





IDIS for HOME-ARP Supportive Services Activities

August 17, 2022

Today's Presenters

- Peter Huber, Deputy Director, Office of Affordable Housing Programs (OAHP)
- Danielle Frazier, Director, Financial and Information Systems Division (FISD), OAHP
- Jessica Suimanjaya, Senior Affordable Housing Specialist, FISD, OAHP
- Courtney Christenson, Affordable Housing Specialist, FISD, OAHP
- Teresa Palacio, Affordable Housing Specialist, FISD, OAHP



Agenda

- Introduction to Supportive Services
- PJ-Administered vs. Subrecipient-Administered Supportive Services
- Activity Set-Up and Funding
- Quarterly Reporting
- Demo
- Q&A





Supportive Services Overview

- Eligible Supportive Services outlined in **HOME-ARP Notice Section VI.D.**
- Definition of commitment for supportive services:

The participating jurisdiction has entered into a legally binding written agreement or contract with the contractor or subrecipient providing services to qualifying households in accordance with the HOME-ARP Notice.

HOME-ARP Program Fact Sheet: IDIS for Supportive Services Activities





Supportive Services Overview

Subrecipient Administered

PJ Administered





Activity Setup: When do you set up activity?

Subrecipient Administered

When written agreement between PJ and subrecipient/contractor is executed

PJ Administered

Prior to beginning of service delivery



Activity Setup: How do you set up an activity?

Subrecipient Administered

One IDIS activity for each written agreement with subrecipient/ contractor

Administered

One IDIS activity





Activity Setup: What is the commitment date?

Subrecipient Administered

Written Agreement
Execution Date is the date
the agreement between
the PJ and
subrecipient/contractor is
signed

PJ Administered

Written Agreement
Execution Date is the date
the activity is setup in IDIS



Activity Funding: How do you fund activity?

Subrecipient Administered

Fund with SU fund type

PJ Administered

Fund with EN fund type



Activity Funding: How much do you fund the activity for?

Subrecipient Administered

The amount specified in the written agreement

PJ Administered

The amount you plan to expend for this activity



Quarterly Reporting

- PJs must complete and submit all accomplishment data within 30 days of the end of a quarter
 - Must report quarterly on a Federal fiscal year
 - PJs are required to submit data for all quarters that the activity is in "Open" status in IDIS, beginning with quarter in which the written agreement is executed
 - Specified in CPD Notice 21-10 Section XIII.G.4.





Activity Completion

- Change activity status in IDIS to "Complete" when:
 - All funds have been disbursed, or there are no more eligible costs for reimbursement
 - All required quarterly data has been submitted











Demonstration

Scenario

The City of Anytown has decided to use a portion of its HOME-ARP allocation on supportive services for HOME-ARP qualifying populations (QPs). In the City's accepted HOME-ARP Allocation Plan, it allocated \$350,000 for the operation of these supportive services. The City anticipates it will administer a portion of the services and enter into an agreement with a nonprofit to administer other supportive services.







Knowledge Check 📜



Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

A) Wait for Now

- Activities should not be set up until the PJ has a valid commitment
 - This includes any necessary executed written agreement
- PJ may set up new 2021 HOME-ARP Annual Allocation Plan Project(s) or use existing 2021 HOME Project(s)



Annual Action Plan Project Reminder

- Must associate IDIS activities with a 2021 HOME-ARP or HOME Annual Action Plan Project
- For further information, refer to HOME-ARP Projects and Activities in IDIS





Scenario Part 1

Anytown will have a local non-profit organization, Feeding People Everywhere (FPE), operate a meal program for HOME-ARP QPs living in Anytown. Anytown executes a subrecipient written agreement on May 16, 2022, for \$150,000.

For more information on eligible types of supportive services, reference the HOME-ARP Notice Section VI.D.







Knowledge Check 📜



Scenario Part 1: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





Scenario Part 1: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund AND a subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Reports

Admin

Community Development Systems

Integrated Disbursement & Information System (IDIS)

User: H55072 Role: Grantee Organization: **OGDEN**

- Switch Profile
- Add Profile
- Logout

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- **HUD Home**

Plans/Projects/Activities Funding/Drawdown You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the revi-

Welcome to the Integrated Disbursement and Information System

IDIS News WARNING

12/06/2021

IDIS 11.25.1 Release Notes

11/22/2021

IDIS 11.25.0 Release Notes part 3 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 2 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 1 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

by using this old, covernment information system you understand and consent to the following.

Grant

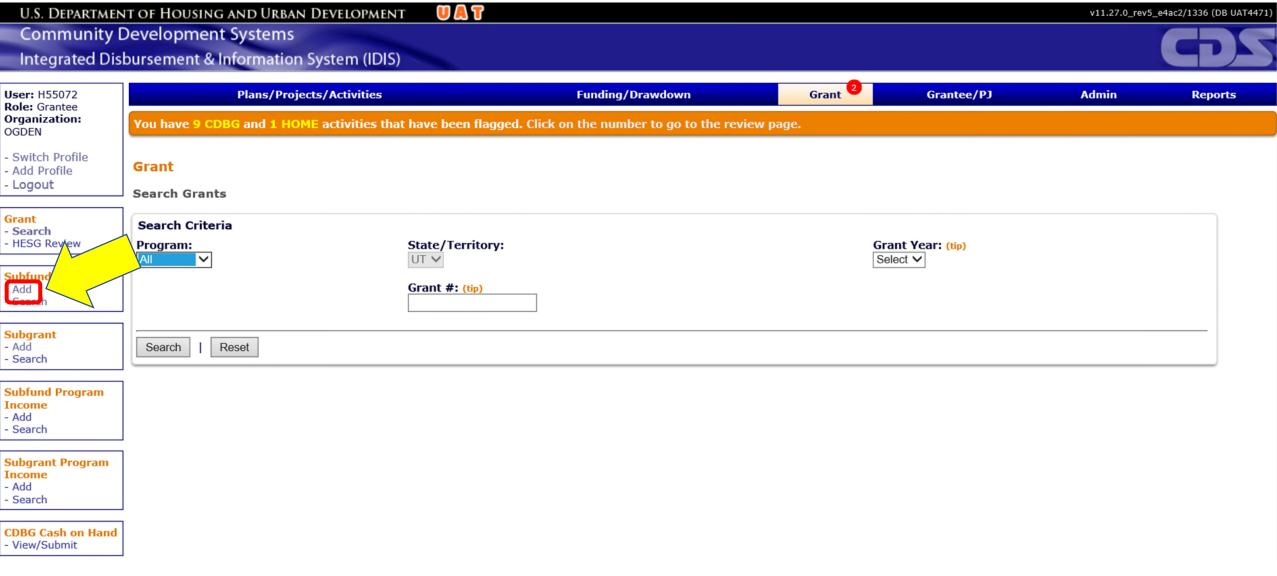
• The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:

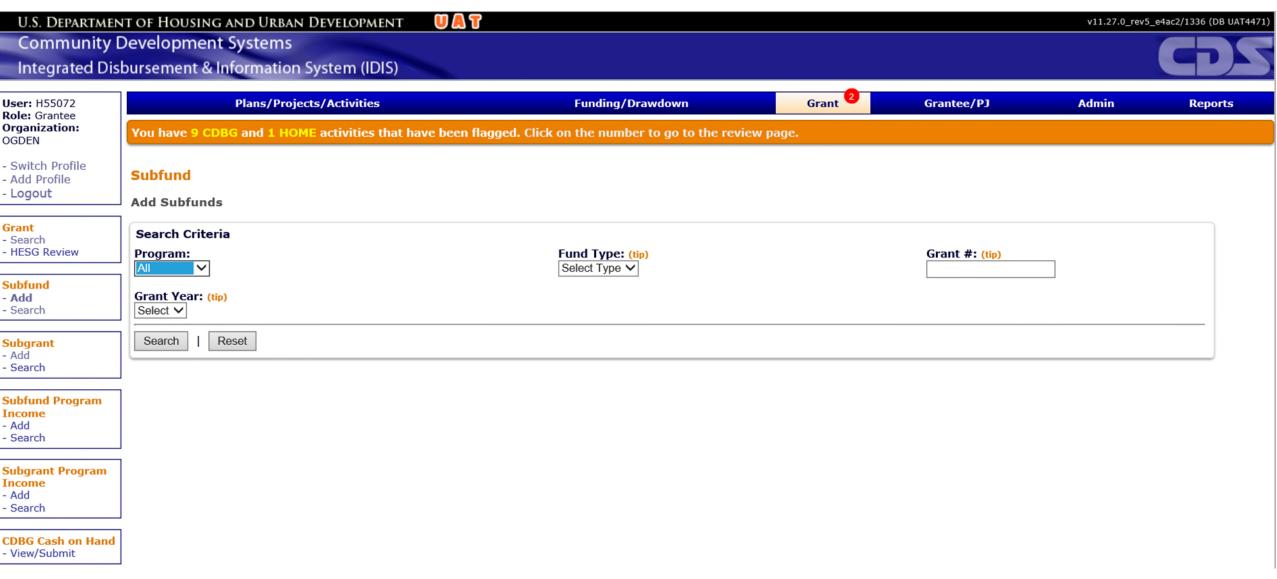
Grantee/PJ

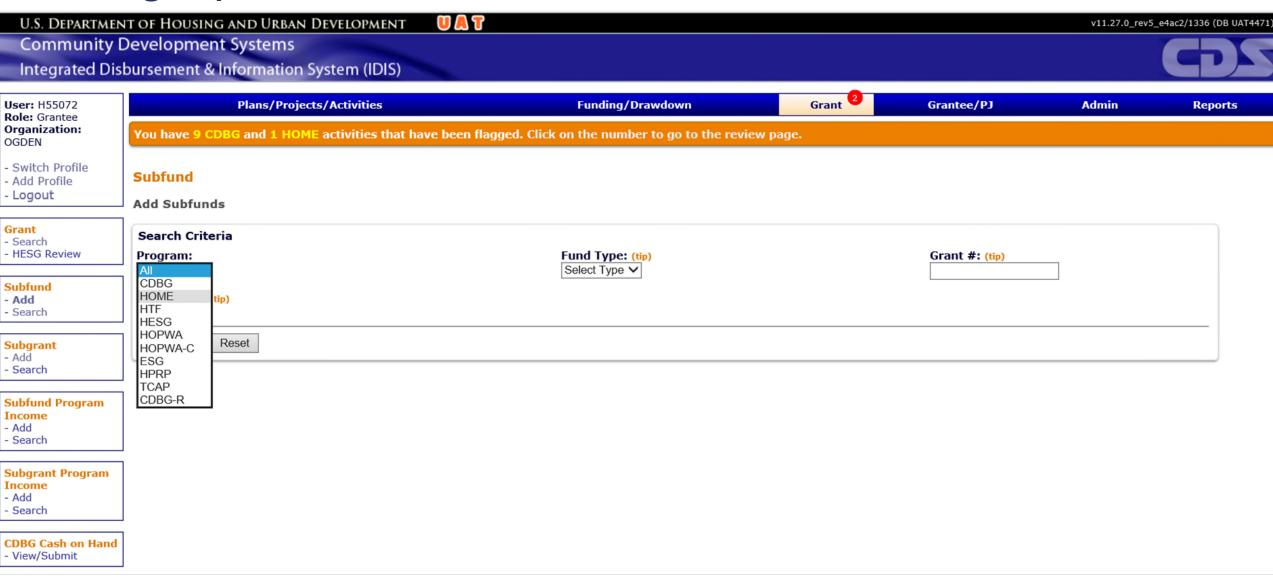
- 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
- 2. Prohibition from misusing the information system, i.e., exceeding their authority;
- 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization;
 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement to adhere to, the RoB. The RoB may be presented to the user in hardcopy or electronically. The user's acknowledgement may be obtained by written signature or by electronic acknowledgement or signature.
- Users have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, record, intercept, audit,

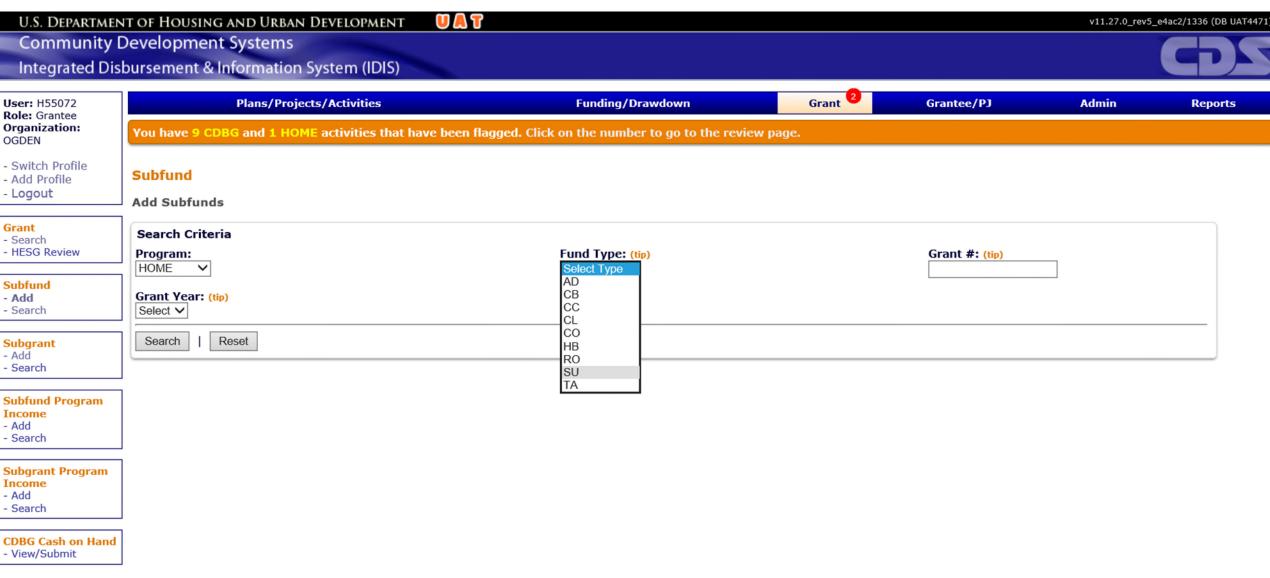
Warning! Your IDIS working session will time out after 20 minutes if there is no interaction with the application server. The system will provide a warning and prompt you if you need more time 3 minutes prior to the expiration of the current session.

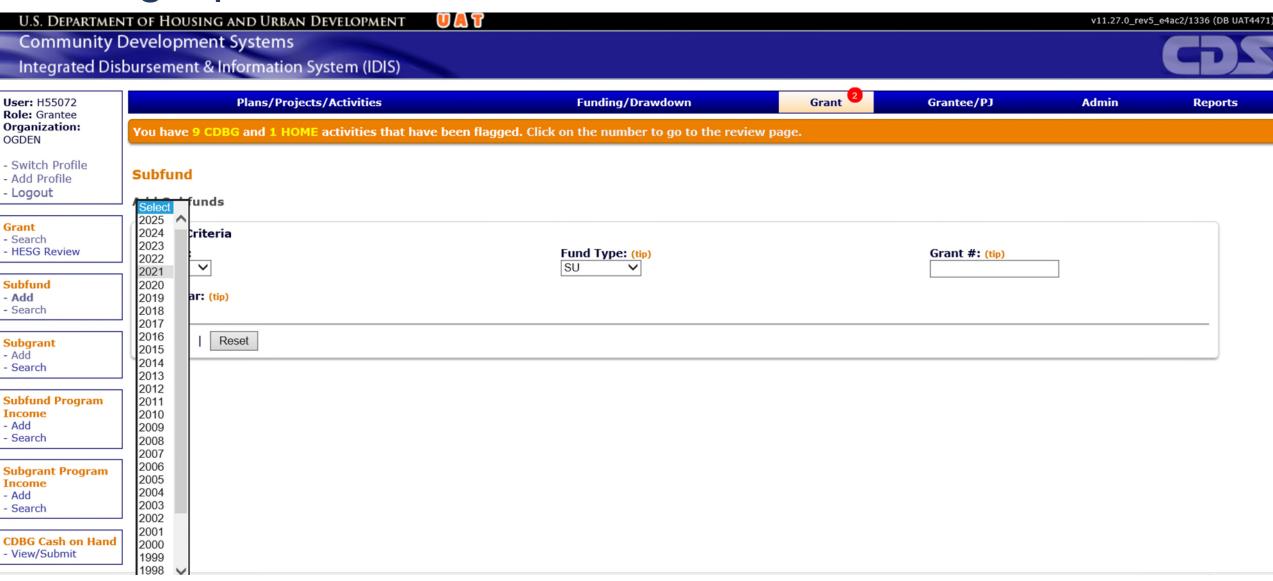
To work with IDIS MicroStrategy Reports, you must first close any remaining MicroStrategy windows from prior sessions, and open a new window using the link on the IDIS Reports page

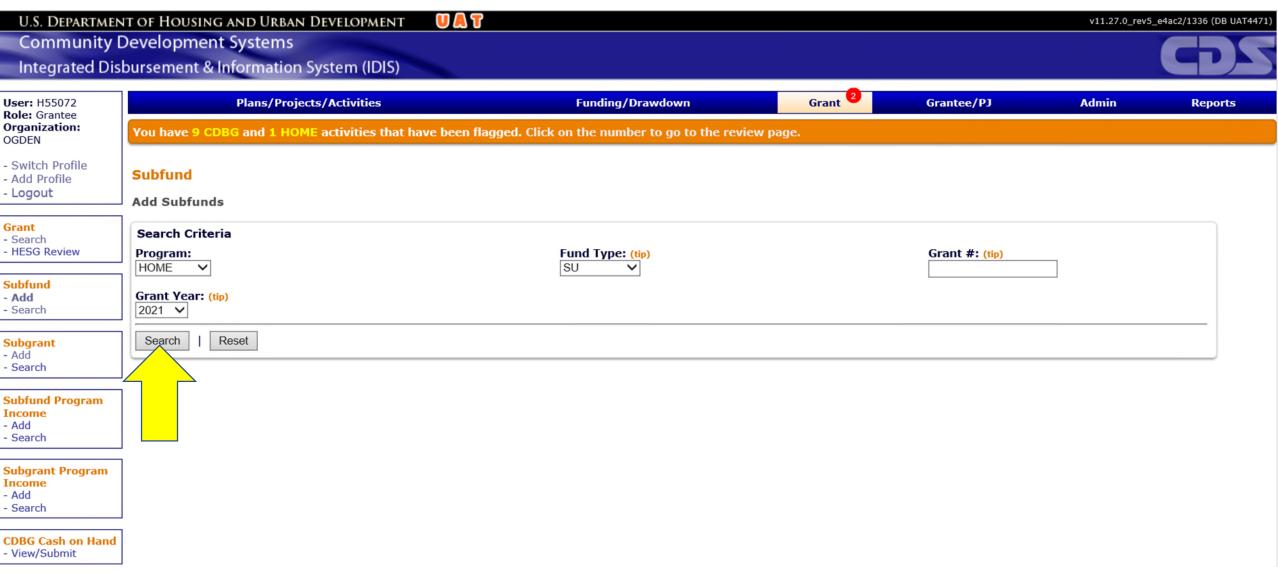


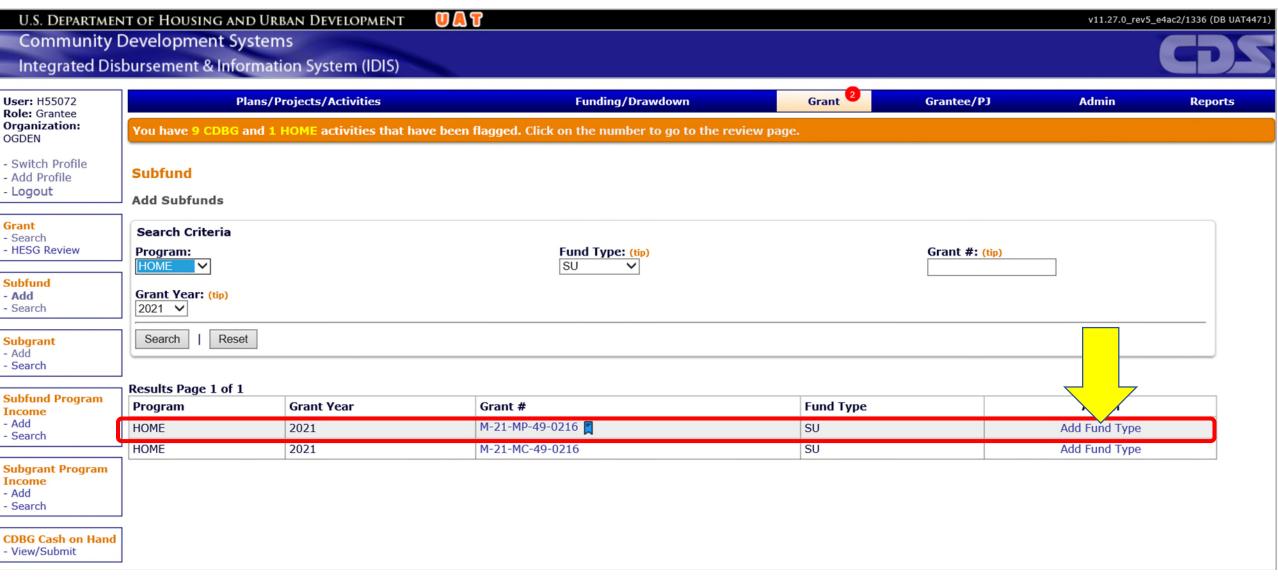




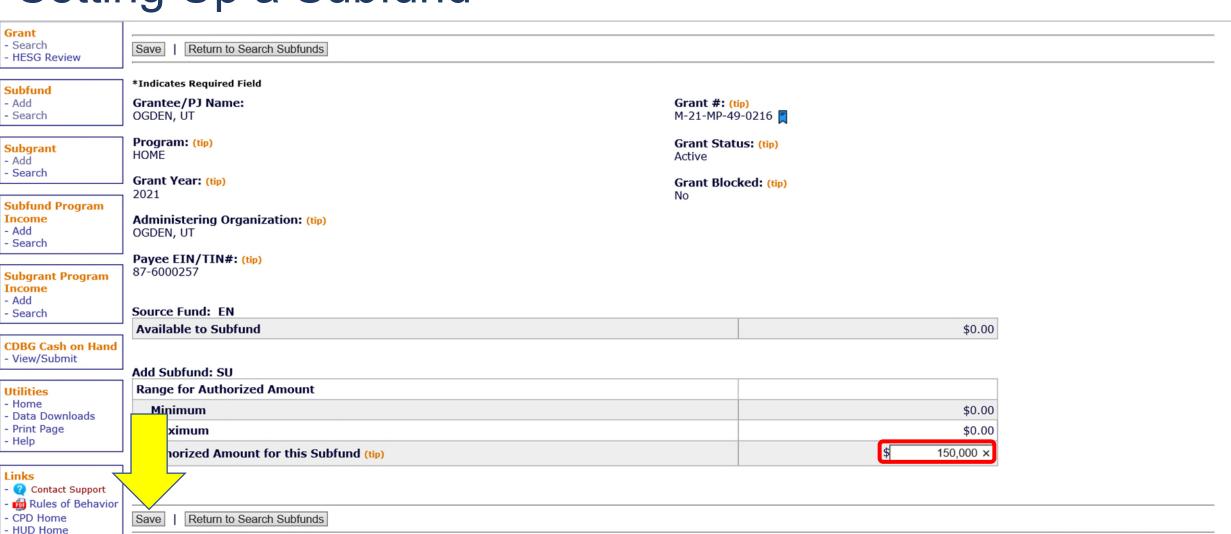






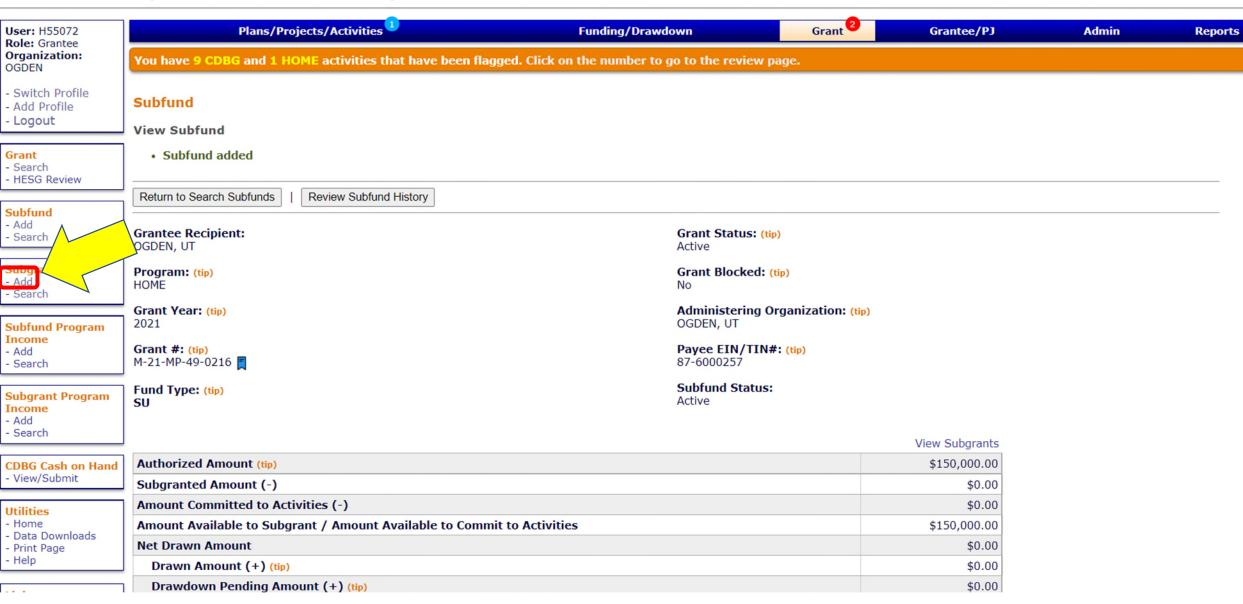


| User: H55072 | Plans/Projects/Activities | Funding/Drawdown | Grant 💆 | Grantee/PJ | Admin | Reports |
|---|--|--|---------|------------|-------|---------|
| Role: Grantee Organization: OGDEN | You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. | | | | | |
| - Switch Profile - Add Profile - Logout | Subfund Add Subfund | | | | | |
| Grant - Search - HESG Review | Save Return to Search Subfunds | | | | | |
| Subfund | *Indicates Required Field | | | | | |
| - Add - Search | Grantee/PJ Name: OGDEN, UT | Grant #: (tip) M-21-MP-49-0216 | | | | |
| Subgrant - Add | Program: (tip) HOME | Grant Status: (tip) Active |) | | | |
| - Search Subfund Program | Grant Year: (tip) 2021 | Grant Blocked: (ti No | ip) | | | |
| Income - Add - Search | Administering Organization: (tip) OGDEN, UT | | | | | |
| Subgrant Program Income - Add | Payee EIN/TIN#: (tip) 87-6000257 | | | | | |
| - Search | Source Fund: EN | | | 40.00 | | |
| CDBG Cash on Hand - View/Submit | Available to Subfund | | | \$0.00 | | |
| | Add Subfund: SU Range for Authorized Amount | | | | | |
| Utilities - Home - Data Downloads - Print Page - Help | Minimum | | | \$0.00 | | |
| | Maximum | | | \$0.00 | | |
| | *Authorized Amount for this Subfund (tip) | | \$ | 40.00 | | |
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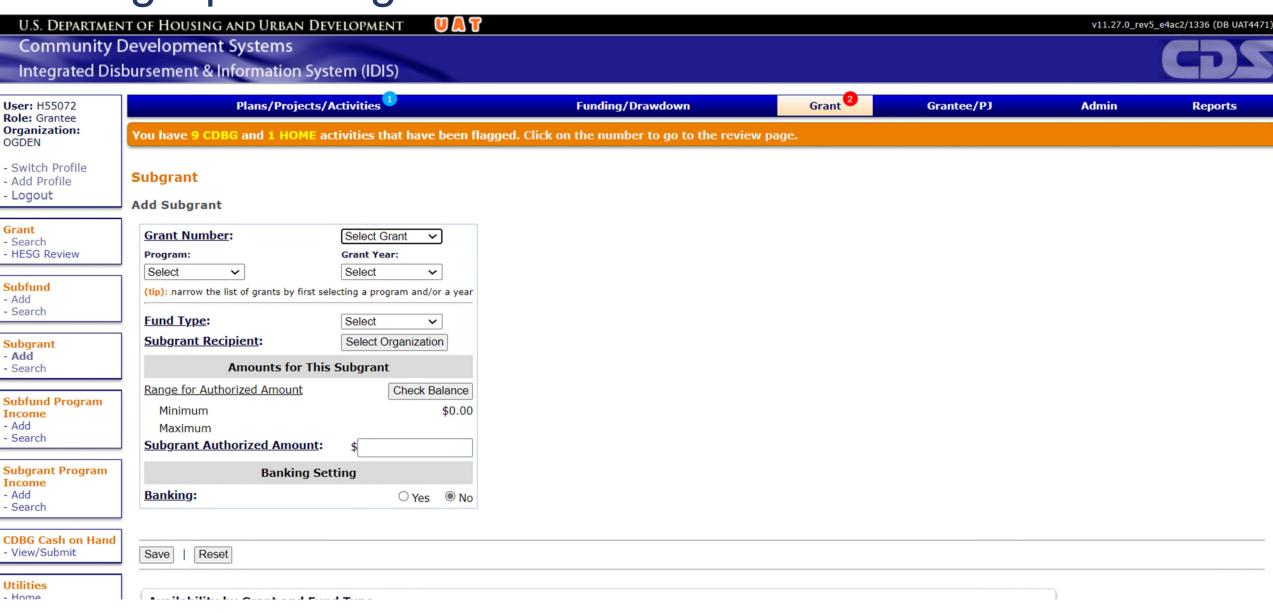


Plans/Projects/Activities Funding/Drawdown User: H55072 Grant Grantee/PJ **Admin** Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. **OGDEN** - Switch Profile Subfund - Add Profile Logout View Subfund Subfund added Grant - Search - HESG Review Return to Search Subfunds Review Subfund History Subfund - Add **Grantee Recipient: Grant Status: (tip)** - Search OGDEN, UT Active Subgrant Grant Blocked: (tip) Program: (tip) Add HOME Search Grant Year: (tip) Administering Organization: (tip) OGDEN, UT 2021 **Subfund Program** Income Grant #: (tip) Payee EIN/TIN#: (tip) - Add M-21-MP-49-0216 87-6000257 Search **Subfund Status:** Fund Type: (tip) Subgrant Program Active SU Income - Add Search View Subgrants Authorized Amount (tip) \$150,000.00 **CDBG Cash on Hand** - View/Submit Subgranted Amount (-) \$0.00 \$0.00 Amount Committed to Activities (-) Utilities Amount Available to Subgrant / Amount Available to Commit to Activities - Home \$150,000.00 - Data Downloads \$0.00 **Net Drawn Amount** - Print Page - Help Drawn Amount (+) (tip) \$0.00 Drawdown Pending Amount (+) (tip) \$0.00 Links

