



#### IDIS for HOME-ARP Rental and Rental Operating Activities

March 15, 2023

#### **Today's Presenters**

- Danielle Frazier, Director, Financial and Information Services Division (FISD), Office of Affordable Housing Programs (OAHP)
- Jessica Suimanjaya, Senior Affordable Housing Specialist, FISD, OAHP
- **Courtney Christenson**, Affordable Housing Specialist, FISD, OAHP
- Teresa Palacio, Affordable Housing Specialist, FISD, OAHP





#### Agenda

- Introduction to HOME-ARP Rental & Rental Operating Activities
- Overview of HOME-ARP Rental Activities
- Rental Activity Setup, Funding, & Completion Demo
- Overview of HOME-ARP Rental Operating Activities
- Rental Operating Activity Setup, Funding, Drawdown & Completion Demo
- Q&A



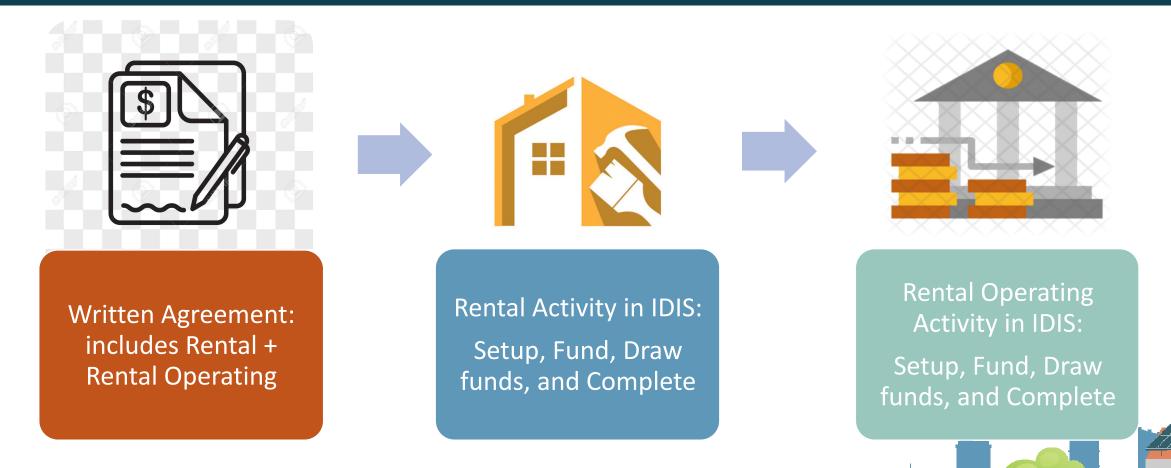






#### Introduction to HOME-ARP Rental & Rental Operating Activities

# Introduction to HOME-ARP Rental & Rental Operating Activities









#### **HOME-ARP** Rental Activities in IDIS

### **Setting Up** the HOME-ARP Rental Activity

- Rental activity *must* be associated with a PY 2021 HOME or 2021 HOME-ARP IDIS Project
- Written Agreement Execution Date (WAED) is required to complete activity setup





### **Funding the HOME-ARP Rental Activity**

- PJ can fund a rental activity after the activity has been setup in IDIS and there is an executed written agreement/commitment of funds to the project
- HOME-ARP Rental and Rental Operating are separate activities, and must be funded separately
  - PJ should *not* include Rental Operating costs in Rental Activity "Funded Amount" in IDIS





### **Drawing funds for the HOME-ARP Rental Activity**

- The PJ may draw funds when it has the need to pay an eligible cost
- Once PJ draws funds, it *must* be expended for an eligible HOME-ARP cost within 15 days





## **Completing the Rental Activity**

- To complete rental activity, PJ must enter accomplishment data, including whether operating cost assistance will be needed
- PJ may complete a rental activity once the activity meets the definition of project completion in <u>HOME-ARP Implementing</u> <u>Notice VI.B.21</u>





## **Completing the Rental Activity**

- <u>HOME-ARP Implementation Notice VI.B.21</u> requires:
  - Project completion within 4 years of commitment
  - All units to be fully occupied by eligible qualifying households or low-income households within 12 months of project completion





## **Completing the Rental Activity**

- Activities marked as "Completed" with vacant units must be reopened for required beneficiary information to be entered once unit is leased
- Note: The PJ *must* repay any HOME-ARP funds invested in units that are not rented to eligible qualifying or low-income households within 12 months of project completion







- Switch Profile	Activity
owneen i ronne	-

- Add My Access - Logout Add Activity

Activity - Add	Save   Cancel	
- Search - Search HOME/HTF - Review	*Indicates Required Field	
- CDBG Cancellation  Project - Add	*Activity Owner: HILLSBOROUGH COUNTY, FL V	Grantee/PJ Activity ID:
- Search - Copy	*IDIS Project ID/Project Title (Program Year): Select Project	
Consolidated Plans - Add	*Activity Name:	
- Copy - Search		

Annual Action Plans	Program	*Activity Category	Ready to Fund	Setup Detail
Copy Search	CDBG	<ul> <li>◆ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes</li> <li>◆ Will this activity use Section 108 loan? No Change answer</li> </ul>	No	Add CDBG
Consolidated	CDDG	None	110	
Annual Performance Evaluation Report	ESG	None	No	Add ESG
Add Search	НОМЕ	□ HOME-ARP None ✓	No	Add HOME
J <b>tilities</b> Home	норма	None	No	Add HOPWA
Data Downloads Print Page Help	HPRP	None V	No	Add HPRP
	тсар	None 🗸	No	Add TCAP
inks ② Contact Support Rules of Behavior	HESG	None	No	Add HESG
CPD Home HUD Home	HOPWA-C	None	No	Add HOPWA-C
	HTF	None 🗸	No	Add HTF

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant 1 Grantee/PJ	Admin	Reports
Drganization: HILLSBOROUGH COUNTY	You have 11 CDBG activities that have been flagged. Click on the number t	to go to the review page.			
- Switch Profile - Add My Access - Logout	Project Search Projects				
Activity Add Search Search HOME/HTF Review CDBG Cancellation	Search Criteria Program Year: All V IDIS Project ID:	Program: Grantee/PJ Project ID:	Project Title:		
Project Add Search Copy	Search   Return to activity				
C <b>onsolidated Plans</b> - Add - Copy - Search					
Annual Action Plans Add Copy Search					
Consolidated Annual Performance Evaluation Report Add - Search					
<b>Jtilities</b> Home Data Downloads Print Page Help					

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports						
Organization: HILLSBOROUGH COUNTY	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.											
- Switch Profile - Add My Access - Logout	Project Search Projects											
Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Search Criteria Program Year: 2021 V IDIS Project ID:	Program: V Grantee/PJ Project ID:		Project Title:								
Project - Add - Search - Copy	Search   Return to activity											
Consolidated Plans - Add - Copy - Search												
Annual Action Plans - Add - Copy - Search												
Consolidated Annual Performance Evaluation Report - Add - Search												
Utilities - Home - Data Downloads - Print Page												

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant 2	Grantee/PJ	Admin	Reports
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number	to go to the review page.				
COUNTY						
- Switch Profile - Add My Access	Project					
- Logout	Search Projects					
Activity	Search Criteria					
- Add - Search	Program Year:	Program: HOME V	Pro	ject Title:		
- Search HOME/HTF - Review						
- CDBG Cancellation	IDIS Project ID:	Grantee/PJ Project ID:				
Project						
- Add - <b>Search</b>	Search   Return to activity					
- Сору						
Consolidated Plans						
- Add - Copy						

- Search

#### Annual Action Plans

- Add - Copy
- Search
- Consolidated Annual Performance
- **Evaluation Report**
- Add
- Search
- Utilities
- Home
- Data Downloads
- Print Page - Help

User: H55001 Role: Grantee Organization:	Plans/Projects/Activities	Funding/Drawdown	Grant 2	Grantee/PJ	Admin	Reports
Organization: HILLSBOROUGH COUNTY	You have 11 CDBG activities that have been flagged. Click on the nun	nber to go to the review page.				
	Project Search Projects					
Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Search Criteria Program Year: 2021 ✓ IDIS Project ID:	Program: HOME ✓ Grantee/PJ Project ID:	Projec	t Title:		
Project - Add - Search - Copy	Search   Return to activity					
Consolidated Plans - Add - Copy - Search						
Annual Action Plans - Add - Copy - Search						
Consolidated Annual Performance Evaluation Report - Add - Search						
Utilities - Home - Data Downloads - Print Page - Help						

