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| **Modified Corporate Credit Review Checklist**  Section 232 Portfolio | **U.S. Department of Housing and Urban Development**  Office of Residential Care Facilities |  |

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

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| **Portfolio Name:** |
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**SUBMISSION REQUIREMENTS:**

* Send one electronic copy of all the documents identified in the table below to staff member identified by ORCF for receipt of the Corporate Credit Materials submission.
* ORCF will email you with the instructions for sending hard copies (if any are required).

| **No.** | **Item** | **N/A** | **Incl.** |
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| **Section 1: Description of Scope of Exposure** | | | |
|  | Identify all FHA 232 loans for the Controlling Entity (“CE”), as well as the Controlling Participants (“CP”), and Affiliates, regardless of role or ownership percentages. |  |  |
|  | Identify all FHA 232 loans where the involvement of the CE, CP, and Affiliates does not rise to the level control as outlined in 24 CFR 200.216/Notice 16-15. Lenders are to provide a brief narrative discussion on any loans they believe fit this criteria and will subtract these loans from the total outstanding balance identified in Step #1-1 |  |  |
|  | Identify all FHA 232/223(a)7 loans. Lenders may subtract 232/223(a)7 loans from #1 provided there has not been a change in ownership or control after endorsement. |  |  |
| **Section 2: Mortgage Credit Analysis of Parent/Controlling Entity/Controlling Principal** | | | |
| **2-1.** | Portfolio Executive Summary: The Lender is to provide a detailed summary of the proposed portfolio. ORCF can provide a sample Lender Narrative template available, if desired. Description of scope/purpose of review, description of the company, identification of Controlling Entites/Principals.  This is particularly important when the CE itself is not having a mortgage credit analysis completed as part of the firm application, including a review of the financial history and experience. |  |  |
| **2-2.** | Schedule of all facilities owned and/or operated by the Controlling Entity/Participant including the following:  • Legal names of the real estate and operating entities;  • Location of each facility by city and state;  • Number of beds and/or units;  • Current debt attributed to each facility and the basis for allocation;  • Revenue for each facility;  • EBITDAR for each facility;  • Occupancy/census data for each facility;  • Identification of which facilities are to be included in the FHA financing.  (Data to be provided for proposed portfolio AND for other facilities Owned, Operated, Managed, as applicable) |  |  |
| **2-3.** | Organizational Chart |  |  |
| **2-4.** | Previous Participation Assessment |  |  |
| **2-5.** | Resumes of Executive Management. |  |  |
| **2-6.** | In the absence of consolidated corporate financial statements for the entity or entities with Common Control of the Portfolio, the following information on the individuals with Common Control of the Portfolio is required in addition to the items in the CCR checklists:  a) The most recent 3 years, completion of the form HUD-92417-ORCF (Personal Financial Statement)  b) Personal Credit Report  c) Detailed Schedule of Real Estate Owned, including:  i) Percent ownership in the borrower and/or operator entity  ii) Indicate whether or not the individual is a managing member or controlling participant of the borrower and/or owner entity.  iii) For any senior living asset, include the type of facility, number of units/beds, trailing twelve months (TTM) revenue, TTM expense and TTM occupancy, current debt service and TTM debt service coverage ratio, star rating, and operator.  d) Identify all interests in HUD-insured assets. |  |  |
| **2-7.** | Documentation of Source of Liquidity: The CCR must contain financial statements from the individual or entity that can provide liquidity to cover any potential interruption in operations.*.* |  |  |
| **2-8.** | Schedule of Facilities Owned, Operated, or Managed (HUD 91119-ORCF). This should be for the CE and CPs of the Large Portfolio. |  |  |
| **2-9.** | Certification of Multiple Projects. |  |  |
| **2-10.** | Certification of No Investigation, Judicial, or Administration Action. If the CE has completed a Consolidated Certification as part of the firm application, this is not required as a separate exhibit. |  |  |