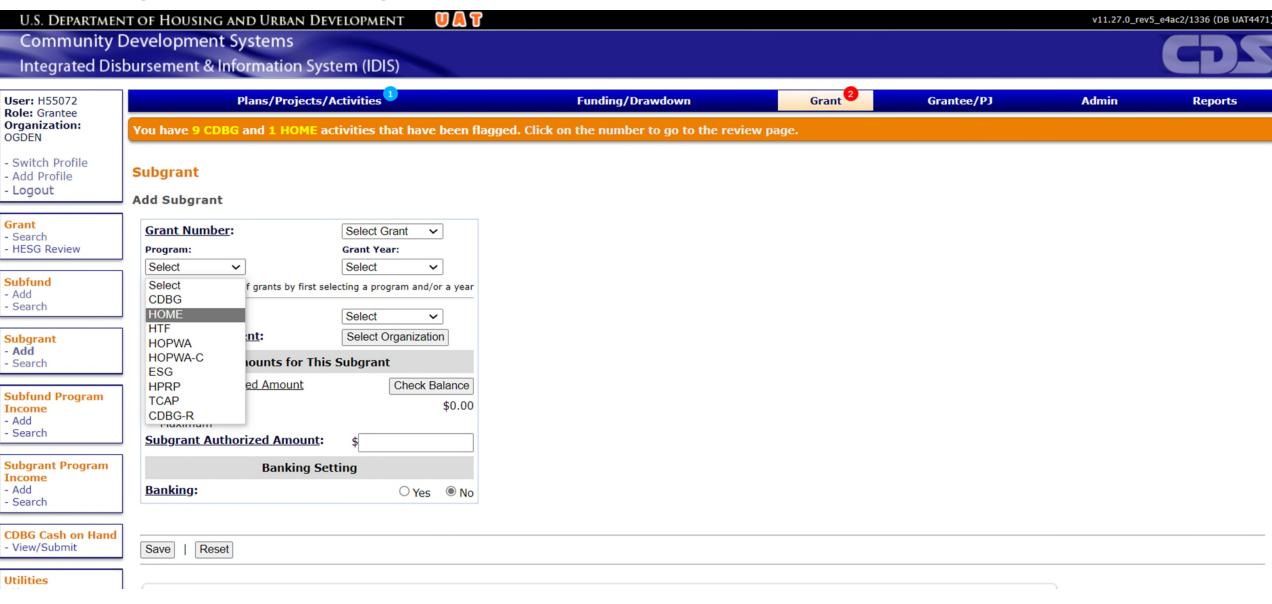
Setting Up a Subgrant

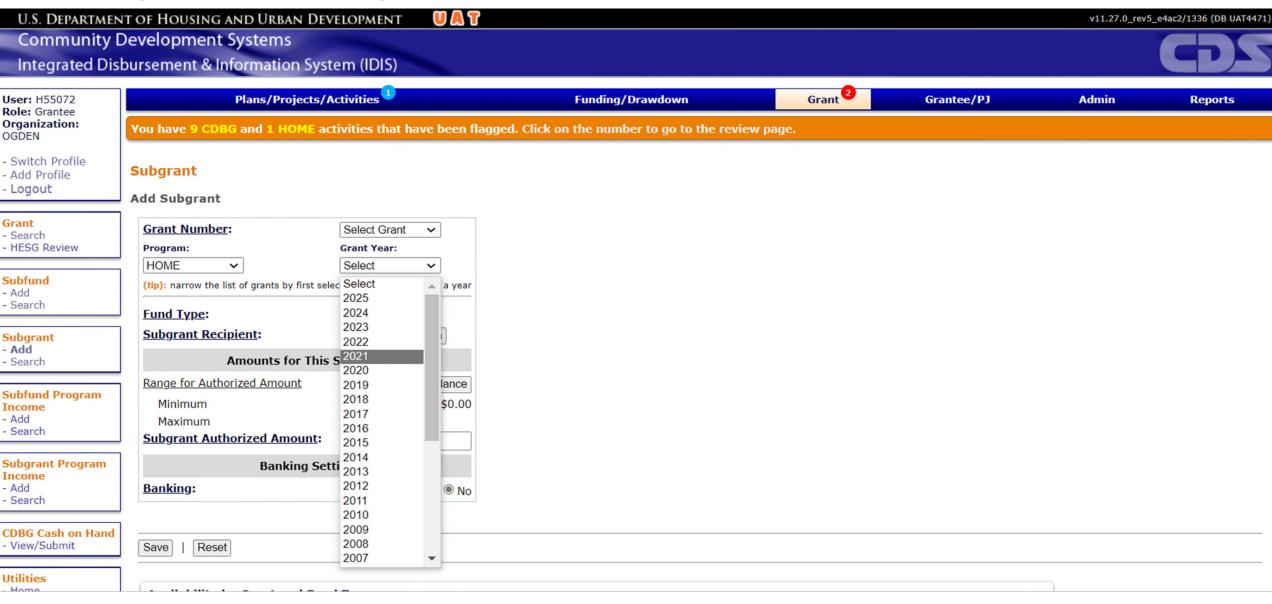


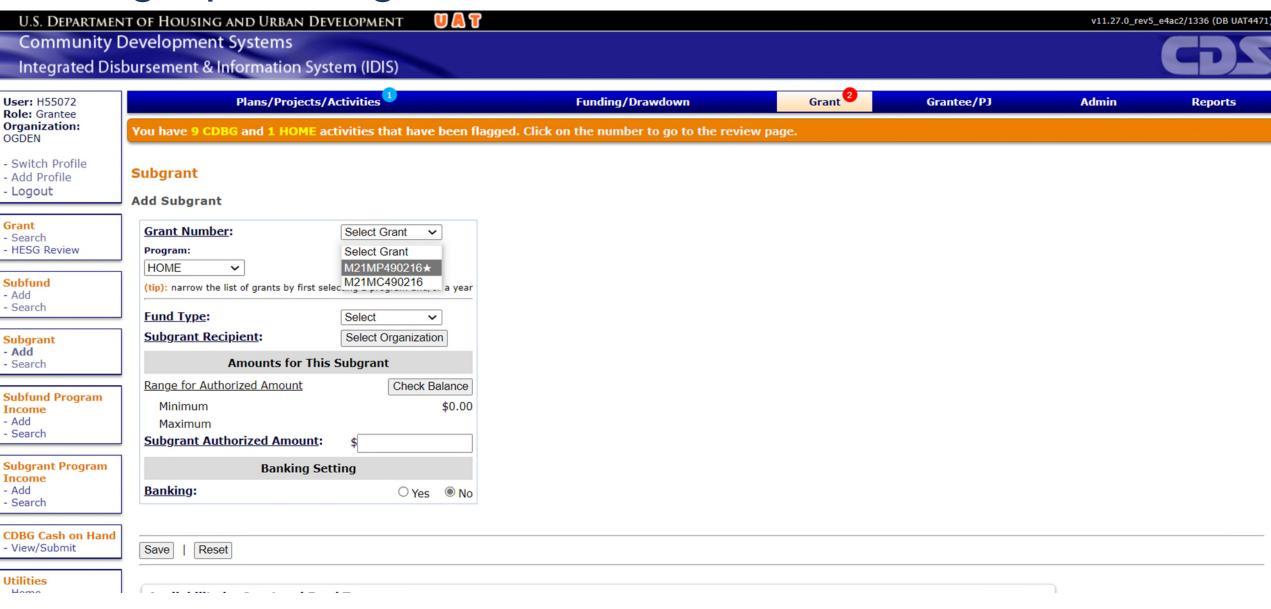
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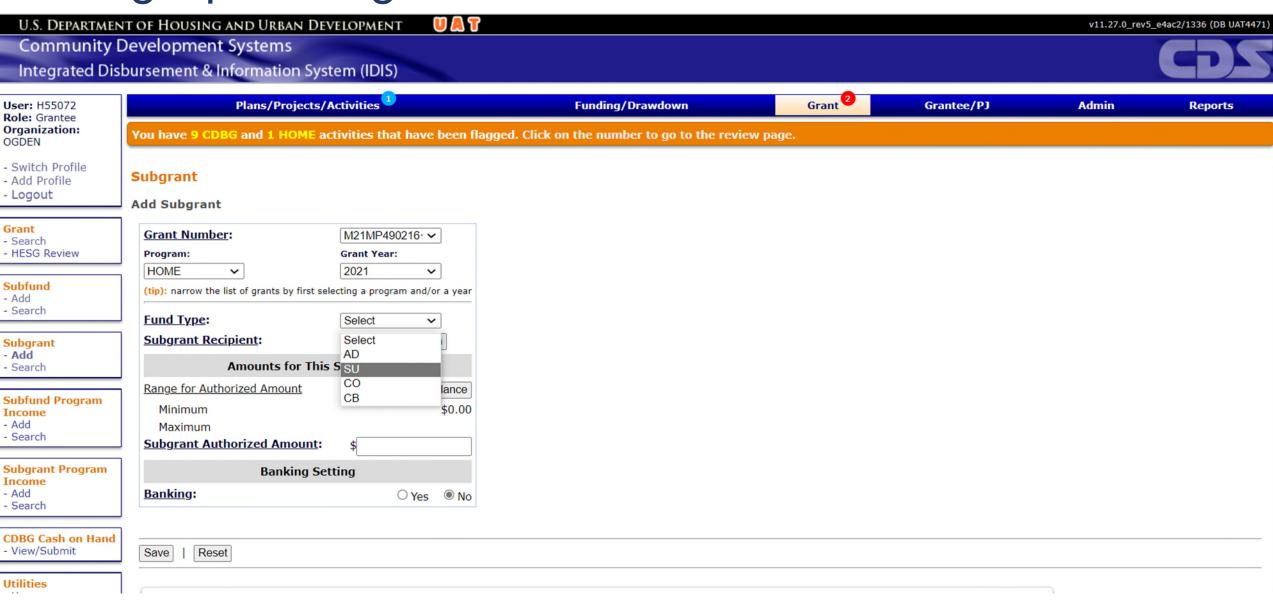


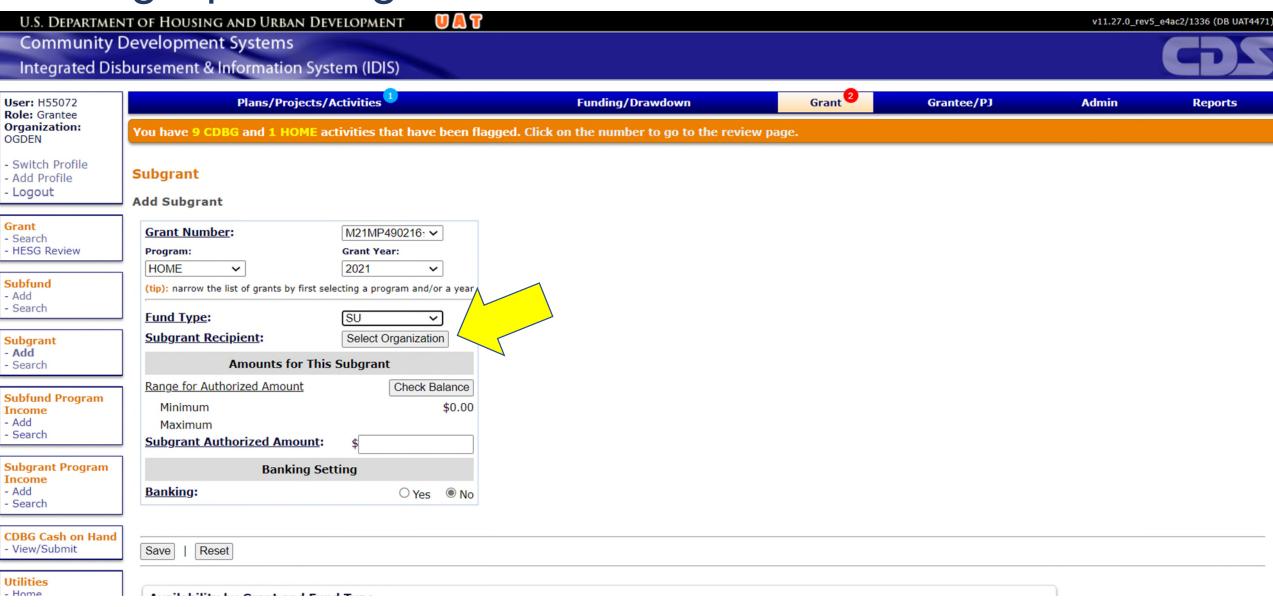
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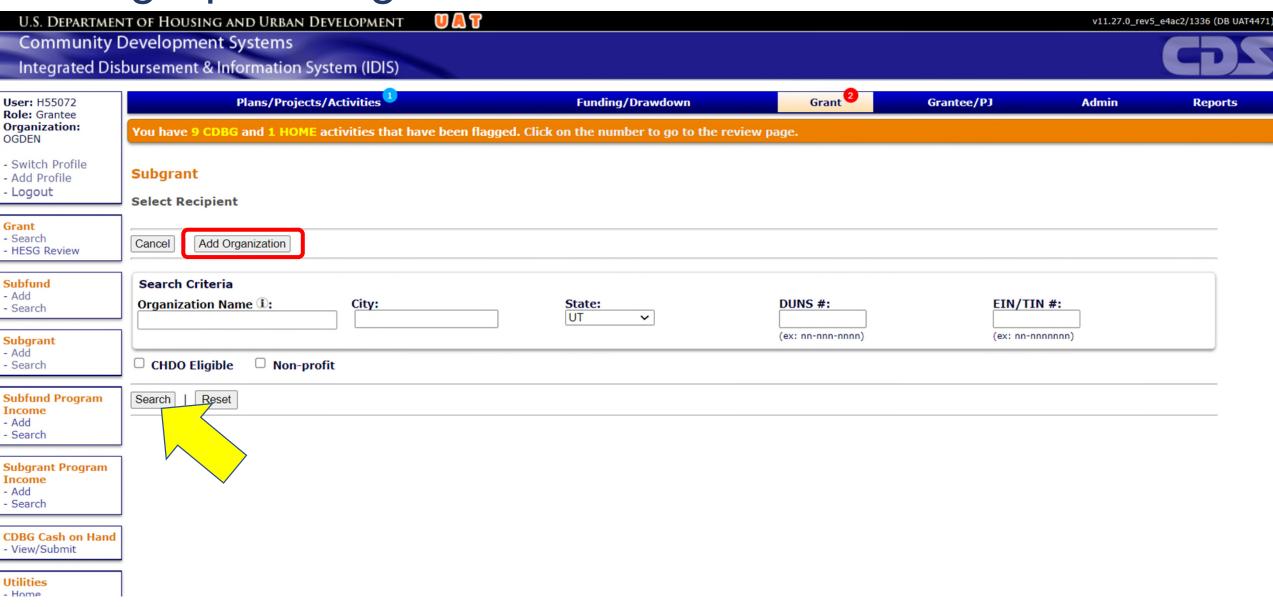


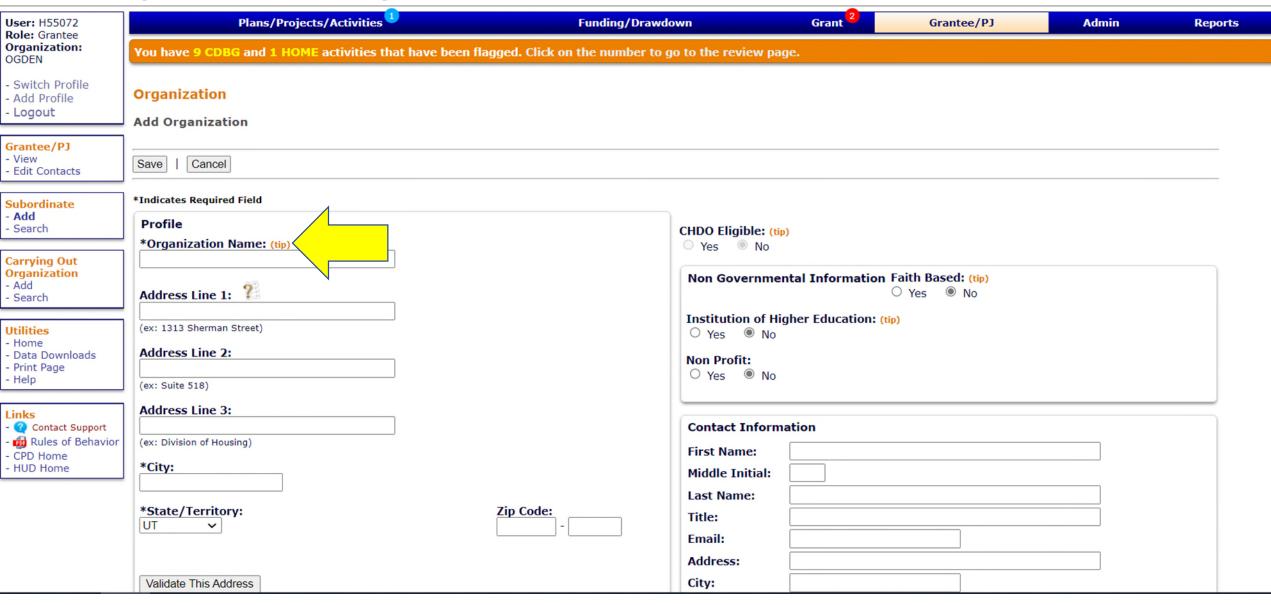


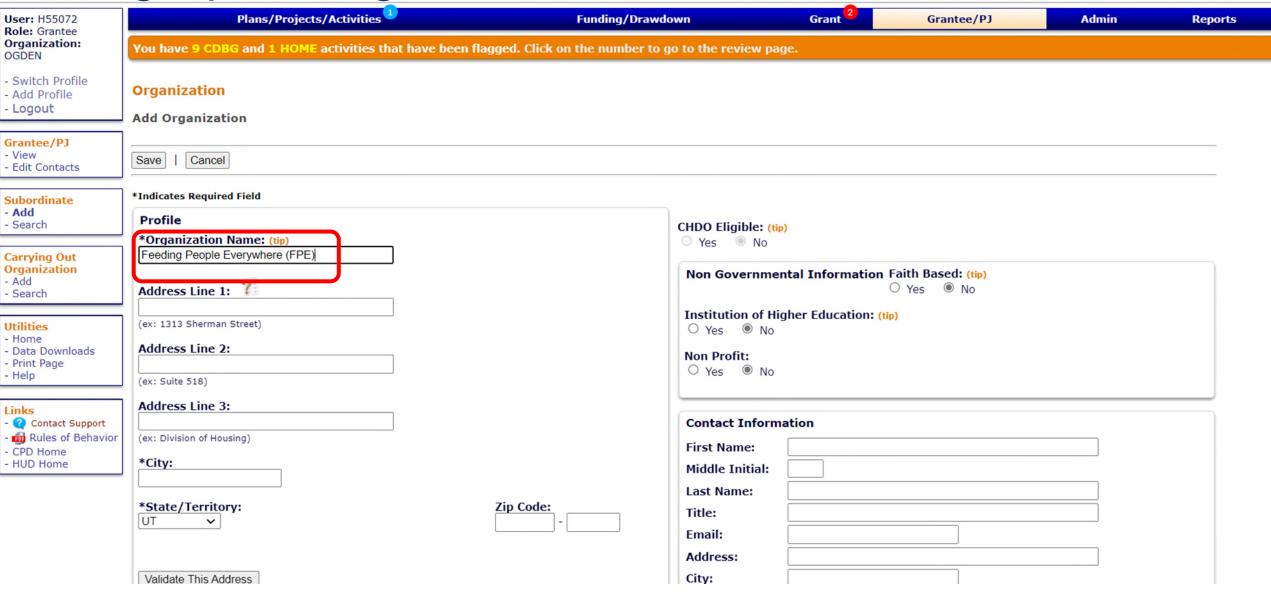










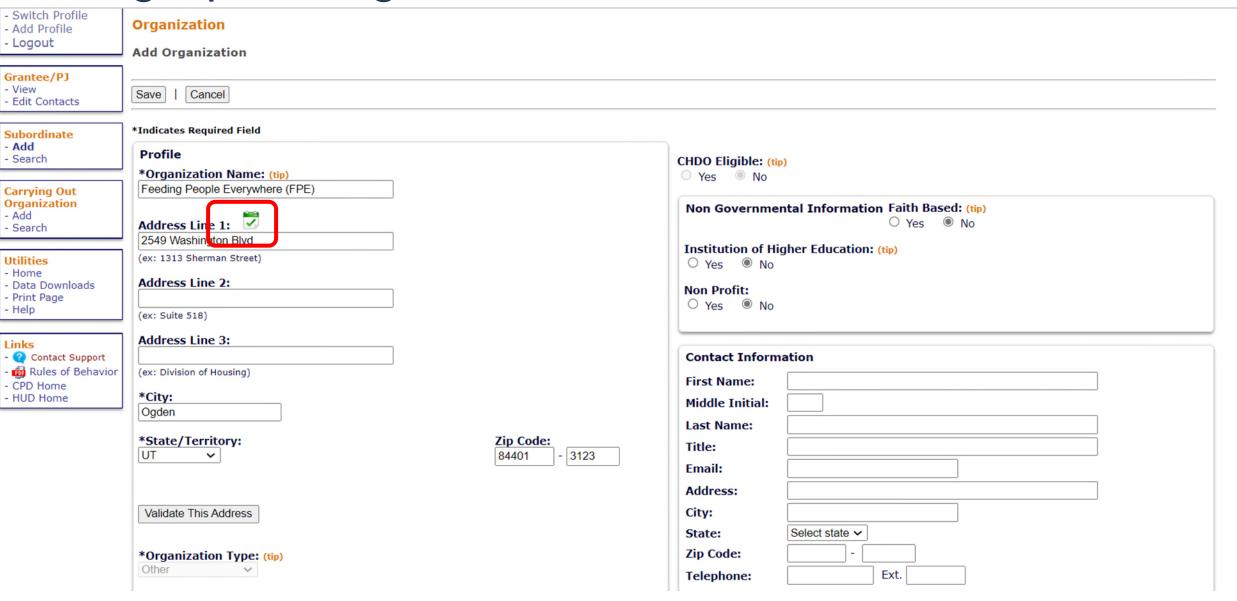


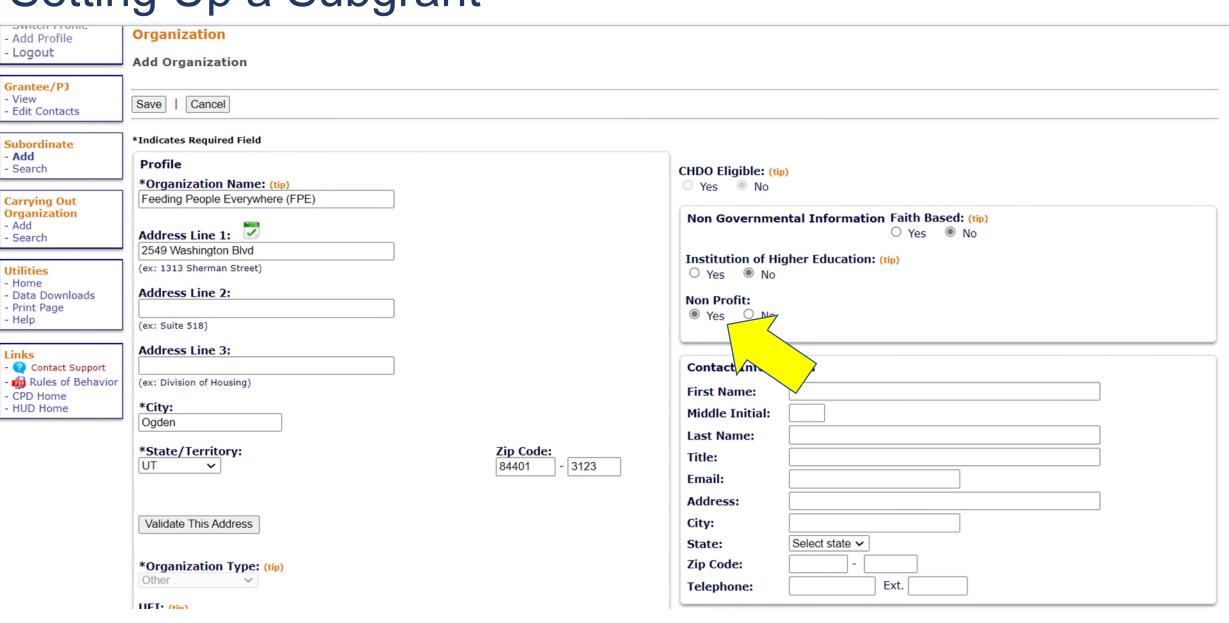
Switch Profile **Organization** - Add Profile Logout **Add Organization** Grantee/PJ - View Cancel Save **Edit Contacts** *Indicates Required Field Subordinate - Add **Profile** Search CHDO Eligible: (tip) *Organization Name: (tip) Yes No Feeding People Everywhere (FPE) **Carrying Out** Organization Non Governmental Information Faith Based: (tip) - Add Address Line 1: 2 O Yes

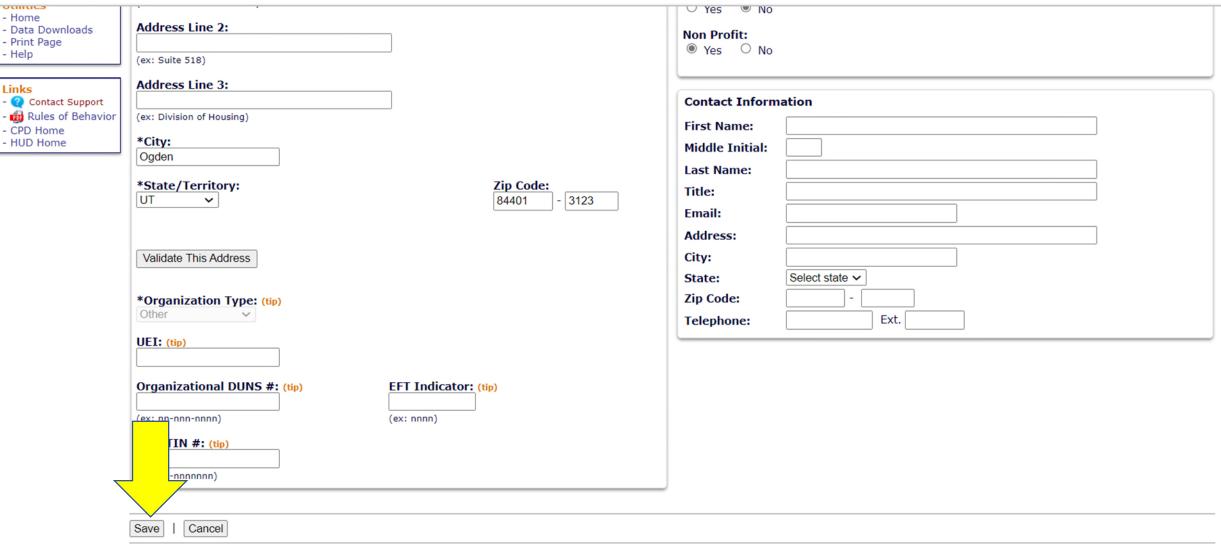
No Search 2549 Washington Boulevard Institution of Higher Education: (tip) (ex: 1313 Sherman Street) **Utilities** O Yes

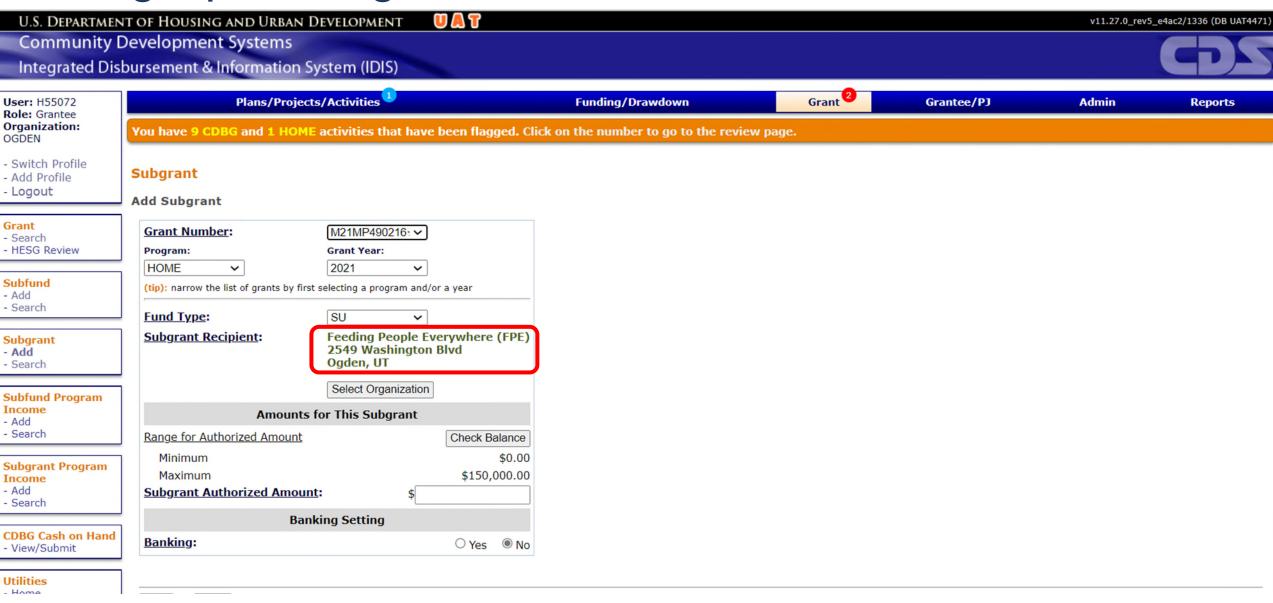
No - Home Address Line 2: - Data Downloads Non Profit: - Print Page O Yes

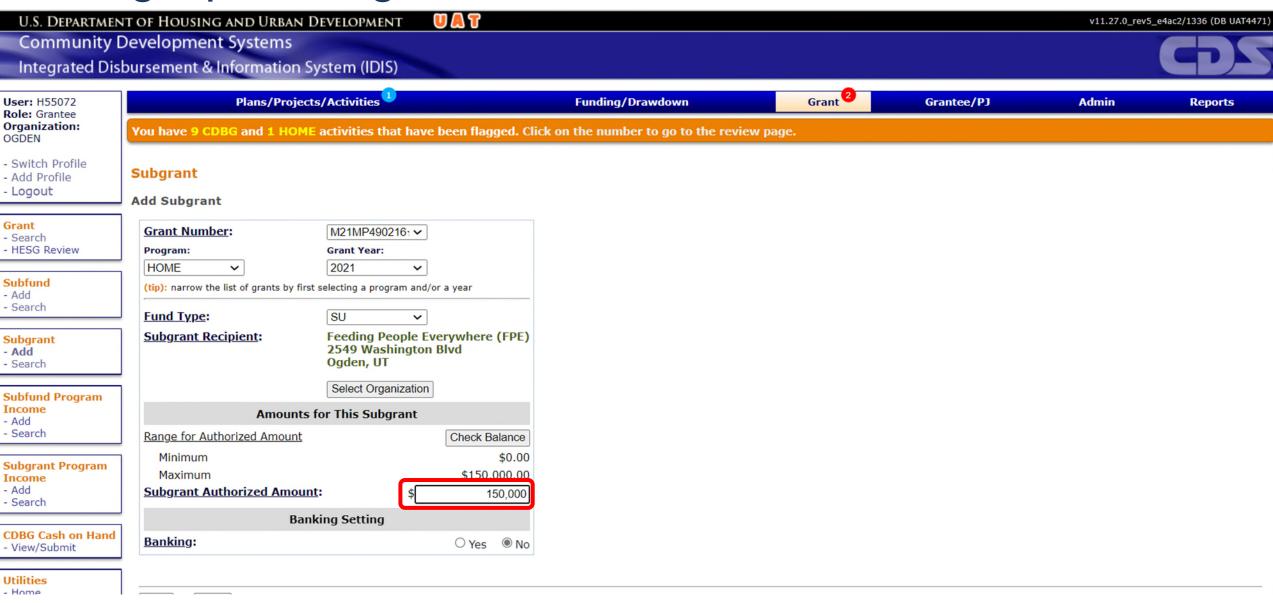
No - Help (ex: Suite 518) Address Line 3: Links **Contact Information** · 🕜 Contact Support Rules of Behavior (ex: Division of Housing) First Name: - CPD Home *City: - HUD Home Middle Initial: Ogden Last Name: *State/Territory: Zip Code: Title: UT Email: Address: Validate This Address City: State: Select state > Zip Code: *Organization Type: (tip) Other Ext. Telephone:











Grant

 Search - HESG Review

Subfund

Subgrant

- Search

Income

Income - Add

Search

Utilities - Home

Links

- Print Page - Help

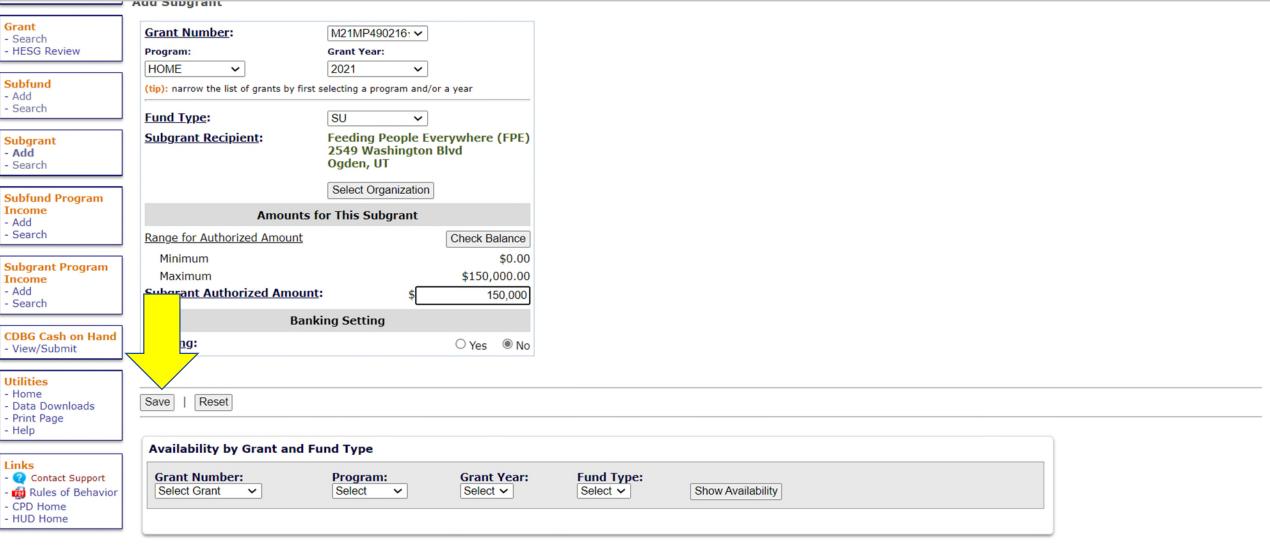
CPD Home - HUD Home

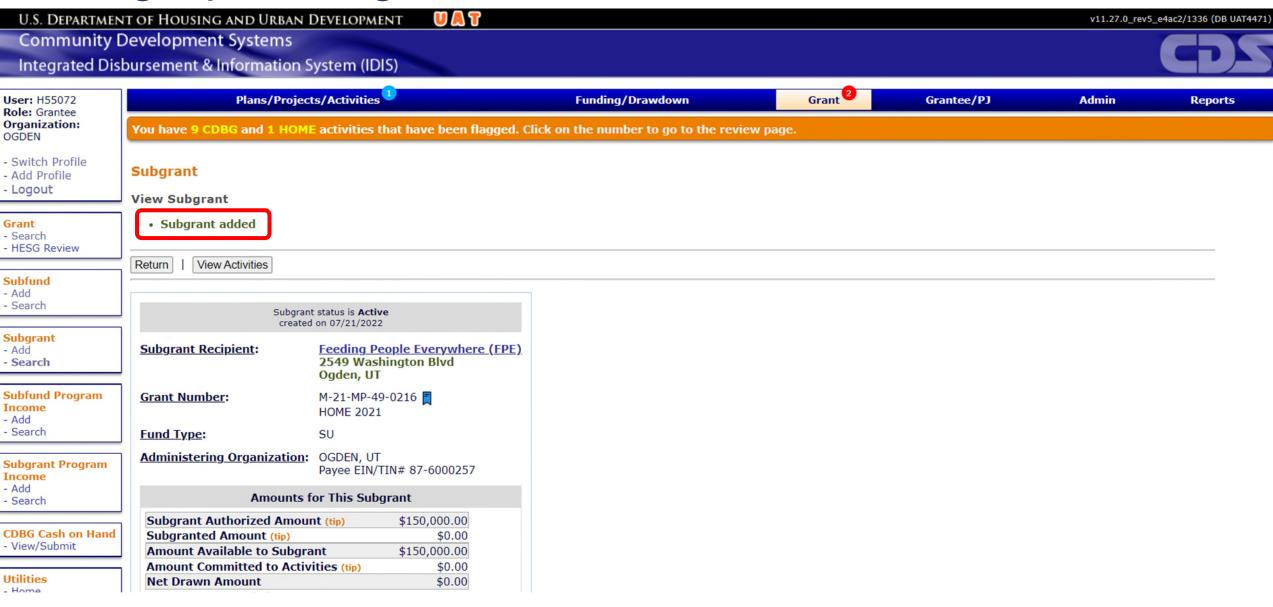
- View/Submit

- Add Search

- Add

- Add Search





- HUD Home

- Logout **View Subgrant** · Subgrant added Grant - Search - HESG Review View Activities Return Subfund - Add - Search Subgrant status is Active created on 07/21/2022 Subgrant **Subgrant Recipient:** Feeding People Everywhere (FPE) - Add Search 2549 Washington Blvd Ogden, UT Subfund Program M-21-MP-49-0216 **Grant Number:** Income **HOME 2021** - Add Search **Fund Type:** SU Administering Organization: OGDEN, UT Subgrant Program Payee EIN/TIN# 87-6000257 Income - Add **Amounts for This Subgrant** Search \$150,000.00 Subgrant Authorized Amount (tip) CDBG Cash on Hand Subgranted Amount (tip) \$0.00 View/Submit **Amount Available to Subgrant** \$150,000.00 Amount Committed to Activities (tip) \$0.00 Utilities **Net Drawn Amount** \$0.00 - Home Drawn Amount (+) (tip) \$0.00 - Data Downloads Drawdown Pending Amount (+) (tip) \$0.00 - Print Page Returned Amount (+) (tip) \$0.00 - Help Amount Available to Draw \$150,000.00 Amount Available to Add to This Subgrant \$0.00 Links Contact Support Rules of Behavior CPD Home View Activities Return



