

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

# OFFICE OF MULTIFAMILY HOUSING

## **The Office of Multifamily Housing Programs (MFH) published a revision to the Tenant Rental Assistance Certification System (TRACS) Monthly Activity Transmission (MAT) Guide to the Multifamily Housing Policy Drafting Table**

### **What You Need to Know**

These documents provide an overview of changes made to the TRACS MAT Guide, including system fixes, enhancements, and new data collection requirements associated with The Housing Opportunity through Modernization Act of 2016 (*HOTMA*) and Rental Assistance Demonstration (*RAD*) programs.

The revised TRACS MAT Guide published to the Multifamily Housing Policy Drafting Table at URL:

[https://www.hud.gov/program\\_offices/housing/mfh/MFH\\_policy\\_drafts](https://www.hud.gov/program_offices/housing/mfh/MFH_policy_drafts)

The stakeholder comment period ends November 30, 2024.

### **Tenant Rental Assistance Certification System (TRACS)**

TRACS is an integrated financial management system developed by the U.S. Department of Housing and Urban Development (HUD) to improve fiscal control over the Office of Multifamily Housing Programs (MFH) rental assistance housing programs.

Stakeholders transmit MAT data (tenant certification, assistance contract, and crucial payment data) to TRACS through a web browser (see Chapter 3, Section 3.2 for a description of the iMAX user guide). This document provides the information necessary to understand the MAT requirements, prepare and transmit data, and respond to error messages returned by TRACS and its iMAT subsystem.

### **TRACS Release 203A MAT Guide (MAT) Document Audience**

This technical-level guide is intended for the technical resource staff supporting owners, management agents, state agencies, industry, and contract administrators to implement procedures for submitting electronic transactions/data to TRACS for processing. It should also be used with the HUD Occupancy Handbook 4350.3, MFH Rental Assistance Program Notices, and Final and Supplemental Rules published in the Federal Register.

### **Soliciting Stakeholder Comments and Questions**

Stakeholders are encouraged to submit questions and comments on the TRACS Release 203A MAT Guide to the email address at [mfhtracsworkinggroup@hud.gov](mailto:mfhtracsworkinggroup@hud.gov).