



HOME-ARP ALLOCATION PLAN

Office of Economic and Community Development

TABLE OF CONTENTS

Introduction	1
Consultation	1
Consultation Sessions	3-4
Survey	4-5
Public Participation	5
Process	5
Efforts to Broaden.....	5 - 6
Summary of Comments	6
Needs Assessment & Gaps Analysis	7
Local Data Evaluation.....	7 - 8
Size and Demographics – Qualifying Populations	9 - 12
Unmet Housing & Service Needs.....	12 - 14
Current Resources	15
Gaps in Shelter & Delivery Systems.....	15
HOME-ARP Activities.....	16
Priority Need & Eligible Activities	16
Application Methodology	17
Preferences	17
Refinancing Guidelines	17
Production Goals.....	17
Conclusion	18
Appendix.....	19
Methodology & Sources	20

INTRODUCTION

The American Rescue Plan (ARP) was signed into law on March 11, 2021 which provided federal funding to relieve the impact, aid recovery, and address long-term recovery as a result of the impacts of COVID-19. Congress appropriated \$5 billion specifically to address the need for homelessness assistance and supportive services to be administered through U.S. Department of Housing and Urban Development (HUD) existing HOME Investment Partnerships Act (HOME) Program. The City of Scranton will receive an allocation totaling \$ 2,440,076 to be used to perform four eligible activities that primarily benefit individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. The four eligible HOME-ARP activities include: (1) development and support of affordable housing; (2) tenant-based rental assistance (TBRA); (3) provision of supportive services; and (4) acquisition and development of non-congregate shelter units. This Plan was developed in accordance with federal regulations and the guidance contained in Community Planning and Development Notice CPD-21-10.

This plan outlines and describes how the City determined priorities including:

- 1) Consultation and public participation processes
- 2) Needs assessment of the qualifying populations
- 3) Gaps in local housing, shelter inventory, and service delivery systems
- 4) Planned uses and eligible activities
- 5) Housing production goals

In this plan, the City describes how it intends to distribute HOME-ARP funds locally, including how the funds will be used to address the needs of qualifying populations. In accordance with federal regulations and the guidance contained in Community Planning and Development Notice CPD-21-10

CONSULTATION

The Allocation Plan (Plan) was prepared in consultation with agencies whose clientele includes HOME-ARP qualifying populations. To receive its HOME-ARP funds, Scranton engaged in consultation and public participation processes to develop the Plan. The City consulted with a variety of agencies and service providers whose clientele include the HOME-ARP qualifying populations to identify unmet needs and gaps in housing or service delivery systems. An evaluation of service providers determined the HOME-ARP eligible activities currently taking place within the City's jurisdiction and potential opportunities for administering HOME-ARP.

The City is required, by HUD guidance, to consult with the following organizations:

- CoC(s) serving the jurisdiction's geographic area,
- Homeless service providers
- Domestic violence service providers
- Veterans' groups
- Public housing agencies (PHAs)
- Public agencies that address the needs of the qualifying populations, and
- Public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

A summarization of the consultation process and results is outlined in Appendix A.

The responses from one-on-one listening sessions, CoC presentation, survey respondents, and primary data review were the basis for determining the City's proposed HOME-ARP activities, uses of funds, and the composition of the draft Plan.

Sessions – Overview

Mayor Paige Gebhardt Cognetti – September 6, 2022

The city of Scranton met with Mayor to review City priorities and review the HOME-ARP Allocation Plan timeline. Scranton's Mayor identified several areas for consideration and long-term goals to align with the City's vision for affordable and quality housing.

- Identify and address "hidden homeless", "invisible homeless" who are not engaged with services, in need of assistance, and vulnerable to housing instability
- Reduce stigma around renting and "Public Housing"
- Approve local zoning ordinance to address "missing middle" and allow accessory dwelling units within city limits.
- Attract developers and build affordable housing leveraging available resources including HOME, CDBG, and Low-Income Housing Tax Credits (LIHTC)

CoC – Housing Coalition

September 13, 2022

Attended Scranton/Lackawanna County Continuum of Care's monthly Housing Coalition to review HOME-ARP, introduce the consultation phase, and participate in a presentation put on by The Institute addressing workforce and affordable housing in Scranton and surrounding areas.

October 11, 2022

Presented and facilitated consultation at Scranton/Lackawanna County Continuum of Care's monthly Housing Coalition. The City's technical consultant reviewed the HOME-ARP consultation requirements, shared the agency survey, and answered questions from service providers. Housing Coalition members identified several areas for consideration and identified needs for residents experiencing homelessness and housing instability.

- Address critical gaps in supportive services for individuals exiting institutions and those seeking "wrap around" services, including mental health.
- Rental assistance is essential to residents. Many have been reliant on assistance or subsidies over the past two years. Assistance issued by the CARES Act has been used fully and there are still many residents in need.
- Landlords are not willing to accept assistance or do not want to rent to "high-risk" tenants
- Substance use treatment and prevention services would be beneficial as it is a barrier to accessing housing and housing improves health outcomes.

November 8, 2022

The draft Allocation Plan will be circulated. The City's technical consultant will present an overview and highlight findings from consultation. Concurrence, comments, or feedback received will be incorporated into the Plan.

- NO WRITTEN COMMENTS WERE RECEIVED -

Public Housing Authority, Executive Director – October 14, 2022

Staff and the technical consultant met with the Scranton Housing Authority to review the portfolio and discuss challenges, barriers, gaps, and needs for tenants in the city. The Housing Authority has a 75% lease rate totaling 780 units leased. Of the modernized developments, the PHA is compliant with 5% ADA accessibility. The wait list is closed to date and has not opened for the last year. The list is expected to open in 3 to 5 months. The existing housing stock has adequate funds to operate. The PHA receives roughly \$3m for capital improvements annually.

Below is a summarization of the Housing Authority's portfolio:

- **Units** – 1,244 – 10 developments including 45 scattered sites – 97% occupancy
- **Vouchers** – 1,050 (not funded at that level) – 98.7% expenditure rate
- **Park Gardens** – 466 units – non-subsidy, no state or federal dollars attached to that
- **Stability Vouchers** – seeking allocation for that program
- **Youth-in-Care** – 25 vouchers, one referral for that program
- **VASH** – 39 vouchers
- **UNC** – 3 project-based vouchers
- **Goodwill at North** – 32 project-based vouchers
- **Scranton Square** – 8 project-based vouchers

The Housing Authority accepts up to 105% Fair Market Rent (FMR) for the following unit sizes:

Efficiency	1-Bed	2-Bed	3-Bed	4-Bed
\$740	\$865	\$1,060	\$1,370	\$1,490

- Challenges for the housing authority include a large capital backlog and difficulty navigating the “missing middle”. There are restrictions for housing development, such as accessory dwelling units, which prevents alternatives which may benefit voucher holders.
- Scranton has a lack of land which creates a barrier for ongoing development. Additionally, tenants are looking to be located near public transportation. These limitations make it difficult to develop affordable options for low-income residents.
- Gaps within the housing system include a lack of large units or units with more than 3 bedrooms.

North Penn Legal Services, Executive Director – October 26, 2022

Met with area staff attorneys managing civil cases on behalf of residents experiencing homelessness, facing eviction, and restricted access to public benefits. The organization serves individuals and prioritizes those that are homeless on an emergency basis. North Penn has a strong connection with the area CoC and accepts warm referrals. The organization has had an opportunity to do a great deal of outreach and is looking ahead to upstart education programs for local magistrates. The staff attorneys shared the following barriers and challenges they have witnessed clients face.

- There is limited availability of rental housing that clients can afford. In some cases, tenants may pay up to four months (2 months security deposit, 1st, and last month's rent) to secure a unit.
- A tenant's prior eviction limits chances of obtaining housing. Additionally, tenants are faced with making a choice between paying to avoid an eviction on their record or using the money to find a new unit.
- There are opportunities to support tenants with ongoing education, development of tenant's rights, outreach to local magistrates and county court.
- Unit habitability is an ongoing issue. Tenants are subject to poor living conditions and withhold rent until unit habitability is addressed. Although that is allowable in the State of Pennsylvania, judges don't always uphold or there is not enough documentation to support the tenant.
- Barriers to accessing services or seeking assistance may include fear of retaliation or harassment by landlords.

Public Survey

The survey asked members of the public to share their views on affordable housing, residents' access to and knowledge of services for qualifying populations and eligible activities. A copy of the survey template is attached as Appendix B.

Provider Survey

The survey asked agencies to rank accessibility and availability of eligible activities and qualifying populations. A copy of the survey template and summarization of results is attached as Appendix C.