Links

Help

- Contact Support
- Rules of Behavior
- CPD Home
- **HUD Home**

IDIS 11.25.1 Release Notes

11/22/2021

IDIS 11.25.0 Release Notes part 3 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 2 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 1 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

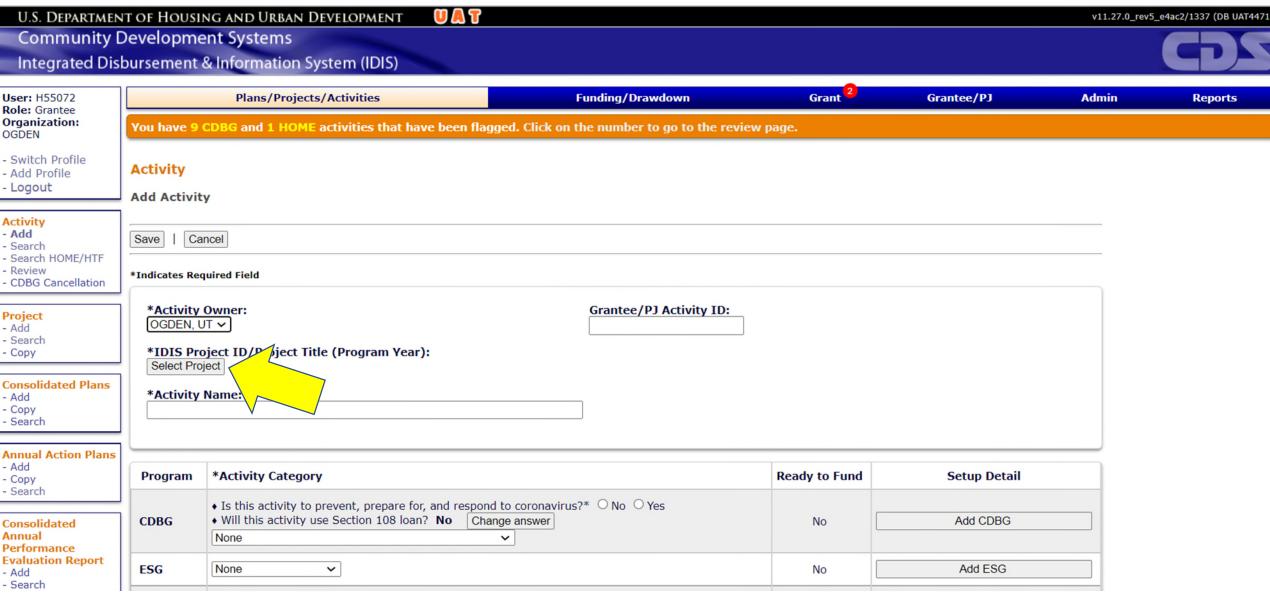
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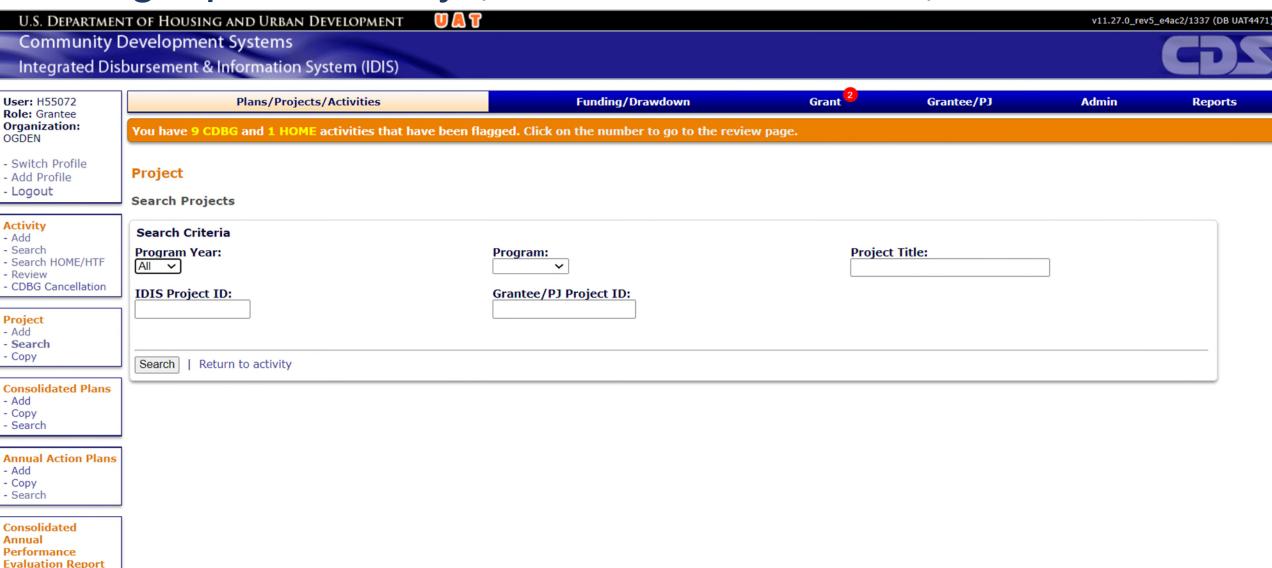
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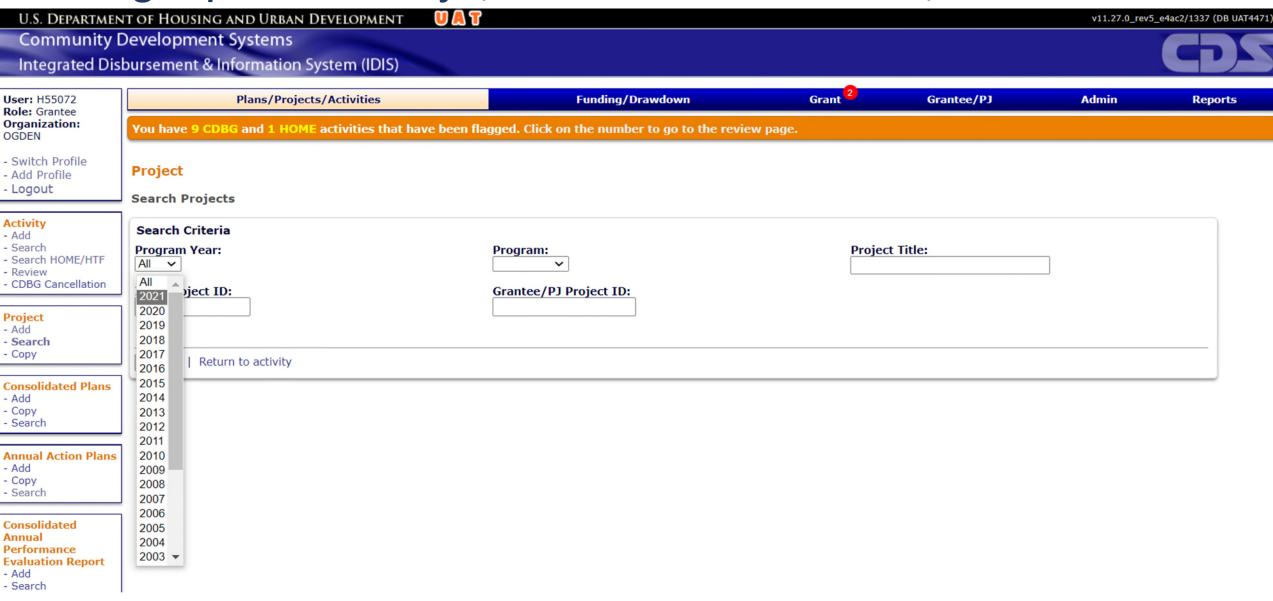
U.S. Department of Housing and Urban Development

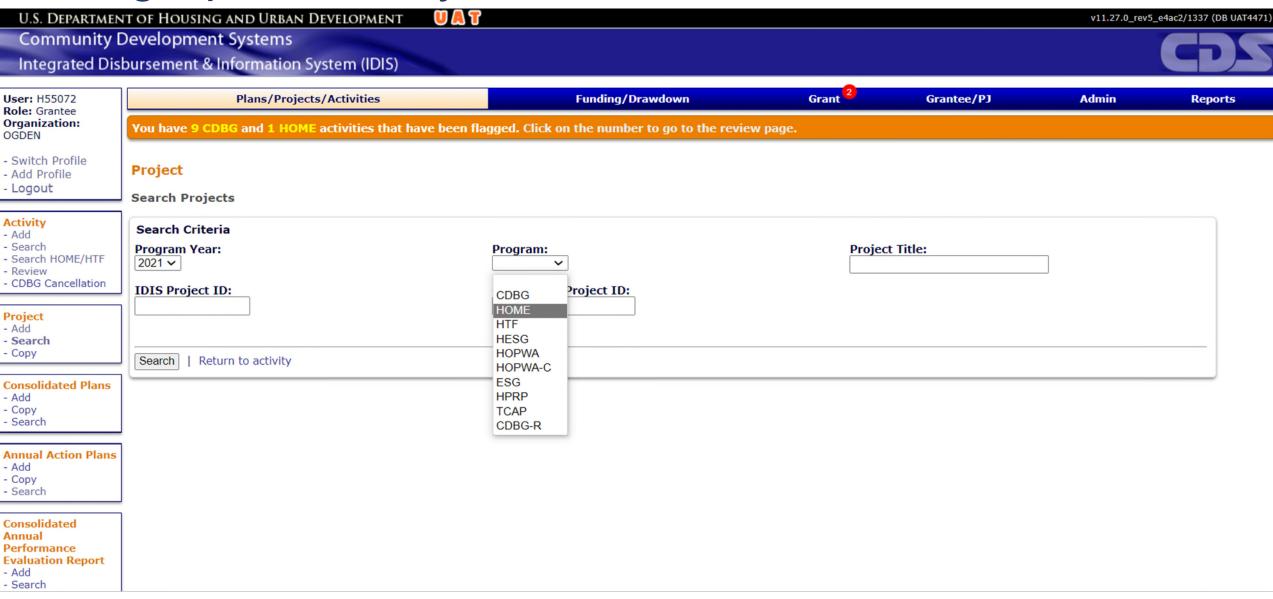
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT v11.27.0_rev5_e4ac2/1337 (DB UAT4471) **Community Development Systems** Integrated Disbursement & Information System (IDIS) Plans/Projects/Activities Funding/Drawdown Grant User: H55072 Grantee/PJ **Admin** Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. OGDEN Switch Profile **Activity** Add Profile - Logou **Search Activities Search Criteria IDIS Project ID:** Program: Status: Search HOME/HTF Review CDBG Cancellation **Activity Name: IDIS Activity ID:** Project Add **Program Year:** Grantee/PJ Activity ID: - Search **Activity Owner:** Select ~ Copy OGDEN, UT V **Consolidated Plans** - Add Reset Search Copy Search **Annual Action Plans** - Add Copy Search Consolidated Annual Performance **Evaluation Report** - Add - Search



- Add - Search

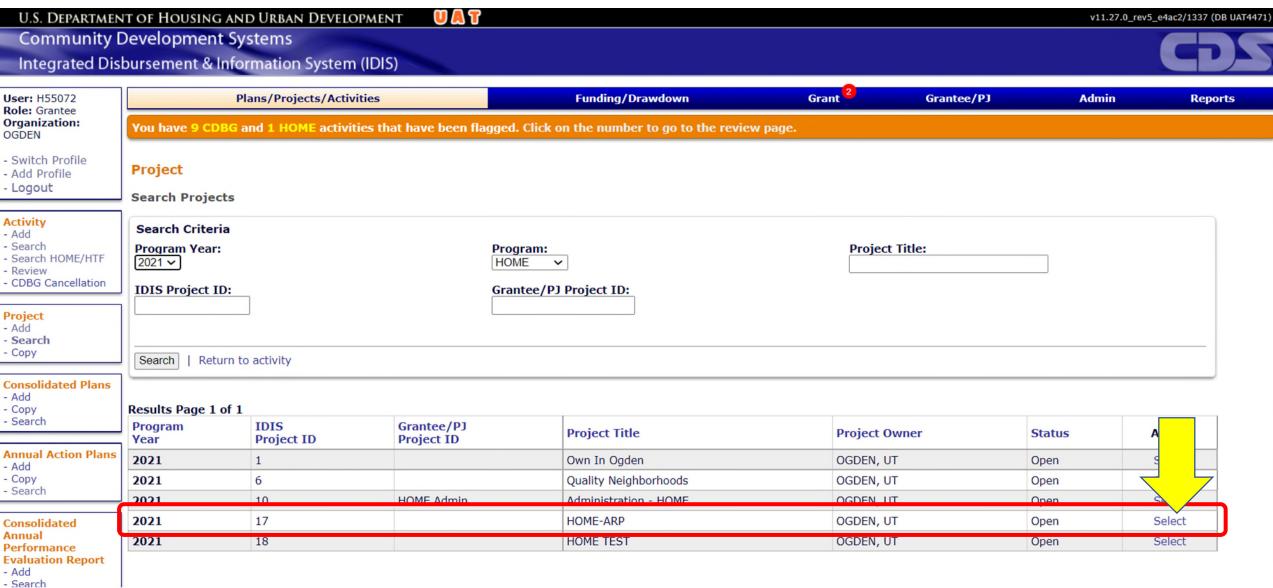


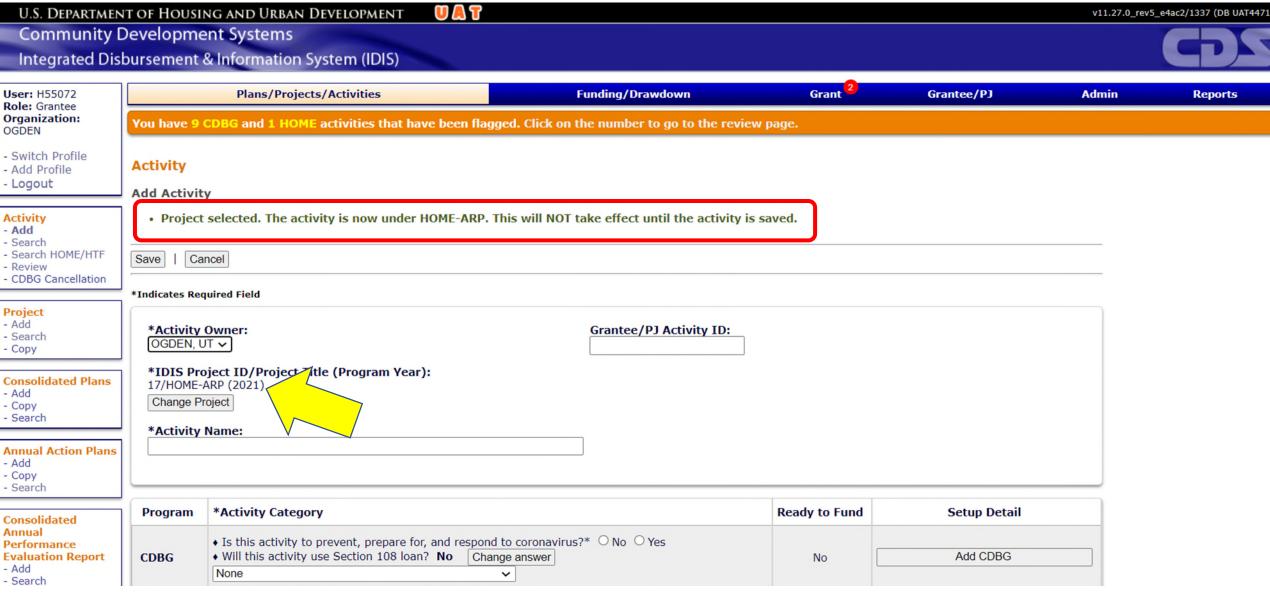




- Add - Search

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT v11.27.0_rev5_e4ac2/1337 (DB UAT4471) **Community Development Systems** Integrated Disbursement & Information System (IDIS) Grant Plans/Projects/Activities Funding/Drawdown Grantee/PJ User: H55072 **Admin** Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. **OGDEN** Switch Profile **Project** - Add Profile Logout **Search Projects** Activity **Search Criteria** - Add Search **Program Year: Project Title:** Program: Search HOME/HTF 2021 🗸 HOME Review CDBG Cancellation **IDIS Project ID:** Grantee/PJ Project ID: Project - Add - Search Copy Search Return to activity **Consolidated Plans** - Add - Copy Search **Annual Action Plans** Add Copy Search Consolidated Annual Performance **Evaluation Report**





HESG

HTF

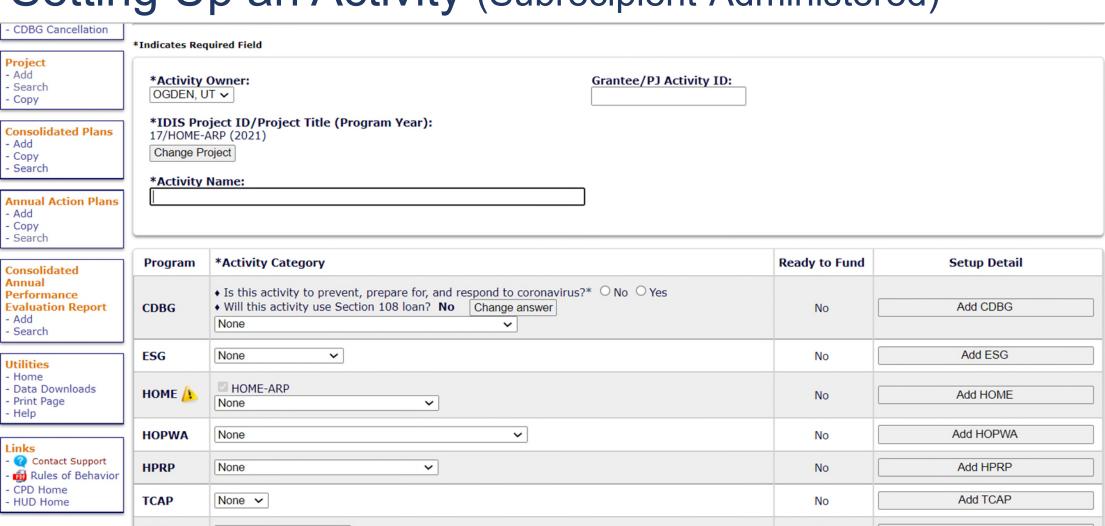
HOPWA-C

None

None

None

~



~

Add HESG

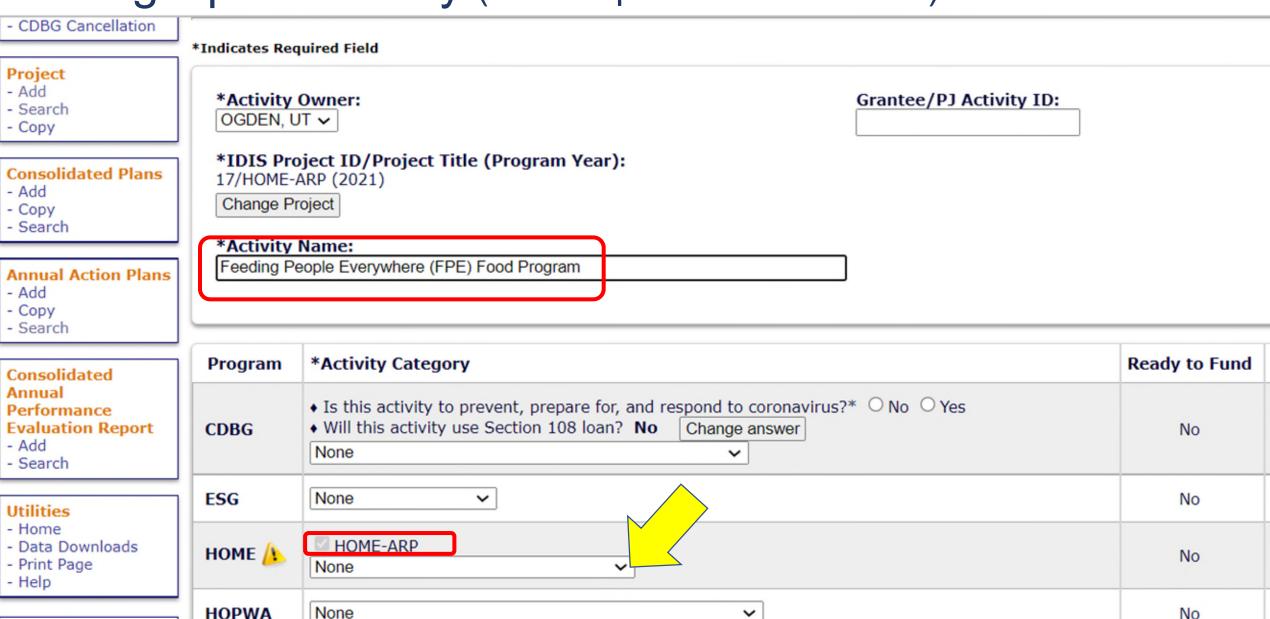
Add HOPWA-C

Add HTF

No

No

No



Project - Add

- Search
- Copy

Consolidated Plans

- Add - Copy
- Search

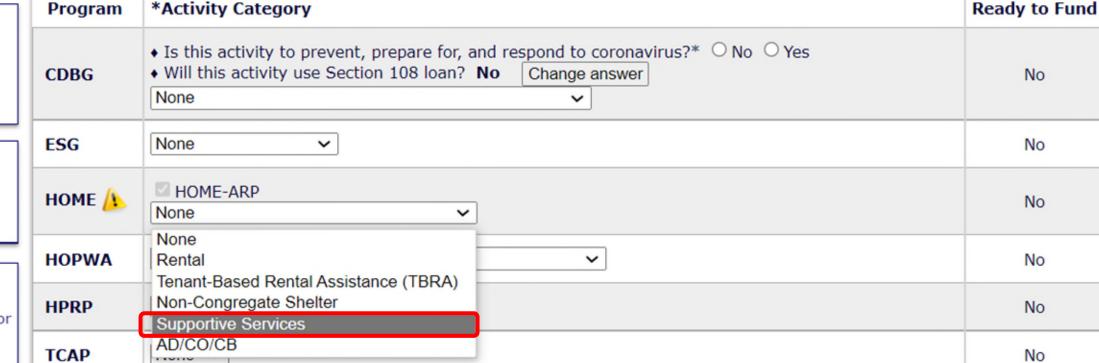
Annual Action Plans

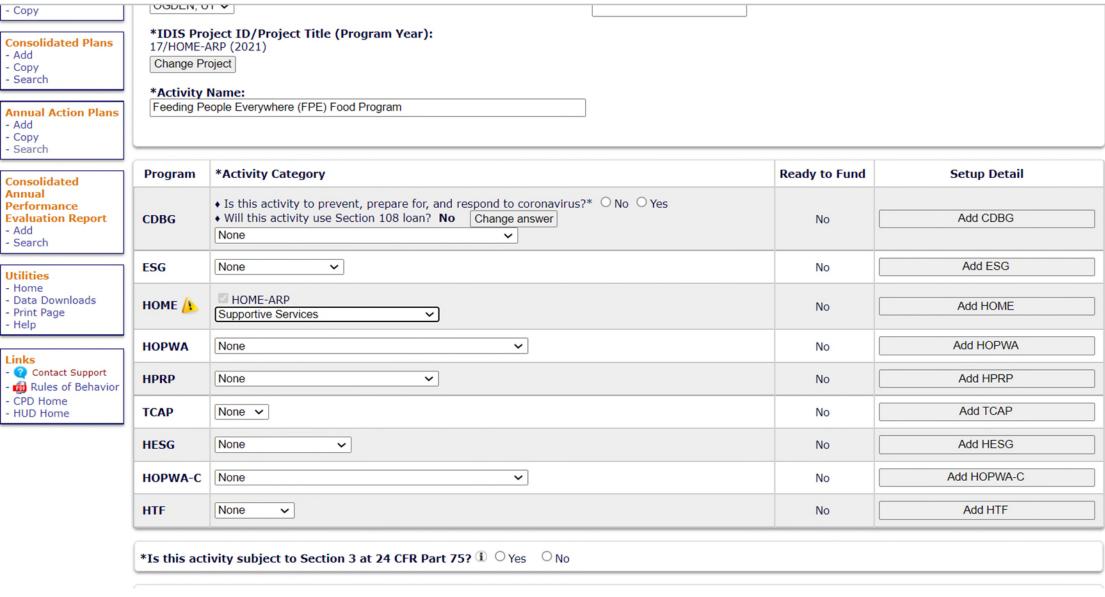
- Add
- Copy
- Search

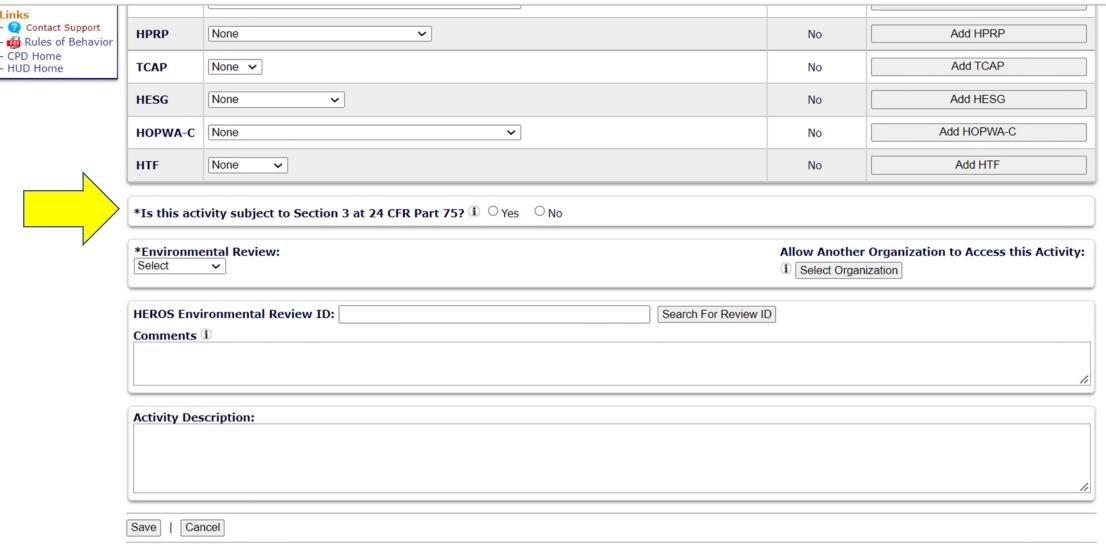
*Activity Owner: Grantee/PJ Activity ID: OGDEN, UT 🗸 *IDIS Project ID/Project Title (Program Year): 17/HOME-ARP (2021) Change Project *Activity Name: Feeding People Everywhere (FPE) Food Program

Consolidated Annual Performance **Evaluation Report**

- Add - Search
- Utilities
- Home - Data Downloads
- Print Page
- Help
- Links
- (?) Contact Support
- Rules of Behavior
- CPD Home
- HUD Home





