IDIS for HOME-ARP Non-Congregate Shelter (NCS) Activities

December 7, 2022

Today's Presenters

- **Danielle Frazier,** Director, Financial and Information Services Division (FISD), OAHP
- **Jessica Suimanjaya**, Senior Affordable Housing Specialist, FISD, OAHP
- **Teresa Palacio**, Affordable Housing Specialist, FISD, OAHP
- **Courtney Christenson**, Affordable Housing Specialist, FISD, OAHP

Agenda

- Introduction to Non-Congregate Shelter (NCS)
- Activity Set-Up and Funding
- Activity Drawdowns
- Activity Completion
- Demo
- Q&A

NCS Overview

- [HOME-ARP 101: NCS Basics webinar](#)
- [HOME-ARP Program Fact Sheet: IDIS for NCS Activities](#)
- [HOME-ARP Notice Section VI. E:](#)

  A non-congregate shelter (NCS) is one or more buildings that provide private units or rooms as temporary shelter to individuals and families and does not require occupants to sign a lease or occupancy agreement.

Activity Setup: When do you set up and fund the NCS activity?

- Once the PJ has a valid commitment:

  For NCS, this means once the PJ executes a legally binding written agreement that meets the requirements in the Notice.

Drawdowns: When do you draw funds for the NCS activity?

- When the PJ has a need to pay an eligible cost
- HOME-ARP Notice VIII.E.4:

  Once funds are drawn from the PJ's Treasury account, they must be expended for an eligible HOME-ARP cost within 15 days.

Activity Completion: When do you complete the NCS activity?

- Once activity meets definition of project completion in HOME ARP Notice Section VI. E:

  - All necessary title transfer requirements and construction work has been performed;
  - The project complies with the requirements of this Notice, including the HOME-ARP NCS property standards as evidenced by a final inspection;
  - The project is actively operating as a HOME-ARP NCS;
  - Final drawdown of HOME-ARP funds has been disbursed; and
  - Project completion information is entered into IDIS.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

EQUAL HOUSING OPPORTUNITY

NCS Activity Completion Requirements

- Accomplishment information required for NCS in IDIS:

  - # of HOME-ARP assisted NCS Units
  - Section 3 information (if applicable)
  - HOME-ARP Costs

- The PJ is not required to report any demographic data on NCS beneficiaries in IDIS, unless the activity is converted.

Post Activity Completion Requirements

- [HOME ARP Notice VIII. G](#):

  The PJ must report the disposition of any HOME-ARP-assisted NCS activity that is converted to another eligible use at the time of conversion.

- Applies to all completed NCS activities
- IDIS will prompt PJ to report on the status of the NCS activity annually, until the end of the minimum restricted use period

Post Activity Completion Requirements

Remain as NCS	Used as NCS under ESG	Conversion to Perm Affordable Housing	Conversion to CoC Perm Housing
"Remain as HOME-ARP Non-Congregate Shelter"	"Used as Non-Congregate Emergency Shelter under ESG Program"	"Converted to Permanent Affordable Housing"	"Converted to Permanent Housing Under McKinney-Vento"
Additional Info Required: None	HESG Shelter IDIS Activity ID	Written Agreement Date	Written Agreement Date
		Demographic Data for each qualifying household	

Demonstration

Setting Up a HOME-ARP NCS Activity

PJ has submitted its HOME-ARP allocation plan in which it plans to use $1 million for NCS projects. HUD notifies the PJ that its allocation plan is accepted. **Can the PJ setup an NCS activity in IDIS?**

a) Yes

b) No

PJ has submitted its HOME-ARP allocation plan which it plans to use $1 million for NCS projects. HUD notifies the PJ that its allocation plan is accepted. **Can the PJ setup an NCS activity in IDIS?**

a) Yes

b) No
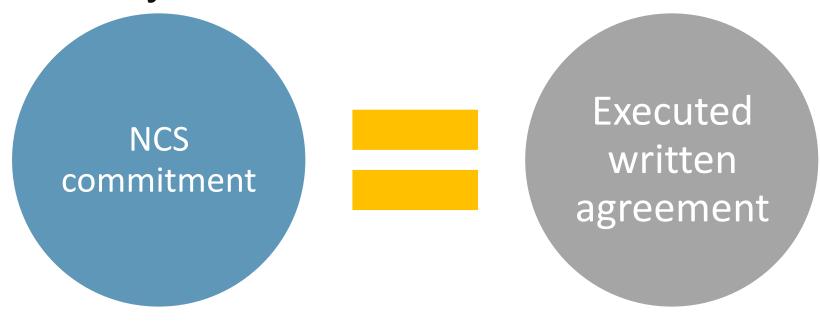
13

Knowledge Check #1

- No, an IDIS activity cannot be setup because the PJ does not yet have a valid commitment

NCS commitment = Executed written agreement

Activity Setup: **When** do you set up the NCS activity?

- Once the PJ has a valid commitment:

  For NCS, this means once the PJ executes a legally binding written agreement that meets the requirements in the Notice.

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

Community Development Systems
Integrated Disbursement & Information System (IDI)

| | Plans/Projects/Activities | Funding/Drawdown | Grant ❶❷ | Grantee/PJ | Admin |

User: H55001
Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Utilities
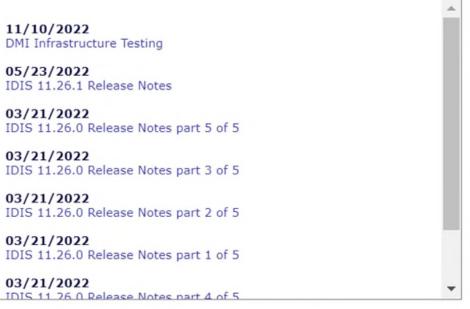- Home
- Data Downloads
- Print Page
- Help

Links
- ❓ Contact Support
- 📕 Rules of Behavior
- CPD Home
- HUD Home

You have **9 CDBG** activities that have been flagged. Click on the number to go to the review page.

Welcome to the Integrated Disbursement and Information System

IDIS News

WARNING

11/10/2022
DMI Infrastructure Testing

05/23/2022
IDIS 11.26.1 Release Notes

03/21/2022
IDIS 11.26.0 Release Notes part 5 of 5

03/21/2022
IDIS 11.26.0 Release Notes part 3 of 5

03/21/2022
IDIS 11.26.0 Release Notes part 2 of 5

03/21/2022
IDIS 11.26.0 Release Notes part 1 of 5

03/21/2022
IDIS 11.26.0 Release Notes part 4 of 5

By using this U.S. Government information system you understand and consent to the following:
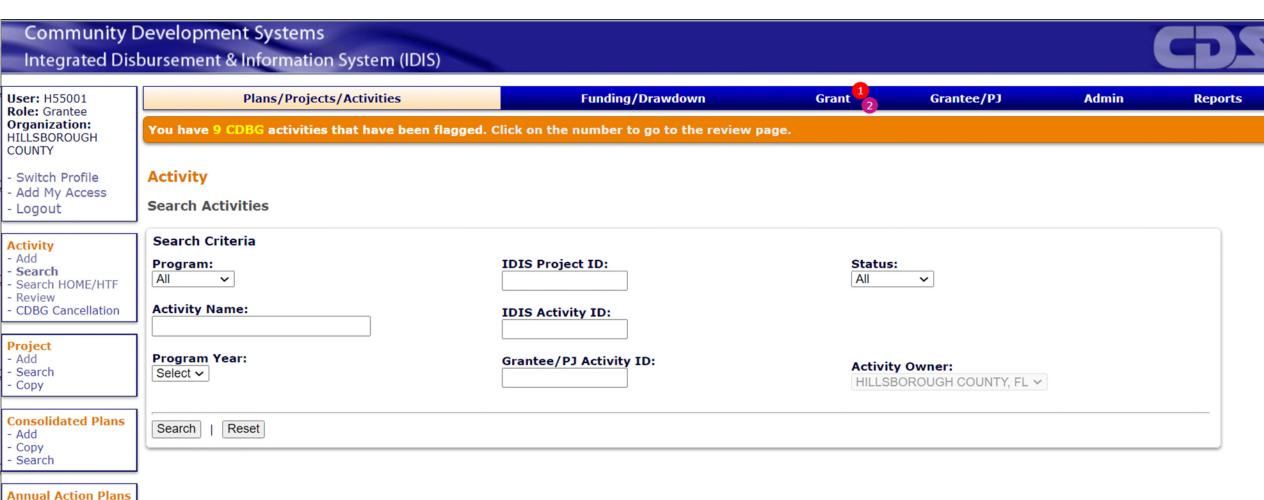
- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of th all government, contract personnel and other federally funded users. The RoB is intended to enhance an specific rules each user must follow while accessing the information system and enforcing user understa
  1. HUD's policy requiring a separation of duties between the requestor and approver for financial transa
  2. Prohibition from misusing the information system, i.e., exceeding their authority;
  3. The existence of and penalty for violating 18 USC 1030:
     a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
        i. Knowingly accessing a protected computer without or in excess of authorization;
        ii. With intent to defraud;
        iii. Access furthered the intended fraud; and
        iv. Obtain anything of value
     b. The penalty for violating this statute includes a fine and imprisonment of not more than ten year
- All new users of the information system must read the RoB and sign the accompanying acknowledgemen the information system. This acknowledgement must be completed annually thereafter. By signing the f knowledge of, and agreement to adhere to, the RoB. The RoB may be presented to the user in hardcopy user's acknowledgement may be obtained by written signature or by electronic acknowledgement or sig
- Users have no reasonable expectation of privacy regarding any communications or data transiting or sto system. At any time, the government may for any lawful government purpose monitor, record, intercept seize any communication or data transiting or stored on this information system. Use of this system indi
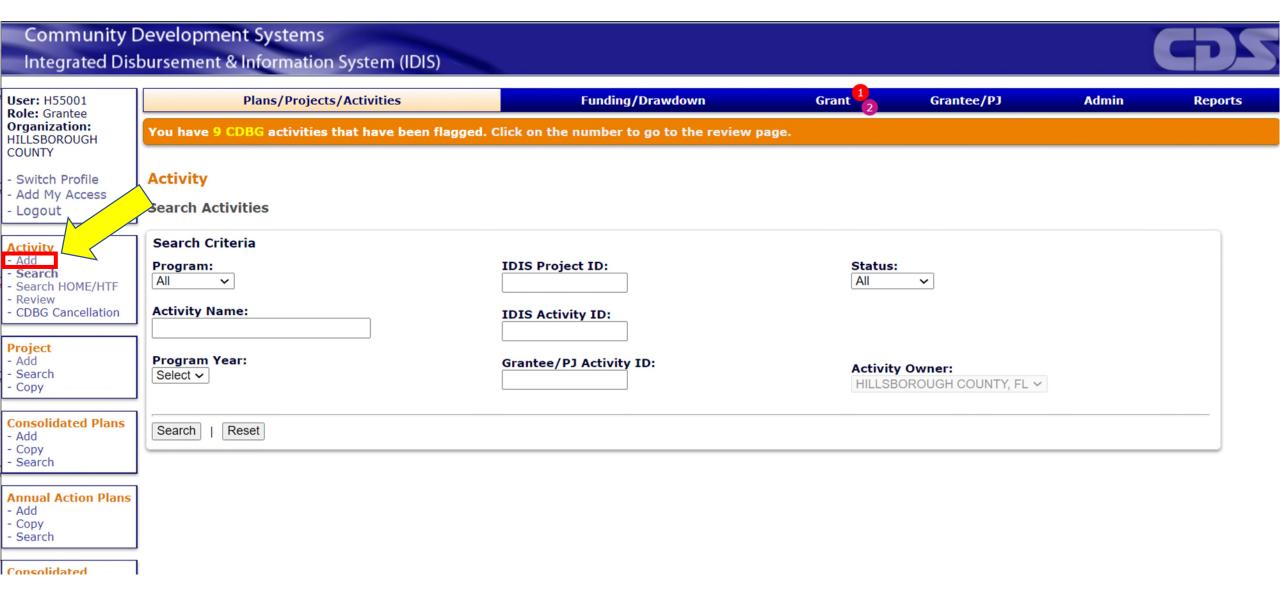
Warning! Your IDIS working session will time out after 20 minutes if there is no interaction with the application server. The system will provide a warning and prompt you if you need m expiration of the current session.
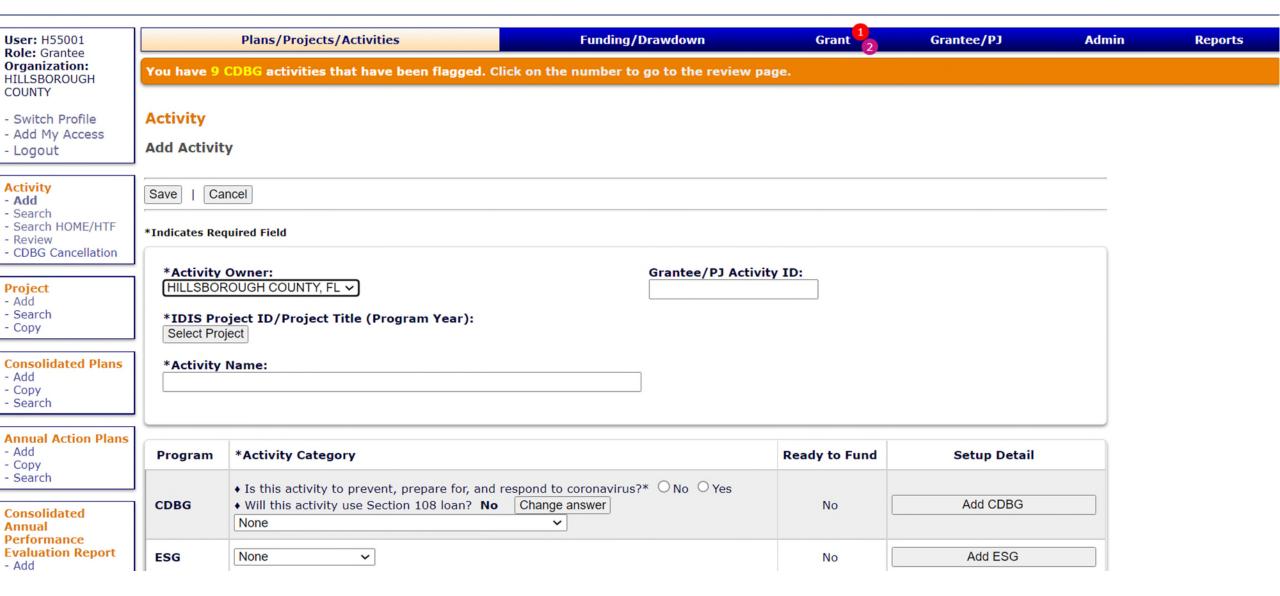
To work with IDIS MicroStrategy Reports, you must first close any remaining MicroStrategy windows from prior sessions, and open a **new** window using the link on the IDIS Reports page

U.S. Department o
451 7th S

Setting Up a HOME-ARP NCS Activity

Community Development Systems
Integrated Disbursement & Information System (IDIS)

CDS

User: H55001
Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Activity
- Add
- **Search**
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated

You have **9 CDBG** activities that have been flagged. Click on the number to go to the review page.