User: H55001 Role: Grantee		Plans/Proje	cts/Activities		Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
Organization: HILLSBOROUGH COUNTY	You have 11 CD	BG activities that hav	ve been flagged. Click	on the number to go to the revie	ew page.				
- Switch Profile - Add My Access - Logout	Project Search Projects	5							
Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Search Criteria Program Year: 2021  v IDIS Project ID			Program: HOME ✓ Grantee/PJ Pro	oject ID:		Project Title:		
Project - Add - Search - Copy	Search   Return	n to activity							
Consolidated Plans	Results Page 1 of	- <b>1</b>							
- Add - Copy - Search	Program Year	IDIS Project ID	Grantee/PJ Project ID	Project Title			Project Owner	Status	Action
Annual Action Plans	2021	6		HOME Administration 2021			HILLSBOROUGH COUNTY, FL	Open	Select
- Add	2021	8		HOME/CHDO Homebuyer Activiti	es - New Construction		HILLSBOROUGH COUNTY, FL	Open	Select
- Copy - Search	2021	10		123 Johnson Rd Rental			HILLSBOROUGH COUNTY, FL	Open	Select
Consolidated Annual Performance Evaluation Report - Add - Search									
Utilities - Home - Data Downloads - Print Page									

- Print Page - Help

123 Johnson Rd Rental

User: H55001 Role: Grantee		Plans/Pr	ojects/Activities		Funding/Drawdown	Grant	Grantee/PJ	Admin	Report
Organization: HILLSBOROUGH	You have 11 CI	BG activities that	have been flagged. Cli	ck on the number to go	to the review page.				
COUNTY									
Switch Profile	Project								
Add My Access Logout	Search Projec	ts							
ctivity	Search Criteri	a							
Add	Program Year:				ogram:		Project Title:		
Search Search HOME/HTF	2021 🗸			HO	DME 🗸				
Review CDBG Cancellation	IDIS Project II	):		Gra	antee/PJ Project ID:				
∙ <mark>oject</mark> Add									
Search Copy	Search   Retu	rn to activity							
onsolidated Plans									
Add	Results Page 1 (						1		
Copy Search	Program Year	IDIS Project ID	Grantee/PJ Project ID	Project Title			Project Owner	Status	Action
nnual Action Plans	2021	6		HOME Administratio	on 2021		HILLSBOROUGH COUNTY, FL	Open	Select
Add	2021	8		HOME/CHDO Home	ebuyer Activities - New Construction		HILLSBOROUGH COUNTY, FL	Open	Select

HILLSBOROUGH COUNTY, FL

Open

Select

Consolidated Annual Performance Evaluation Report - Add - Search Utilities - Home 2021

10

- Copy

- Search

- Data Downloads - Print Page - Help

- Search - Search HOME/HTF - Review - CDBG Cancellation	*Indicates Required Field	
Project - Add	Activity Owner: HILLSBOROUGH COUNTY, FL	Activity Status:
- Search - Copy	IDIS Activity ID: 3965	Completion Date:
Consolidated Plans - Add - Copy - Search	IDIS Project ID/Project Title (Program Year): 10/123 Johnson Rd Rental (2021) Change Project	(mm/dd/yyyy) Grantee/PJ Activity ID:
Annual Action Plans - Add - Copy - Search	*Activity Name: 123 Johnson Rd Rental	Initial Funding Date:

Consolidated Annual	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
Performance Evaluation Report - Add - Search CDBG		Is this activity to prevent, prepare for, and respond to coronavirus?* ONo OYes     Does this activity use Section 108 Ioan? No Change answer     None	No	No	Add CDBG	Add CDBG Accomp.	
Utilities - Home	ESG	None	No	No	Add ESG	Add ESG Accomp.	
- Data Downloads - Print Page - Help	НОМЕ	None V	No	No	Add HOME	Add HOME Accomp.	
Links	HOPWA	None	No	No	Add HOPWA	Add HOPWA Accomp.	
- 🕐 Contact Support - 👜 Rules of Behavior - CPD Home	CDBG-R	None	No	No	Add CDBG-R	Add CDBG-R Accomp.	
- HUD Home	HPRP	None	No	No	Add HPRP		
	ТСАР	None 🗸	No	No	Add TCAP	Add TCAP Accomp.	
	HESG	None	No	No	Add HESG		
	HOPWA-C	None	No	No	Add HOPWA-C	Add HOPWA-C Accomp.	
	HTF	None	No	No	Add HTF	Add HTF Accomp.	

- Auu		
- Search - Search HOME/HTF - Review - CDBG Cancellation	*Indicates Required Field	
Project - Add - Search	Activity Owner: HILLSBOROUGH COUNTY, FL	Activity Status: Open V
Consolidated Plans	IDIS Activity ID: 3965 IDIS Project ID/Project Title (Program Year):	Completion Date:
- Copy - Search	10/123 Johnson Rd Rental (2021) Change Project *Activity Name:	Grantee/PJ Activity ID:
Annual Action Plans - Add - Copy - Search	123 Johnson Rd Rental	Initial Funding Date:

Consolidated Annual	Program	*Activity Category ①		Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
Performance Evaluation Report - Add - Search	CDBG     Solution     Solu		pond to coronavirus?* ONo OYes Change answer	No	No	Add CDBG	Add CDBG Accomp.	
Utilities - Home	ESG	None 🗸		No	No	Add ESG	Add ESG Accomp.	
- Data Downloads - Print Page - Help	номе	HOME-ARP None		No	No	Add HOME	Add HOME Accomp.	
Links	норма	Rental Tenant-Based Rental Assistance (TBRA)	~	No	No	Add HOPWA	Add HOPWA Accomp.	
- 🕐 Contact Support - 👼 Rules of Behavior - CPD Home	CDBG-R	Non-Congregate Shelter Supportive Services AD/CO/CB	~	No	No	Add CDBG-R	Add CDBG-R Accomp.	
- HUD Home	HPRP	None V		No	No	Add HPRP		
	ТСАР	None 🗸		No	No	Add TCAP	Add TCAP Accomp.	
	HESG	None		No	No	Add HESG		
	HOPWA-C	None	~	No	No	Add HOPWA-C	Add HOPWA-C Accomp.	
	HTF	None 🗸		No	No	Add HTF	Add HTF Accomp.	

- Search	Program	*Activity Category	Ready to Fund	Setup Detail				
Consolidated Annual Performance Evaluation Report	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ONO OYes     Will this activity use Section 108 loan? No Change answer     None	No	Add CDBG				
- Add - Search	ESG	None	No	Add ESG				
<b>Utilities</b> - Home - Data Downloads	НОМЕ	✓ HOME-ARP	No	Add HOME				
- Print Page - Help	HOPWA	None	No	Add HOPWA				
Links	HPRP	None	No	Add HPRP				
- 2 Contact Support - 2 Rules of Behavior	тсар	None 🗸	No	Add TCAP				
- CPD Home - HUD Home	HESG	None	No	Add HESG				
	HOPWA-C	None	No	Add HOPWA-C				
×	HTF	None	No	Add HTF				
		ivity subject to Section 3 at 24 CFR Part 75? ① ○Yes ●No ental Review: D ✔		Now Another Organization to Access this Activity:				
	HEROS Environmental Review ID: Search For Review ID Comments ①							
	Activity Des	scription:						

- Copy - Search									
- Search	Program	*Activity Category	Ready to Fund	Setup Detail					
Consolidated Annual		◆ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes							
Performance	CDBG	Will this activity use Section 108 loan? No Change answer None	No	Add CDBG					
Evaluation Report - Add									
- Search	ESG	None	No	Add ESG					
<b>Utilities</b> - Home - Data Downloads	HOME	V HOME-ARP Rental	No	Add HOME					
- Print Page - Help	норма	None	No	Add HOPWA					
Links	HPRP	None	No	Add HPRP					
- ? Contact Support - ๗ Rules of Behavior - CPD Home	ТСАР	None 🗸	No	Add TCAP					
- HUD Home	HESG	None	No	Add HESG					
	HOPWA-C	None	No	Add HOPWA-C					
	HTF	None	No	Add HTF					
<b>N</b>	*Is this activity subject to Section 3 at 24 CFR Part 75? (1) OYes (1) No								
	*Environme COMPLETE	ental Review:	Allow Another Organization to Access this Activity:						
V	HEROS Envi	ironmental Review ID Search For Review ID							
	Comments	1							
	Activity Des	scription:							

