|  **PART I – SUMMARY OF ACTION PLAN** |
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| **Item** | **Risk Indicator***(select from pull**down menu)* | **Initial Risk Quantifier***(type in event trigger)* | **Summary of Root Cause***(escribe the underlying issues)* | **Risk Mitigation Steps***(list Action Plan Steps)* | **Action Plan Goal(s)***(final goal of**Action Plan)* | **Anticipated End Date***(not to Exceed 1 Year)* |
| 1 | Choose an item. |  |  | 1.2.3. |  | Click or tap to enter a date. |
| 2 | Choose an item. |  |  | 1.2.3. |  | Click or tap to enter a date. |
| 3 | Choose an item. |  |  | 1.2.3. |  | Click or tap to enter a date. |
| **Frequency of HUD Reporting:** Quarterly**FIRST ACTION PLAN PROGRESS REPORT DATE:** Click or tap to enter a date. |

| **PART II – MONITORING OF ACTION PLAN** |
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| **Item** | **Action Plan Goal** | **Anticipated End Date** | **Action Plan Progress as of:**Click or tap to enter a date. | **Action Plan Progress as of:**Click or tap to enter a date. | **Action Plan Progress as of:**Click or tap to enter a date. | **Action Plan Progress as of:**Click or tap to enter a date. |
| 1 |  | Click or tap to enter a date. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item.  | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item.  | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item.  |
| 2 |  | Click or tap to enter a date. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item.  | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item.  | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. |
| 3 |  | Click or tap to enter a date. | ***Progress Report (provide quantifiable details):***  *On Target?*Choose an item. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. | ***Progress Report (provide quantifiable details):*** *On Target?*Choose an item. |
|  | ***LENDER COMMENTS:***Click or tap here to enter text. | ***LENDER COMMENTS:***Click or tap here to enter text. | ***LENDER COMMENTS:***Click or tap here to enter text. | ***LENDER COMMENTS:***Click or tap here to enter text. |
| **Frequency of HUD Reporting:** Choose an item.**FIRST ACTION PLAN PROGRESS REPORT DUE:** Click or tap to enter a date. |