Activity

Search Activities

Search Criteria

Program:
All ▾

IDIS Project ID:
[   ]

Status:
All ▾

Activity Name:
[   ]

IDIS Activity ID:
[   ]

Program Year:
Select ▾

Grantee/PJ Activity ID:
[   ]

Activity Owner:
HILLSBOROUGH COUNTY, FL ▾

Search | Reset

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

User: H55001
Role: Grantee
Organization: HILLSBOROUGH COUNTY

- Switch Profile
- Add My Access
- Logout

Plans/Projects/Activities	Funding/Drawdown	Grant ①②	Grantee/PJ	Admin	Reports

You have 9 CDBG activities that have been flagged. Click on the number to go to the review page.

Activity
- **Add**
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add

Activity

Add Activity

[Save] | [Cancel]

*Indicates Required Field

*Activity Owner:
[HILLSBOROUGH COUNTY, FL ∨]

Grantee/PJ Activity ID:
[   ]

*IDIS Project ID/Project Title (Program Year):
[Select Project]

*Activity Name:
[   ]

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] [None ∨]	No	[Add CDBG]
ESG	[None ∨]	No	[Add ESG]

Setting Up a HOME-ARP NCS Activity

User: H55001
Role: Grantee
Organization: HILLSBOROUGH COUNTY

- Switch Profile
- Add My Access
- Logout

Plans/Projects/Activities	Funding/Drawdown	Grant ①②	Grantee/PJ	Admin	Reports

You have 9 CDBG activities that have been flagged. Click on the number to go to the review page.

Activity

Add Activity

Activity
- **Add**
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add

| Save | Cancel |

*Indicates Required Field

*Activity Owner:
[HILLSBOROUGH COUNTY, FL ▾]

Grantee/PJ Activity ID:
[   ]

*IDIS Project ID/Project Title (Program Year):
[Select Project]

*Activity Nam
[   ]

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] [None ▾]	No	Add CDBG
ESG	[None ▾]	No	Add ESG

Setting Up a HOME-ARP NCS Activity

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Setting Up a HOME-ARP NCS Activity

Role: Grantee
Organization: HILLSBOROUGH COUNTY

- Switch Profile
- Add Profile
- Logout

Activity
- **Add**
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
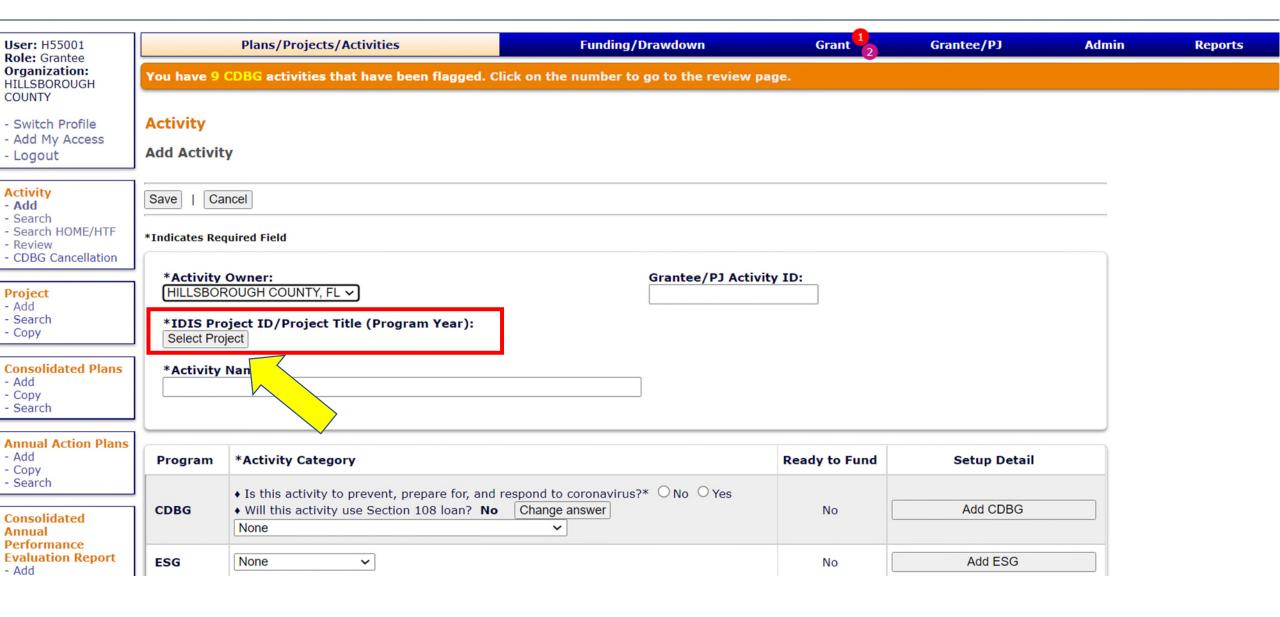- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links

You have **9 CDBG** activities that have been flagged. Click on the number to go to the review page.

Activity

Add Activity

- Project selected. The activity is now under HOME Administration 2021. This will NOT take effect until the activity is saved.

[Save] | [Cancel]

*Indicates Required Field

*Activity Owner:
[HILLSBOROUGH COUNTY, FL ▼]

Grantee/PJ Activity ID:
[   ]
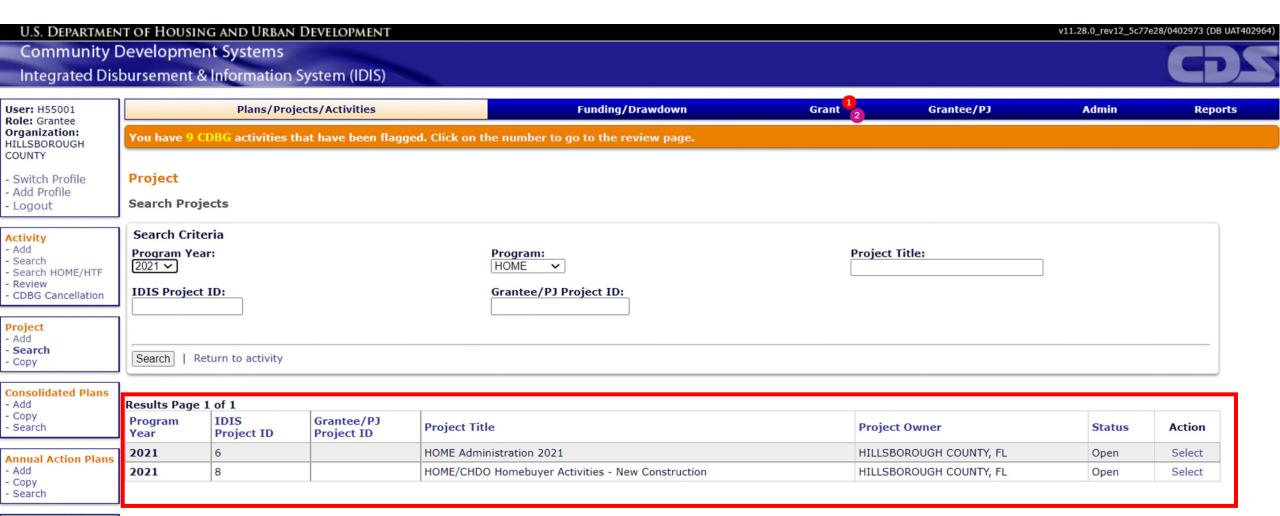
*IDIS Project ID/Project Title (Program Year):
6/HOME Administration 2021 (2021)
[Change Project]

*Activity Name:
[NCS Activity 1   ]

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] [None ▼]	No	[Add CDBG]
ESG	[None ▼]	No	[Add ESG]
HOME	☑ HOME-ARP [Non-Congregate Shelter ▼]	No	[Add HOME]
HOPWA	[None ▼]	No	[Add HOPWA]
HPRP	[None ▼]	No	[Add HPRP]

Setting Up a HOME-ARP NCS Activity

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** Change answer [None ▾]	No	Add CDBG
ESG	[None ▾]	No	Add ESG
HOME	☑ HOME-ARP [Non-Congregate Shelter ▾]	No	Add HOME
HOPWA	[None ▾]	No	Add HOPWA
HPRP	[None ▾]	No	Add HPRP
TCAP	[None ▾]	No	Add TCAP
HESG	[None ▾]	No	Add HESG
HOPWA-C	[None ▾]	No	Add HOPWA-C
HTF	[None ▾]	No	Add HTF

*Is this activity subject to Section 3 at 24 CFR Part 75? ⓘ ○ Yes   ○ No

*Environmental Review:
[Select ▾]

Allow Another Organization to Access this Activity:
ⓘ [Select Organization]