- Copy									
- Search	Program	*Activity Category	Ready to Fund	Setup Detail					
Consolidated Annual Performance Evaluation Report	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ONO OYes     Will this activity use Section 108 loan? No Change answer     None	No	Add CDBG					
- Add - Search	ESG	None	No	Add ESG					
Utilities - Home - Data Downloads	НОМЕ	Rental	No	Add HOME					
- Print Page - Help	норwа	None		Add HOPWA					
Links	HPRP	None	No	Add HPRP					
- 😢 Contact Support - 🛑 Rules of Behavior	тсар	None 🗸	No	Add TCAP					
- CPD Home - HUD Home	HESG	None	No	Add HESG					
	HOPWA-C	None	No	Add HOPWA-C					
	HTF	None V	No	Add HTF					
	*Is this activity subject to Section 3 at 24 CFR Part 75? ① 〇Yes  No								
	*Environme COMPLETED	ental Review:		low Another Organization to Access this Activity: Select Organization					
	HEROS Envi	ironmental Review ID: Search For Review ID							
	Activity Des	scription:							
	Ľ								

Review CDBG Cancellation	* Indicates Required Field			
Project Add	Grantee/PJ Activity ID: N/A	Activity Name: 123 Johnson Rd Rental		Program Year/Project ID: 2021/10
Search Copy	IDIS Activity ID: 3962	Activity Owner: HILLSBOROUGH COUNTY		Project Title: 123 Johnson Rd Rental
Consolidated Plans Add Copy Search	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409			
Annual Action Plans				
Add Copy Search	Written Agreement Execution Date: 03/09/2022 Note: this is optional during setup, but must be provided before the support of the support of the support of the MME-AR write support of the modified once this activity h	uas been funded.		
Consolidated	The Written Agreement Execution Date must be on or before the Initial Funding			
Performance Evaluation Report Add Search	Will this activity be carried out by a faith-based organization? O Yes  No			
Itilities Home	*Setup Activity Type: New Construction Only			
Data Downloads Print Page Help (Add) Help (Edit)	Multi-Address: O Yes  No		Loan Guarantee: O Yes 🖲 No	
inks	Activity Address 💆			
Contact Support B Rules of Behavior	*Address Line 1:		*City:	
CPD Home HUD Home	2801 E Hillsborough Ave		Tampa	
	Address Line 2:		*State: *9 Florida V	<b>Zip Code:</b> 3610 + 4409
	Address Line 3:		*County: HILLSBOROUGH (057) V Refresh County Coo	e
			Validate This Address	
	Activity Estin			
	*Estimated H ARP Units:		*Estimated HOME-ARP Cost: \$ 69,000	
	Save   Save and Continue   Cancel			

Consolidated Plans - Add - Copy	3965	HILLSBO	ROUGH COUNTY		123 Johnson Rd Rental
- Search	Activity Address: 1720 E Hillsborough Ave Tampa, FL 33610-8234				
- Add - Copy - Search					
Consolidated Annual Performance	*Property Owned by: Individual ~				
Evaluation Report - Add - Search	Property Owner Name				
	First Name: M	iddle Initial: Last Name	9:	]	
Utilities - Home - Data Downloads - Print Page					
- Help (Add) - Help (Edit)	Property Owner Address				
	*Address Line 1: 1720 E Hillsborough Ave		* <b>City</b> Tamp		
Links - Q Contact Support - 國 Rules of Behavior - CPD Home - HUD Home	Address Line 2:		* <b>Sta</b> Flori	ite:	* <b>Zip Code:</b> 33610 +
	Address Line 3:				
	Save and Previous Page   Save   Can	cel			



### **HOME-ARP Rental Activity Funding**

#### **HOME-ARP Rental Activity Funding**

Switch Profile Add My Access Logout	Activity Edit Activity	
Add Search Search HOME/HTF Review CDBG Cancellation	Save   Cancel *Indicates Required Field	
Project Add Search Copy	Activity Owner: HILLSBOROUGH COUNTY, FL IDIS Activity ID: 3965	Activity Status: Open  Completion Date: (mm/dd/yyyy)
Consolidated Plans Add Copy Search	IDIS Project ID/Project Title (Program Year): 10/123 Johnson Rd Rental (2021) Change Project *Activity Name:	Grantee/PJ Activity ID:
Add Copy Search	123 Johnson Rd Rental	

Consolidated Annual Performance Evaluation Report - Add - Search	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ONO OYes     Does this activity use Section 108 Ioan? No Change answer     None	No	No	Add CDBG	Add CDBG Accomp.	
Utilities - Home	ESG	None	No	No	Add ESG	Add ESG Accomp.	
- Home - Data Downloads - Print Page - Help	номе 🔔	Rental	Yes	Yes	Edit HOME	Edit HOME Accomp.	Check HOME
Links	но	None	No	No	Add HOPWA	Add HOPWA Accomp.	
- 😧 Contact Support - 🔯 Rules of Behavior - CPD Home	HE	None	No	No	Add HESG		
- HUD Home	но с	None	No	No	Add HOPWA-C	Add HOPWA-C Accomp.	
	нт	None V	No	No	Add HTF	Add HTF Accomp.	
	Activity Fund	ding					

#### **HOME-ARP Rental Activity Funding**

User: H55072 Role: Grantee	Plans/Projects/	Activities 1		Fun	ding/Drawdown	Grant 2	Grantee/PJ	Admin	Reports
Organization: HILLSBOROUGH COUNTY	You have 16 CDBG and 3 HOME a	ctivities that h	ave been flagg	ed. Click on the nu	mber to go to the r	eview page.			
- Switch Profile - Add My Access - Logout	Activity Funding Edit Activity Funding								
Activity Funding - Search	Return to Activity Edit								
Drawdown - Create Voucher - Search Voucher - Search Collections - Approve Voucher	*Indicates Required Field Activity Owner: HILLSBOROUGH COUNTY, FL IDIS Activity ID:				2021/1	m Year/Project: 0 123 Johnson Rd Rental			
Receipt - Add - Search - Search Accounts	3965 Activity Name: 123 Johnson Rd Rental				Total [	\$0.00 Drawn: \$0.00			
Section 108 Loan - Search Utilities - Home - Data Downloads - Print Page	Funding Sources         Recipient Name:         All Recipients         Filter         I         Reset Filter			Program: All Programs ✓		Fund All Fur	Type: nd Types ∨		
- Help	Available Funds Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
Links - 🝳 Contact Support	HILLSBOROUGH COUNTY, FL	HOME	EN	HUD		\$831,715.			Add-Edit   View
<ul> <li>-          Rules of Behavior     </li> <li>CPD Home</li> <li>HUD Home</li> </ul>	HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP 📕	\$0.	00        \$0.00	\$0.00	Add-Edit   View
	Return to Activity Edit								



### **HOME-ARP** Rental Activity Completion

#### **HOME-ARP** Rental Accomplishments

- Switch Profile	Activity	
- Add My Access - Logout	Edit Activity	
Activity - Add	Save   Cancel	
- Search - Search HOME/HTF - Review - CDBG Cancellation	*Indicates Required Field	
Project - Add - Search	Activity Owner: HILLSBOROUGH COUNTY, FL	Activity Status:
- Copy	IDIS Activity ID: 3965	Completion Date:
Consolidated Plans - Add - Copy - Search	IDIS Project ID/Project Title (Program Year): 10/123 Johnson Rd Rental (2021) Change Project	Grantee/PJ Activity ID:
Annual Action Plans - Add - Copy - Search	*Activity Name: 123 Johnson Rd Rental	Initial Funding Date: 12/28/2022

Consolidated Annual Performance	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
Evaluation Report - Add - Search	CDBG	<ul> <li>◆ Is this activity to prevent, prepare for, and respond to coronavirus?*</li> <li>○ No ○ Yes</li> <li>◆ Does this activity use Section 108 loan? No Change answer</li> </ul>	No	No	Add CDBG	Add CDI comp.	
Utilities		None					
- Home - Data Downloads - Print Page	ESG	None	No	No	Add ESG	Add ES comp.	
- Help	номе 🔔	HOME-ARP Rental	Yes	Yes	Edit HOME	Edit HOME Accomp.	Check HOME
- Q Contact Support -  and Rules of Behavior - CPD Home - HUD Home	норма	None	No	No	Add HOPWA	Add HOPWA Accomp.	
	HESG	None 🗸	No	No	Add HESG		