The City identified a focus on evaluating both accessibility and availability of services, housing, and shelter. The distinction below addresses the definitions used for each:

Accessibility: A client may be *eligible* for a program, service, or housing but *cannot* access whether due to a language barrier, criminal background, physical limitation, lack of transportation, poor credit, limited income, etc.

Availability: The number of clients seeking the program, service, or housing *exceeds* the number of available units, openings, etc.

Results for both the public and provider survey are summarized throughout the Plan in the Gaps & Needs Assessment.

PUBLIC PARTICIPATION

On October 28, 2022, a notice regarding the public comment period of the draft HOME-ARP allocation plan was published in the Scranton Times. The draft Plan was made available for public review and comment from November 1 to November 18. The notice is attached as Appendix D.

The draft plan was available for review on the City of Scranton's website at www.scrantonpa.gov/arpa/home-arp.

The public was invited to submit written comments by mail or hand delivery to City of Scranton, Office of Economic and Community Development, 340 North Washington Avenue, Scranton, PA 18503, or email to chughes@scrantonpa.gov.

The City will host three public hearings:

Public Hearing – Schedule			
City of Scranton - Public Hearing – Virtual	11/14/22	7:00 PM	
City of Scranton - Public Hearing – In-Person	11/15/22	5:15 PM	
City of Scranton - Public Hearing – Hybrid	11/16/22	10:00 AM	

To broaden public participation, additional outreach was conducted via email and social media. In the public notice, the City specified accommodation and interpretation for anyone needing support in order to fully participate in the public hearing. The public hearings will be both in-person and online on different dates and varying times. The in-person meeting location is served by public transportation and is ADA accessible. The City offered a variety of avenues for members of the public to participate in by commenting on the draft plan. These included mail and email options for written comments, telephoned comments, and to comment orally at the scheduled public hearings.

a. Social Media

A link to the City's HOME-ARP page was shared on the official Facebook page for the Mayor of Scranton. This is the largest single social media page for the mayor's office

b. Continuum of Care

An invitation was sent to the Continuum of Care members to engage with the development of the Plan.

c. Public Networks

Public surveys were also distributed to key agencies that aid the City's homeless, those at risk of homelessness, and others in the qualified populations identified by the U.S. Department of Housing and Urban Development.

The public notification was translated into Spanish, Swahili, and Nepali which are the three most common languages spoken after English. The information was posted on the website, and, upon request, an interpreter was made available.

The Public Hearing consisted of a 15-minute presentation, an open forum for public comment, questions and answers from City staff and technical consultant.

Summary of Comments

Written: NO COMMENTS WERE RECEIVED.

Public Hearing: NO COMMENTS WERE RECEIVED.

There were no comments received and, as a result, no comments were rejected or not incorporated.

NEEDS ASSESSMENT AND GAPS ANALYSIS

The analysis examines the size and composition of qualifying populations within Scranton and surrounding areas, identifies current resources available, assesses unmet housing and services needs of these populations, and calls attention to existing gaps. A variety of data sources inform this analysis, including the City’s recent Strategic Economic Development Plan, The Institute’s Rent Study, Comprehensive Housing Affordability Strategy, Point in Time (PIT) and Housing Inventory Count (HIC), and consultations with service providers. The City of Scranton has been committed to addressing housing and supportive services. The following reports issued by Scranton and local partners and available resources are summarized below.

Strategic Economic Development Plan – Affordable & Quality Housing – Pillar Summarization

In March 2022, the City of Scranton approved a Strategic Economic Development Plan, which included a pillar dedicated to affordable housing. In January 2022, 60+ residents and stakeholders engaged with the Fourth Economy and Connect the Dot’s teams across five build sessions to solicit community input and strategy co-creation. As a follow up to these workshops, a town-hall-style meeting was held with more than 65 community members and a community survey was issued, which generated 963 responses from residents.

The City identified strategic priorities and goals for Affordable & Quality Housing

1. Improve access to affordable, quality housing for renters and owners
2. Encourage new development without spurring displacement
3. Increase access to high-quality, affordable housing
4. Ensure affordable and quality housing is accessible for new, longtime, and prospective residents, ensuring Scranton is an inviting place to call home

Community members noted push factors such as vacant properties, maintenance needs, the perception and existence of high real estate and wage taxes, and a struggling school district as reasons individuals and families choose to live in surrounding areas rather than the city of Scranton. They believe maintenance, beautification, and quality affordable housing are necessary to improve life in Scranton.

Housing is a basic need, but also directly supports the economy and schools through property taxes. While rents have increased in Scranton over the last decade, housing prices remain stagnant. With a median home value of \$103,000, less than half of the US average, homeownership in Scranton remains generally affordable – although 25% of homeowners are cost burdened, compared to the state rate of 21%.

Despite relatively affordable housing, less than half of Scranton houses are owner-occupied, compared to 69% in Pennsylvania and 64% nationally. Homeowner vacancy is greater than PA and the US overall, while rental vacancy is below average.

Income levels have a great impact on a city’s economic performance. While Scranton’s median household income is \$12,000 lower than the state of Pennsylvania’s, the city’s median rent is just \$10 less per month. Rents and prices for goods and services are high, relative to incomes, creating a scenario in which there are more cost-burdened homeowners and renters. Cost-burden is defined as paying more than 30% of income on housing (rent or mortgage payments), plus utilities. It is estimated that 25% of Scranton’s homeowners are cost-burdened, compared to 48% of its renters.

Measures of Success

Process Metrics

- Decrease in percent of people paying 30% or more on housing (cost-burdened)
- Increase in rate of affordable housing development (less than \$751 per month)

Process Metrics

- Decrease in violations and improvement in code enforcement outcomes during “safety check”
- Increase in quality affordable housing located within walking distance to grocery stores, doctors’ offices, libraries, and public transportation

These households often have difficulty affording necessities such as food, clothing, transportation, and healthcare. These data indicate that affordability is an issue for many residents. Scranton has a first-time homebuyer program which is administered by NeighborWorks and funded through the Community Development Block Grant (CDBG) program. In the last year and a half, the program has assisted two dozen first-time homebuyers. To complement this program, the City of Scranton is developing additional strategies to expand resources and paths to affordable homeownership.

Lackawanna County Rent Study 2020 – Summarization

The Institute for Public Policy & Economic Development conducted a study of rent reasonableness in Lackawanna County. The data contained herein is primarily sourced from a market scan conducted between October 6th and October 29th 2020. Units were added to a list with data on address, property type, characteristics, rental price, and other miscellaneous notes from public listings. One limitation is that only data was included on rental units found on online listings. Thus, it is possible that some segments of the market are less represented in the dataset, particularly where informal channels or word of mouth drive the rental market. However, every effort was made to gather a diverse dataset to analyze the overall rental market and provide the largest possible number of comparable units to use when establishing rent reasonableness in housing and community development activities. The full dataset, in tabular form suitable for searching and sorting, is accompanying this report. The appendix contains technical notes on the dataset. The dataset can be used to identify the most appropriate comparison properties for any given proposed housing development.

SUMMARY BY BEDROOMS/BATHROOMS		
	Count	Avg Rent
Studio	2	\$863
1-Bath	2	\$863
1-Bed	22	\$828
1-Bath	21	\$779
1.5 Bath	1	\$1,850
2-Bed	41	\$954
1-Bath	29	\$856
1.5 Bath	4	\$884
2-Bath	8	\$1,344
3-Bed	17	\$1,423
1-Bath	10	\$1,080
1.5 Bath	1	\$1,200
2-Bath	3	\$1,233
2.5 Bath	2	\$3,000
3 Bath	1	\$2,500
4+ Bed	3	\$2,083
1-Bath	2	\$1,925
1.5 Bath	1	\$2,400
GRAND TOTAL	85	\$1,053

Lackawanna County Fair Market Rent Study 2020

MEAN RENT BY BEDROOM COUNT AND UNIT TYPE						
	All Unit Types	Apartment in Complex	Apartment in House	Duplex	Entire Detached House	Entire Rowhouse
Studio	\$863	\$863	-	-	-	-
1-Bed	\$828	\$1,075	\$723	\$830	-	\$895
2-Bed	\$954	\$998	\$868	\$930	\$1,020	\$1,206
3-Bed	\$1,423	\$925	\$907	\$2,025	\$1,363	\$2,233
4+ Bed	\$2,083	\$1,600	-	-	\$2,325	-
All Bedroom Counts	\$1,053	\$1,027	\$819	\$1,029	\$1,377	\$1,373