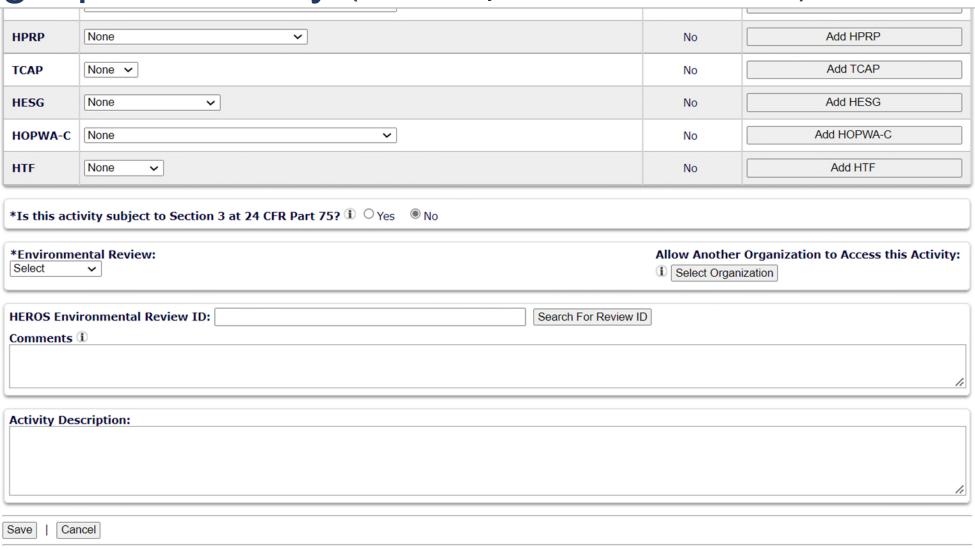


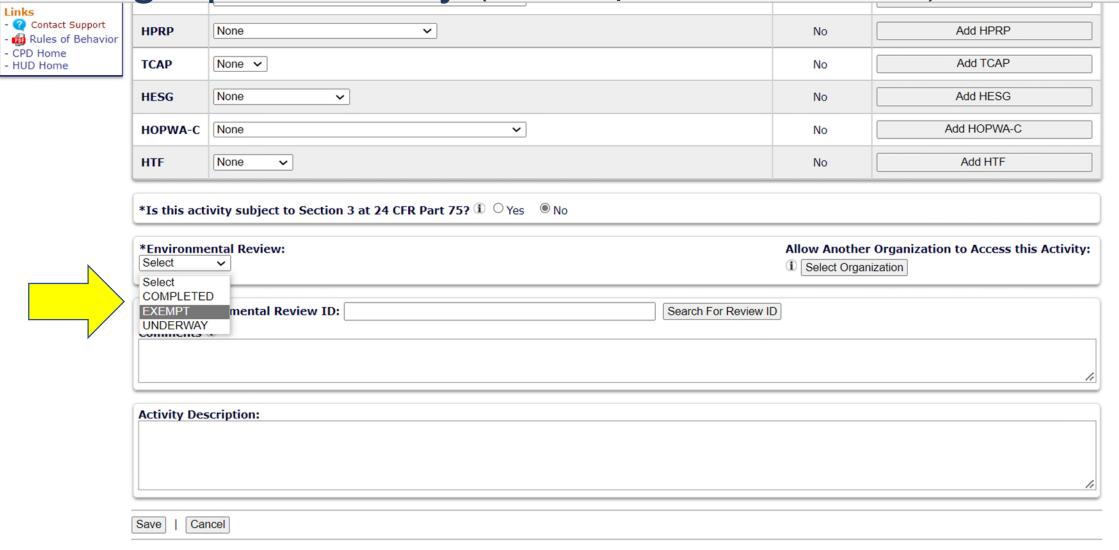
Contact Support

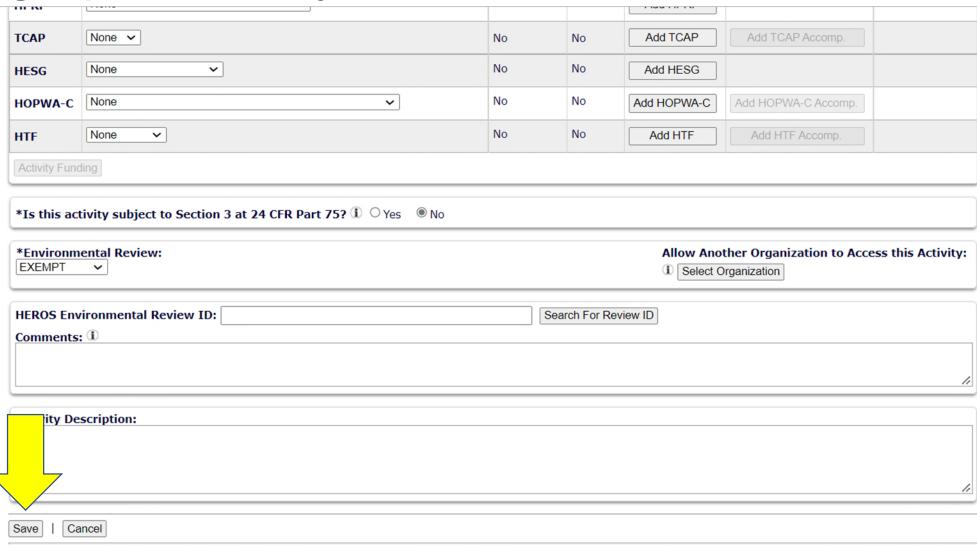
CPD Home

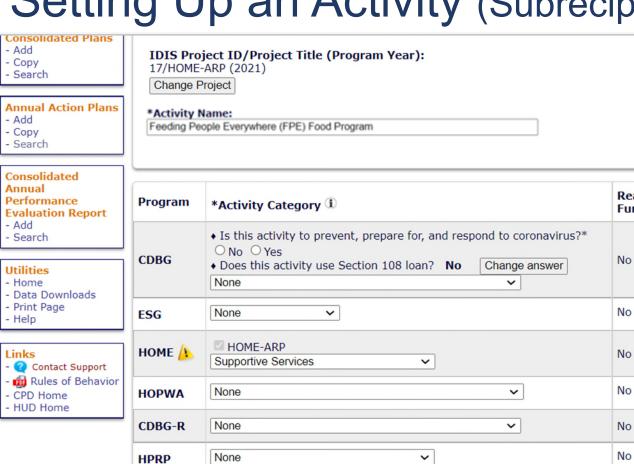
- HUD Home

Rules of Behavior







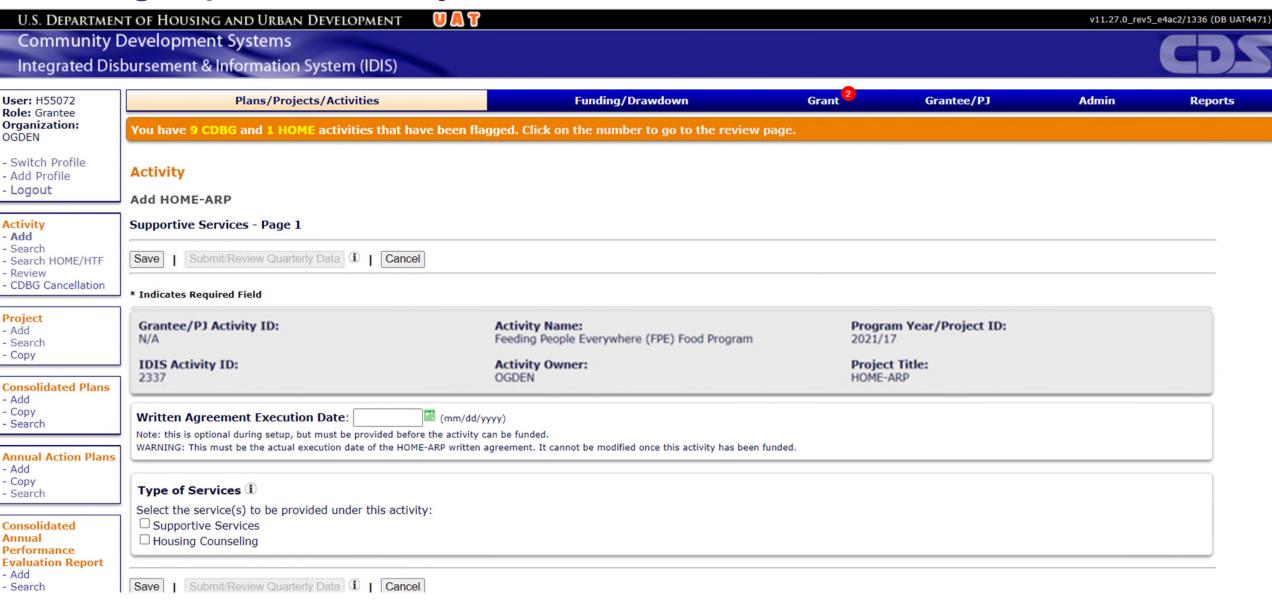


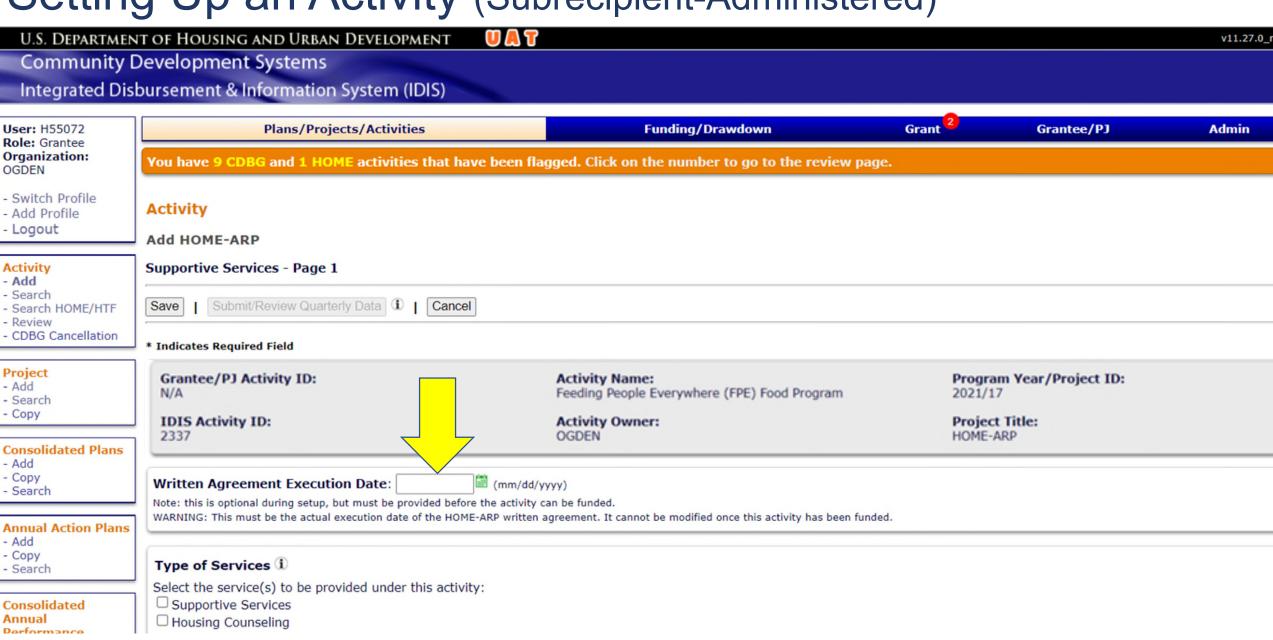
| Program | *Activity Category (i) | Ready to Fund | Funded | Setup Detail | Accomplishment | Completion Check |
|---------|---|------------------|--------|--------------|---------------------|---------------------|
| CDBG | ◆ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ◆ Does this activity use Section 108 loan? No Change answer None | No | No | A BG | Add CDBG Accomp. | |
| SG | None | No | No | | Add ESG Accomp. | |
| юме / | W HOME-ARP Supportive Services | No | No | Add HOME | | |
| IOPWA | None | No | No | Add HOPWA | Add HOPWA Accomp. | |
| DBG-R | None | No | No | Add CDBG-R | Add CDBG-R Accomp. | |
| PRP | None | No | No | Add HPRP | | |
| САР | None v | No | No | Add TCAP | Add TCAP Accomp. | |
| IESG | None | No | No | Add HESG | | |
| OPWA-C | None | No | No | Add HOPWA-C | Add HOPWA-C Accomp. | |
| ITF | None | No | No | Add HTF | Add HTF Accomp. | |

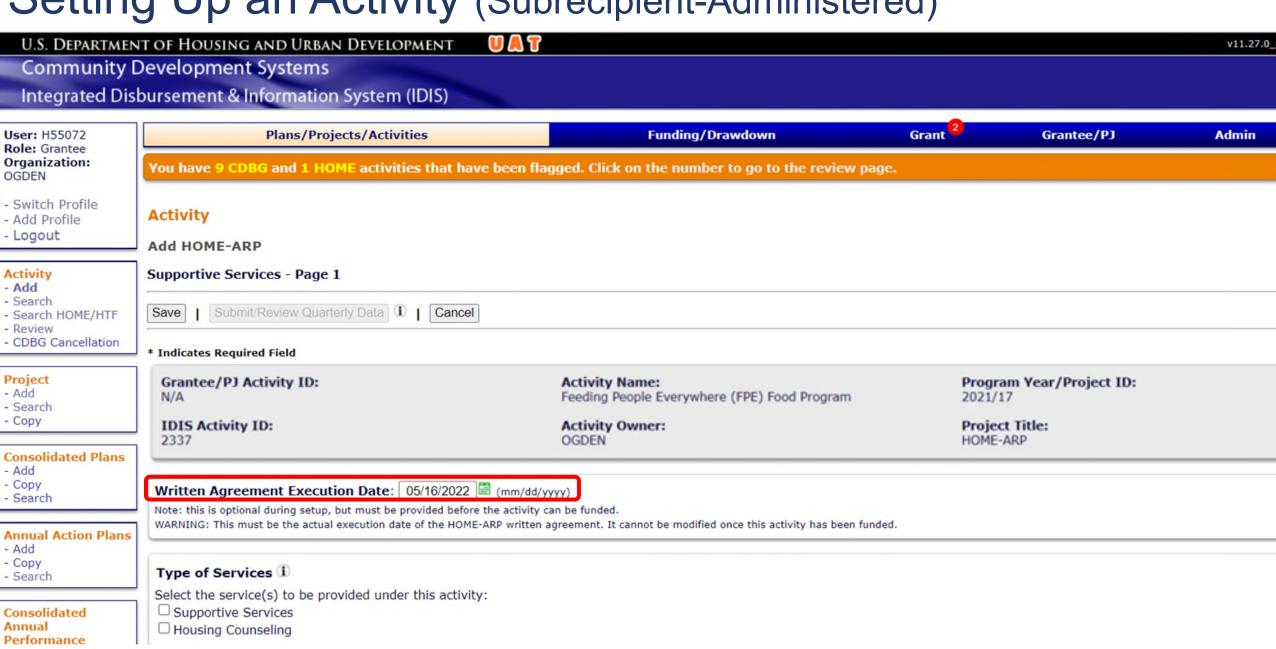
(mm/dd/yyyy)

Grantee/PJ Activity ID:

Initial Funding Date:







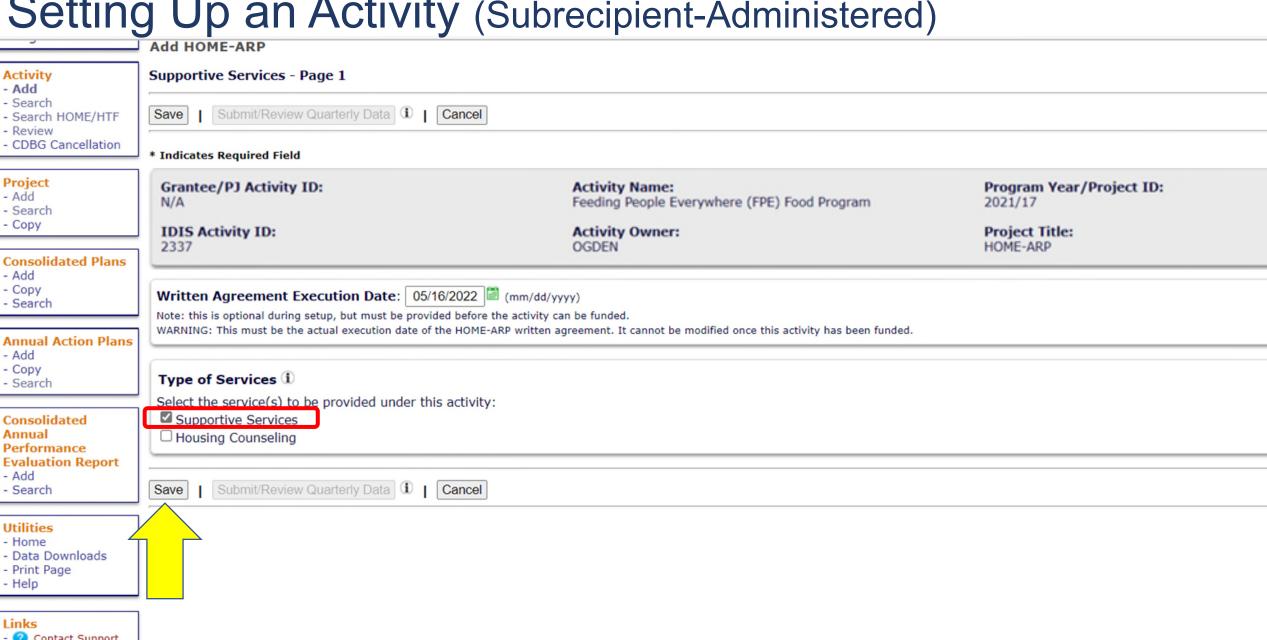
Add HOME-ARP Activity Supportive Services - Page 1 - Add Search Submit/Review Quarterly Data (i) | Cancel Save Search HOME/HTF Review - CDBG Cancellation * Indicates Required Field **Project** Program Year/Project ID: Grantee/PJ Activity ID: **Activity Name:** Add Feeding People Everywhere (FPE) Food Program 2021/17 N/A Search Copy IDIS Activity ID: **Activity Owner:** Project Title: 2337 OGDEN HOME-ARP Consolidated Plans - Add Copy reement Execution Date: 05/16/2022 🛅 (mm/dd/yyyy) Writte Search Note: th tional during setup, but must be provided before the activity can be funded. WARNIN must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded. Annual Action Plans - Add - Copy Type of Services (i) Search Select the service(s) to be provided under this activity: Consolidated ☐ Supportive Services Annual ☐ Housing Counseling Performance Evaluation Report - Add Submit/Review Quarterly Data (1) | Cancel Save Search Utilities Data Downloads

- Home

- Print Page
- Help

Links

- Contact Support
- · 륦 Rules of Behavior CDD Homo

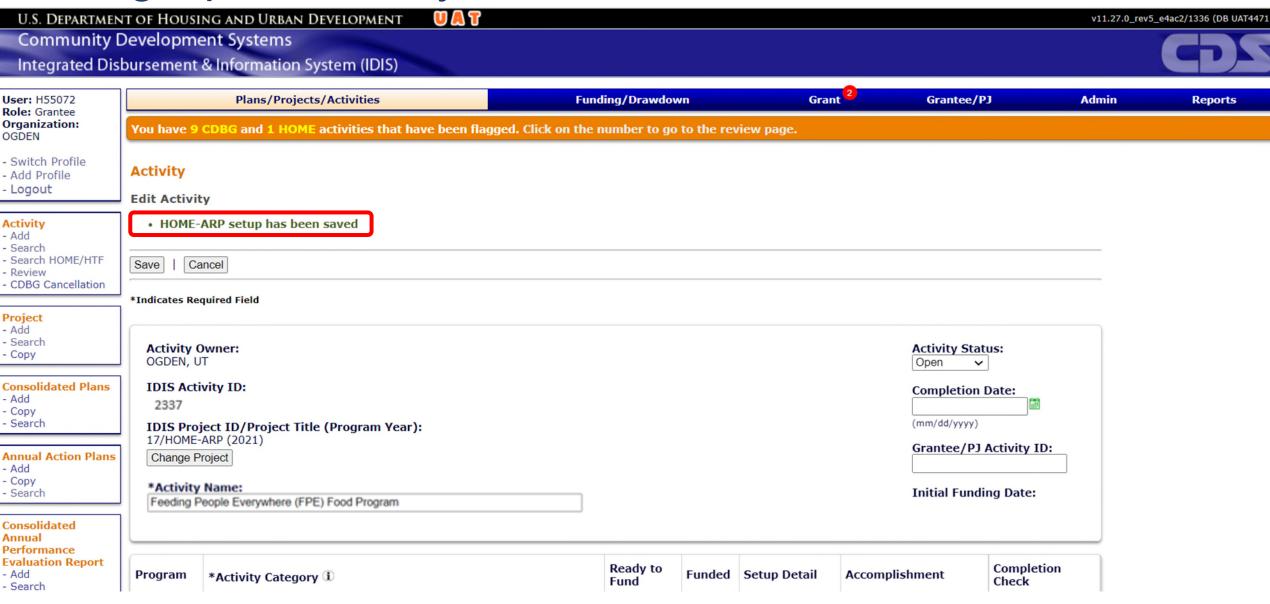


Links

Contact Support

- 📠 Rules of Behavior

- CPD Home



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

v11.27.0 rev5 e4ac2/1336 (DB UAT4471)

Admin

Community Development Systems

Integrated Disbursement & Information System (IDIS)

Reports

User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile Add Profile
- Logout

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- **HUD Home**

Plans/Projects/Activities You have 9 CDBG and 1 HOME activities tha

flagged. Click on the number to go to the review page.

Funding/Drawdown

Welcome to the Integrated Disbursement and Information System

IDIS News WARNING

12/06/2021

IDIS 11.25.1 Release Notes

11/22/2021

IDIS 11.25.0 Release Notes part 3 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 2 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 1 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

By using this U.S. Government information system you understand and consent to the following:

Grant 2

• The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:

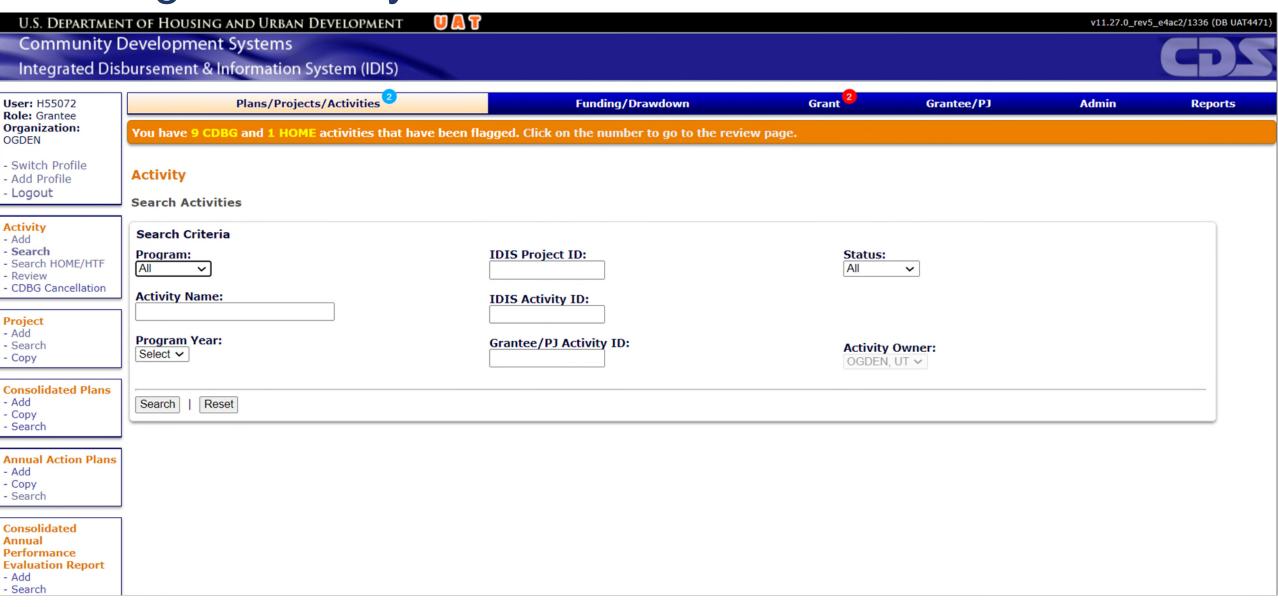
Grantee/PJ

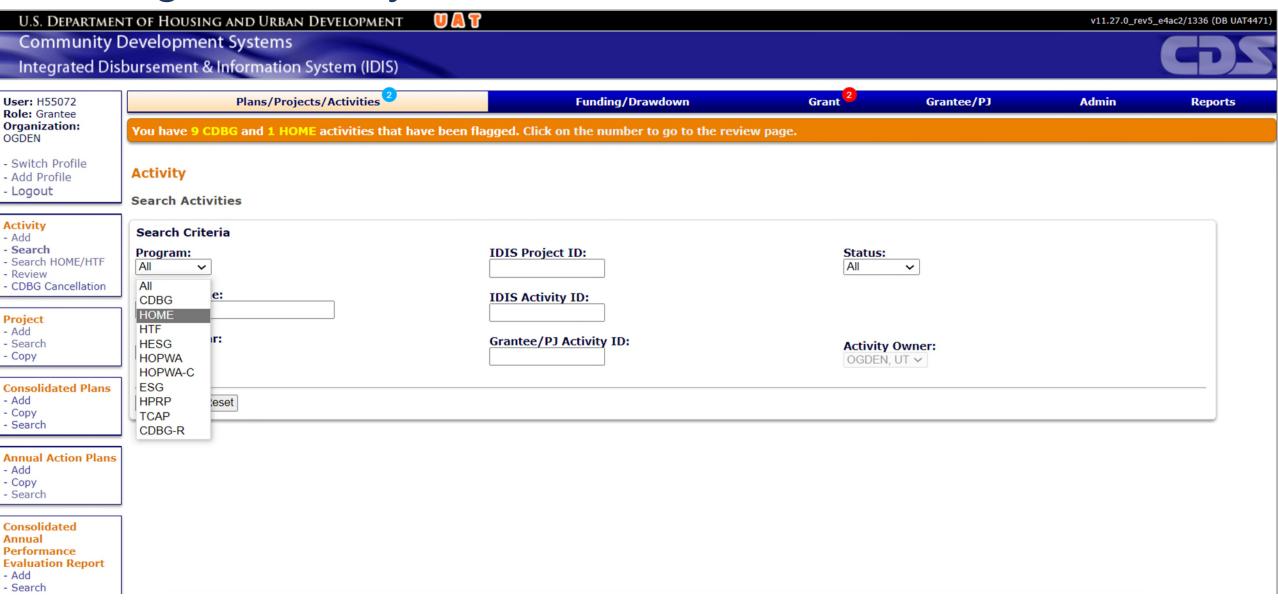
- 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
- 2. Prohibition from misusing the information system, i.e., exceeding their authority;
- 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization;
 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement to adhere to, the RoB. The RoB may be presented to the user in hardcopy or electronically. The user's acknowledgement may be obtained by written signature or by electronic acknowledgement or
- · Users have no reasonable expectation of privacy regarding any communications or data transiting or stored on this

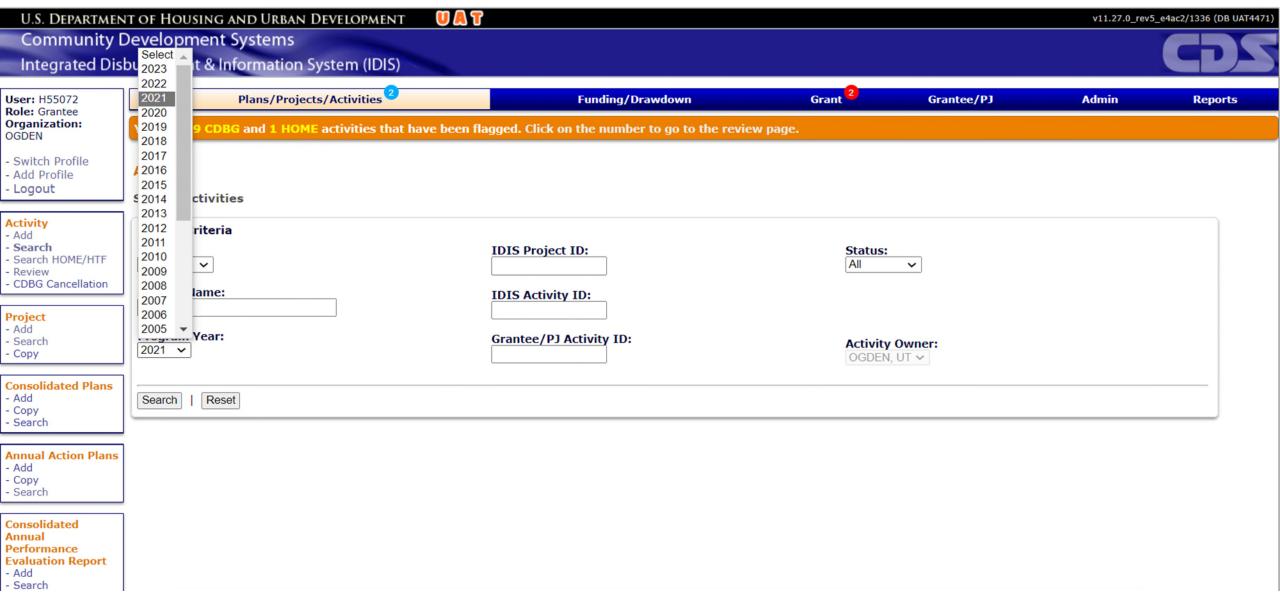
Warning! Your IDIS working session will time out after 20 minutes if there is no interaction with the application server. The system will provide a warning and prompt you if you need more time 3 minutes prior to the expiration of the current session.

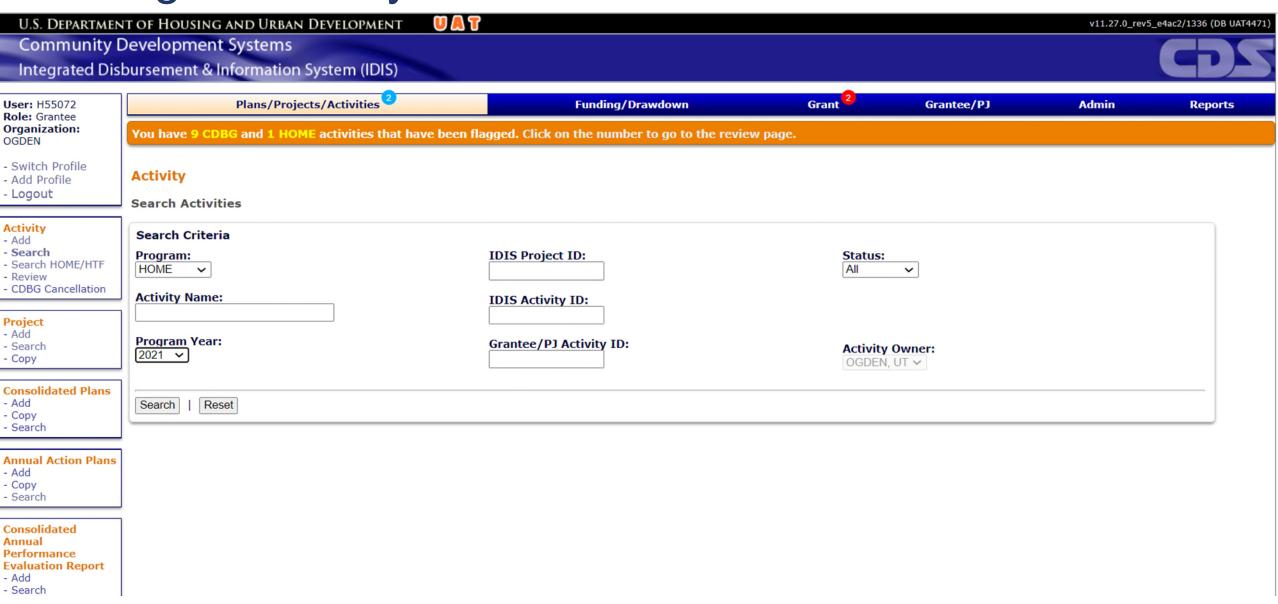
To work with IDIS MicroStrategy Reports, you must first close any remaining MicroStrategy windows from prior sessions, and open a new window using the link on the IDIS Reports page.

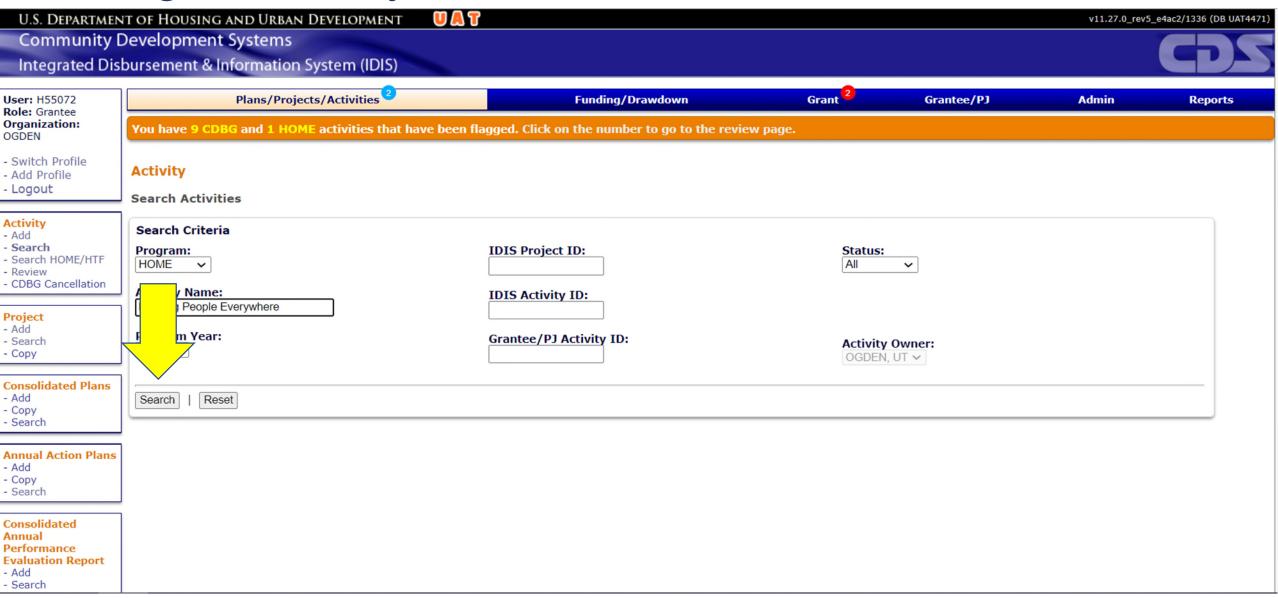
U.S. Department of Housing and Urban Development

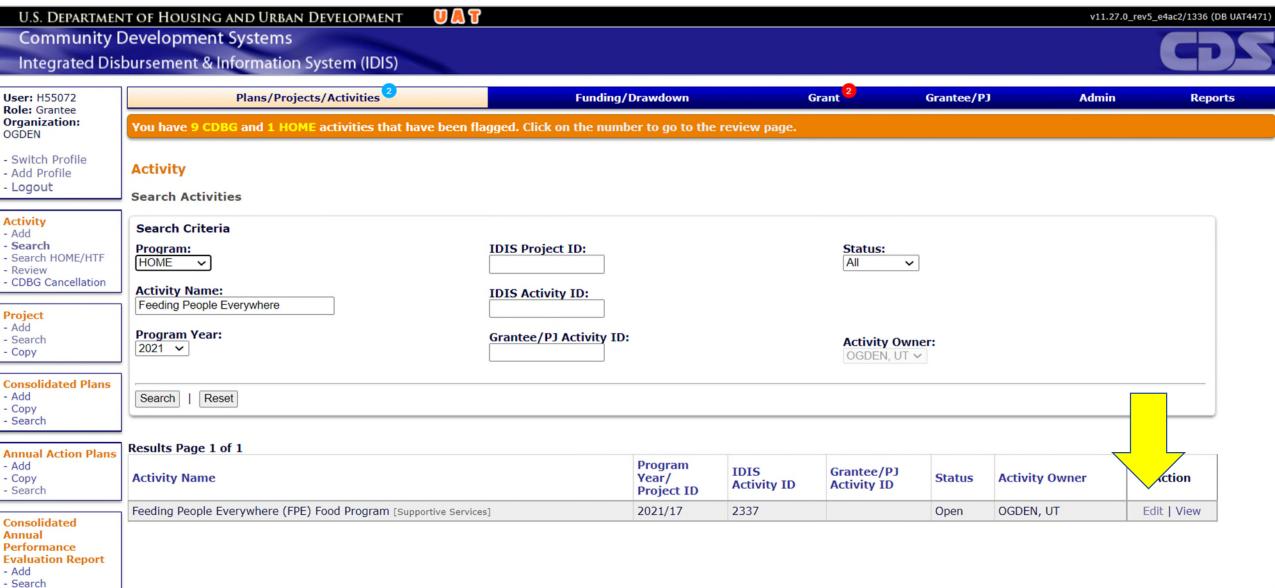


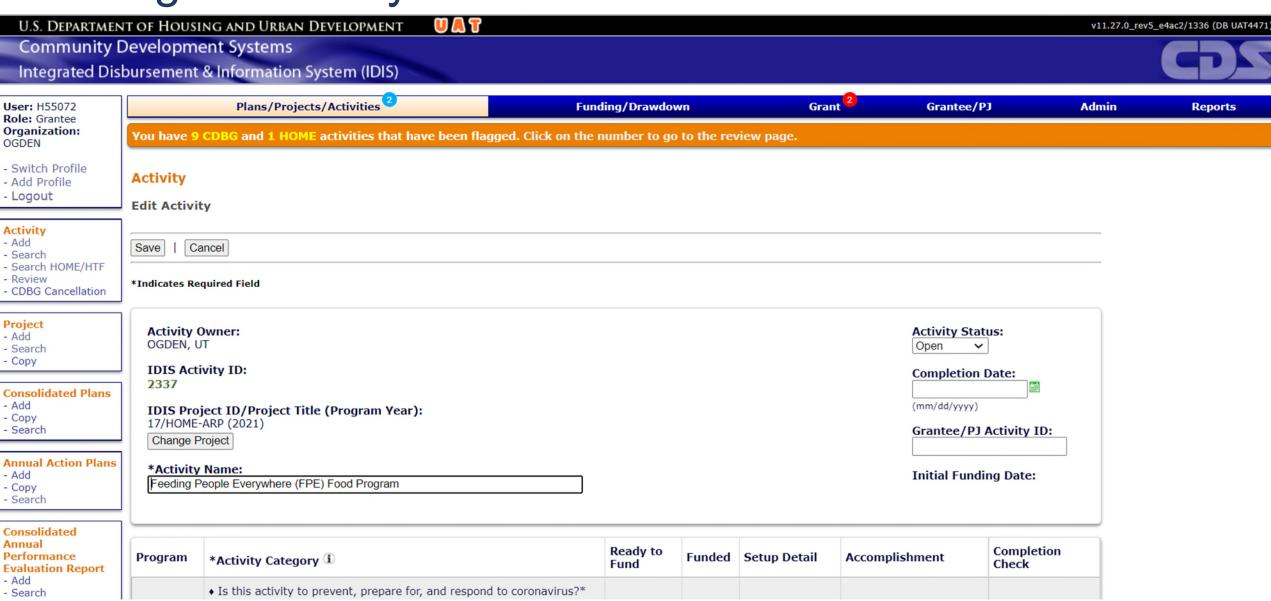


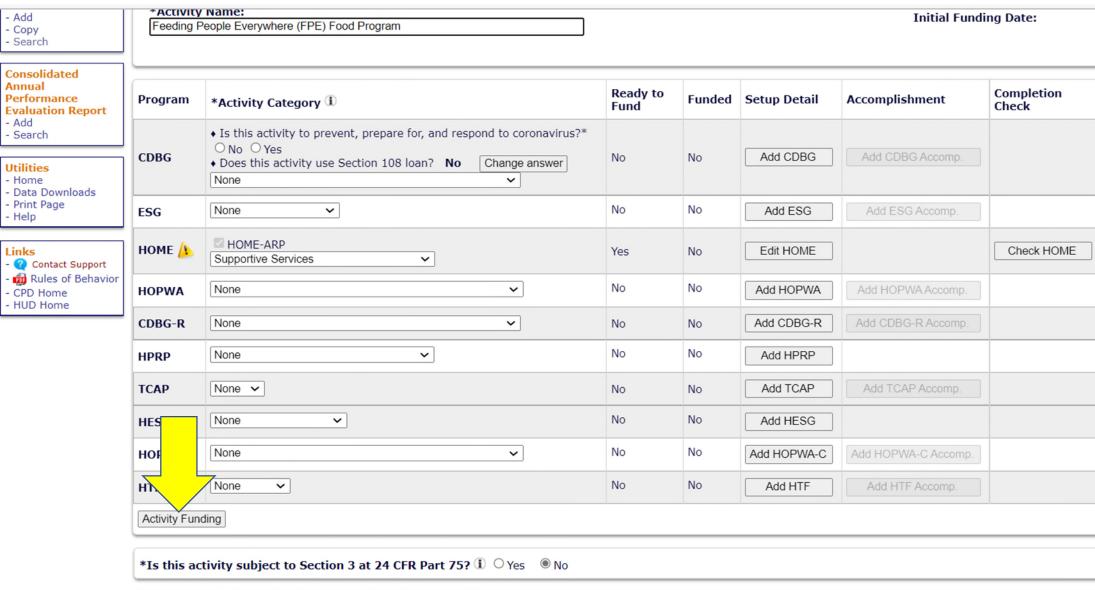


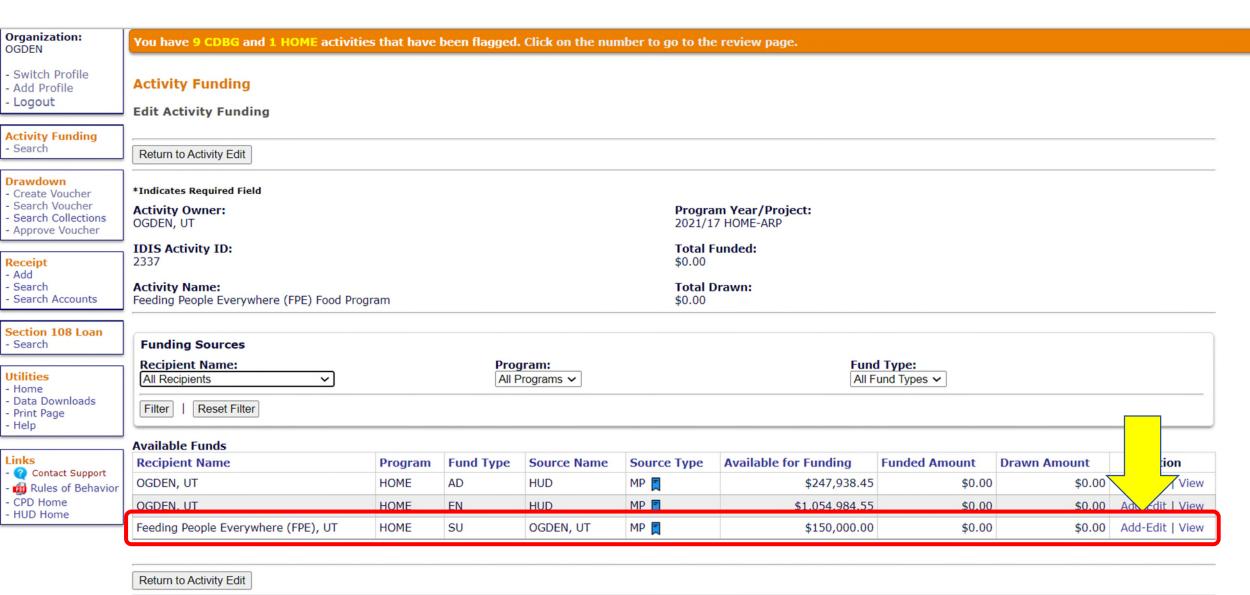












U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

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v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Community Development Systems