#### **HOME-ARP** Rental Completion

COUNTY				
Add My Accord	Activity Edit HOME-ARP Completion Detail (Page 1)			
Logour	Rental			
Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Save   Save and Continue   Cancel * Indicates Required Field			
Project - Add - Search - Copy	Grantee/PJ Activity ID: N/A IDIS Activity ID: 3962	Activity Name: 123 Johnson Rd Rental Activity Owner: HILLSBOROUGH COUNTY	Program Year/Project ID: 2021/10 Project Title: 123 Johnson Rd Rental	
Consolidated Plans - Add - Copy	HOME-ARP Multiple-address: No	HOME-ARP Completion Activity Type: New Construction Only	Number of HOME-ARP-Assisted Units: 7	
- Search	Activity Address: 2601 E Hillsborough Ave			
Annual Action Plans - Add - Copy - Search	Tampa, FL 33610-4409			
Consolidated Annual Performance Evaluation Report - Add - Search	Completion Narrative: (Maximum 4000 characters) ①			6
Utilities - Home - Data Downloads - Print Page - Help Links - @ Contact Support - @Rules of Behavior - CPD Home - HUD Home	*Completion Activity Type: (i) New Construction Only	*Property Type: (i) Cooperative ~		
	Will operating costs be needed for this activity? ● Yes ○ No			
	Mixed Use: O Yes  No			
	Mixed Income: Ves  No			

#### **HOME-ARP** Rental Completion

**Mixed Income:** 

🔾 Yes 🔍 No

Units			
*Total Completed Units: ① 6	*Total HOME-ARP-Assisted Units: ① 6		
	Total HOME-ARP	QP Units: 🛈	
Of the Total Completed Units, the Number of			
		Total	HOME-ARP-Assisted
Energy Star Certified Units			
Section 504 Accessible Units			
Units Designated for Persons with HIV/AIDS			
Of Units Designated for Persons with HIV/AIDS, Number of Units for the Chronically Ho	meless		
Units Designated for Homeless Persons and Families			
Of Units Designated for Homeless Persons and Families, Number of Units for the Chroni	cally Homeless		



#### **HOME-ARP** Rental Completion

- Search - Search HOME/HTF - Review			
- CDBG Cancellation	Save and Previous Page   Save   Cancel		
Project - Add	* Indicates Required Field		
- Search - Copy	Grantee/PJ Activity ID: N/A	Activity Name: 123 Johnson Rd Rental	Program Year/Project ID: 2021/10
Consolidated Plans - Add - Copy	IDIS Activity ID: 3965	Activity Owner: HILLSBOROUGH COUNTY	Project Title: 123 Johnson Rd Rental
- Search	HOME-ARP Multiple-address: No	HOME-ARP Completion Activity Type: Rehabilitation Only	Number of HOME-ARP-Assisted Units: 6
Annual Action Plans - Add - Copy - Search	Activity Address: 1720 E Hillsborough Ave Tampa, FL 33610-8234		
Consolidated Annual Performance Evaluation Report	Location Costs Beneficiaries (j)		
- Add - Search	Lead Paint		
Utilities - Home - Data Downloads - Print Page - Help	*Applicable Lead Paint Requirement: O Housing constructed before 1978 Exempt: housing constructed 1978 or later (1) Otherwise exempt (1)		
Links Contact Support Bules of Behavior CPD Home HUD Home	*Lead Hazard Remediation Actions: <ul> <li>Lead Safe Work Practices (24 CFR 35.930(b)) ①</li> <li>Interim Controls or Standard Practices (24 CFR 35.930(c)) ①</li> <li>Abatement (24 CFR 35.930(d)) ①</li> </ul>		
	Property		
	FHA Insured: 1 O Yes O No		

#### **HOME-ARP** Rental Completion - Copy - Search

- 12 A - A - A

Location	Costs	Beneficiaries	$(\mathbf{i})$

Deferred Payment Loan

Grant

Other

onsolidated	HOME-ARP Funds
nnual erformance	Form of Assistance
valuation Report Add	Amortized Loan

Utilities
- Home
- Data Downloads
- Print Page
- Help

- Search

Links
- 김 Contact Support
- 应 Rules of Behavior
- CPD Home
- HUD Home

Total	\$ 40,000.00
Public Funds	
Form of Assistance	
Other Federal Funds	\$
State/Local Funds	\$
Tax-Exempt Bond Proceeds	\$
Total	\$ 0.00

\$

\$

\$

\$

40,000.00

Private Funds		
Form of Assistance		
Private Loans		\$
Owner Cash Contributions		\$
Private Grants		\$
	Total	\$ 0.00

#### Other

Form of Assist	tance		
Low Income H	lousing Tax Credit Proceeds	\$	
		Total \$	0.00

#### Activity Totals

HOME-ARP Funds	\$ 40,000.00
All Funds	\$ 40,000.00
Total HOME-ARP Funds Disbursed	\$ 40,000.00

	Sa	/e and	Previous Pa	age   Save   Ca	ancel									
HOME/HTF Cancellation	* In	dicate	s Required F	ield										
		rante ⁄A	e/PJ Activ	ity ID:				<b>ity Name:</b> ohnson Rd Rental			rogram Year/Pr 021/10	oject ID:		
		<b>DIS A</b>	ctivity ID:					ity Owner: BOROUGH COUNT	Y		<b>roject Title:</b> 23 Johnson Rd Re	ntal		
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HOME/HTF	* In	dicate	es Required	Field																
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Save Search HOME/HTF

Review · CDBG Cancellation

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Annual Action Plans - Add - Copy - Search	*Activity						8       9       10       1         15       16       17       1         22       23       24       2	4     5     6     7       1     12     13     14       18     19     20     21       15     26     27     28			
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- Add - Search Utilities	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ○No ○Yes     Does this activity use Section 108 loan? No Change answer     None	No	No	Add CDBG	Add CDBG Accomp.					
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- Search - Search HOME/HTF - Review - CDBG Cancellation

Consolidated

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Project - Add - Search - Copy	Activity Owner: HILLSBOROUGH COUNTY, FL	Activity Status Open V Open
Consolidated Plans - Add - Copy - Search	IDIS Activity ID: 3965 IDIS Project ID/Project Title (Program Year): 10/123 Johnson Rd Rental (2021)	Completed a e: Canceled (mm/dd/yyyy) Grantee/PJ Activity ID:
Annual Action Plans - Add - Copy - Search	Change Project  *Activity Name: 123 Johnson Rd Rental	Initial Funding Date: 12/28/2022

- Add - Search Utilities - Home - Data Downloads - Print Page	Annual Performance Evaluation Report	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
Utilities       None       Image: Contact Support         - Home       - Data Downloads         - Print Page       - Home         - Help       Image: Contact Support         - Work       None         - Work       None         - Work       None         - Work       Image: Contact Support         - Work       None         - Work       None<	- Add	CDBG		No	No	Add CDBG	Add CDBG Accomp	
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Activity Funding		Activity Fund	ling					

\*Is this activity subject to Section 3 at 24 CFR Part 75? (i) OYes ONO

- Add										
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	2021/10/123 Johnson Rd Rental
nsolidated Plans	

123 Johnson Rd Rental

Conso - Add - Copy Search

Activity Name:

Initial Funding Date: 12/28/2022

Annual Action Plans - Add - Copy	Program	Activity Category	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
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	HTF		No	No			

L	inks
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-	👼 Rules of Behavio
-	CPD Home
-	HUD Home

(i) Is this activity subject to Section 3 at 24 CFR Part 75? No

Environmental Review: COMPLETED

No other organization is allowed access to this activity

HEROS Environmental Review ID	Comments	
		1
Activity Description:		
		17
View Activity Funding		
Return to Previous Page         Reopen Activity         Copy this Activity		

Community [	Developm	ING AND URBAN DEVELOPMENT UAT ent Systems & Information System (IDIS)					v11.28.0_rev6	4_2998d/0402974 (DB UAT4
User: H55072 Role: Grantee Organization:	You have 1	Plans/Projects/Activities	Funding/E		Grant 2	Grantee/PJ	Admin	Reports
HILLSBOROUGH COUNTY - Switch Profile - Add My Access - Logout Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Activity Edit Activi • Activit	ty y has been reopened successfully. ancel						
Project - Add - Search - Copy Consolidated Plans - Add - Copy - Search Annual Action Plans - Add - Copy - Search	IDIS Act 3965 IDIS Pro 10/123 Ja Change F *Activity	ROUGH COUNTY, FL ivity ID: ject ID/Project Title (Program Year): phnson Rd Rental (2021) Project				Activity Status: Open ✓ Completion Date: Original Completion Date: Grantee/PJ Activity ID: Initial Funding Date: 12/28/2022	/dd/yyyy) 023	
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a Rules of Behavior PD Home IUD Home	<ul> <li>Yes No</li> <li>Mixed Use:</li> <li>Yes No</li> <li>No</li> <li>Mixed Income:</li> <li>Yes No</li> </ul>							
	Units							
	*Total Completed Units: ① 6	*Total HOME-ARP-Assisted Units: ① 6						
	Total HOME-ARP QP Units: ① 6							
	Of the Total Completed Units, the Number of							
		Total	HOME-ARP-Assisted					
	Energy Star Certified Units							
	Section 504 Accessible Units							
	Units Designated for Persons with HIV/AIDS							
	Of Units Designated for Persons with HIV/AIDS, Number of Units for the Chronically Homeless							
	Units Designated for Homeless Persons and Families							
	Of Units Designated for Homeless Persons and Families, Number of Units for the Chronically Homeless							