HEROS Environmental Review ID: [_____] [Search For Review ID]
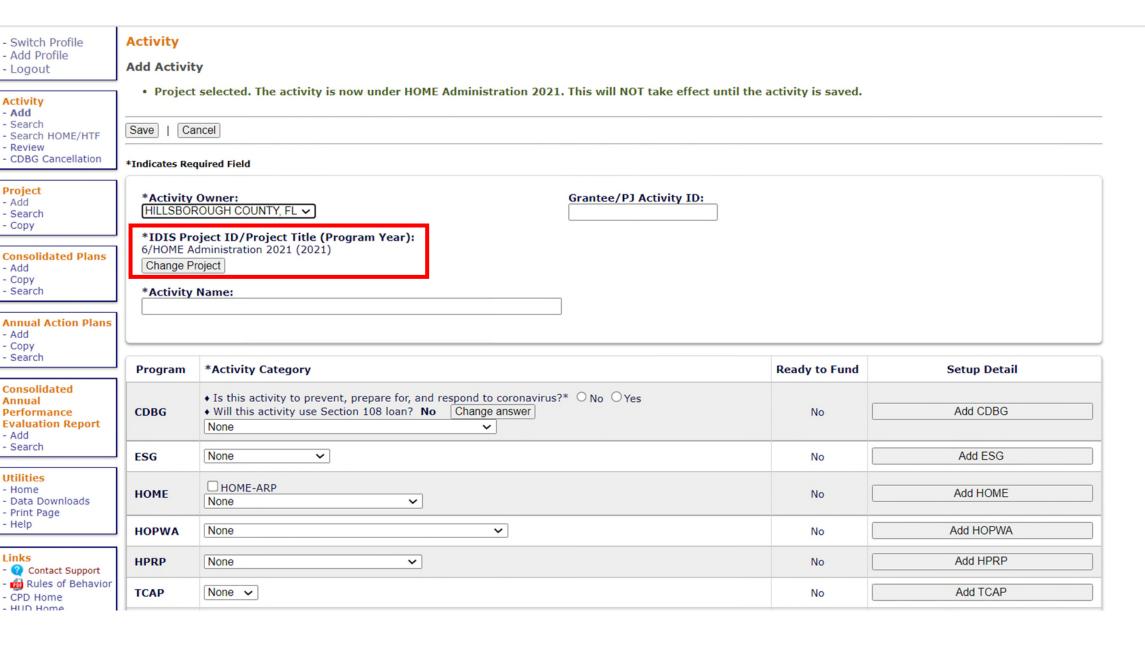
Comments ⓘ
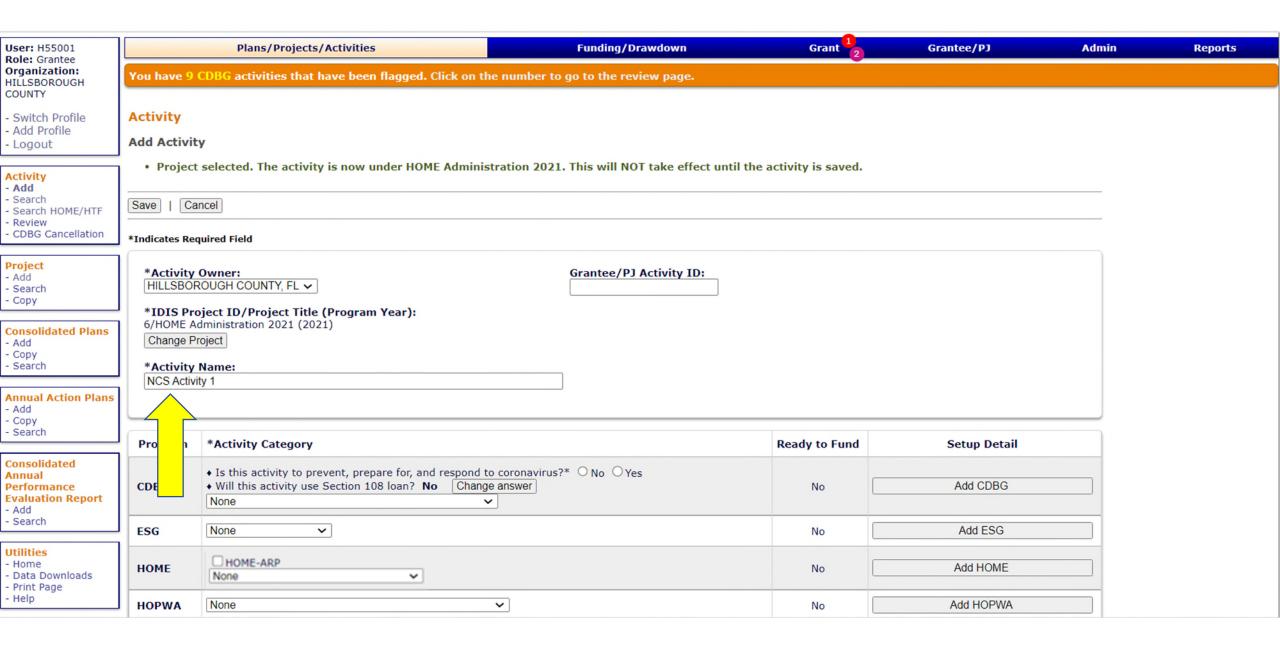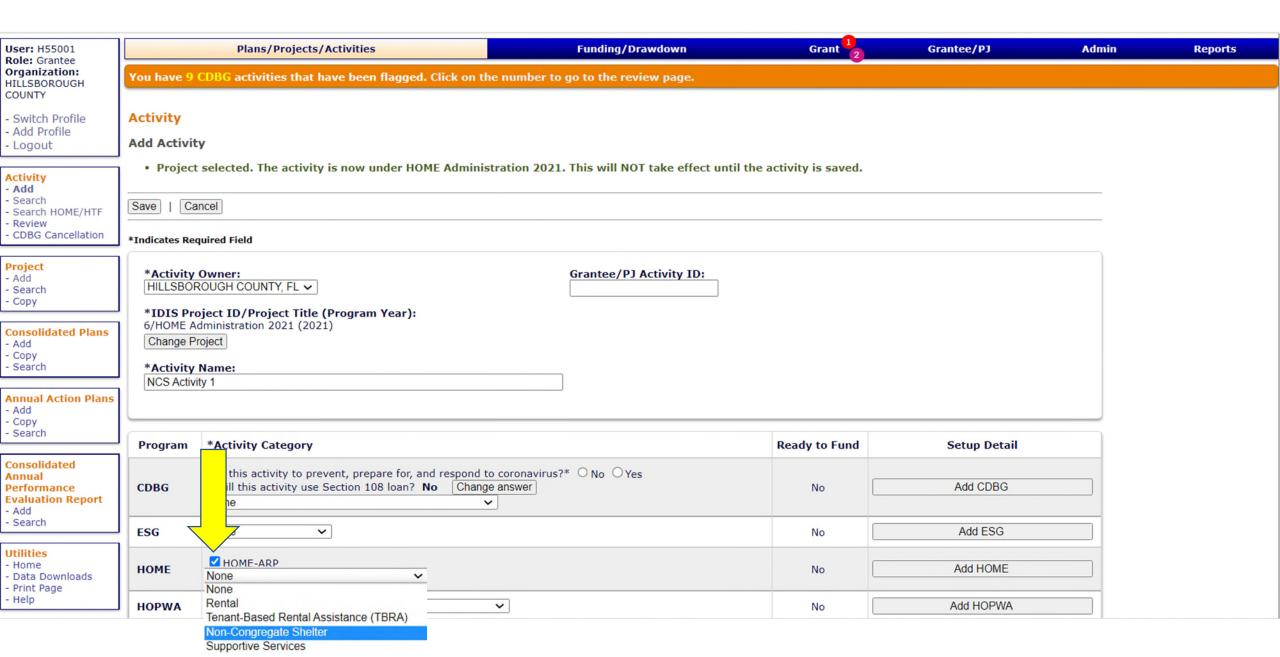[_____]

Setting Up a HOME-ARP NCS Activity

Consolidated
Annual
Performance
Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- 🔵 Contact Support
- 📕 Rules of Behavior
- CPD Home
- HUD Home

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] None ▼	No	Add CDBG
ESG	None ▼	No	Add ESG
HOME	☑ HOME-ARP Non-Congregate Shelter ▼	No	Add HOME
HOPWA	None ▼	No	Add HOPWA
HPRP	None ▼	No	Add HPRP
TCAP	None ▼	No	Add TCAP
HESG	None ▼	No	Add HESG
HOPWA-C	None ▼	No	Add HOPWA-C
HTF	None ▼	No	Add HTF

*Is this activity subject to Section 3 at 24 CFR Part 75? ⓘ ○ Yes ● No

*Environmental Review:
Select ▼

Allow Another Organization to Access this Activity:
ⓘ [Select Organization]

HEROS Environmental Review ID: [   ] [Search For Review ID]

Comments ⓘ

Setting Up a HOME-ARP NCS Activity

CDBG-R	None ▾		No	No	Add CDBG-R	Add CDBG-R Accomp.
HPRP	None ▾		No	No	Add HPRP	
TCAP	None ▾		No	No	Add TCAP	Add TCAP Accomp.
HESG	None ▾		No	No	Add HESG	
HOPWA-C	None ▾		No	No	Add HOPWA-C	Add HOPWA-C Accomp.
HTF	None ▾		No	No	Add HTF	Add HTF Accomp.

Activity Funding

*Is this activity subject to Section 3 at 24 CFR Part 75? ⓘ ○ Yes ● No

*Environmental Review:
COMPLETED ▾

HEROS Environmental Review ID: [   ] Search For Review ID

Comments: ⓘ

Activity Description:

Save | Cancel

Setting Up a HOME-ARP NCS Activity

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] None ▾	No	Add CDBG
ESG	None ▾	No	Add ESG
HOME	☑ HOME-ARP Non-Congregate Shelter ▾	No	Add HOME
HOPWA	None ▾	No	Add HOPWA
HPRP	None ▾	No	Add HPRP
TCAP	None ▾	No	Add TCAP
HESG	None ▾	No	Add HESG
HOPWA-C	None ▾	No	Add HOPWA-C
HTF	None ▾	No	Add HTF

*Is this activity subject to Section 3 at 24 CFR Part 75? ⓘ ○ Yes ○ No

*Environmental Review:
COMPLETED ▾

Allow Another Organization to Access this Activity:
ⓘ [Select Organization]

HEROS Environmental Review ID: [_____] [Search For Review ID]

Comments ⓘ
[_____]

Setting Up a HOME-ARP NCS Activity

Program	*Activity Category	Ready to Fund	Setup Detail
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Will this activity use Section 108 loan? **No** [Change answer] None ⌄	No	Add CDBG
ESG	None ⌄	No	Add ESG
HOME	☑ HOME-ARP Non-Congregate Shelter ⌄	No	Add HOME
HOPWA	None ⌄	No	Add HOPWA
HPRP	None ⌄	No	Add HPRP
TCAP	None ⌄	No	Add TCAP
HESG	None ⌄	No	Add HESG
HOPWA-C	None ⌄	No	Add HOPWA-C
HTF	None ⌄	No	Add HTF

*Is this activity subject to Section 3 at 24 CFR Part 75? ⓘ ○ Yes ○ No

*Environmental Review:
 COMPLETED ⌄

Allow Another Organization to Access this Activity:
 ⓘ [Select Organization]

HEROS Environmental Review ID: [   ] [Search For Review ID]

Comments ⓘ

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

[Save] | [Save and Continue] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
3960	HILLSBOROUGH COUNTY	HOME Administration 2021

Written Agreement Execution Date: [_____] 📅 (mm/dd/yyyy)

Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[_____]

Multi-Address: **Loan Guarantee:**
○ Yes ● No   ○ Yes ● No

Activity Address ✅

*Address Line 1:   ***City:**
[_____]   [_____]

Address Line 2:   ***State:**   ***Zip Code:**
[_____]   [_____ ▼]   [_____] + [_____]

Address Line 3:   ***County:**
[_____]   [_____ ▼] [Refresh County Code]

                                                        [Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[_____] $ [_____]

[Save] | [Save and Continue] | [Cancel]

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

[Save] | [Save and Continue] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: [____] 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[____]

Multi-Address: **Loan Guarantee:**
○ Yes ● No   ○ Yes ● No

Activity Address ✅

*Address Line 1:   ***City:**
[____]   [____]

Address Line 2:   ***State:**   ***Zip Code:**
[____]   [____]   [____] + [____]

Address Line 3:   ***County:**
[____]   [____] [Refresh County Code]

                                                      [Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[____] $ [____]

[Save] | [Save and Continue] | [Cancel]

The PJ has executed a written agreement with Developer X to develop five (5) NCS units and is ready to set up an activity in IDIS. Which of the following dates should be entered as the **Written Agreement Execution Date?**

a) The date the HOME-ARP grant agreement was executed
b) The date the Allocation Plan was accepted by HUD
c) The date the HOME-ARP grant was fully obligated in IDIS
d) The date the written agreement was executed with Developer X

Knowledge Check #2

40

The PJ has executed a written agreement with Developer X to develop five (5) NCS units and is ready to set up an activity in IDIS. Which of the following dates should be entered as the **Written Agreement Execution Date?**

a) The date the HOME-ARP grant agreement is executed
b) The date the Allocation Plan is accepted by HUD
c) The date the HOME-ARP grant is fully obligated in IDIS
d) **The date the written agreement was executed with Developer X**

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

Save | Save and Continue | Cancel

* Indicates Required Field

Grantee/PJ Activity ID: N/A	Activity Name: NCS Activity 1	Program Year/Project ID: 2021/6
IDIS Activity ID: 3960	Activity Owner: HILLSBOROUGH COUNTY	Project Title: HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)

Note: this is optional during setup, but must be provided before t̲ ̲y can be funded.
WARNING: This must be the actual execution date of the HOME-A̲ greement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organiza̲
○ Yes ● No

*Setup Activity Type:
[▼]

Multi-Address:
○ Yes ● No

Loan Guarantee:
○ Yes ● No

Activity Address ☑

*Address Line 1:
[ ]

Address Line 2:
[ ]

Address Line 3:
[ ]

*City:
[ ]

*State:
[▼]

*County:
[▼] Refresh County Code

*Zip Code:
[ ] + [ ]

Validate This Address

Activity Estimates

*Estimated HOME-ARP Units:
[ ]

*Estimated HOME-ARP Cost:
$ [ ]

Save | Save and Continue | Cancel

Setting Up a HOME-ARP NCS Activity

Activity
- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help (Add)
- Help (Edit)

Links
- 🔵 Contact Support
- 📕 Rules of Behavior
- CPD Home
- HUD Home

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

| Save | | Save and Continue | | Cancel |

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
3960	HILLSBOROUGH COUNTY	HOME Administration 2021

Written Agreement Execution Date: `04/25/2022` 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[▼]

Multi-Address: **Loan Guarantee:**
○ Yes ● No   ○ Yes ● No

Activity Address ✅

*Address Line 1:		***City:**
[ ]		[ ]
Address Line 2:		***State:** ***Zip Code:**
[ ]		[▼] [ ] + [ ]
Address Line 3:		***County:**
[ ]		[▼] [Refresh County Code]
		[Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[   ] $ [   ]

| Save | | Save and Continue | | Cancel |

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

[Save] | [Save and Continue] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:

Select Option ⌄

Select Option
Rehabilitation Only
New Construction Only
Acquisition Only
Acquisition and Rehabilitation
Acquisition and New Construction

Loan Guarantee:
○ Yes ● No

Activity Address ✔

*City:
[   ]

Address Line 2:
[   ]

*State:
[⌄]

*Zip Code:
[   ] + [   ]

Address Line 3:
[   ]

*County:
[⌄] [Refresh County Code]

[Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units:
[   ]

*Estimated HOME-ARP Cost:
$ [   ]

[Save] | [Save and Continue] | [Cancel]

The PJ has executed a written agreement with Developer X to **develop** 5 NCS units and is ready to set up an activity in IDIS. Which of the following dates should be entered as the **Written Agreement Execution Date?**

a) The date the HOME-ARP grant agreement is executed
b) The date the Allocation Plan is accepted by HUD
c) The date the HOME-ARP grant is fully obligated in IDIS
d) **The date the written agreement was executed with Developer X**

45

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

Activity
- **Add**
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help (Add)
- Help (Edit)

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

| Save | | Save and Continue | | Cancel |

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
3960	HILLSBOROUGH COUNTY	HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)

Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[New Construction Only ▾]

Multi-Address: **Loan Guarantee:**
○ Yes ● No   ○ Yes ● No

Activity Address ☑

*Address Line 1:   ***City:**
[   ]   [   ]

Address Line 2:   ***State:**   ***Zip Code:**
[   ]   [▾]   [   ] + [   ]

Address Line 3:   ***County:**
[   ]   [▾] [Refresh County Code]