Integrated Disbursement & Information System (IDIS)

CDS

User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile
- Add Profile
- Logout

Activity Funding

- Search

Drawdown

- Create Voucher
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Receipt

- Add - Search
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- 👜 Rules of Behavior
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Plans/Projects/Activities 2

Funding/Drawdown

Grant 2

Grantee/PJ

Admin

Reports

You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

Activity Funding

HOME-ARP Activity Funding Certification

By requesting the disbursement of Federal funds, the representative of the HOME Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 92, Section 3205 of Pub. L. 117-2 ("American Rescue Plan" or "ARP"), and HOME-ARP implementation notice (collectively, the "HOME-ARP requirements"):

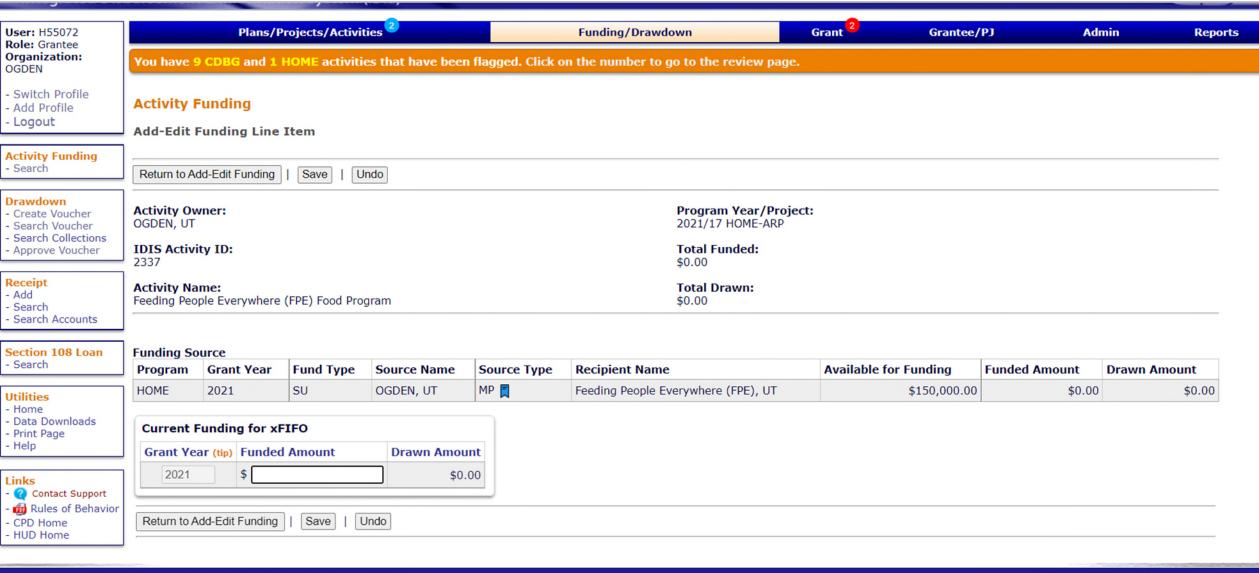
- (i) the PJ has fully executed a written agreement that meets the HOME-ARP requirements applicable to the IDIS activity for which the funds are to be used;
- (ii) the IDIS activity for which the funds are to be used meets the definition of a commitment at 24 CFR 92.2 and all the HOME-ARP requirements for a commitment applicable to the IDIS activity;
- (iii) the PJ has not drawn and will not draw funds for the IDIS activity unless it has fully executed a written agreement that complies with applicable HOME-ARP requirements committing the funds;
- (iv) if the activity involves acquisition, construction, or rehabilitation of rer developer capacity and fiscal soundness, and examined neighborhood mar
- (v) All of the statements and claims made herein are true and correct. Pur

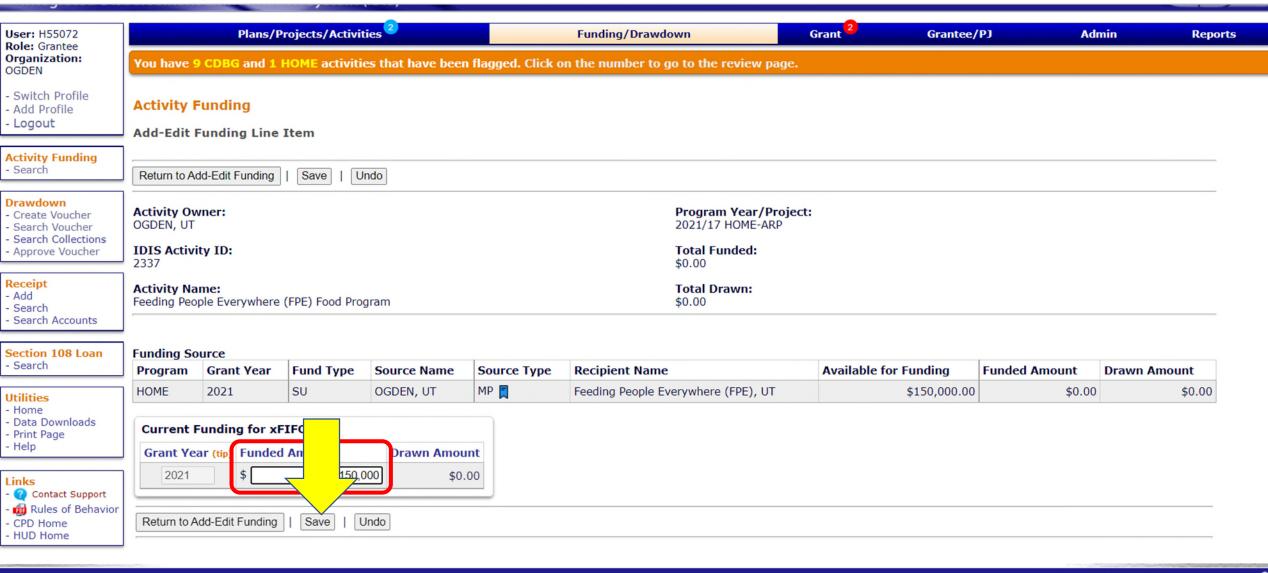
to up to 5 years imprisonment and civil penalties up to \$10,000 plus up

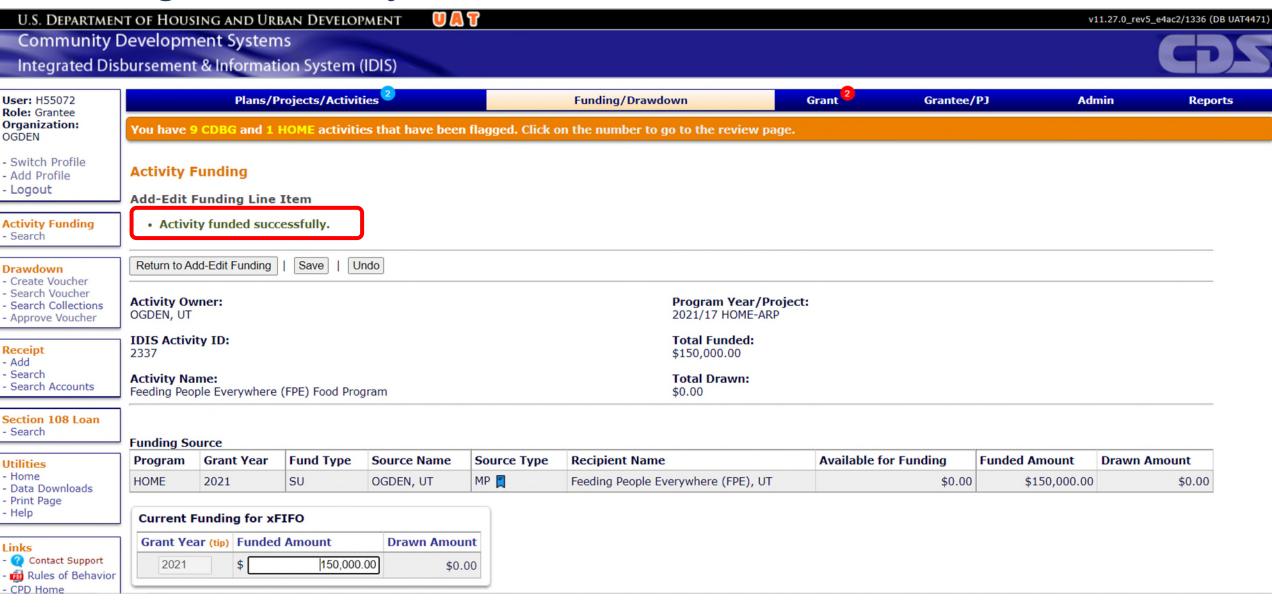
- jects, the PJ has conducted an underwriting review that complies with applicable HOME-ARP requirements, assessed iditions to ensure adequate need for the project for which these funds are to be used; and
- o 18 USC § 1001, 31 USC § 3729, et seq., and 24 CFR Part 28, false or fraudulent statements or claims are subject. The amount of damages sustained by the Government for each fraudulent act committed.

I agree. Continue to Add-Edit Funding Details

I disagree. Return to Add-Edit Funding







Key Points

- A SU subfund <u>must be set up before</u> setting up subgrant(s)
- A PJ must set up a separate SU subgrant for each subrecipient
- A subrecipient-administered supportive services activity must be funded with funds from its SU subgrant





Scenario Part 2

FPE has now been providing services to Anytown QPs for 2 months. It submits an invoice to the City for \$75,000.







Knowledge Check 📜



Scenario Part 2: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





Scenario Part 2: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.27.0_rev5_e4ac2/1336 (DB UAT4471

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072 Role: Grantee Organization: OGDEN

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- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

You have 9 CDBG and 1 HOME activities that have been flag

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Welcome to the Integrated Disbursement and Information System

IDIS News WARNING

12/06/2021

IDIS 11.25.1 Release Notes

11/22/2021

IDIS 11.25.0 Release Notes part 3 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 2 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 1 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

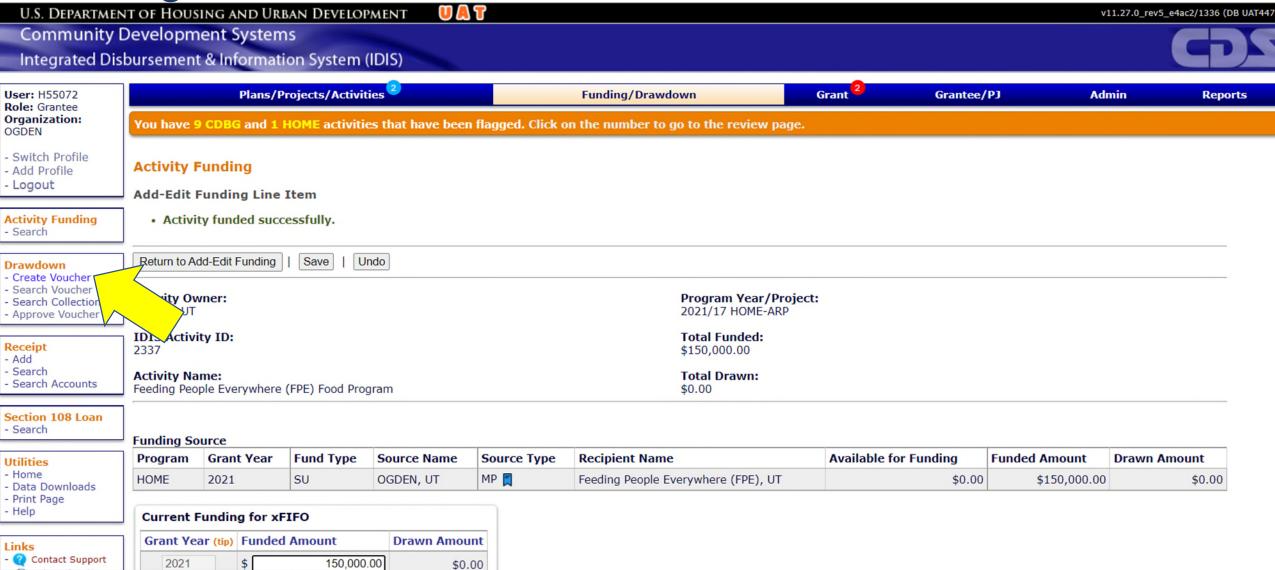
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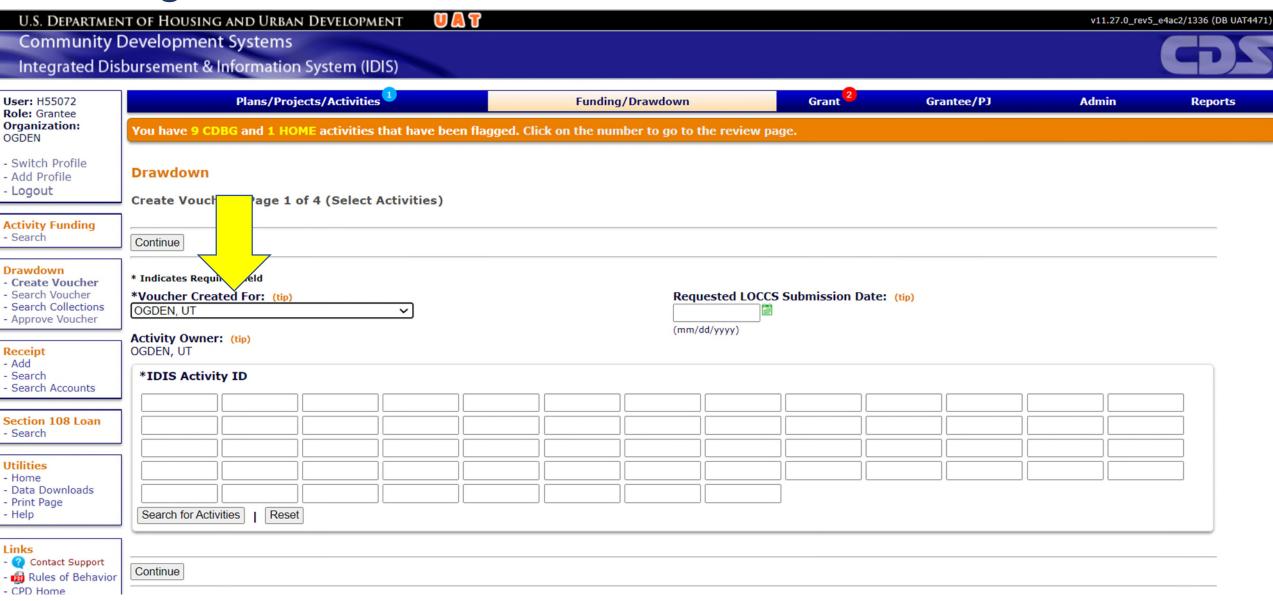
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 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
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 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
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 electronically. The user's acknowledgement may be obtained by written signature or by electronic acknowledgement or
 signature.
- Users have no reasonable expectation of privacy regarding any communications or data transiting or stored on this

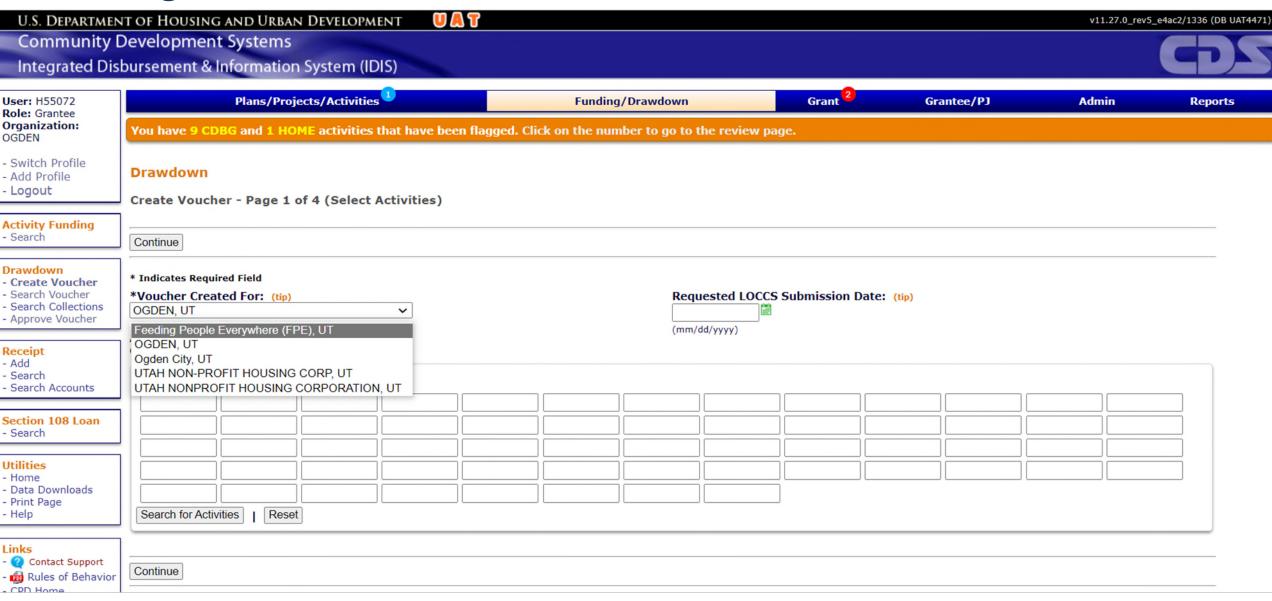
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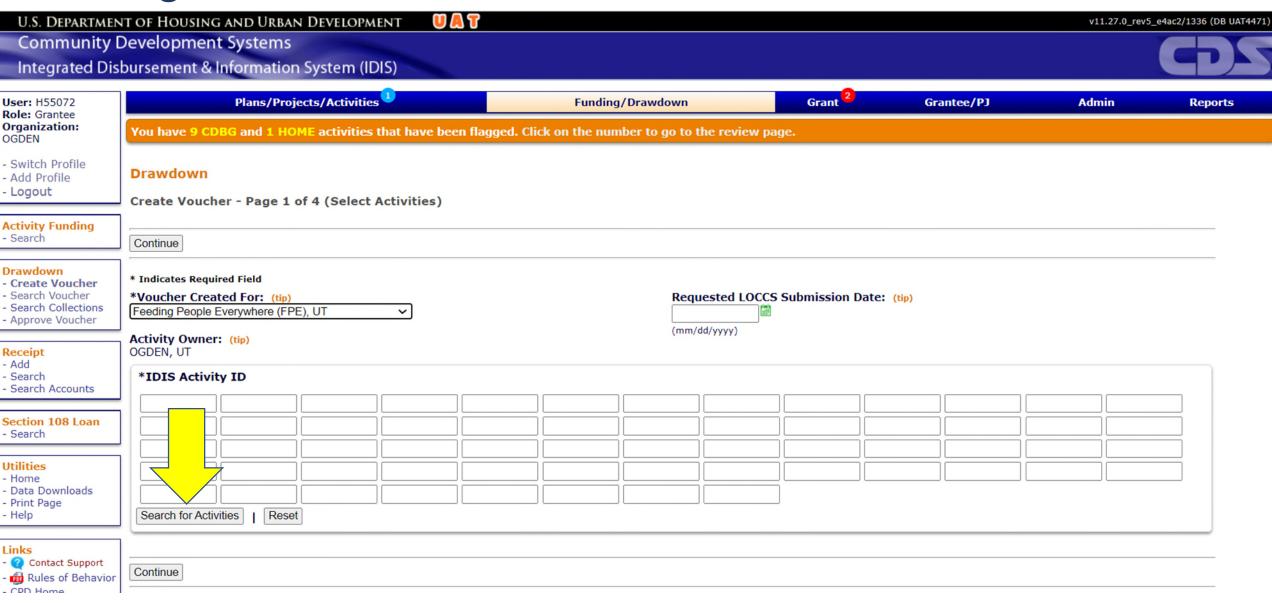
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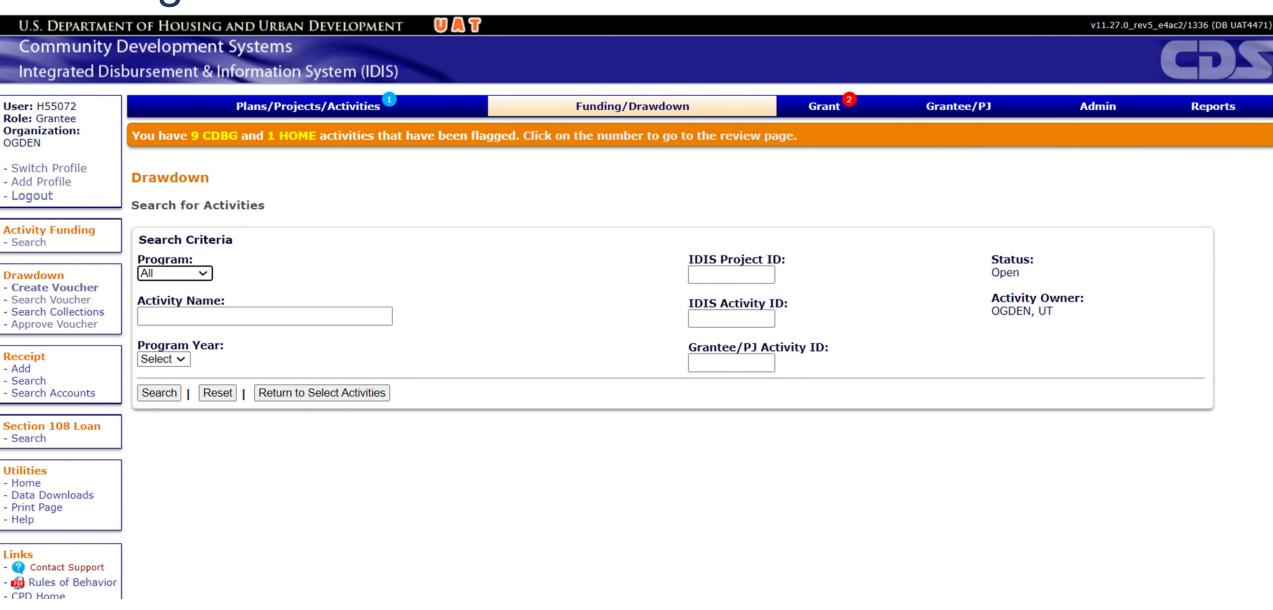
https://cpd2.hud.gov/idis/voucherCreate.do?submit=Create





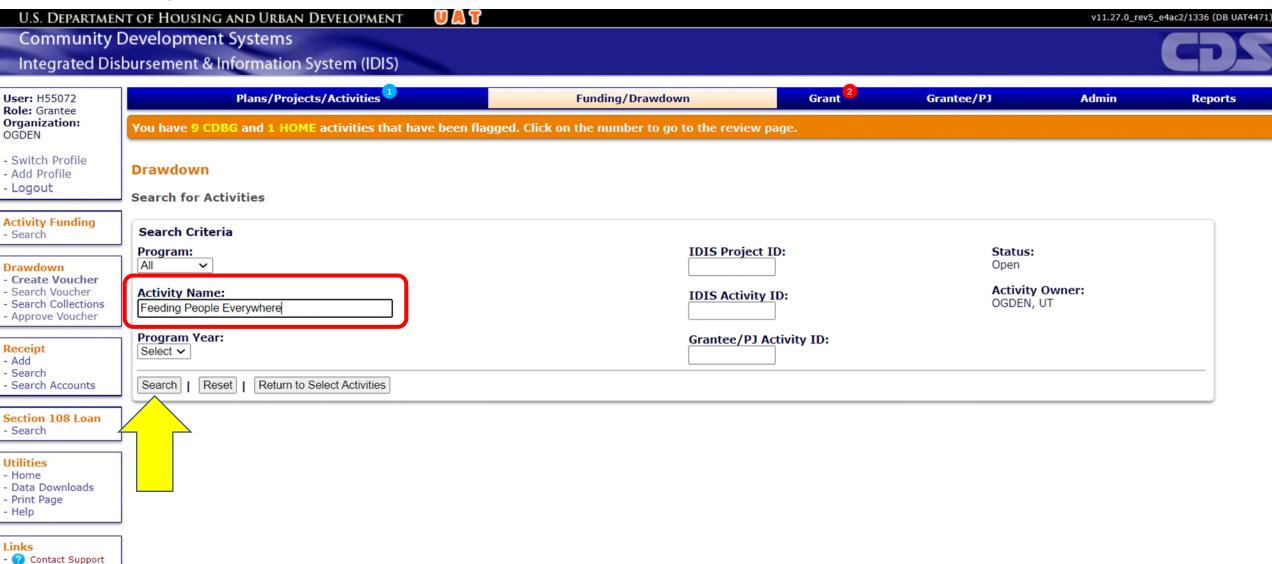


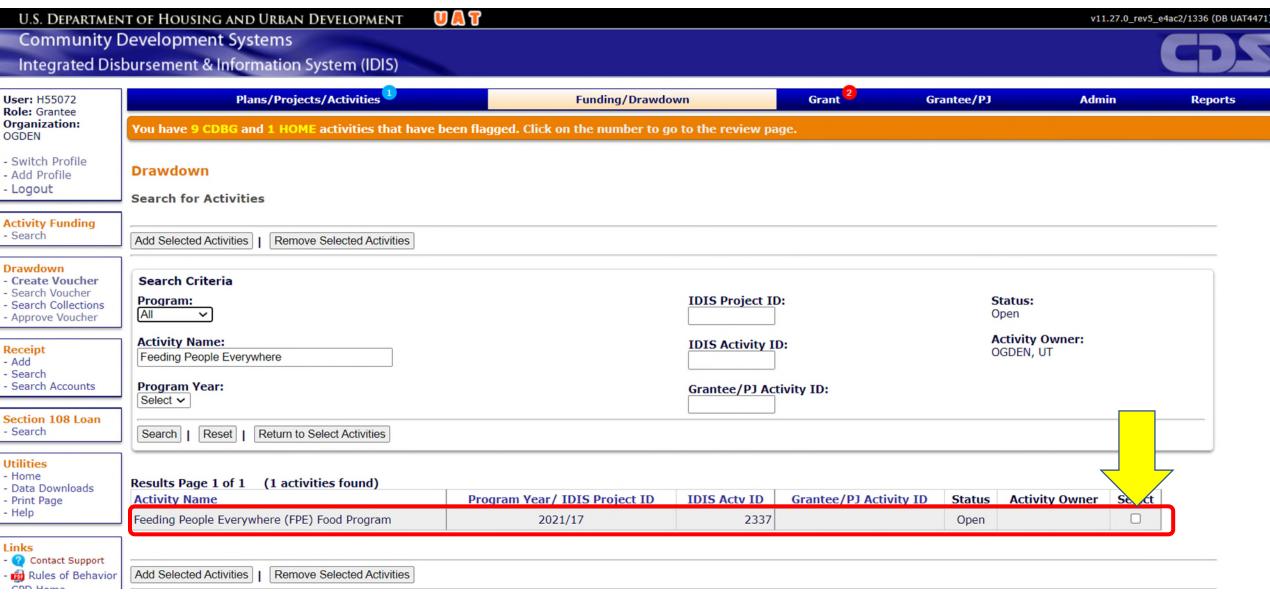




Rules of Behavior

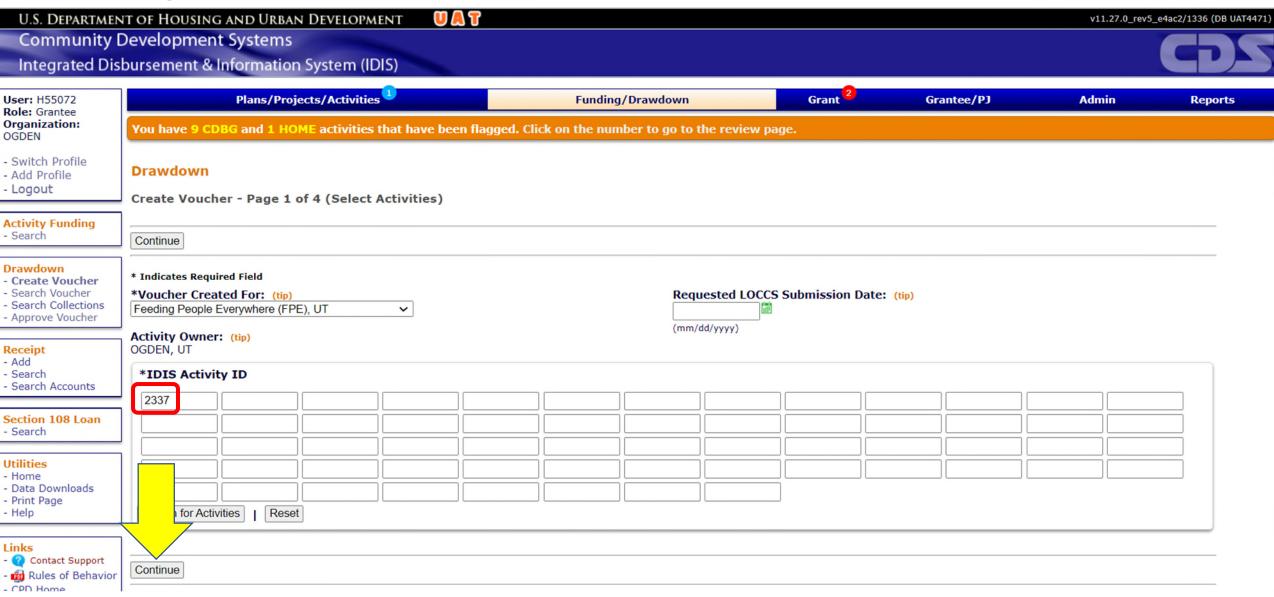
- CPD Home

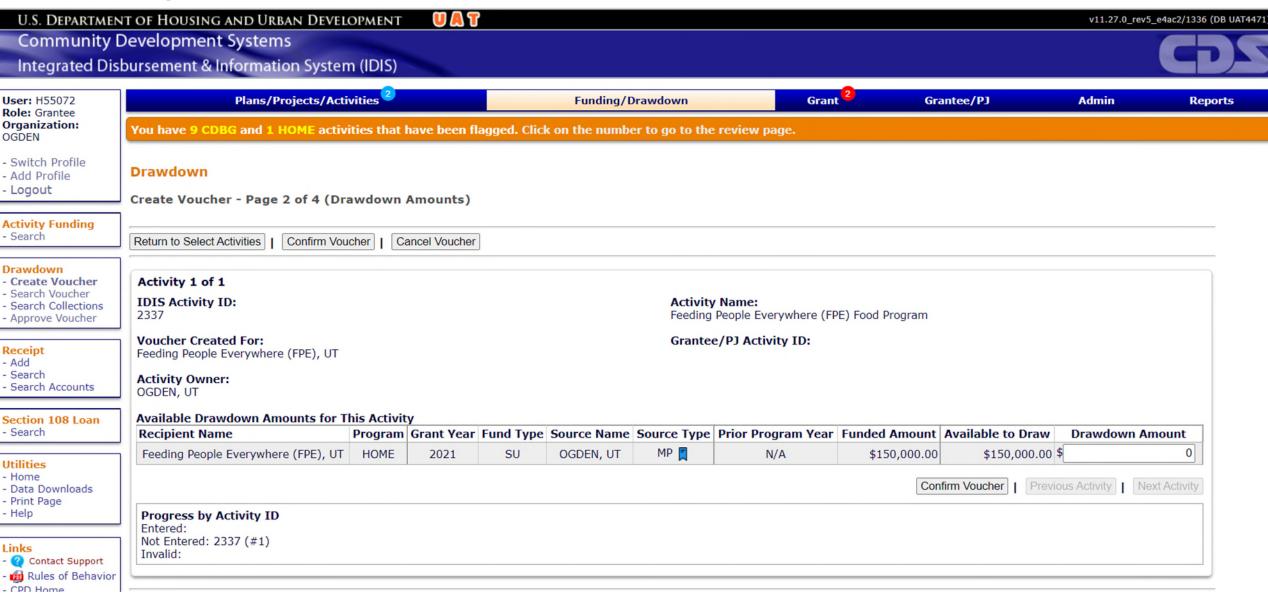




CPD Home HUD Home

Integrated Disbursement & Information System (IDIS) Plans/Projects/Activities Grant Funding/Drawdown Grantee/PJ **User:** H55072 **Admin** Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. **OGDEN** Switch Profile Drawdown - Add Profile Logout Search for Activities **Activity Funding** Search Add Selected Activities Remove Selected Activities Drawdown Create Voucher Search Criteria Search Voucher **IDIS Project ID:** Status: Program: Search Collections Open Approve Voucher **Activity Owner: Activity Name: IDIS Activity ID:** Receipt OGDEN, UT Feeding People Everywhere Add Search Search Accounts **Program Year:** Grantee/PJ Activity ID: Select ~ Section 108 Loan Search Reset Return to Select Activities Search | Utilities - Home (1 activities found) Results Data Downloads Program Year/ IDIS Project ID Select Activit **IDIS Actv ID** Grantee/PJ Activity ID Status **Activity Owner** - Print Page Help Feeding Everywhere (FPE) Food Program 2021/17 2337 Open Links Contact Support Rules of Behavior Add Selected Activities Remove Selected Activities





Entered:

Invalid:

Not Entered: 2337 (#1)

Return to Select Activities

Confirm Voucher

Cancel Voucher

Community Development Systems Integrated Disbursement & Information System (IDIS)



User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile
- Add Profile
- Logout

Activity Funding

- Search

Drawdown

- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt

- Add
- Search
- Search Accounts

Section 108 Loan

Search

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Community Development Systems

Integrated Disbursement & Information System (IDIS)

Reports

User: H55072 Role: Grantee Organization: **OGDEN**

Switch Profile

Add Profile

Logout

Plans/Projects/Activities Funding/Drawdown Grant Grantee/PJ **Admin**

You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

Drawdown

Create Voucher - Page 3 of 5 (HOME-ARP Certification)

Activity Funding

Search

Drawdown

- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt

- Add
- Search Search Accounts

Section 108 Loan

Search

Utilities

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Links

- Contact Support
- Rules of Behavior
- CPD Home

HOME-ARP Drawdown Certification

By requesting the disbursement of Federal funds, the representative of the HOME Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 92, Section 3205 of Pub. L. 117-2 ("American Rescue Plan" or "ARP"), and HOME-ARP implementation notice (collectively, the "HOME-ARP requirements"):

(i) the PJ has complied with and will comply with all of the financial reporting res 200, as amended:

(ii) the funds that the PJ has drawn and will draw shall be used pursuant to the

(iii) All of the statements and claims made herein are true and correct. Pursuan to up to 5 years imprisonment and civil penalties up to \$10,000 plus up to 3 times lities of the HOME-ARP requirements and the applicable uniform administrative requirements at 2 CFR Part

proved housing strategy and shall be used in compliance with all HOME-ARP requirements; AND

C § 1001, 31 USC § 3729, et seg., and 24 CFR Part 28, false or fraudulent statements or claims are subject amount of damages sustained by the Government for each fraudulent act committed.