Period of Aff	ordal	pility						
If you are imp		a period of affordability that is longer than the regulatory minimum, enter the total years (HOME minimum + additional) of affordability.						
Total Years o		rdability: ①						
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For IDIS Support only: Mon Mar 6, 2023 at 20:48

- Search HOME/HTF - Review - CDBG Cancellation	Save and Previous Page   Save   Cancel	-							
Project - Add	* Indicates Required Field								
- Search - Copy	<b>Grantee/PJ Activity ID:</b> N/A	Activity Name: 123 Johnson Rd Rental	Program Year/Project ID: 2021/10						
Consolidated Plans - Add - Copy - Search	IDIS Activity ID: 3965	Activity Owner: HILLSBOROUGH COUNTY	Project Title: 123 Johnson Rd Rental						
Annual Action Plans	HOME-ARP Multiple-address: No	HOME-ARP Completion Activity Type: Rehabilitation Only	<b>Number of HOME-ARP-Assisted Units</b> : 6						
- Add - Copy - Search	Activity Address: 1720 E Hillsborough Ave								
Consolidated Annual Performance Evaluation Report - Add	Tampa, FL 33610-8234       Location       Costs       Beneficiaries								
- Search	Lead Paint								
Utilities - Home - Data Downloads - Print Page - Help	*Applicable Lead Paint Requirement: O Housing constructed before 1978 Exempt: housing constructed 1978 or later (1) Otherwise exempt (1)								
Links -  Contact Support -  Box Rules of Behavior - CPD Home - HUD Home	*Lead Hazard Remediation Actions: Lead Safe Work Practices (24 CFR 35.930(b)) Interim Controls or Standard Practices (24 C) Abatement (24 CFR 35.930(d))								
	Property								

Consolidated Plans Add Copy	HC No		ARP Multi	ple-address:		HOME-ARP Completion Activity Type:NumberRehabilitation Only6					nber of HOME-ARP-		
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CPD Home HUD Home	5		3 5	2 bedrooms v 4 bedrooms v	Vacant ✓ Select Tenant Owner		Select ~	Select ~	No v	Select	~	Select	Sele
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3		4	1 bedroom 🗸	Tenant 🗸	900	Homeless ~	Select ~	No 🗸	American Indian/Alaskan Native	2 persons 🗸	Two Parents 🗸	No
4		6	1 bedroom 🗸	Tenant 🗸	900	Other QP 🗸	Select ~	No 🗸	Asian & White 🗸	1 person 🗸	Other ~	No
5		3	2 bedrooms 🗸	Tenant 🗸	1100	Low Income Household V	30+ to 50% ✔	No 🗸	Black/African American	4 persons 🗸	Two Parents 🗸	No
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Save Search HOME/HTF

Review · CDBG Cancellation

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- Search - Search HOME/HTF - Review - CDBG Cancellation

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\*Indicates Required Field

Project - Add - Search - Copy	Activity Owner: HILLSBOROUGH COUNTY, FL	Activity Status Open V Open
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Annual Action Plans - Add - Copy - Search	Change Project  *Activity Name: 123 Johnson Rd Rental	Initial Funding Date: 12/28/2022

- Add - Search Utilities - Home - Data Downloads - Print Page	Annual Performance Evaluation Report	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
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- Data Downloads   - Print Page   - Help     Inks   - Q Contact Support   - Q Contact Support   - Q Contact Support   - Q Contact Support   - MUD Home     None     None <td>Utilities</td> <td></td> <td></td> <td>110</td> <td>110</td> <td></td> <td>, idd obb o'r issamp.</td> <td></td>	Utilities			110	110		, idd obb o'r issamp.	
- Help   HOME M   HOME M   HOME M   Rental      Yes Yes Edit HOME Edit HOME Accomp. Check HOME Check HOME Check HOME Check HOME Check HOME Home Home Home None </td <td>- Data Downloads</td> <td>ESG</td> <td>None</td> <td>No</td> <td>No</td> <td>Add ESG</td> <td>Add ESG Accomp.</td> <td></td>	- Data Downloads	ESG	None	No	No	Add ESG	Add ESG Accomp.	
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HTF     None     No     Add HTF     Add HTF Accomp.		HTF	None 🗸	No	No	Add HTF	Add HTF Accomp.	
Activity Funding		Activity Fund	ling					

\*Is this activity subject to Section 3 at 24 CFR Part 75? (i) OYes ONO





#### **HOME-ARP** Rental Operating Activities in IDIS

# **Overview of HOME-ARP Rental Operating**

- A PJ may provide operating cost assistance to a HOME-ARP rental project to cover an operating deficit associated with HOME-ARP units restricted for occupancy by qualifying households
- Eligible operating assistance costs outlined in <u>HOME-ARP</u> <u>Notice Section VI.B</u>





# **Overview of HOME-ARP Rental Operating**

- Operating Cost Assistance Types:
   (1) Ongoing Operating Cost Assistance
   (2) Capitalized Operating Cost Assistance Reserve
- PJ can only provide one operating cost assistance type per HOME-ARP Rental activity





# **Setting Up the HOME-ARP Rental Operating Activity**

- Rental Operating activity *cannot* exist without a *completed* Rental activity
- HOME-ARP Rental activity must be: (1) Marked as needing rental operating assistance, AND (2) In "Completed" status

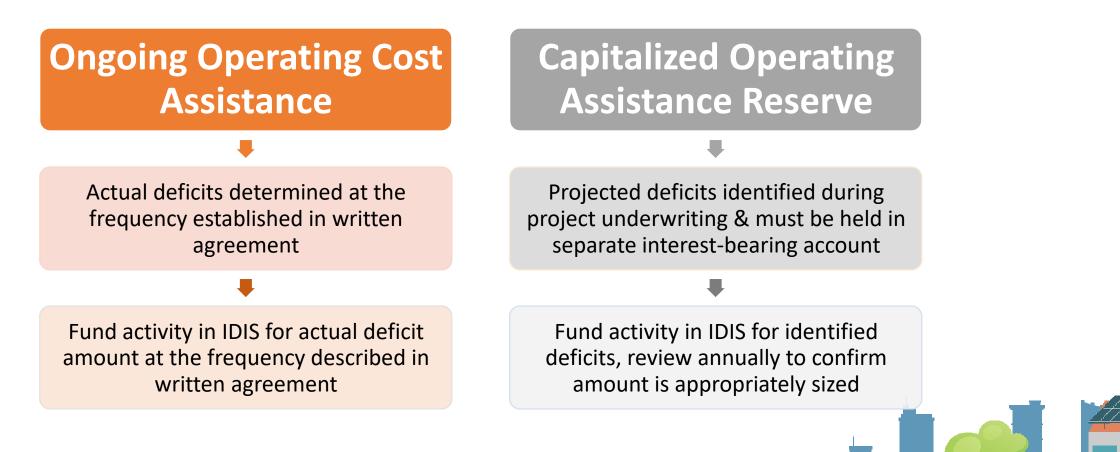




- Rental and Rental Operating activities are separate activities and must be funded separately
- Rental Operating activity is not automatically funded from the associated Rental activity









#### Ongoing Operating Cost Assistance

Actual deficits determined at the frequency established in written agreement

Fund activity in IDIS for actual deficit amount at the frequency described in written agreement

#### Capitalized Operating Assistance Reserve

Projected deficits identified during project underwriting & must be held in separate interest-bearing account

#### ₽

Fund activity in IDIS for identified deficits, review annually to confirm amount is appropriately sized