                                                     [Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[   ] $ [   ]

| Save | | Save and Continue | | Cancel |

Which of the following should be entered as the **activity address?**

a) The address of the PJ's City Hall
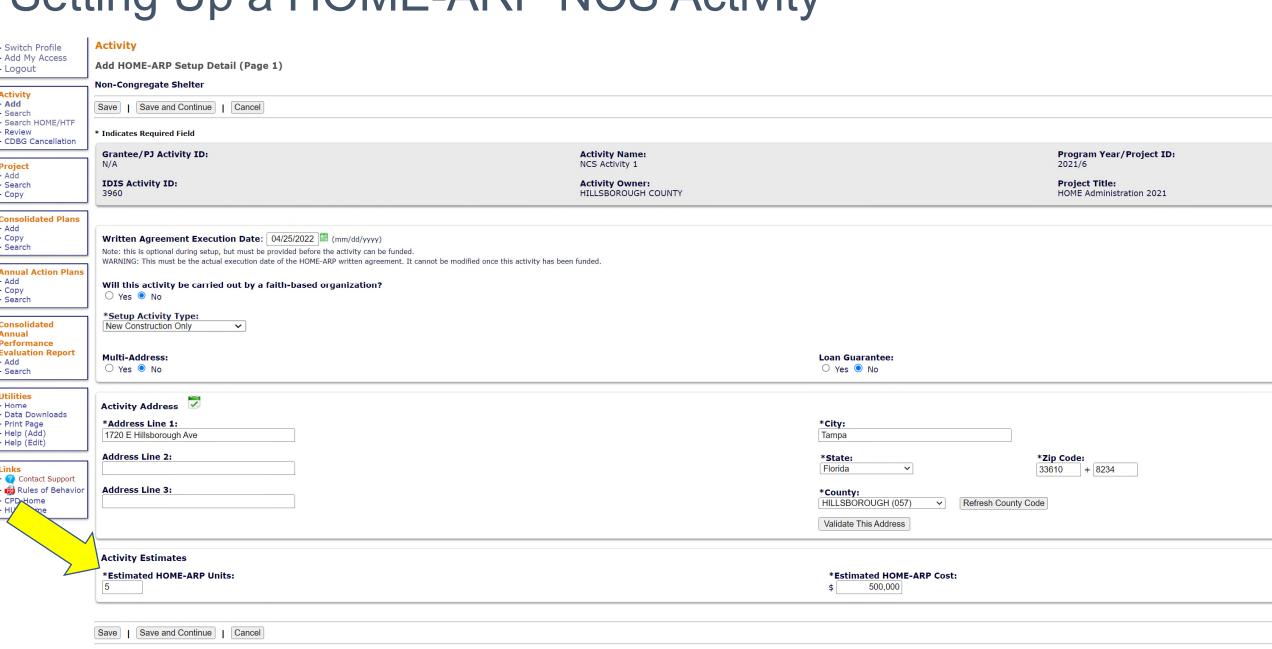b) The NCS project location
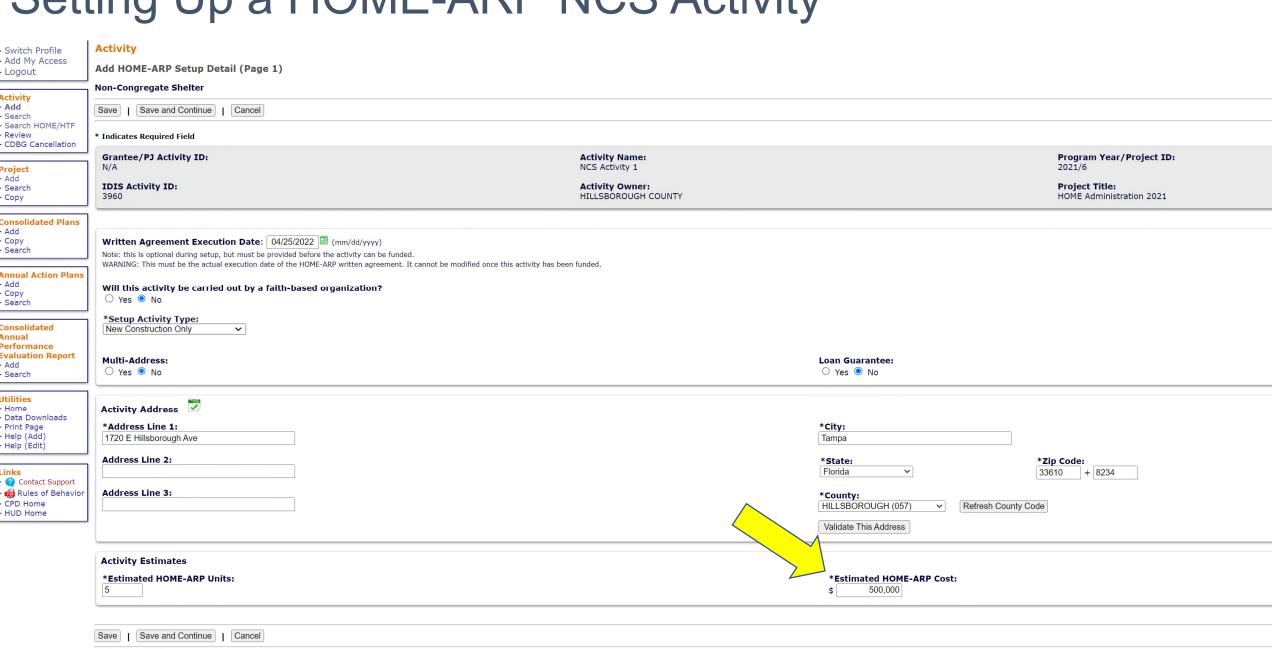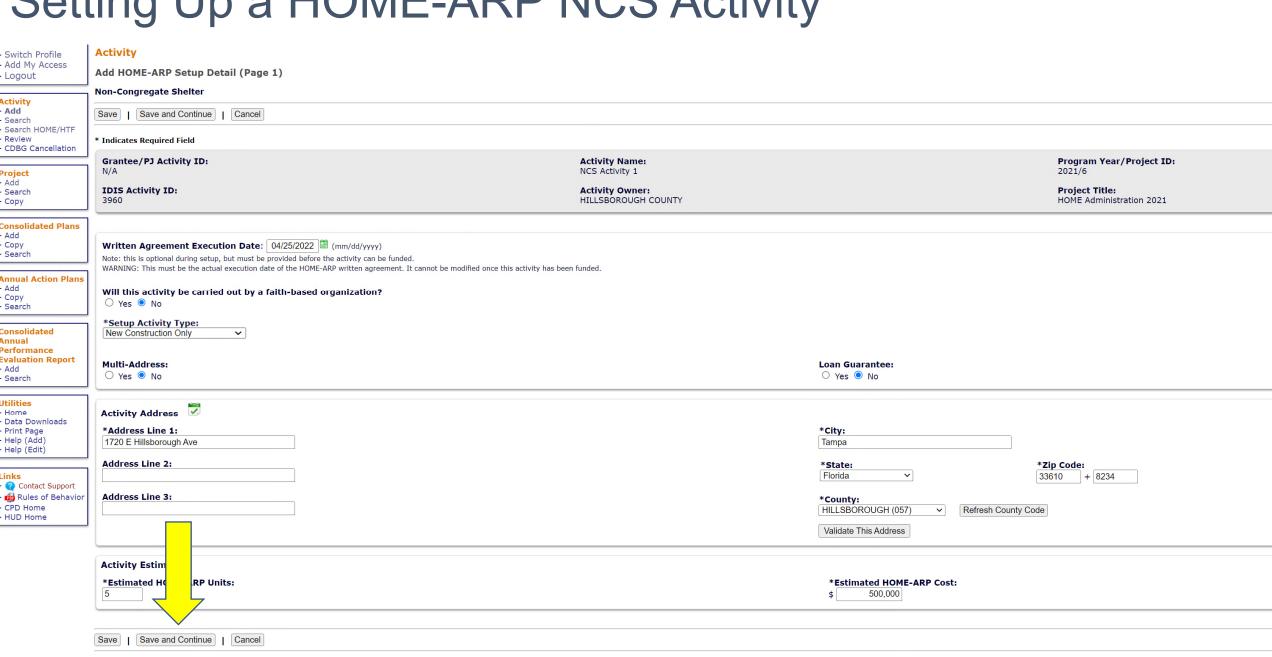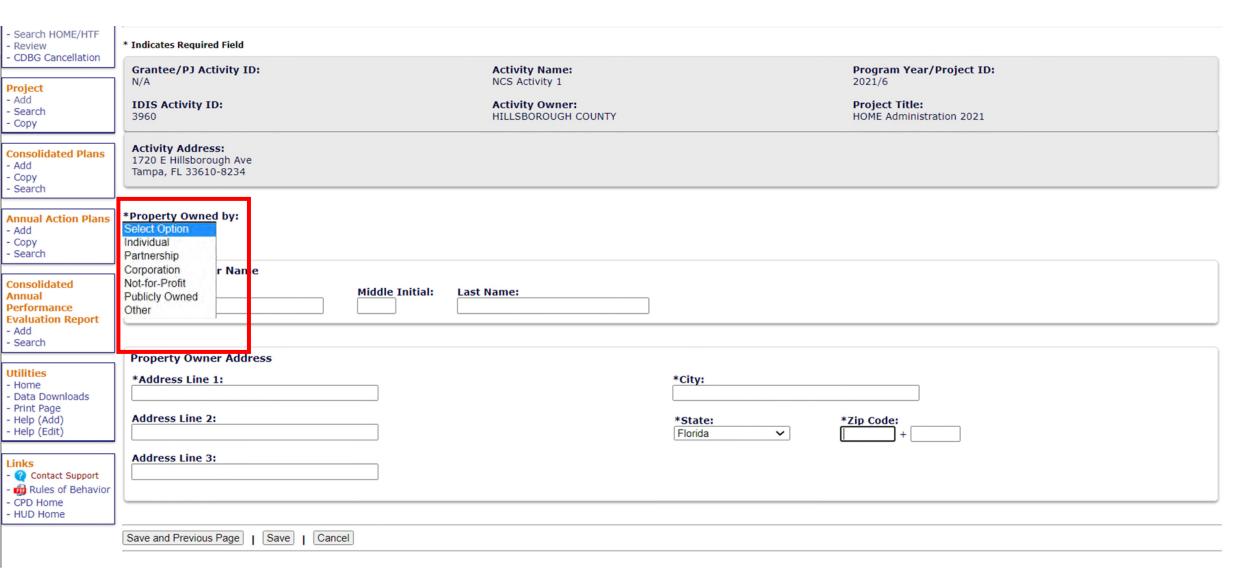c) The address of Developer X

Knowledge Check #3

Which of the following should be entered as the **activity address?**

a) The address of the PJ's City Hall
b) **The NCS project location**
c) The address of Developer X

Setting Up a HOME-ARP NCS Activity

Activity
- **Add**
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help (Add)
- Help (Edit)

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

| Save | | Save and Continue | | | Cancel |

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 🗓 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type
[New Construction Onl ▾]

Multi-Address: **Loan Guarantee:**
○ Yes ● No   ○ Yes ● No

Activity Address ✅

*Address Line 1:   ***City:**
[1720 E Hillsborough Ave]   [Tampa]

Address Line 2:   ***State:**   ***Zip Code:**
[   ]   [Florida   ▾]   [33610] + [8234]

Address Line 3:   ***County:**
[   ]   [HILLSBOROUGH (057) ▾] [Refresh County Code]

[Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[   ] $ [   ]

| Save | | Save and Continue | | | Cancel |

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

Save | Save and Continue | Cancel

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 (mm/dd/yyyy)

Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
New Construction Only ▾

Multi-Address:
○ Yes ● No

Loan Guarantee:
○ Yes ● No

Activity Address ✅

*Address Line 1:
1720 E Hillsborough Ave

*City:
Tampa

Address Line 2:

*State:
Florida ▾

*Zip Code:
33610 + 8234

Address Line 3:

*County:
HILLSBOROUGH (057) ▾   Refresh County Code

Validate This Address

Activity Estimates

*Estimated HOME-ARP Units:

*Estimated HOME-ARP Cost:
$

Save | Save and Continue | Cancel

Setting Up a HOME-ARP NCS Activity

Activity
- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help (Add)
- Help (Edit)

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

[Save] | [Save and Continue] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[New Construction Only ▾]

Multi-Address:
○ Yes ● No

Loan Guarantee:
○ Yes ● No

Activity Address ✅

*Address Line 1:
[1720 E Hillsborough Ave]

Address Line 2:
[ ]

Address Line 3:
[ ]

*City:
[Tampa]

*State:
[Florida ▾]

*Zip Code:
[33610] + [8234]

*County:
[HILLSBOROUGH (057) ▾] [Refresh County Code]

[Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units:
[5]

*Estimated HOME-ARP Cost:
$ [500,000]

[Save] | [Save and Continue] | [Cancel]

Setting Up a HOME-ARP NCS Activity

Activity
- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help (Add)
- Help (Edit)

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

Save | Save and Continue | Cancel

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
New Construction Only ▾

Multi-Address:
○ Yes ● No

Loan Guarantee:
○ Yes ● No

Activity Address ☑

*Address Line 1:
1720 E Hillsborough Ave

Address Line 2:

Address Line 3:

*City:
Tampa

*State:
Florida ▾

*Zip Code:
33610 + 8234

*County:
HILLSBOROUGH (057) ▾ Refresh County Code

Validate This Address

Activity Estimates

*Estimated HOME-ARP Units:
5

*Estimated HOME-ARP Cost:
$ 500,000

Save | Save and Continue | Cancel

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

[Save] | [Save and Continue] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)
Note: this is optional during setup, but must be provided before the activity can be funded.
WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
○ Yes ● No

*Setup Activity Type:
[New Construction Only ▾]

Multi-Address:
○ Yes ● No

Loan Guarantee:
○ Yes ● No

Activity Address ✅

*Address Line 1:
[1720 E Hillsborough Ave]

Address Line 2:
[ ]

Address Line 3:
[ ]

*City:
[Tampa]

*State:
[Florida ▾]

*Zip Code:
[33610] + [8234]

*County:
[HILLSBOROUGH (057) ▾] [Refresh County Code]

[Validate This Address]

Activity Estim...