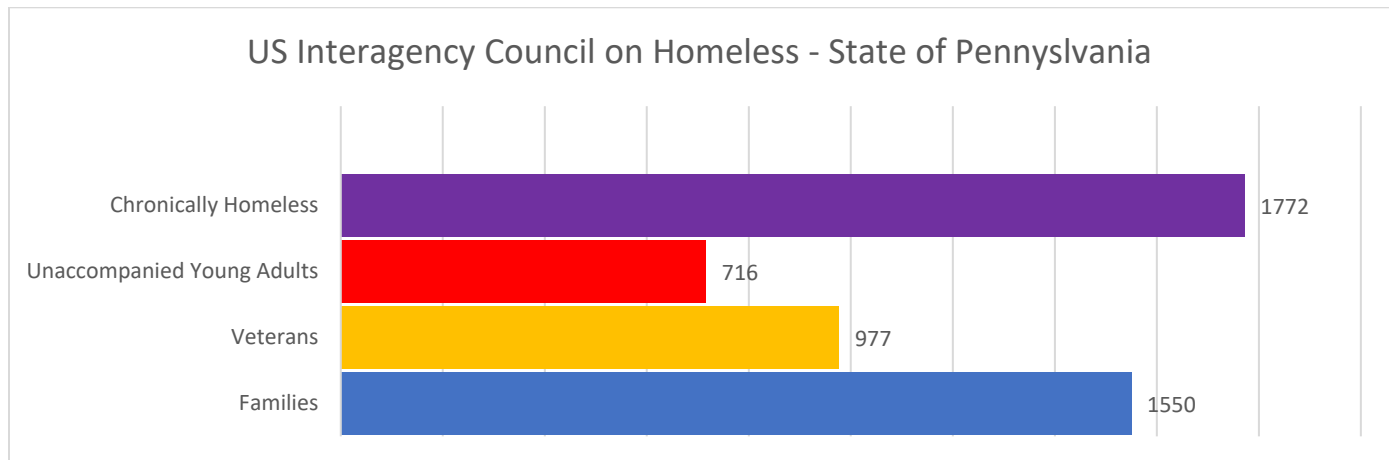
Lackawanna County Fair Market Rent Study 2020

SIZE & DEMOGRAPHICS

Homeless (as defined in [24 CFR 91.5](#))

Homelessness has shown to be a growing issue in the state of Pennsylvania and the surrounding Scranton/Lackawanna County area. According to the US Interagency Council on Homeless, the state of Pennsylvania's estimated number of individuals experiencing homelessness, as of 2020, is 13,375.

An individual or family who lacks a fixed, regular, and adequate nighttime residence



PA-508 Scranton/Lackawanna County CoC conducted a census of who is experiencing homelessness on January 27, 2021.

This analysis, Point-in-Time (PIT) count, is required by HUD to determine the number of people who were homeless on a given night. In addition to counting anyone staying in an emergency shelter on that night, outreach is conducted to identify people spending the night outdoors or in places not meant for human habitation.

HOUSEHOLDS			
Sheltered		Unsheltered	Total
Emergency Shelter	Transitional Housing		
54	55	8	117

PERSONS			
Sheltered		Unsheltered	Total
Emergency Shelter	Transitional Housing		
81	76	8	165

The CoC has reported a decrease year over year reducing households experiencing homelessness from 155 households in 2019 to 134 households in 2020.

HOMELESS POPULATION			
	Family HH (at least 1 child)	Adult HH (w/o child)	Veterans
Sheltered Homeless	88	86	38
Unsheltered Homeless	0	13	4

An individual or family who has an annual income below 30 percent of median family income for the area and does not have sufficient resources or support networks.

At-Risk of Homeless (as defined in [24 CFR 91.5](#))

Individuals and families experiencing housing instability is a complex problem. It results in a variety of issues including frequent house shifting, trouble paying rent, overcrowding, living with relatives, and homelessness. In addition to being low-income without available resources, individuals, and families, according to the definition, also must meet one of the following conditions:

1. Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
2. Is living in the home of another because of economic hardship;
3. Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
4. Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
5. Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
6. Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

RENTAL AFFORDABILITY – LACKAWANNA COUNTY			
	2017	2018	2019
Median Income for Renter Households	\$ 28,093	\$ 33,789	\$ 33,364
Median Rent	\$ 771	\$ 797	\$ 792
% of Income for Rent	32.9%	28.3%	28.5%

According to EvictionLab.org, the eviction filing rate is 5.5%. The Pennsylvania Association of Realtors shows that more than 40 percent of renters across generations in the Scranton, Wilkes-Barre, and

Hazleton area are housing cost burdened. Across Pennsylvania, there is a shortage of rental homes affordable and available to extremely low-income households (ELI), whose incomes are at or below the poverty guideline or 30% of their area median income (AMI). Many of these households are severely cost burdened, spending more than half of their income on housing. Severely cost-burdened poor households are more likely than other renters to sacrifice other necessities like healthy food and healthcare to pay the rent and to experience unstable housing situations like evictions. (NLIHC.org)

Comprehensive Housing Affordability Strategy ("CHAS") data

Summary Level: County Created on: October 25, 2022

Lackawanna County, Pennsylvania Year Selected: 2015-2019 ACS

The cost burden is the ratio of housing costs to household income. For renters, housing cost is gross rent (contract rent plus utilities). For owners, housing cost is "select monthly owner costs", which includes mortgage payment, utilities, association fees, insurance, and real estate taxes.

Housing Cost Burden Overview	Renter
Cost Burden >30% to less-than or= 50%	5,615
Cost Burden >50%	6,600

13,055 renters in Lackawanna County have at least 1 of 4 housing problems and 7,725 have at least one severe housing problem. The four housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%. A severe housing problem includes one of the problems and a cost burden greater than 50%.

Income by Housing Problems (at least 1 of 4)	Renter
Household Income less-than or = 30% HAMFI	5,500
Household Income >30% to less-than or = 50% HAMFI	4,315
Household Income >50% to less-than or = 80% HAMFI	2,410
Household Income >80% to less-than or = 100% HAMFI	420
Household Income >100% HAMFI	410

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking

Much like homelessness, those at risk of homelessness or attempting to flee Domestic Violence, Stalking, Human Trafficking is an equally growing and pertinent issue. The Pennsylvania Coalition Against Domestic Violence cites 1 in 4 women and 1 in 7 men experienced severe physical violence by an intimate partner. In Pennsylvania, 109 victims died from domestic violence incidents last year. According to GreenlightOperation.org, a non-profit dedicated to combatting human trafficking, the Pennsylvania Courts say there have been nearly 800 human trafficking offenses filed in Pennsylvania courts since 2015, when the first comprehensive human trafficking law took effect. However, the number of victims is likely much higher, as cases are often mischarged or never brought to police, let alone prosecuted. The National Human Trafficking Hotline alone reports 279 known cases of human trafficking—accounting for 540 victims—based upon those who reach out to their hotline in Pennsylvania. With only six organizations providing long-term housing and support services, many survivors may be left without support—increasing the risk of repeat exploitation.

If just 50% of survivors entered a long-term housing program, there would need to be roughly 30 homes.

The Women’s Resource Center of Northeastern Pennsylvania provides comprehensive services for female and male victims of domestic violence, sexual assault, dating violence and stalking in Lackawanna and Susquehanna Counties. In FY 2021-2022 WRC served 1,524 survivors in Lackawanna County, averaging 4 survivors a day. The agency served 309 survivors of sexual assault. All services are provided in the City of Scranton and at least 65% of survivors live in the city.

Other Populations

School-Aged Youth

According to the US Interagency Council on Homelessness, public school data reported to the U.S. Department of Education during the 2018-2019 school year shows that an estimated 31,822 public school students experienced homelessness over the course of the year. Of that total, 526 students were unsheltered, 7,281 were in shelters, 2,428 were in hotels/motels, and 21,587 were doubled up.

Veterans

In Scranton, there are 60,224 veterans and 10,234 veterans with a disability. Of the total noninstitutionalized population, there are 11,884 people with disabilities.

<https://data.census.gov/cedsci/table?q=Scranton%20city,%20Pennsylvania%20veteran>

LGBTQ

Movement Advancement Project | State Profiles (lgbtmap.org)

According to the national survey, young adults, ages 18 to 25, who identified as LGBTQ experienced homelessness within the last 12 months at over twice the rate of their heterosexual peers who identified as their birth gender (“cisgender”). Young people who identified as LGBTQ made up about 20% of those young adults who reported homelessness. In larger, urban communities, the proportions of youth experiencing homelessness who identified as LGBTQ were higher than for smaller, more rural communities, and reached up to 40% of homeless youth in one county’s youth count. Given that many young people may be reluctant to disclose their sexual orientation or gender identity in a survey, these statistics should be viewed as conservative estimates, especially in households and communities where there is less acceptance of LGBTQ people.