#### Ongoing Operating Cost Assistance

# Actual deficits determined at the frequency established in written agreement

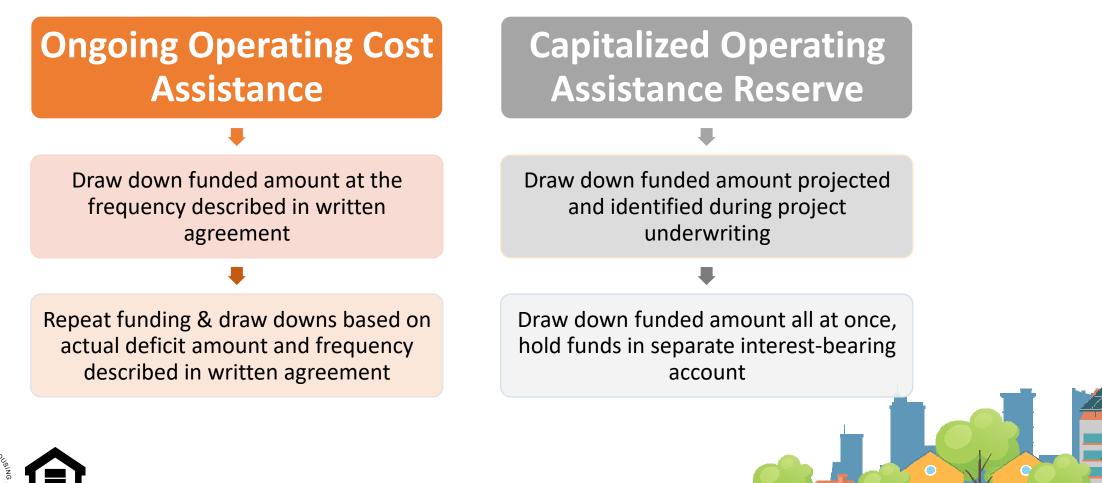
Fund activity in IDIS for actual deficit amount at the frequency described in written agreement Capitalized Operating Assistance Reserve

Projected deficits identified during project underwriting & must be held in separate interest-bearing account

Fund activity in IDIS for identified deficits, review annually to confirm amount is appropriately sized



# **Drawing funds for the HOME-ARP Rental Operating Activity**



### **Drawing funds for the HOME-ARP Rental Operating Activity**

#### Ongoing Operating Cost Assistance

Draw down funded amount at the frequency described in written agreement

Repeat funding & draw downs based on actual deficit amount and frequency described in written agreement

#### Capitalized Operating Assistance Reserve

Draw down funded amount projected and identified during project underwriting

#### ◀

Draw down funded amount all at once, hold funds in separate interest-bearing account



### **Drawing funds for the HOME-ARP Rental Operating Activity**

#### Ongoing Operating Cost Assistance

# Draw down funded amount at the frequency described in written agreement

Repeat funding & draw downs based on actual deficit amount and frequency described in written agreement

#### Capitalized Operating Assistance Reserve

#### Draw down funded amount projected and identified during project underwriting

Draw down funded amount all at once, hold funds in separate interest-bearing account



# **Completing the Rental Operating Activity**

- PJ can complete the activity in IDIS when there are no more eligible costs to pay
- All accomplishment data entered in IDIS for Rental Operating activity will populate from the information in the Rental activity
- If associated Rental activity is "Open" or "Canceled," the PJ cannot edit, adjust funding, draw funds or complete the Rental Operating activity







- Copy								
- Copy - Search	Program	*Activity Category	Ready to Fund	Setup Detail				
Consolidated Annual Performance Evaluation Report	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ONO OYes     Will this activity use Section 108 loan? No Change answer     None	No	Add CDBG				
- Add - Search	ESG	None	No	Add ESG				
<b>Utilities</b> - Home - Data Downloads	HOME	Rental	No	Add HOME				
- Print Page - Help	HOPWA	None		Add HOPWA				
Links	HPRP	None	No	Add HPRP				
- 🕐 Contact Support - 👼 Rules of Behavior - CPD Home	тсар	None 🗸	No	Add TCAP				
- HUD Home	HESG	None	No	Add HESG				
	HOPWA-C	None	No	Add HOPWA-C				
	HTF	None	No	Add HTF				
	*Is this acti	ivity subject to Section 3 at 24 CFR Part 75? (1) O Yes 💿 No						
	*Environme COMPLETE	ental Review:		low Another Organization to Access this Activity: Select Organization				
	HEROS Environmental Review ID: Search For Review ID Comments ①							
				<u></u>				
	Activity Des	cription:		]				
	·							

Plans/Projects/Activities	Funding/Drawdown	Funding/Drawdown Grant (1)			Reports
You have 11 CDBG activities that have been flagged. Click on the number to	) go to the review page.				
Activity					
Edit HOME-ARP Setup Detail (Page 1)					
Rental * Indicates Required Field					
Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2		Program Year/Project ID: 2021/10		
IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY		Project Title: 123 Johnson Rd Rental		
Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409					
Is this a HOME-ARP Rental Operating activity? No Yes Select the associated completed rental activity: 3962 123 Johnson Rd Rental					
Save and Continue   Cancel					

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant 1	Grantee/PJ	Admin	Reports				
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.									
COUNTY - Switch Profile - Add My Access - Logout	Activity Edit HOME-ARP Setup Detail (Page 2)									
Activity - Add - Search - Search HOME/HTF - Review	HOME-ARP setup has been saved									
- CDBG Cancellation	Cancel									
Project - Add - Search - Copy	* Indicates Required Field Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2		Program Year/Project ID: 2021/10						
Consolidated Plans - Add - Copy	IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY		Project Title: 123 Johnson Rd Rental						
- Search Annual Action Plans - Add - Copy - Search	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409									
Consolidated Annual Performance Evaluation Report - Add	HOME-ARP Rental Operating Activity Associated Completed HOME-ARP Rental Activity ID: 3962 Operating Cost Assistance Type: Select									
- Search	Setup Data Based on Completed HOME-ARP Rental Activity 3962 (copied on Dec 20, 2022 12:27)									
- Home - Data Downloads - Print Page - Help (Add) - Help (Edit)	Written Agreement Execution Date: 03/09/2022 Will this activity be carried out by a faith-based organization? Yes No									
Links - ? Contact Support - Rules of Behavior - CPD Home	Multi-Address: Ves No	Loan Guarantee: O Yes 💿 No								

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant (2)	Grantee/PJ	Admin	Reports	
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.						
COUNTY - Switch Profile - Add My Access - Logout	Activity Edit HOME-ARP Setup Detail (Page 2)						
Activity - Add - Search - Search HOME/HTF - Review	Rental  • HOME-ARP setup has been saved Cancel						
- CDBG Cancellation							
Project - Add - Search - Copy	* Indicates Required Field Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2		rogram Year/Project ID: 021/10			
Consolidated Plans - Add	IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY		Project Title: 23 Johnson Rd Rental			
- Copy - Search	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409						
Annual Action Plans - Add - Copy - Search							
Consolidated	HOME-ARP Rental Operating Activity Associated Completed HOME-ARP Rental Activity ID: 3962						
Annual Performance Evaluation Report - Add	Operating Cost Assistance Type: Select						
- Search Utilities		Setup Data Based on Completed HOME-ARP Rental A (copied on Dec 20, 2022 12:27)	Activity 3962				
- Home - Data Downloads - Print Page - Help (Add) - Help (Edit)	Written Agreement Execution Date: 03/09/2022 Will this activity be carried out by a faith-based organization?						
Links - ? Contact Support - @ Rules of Behavior - CPD Home	Multi-Address:     Loan Guarantee:       Ides of Behavior     Yes						

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown Gran	Grantee/PJ	Admin	Reports				
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.								
COUNTY - Switch Profile - Add My Access - Logout	Activity Edit HOME-ARP Setup Detail (Page 2)								
Activity - Add - Search - Search HOME/HTF - Review - CDBG Cancellation	Rental         • HOME-ARP setup has been saved         Cancel								
Project - Add - Search - Copy	* Indicates Required Field Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2	Program Year/Project ID: 2021/10						
Consolidated Plans - Add - Copy - Search	IDIS Activity ID: 3964 Activity Address:	Activity Owner: HILLSBOROUGH COUNTY	Project Title: 123 Johnson Rd Rental		_				
Annual Action Plans - Add - Copy - Search	2601 E Hillsborough Ave Tampa, FL 33610-4409								
Consolidated Annual Performance Evaluation Report - Add - Search	HOME-ARP Rental Operating Activity Associated Completed HOME-ARP Rental Activity ID: 3962 Operating Cost Assistance Type: Select Select Ongoing Operating Cost Assistance Capitalized Operating Assistance Reserve								
Utilities - Home - Data Downloads - Print Page - Help (Add)	Written Agreement Execution Date: 03/09/2022	Setup Data Based on Completed HOME-ARP Rental Activity 3962 (copied on Dec 20, 2022 12:27)							
- Help (Edit) Links - ② Contact Support - ﷺ Rules of Behavior - CPD Home HUD Kome	Will this activity be carried out by a faith-based organization? Yes No Multi-Address: Yes No	Loan Guarantee: Ves  No							

