Process to Log into the Portal as a Special Option User
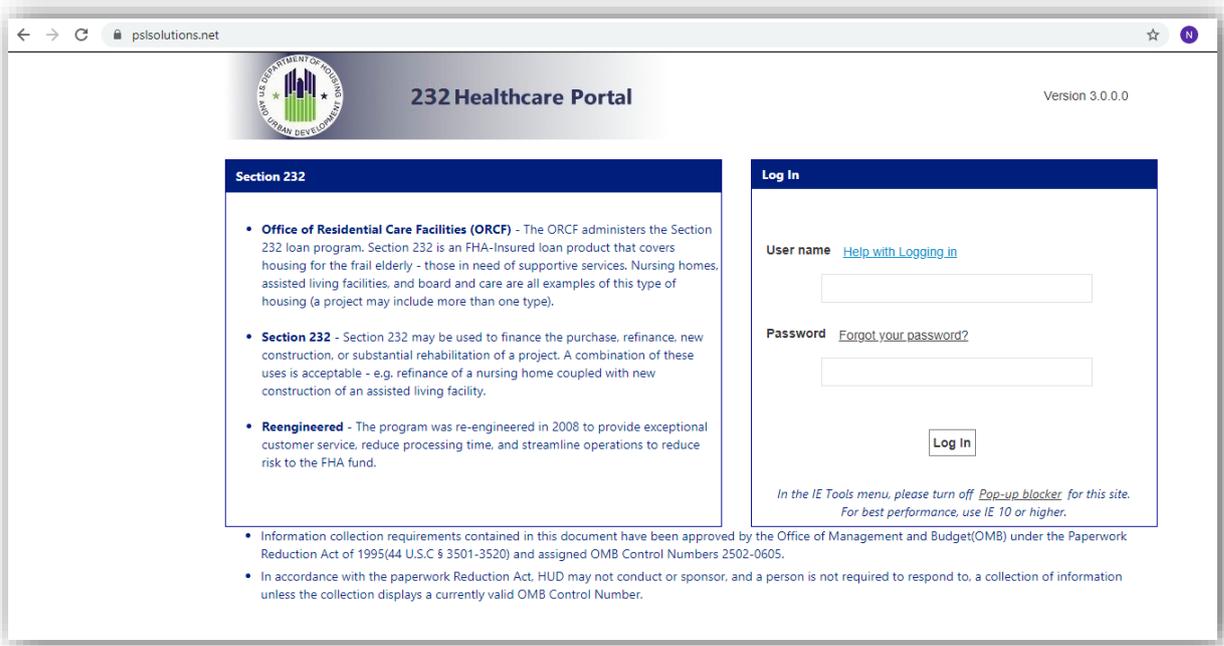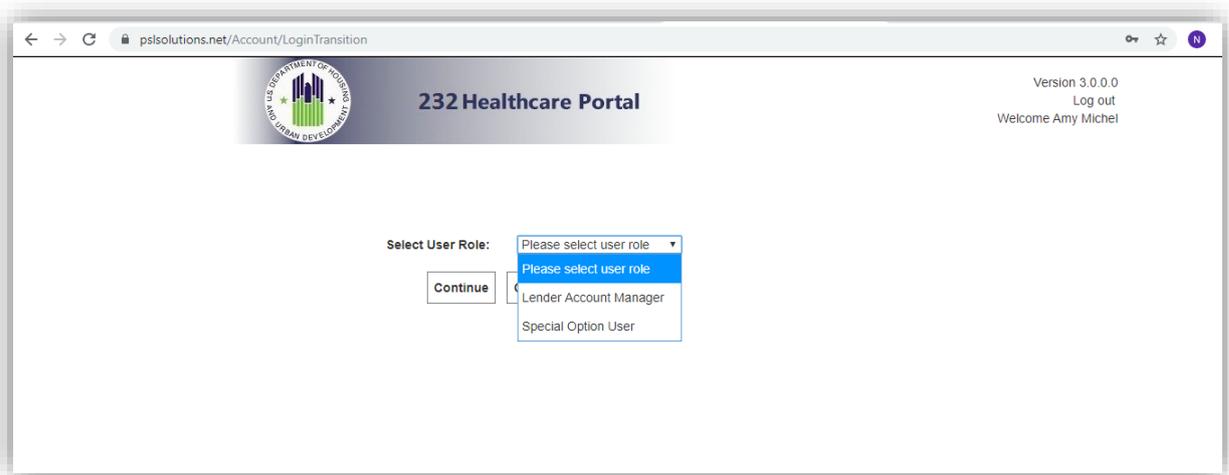
Step 1: Log into application leveraging your usual email address and password.

Step 8: Now select Special Option User role from dropdown and click continue.

Step 9: Once after you have logged in as special option user all the remaining process is the same as the existing process.