**TRACS Industry Specification 2.0.3.A Documents**

In the documents and spreadsheets below, changes made since the 2.0.2.D versions of the same files are highlighted in yellow or aqua. Aqua means a recent change—one made since the last published 2.0.3.A version of the document.

The package of files that makes up the 2.0.3.A TRACS Industry Specification includes the following:

1. **203ATRACSIndustrySpecification.docx**: The specification itself.

**MAT Guide Documents**

1. **203AMATChap01 Introduction**.docx
2. **203AMATChap02 Understanding the MAT.docx**
3. **203AMATChap03 External User Recertification.do**cx—New chapter replacing the old one that had been unused for some time.
4. **203AMATChap04.docx**: MAT Guide Chapter 4--TRACS Operating Tips. Revised and expanded.
5. **203AMATChap05.docx**: MAT Guide Chapter 5 – Tenant System Record Formats and Definitions. Revised.
6. **203AMATChap06.docx**: MAT Guide Chapter 6 – MAT Voucher/Payment System Record Formats and Definitions. Revised.
7. **203AMATChap07.docx**: Incorporates Chapter 9 from HUD Handbook 4350.3 REV 1, Change 3. The chapter was removed with the publication of Change 4 and there is much information in it that can be found nowhere else. Minor Revision.
8. **203AMATChap09.docx:** MAT Guide Chapter 9--Covers all requirements for the Section 8 RAD program.
9. **203AMATAppendixH.docx**: Mandatory calculation rules for certifications, voucher adjustments, noncitizen rule proration, imputed income proration, and special claims. Revised.
10. **203AMATAppendixI.docx**: MAT15 Address Record Specification

1. **203AMATAppendixJ.docx**: An appendix dealing with rules for the various types of baseline files. Revised.
2. **203AMATAppendixK.docx**: Note: Removed for the final version of the specification. Material contained in this appendix has been moved to the end of Chapter 4 (811 PRA Demo and SPRAC) and to Chapter 9 (RAD).

**Spreadsheets**

Note: The spreadsheets listed below support TRACS 2.0.3.A requirements and are intended to serve as the final authority on calculation issues wherever site, CA and TRACS software differ.

1. **203AAdjustmentCalculations.xlsx**: Example adjustment calculations and rules. Currently unchanged from 202D.
2. **203ACalculatingTenantRent.xlsx**: Calculating tenant rent and assistance for each subsidy type. Revised to add calculations to be used for 811 PRA Demo and RAD.
3. **203AImputedIncomeProration.xlsx**: Spreadsheet detailing how to prorate the imputed income field on the 50059 if the OA opts for that option.
4. **203ACalculationsForRepayments.xlsx**: How to calculate a miscellaneous accounting request amounts involving retention of costs. Revised.
5. **203ANonCitizenRuleProration.xlsx**: Prorating subsidy under the noncitizen rule.
6. **203ARelationshipRules.xlsx**: Summarizes the rules associated with each relation code—whether the member counts for income limit purposes, whether their income counts, etc. Updated for 2.0.3.A
7. **203ASpecialClaimsRounding.xlsx**: Calculating special claims. Revised to include the rules for the 811 PRA Demo program.
8. **203ARADPhase-In.xlsx**: Shows how to do rent phase-in calculations for RAD. Revised.
9. **203ACertificationDataEntry.xlsx**: Revised.
10. **203ACrossReference.xlsx**: Cross reference of 50059 and 50059-A fields with MAT fields. Revised.
11. **203ASampleRehabAssistanceSchedule.xlsx**: Shows how to fill out a request for rehab assistance under S8 RAD C1.

**Other**

1. **203AAdjustmentExamples.pdf** contains samples how adjustments for various scenarios should appear on the HAP Voucher. This is being packaged as a separate document to make it easier to update it frequently with new examples.
2. **203AHUD50059.pdf** contains revisions to support the FAST act and HOTMA.
3. **203AHUD50059A.pdf** contains the revised form implementing two label changes for Termination/Suspension.
4. **203AHUD52670.pdf** contains the revised form modifying a label for field 8.e.

1. **203A52670Part4.pdf** adds Head of Household name and Unit Number to facilitate reporting of RADN transactions.
2. **203AHUD52670APart6.pdf** contains the revised form for displaying Repayment Agreement and Family Self Sufficiency Escrow records.
3. **203AHUD52671A.docx, 203AHUD52671B.docx and** **203AHUD52671C.docx** modify the special claims forms to add the 811 PRA Demo program and revises the instructions for calculating claims for PAC and PRAC. Revised.
4. **203AHUD91067VAWALeaseAddendum.doc** contains the version to the addendum to be used with TRACS 203A. Revised 8/11/2017. Revised
5. **203A52670Part6BaselineExample.pdf** shows how repayment/escrow records would look on a first 2.0.3.A voucher.
6. **203ASampleRehabAssistancePaymentsSchedule.xlsx:** Sample form used to document the unit level details of a RAD Rehab Assistance request on the voucher.
7. **203AHUD27061-H--Race Ethnicity Form.docx** Undergoing revision—not included in the current package.
8. **203ARaceEthnicDataCollExecOrder.pdf**: is the executive order establishing the new race and ethnicity categories for the HUD 27061-H.

**Not included in this package: to be added later:**

**Error Messages**

TRACS Error Messages: The list of discrepancy/fatal error codes and associated messages to be added, dropped and modified with 2.0.3.A will be published prior to the 2.0.3.A implementation date.

**Instructionals**

The 50059 and 50059-A Instructional documents will be updated prior to the 2.0.3.A implementation Date.