*Estimated H...ARP Units:
[5]

*Estimated HOME-ARP Cost:
$ [500,000]

[Save] | [Save and Continue] | [Cancel]

Setting Up a HOME-ARP NCS Activity

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

*Property Owned by:
Select Option ▼

Property Owner Name

First Name:

Middle Initial: Last Name:

Property Owner Address

*Address Line 1:   ***City:**

Address Line 2:

Address Line 3:   ***State:**   ***Zip Code:**
                                                        Florida ▼   ___ + ___

Save and Previous Page | Save | Cancel

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

*Property Owned by:
Individual ▼

Property Owner Name

First Name:	**Middle Initial:**	**Last Name:**

Property Owner Address

*Address Line 1:
7358 W Johnson Rd

*City:
Tampa

Address Line 2:

*State:
Florida ▼

*Zip Code:
33610 +

Address Line 3:

Save and Previous Page | Save | Cancel

Setting Up a HOME-ARP NCS Activity

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

*Property Owned by:
Individual ▾

Property Owner Name

First Name: **Middle Initial:** **Last Name:**

Property Owner Address

*Address Line 1:
7358 W Johnson Rd

*City:
Tampa

Address Line 2:

*State:
Florida ▾

*Zip Code:
33610 +

Address Line 3:

Save and Previous Page | Save | Cancel

Setting Up a HOME-ARP NCS Activity

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
3960	HILLSBOROUGH COUNTY	HOME Administration 2021

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

*Property Owned by:
Individual

Property Owner Name

First Name: | Middle Initial: | Last Name:

Property Owner Address

*Address Line 1:
7358 W Johnson Rd

*City:
Tampa

Address Line 2:

*State: Florida | ***Zip Code:** 33610 +

Address Line 3:

Save and Previous Page | Save | Cancel

Setting Up a HOME-ARP NCS Activity

Setting Up a HOME-ARP NCS Activity

Demonstration

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Activity Funding

Edit Activity Funding

[Return to Activity Edit]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Funding Sources

Recipient Name:
All Recipients

Program:
All Programs

Fund Type:
All Fund Types

[Filter] | [Reset Filter]

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP	$1,556,179.65	$0.00	$0.00	Add-Edit | View
HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP	$8,818,351.35	$0.00	$0.00	Add-Edit | View

[Return to Activity Edit]

Funding a HOME-ARP NCS Activity

Activity Funding

Edit Activity Funding

[Return to Activity Edit]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Funding Sources

Recipient Name:	Program:	Fund Type:
All Recipients ▾	All Programs ▾	All Fund Types ▾

[Filter] | [Reset Filter]

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP 🔖	$1,556,179.65	$0.00	$0.00	Add-Edit | View
HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP 🔖	$8,818,351.35	$0.00	$0.00	Add-Edit | View

[Return to Activity Edit]

Funding a HOME-ARP NCS Activity

Activity Funding

Edit Activity Funding

[Return to Activity Edit]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Funding Sources

Recipient Name:
All Recipients

Program:
All Programs

Fund Type:
All Fund Types

[Filter] | [Reset Filter]

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP	$1,556,179.65	$0.00	$0.00	Add-Edit | View
HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP	$8,818,351.35	$0.00	$0.00	Add-Edit | View

[Return to Activity Edit]

Funding a HOME-ARP NCS Activity

Activity Funding

Activity Funding
- Search

Edit Activity Funding

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

[Return to Activity Edit]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

Receipt
- Add
- Search
- Search Accounts

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Section 108 Loan
- Search

Funding Sources

Recipient Name:
All Recipients

Program:
All Programs

Fund Type:
All Fund Types

Utilities
- Home
- Data Downloads
- Print Page
- Help

[Filter] | [Reset Filter]

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP 🔖	$1,556,179.65	$0.00	$0.00	Add-Edit | View
HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP 🔖	$8,818,351.35	$0.00	$0.00	Add-Edit | View

Links
- 🔵 Contact Support
- 📕 Rules of Behavior
- CPD Home
- HUD Home

[Return to Activity Edit]

Funding a HOME-ARP NCS Activity

Activity Funding

Edit Activity Funding

[Return to Activity Edit]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Funding Sources

Recipient Name:
All Recipients

Program:
All Programs

Fund Type:
All Fund Types

[Filter] | [Reset Filter]

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
HILLSBOROUGH COUNTY, FL	HOME	AD	HUD	UP	$1,556,179.65	$0.00	$0.00	Add-Edit | View
HILLSBOROUGH COUNTY, FL	HOME	EN	HUD	UP	$8,818,351.35	$0.00	$0.00	Add-Edit | View

[Return to Activity Edit]

Funding a HOME-ARP NCS Activity

User: H55001
Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

| Plans/Projects/Activities | Funding/Drawdown | Grant ① ② | Grantee/PJ | Admin | Reports |

You have 9 CDBG activities that have been flagged. Click on the number to go to the review page.

Activity Funding

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- ❓ Contact Support
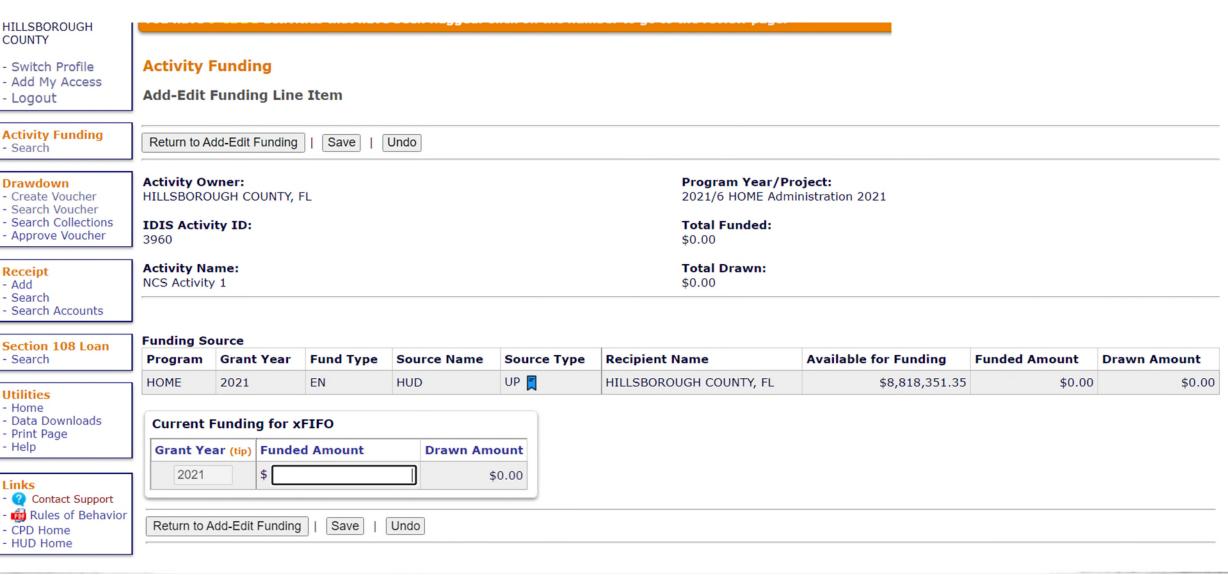
HOME-ARP Activity Funding Certification
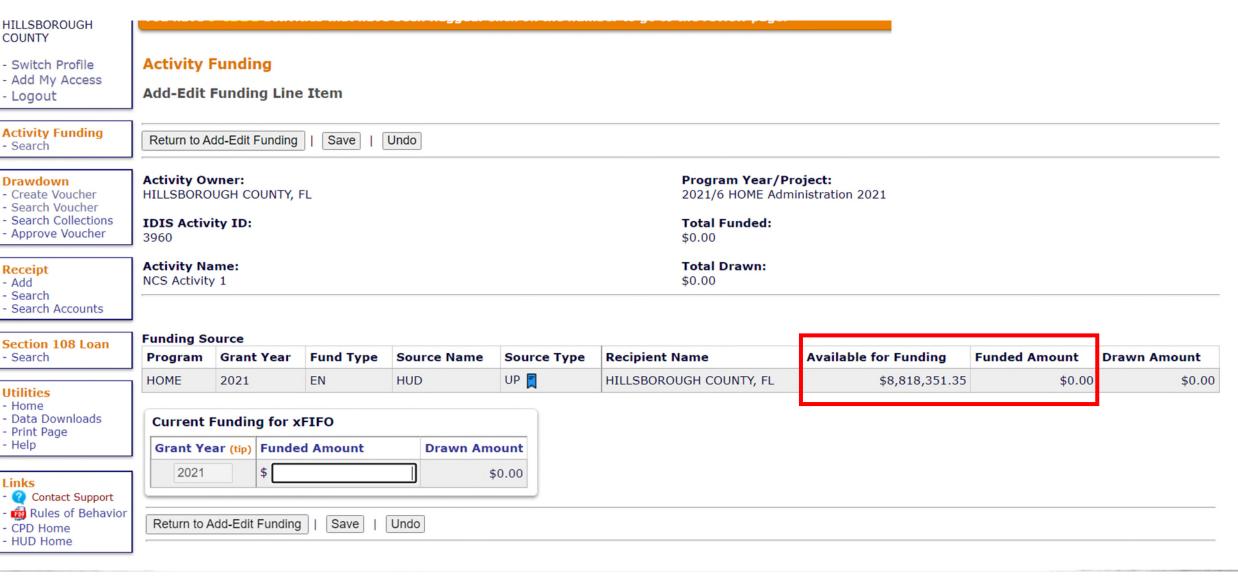
By requesting the disbursement of Federal funds, the representative of the HOME Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 92, Section 3205 of Pub. L. 117-2 ("American Rescue Plan" or "ARP"), and HOME-ARP implementation notice (collectively, the "HOME-ARP requirements"):
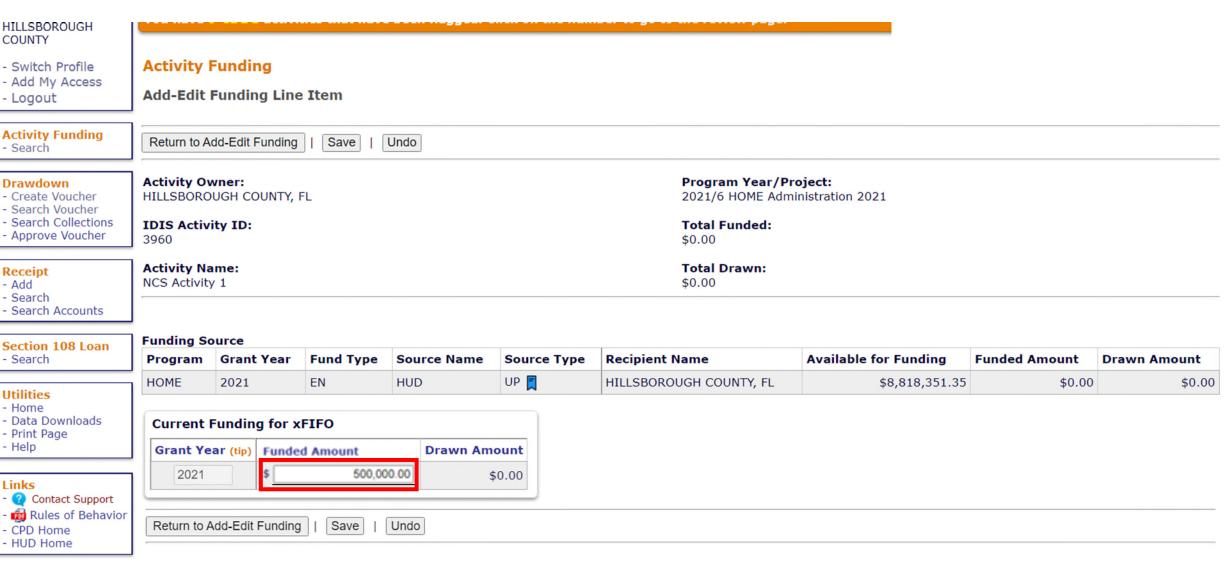
(i) the PJ has fully executed a written agreement that meets the HOME-ARP requirements applicable to the IDIS activity for which the funds are to be used;

(ii) the IDIS activity for which the funds are to be used meets the definition of a commitment at 24 CFR 92.2 and all the HOME-ARP requirements for a commitment applicable to the IDIS activity;

(iii) the PJ has not drawn and will not draw funds for the IDIS activity unless it has fully executed a written agreement that complies with applicable HOME-ARP requirements committing the funds;

(iv) if the activity involves acquisition, construction, or rehabilitation of rental projects, the PJ has conducted an underwriting review that complies with applicable HOME-ARP requirements, assessed developer capacity and fiscal soundness, and examined neighborhood market conditions to ensure adequate need for the project for which these funds are to be used; and