I agree. Continue to confirm this voucher I disagree. Cancel this voucher

This certification applies to the following HOME-ARP Drawdown Line Item:

| Line Item # | IDIS Actv ID | Activity Name | Program | Grant Year | Fund Type | Source Name | Source Type | Recipient Name | Prior Program Year | Drawdown Amount |
|----------------|-----------------|---|---------|---------------|--------------|----------------|----------------|-------------------------------------|-----------------------|--------------------|
| 1 | 2337 | Feeding People Everywhere (FPE) Food Program | HOME | 2021 | SU | OGDEN, UT | MP 📮 | Feeding People Everywhere (FPE), UT | N/A | \$75,000.00 |
| | | | | | | | | | Total | \$75,000.00 |

Drawing Funds

Generate Voucher

Cancel Voucher

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT v11.27.0_rev5_e4ac2/1336 (DB UAT4471) **Community Development Systems** Integrated Disbursement & Information System (IDIS) Grant 2 Plans/Projects/Activities User: H55072 Funding/Drawdown Grantee/PJ **Admin** Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. **OGDEN** Switch Profile Drawdown - Add Profile Logout Create Voucher - Page 4 of 5 (Confirmation) · Click "Generate Voucher" to complete voucher creation **Activity Funding** Search Generate Voucher Cancel Voucher Drawdown Create Voucher Search Voucher **Voucher Created For:** Requested LOCCS Submission Date: Search Collections Feeding People Everywhere (FPE), UT Approve Voucher **Activity Owner:** ✓ 2022 ✓ Receipt OGDEN, UT Add Su Mo Tu We Th Fr Sa Search Voucher Line Items 1 2 Search Accounts Line IDIS Drawdown Grant Fund Prior Program **Activity Name Program** Recipient Name 3 4 5 6 7 8 9 Item # Actv ID Year Type Year **Amount** 10 11 12 13 14 15 16 eeding People Everywhere Section 108 Loan Feeding People Everywhere (FPE) Food HOME SU N/A 2337 2021 \$75,000.00 Search 17 18 19 20 21 22 23 (FPE), UT Program Total \$75,000.00 24 25 26 27 28 29 30 Utilities 31 - Home Data Downloads

Links

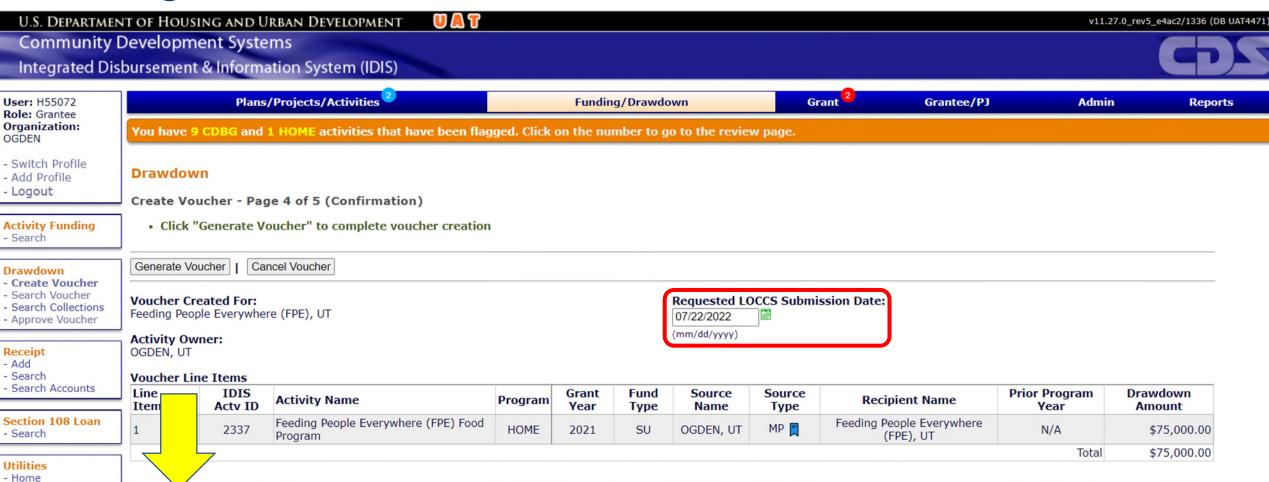
- (2) Contact Support
- 륦 Rules of Behavior
- CPD Home

- Print Page - Help

Drawing Funds

Cancel Voucher

Generate Voucher



Links

- ? Contact Support

Data Downloads

- Print Page - Help

- Rules of Behavior

Drawing Funds

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Admin

Community Development Systems

Integrated Disbursement & Information System (IDIS)

Reports

User: H55072 Role: Grantee Organization: **OGDEN**

- Switch Profile

- Add Profile

- Logout

Activity Funding - Search

Drawdown

- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt

- Add

Search Search Accounts Drawdown

Create Voucher - Page 5 of 5 (View)

Plans/Projects/Activities

· Voucher created successfully

Return to Create Voucher

Voucher Created For:

Feeding People Everywhere (FPE), UT

Activity Owner:

OGDEN, UT

Requested LOCCS Submission Date:

IDIS Voucher #:

Grant 2

Grantee/PJ

6602438

Funding/Drawdown

Created By:

H55072

Creation Date: 07/22/2022

Voucher Details Section 108 Loan

Search

Utilities - Home

- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home

| | Line em # | IDIS Actv ID | Activity Name | Program | Grant Year | Grant # | Fund Type | Source Name | Source Type | Recipient Name | Prior Program Year | Drawdown Amount |
|---|--------------|-----------------|---|---------|---------------|-------------|--------------|----------------|----------------|-------------------------------------|-----------------------|--------------------|
| 1 | | 2337 | Feeding People Everywhere (FPE) Food Program | HOME | 2021 | M21MP490216 | SU | OGDEN, UT | MP 📮 | Feeding People Everywhere (FPE), UT | N/A | \$75,000.00 |
| | | | | | | | | | | | Total | \$75,000.00 |

Return to Create Voucher

Key Points

- A PJ can only create a drawdown voucher once costs have been incurred
- Remember to select correct voucher recipient from the "Create Voucher For" dropdown menu:
 - the subrecipient for subrecipient-administered activities
 - the PJ for PJ-administered activities





Scenario Part 3

Anytown has also decided to provide short term financial assistance for rent to HOME-ARP qualifying populations (QPs). This assistance will be administered by City staff. The City plans to spend \$200,000 for this purpose.







Knowledge Check 😤



Scenario Part 3: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





Scenario Part 3: Knowledge Check

What should the PJ do next in IDIS? (Select all that apply)

- A) Wait for now
- B) Set up a subfund and subgrant in IDIS
- C) Set up an activity in IDIS
- D) Fund an activity in IDIS
- E) Draw funds in IDIS





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Admin

Community Development Systems

Integrated Disbursement & Information System (IDIS)



Reports

User: H55072 Role: Grantee Organization: **OGDEN**

- Switch Profile Add Profile
- Logout

Utilities

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Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Plans/Projects/Activities You have 9 CDBG and 1 HOME activities th

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Funding/Drawdown

Welcome to the Integrated Disbursement and Information System

IDIS News WARNING

12/06/2021

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11/22/2021

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11/22/2021

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11/22/2021

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11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

By using this U.S. Government information system you understand and consent to the following:

Grant

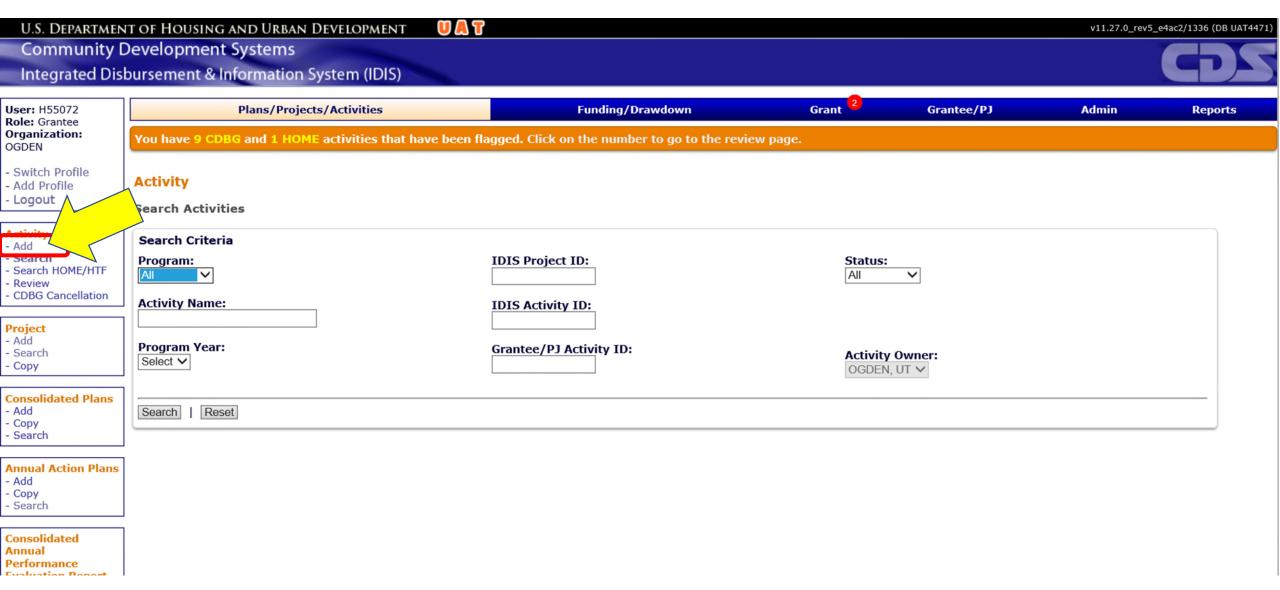
• The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:

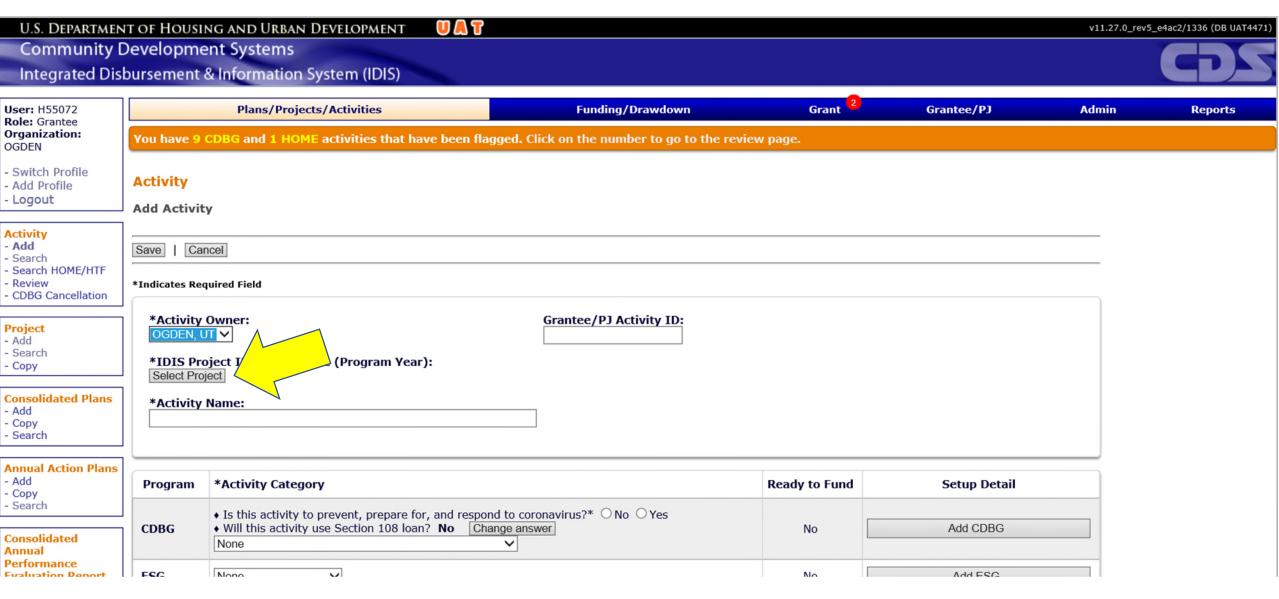
Grantee/PJ

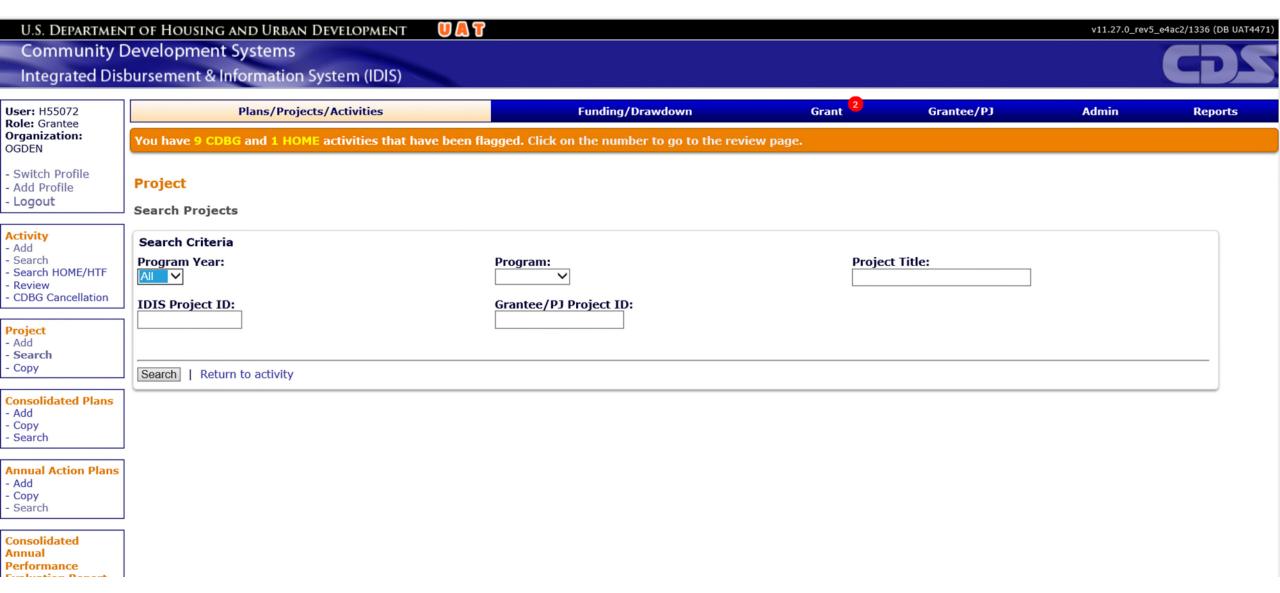
- 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
- 2. Prohibition from misusing the information system, i.e., exceeding their authority;
- 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization:
 - ii. With intent to defraud:
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement to adhere to, the RoB. The RoB may be presented to the user in hardcopy or electronically. The user's acknowledgement may be obtained by written signature or by electronic acknowledgement or signature.
- · Users have no reasonable expectation of privacy regarding any communications or data transiting or stored on this

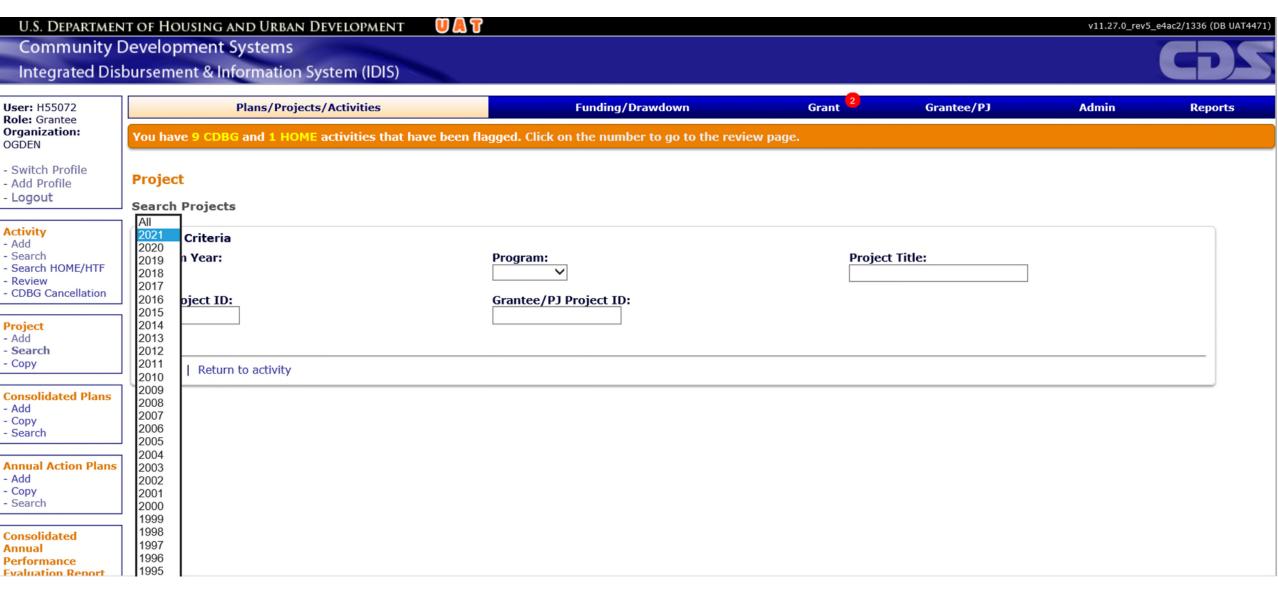
Warning! Your IDIS working session will time out after 20 minutes if there is no interaction with the application server. The system will provide a warning and prompt you if you need more time 3 minutes prior to the expiration of the current session.

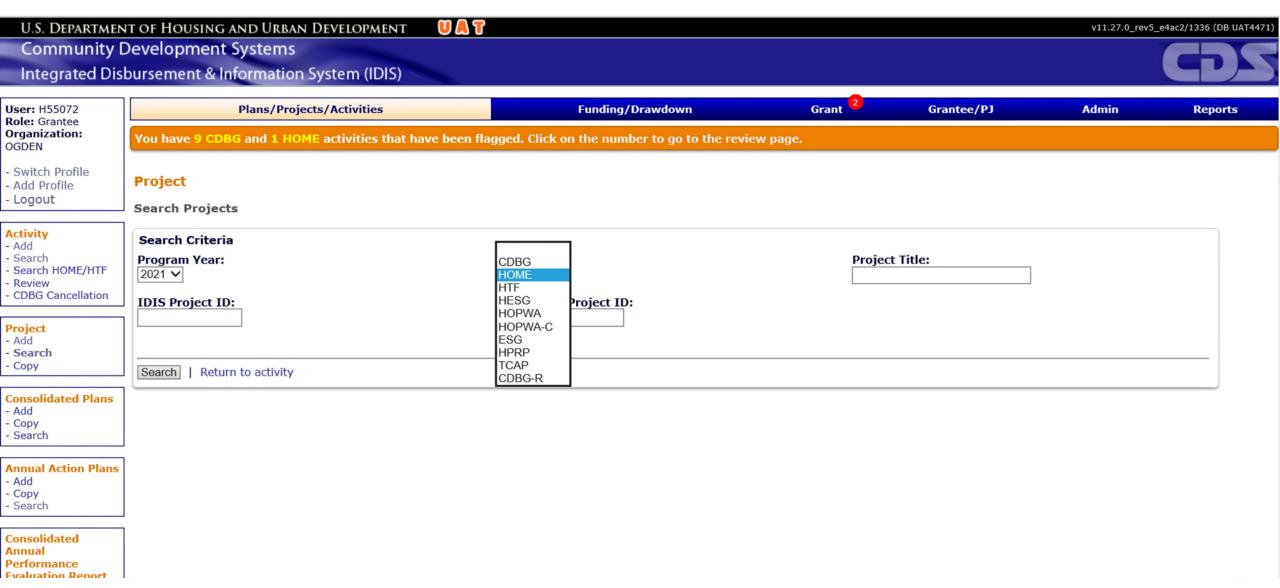
To work with IDIS MicroStrategy Reports, you must first close any remaining MicroStrategy windows from prior sessions, and open a new window using the link on the IDIS Reports page

