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Sent: Wednesday, July 14, 2021 2:10 PM
To: HOPWA-L@HUDLIST.HUD.GOV
Subject: HOPWA Competitive CARES Act Annual Reporting Requirements

HOPWA Competitive CARES Act Annual Reporting Requirements

The following information applies to Housing Opportunities for Persons With AIDS (HOPWA) competitive grantees that received HOPWA competitive CARES Act grants (HOPWA-C-CV grants).

HOPWA competitive grantees that received competitive CARES Act (HOPWA-C-CV) grants are required to report annually on the activities conducted with their HOPWA-C-CV grant. HOPWA-C-CV grant activities must be reported in the HOPWA Annual Performance Report (APR) form number [HUD-40110-C](#). Grantees can submit the entire HUD-40110-C for competitive CARES Act reporting, however, only certain household outputs and outcomes are required. The Office of HIV/AIDS (OHH) will collect all accompanying CARES Act financial information via IDIS.

The required charts for the simplified HOPWA competitive CARES Act APR are listed below:

<u>Required Part</u>	<u>Required Sections/Charts</u>
Part 1	All
Part 2	All
Part 3A	Section 1 - Chart b, row 5 only Section 2 – Chart b and c only
Part 3C	Chart 1, Column 1 only
Part 4	Section 1, Columns 2 and 3 Section 2, Column 2 Section 3, Chart 1a Row 1b, Section 3, Chart 1b Column 1 Section 3, Chart 1c
Part 5A	Chart 1 (Project Sponsor Org Information) only

Please note that the full HUD-40110-C form is still required to be completed for all other HOPWA competitive grants (aka non-CARES Act competitive grants).

Please also note that the report for your competitive CARES Act grant **should not include any information about your regular HOPWA competitive funds or households**. The competitive CARES Act report should *only* contain information on the activities conducted with your CARES Act competitive grant.

Due Dates:

Completed CARES Act HUD-40110-C forms are due 90 days after the close of your competitive CARES Act grant operating year. The start date for the competitive CARES Act operating year is the date you signed the competitive CARES Act grant agreement. The start date can be confirmed in IDIS under the “View Grant Term” page.

Submission guidance:

Completed competitive CARES Act HUD-40110-C forms should be submitted directly to your HUD CPD Field Office Representative, HOPWA@hud.gov, and to the Cloudburst Group contractors who send you your report deadline reminders.

Please title your submission “2020 HOPWA CARES Act Only APR – Grantee Name – Grant Number”.



Housing is a structural intervention in ending the AIDS epidemic in the United States. Each year, HOPWA ensures housing stability for more than 100,000 American households that are low-income and living with HIV.

Want to know more about HOPWA? Go to https://www.hud.gov/program_offices/comm_planning/hopwa

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