Seniors

According to the Census, Scranton is comprised of 17.3% of Senior Citizens. Pennsylvania has the third highest percentage of elderly residents in the US with nearly 2 million residents over the age of 65 (Attorney General). Scranton, PA Senior Guide (seniorcare.com)

Immigrants - Immigrants in Pennsylvania | American Immigration Council

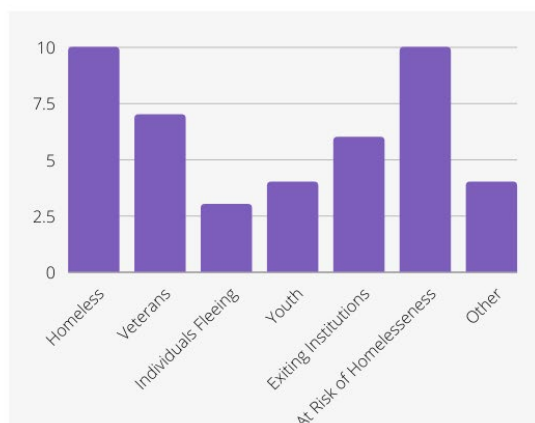
Of the total 6,900 foreign-born population, Scranton has 3,845 naturalized U.S. citizens and 3,055 not U.S. citizens. <https://data.census.gov/cedsci/table?q=Scranton%20city,%20Pennsylvania%20immigrant>

UNMET HOUSING & SERVICE NEED

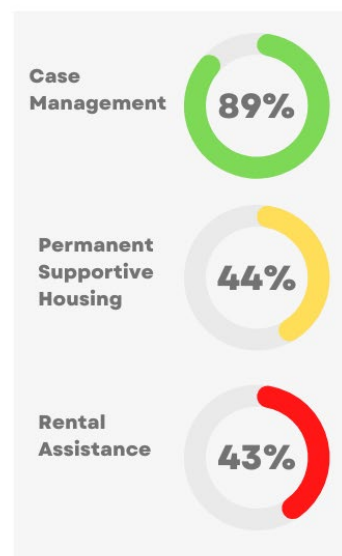
The City of Scranton received multiple narrative comments in the provider survey regarding a consensus on affordable housing as being the greatest barrier to accessible and available resources.

QUALIFYING POPULATIONS

DEMOGRAPHICS



SERVICES



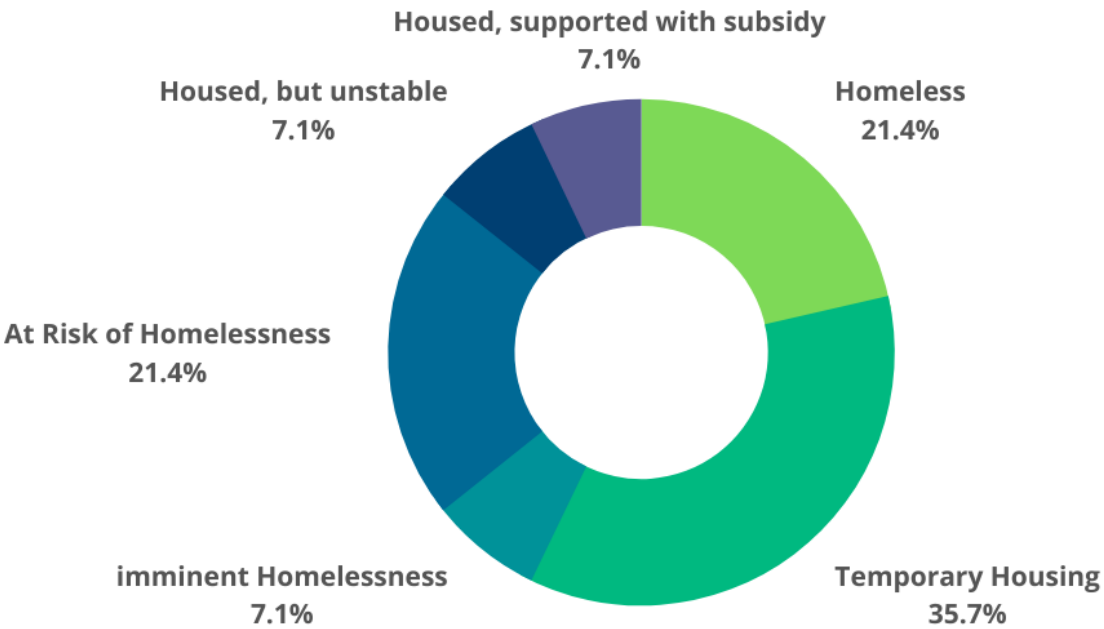
Affordable Housing was referenced as a barrier, challenge, gap, and need within the survey. This was mentioned alongside unemployment/maintaining employment, mental health, lack of education and transportation, transitional housing, and more. Some respondents suggested a need for 24/7 homeless shelters as well as additional emergency shelters to help those in need. Other respondents highlighted the need for employment assistance for those experiencing unemployment issues.

Feedback suggested how difficult it can be for people to prepare for the next workday with no clean\work clothes, no permanent address, and no identification. Additionally, respondents mentioned the lack of high-quality and well-maintained rental units. Not only are they expensive, but units that are meant for low-income individuals and families are not kept up well. Along with this, respondents mentioned how these affordable housing units may not necessarily be able to house or handle families with more than three people. With larger families, there is not as readily accessible housing to be handed around.

Many organizations have come to the same conclusion. There is simply not enough affordable housing for families living in the Scranton area. Along with that, there are not enough landlords who are willing to rent to low-income or no-income households. Even more so, families larger than 3 have increased difficulty finding affordable housing that fits their needs. These entities highlighted the issues of affordable housing, with a majority stating that this is the least available and least accessible in the City of Scranton.

The Least Available Services for the City of Scranton

The following information is what respondents believed are the least available or least accessible services in Scranton, PA



Respondents were also requested to share their opinions on the barriers, challenges, gaps, and needs their clients face when accessing supportive services and affordable housing.

SUMMARIZATION OF RESPONDENT FEEDBACK

BARRIERS	CHALLENGES
<ul style="list-style-type: none"> - Background checks are increasingly difficult for the homeless or those with previous mental health issues. - Mental health is a barrier that can prevent renters from accessible housing. - Affordable housing is increasingly difficult for low-income or no-income households and "rent is really high in this area!" - Lack of Transportation to and from homes and employment has shown increased difficulty. - Maintaining employment for those with mental health issues as well as the homeless has shown difficulty. 	<ul style="list-style-type: none"> - Affordable Housing is increasingly difficult for low-income or no-income households. - Waiting lists and "over-burdened". - Lack of "awareness/education about available resources" - Lack of transportation to and from homes and employment has shown increased difficulty. - Lack of Identification for the homeless increases the difficulty of gaining employment/housing.
GAPS	NEEDS
<ul style="list-style-type: none"> - Affordable Housing is increasingly difficult for low-income or no-income households. - Transitional housing "opportunities for individuals attempting to return to society as healthy, functioning members of the community". - "Services for modest income homeowners to rehab their homes and stay housed in a stable manner". 	<ul style="list-style-type: none"> - 24/7 homeless shelter for those needing that care. - Outpatient Drug Rehabs for those needing that care. - Affordable Housing is increasingly difficult for low-income or no-income households. - Education programs on homelessness so awareness can be raised.

AGENCY SURVEY RESPONDENTS

HOMELESS SERVICES	QUALIFYING POPULATIONS		DOMESTIC VIOLENCE SERVICES
Catholic Charities	Catholic Charities	Agency for Community EmPOWERment of NEPA	Catholic Charities
United Neighborhood Centers of NEPA	United Neighborhood Centers of NEPA	Scranton Counseling Center	Scranton Counseling Center
Keystone Mission	Keystone Mission	My Center for Independent Living (MyCIL)	
Scranton Counseling Center	Lackawanna County Treatment Court	Catherine McAuley Center	
Catherine McAuley Center			

CURRENT RESOURCES

The City of Scranton has several organizations which address homelessness and provide supportive services. Below is the current inventory as reported by the Continuum of Care Housing Inventory Count (HIC). The FY22 CoC ranking selection which reflects the annually approved projects serving this qualifying populations is attached as Appendix E. A list of CoC member agencies summarizing current resources is attached as Appendix F.

CURRENT INVENTORY					
	Family		Adults Only		Vets
	# Of Beds	# Of Units	# Of Beds	# Of Units	# Of Beds
Emergency Shelter	36	11	30	N/A	N/A
Transitional Housing	38	14	38	N/A	23
Permanent Supportive Housing	125	33	107	N/A	73

GAPS IN THE CURRENT SHELTER & HOUSING INVENTORY

Scranton is not immune to the impacts of long-term housing issues exacerbated by the pandemic. The current rental market is challenging to navigate for families and individuals, particularly those at or below the poverty line. Rents are on the rise across the State and subsidized housing remains difficult to obtain, as waiting lists are years-long. While there are services available to expedite assistance to those currently housed and struggling to afford rent, there are minimal “fast-track” solutions for homeless families and individuals to be placed in affordable, permanent housing.