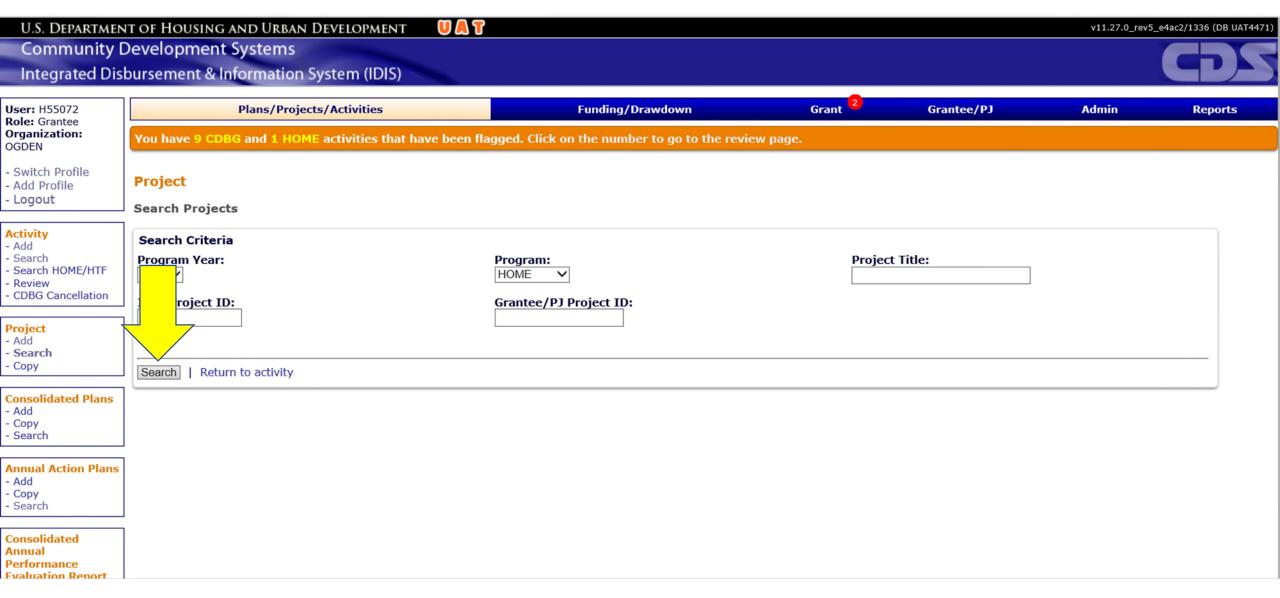


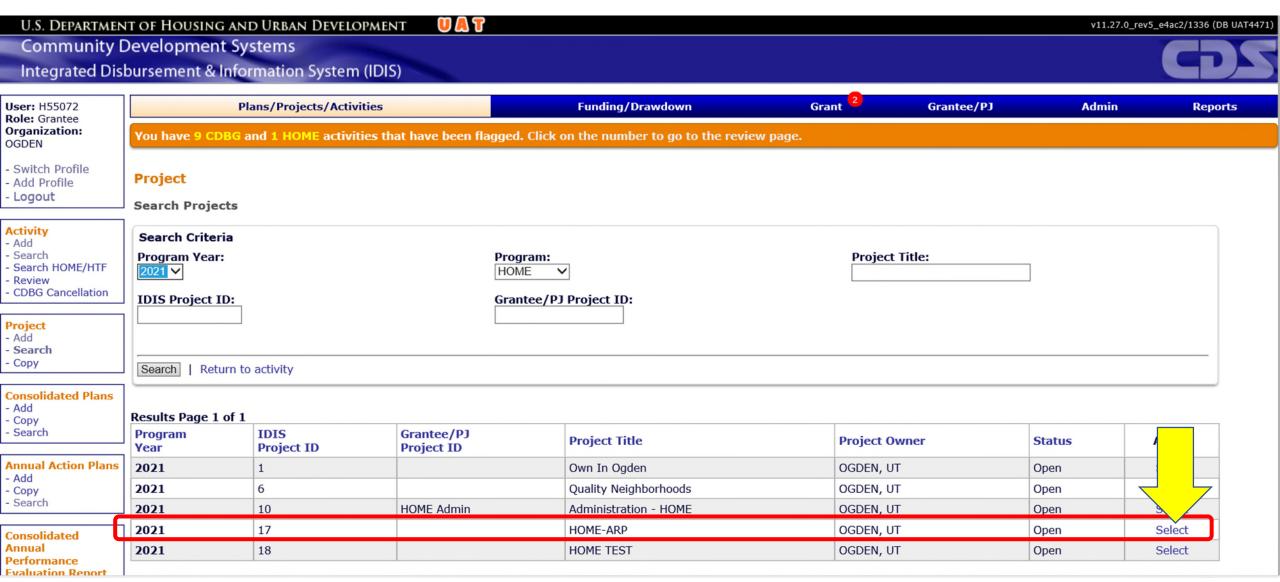


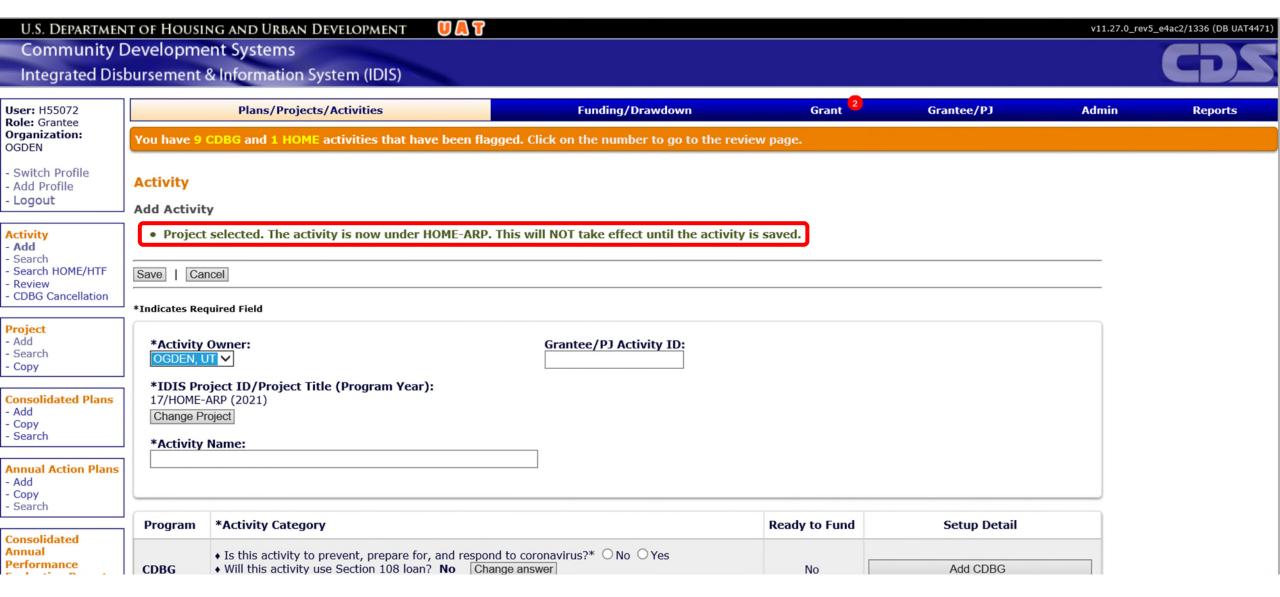


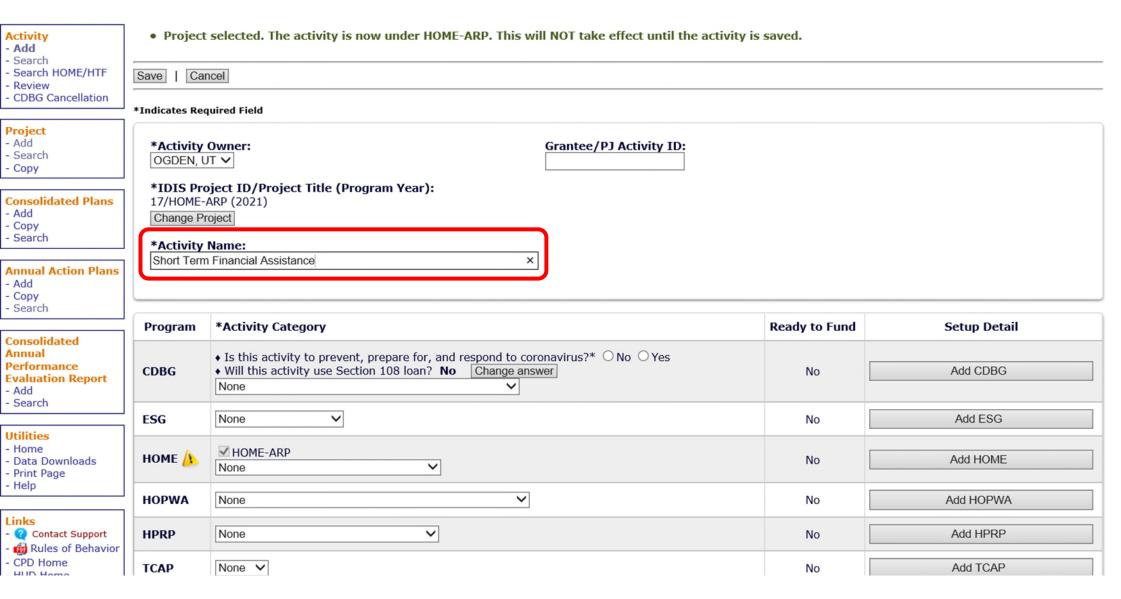




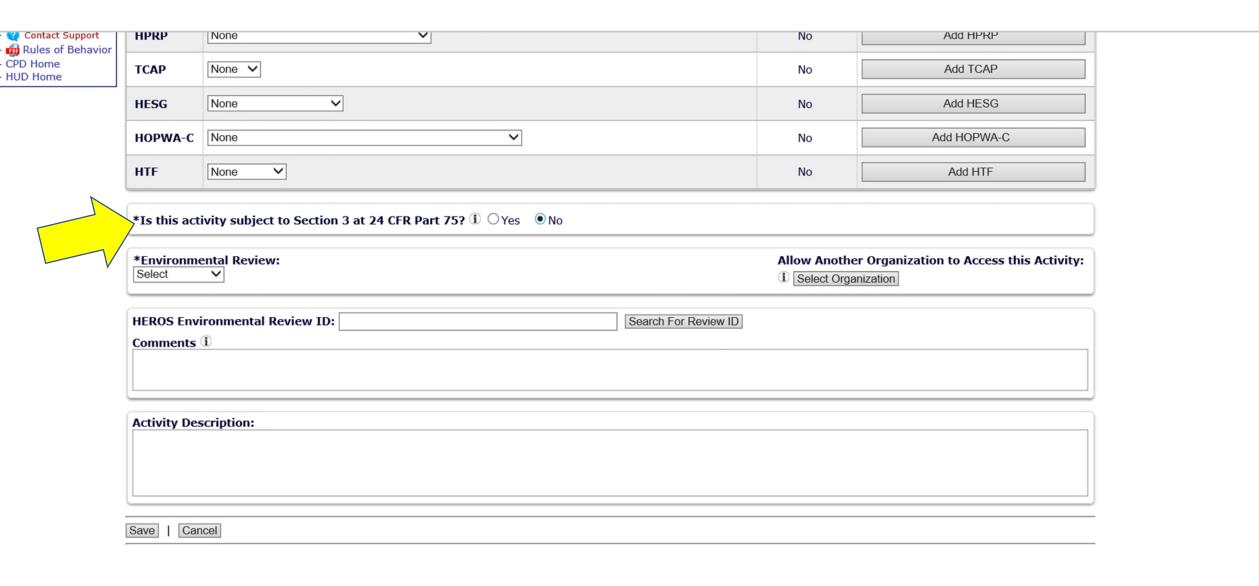


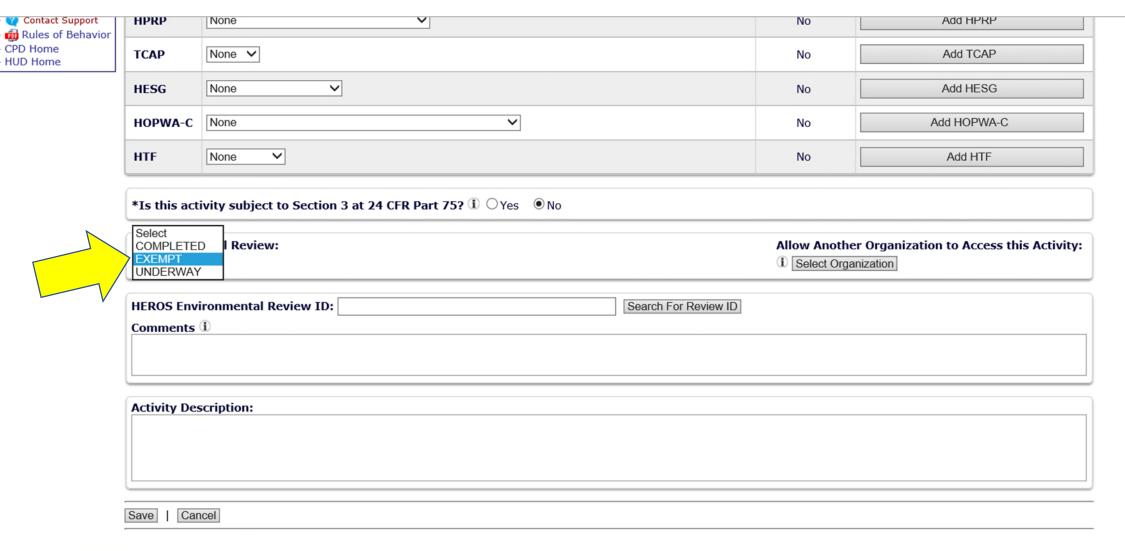






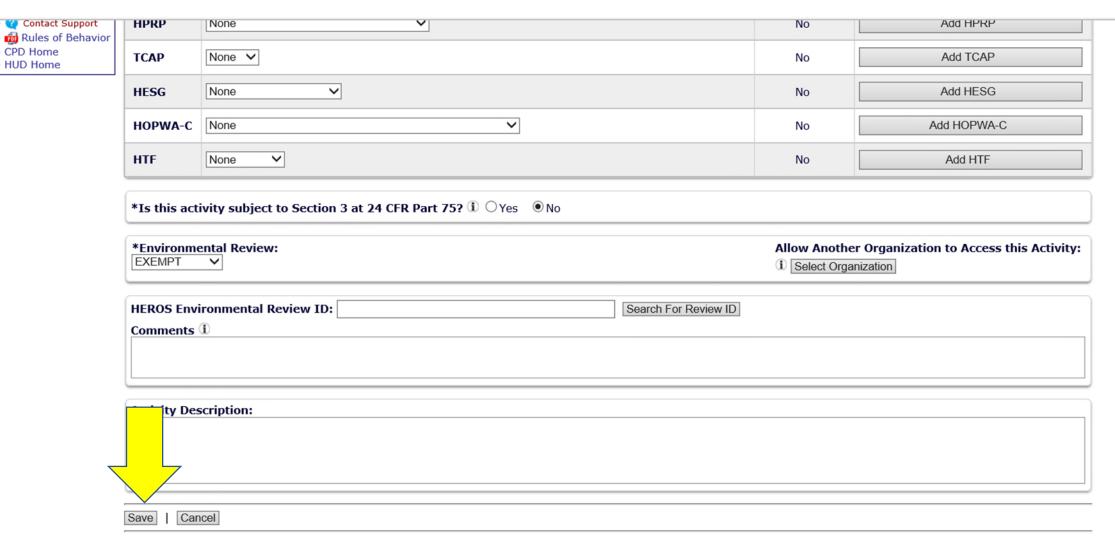
Project selected. The activity is now under HOME-ARP. This will NOT take effect until the activity is saved. Activity Add Search Search HOME/HTF Cancel Save Review CDBG Cancellation *Indicates Required Field Project - Add *Activity Owner: Grantee/PJ Activity ID: - Search OGDEN, UT V Copy *IDIS Project ID/Project Title (Program Year): **Consolidated Plans** 17/HOME-ARP (2021) - Add Change Project Copy Search *Activity Name: Short Term Financial Assistance **Annual Action Plans** - Add Copy Search Ready to Fund *Activity Category **Setup Detail** Program Consolidated Annual ◆ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes Performance ♦ Will this activity use Section 108 loan? No Change answer Add CDBG CDBG No **Evaluation Report** None - Add Search None Add ESG **ESG** No Rental Utilities Tenant-Based Rental Assistance (TBRA) - Home Non-Congregate Shelter HOME / No Add HOME - Data Downloads Supportive Services - Print Page AD/CO/CB Help **HOPWA** \checkmark None No Add HOPWA Links None \checkmark Contact Support **HPRP** No Add HPRP Rules of Behavior CPD Home TCAP None V No Add TCAP - HUD Home

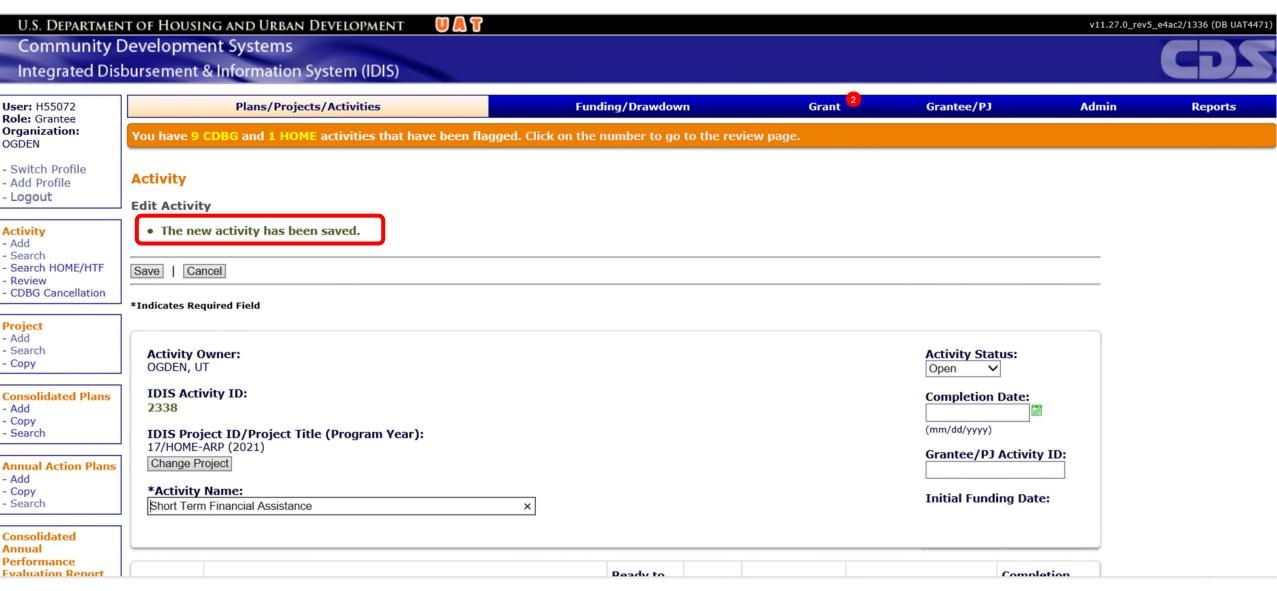




CPD Home

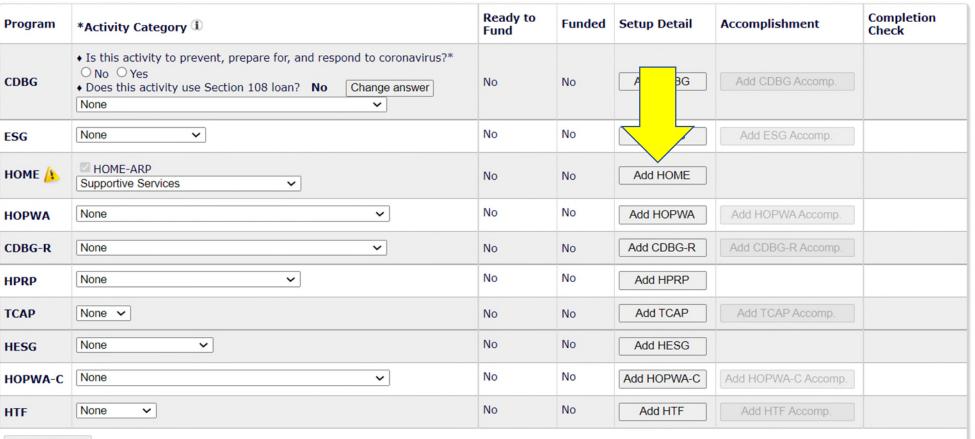
- HUD Home





Add Copy - Search **Annual Action Plans** - Add Copy - Search Consolidated Annual Performance **Evaluation Report** - Add Search Utilities - Home - Data Downloads - Print Page Links Contact Support Rules of Behavior CPD Home - HUD Home





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Community Development Systems

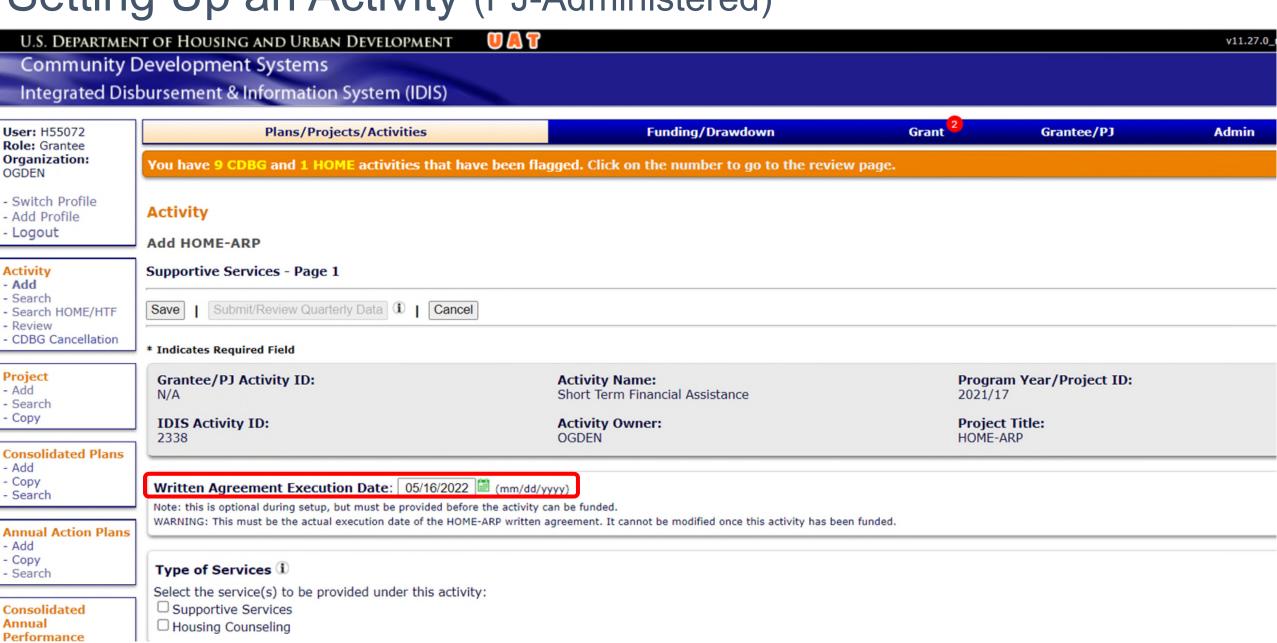
- Search

Integrated Disbursement & Information System (IDIS)



v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Grant User: H55072 Plans/Projects/Activities Funding/Drawdown Grantee/PJ Admin Reports Role: Grantee Organization: You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page. OGDEN Switch Profile **Activity** - Add Profile Logout Add HOME-ARP Supportive Services - Page 1 Activity Add Search Submit/Review Quarterly Data (i) | Cancel Search HOME/HTF Review CDBG Cancellation * Indicates Required Field Project Grantee/PJ Activity ID: Program Year/Project ID: **Activity Name:** - Add Short Term Financial Assistance 2021/17 N/A - Search Copy **IDIS Activity ID: Activity Owner: Project Title:** 2338 **OGDEN** HOME-ARP Consolidated Plans - Add Copy Written Agreement Execution Date: (mm/dd/yyyy) Search Note: this is optional during setup, but must be provided before the activity can be funded. WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded. **Annual Action Plans** Add Copy Type of Services (i Search Select the service(s) to be provided under this activity: ☐ Supportive Services Consolidated Annual ☐ Housing Counseling Performance **Evaluation Report** - Add Save | Submit/Review Quarterly Data (i) | Cancel



Add HOME-ARP Activity Supportive Services - Page 1 - Add Search Submit/Review Quarterly Data (1) | Cancel Search HOME/HTF Save Review - CDBG Cancellation * Indicates Required Field **Project Grantee/PJ Activity ID: Activity Name: Program Year/Project ID:** Add Short Term Financial Assistance 2021/17 N/A Search Copy **IDIS Activity ID: Project Title: Activity Owner:** 2338 **OGDEN** HOME-ARP Consolidated Plans - Add Copy reement Execution Date: 05/16/2022 🛅 (mm/dd/yyyy) Writte Search otional during setup, but must be provided before the activity can be funded. Note: t must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded. WARN Annual Action Plans - Add - Copy Type of Services (i) Search Select the service(s) to be provided under this activity: ☐ Supportive Services Consolidated Annual ☐ Housing Counseling Performance Evaluation Report - Add Submit/Review Quarterly Data 1 Cancel Save Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

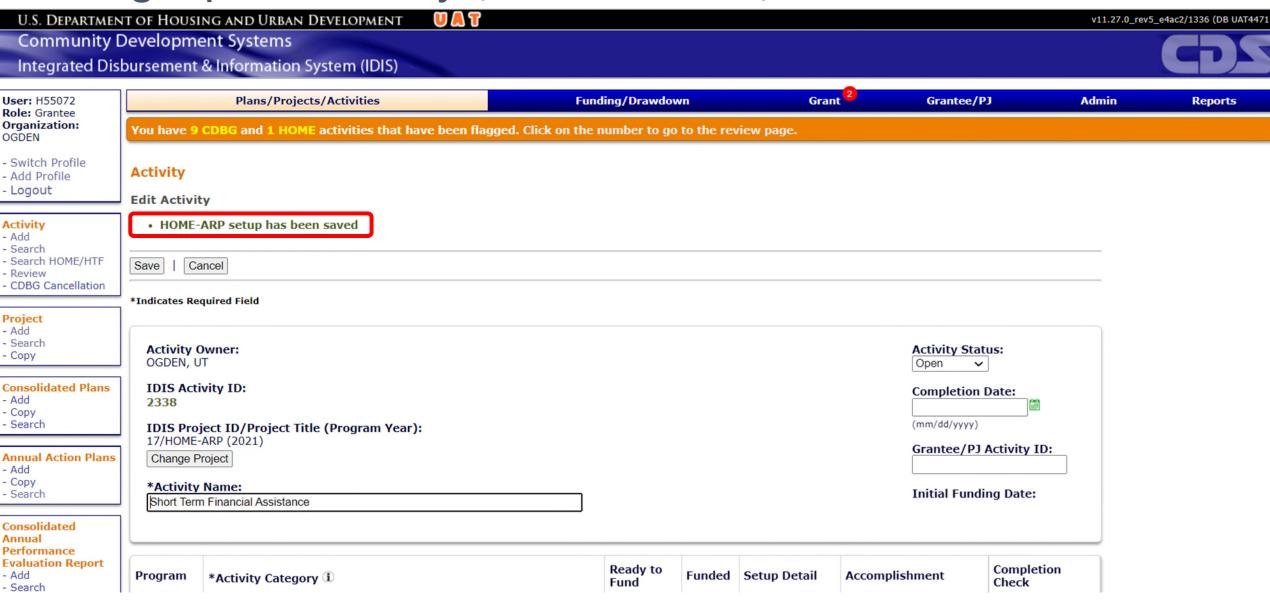
Links

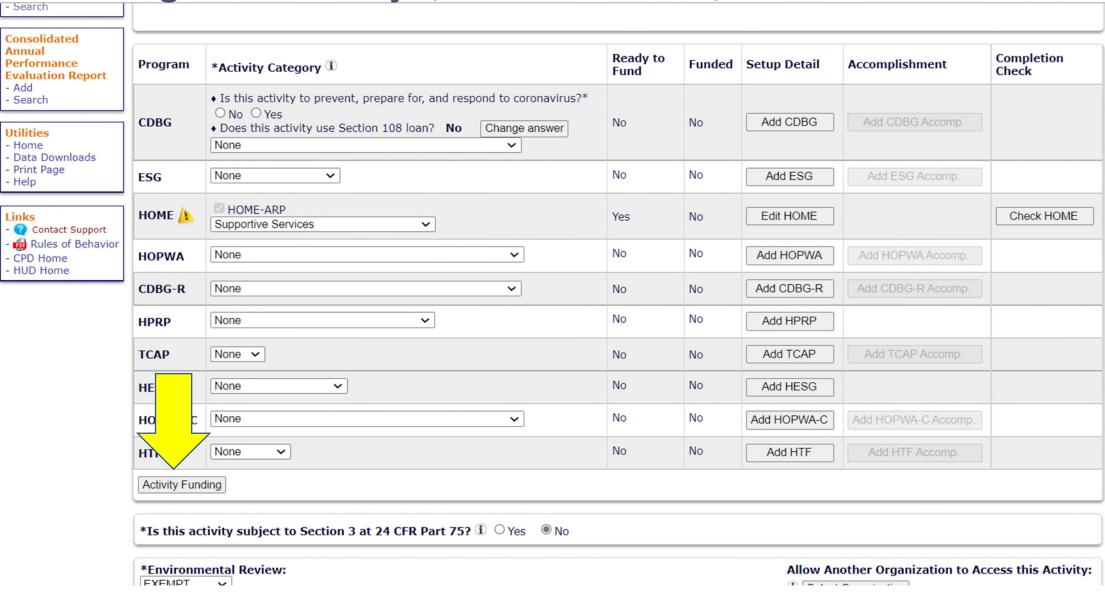
- Contact Support
- · 륦 Rules of Behavior CDD Homo

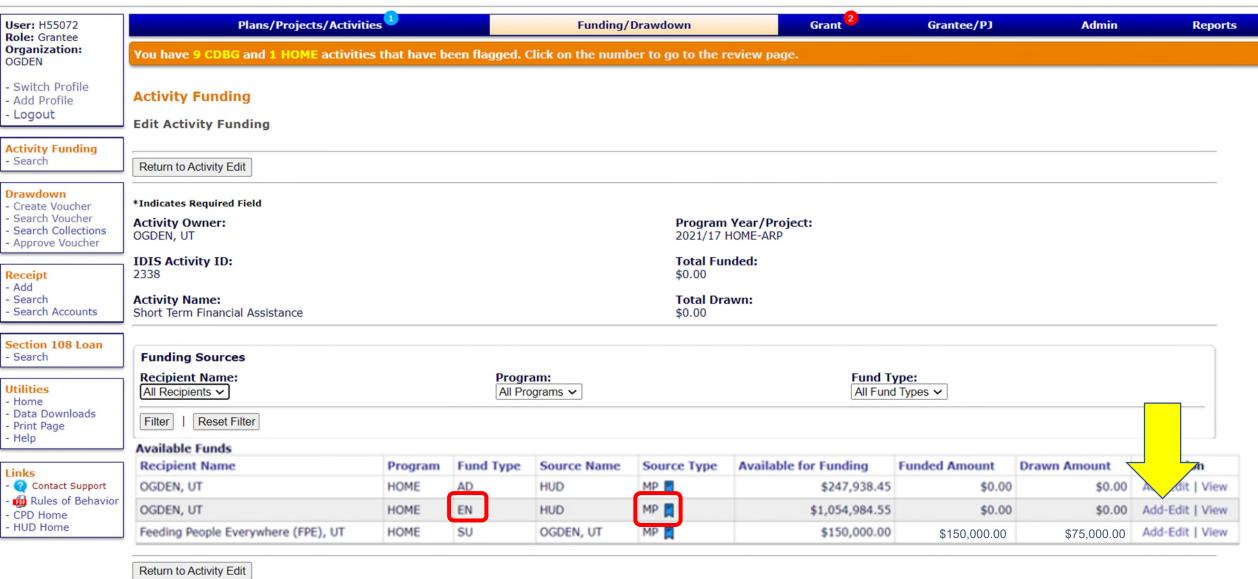
Add HOME-ARP Supportive Services - Page 1 Activity - Add Search Submit/Review Quarterly Data (1) | Cancel Save Search HOME/HTF Review CDBG Cancellation * Indicates Required Field **Project** Program Year/Project ID: Grantee/PJ Activity ID: **Activity Name:** Add Short Term Financial Assistance 2021/17 N/A Search Copy **IDIS Activity ID: Activity Owner: Project Title:** HOME-ARP 2338 OGDEN Consolidated Plans Add - Copy Written Agreement Execution Date: 05/16/2022 (mm/dd/yyyy) Search Note: this is optional during setup, but must be provided before the activity can be funded. WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded. **Annual Action Plans** - Add Copy Type of Services (i) Search Select the service(s) to be provided under this activity: Supportive Services Consolidated Annual Housing Counseling Performance **Evaluation Report** - Add Submit/Review Quarterly Data 1 Save Cancel Search Utilities - Home - Data Downloads - Print Page - Help

Links

- Contact Support
- 📠 Rules of Behavior
- CPD Home







U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Community Development Systems

Integrated Disbursement & Information System (IDIS)

CDS

User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile
- Add Profile
- Logout

Activity Funding

- Search

Drawdown

- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt

- Add
- Search
- Search Accounts

Section 108 Loan - Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- (2) Contact Support
- 🙀 Rules of Behavior
- CPD Home

Plans/Projects/Activities

Funding/Drawdown

Grant 2

Grantee/PJ

Admin

Reports

You have 9 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

Activity Funding

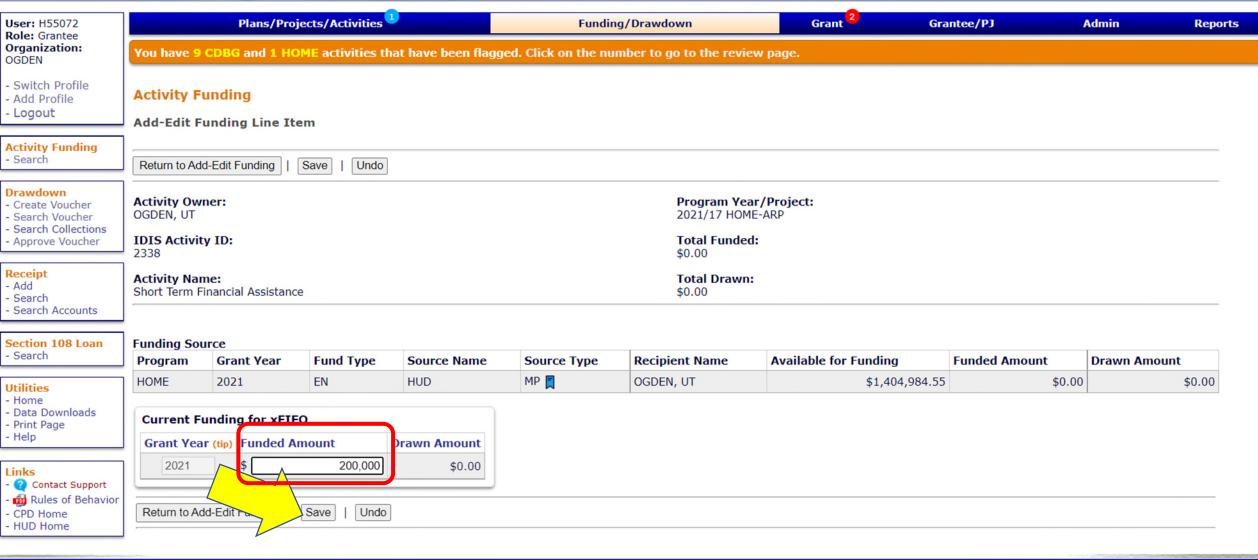
HOME-ARP Activity Funding Certification

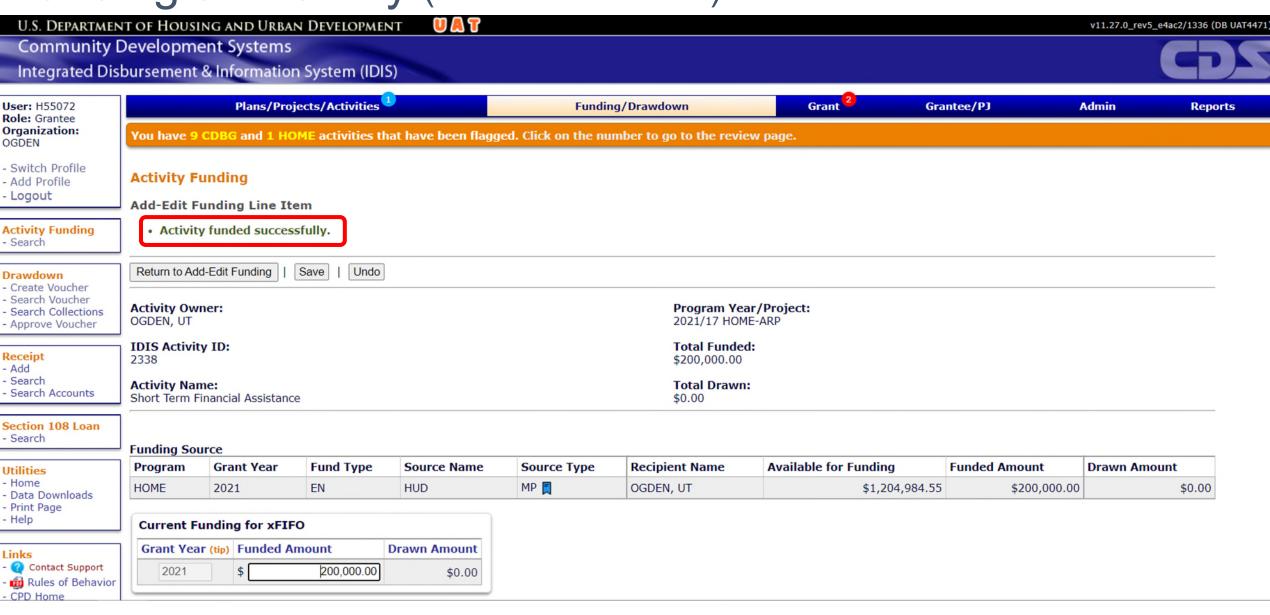
By requesting the disbursement of Federal funds, the representative of the HOME Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 92, Section 3205 of Pub. L. 117-2 ("American Rescue Plan" or "ARP"), and HOME-ARP implementation notice (collectively, the "HOME-ARP requirements"):

- (i) the PJ has fully executed a written agreement that meets the HOME-ARP requirements applicable to the IDIS activity for which the funds are to be used;
- (ii) the IDIS activity for which the funds are to be used meets the definition of a commitment at 24 CFR 92.2 and all the HOME-ARP requirements for a commitment applicable to the IDIS activity;
- (iii) the PJ has not drawn and will not draw funds for the IDIS activity unless it has fully executed a written agreement that complies with applicable HOME-ARP requirements committing the funds;
- (iv) if the activity involves acquisition, construction, or rehabilitation of rer developer capacity and fiscal soundness, and examined neighborhood many dictions to ensure adequate need for the project for which these funds are to be used; and
- (v) All of the statements and claims made herein are true and correct. But to up to 5 years imprisonment and civil penalties up to \$10,000 plus up to the amount of damages sustained by the Government for each fraudulent act committed.

I agree. Continue to Add-Edit Funding Details

I disagree. Return to Add-Edit Funding





Key Points

- For PJ-administered supportive service activities:
 - Fund with EN funds
 - Written Agreement Execution Date (WAED) = date activity is set up in IDIS
 - Must be before service delivery begins





Scenario Part 4

It is now August 17, 2022, and both the Feeding People Everywhere (FPE) Meal program and the Short Term Financial Assistance program have been delivering services for three months. However, the City has not yet reported its quarterly data for each program in IDIS.







Knowledge Check 😤



Scenario Part 4: Knowledge Check

How often does the PJ need to report supportive services accomplishments into IDIS? (Select all that apply)

- A) As often as is specified in the written agreement
- B) Every 30 days
- C) Quarterly
- D) Semi-annually
- E) Annually





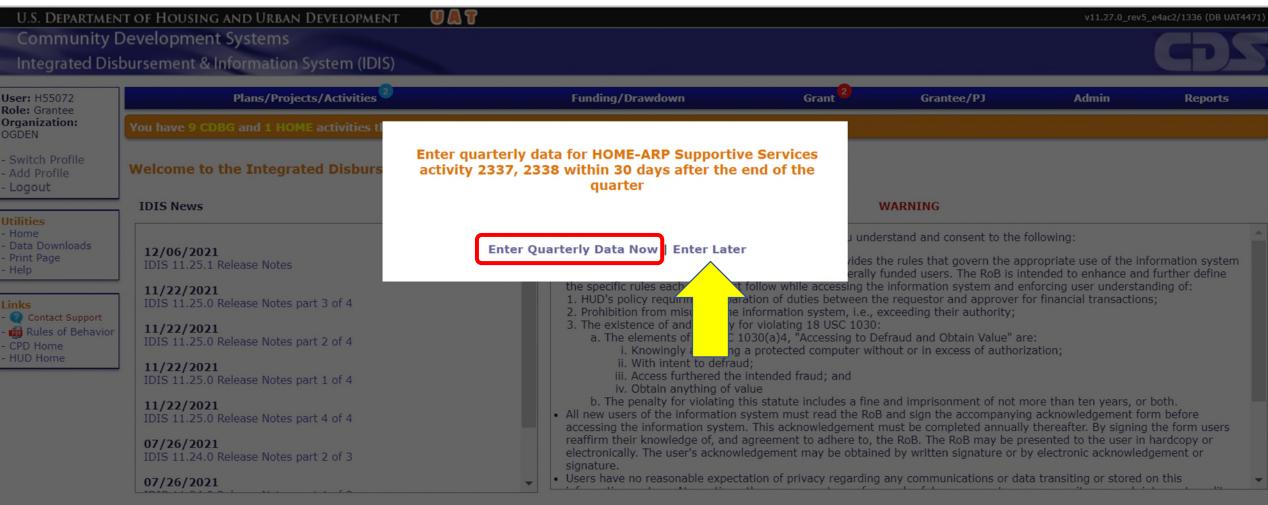
Scenario Part 4: Knowledge Check

How often does the PJ need to enter supportive services accomplishments into IDIS? (Select all that apply)

- A) As often as is specified in the written agreement
- B) Every 30 days
- C) Quarterly
- D) Semi-annually
- E) Annually







Warning! Your IDIS working session will time out after 20 minutes if there is no interaction with the application server. The system will provide a warning and prompt you if you need more time 3 minutes prior to the expiration of the current session.

To work with IDIS MicroStrategy Reports, you must first close any remaining MicroStrategy windows from prior sessions, and open a **new** window using the link on the IDIS Reports page.

CDBG



HOME-ARP Supportive Services

Activity

Logout

- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project

- Add
- Search
- Copy

Consolidated Plans

- Add
- Copy
- Search

Annual Action Plans

- Add
- Copy
- Search

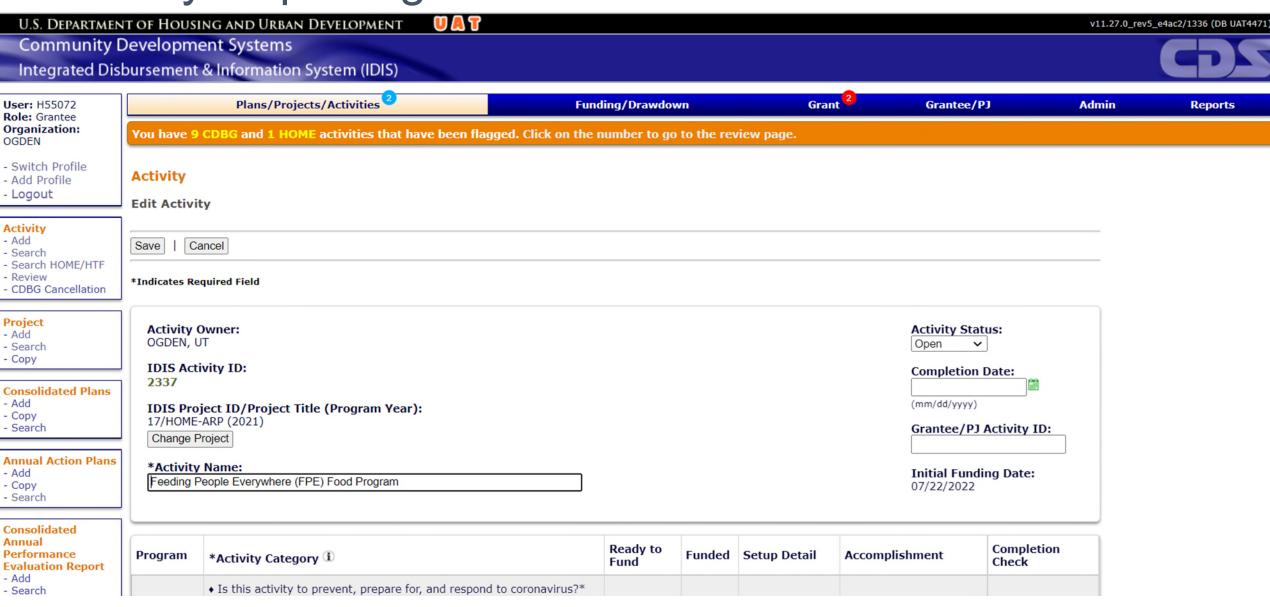
- Search

Consolidated Annual Performance Evaluation Report - Add

There are 2 Supportive Services activities with quarterly data to be reported. Note: quarters that have ended more than 30 days ago are **Overdue**.

