Allison Shull** left the meeting

 **Veronica Truell** left the meeting

 **Ames, Terri** left the meeting

 **Sandra Tobon** left the meeting

 **Debbie MacBaker** left the meeting

 **Paige Omohundro** joined the meeting

 **Benitez, Giovanna Marie** left the meeting

 **Thomas Huffman** left the meeting

 **Hutnick, Bernadette** left the meeting

 **Madison Poche** left the meeting

 **Depotty, Veronica (MSHDA)** left the meeting

 **Carl Reimer** left the meeting

 **Paige Lane** left the meeting

 **Robin Fuson** left the meeting

 **Grant Admin** left the meeting

 **Mary W. Bell** left the meeting

 **Theresa** left the meeting

 **Meagan Bakker PCRI** left the meeting

 **Judy MacKenzie** left the meeting

 **Amanda DeVille Hartley** left the meeting

 **Mary Decker** left the meeting

 **Elisa Cooley** left the meeting

 **Mary Grack** left the meeting


















 **Lance Guanella** left the meeting


















 **Karen Pederson** left the meeting

 **Cyndi Williams** left the meeting

 **Yoshi Matthews** left the meeting

 **Kim Petrey (KVCAP)** left the meeting

-  **Kyung, Jennifer** left the meeting
-  **Kaylee** left the meeting
-  **Bibian Cristino** left the meeting
-  **Melissa Astarita** left the meeting
-  **Hansberry, Karen** left the meeting
-  **Tijana Carlisle** left the meeting
-  **Hawkins, Shelena F** left the meeting
-  **Wayne C** left the meeting
-  **Emily Northrup** left the meeting
-  **Nubia Espinoza** left the meeting
-  **Farren, Michelle** left the meeting
-  **Monah Rhodes@West Elmwood** left the meeting
-  **Cathy (Guest)** left the meeting
-  **Brito, Carol (MSHDA)** left the meeting
-  **Kara Justeson** left the meeting
-  **Anthony** left the meeting
-  **Ryder, Kelly** left the meeting

-  **Kathleen Powers** left the meeting
-  **Madeline Mendoza** left the meeting
-  **Erika Holzhauer** left the meeting
-  **Sarah Davis** left the meeting
-  **Susy McBride** left the meeting
-  **Earl Grey** left the meeting
-  **Alyssa McKee** left the meeting
-  **Sara Cammarano** left the meeting
-  **Sharron Reid** left the meeting
-  **Mitch Brown** left the meeting
-  **McClelland, Christina** left the meeting
-  **Jorge Rivera** left the meeting
-  **Donna Rasmussen, CCCS** left the meeting
-  **Cosentini, Jennifer** left the meeting
-  **Santos, Bianca** left the meeting
-  **Paul McLaughlin** left the meeting
-  **Jacquelyn Mendoza** left the meeting

 **Lois Rengel** left the meeting

 **Brooke A. Linkow** left the meeting

 **Tamra Bienemann, WCCCC (Guest)** left the meeting

 **Linda (Guest)** left the meeting

 **Harold Ajon** left the meeting

 **Weber, Robert J** stopped transcription