There is a general lack of shelter facilities and transitional housing across the city and in surrounding areas. Both individual and family shelters experienced great constraint over the last two years due in part to distancing requirements and reduced staffing/capacity.

The need for affordable childcare has become increasingly dire, especially for single heads of household. Since the start of the pandemic childcare costs have ballooned, solidifying unemployment for lower income families, or working non-traditional jobs or hours to balance care for children in the household.

Residents in the private rental market need support to maintain their current housing as rents continue to increase, private landlords exit the market, or are unwilling to accept high-risk tenants with challenging backgrounds. Residents have relied on rental assistance and, without ongoing support, ongoing inflation, low wages, and increasing rents affordable housing has risen to the top of the City’s priorities.

Several factors proliferate housing instability or greater risk of homelessness. The characteristics and trends identified include residents with severe mental illness, immigrants, or residents with language barriers, those with chronic substance abuse issues, and those with disabilities.

GAP ANALYSIS				
	FAMILY		ADULTS ONLY	
	# Of Beds	# Of Units	# Of Beds	# Of Units
Current Gap	324	96	191	N/A

PRIORITY NEEDS & ELIGIBLE ACTIVITIES

Families and individuals who are very or extremely low-income require a wide range of services and support to remain stably housed. A wide range of responses on system gaps and strategies to address issues consistently identified through these efforts and reinforced with the data in this document included

1. Increasing the supply of housing available and affordable to our most vulnerable populations
2. Expanding supportive services to help vulnerable populations access housing and remain stably housed

All four of the qualifying populations would benefit from an increased number of affordable housing units and increased affordability in the housing market. Rising rent and limited availability of units causes increased instability among cost burdened and low-income renters and those at risk of homelessness. Service providers were asked, as which stage were individuals and families at greatest risk, with the least availability of services. Of respondents, answers were equally split among homeless, temporary housing, and at-risk of homelessness. Among those experiencing homelessness, the lack of affordable rental units causes a bottleneck in the availability of permanent housing options, creating longer episodes of homelessness and leading to fewer households becoming stably housed overall. The greatest need and area to address homelessness is more affordable housing.



Increasing the supply of housing: The Homeless and Housing Inventory and Gaps Analysis included above shows significant gaps in the supply of affordable housing and available to households earning 50% of AMI or below. Even when homeless or at-risk households have access to resources like rental assistance vouchers or emergency rental assistance, many of them are unable to find an available apartment in their price range or a landlord willing to accept those subsidies. To address this need, Scranton will dedicate a portion of its HOME-ARP funds to producing accessible and affordable housing for eligible populations, particularly extremely low-income and homeless households. These resources will be available to acquire, produce and preserve housing for these vulnerable populations.

Expanding supportive services: Organizations providing supportive services to families and individuals who are homeless or at risk of homelessness are already facing a critical shortage of staff to meet the increasing needs of these vulnerable populations. Without supportive services, many at risk households are unable to sustain housing and landlords are often less likely to serve these populations without these kinds of wrap-around services in place. The City intends to dedicate a portion of HOME-ARP funds to expand supportive services for eligible populations, divert households from homelessness by addressing emergency costs that could result in the loss of housing, and leverage additional federal resources that can sustain this work over the long-term.

The City of Scranton determined the level of need and gaps in the shelter and housing inventory and service delivery systems through consultation, survey respondents, and leveraged information from available resources referenced throughout the Plan. The City then analyzed the data to assess where the largest gap was and where the most impactful need would fill the gap. Affordable housing with stabilizing supportive services addresses the entire spectrum of service delivery, specifically considering what can end homelessness – more housing.

APPLICATION METHODOLOGY

The City of Scranton will release a Notice of Funding Availability (NOFA) for HOME-ARP funding, in addition to other entitlement grant funds. The NOFA will outline opportunities for applications from organizations with the capacity to successfully implement projects supporting the prioritized HOME-ARP populations and activities. The NOFA will evaluate organizational capacity to meet City and federal grant requirements. Workshops will be held for prospective applicants to learn more about the application process. Information sessions will be held, upon approval of the Plan, in the second half of 2023 to introduce potential applicants to the Plan and funding process, in preparation for HOME-ARP and other housing and community development funding opportunities. The City has assessed the needs identified by the analysis and will be collaborating with some of the agencies that have the closest contact with the populations affected to facilitate programs and develop affordable housing.

PREFERENCES

The City of Scranton intends to give preference for HOME-ARP funded activities to homeless individuals and families as defined in 24 CFR 91.5 (1). This includes individuals or families who lack a fixed, regular, and adequate nighttime residence. Preference will not be given to specific subpopulations. Lackawanna County has Coordinated Assessment Policies and Procedures which, when applicable, will be considered for funded projects (Appendix G).

All other Qualifying Populations will be served on a first-come, first-serve basis. The City has entered into Memoranda of Understanding (MOUs) with many of the service providers in the City.

Planned use of HOME-ARP funding is summarized below.

USE OF HOME-ARP FUNDING			
	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 575,076		
Acquisition/Development of Non-Congregate Shelters	\$ 0		
Tenant Based Rental Assistance (TBRA)	\$ 0		
Development of Affordable Rental Housing	\$ 1,500,000		
Non-Profit Operating	\$ 0	0 %	5%
Non-Profit Capacity Building	\$ 0	0 %	5%
Administration and Planning	\$ 365,000	15 %	15%
Total HOME ARP Allocation	\$ 2,440,076		

The City of Scranton will not release funds from the HOME-ARP allocation to a subrecipient prior to HUD's acceptance of the HOME-ARP allocation. Once the allocation plan has been accepted, the city will transcribe contracts for those who will be awarded.

HOME-ARP REFINANCING GUIDELINES

The City of Scranton does not intend to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

HOUSING PRODUCTION

HOME-ARP funds will be used to support the development of an estimated **10** units for occupancy by prioritized qualifying populations. Development of these units will help address the lack of permanent housing resources. The City is prioritizing addressing affordable housing as a permanent, long-term solution to the issues facing residents.

REFERRALS

The City of Scranton will use Coordinated Entry in conjunction with additional methods in identifying persons and families to be referred to the HOME-ARP activities since the CoC CE does not accept all HOME-ARP Qualifying Populations. In an effort to reach all Qualifying Populations and provide them with access to HOME-ARP activities, the City will require the activities to use additional referrals from outside organizations. These may include Scranton 2-1-1, and existing shelter providers with waiting lists, among other entities. The referral method will be finalized as part of the implementation process and through the development of a policy and procedure manual to administer the HOME-ARP activities. In addition, the City has entered into Memoranda of Understanding (MOUs) with many of the service providers in the City to refer qualifying populations to the HOME-ARP activities. As a result, these service providers can refer qualifying populations directly to HOME-ARP activities.

CONCLUSION

Action Items

- Ongoing collaboration with area partners and CoC's Housing Coalition to develop projects
- Build at the root cause of housing instability and homelessness – housing.
- Address barriers to development at a policy level
- Foster relationships, leverage funds, and incentivize affordable development

While the City intends to give preference to affordable rental housing development and supportive service projects serving those experiencing homelessness, additional opportunities will be made available during the same funding process. Scranton received ARPA funds which, in part, are addressing needs which align with the Plan. There is a portion of the ARPA allocation which is also available for housing and may be leveraged, in part, with HOME-ARP. The City's HOME and CDBG annual entitlement funds are allocated through the Annual Action Plan, which identifies the following priority outcome areas:

1. Suitable living environment
2. Decent housing
3. Creating economic opportunities

Needs identified in this Allocation Plan will continue to inform community-wide efforts and initiatives for years to come.

APPENDIX

- A. Consultation – Summary
- B. Public Survey – Template & Results
- C. Provider Survey – Template & Results
- D. Public Notice and Publication
- E. CoC Project Ranking
- F. CoC Member List
- G. Lackawanna County Coordinated Assessment Policies and Procedures

Methodology

In addition to feedback received through surveys and consultation sessions, several data sources and community plans were reviewed to determine the needs, system gaps, and demographics for HOME-ARP qualifying populations.

The data represented throughout the Plan is a compilation of the most recent and publicly available data, including: 2021 Point in Time, the 2015-2019 CHAS and HMIS. This data was primarily utilized to demonstrate housing inventory and demographic data among qualifying populations, where available.

Additionally, data collected from local organizations, service providers and public housing agencies largely informed the identification of gaps in needs, service delivery and possible misrepresentation or undercounting among the above reference data sources. Further consultation with local officials and members of the CoC aided in the identification of unmet needs, primarily in the areas of homeless and supportive services.