(v) All of the statements and claims made herein are true and correct. Pursuant to 18 USC § 1001, 31 USC § 3729, et seq., and 24 CFR Part 28, false or fraudulent statements or claims are subject to up to 5 years imprisonment and civil penalties up to $10,000 plus up to 3 times the amount of damages sustained by the Government for each fraudulent act committed.
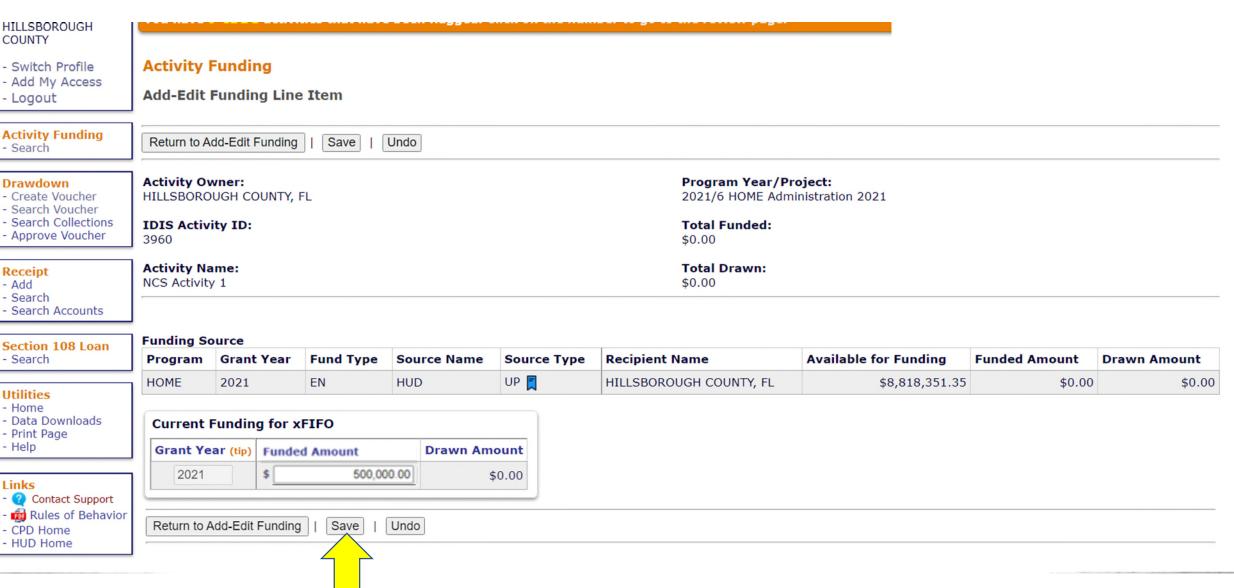
[I agree. Continue to Add-Edit Funding Details]   [I disagree. Return to Add-Edit Funding]

Funding a HOME-ARP NCS Activity

HILLSBOROUGH
COUNTY
- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity Funding

Add-Edit Funding Line Item

| Return to Add-Edit Funding | | Save | | Undo |

Activity Owner:
HILLSBOROUGH COUNTY, FL

IDIS Activity ID:
3960

Activity Name:
NCS Activity 1

Program Year/Project:
2021/6 HOME Administration 2021

Total Funded:
$0.00

Total Drawn:
$0.00

Funding Source

Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOME	2021	EN	HUD	UP 🔖	HILLSBOROUGH COUNTY, FL	$8,818,351.35	$0.00	$0.00

Current Funding for xFIFO

Grant Year (tip)	Funded Amount	Drawn Amount
2021	$ [ ]	$0.00

| Return to Add-Edit Funding | | Save | | Undo |

Funding a HOME-ARP NCS Activity

HILLSBOROUGH COUNTY

- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- 🔵 Contact Support
- 📕 Rules of Behavior
- CPD Home
- HUD Home

Activity Funding

Add-Edit Funding Line Item

| Return to Add-Edit Funding | | Save | | Undo |

Activity Owner:
HILLSBOROUGH COUNTY, FL

IDIS Activity ID:
3960

Activity Name:
NCS Activity 1

Program Year/Project:
2021/6 HOME Administration 2021

Total Funded:
$0.00

Total Drawn:
$0.00

Funding Source

Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOME	2021	EN	HUD	UP 🔖	HILLSBOROUGH COUNTY, FL	$8,818,351.35	$0.00	$0.00

Current Funding for xFIFO

Grant Year (tip)	Funded Amount	Drawn Amount
2021	$ [ ]	$0.00

| Return to Add-Edit Funding | | Save | | Undo |

Funding a HOME-ARP NCS Activity

HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Activity Funding

Add-Edit Funding Line Item

| Return to Add-Edit Funding | Save | Undo |

Activity Owner:
HILLSBOROUGH COUNTY, FL

IDIS Activity ID:
3960

Activity Name:
NCS Activity 1

Program Year/Project:
2021/6 HOME Administration 2021

Total Funded:
$0.00

Total Drawn:
$0.00

Funding Source

Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOME	2021	EN	HUD	UP 🔖	HILLSBOROUGH COUNTY, FL	$8,818,351.35	$0.00	$0.00

Current Funding for xFIFO

Grant Year (tip)	Funded Amount	Drawn Amount
2021	$ 500,000.00	$0.00

| Return to Add-Edit Funding | Save | Undo |

Funding a HOME-ARP NCS Activity

Activity Funding

Add-Edit Funding Line Item

| Return to Add-Edit Funding | Save | Undo |

Activity Owner:
HILLSBOROUGH COUNTY, FL

Program Year/Project:
2021/6 HOME Administration 2021

IDIS Activity ID:
3960

Total Funded:
$0.00

Activity Name:
NCS Activity 1

Total Drawn:
$0.00

Funding Source

Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOME	2021	EN	HUD	UP	HILLSBOROUGH COUNTY, FL	$8,818,351.35	$0.00	$0.00

Current Funding for xFIFO

Grant Year (tip)	Funded Amount	Drawn Amount
2021	$ 500,000.00	$0.00

| Return to Add-Edit Funding | Save | Undo |

Funding a HOME-ARP NCS Activity

Funding a HOME-ARP NCS Activity

Demonstration

Drawing Funds for a HOME-ARP NCS Activity
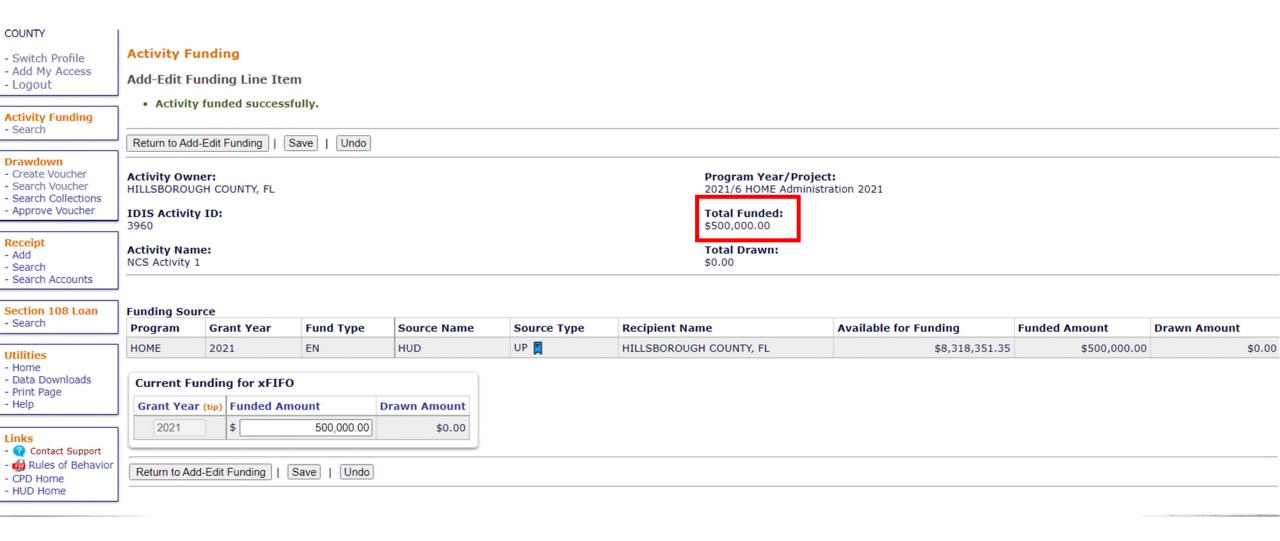
Construction of the five (5) NCS units has begun. Developer X informs the PJ that it plans to submit its first invoice in the amount of $10,000 within the next 2 months.
Can the PJ draw the funds now?

a) Yes, but only half of the total amount
b) Yes, the PJ may draw down the $10,000
c) Yes, the PJ should draw down the full amount it plans to expend on the NCS project
d) No, the PJ should wait to receive the invoice

Knowledge Check #4

Construction of the five (5) NCS units has begun. Developer X informs the PJ that it plans to submit its first invoice in the amount of $10,000 within the next 2 months. **Can the PJ draw the funds now?**

a) Yes, but only half of the total amount
b) Yes, the PJ may draw down the $10,000
c) Yes, the PJ should draw down the full amount it plans to expend on the NCS project
d) **No, the PJ should wait to receive the invoice**

Knowledge Check #4

When the PJ has a need to pay an eligible cost

Construction of the five (5) NCS units has begun. Developer X informs the PJ that it plans to submit its first invoice in the amount of $10,000 within the next 2 months. **Can the PJ draw the funds now?**

a) Yes, but only half of the total amount
b) Yes, the PJ may draw down the $10,000
c) Yes, the PJ should draw down the full amount it plans to expend on the NCS project
d) **No, the PJ should wait to receive the invoice**

Drawdowns: When do you draw funds for the NCS activity?

HOME-ARP Notice VIII.E.4:

Once funds are drawn from the PJ's Treasury account, ***they must be expended for an eligible HOME-ARP cost within 15 days.***

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Drawdown

Create Voucher - Page 1 of 4 (Select Activities)

Continue

* Indicates Required Field

*Voucher Created For: (tip)

HILLSBOROUGH COUNTY, FL ⌄

Requested LOCCS Submission Date: (tip)

☐ 📅

(mm/dd/yyyy)

Activity Owner: (tip)
HILLSBOROUGH COUNTY, FL

*IDIS Activity ID

3960										

Search for Activities | Reset

Continue

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

Drawdown

Create Voucher - Page 2 of 4 (Drawdown Amounts)

HILLSBOROUGH COUNTY
- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

[Return to Select Activities] | [Confirm Voucher] | [Cancel Voucher]

Activity 1 of 1

IDIS Activity ID:
3960

Voucher Created For:
HILLSBOROUGH COUNTY, FL

Activity Owner:
HILLSBOROUGH COUNTY, FL

Activity Name:
NCS Activity 1

Grantee/PJ Activity ID:

Available Drawdown Amounts for This Activity

Recipient Name	Program	Grant Year	Fund Type	Source Name	Source Type	Prior Program Year	Funded Amount	Available to Draw	Drawdown Amount
HILLSBOROUGH COUNTY, FL	HOME	2021	EN	HUD	UP	N/A	$500,000.00	$500,000.00	$ 500,000

[Confirm Voucher] | [Previous Activity] | [Next Activity]

Progress by Activity ID
Entered:
Not Entered: 3960 (#1)
Invalid:

[Return to Select Activities] | [Confirm Voucher] | [Cancel Voucher]

Drawing Funds for a HOME-ARP NCS Activity

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
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- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Drawdown

Create Voucher - Page 2 of 4 (Drawdown Amounts)

Return to Select Activities | Confirm Voucher | Cancel Voucher

Activity 1 of 1

IDIS Activity ID:
3960

Voucher Created For:
HILLSBOROUGH COUNTY, FL

Activity Owner:
HILLSBOROUGH COUNTY, FL

Activity Name:
NCS Activity 1

Grantee/PJ Activity ID:

Available Drawdown Amounts for This Activity

Recipient Name	Program	Grant Year	Fund Type	Source Name	Source Type	Prior Program Year	Funded Amount	Available to Draw	Drawdown Amount
HILLSBOROUGH COUNTY, FL	HOME	2021	EN	HUD	UP 🔖	N/A	$500,000.00	$500,000.00	$ 500,000

Confirm Voucher | Previous Activity | Next Activity

Progress by Activity ID
Entered:
Not Entered: 3960 (#1)
Invalid:

Return to Select Activities | Confirm Voucher | Cancel Voucher

Drawing Funds for a HOME-ARP NCS Activity

HILLSBOROUGH COUNTY

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
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- Help

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- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Drawdown

Create Voucher - Page 3 of 5 (HOME-ARP Certification)

HOME-ARP Drawdown Certification

By requesting the disbursement of Federal funds, the representative of the HOME Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 9 ction 3205 of Pub. L. 117-2 ("American Rescue Plan" or "ARP"), and HOME-ARP implementation notice (collectively, the "HOME-ARP requirements"):

(i) the PJ has complied with and will comply with all of the financial reporting responsibilitie he HOME-ARP requirements and the applicable uniform administrative requirements at 2 CFR Part 200, as amended;

(ii) the funds that the PJ has drawn and will draw shall be used pursuant to the PJ's approve using strategy and shall be used in compliance with all HOME-ARP requirements; AND

(iii) All of the statements and claims made herein are true and correct. Pursuant to 18 US 31 USC § 3729, et seq., and 24 CFR Part 28, false or fraudulent statements or claims are subject to up to 5 years imprisonment and civil penalties up to $10,000 plus up to 3 times the amount of damages s ained by the Government for each fraudulent act committed.

