



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, D.C. 20410-8000

OFFICE OF THE ASSISTANT SECRETARY  
FOR HOUSING-FEDERAL HOUSING COMMISSIONER

Dear Sir/Madam:

The Multifamily Insurance Operations Branch performed an action in accordance with HUD's Multifamily Housing Mortgage Insurance regulation at 24 CFR 207.254 of the below referenced project with the following results:

Lender ID/Name:

Project Number:

Project Name:

Refund Amount:  Annual MIP Rate:

**Premium Audit Review;** this review was conducted due to the following action:

- Final Endorsement
- Modification/Deferment/Interest Rate Reduction (IRR)
- Update in Mortgage Insurance Premium Rate of Initial and/or Annual

We are enclosing a copy of the amortization schedule and premium computation worksheet for your review. These documents were prepared in accordance with the provision of the mortgage. Please forward one copy of the amortization schedule to the mortgagor.

**Insurance Termination;** we are returning the documents listed below:

- Approved form HUD-9807, Insurance Termination Request, reflecting cancellation of the HUD insurance contract.
- Termination Calculation Worksheet
- Original Mortgage/Supplemental Note (Voluntary Only)

**Refund;** we are returning funds due to:

- Over payment of mortgage insurance premium
- Erroneous payment of mortgage insurance premium

If you have any questions concerning this matter, please contact ADD CONTACT NAME and EMAIL or ADD APPROPRIATE MFIQB MAILBOX.

Regards,

**Monica L. Christofaro**

Chief, Multifamily Insurance Operations Branch  
Multifamily Financial Operations Division  
Office of Financial Services

**FOR HUD ACCOUNTING USE ONLY**

Lender ID/Vender ID/  
FHASL Address ID/  
Bank/Masked TIN:  Type:   
\*ALL must be ACH  
Appropriation Distributions: Prem/MFPR – 55C  Date