Further needs related to other populations were identified via various reports and case studies including:

- Lackawanna County Rent Study 2020
- City of Scranton: Strategic Economic Development Plan
- The Institute: Housing the Workforce: Creating and Revitalizing Housing for a Growing Region (April 2022)

[Homeless in Pennsylvania Statistics 2019. Homeless Estimation by State | US Interagency Council on Homelessness \(usich.gov\)](#)

[SOH: State and CoC Dashboards - National Alliance to End Homelessness](#)

[Domestic Violence Statistics - PCADV](#)

[Eviction Map & Data \(Version 2.0\) | Eviction Lab](#)

[Across generations, cost-burdened renters are plentiful - Pennsylvania Association of Realtors® \(parealtors.org\)](#)

[Pennsylvania | National Low Income Housing Coalition \(nlihc.org\)](#)

[The Unmet Need for Survivor Long-Term Housing - Greenlight Operation](#)

[Lackawanna County, PA | Data USA](#)

[Scranton, PA Senior Guide \(seniorcare.com\)](#)

[Immigrants in Pennsylvania | American Immigration Council](#)

[Movement Advancement Project | State Profiles \(lgbtmap.org\)](#)

[Entry Disproportionality Rates-FY2020.xlsx \(live.com\)](#)

[Veterans Affairs Departments - Scranton, PA \(VA Centers, AMVET & VFW Posts\) \(countyoffice.org\)](#)

[U.S. Census Bureau QuickFacts: Scranton city, Pennsylvania](#)

[Disability & Health U.S. State Profile Data: Pennsylvania | CDC](#)

[VoYC-LGBTQ-Brief-Chapin-Hall-2018.pdf \(voicesofyouthcount.org\)](#)

[Seniors – PA Office of Attorney General](#)

<https://data.census.gov/cedsci/table?q=Scranton%20city,%20Pennsylvania%20veteran>

<https://data.census.gov/cedsci/table?q=Scranton%20city,%20Pennsylvania%20immigrant>

CONSULTATION SUMMARIZATION

Date	Time	Agency	Method	Summary
6-Sep-22	2:00 PM	Mayor's Office	Virtual - Meeting	Review initiatives, goals of the City - identify strategies for improving long-term sustainable housing
13-Sep-22	9:00 AM	CoC - Housing Coalition	Virtual - Meeting	Introduce HOME-ARP, review research presented by Andrew Chew, Institute for Public Policy, on Housing the Workforce for consideration of the Plan
11-Oct-22	9:00 AM	CoC - Housing Coalition	Virtual - Meeting	Preview HOME-ARP consultation - review survey, eligible activities, qualifying populations - open discussion
14-Oct-22	3:00 PM	Scranton Housing Authority	Virtual - Meeting	Review portfolio - identify strategies for improving long-term affordable housing and leveraging available resources
14-Oct-22	4:00 PM	CoC	Email	Data request response for Scranton/Lackawanna Continuum of Care / 2022 PIT & HIC Data
19-Oct-22	10:00 AM	CoC	Email	Data request response for DV survivors served in FY21-22 at Women's Resource Center (WRC) and estimated daily average of served DV survivors
26-Oct-22	2:00 PM	North Penn Legal Services	Virtual - Meeting	Review services - identify strategies, barriers, challenges to supporting residents and opportunities for improving housing stabilization
8-Nov-22	9:00 AM	CoC - Housing Coalition	Virtual - Meeting	Preview HOME-ARP draft Plan - request feedback, invitation to upcoming public hearings

PUBLIC HEARING SUMMARIZATION

Date	Time	Location	Method	Summary
14-Nov-22	7:00 PM	Online	Zoom	No comment
15-Nov-22	5:15 PM	City Hall	Hybrid - In-Person & Zoom	No comment
16-Nov-22	10:00 AM	City Hall	Hybrid - In-Person & Zoom	No comment

COC - HOUSING COALITION ATTENDANCE

SEPTEMBER		OCTOBER		NOVEMBER	
Name	Agency	Name	Agency	Name	Agency
Todd Pousley	NeighborWorks	Todd Pousley	NeighborWorks	Todd Pousley	NeighborWorks
Meghan Loftus	Friends of the Poor	Meghan Loftus	Friends of the Poor	Meghan Loftus	Friends of the Poor
Joy Hubschman	United Neighborhood Centers	Andrea Holak	Capital Access	Krista Somers Murray	Catherine McAuley Center
Koren Clark	City of Scranton OECD	Andy Hurchick	St.Joseph's Center	Anna Farmelli	Women's Resource Center
Lindsay Millard	United Neighborhood Centers	Anna Farmelli	Women's Resource Center	Andrea Holak	Capital Access
Miranda Pace	NeighborWorks	Brooke Grunza	Catherine McAuley Center	Andy Hurchick	St.Joseph's Center
Selina Andiappan	City of Scranton	Krista Somers Murray	Catherine McAuley Center	Amanda Yerke	Pathstone
Susan Hadzima	Catherine McAuley Center	Carol McCormick	Outreach Center for Community Resources	Brooke Grunza	Catherine McAuley Center
Sylvia Hahn	Lackawanna County Pro Bono	Dana Force	United Neighborhood Centers	Dana Force	United Neighborhood Centers
Lillian Burnett	AmeriHealth Carita	Denise Traver	Pathstone	Denise Traver	Pathstone
Andy Hurchick	St.Joseph's Center	Eileen Wilson	Lackawanna County	Eileen Wilson	Lackawanna County
Andrew Cutillo	City of Scranton	Erica Yurkovic	City of Scranton	Giovanna Brackbill	PA Utility Law Project
Kaleigh Valeski	United Way of Wyoming Valley	Giovanna Brackbill	PA Utility Law Project	Jessica Pardo	SDHP/Inglis
Eileen Wilson	Lackawanna County	Alexis Kelly	PA Department of Military and Veteran's Affairs	Jessica Wallo	United Neighborhood Centers
Kim Cadugan	Community Intervention Center	Jen Spitler	PA Department of Military and Veteran's Affairs	Jolette Lyons	Catholic Social Services
Kristina Fiore	Lackawanna County Area Agency on Aging	John Byrd	North Penn Legal	Joy Hubschman	United Neighborhood Centers
Megan Lee	United Neighborhood Centers	Joy Hubschman	United Neighborhood Centers	Kim Cadugan	Community Intervention Center
Andrea Holak	Capital Access	Kim Cadugan	Community Intervention Center	Koren Clark	City of Scranton OECD
Anna Farmelli	Women's Resource Center	Koren Clark	City of Scranton OECD	Lindsay Millard	United Neighborhood Centers
Julie Cohen	University of Scranton	Kristina Fiore	Lackawanna County Area Agency on Aging	Miranda Pace	NeighborWorks
Rachna Saxena	City of Scranton	Lindsay Millard	United Neighborhood Centers	Nathan Morgan	Scranton/Lackawanna Continuum of Care
Heather Haversti	HDC MidAtlantic	Nick Deneen	Scranton Counseling Center	Sarah Wodder	Scranton Counseling Center
Marta Fotta	United Neighborhood Centers	Peg Ruddy	Women's Resource Center	Stephen Fernando	North Penn Legal
Phil Yevics	Scranton Area Ministerium	Rachna Saxena	City of Scranton	Steve Ward	Scranton Tomorrow
		Sarah Wodder	Scranton Counseling Center	Susan Hadzima	Catherine McAuley Center
		Selina Andiappan	City of Scranton	Tara Joyce	Catherine McAuley Center
		Stephen Fernando	North Penn Legal		
		Steve Ward	Scranton Tomorrow		
		Susan Hadzima	Catherine McAuley Center		
		Sylvia Hahn	Lackawanna County Pro Bono		
		Tara Joyce	Catherine McAuley Center		

CITY OF SCRANTON

AFFORDABLE HOUSING - PUBLIC FEEDBACK SURVEY

Survey-Taker: Demographic Information

Age <input type="checkbox"/> Under 18 <input type="checkbox"/> 18 - 24 <input type="checkbox"/> 25 – 50 <input type="checkbox"/> 50 – 65 <input type="checkbox"/> 65+ <input type="checkbox"/> Prefer Not to Answer	Race/Ethnicity (Optional) <input type="checkbox"/> Non-Hispanic or Latino <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other/Prefer Not to Answer	Employment Status <input type="checkbox"/> Employed, full-time <input type="checkbox"/> Employed, part-time <input type="checkbox"/> Self-employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Retired <input type="checkbox"/> Student <input type="checkbox"/> Stay at Home/Caregiver <input type="checkbox"/> Prefer Not to Answer
Housing Status <input type="checkbox"/> Owner <input type="checkbox"/> Renter – Primary Leaseholder <input type="checkbox"/> Live with Roommate <input type="checkbox"/> Temporary Residence <input type="checkbox"/> Homeless <input type="checkbox"/> Prefer Not to Answer	Housing Type <input type="checkbox"/> Single-Family Home <input type="checkbox"/> Townhome/Condo <input type="checkbox"/> Apartment <input type="checkbox"/> Mobile/Manufactured Home <input type="checkbox"/> Institution/Shelter <input type="checkbox"/> Prefer Not to Answer	Location <input type="checkbox"/> Live and work in Scranton <input type="checkbox"/> Live in Scranton, work elsewhere <input type="checkbox"/> Work in Scranton, live elsewhere <input type="checkbox"/> Live and work elsewhere <input type="checkbox"/> Live in Scranton <input type="checkbox"/> Prefer Not to Answer

What is your definition of “affordable housing”?

