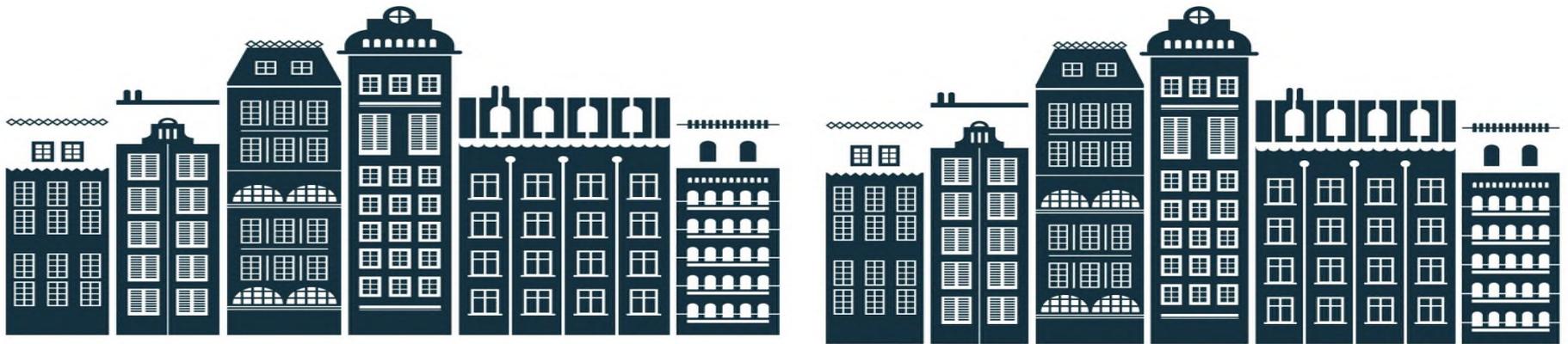


U.S. Department of Housing and Urban Development (HUD)
Office of Lead Hazard Control and Healthy Homes (OLHCHH)

2019 Program Manager School

Successful Implementation of Your OLHCHH Grant Program



Minneapolis, MN

Successful Implementation of Your Program

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Presenters:

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Government Technical Representative

Successful Implementation of Your Program

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Objective:

Discuss the process from intake to clearance

You have received and successfully negotiated the grant... now what?

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1. Administrative Tasks

- Environmental Review (Tier I)
- Hiring a qualified Program Manager or staff
- RFP/MOUs for Contractors, Subrecipients and Partners
- Outreach Plan
- Determine Type of Procurement



What should I do with the families wanting to apply?

5

Intake processes/plan

- Income Verification- which of the three definition you will use for your program
- Target Demographic (low income, children <6 old, Pre 1978 or/and Pre-1940 and EBL)
- Rental/owner Occupy/vacant
- Single/multifamily units
- Tier II



We have the units ready to start working.....and?

6

Direct Labor

- Inspection/Risk Assessment of the unit(s) LI/RA
- Healthy Homes Assessment
- Work Specifications (Lead /HH)
- List of Qualified Contractors
- Bidding the work
- Selecting the contractor/sign contract

NOW THE WORK BEGINS!!

Are We Done Yet?

7

- Relocation (10 days)
- Monitoring: contractors/work/documentation
- Clearance
- Payment to the contractors (NOT to the owner)