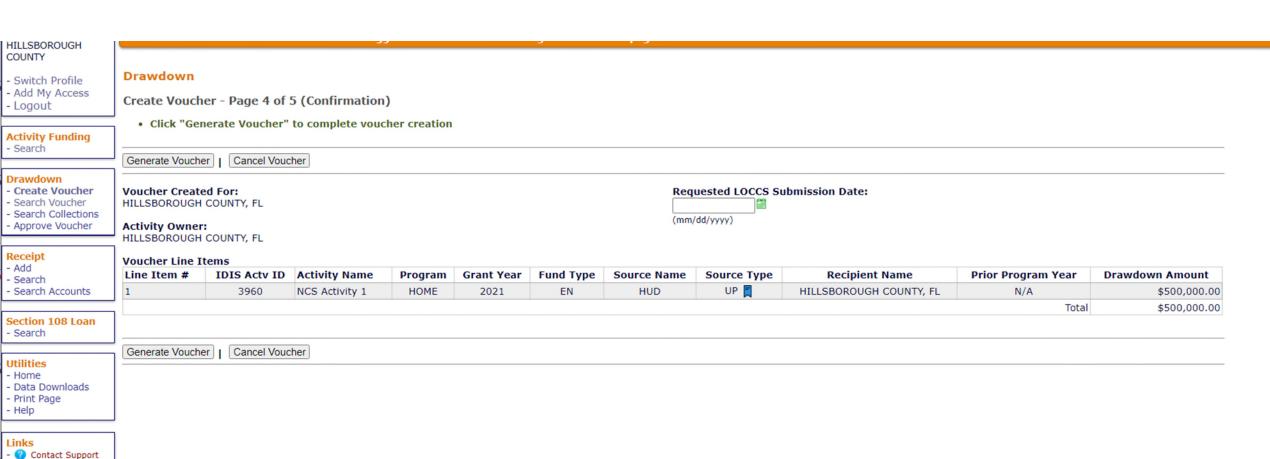[I agree. Continue to confirm this voucher] [I disagree. Cancel this voucher]

This certification applies to the following HOME-ARP Drawdown Line Item:

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	3960	NCS Activity 1	HOME	2021	EN	HUD	UP	HILLSBOROUGH COUNTY, FL	N/A	$500,000.00
									Total	$500,000.00

Drawing Funds for a HOME-ARP NCS Activity

Drawdown

Create Voucher - Page 4 of 5 (Confirmation)

- Click "Generate Voucher" to complete voucher creation

[Generate Voucher] | [Cancel Voucher]

Voucher Created For:
HILLSBOROUGH COUNTY, FL

Requested LOCCS Submission Date:
[   ]
(mm/dd/yyyy)

Activity Owner:
HILLSBOROUGH COUNTY, FL

Voucher Line Items

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	3960	NCS Activity 1	HOME	2021	EN	HUD	UP	HILLSBOROUGH COUNTY, FL	N/A	$500,000.00
									Total	$500,000.00

[Generate Voucher] | [Cancel Voucher]

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

Drawing Funds for a HOME-ARP NCS Activity

User: H55001
Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Activity Funding
- Search

Drawdown
- Create Voucher
- Search Voucher
- Search Collections
- Approve Voucher

Receipt
- Add
- Search
- Search Accounts

Section 108 Loan
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

You have **9 CDBG** activities that have been flagged. Click on the number to go to the review page.

Drawdown

Create Voucher – Page 5 of 5 (View)

- **Voucher created successfully**

Return to Create Voucher

Voucher Created For:
HILLSBOROUGH COUNTY, FL

IDIS Voucher #:
6676863

Activity Owner:
HILLSBOROUGH COUNTY, FL

Created By:
H55001

Requested LOCCS Submission Date:

Creation Date:
11/21/2022

Voucher Details

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Grant #	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	3960	NCS Activity 1	HOME	2021	M21UP120208	EN	HUD	UP	HILLSBOROUGH COUNTY, FL	N/A	$500,000.00
										Total	$500,000.00

Return to Create Voucher
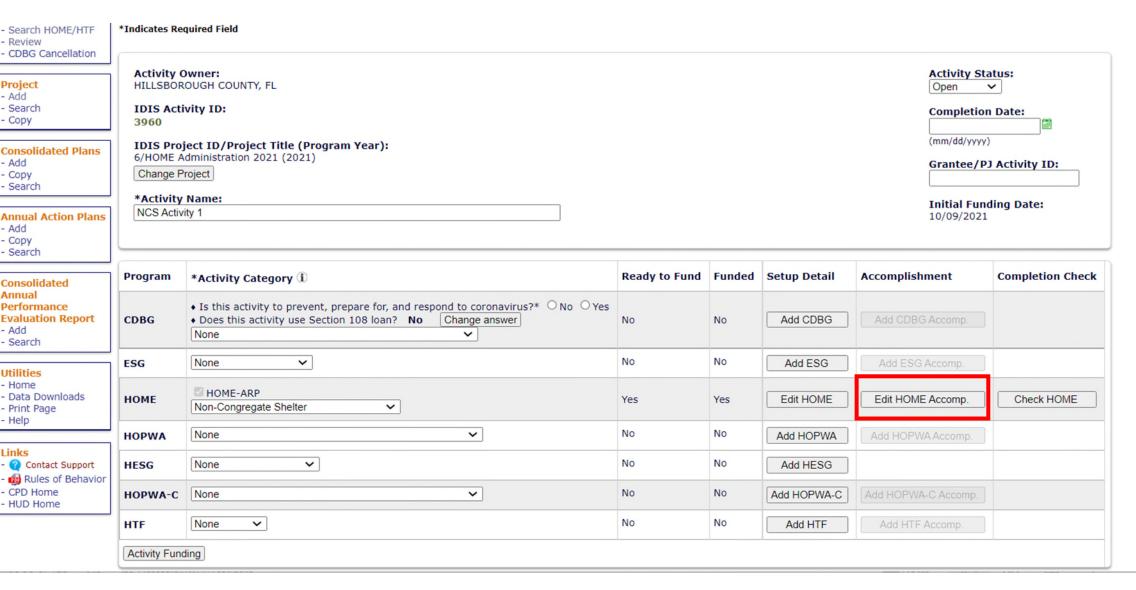
Demonstration

Completing a HOME-ARP NCS Activity

NCS Activity Completion Requirements

- Accomplishment information required for NCS in IDIS:

  - # of HOME-ARP assisted NCS Units
  - Section 3 information (if applicable)
  - HOME-ARP Costs

- The PJ is not required to report any demographic data on NCS beneficiaries in IDIS, unless the activity is converted.

Completing a HOME-ARP NCS Activity

Completing a HOME-ARP NCS Activity

Non-Congregate Shelter

Save | Save and Continue | Cancel

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021
HOME-ARP Multiple-address: No	**HOME-ARP Completion Activity Type:** New Construction Only	**Number of HOME-ARP-Assisted Units:** 5

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

Completion Narrative: (Maximum 4000 characters) ⓘ

*Completion Activity Type: ⓘ
[New Construction Only ▾]

Units

*Total Completed Units: ⓘ
[5]

*Total HOME-ARP-Assisted Units: ⓘ
[5]

Of the Total Completed Units, the Number of

	Total	HOME-ARP-Assisted
Energy Star Certified Units	[ ]	[ ]
Section 504 Accessible Units	[ ]	

Completing a HOME-ARP NCS Activity

Non-Congregate Shelter

Save | Save and Continue | Cancel

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity	Activity Owner:	Project Title:
3960	HILLSBOROUGH COUNTY	HOME Administration 2021
HOME-ARP Multiple-address:	HOME-ARP Completion Activity Type:	Number of HOME-ARP-Assisted Units:
No	New Construction Only	5

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

Completion Narrative: (Maximum 4000 characters) ⓘ

*Completion Activity Type: ⓘ
New Construction Only

Units

*Total Completed Units: ⓘ
5

*Total HOME-ARP-Assisted Units: ⓘ
5

Of the Total Completed Units, the Number of

	Total	HOME-ARP-Assisted
Energy Star Certified Units		
Section 504 Accessible Units		

Sidebar

Activity
- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
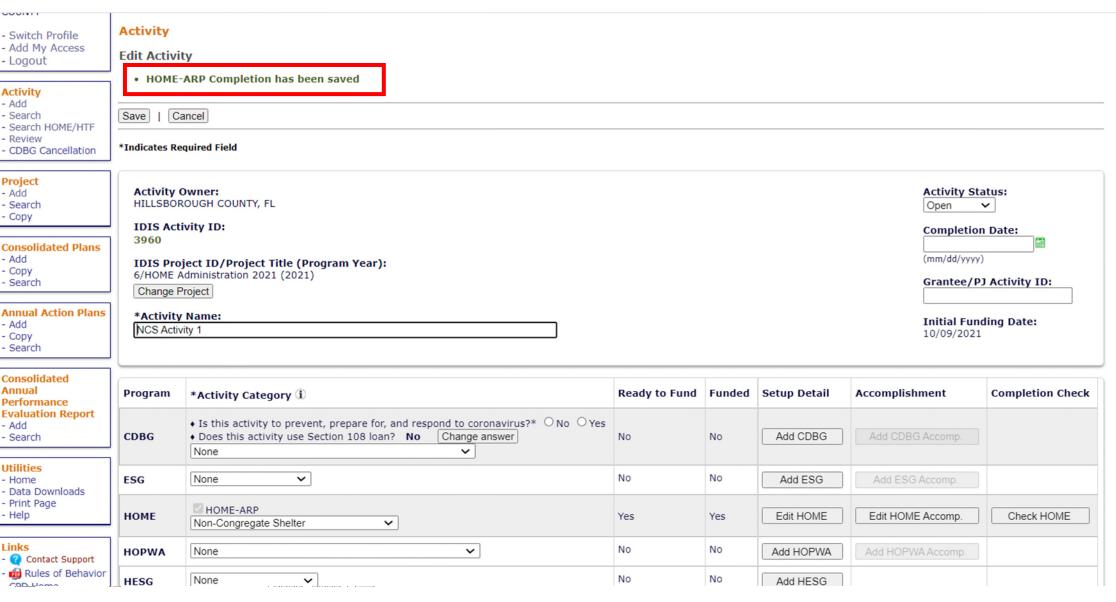- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Completing a HOME-ARP NCS Activity

Costs ⓘ

HOME-ARP Funds

Form of Assistance		
Amortized Loan	$	
Grant	$	500,000.00
Deferred Payment Loan	$	
Other	$	
Total	$	500,000.00

Public Funds

Form of Assistance		
Other Federal Funds	$	
State/Local Funds	$	
Tax-Exempt Bond Proceeds	$	
Total	$	0.00

Private Funds

Form of Assistance		
Private Loans	$	
Owner Cash Contributions	$	
Private Grants	$	
Total	$	0.00

Activity Totals

HOME-ARP Funds	$	500,000.00
All Funds	$	500,000.00
Total HOME-ARP Funds Disbursed	$	500,000.00

Completing a HOME-ARP NCS Activity

Form of Assistance		
Amortized Loan	$	
Grant	$	500,000.00
Deferred Payment Loan	$	
Other	$	
Total	$	500,000.00

Public Funds

Form of Assistance		
Other Federal Funds	$	
State/Local Funds	$	
Tax-Exempt Bond Proceeds	$	
Total	$	0.00

Private Funds

Form of Assistance		
Private Loans	$	
Owner Cash Contributions	$	
Private Grants	$	
Total	$	0.00

Activity Totals

HOME-ARP Funds	$	500,000.00
All Funds	$	500,000.00
Total HOME-ARP Funds Disbursed	$	500,000.00

Save and Previous Page | Save | Cancel

Completing a HOME-ARP NCS Activity

Completing a HOME-ARP NCS Activity

Activity

Edit Activity

- **HOME-ARP Completion has been saved**

[Save] | [Cancel]

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

IDIS Activity ID:
3960

IDIS Project ID/Project Title (Program Year):
6/HOME Administration 2021 (2021)
[Change Project]

***Activity Name:**
NCS Activity 1

Activity Status:
Open ▾

Completion Date:
_____ 📅
(mm/dd/yyyy)

Grantee/PJ Activity ID:
_____

Initial Funding Date:
10/09/2021

Program	*Activity Category ⓘ	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Does this activity use Section 108 loan? No [Change answer] None ▾	No	No	[Add CDBG]	Add CDBG Accomp.	
ESG	None ▾	No	No	[Add ESG]	Add ESG Accomp.	
HOME	☑ HOME-ARP Non-Congregate Shelter ▾	Yes	Yes	[Edit HOME]	[Edit HOME Accomp.]	[Check HOME]
HOPWA	None ▾	No	No	[Add HOPWA]	Add HOPWA Accomp.	
HESG	None ▾	No	No	[Add HESG]		

Completing a HOME-ARP NCS Activity

Completing a HOME-ARP NCS Activity

Activity
- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home

Activity

Edit Activity

- **HOME activity pathway is complete.**

[Save] | [Cancel]

---

*Indicates Required Field

Activity Owner:
HILLSBOROUGH COUNTY, FL

IDIS Activity ID:
3960

IDIS Project ID/Project Title (Program Year):
6/HOME Administration 2021 (2021)
[Change Project]

*Activity Name:
NCS Activity 1

Activity Status:
Open ▾

Completion Date:
11/22/2022
(mm/dd/yyyy)

Grantee/PJ Activity ID:

Initial Funding Date:
11/21/2022

Program	*Activity Category ⓘ	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Does this activity use Section 108 loan? **No** [Change answer] None ▾	No	No	[Add CDBG]	Add CDBG Accomp.	
ESG	None ▾	No	No	[Add ESG]	Add ESG Accomp.	
HOME	☑ HOME-ARP Non-Congregate Shelter ▾	Yes	Yes	[Edit HOME]	[Edit HOME Accomp.]	[Check HOME]
HOPWA	None ▾	No	No	[Add HOPWA]	Add HOPWA Accomp.	
HESG	None ▾	No	No	[Add HESG]		

Completing a HOME-ARP NCS Activity

Completing a HOME-ARP NCS Activity

Activity

Edit Activity

• **HOME activity pathway is complete.**

Save | Cancel

...es Required Field

...tivity Owner:
...LSBOROUGH COUNTY, FL

...S Activity ID:
3960

IDIS Project ID/Project Title (Program Year):
6/HOME Administration 2021 (2021)
Change Project

***Activity Name:**
NCS Activity 1

Activity Status:
Completed ▼

Completion Date:
11/22/2022
(mm/dd/yyyy)

Grantee/PJ Activity ID:

Initial Funding Date:
11/21/2022

Program	*Activity Category ⓘ	Ready to Fund	Funded	Setup Detail	Accomplishment	Completion Check
CDBG	♦ Is this activity to prevent, prepare for, and respond to coronavirus?* ○ No ○ Yes ♦ Does this activity use Section 108 loan? **No** Change answer None ▼	No	No	Add CDBG	Add CDBG Accomp.	
ESG	None ▼	No	No	Add ESG	Add ESG Accomp.	
HOME	☑ HOME-ARP Non-Congregate Shelter ▼	Yes	Yes	Edit HOME	Edit HOME Accomp.	Check HOME
HOPWA	None ▼	No	No	Add HOPWA	Add HOPWA Accomp.	
HESG	None ▼	No	No	Add HESG		

Completing a HOME-ARP NCS Activity

Demonstration

Reporting the Status of a Completed HOME-ARP NCS Activity

Post Activity Completion Requirements

- [HOME ARP Notice VIII. G]():

  The PJ must report the disposition of any HOME-ARP-assisted NCS activity that is converted to another eligible use at the time of conversion.