Based on your definition, the City of Scranton has plenty of “affordable housing”

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

I would support “affordable housing” in my neighborhood

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

I think access to “affordable housing” is a problem in the City of Scranton

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

Services for Residents in Need

From the choices below, please rank which populations are most in need (1) to least in need (5) of assistance in Scranton.

- ___ **Homeless:** an individual or family lacking a fixed, regular, and adequate nighttime residence
- ___ **At-Risk of Homelessness:** low-income individuals or families experiencing economic hardship
- ___ **Fleeing or Attempting to Flee:** Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking
- ___ **At Greatest Risk of Housing Instability:** exiting a publicly funded institution, or system of care
- ___ **Veterans** and Families that include a Veteran Family Member

Based on your understanding of services in Scranton, please indicate how many you believe are available to residents in need:

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Please share what gaps, needs, or barriers you think Scranton has in serving individuals who are homeless or in need of assistance.

If someone I knew needed rent or mortgage assistance, I would know which agency they could contact:

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

If I encountered someone who was homeless or in need of services, I would know where they could go:

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

Please rank the following activities from (1) most important to (4) least important.

___ Tenant-Based Rental Assistance ___ Affordable Housing ___ Supportive Services ___ Non-Congregate Shelter

I have familiarity with the above activities:

1	2	3	4	5
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

I would like to receive more information about services or plans the city will implement to address homelessness and affordable housing (select one) ☐ Yes ☐ No

Name (optional): _____

Email: _____

Thank you for completing this survey. For more information, you may contact: [CONTACT INFORMATION]

You can also find more information here: [CITY WEBSITE]

Age	Race/Ethnicity	Employment Status	Housing Status	Housing Type	Location	Define affordable housing	CDs has AH	Support of AH	AH access is a problem	Ranking of Services	How many are available	Goals, Needs, Barriers/Beliefs	Contact Agency	Know where Homeless Could Go	Ranking of activities	Familiarity
50 - 65	Non-Hispanic or Latino	Employed, full time	DNA	Apartment	Live and work in Scranton	"You live good"	1. Strongly Disagree	1. Strongly Disagree	4. Agree	1. Veterans 3. Homeless 5. Fleeing 5. Housing Instability	DNA	Homeless	5. Strongly Agree	5. Strongly Agree	1. TBRA 1. Supportive Services 4. Non-congregate Shelter 1. AH 2. Non-congregate Shelter 3. Supportive Services	5. Strongly Agree
25 - 50	Black or African American	Unemployed	Homeless	Institution/Shelter	Live in Scranton	"One bedroom \$600 monthly"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless	1. None	DNA Revamp Shelter situation and accommodations for people with jobs to come and go at irregular times	1. Strongly Disagree	1. Strongly Disagree	4. TBRA	1. Strongly Disagree
50 - 65	Other/Prefer not to Answer	Employed, full time	Homeless	Prefer not to Answer	Work in Scranton, live elsewhere	"\$-600 per month"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	DNA	2. Few to Some		3. Neutral	2. Disagree	DNA	5. Strongly Agree
25 - 50	White	Prefer not to Answer	Homeless	Institution/Shelter	Live in Scranton	"Something somebody who gets social security income can afford without stressing about basic needs as well" "accessible housing for any adult or family working fulltime or in higher education that is equivalent to a minimum wage or no secondary degree wage"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	DNA 1. At Risk 2. Homeless 3. Fleeing 4. Housing Instability 5. Veterans 1. Homeless 2. Veterans 3. At Risk 4. Fleeing 5. Housing Instability	4. Adequate	DNA	1. Strongly Disagree	1. Strongly Disagree	DNA 1. AH 2. TBRA 3. Supportive Services 4. Non-congregate Shelter	4. Agree
25 - 50	Other/Prefer not to Answer	Employed, part time	Renter - Primary Leaseholder	Single-Family Home	Work in Scranton, live elsewhere		1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. Veterans 3. At Risk 4. Fleeing 5. Housing Instability	2. Few to Some	Rental Caps are crucial, low income housing caps, stricter laws on Landlords	4. Agree	4. Agree	1. Non-congregate Shelter 2. AH 3. TBRA 4. Supportive Services 1. TBRA 2. Supportive Services 3. Non-congregate Shelter 4. AH	2. Disagree
25 - 50	White	Employed, full time	Renter - Primary Leaseholder	Apartment	Work in Scranton, live elsewhere	"Not living paycheck to paycheck"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. Housing Instability 3. At Risk 4. Fleeing 5. Veterans 5. Housing Instability	2. Few to Some	Drug/alcohol and mental health issues within homeless demographic	4. Agree	4. Agree	1. TBRA 2. Supportive Services 3. Non-congregate Shelter 4. AH	5. Strongly Agree
50 - 65	White	Unemployed	Homeless	Sleep in car	Live in Scranton	"As a part of the human condition; no one should be without shelter or a home"	1. Strongly Disagree	4. Agree	5. Strongly Agree	DNA 1. Homeless 2. Housing Instability 3. At Risk 4. Fleeing 5. Veterans 5. Housing Instability	3. Neutral	DNA	2. Disagree	4. Agree	1. TBRA 2. AH 3. Supportive Services 4. Non-congregate Shelter	5. Strongly Agree
25 - 50	American Indian or Alaska Native	Student	Temporary Residence	Apartment	Live and work elsewhere	"Figuring what the resident can afford on their own and the assistance programs will pay for the rest"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. Housing Instability 3. At Risk 4. Fleeing 5. Veterans 5. Housing Instability 5. At Risk 5. Fleeing 5. Veterans 1. Homeless 2. At Risk 3. Housing Instability 4. Fleeing 5. Veterans	1. None	Counseling Centers to help with medical needs	1. Strongly Disagree	1. Strongly Disagree	1. TBRA 2. AH 3. Supportive Services 4. Non-congregate Shelter	1. Strongly Disagree
25 - 50	White	Unemployed	Homeless	Abandoned warehouse with mold	Live in Scranton	"Rental payments totaling 25% or less of the households total post tax income"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. At Risk 3. Housing Instability 4. Fleeing 5. Veterans	2. Few to Some	Fire all politicians and start over	4. Agree	5. Strongly Agree	1. TBRA 1. AH 4. Supportive Services 4. Non-congregate Shelter	1. Strongly Disagree
25 - 50	Hispanic or Latino	Retired	Homeless	Institution/Shelter	Live in Scranton	"Paying 2% of my income"	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. Housing Instability 3. At Risk 4. Fleeing 5. Veterans	1. None	Police Harrassment	1. Strongly Disagree	5. Strongly Agree	1. TBRA 2. TBRA 3. Supportive Services 4. AH 1. Non-congregate shelter 2. Supportive Services 3. AH 4. TBRA	4. Agree
65+	White	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	"Social Security income"	1. Strongly Disagree	4. Agree	4. Agree	DNA 1. Fleeing 2. Veterans 3. Homeless 4. At Risk 5. Housing Instability	2. Few to Some	Shelters	2. Disagree	2. Disagree	1. TBRA 2. AH 3. Supportive Services 4. Non-congregate Shelter	4. Agree
65+	White	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	DNA	5. Strongly Agree	5. Strongly Agree	2. Disagree	1. Fleeing 2. At Risk 3. Homeless 5. Housing Instability	3. Neutral	DNA	4. Agree	4. Agree	1. TBRA 1. AH 2. Supportive Services 3. TBRA 4. Non-congregate Shelter	3. Neutral
50-65	Hispanic or Latino	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	Public Housing	4. Agree	4. Agree	4. Agree	1. Fleeing 2. Homeless 3. Housing Instability 4. Veterans 5. At Risk 1. Fleeing 2. Homeless 3. At Risk 4. Veterans 5. Housing Instability	3. Neutral	None	4. Agree	4. Agree	1. TBRA 1. AH 1. Supportive Services 1. Non-congregate Shelter	4. Agree
65+	White	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	A place where seniors, disabled people can live with affordable rent, according to a persons income	5. Strongly Agree	5. Strongly Agree	1. Strongly Disagree	DNA 1. Fleeing 2. Homeless 3. Housing Instability 4. Veterans 5. At Risk 1. Fleeing 2. Homeless 3. At Risk 4. Veterans 5. Housing Instability	2. Few to Some	DNA	4. Agree	3. Neutral	1. TBRA 1. AH 2. Supportive Services 3. TBRA 4. Non-congregate Shelter	5. Strongly Agree
50-65	White	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	DNA	2. Disagree	5. Strongly Agree	4. Agree	1. Fleeing 2. Homeless 3. At Risk 4. Veterans 5. Housing Instability	3. Neutral	Assistance for dementia patients	3. Neutral	4. Agree	1. TBRA 2. Supportive Services 3. AH 4. Non-congregate shelter	3. Neutral
25-50	White	Employed, part time	DNA	Single-Family Home	Live and work elsewhere	When someone makes minimum wage and can afford their rent and all necessities and utilities and not struggle to put food on the table	2. Disagree	4. Agree	4. Agree	1. Fleeing 2. Homeless 3. At Risk 4. Veterans 5. Housing Instability	3. Neutral	DNA	4. Agree	5. Strongly Agree	1. TBRA 2. Supportive Services 3. AH 4. Non-congregate shelter	3. Neutral
25-50	Black or African American	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Afford to pay rent out of one pay check and have money for other expenses	1. Strongly Disagree	1. Strongly Disagree	1. Strongly Disagree	DNA	2. Few to Some	More assistance	4. Agree	5. Strongly Agree	DNA 1. AH 2. Supportive Services 3. TBRA 4. Non-congregate Shelter	1. Strongly Disagree
25-50	Black or African American White	Unemployed	Homeless	Apartment	Live in Scranton	I get SSI	2. Disagree	3. Neutral	4. Agree	DNA 1. Veterans 2. Housing Instability 3. Fleeing 4. At Risk 5. Homeless	2. Few to Some	reasonable pricing	2. Disagree	2. Disagree	1. TBRA 3. Non-congregate Shelter 4. AH 5. SS	2. Disagree
25-50	Black or African American	Employed, part time	Renter - Primary Leaseholder	Apartment	Live and work elsewhere	Housing that I can afford	4. Agree	4. Agree	2. Disagree	1. Homeless 2. Veterans 3. Fleeing 4. Housing Instability 5. At Risk	3. Neutral	DNA	3. Neutral	3. Neutral	1. TBRA 1. AH 1. SS 4. Non-congregate Shelter	3. Neutral
25-50	Asian Native Hawaiian or Other Pacific Islander	Unemployed	Temporary Residence	Apartment	Prefer not to answer	Consumes no more than 30 percent of my income	3. Neutral	4. Agree	2. Disagree	DNA 1. Homeless 2. Veterans 3. Fleeing 4. Housing Instability 5. At Risk	3. Neutral	DNA	4. Agree	2. Disagree	DNA 1. TBRA 2. AH 3. Supportive Services 4. Non-congregate Shelter	3. Neutral
65+	White	Retired	Homeless	Mobile/Manufactured Home	Live in Scranton	Any Apartment within SSDI Limits	3. Neutral	3. Neutral	3. Neutral	DNA	3. Neutral	DNA	4. Agree	4. Agree	1. TBRA 2. AH 3. Supportive Services 4. Non-congregate Shelter	4. Agree
25-50	White	Unemployed	Renter - Primary Leaseholder	Apartment	Live in Scranton, work elsewhere	3 BR - 5-600	4. Agree	4. Agree	3. Neutral	DNA 1. Homeless 2. At Risk 3. Veterans 4. Housing Instability	4. Adequate	DNA	4. Agree	4. Agree	1. AH 2. TBRA 3. Supportive Services 4. Non-congregate Shelter	4. Agree
25-50	White	self-employed	Renter - Primary Leaseholder	Single-Family Home	Live and work in Scranton	DNA	3. Neutral	5. Strongly Agree	3. Neutral	5. Fleeing DNA 1. Homeless 2. At Risk 3. Fleeing 4. Veterans 5. Housing Instability	3. Neutral	DNA Not sure	2. Disagree	2. Disagree	1. Non-congregate Shelter 2. TBRA 3. Supportive Services 4. Non-congregate Shelter	3. Neutral
25-50	Black or African American	Unemployed	Renter - Primary Leaseholder	Apartment	Live in Scranton	Somewhere I can pay rent	3. Neutral	3. Neutral	3. Neutral	1. Homeless 2. At Risk 3. Fleeing 4. Veterans 5. Housing Instability	2. Few to Some	AH, Rental assistance programs, supportive services for elderly, disabled	3. Neutral	3. Neutral	1. TBRA 2. AH 3. Supportive Services 4. AH	3. Neutral
25-50	White	Employed, full time	Owner	Single-Family Home	Work in Scranton, live elsewhere	Accessible housing for those whose income is at or below states median	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 2. At Risk 3. Fleeing 4. Veterans 5. Housing Instability	2. Few to Some		4. Agree	3. Neutral	1. Non-congregate Shelter 2. TBRA 3. Supportive Services 4. AH	5. Strongly Agree