HOME-ARP Non-Congregate Shelter

| | Activity Name | Program Year/ Project ID | IDIS Activity ID | Written Agreement Execution Date | Quarters to Report | Action |
|---|--|-----------------------------|------------------------|-------------------------------------|-----------------------|-------------|
| 1 | Feeding People Everywhere (FPE) Food Program | 2021/17 | 2337 📮 | 05/16/2022 | 2 04/01/2022 | Edit View |
| 2 | Short Term Financial Assistance | 2021/17 | 2338 📮 | 05/16/2022 | ②04/01/2022 | View |



Project - Add - Search - Copy Consolidated Plans - Add - Copy - Search Annual Action Plans - Add - Copy

Consolidated Annual Performance Evaluation Report - Add

Utilities

Search

Search

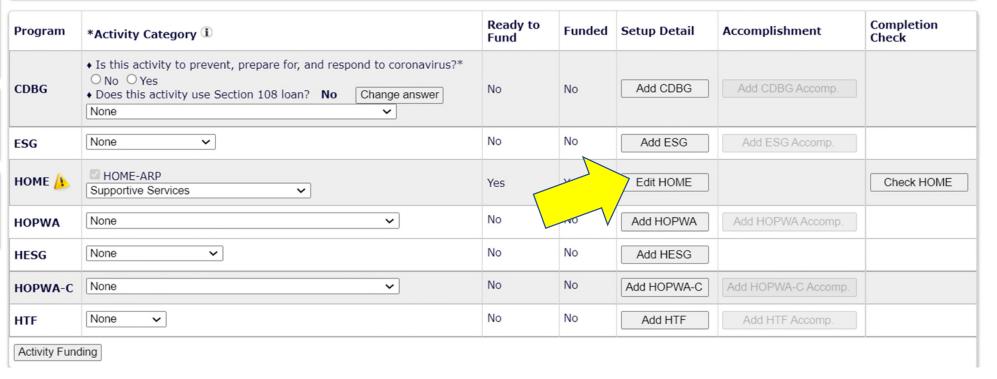
- Home
- Data Downloads
- Print Page
- Help

Links

- (?) Contact Support
- 륦 Rules of Behavior
- CPD Home
- HUD Home







Submit/Review Quarterly Data

Cancel

Community Development Systems Integrated Disbursement & Information System (IDIS)



User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile
- Add Profile
- Logout

Activity

- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project

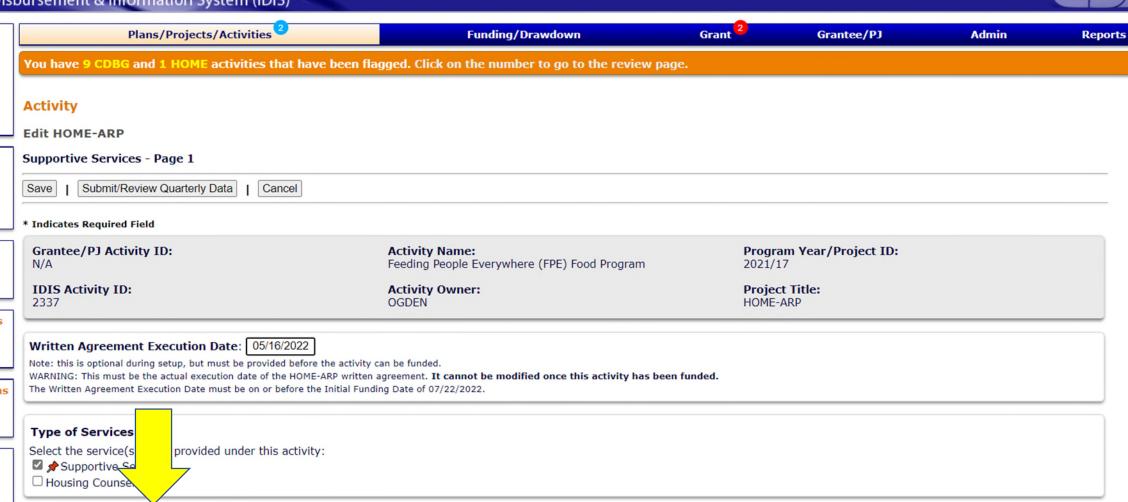
- Add
- Search
- Сору

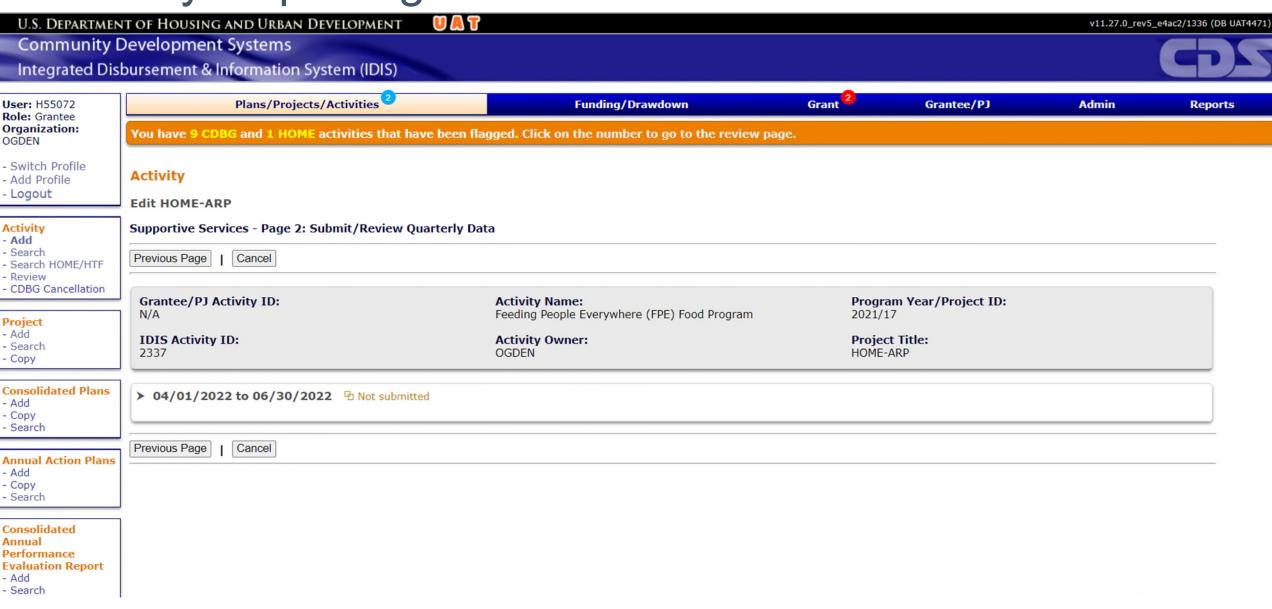
Consolidated Plans

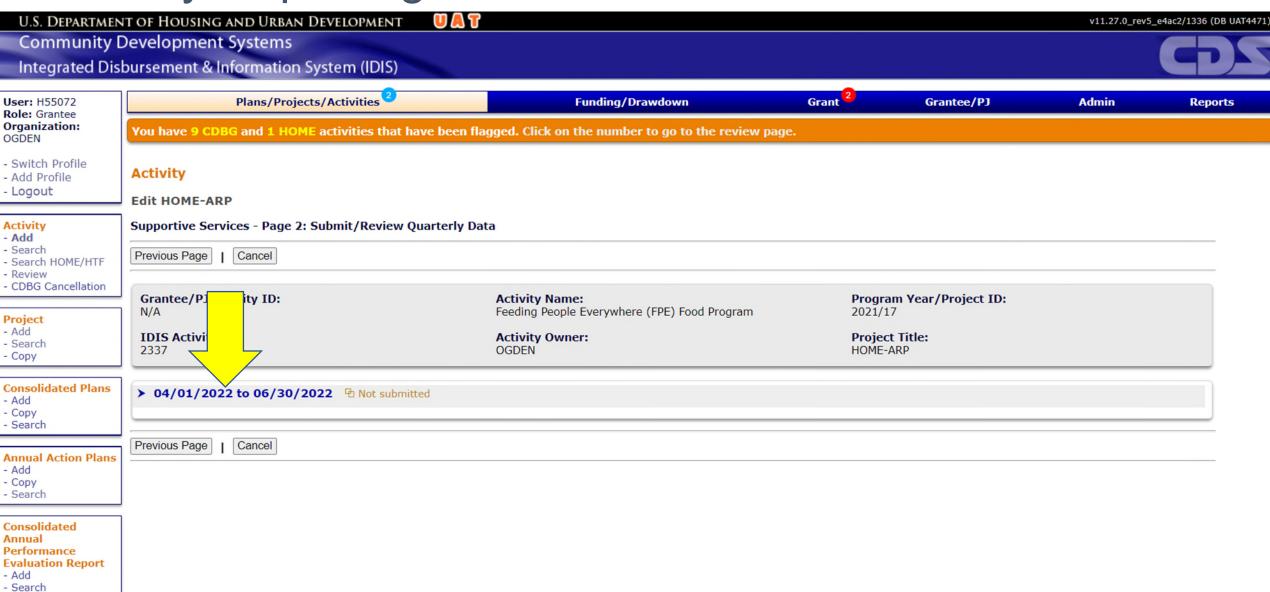
- Add
- Copy - Search
- Annual Action Plans
- Add
- Add - Copy
- Search
- Consolidated Annual Performance Evaluation Report

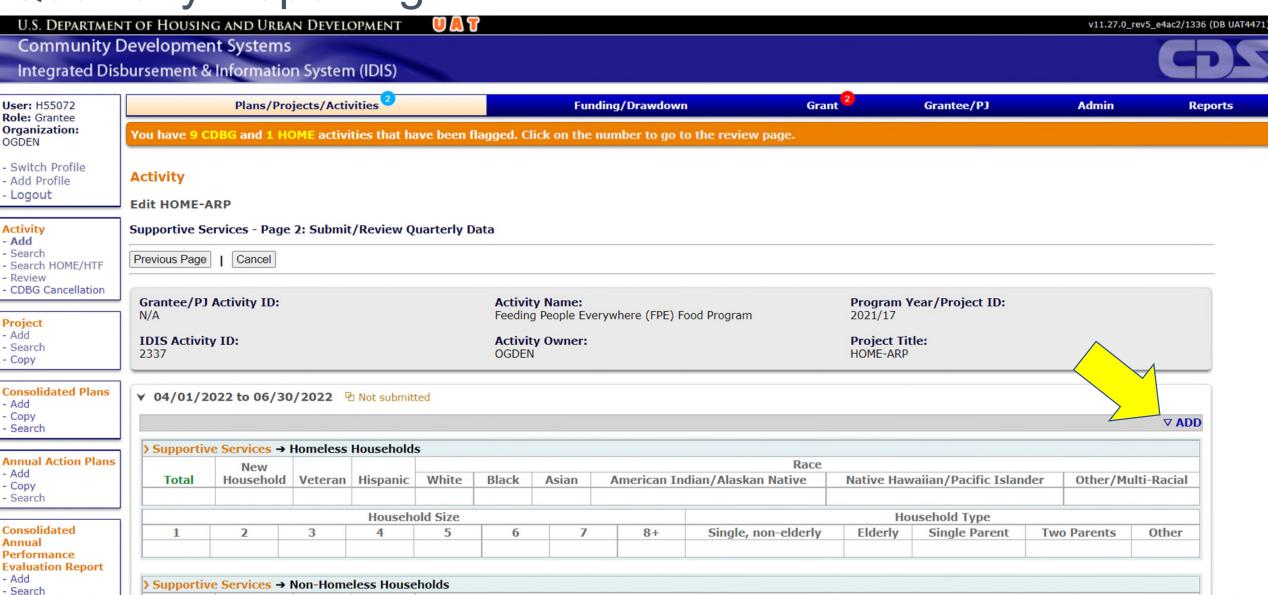
Save

- Add
- Search









GIAILICE/PJ ACTIVITY ID. ACTIVITY MAINE. Program tear/Project 10. Feeding People Everywhere (FPE) Food Program N/A 2021/17 **Project** - Add **IDIS Activity ID: Activity Owner: Project Title:** Search 2337 HOME-ARP **OGDEN** Copy Consolidated Plans [Edit in progress. Enter positive, whole numbers only without commas] - Add Copy **5 CANCEL** Search > Supportive Services → Homeless Households Annual Action Plans New Race - Add **Total** Household Veteran Hispanic White Black Asian American Indian/Alaskan Native Native Hawaiian/Pacific Islander Other/Multi-Racial Copy Search Household Size Household Type Consolidated 2 3 5 8+ Single, non-elderly **Elderly Single Parent Two Parents** Other 4 6 Annual Performance **Evaluation Report** Add Supportive Services → Non-Homeless Households Search Race New Household Veteran Hispanic White American Indian/Alaskan Native Native Hawaiian/Pacific Islander Other/Multi-Racial **Total** Black Asian Utilities Home Data Downloads Print Page Household Type **Household Size** Help 2 3 6 8+ Single, non-elderly Elderly Single Parent **Two Parents** Other 5 Links Contact Support Rules of Behavior Remarks: CPD Home HUD Home Save Previous Page Cancel

| ect | N/A | | | | | Feeding | People Eve | rywhere (FPE) Fo | ood Program | 2021/17 | | | |
|--|-----------------------|------------------|----------|---------------|-----------|--------------------------|------------|------------------|------------------------------|---------------------------|----------------------|-----------------|-------------|
| rch y | IDIS Activity 2337 | y ID: | | | | Activity OGDEN | Owner: | | | Project Title HOME-ARP | e: | | |
| olidated Plans | ¥ 04/01/2 | 022 to 06/30 | 0/2022 9 | ∄ Not submitt | ted | | | | [Edit in progr | ess. Enter po | sitive, whole num | bers only witho | ut comma |
| CII | Supportiv | e Services → | Homeless | Households | c | | | | | | | | |
| al Action Plans | | New | | | | | | | Race | | | | |
| rch | Total 100 | Household 100 | Veteran | Hispanic | White | Black | Asian | American II | ndian/Alaskan Native | Native Hawa | aiian/Pacific Island | der Other/M | ulti-Racial |
| | | | | Housel | nold Size | | | | | Hou | usehold Type | | |
| olidated al | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Single, non-elderly | Elderly | Single Parent | Two Parents | Other |
| rmance ation Report | | | | | | | | | | | | | |
| ch | > Supportiv | e Services → | Non-Home | eless House | holds | | | | P | | | | |
| es | Total | New Household | Veteran | Hispanic | White | Black | Asian | American I | Race ndian/Alaskan Native | Native Hawa | aiian/Pacific Island | der Other/M | ulti-Racial |
| e Downloads | | | | | | | | | | | | | |
| Page | | | | Housel | old Size | | | | | | usehold Type | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Single, non-elderly | Elderly | Single Parent | Two Parents | Other |
| | | | | | | | | | | | | | |
| ontact Support ules of Behavior Home Home | Remarks: | | | | | | | | | | | | |
| | | | | | | | | | | | | | Save |
| | Previous Page | Cancel | | | | | | | | | | | |

Program rear/Project 10.

| Project | N/A | • | | | | Feeding | People Eve | rywhere (FPE) Fo | ood Program | 2021/17 | - | | | |
|--|------------------|------------------|----------|---------------|----------|--------------------------|------------|------------------|------------------------|---------------------------|--------------------|------------|---------|-------------|
| · Add · Search · Copy | IDIS Activit | ty ID: | | | | Activity OGDEN | Owner: | | | Project Title HOME-ARP | e: | | | |
| Consolidated Plans Add Copy Search | ∀ 04/01/2 | 022 to 06/30 | 0/2022 9 | 한 Not submitt | red | | | | [Edit in progr | ess. Enter po | sitive, whole nu | mbers only | withou | ut commas] |
| | > Supportiv | ve Services → | Homeless | Households | 5 | | | | | | | | | |
| Annual Action Plans Add | Total | New Household | | | White | Black | Asian | American II | Race | Native Haw | aiian/Pacific Isla | nder 0 | ther/Mi | ılti-Racial |
| · Copy · Search | 100 | 100 | 14 | Пізрапіс | VIIIC | DidCK | Asidii | American n | ldidii/Aldskaii Native | Native Haw | | ilidei O | | Raciai |
| | | | | Housel | old Size | | | | | Ho | usehold Type | | | |
| Consolidated Annual Performance | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Single, non-elderly | Elderly | Single Parent | Two Pa | rents | Other |
| Evaluation Report Add Search | > Supportiv | ve Services → | Non-Home | eless House | holds | | | | | | | | | |
| | | New | | | | | | | Race | | | | | |
| Jtilities Home | Total | Household | Veteran | Hispanic | White | Black | Asian | American II | ndian/Alaskan Native | Native Haw | aiian/Pacific Isla | nnder O | ther/Mu | ulti-Racial |
| Data Downloads Print Page | | | | House | old Size | | | | | Hou | usehold Type | | | |
| Help | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Single, non-elderly | Elderly | Single Parent | Two Pa | rents | Other |
| inter. | | | | | | | | | | | | | | |
| inks Contact Support Rules of Behavior CPD Home HUD Home | Remarks: | | | | | | | | | | | | | // |
| | | | | | | | | | | | | | | Save |
| | Previous Page | Cancel | | | | | | | | | | | | |

| ject | N/A | | | | | Feeding | People Every | here (FPE) Fo | od Progran | n | 2021/17 | | | | |
|---|--------------|-----------------------------|----------|--------------|-----------|--------------------------|--------------|---------------|------------|---------------------|--------------------------|-----------------|----------------|-----------------|--------------|
| d earch py | IDIS Activit | y ID: | | | | Activity OGDEN | y Owner: | | | | Project Titl HOME-ARP | le: | | | |
| solidated Plans | ¥ 04/01/2 | 022 to 06/30 | 0/2022 🖁 | b Not submit | ted | | | | | [Edit in progr | ess. Enter po | ositive | e, whole num | bers only witho | out commas |
| | > Supportiv | ve Services → | Homeless | Household | s | | | | | | | | | | |
| ld Action Plans | Total | New Household | Veteran | Hispanic | White | Black | Asian | American In | dian/Alas | Race | Native Haw | zaiian | /Pacific Islan | der Other/M | lulti-Racial |
| ppy earch | 100 | 100 | 14 | 27 | VIIICE | Diack | Asidii | American III | ulali/Alas | skall Native | Native Haw | /allall | Pacific Islaii | dei Otheryn | luiti-Raciai |
| | | | | | hold Size | | | ' | | | Ho | useho | old Type | | |
| solidated nual formance | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Singl | e, non-elderly | Elderly | _ | ngle Parent | Two Parents | Other |
| luation Report d arch ities me ta Downloads | > Supportiv | ve Services → New Household | | | White | Black | Asian | American In | dian/Alas | Race skan Native | Native Haw | <i>r</i> aiian, | /Pacific Islan | der Other/M | lulti-Racial |
| nt Page | | ' | | Housel | nold Size | | | | | | Но | useho | old Type | | |
| elp | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Singl | e, non-elderly | Elderly | _ | ngle Parent | Two Parents | Other |
| CS Contact Support Rules of Behavior D Home JD Home | Remarks: | Cancel | | | | | | | | | | | | | Save |

| roject | N/A | • | | | | Feeding | People Eve | rywhere (FPE) F | ood Progra | m | 2021/17 | - | | | |
|--|------------------|------------------|----------|---------------|----------|-------------------|------------|-----------------|------------|-----------------|---------------------------|-----------|--------------|---------------|--------------|
| Add Search Copy | IDIS Activit | ty ID: | | | | Activity OGDEN | y Owner: | | | | Project Title HOME-ARP | e: | | | |
| onsolidated Plans Add Copy Search | ∀ 04/01/2 | 022 to 06/30 | 0/2022 9 | ት Not submitt | red | | | | | [Edit in prog | ress. Enter po | sitive, w | hole numb | ers only with | out commas] |
| | > Supportiv | e Services → | Homeless | Households | S | | | | | | | | | | |
| Annual Action Plans Add | Total | New Household | | | White | Black | Asian | American I | ndian/Ala | Race [63] | Native Haw | aiian/Pac | cific Island | er Other/ | Multi-Racial |
| Copy Search | 100 | 100 | 14 | 27 | 42 | 21 | | | | | | | | | |
| | | | | Househ | old Size | | | | | | Hou | usehold T | vne | | |
| onsolidated | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8+ | Sing | le, non-elderly | | Single | | Two Parents | Other |
| nnual erformance | | | | | | | | | | | | | | | |
| valuation Report Add | | | | | | | | | | | , - | | | | |
| Search | > Supportiv | /e Services → | Non-Home | eless House | holds | | | | | | | | | | |
| | | New | | | | n! ! | | | | Race | | | | | |
| tilities Home | Total | Household | Veteran | Hispanic | White | Black | Asian | American I | ndian/Ala | skan Native | Native Haw | anan/Pac | cific Island | er Other/ | Multi-Racial |
| Data Downloads | | | | | | | | | | | | | | | |
| Print Page Help | | | | Househ | old Size | | | | | | | usehold T | | | |
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GIAILLEE/ PJ ACTIVITY ID: ACTIVITY Name: Program Year/Project ID: Feeding People Everywhere (FPE) Food Program N/A 2021/17 **Project** Add **IDIS Activity ID: Activity Owner: Project Title:** - Search 2337 **OGDEN** HOME-ARP - Copy **Consolidated Plans** [Edit in progress. Enter positive, whole numbers only without commas] - Add - Copy 5 CANCEL - Search > Supportive Services → Homeless Households **Annual Action Plans** Race [100] New Add White **Black Total** Household Veteran Hispanic Asian American Indian/Alaskan Native Native Hawaiian/Pacific Islander Other/Multi-Racial - Copy 100 100 42 11 19 - Search Household Size [100] Household Type Consolidated 2 3 8+ Single, non-elderly Single Parent Other 6 Elderly Two Parents Annual 43 31 18 0 Performance **Evaluation Report** - Add > Supportive Services → Non-Homeless Households - Search Race New Household Veteran Hispanic American Indian/Alaskan Native Native Hawaiian/Pacific Islander Total White Black Asian Other/Multi-Racial **Utilities** - Home - Data Downloads - Print Page Household Type **Household Size** - Help 3 5 6 8+ Single, non-elderly Elderly **Single Parent** Two Parents Other Links Contact Support Rules of Behavior Remarks: - CPD Home - HUD Home Save Previous Page Cancel

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- Review CDBG Cancellation Project - Add Search Copy **Consolidated Plans** Add - Copy Search **Annual Action Plans** - Add Copy Search Consolidated Annual Performance **Evaluation Report** Add Search Utilities - Home
- Data Downloads
- Contact Support Rules of Behavior
- Print Page Help Links CPD Home - HUD Home

Grantee/PJ Activity ID: Program Year/Project ID: **Activity Name:** Feeding People Everywhere (FPE) Food Program 2021/17 **IDIS Activity ID: Activity Owner: Project Title:** 2337 **OGDEN** HOME-ARP [Edit in progress. Enter positive, whole numbers only without commas] 5 CANCEL > Supportive Services → Homeless Households Race [100] New Household Veteran Hispanic White Black Asian American Indian/Alaskan Native Native Hawaiian/Pacific Islander Other/Multi-Racial Total 100 14 42 21 11 19 Household Size [100] Household Type [100] Single, non-elderly 2 3 8+ Elderly **Single Parent** Other 6 Two Parents 43 31 18 0 15 36 18 22 Supportive Services → I on-Homeless Households Race New Veteran Hispanic Native Hawaiian/Pacific Islander Household White Black Asian American Indian/Alaskan Native Other/Multi-Racial Total 75 75 Household Type **Household Size** Single, non-elderly 1 2 3 4 5 6 8+ Elderly Single Parent Two Parents Other Remarks:

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IDIS Activity ID:

2337

- Review
- CDBG Cancellation

Project

- Add
- Search
- Copy

Consolidated Plans

- Add
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Annual Action Plans

- Add
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Consolidated Annual Performance

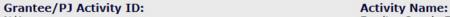
- **Evaluation Report**
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Utilities

- Home
- Data Downloads
- Print Page
- Help

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- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home



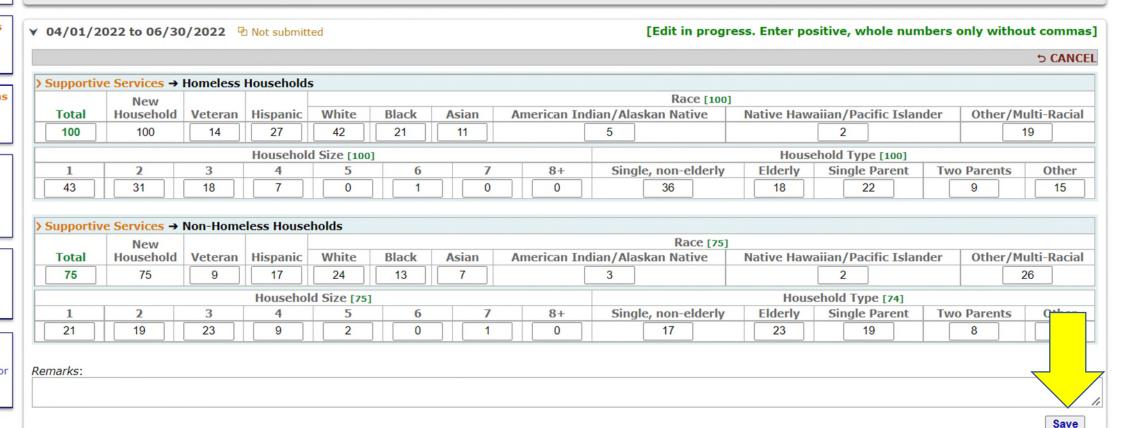
Feeding People Everywhere (FPE) Food Program

Activity Owner: OGDEN

Program Year/Project ID:

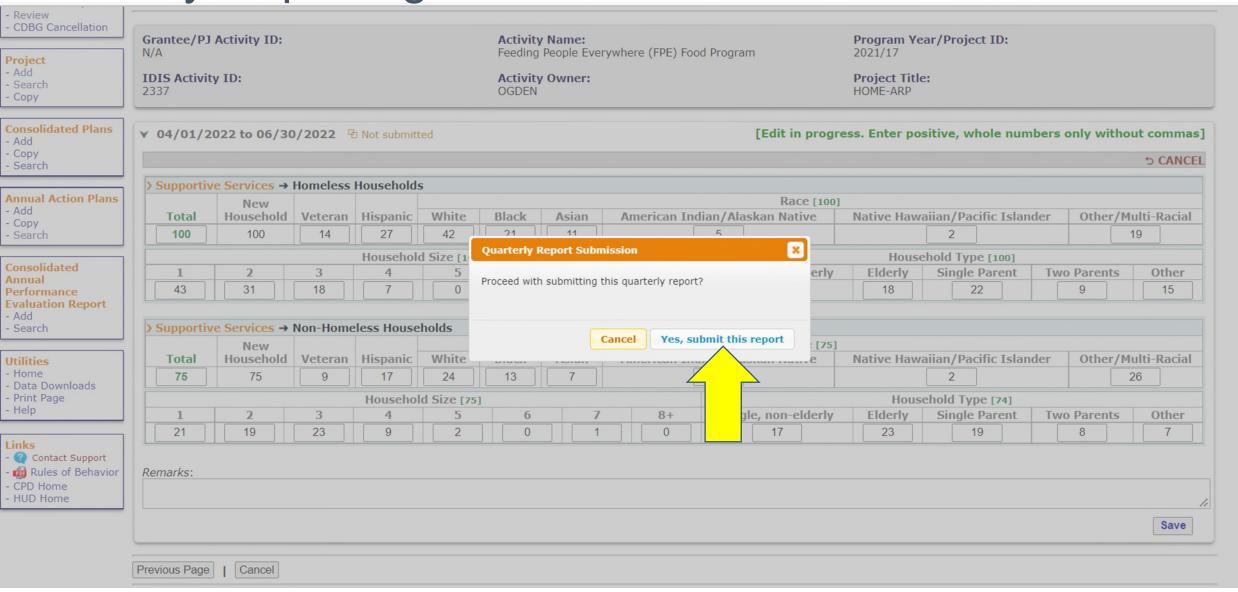
2021/17

Project Title: HOME-ARP



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IDIS Activity ID:

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- Review
- CDBG Cancellation

Project

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- **Evaluation Report**
- Add - Search

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- CPD Home
- HUD Home

Grantee/PJ Activity ID: Activity Name:

Feeding People Everywhere (FPE) Food Program

Activity Owner: OGDEN **Program Year/Project ID:** 2021/17

Project Title:

Owner: Project III HOME-ARP

▼ 04/01/2022 to 06/30/2022 ✓ Quarterly report submitted on 08/17/2022 [This quarter's report has been submitted]

▽ EDIT

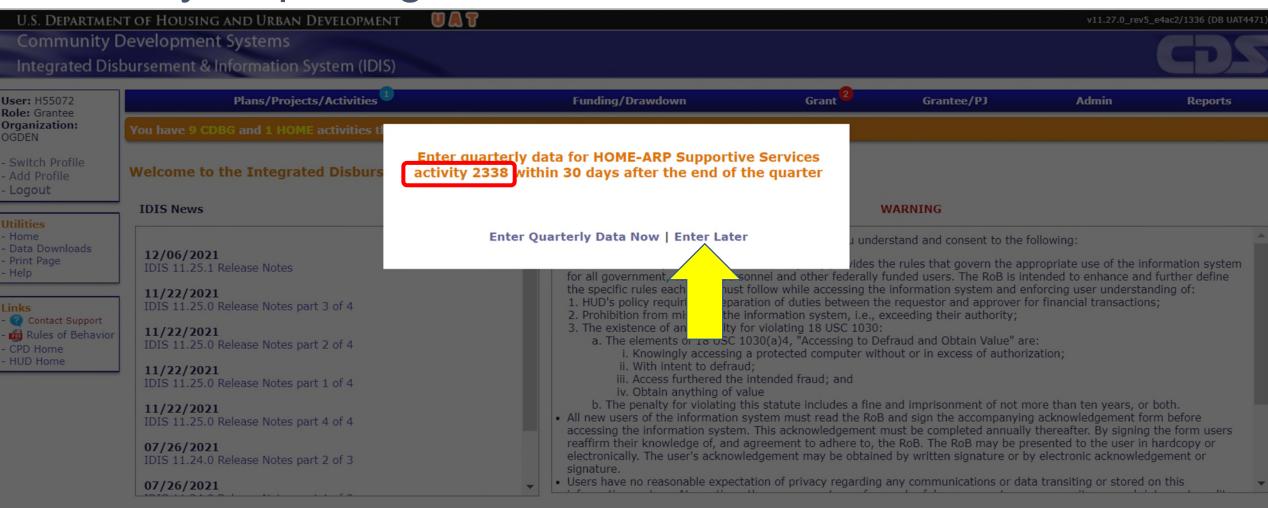
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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

v11.27.0_rev5_e4ac2/1336 (DB UAT4471)

Community Development Systems

Integrated Disbursement & Information System (IDIS)

User: H55072 Role: Grantee Organization: OGDEN

- Switch Profile Add Profile
- Logout

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- **HUD Home**



been flagged. Click on the number to go to the review page.

Funding/Drawdown

Welcome to the Integrated Disbursemen d Information System

Plans/Projects/Activities

IDIS News WARNING

12/06/2021

IDIS 11.25.1 Release Notes

11/22/2021

IDIS 11.25.0 Release Notes part 3 of 4

You have 9 CDBG and 1 HOME activities the

11/22/2021

IDIS 11.25.0 Release Notes part 2 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 1 of 4

11/22/2021

IDIS 11.25.0 Release Notes part 4 of 4

07/26/2021

IDIS 11.24.0 Release Notes part 2 of 3

07/26/2021

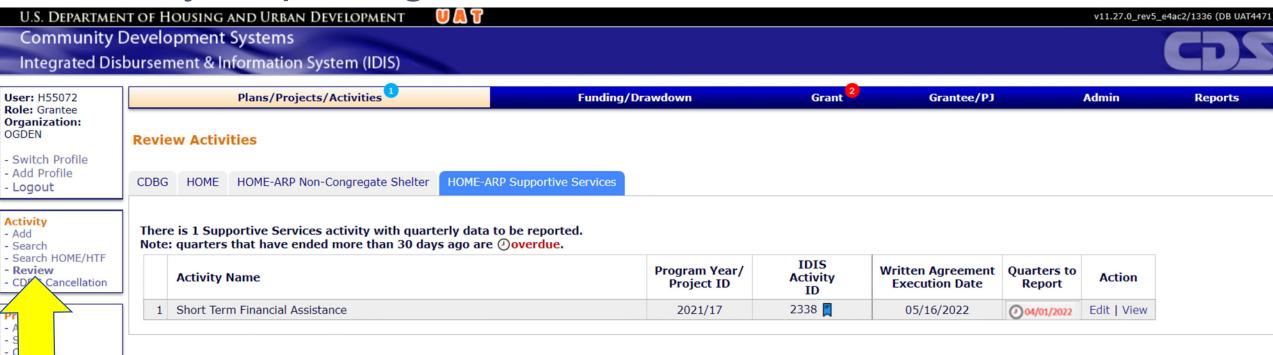
By using this U.S. Government information system you understand and consent to the following:

- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:
- 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
- 2. Prohibition from misusing the information system, i.e., exceeding their authority:
- 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization;
 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement to adhere to, the RoB. The RoB may be presented to the user in hardcopy or electronically. The user's acknowledgement may be obtained by written signature or by electronic acknowledgement or
- Users have no reasonable expectation of privacy regarding any communications or data transiting or stored on this

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U.S. Department of Housing and Urban Development



Consolidated Plans

- Add
- Copy - Search

Annual Action Plans

- Add
- Copy
- Search

Consolidated Annual Performance

- Evaluation Report - Add
- Search

Key Points

- PJ must report on <u>all</u> quarters from Written Agreement Execution Date (WAED)
- May only submit data once quarter ends; 30 days to submit
- Reports use summary data on households served
- Must report on Homeless vs. Non-Homeless
- New Household = any household served that quarter but not in the previous quarter
- Complete activity in IDIS once service delivery complete, all quarterly data is submitted, and all incurred costs have been drawn down from IDIS



Additional Resources

- HOME-ARP Notice Section VI.D.
- HOME-ARP Program Fact Sheet: IDIS for Supportive Services Activities