- Applies to all completed NCS activities
- IDIS will prompt PJ to report on the current status of the NCS activity annually, until the end of the minimum restricted use period

Reporting Status of a Completed HOME-ARP NCS Activity

You have HOME-ARP Non-Congregate Shelter activities that require status updates

Update Statuses Now | Update Later

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

HOME-ARP Non-Congregate Shelter

Annual Status Update

Non-Congregate Shelter

Save | Cancel

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021
HOME-ARP Multiple-address: No	**HOME-ARP Completion Activity Type: :** New Construction Only	**Number of HOME-ARP-Assisted Units:** 5

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

Specify the current status:

⦿ Converted to Permanent Affordable Housing

Date of Rental Written Agreement: [   ] 🗓 (mm/dd/yyyy)
WARNING: This date cannot be on or before the the initial HOME-ARP written agreement execution date of 04/25/2022.

○ Converted to Permanent Housing Under McKinney-Vento
○ Used as Non-Congregate Emergency Shelter under ESG Program
○ Remain as HOME-ARP Non-Congregate Shelter
○ Answer Later

Save | Cancel

Setting Up a HOME-ARP NCS Activity

Activity

Add HOME-ARP Setup Detail (Page 1)

Non-Congregate Shelter

| Save | | Save and Continue | | Cancel |

* Indicates Required Field

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
N/A	NCS Activity 1	2021/6
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
3960	HILLSBOROUGH COUNTY	HOME Administration 2021

Written Agreement Execution Date: 04/25/2022 📅 (mm/dd/yyyy)

Note: this is optional during setup, but must be provided before the activity can be funded.

WARNING: This must be the actual execution date of the HOME-ARP written agreement. It cannot be modified once this activity has been funded.

Will this activity be carried out by a faith-based organization?
◯ Yes ⦿ No

*Setup Activity Type:
[▼]

Multi-Address: **Loan Guarantee:**
◯ Yes ⦿ No   ◯ Yes ⦿ No

Activity Address ✅

*Address Line 1:   ***City:**
[   ]   [   ]

Address Line 2:   ***State:**   ***Zip Code:**
[   ]   [▼]   [   ] + [   ]

Address Line 3:   ***County:**
[   ]   [▼] [Refresh County Code]

                                                                     [Validate This Address]

Activity Estimates

*Estimated HOME-ARP Units: ***Estimated HOME-ARP Cost:**
[   ] $ [   ]

| Save | | Save and Continue | | Cancel |

Setting Up a HOME-ARP NCS Activity

Grantee/PJ Activity ID:	Activity Name:	Program Year/Project ID:
Acq and N Construct	NCS - 815 Grant Avenue	2021/80
IDIS Activity ID:	**Activity Owner:**	**Project Title:**
29296	CALIFORNIA	State Operations
HOME-ARP Multiple-address:	**HOME-ARP Completion Activity Type:**	**Number of HOME-ARP-Assisted Units:**
Yes	Acquisition and New Construction	5

Activity Address:
815 S Grand Ave
Los Angeles, CA 90017-4609

Location | **Beneficiaries**

Line	ⓘ	*Unit No.	*Number of Bedrooms	*Occupant	Qualifying Population	*% Median Income ⓘ	*Hispanic /Latino	*Race	*Size ⓘ	*Type	Veteran	*Assistance Type	*Total Monthly Rent
								Household					
1			Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	$
2			Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	$
3			Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	$
4			Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	$
5			Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	$

Note: this screen allows you to enter as many beneficiary lines as the number of total HOME-ARP-assisted units specified on page 1.
However, because the current activity has been specified as a *multi-address* activity, the number of beneficiaries for this particular property may be less.
In that case, you may leave some beneficiary lines empty.

Save | Cancel

Post Activity Completion Requirements

Remain as NCS	Used as NCS under ESG	Conversion to Perm Affordable Housing	Conversion to CoC Perm Housing
↓	↓	↓	↓
"Remain as HOME-ARP Non-Congregate Shelter"	"Used as Non-Congregate Emergency Shelter under ESG Program"	"Converted to Permanent Affordable Housing"	"Converted to Permanent Housing Under McKinney-Vento"
↓	↓	↓	↓
Additional Info Required: None	HESG Shelter IDIS Activity ID	Written Agreement Date	Written Agreement Date
		↓	
		Demographic Data for each qualifying household	

Reporting Status of a Completed HOME-ARP NCS Activity

HOME-ARP Non-Congregate Shelter

Annual Status Update

Non-Congregate Shelter

[Save] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021
HOME-ARP Multiple-address: No	**HOME-ARP Completion Activity Type: :** New Construction Only	**Number of HOME-ARP-Assisted Units:** 5

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

Specify the current status:

○ Converted to Permanent Affordable Housing

● Converted to Permanent Housing Under McKinney-Vento

Date of Written Agreement: [   ] 📅 (mm/dd/yyyy)
WARNING: This date cannot be on or before the the initial HOME-ARP written agreement execution date of 04/25/2022.

○ Used as Non-Congregate Emergency Shelter under ESG Program
○ Remain as HOME-ARP Non-Congregate Shelter
○ Answer Later

[Save] | [Cancel]

Post Activity Completion Requirements

Remain as NCS	Used as NCS under ESG	Conversion to Perm Affordable Housing	Conversion to CoC Perm Housing
"Remain as HOME-ARP Non-Congregate Shelter"	"Used as Non-Congregate Emergency Shelter under ESG Program"	"Converted to Permanent Affordable Housing"	"Converted to Permanent Housing Under McKinney-Vento"
Additional Info Required: None	HESG Shelter IDIS Activity ID	Written Agreement Date	Written Agreement Date
		Demographic Data for each qualifying household	

Reporting Status of a Completed HOME-ARP NCS Activity

Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Activity
- Add
- Search
- Search HOME/HTF
- **Review**
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

HOME-ARP Non-Congregate Shelter

Annual Status Update

Non-Congregate Shelter

[Save] | [Cancel]

* Indicates Required Field

Grantee/PJ Activity ID: N/A	**Activity Name:** NCS Activity 1	**Program Year/Project ID:** 2021/6
IDIS Activity ID: 3960	**Activity Owner:** HILLSBOROUGH COUNTY	**Project Title:** HOME Administration 2021
HOME-ARP Multiple-address: No	**HOME-ARP Completion Activity Type:** New Construction Only	**Number of HOME-ARP-Assisted Units:** 5

Activity Address:
1720 E Hillsborough Ave
Tampa, FL 33610-8234

Specify the current status:

○ Converted to Permanent Affordable Housing
○ Converted to Permanent Housing Under McKinney-Vento
◉ Used as Non-Congregate Emergency Shelter under ESG Program

Associated HESG Shelter IDIS Activity ID: [   ]

○ Remain as HOME-ARP Non-Congregate Shelter
○ Answer Later

[Save] | [Cancel]

Post Activity Completion Requirements

Remain as NCS	Used as NCS under ESG	Conversion to Perm Affordable Housing	Conversion to CoC Perm Housing
"Remain as HOME-ARP Non-Congregate Shelter"	"Used as Non-Congregate Emergency Shelter under ESG Program"	"Converted to Permanent Affordable Housing"	"Converted to Permanent Housing Under McKinney-Vento"
Additional Info Required: None	HESG Shelter IDIS Activity ID	Written Agreement Date	Written Agreement Date
		Demographic Data for each qualifying household	

Reporting Status of a Completed HOME-ARP NCS Activity

Post Activity Completion Requirements

Remain as NCS

→ "Remain as HOME-ARP Non-Congregate Shelter"

→ Additional Info Required: None

Used as NCS under ESG

→ "Used as Non-Congregate Emergency Shelter under ESG Program"

→ HESG Shelter IDIS Activity ID

Conversion to Perm Affordable Housing

→ "Converted to Permanent Affordable Housing"

→ Written Agreement Date

→ Demographic Data for each qualifying household

Conversion to CoC Perm Housing
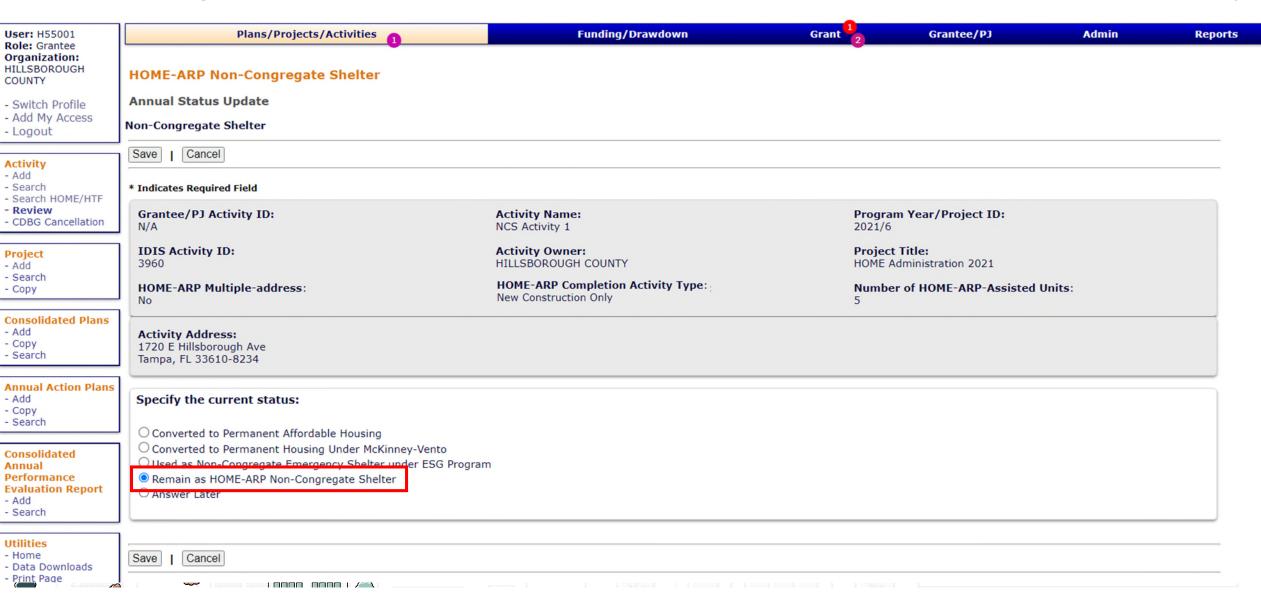
→ "Converted to Permanent Housing Under McKinney-Vento"

→ Written Agreement Date

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Reporting Status of a Completed HOME-ARP NCS Activity

Plans/Projects/Activities ①	Funding/Drawdown	Grant ① ②	Grantee/PJ	Admin	Reports

User: H55001
Role: Grantee
Organization:
HILLSBOROUGH
COUNTY

- Switch Profile
- Add My Access
- Logout

Activity
- Add
- Search
- Search HOME/HTF
- **Review**
- CDBG Cancellation

Project
- Add
- Search
- Copy

Consolidated Plans
- Add
- Copy
- Search

Annual Action Plans
- Add
- Copy
- Search

Consolidated

Review Activities

CDBG	HOME	HOME-ARP Non-Congregate Shelter	HOME-ARP Supportive Services

There is 1 Non-Congregate Shelter activity to review.

	Activity Name	IDIS Activity ID	Program Year/ Project ID	Activity Type	Dates	Action
1	NCS Activity 1	3960 🔖	2021/6	New Construction Only Restricted Use Period: 15	Setup: 4/25/2020 WAED: 4/25/2020 Completed: 10/10/2021	Update | Review

Reporting Status of a Completed HOME-ARP NCS Activity

Additional Resources

- HOME-ARP Notice Section VI.E

- HOME-ARP Program Fact Sheet: IDIS for Non-Congregate Shelter (NCS) Activities

- HOME-ARP 101: NCS Basics webinar

- Ask an IDIS Question

- HOMEARP@hud.gov

Q&A