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown	Grant (1)	Grantee/PJ	Admin	Reports		
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.							
COUNTY - Switch Profile - Add My Access - Logout	Activity Edit HOME-ARP Setup Detail (Page 2)							
Activity - Add - Search - Search HOME/HTF	Rental     HOME-ARP setup has been saved							
- Review - CDBG Cancellation	Cancel							
Project	* Indicates Required Field							
- Add - Search - Copy	Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2	<b>Program</b> 2021/10	Year/Project ID:				
Consolidated Plans - Add - Copy - Search	IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY	Project T 123 Johns	itle: son Rd Rental				
	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409							
Annual Action Plans - Add - Copy								
- Search	HOME-ARP Rental Operating Activity							
Consolidated Annual Performance Evaluation Report	Associated Completed HOME-ARP Rental Activity ID: 3962 Operating Cost Assistance Type: Capitalized Operating Assistance Reserve							
- Add - Search	Setup Data Based on Completed HOME-ARP Rental Activity 3962							
Utilities - Home - Data Downloads - Print Page - Help (Add) - Help (Edit)		(copied on Dec 20, 2022 12:27)						
	Written Agreement Execution Date: 03/09/2022 Will this activity be carried out by a faith-based organization?							
Links - ? Contact Support - # Rules of Behavior	<ul> <li>Yes ■ No</li> <li>Multi-Address:</li> <li>Yes ■ No</li> </ul>	Loan Guarantee O Yes ® No	:					
- CPD Home								

User: H55001 Role: Grantee	Plans/Projects/Activities	Funding/Drawdown Grant	Grantee/PJ	Admin	Reports		
Organization: HILLSBOROUGH	You have 11 CDBG activities that have been flagged. Click on the number to go to the review page.						
- Add My Access - Logout	Activity Edit HOME-ARP Setup Detail (Page 2)						
Activity - Add - Search - Search HOME/HTF - Review	Rental  • HOME-ARP setup has been saved Cancel						
- CDBG Cancellation Project	* Indicates Required Field						
- Add - Search - Copy	Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2	Program Year/Project ID: 2021/10				
Consolidated Plans - Add	IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY	Project Title: 123 Johnson Rd Rental				
- Copy - Search	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409						
Annual Action Plans - Add - Copy							
- Search Consolidated	HOME-ARP Rental Operating Activity						
Annual Performance Evaluation Report	Associated Completed HOME-ARP Rental Activity ID: 3962 Operating Cost Assistance Type: Capitalized Operating Assistance Reserve						
- Add - Search		Setup Data Based on Completed HOME-ARP Rental Activity 3962 (copied on Dec 20, 2022 12:27)					
Utilities - Home - Data Downloads - Print Page - Help (Add)	Written Agreement Execution Date: 03/09/2022		<b>.</b>				
- Help (Add) - Help (Edit)	Will this activity be carried out by a faith-based organization? ○ Yes ● No						
Links - (2) Contact Support - (2) Rules of Behavior - CPD Home HUD Home	Multi-Address: Ves No	Loan Guarantee: Ves  No					

Nuu I	2						
Copy Search	Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409						
Add Copy Search							
	HOME-ARP Rental Operating Activity						
onsolidated nnual	Associated Completed HOME-ARP Rental Activity ID: 3962						
erformance valuation Report Add	Operating Cost Assistance Type: Capitalized Operating Assistance Reserve						
Search		Setup Data Based on Completed HOME-ARP Rental Activity 3962					
tilities Home		(0	pied on Dec 20, 2022 12:27)				
Data Downloads Print Page Help (Add) Help (Edit)	Written Agreement Execution Date: 03/09/20 Will this activity be carried out by a faith-bas Yes No						
nks ? Contact Support	Multi-Address:		Loan Guarantee:				
BRUIES OF BEHAVIOR CPD Home HUD Home	○ Yes  No		Ves No				
	Activity Address						
	*Address Line 1: 2601 E Hillsborough Ave		*City: Tampa				
	Address Line 2:		*State: Florida V	* <b>Zip Code:</b> 33610 + 4409			
	Address Line 3:		*County:				
	Activity Estimates						
	*Estimated HOME-ARP Units: ①						

Cancel



#### **HOME-ARP Rental Operating Activity Funding**

### HOME-ARP Rental **Operating** Activity Funding

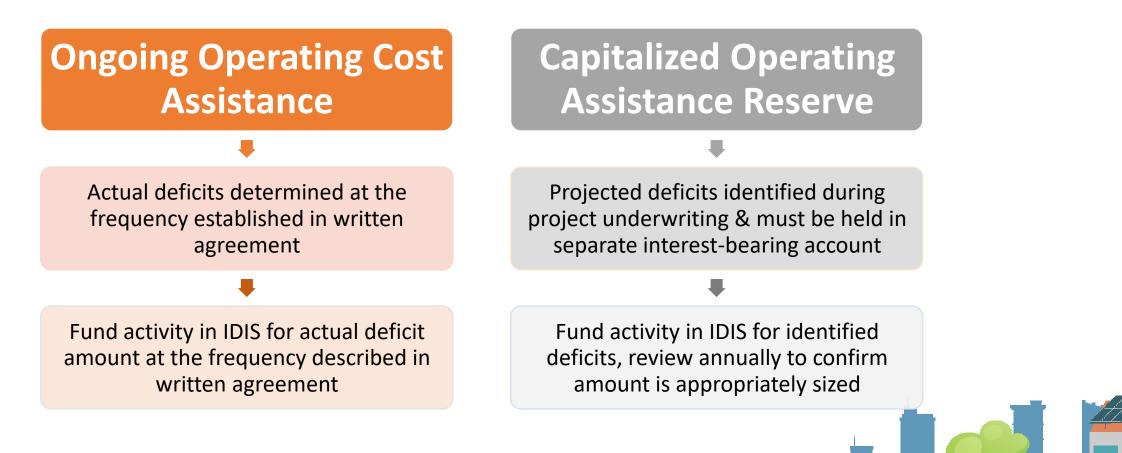
Search								
onsolidated nnual erformance valuation Report Add Search	Program	*Activity Category ①	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check	
	CDBG	Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes     Does this activity use Section 108 loan? No Change answer     None     ✓	No	No	Add CDBG	Add CDBG Accomp.		
tilities	ESG	None 🗸	No	No	Add ESG	Add ESG Accomp.		
Home Data Downloads Print Page Help	HOME	HOME-ARP Rental	Yes	No	Edit HOME	Edit HOME Accomp.	Check HOME	
inks	HOPWA	None	No	No	Add HOPWA	Add HOPWA Accomp.		
Q Contact Support Rules of Behavior	CDBG-R	None	No	No	Add CDBG-R	Add CDBG-R Accomp.		
CPD Home HUD Home	HPRP	None	No	No	Add HPRP			
	тсар	None 🗸	No	No	Add TCAP	Add TCAP Accomp.		
	HESG	None 🗸	No	No	Add HESG			
	HOPWA-C	None	No	No	Add HOPWA-C	Add HOPWA-C Accomp.		
	HTF	None	No	No	Add HTF	Add HTF Accomp.		
	Activity Funding							
	*Is this activity subject to Section 3 at 24 CFR Part 75? ① O Yes  No							

*Environmental Review:	Allow And
COMPLETED V	(i) Select (
HEROS Environmental Review ID: Search For Review ID Comments: ①	

#### **HOME-ARP Rental Activity Funding**

User: H55072 Role: Grantee	Plans/Projects	Activities 👔		Fund	ding/Drawdown	Grant	2	Grantee/PJ	Admin	Reports
Organization: HILLSBOROUGH	You have 16 CDBG and 3 HOME activities that have been flagged. Click on the number to go to the review page.									
COUNTY - Switch Profile - Add My Access - Logout Activity Funding	Activity Funding Edit Activity Funding Return to Activity Edit									
- Search	Return to Activity Edit									
Drawdown - Create Voucher - Search Voucher - Search Collections - Approve Voucher	*Indicates Required Field Activity Owner: HILLSBOROUGH COUNTY, FL IDIS Activity ID:				2021/1	m Year/Project: 0 123 Johnson Rd Rental Funded:				
<b>Receipt</b> - Add - Search - Search Accounts	3965 Activity Name: 123 Johnson Rd Rental				Total I	\$0.00 Drawn: \$0.00				
Section 108 Loan - Search	Funding Sources Recipient Name:			Program:			Fund Type	e:		
Utilities - Home - Data Downloads - Print Page - Help	All Recipients			All Programs V			All Fund Ty	ypes ✔		
	Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	g I	Funded Amount	Drawn Amount	Action
Links - 📿 Contact Support	HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP 📃	\$83	31,715.00	\$0.0	0 \$0.00	Add-Edit   View
- 👼 Rules of Behavior - CPD Home - HUD Home	HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP 🗖		\$0.00	\$0.0	0 \$0.00	Add-Edit   View
	Return to Activity Edit									

# **Funding the HOME-ARP Rental Operating Activity**





#### **Funding the Rental Operating Activity**

# If associated Rental activity is "Open" or "Canceled," the PJ cannot edit, adjust funding, draw funds or complete the Rental Operating activity

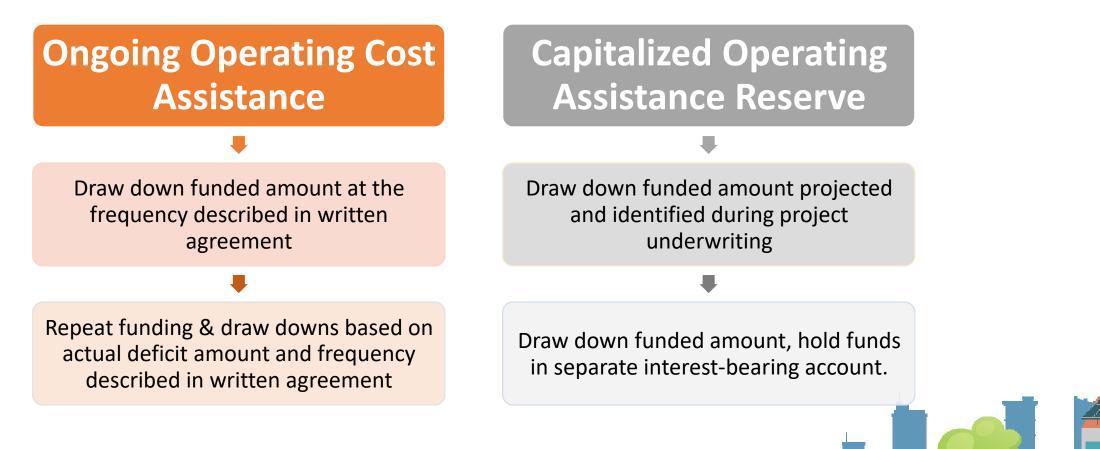






#### **HOME-ARP Rental Operating Activity Drawdown**

## **Drawing funds for the HOME-ARP Rental Operating Activity**





## **Drawing funds for the HOME-ARP Rental Operating Activity**

#### Ongoing Operating Cost Assistance

Draw down funded amount at the frequency described in written agreement

Repeat funding & draw downs based on actual deficit amount and frequency described in written agreement

#### Capitalized Operating Assistance Reserve

Draw down funded amount projected and identified during project underwriting

#### Draw down funded amount, hold funds in separate interest-bearing account.

----



## **Drawing funds for the HOME-ARP Rental Operating Activity**

#### Ongoing Operating Cost Assistance

Draw down funded amount at the frequency described in written agreement

Repeat funding & draw downs based on actual deficit amount and frequency described in written agreement Capitalized Operating Assistance Reserve

Draw down funded amount projected and identified during project underwriting

Draw down funded amount, hold funds in separate interest-bearing account.



## HOME-ARP Rental **Operating** Activity Drawdowns

You have 16 CDBG and 3 HOME activities that have been flagged. Click on the number to go to the review page.         Drawdown         Create Voucher - Page 1 of 4 (Select Activities)         Continue
Create Voucher - Page 1 of 4 (Select Activities)
Continue
Indicates Required Field
*Voucher Created For: (tip)       Requested LOCCS Submission Date: (tip)         HILLSBOROUGH COUNTY, FL       Image: Comparison Date: (tip)
Activity Owner: (tip) HILLSBOROUGH COUNTY, FL
*IDIS Activity ID
3969

Plans/Projects/Activities		Funding/Drawdown	Grant 2	Grantee/PJ	Admin	Reports
have 16 CDBG and 3 HOME activities that have b	een flagged. Click on the nu	mber to go to the review pag	e.			
wdown						
te Voucher - Page 1 of 4 (Select Activities)						
he specified IDIS Activity IDs are either:1) non-	-existent, 2) completed, can	iceled or blocked, 3) not yet f	unded or do not have any	funds available to draw, 4) not	accessible by your org	anization or the
Voucher Created For' organization, or 5) a HOME	E-ARP Rental Operating activ	vity whose associated HOME-	ARP Rental activity has b	een canceled;		
It is also possible that you do not have access to	the program area, or your o	organization's Banking status	is not yet established in	LOCCS.		
nue						
cates Required Field cher Created For: (tip)		Requeste	d LOCCS Submission Date	:: (tip)		
cates Required Field cher Created For: (tip)				:: (tip)		
cates Required Field cher Created For: (tip) SBOROUGH COUNTY, FL  V ity Owner: (tip)		Requeste (mm/dd/yy)		: (tip)		
cates Required Field cher Created For: (tip) SBOROUGH COUNTY, FL ity Owner: (tip) BOROUGH COUNTY, FL				:: (tip)		
nue cates Required Field cher Created For: (tip) SBOROUGH COUNTY, FL ity Owner: (tip) BOROUGH COUNTY, FL DIS Activity ID				: (tip)		
ates Required Field ther Created For: (tip) BOROUGH COUNTY, FL ty Owner: (tip) BOROUGH COUNTY, FL IS Activity ID				:: (tip)		
ates Required Field ther Created For: (tip) BOROUGH COUNTY, FL ty Owner: (tip) BOROUGH COUNTY, FL IS Activity ID				: (tip)		
ty Owner: (tip) BOROUGH COUNTY, FL				: (tip)		

Continue



None

ESG

 $\sim$ 

	Plans/Projects/Activities	Fundin	g/Drawdown		Grant	2 Grantee	e/PJ A
You have 1	6 CDBG and 3 HOME activities that have been flagged. Cli	ick on the number to <u>c</u>	go to the review	page.			
Activity							
Edit Activit	ty						
	y cannot be completed; Associated HOME-ARP Rental Acti	vity 3968 has been ca	nceled.				
Save   Ca	ancel						
*Indicates Re	quired Field						
IDIS Acti 3969 IDIS Proj	OUGH COUNTY, FL ivity ID: ject ID/Project Title (Program Year): hnson Rd Rental (2021) roject Name:					Activity Status Open v Completion Da Grantee/PJ Ac Initial Funding	te: (mm/dd/yyyy) tivity ID:
Program	*Activity Category (1)		Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
CDBG	Is this activity to prevent, prepare for, and respond to corona     Does this activity use Section 108 Ioan? No     Change ans     None	avirus?* ○No ○Yes wer	No	No	Add CDBG	Add CDBG Accomp.	
ESG	None 🗸		No	No	Add ESG	Add ESG Accomp	

Add ESG

# Key Points for the Rental Operating Activity

- Rental Operating activity *cannot* exist without a *completed* Rental activity
- HOME-ARP Rental activity must be:
  - (1) Marked as needing rental operating assistance, AND
  - (2) In "Completed" status
- If associated Rental activity is "Open" or "Canceled," the PJ cannot edit, adjust funding, draw funds or complete the Rental Operating activity





Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
You have 11 CDBG activities that have been flagged. Click on	the number to go to the review page.				
Activity					
Edit HOME-ARP Setup Detail (Page 1)					
Rental * Indicates Required Field					
Grantee/PJ Activity ID: N/A	Activity Name: Rental Op2		Program Year/Project ID: 2021/10		
IDIS Activity ID: 3964	Activity Owner: HILLSBOROUGH COUNTY		Project Title: 123 Johnson Rd Rental		
Activity Address: 2601 E Hillsborough Ave Tampa, FL 33610-4409					
Is this a HOME-ARP Rental Operating activity? No Yes Select the associated completed rental activity: The previous					
Cancel					

## **Additional Resources**

- HOME-ARP Notice Section VI.B
- HOME-ARP Program Fact Sheets on HUD.gov:
  - IDIS for HOME-ARP Rental Activities
  - IDIS for HOME-ARP Rental Operating Activities
  - <u>Creating HOME-ARP Projects and Activities in IDIS</u>
- Ask a Question (AAQ Portal)
- HOMEARP@hud.gov