[illegible]

65+	White	Retired	Owner	Single-Family Home	Live in Scranton	DNA	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	5. At Risk 5. Veterans 5. Housing instability 5. Homeless 5. Fleeing	DNA	Too many homeless, not enough	2. Disagree	2. Disagree	1. AH 2. Non-congregate shelter 3. TBRA 4. SS 1. TBRA 1. AH 1. SS 1. Non-congregate shelter 1. TBRA	5. Strongly Agree
25-50	White	DNA	Renter - Primary Leaseholder	Apartment	Live in Scranton	Based on income	4. Agree	4. agree	3. Neutral	DNA	3. Neutral	DNA	1. Strongly Disagree	3. Neutral	1. AH 1. SS 1. Non-congregate shelter 1. TBRA	5. Strongly Agree
50-65	Black or African American	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	People who pay low rent	4. Agree	4. agree	4. Agree	DNA	4. Adequate	DNA	4. Agree	4. Agree	1. Non-congregate shelter	3. Neutral
18-24	Black or African American	Employed, part time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	People who pays low rent	3. Neutral	3. Neutral	3. Neutral	DNA	2. Few to Some	DNA	3. Neutral	3. Neutral	DNA	3. Neutral
65+	White	Retired	Owner	Single-Family Home	DNA	Everyone should be able to afford	2. Disagree	4. Agree	4. Agree	DNA	2. Few to Some	DNA	DNA	DNA	DNA	DNA
25-50	White	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Where people can afford to live	2. Disagree	5. Strongly Agree	4. Agree	1. Fleeing 2. Veterans 3. Homeless 4. At Risk 5. Housing Instability	DNA	DNA	DNA	DNA	1. Non-congregate shelter 2. TBRA 3. AH 4. SS 1. Non-congregate shelter 2. TBRA	DNA
25-50	White Non-Hispanic or Latino	Employed, part time	Renter - Primary Leaseholder	Single-Family Home	Live in Scranton, work elsewhere	DNA	2. Disagree	5. Strongly Agree	4. Agree	3. Neutral	More shelters for families with kids	4. Agree	4. Agree	4. Agree	1. Non-congregate shelter 2. TBRA 3. AH 4. SS	4. Agree
50-65	Black or African American	Unemployed	Renter - Primary Leaseholder	Single-Family Home	Live and work in Scranton	Low rent	2. Disagree	4. Agree	4. Agree	DNA 1. Veterans 2. Homeless 3. Fleeing 4. At Risk 5. Housing Instability	2. Few to Some	DNA	1. Strongly Disagree	5. Strongly Agree	3. AH 4. SS	DNA
25-50	White	Prefer not to answer	Renter - Primary Leaseholder	Single-Family Home	Live in Scranton	DNA	2. Disagree	5. Strongly Agree	4. Agree	5. Housing Instability	4. Adequate	DNA	3. Neutral	3. Neutral	DNA	3. Neutral
25-50	White Non-Hispanic or Latino	Unemployed	Renter - Primary Leaseholder	Apartment	Live in Scranton	DNA	3. Neutral	3. Neutral	3. Neutral	DNA	3. Neutral	DNA	3. Neutral	3. Neutral	DNA 1. TBRA 1. AH 1. SS	3. Neutral
50-65	White Non-Hispanic or Latino	Unemployed	Renter - Primary Leaseholder	Apartment	Live and work elsewhere	Housing people can afford, cheaper rents	2. Disagree	5. Strongly Agree	5. Strongly Agree	DNA 2. Housing Instability 3. At Risk 3. Fleeing 5. Homeless 5. Veterans	2. Few to Some	DNA	3. Neutral	5. Strongly Agree	1. AH 1. SS 1. Non-congregate shelter	DNA
50-65	Black or African American	Employed, part time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Somewhere peaceful, \$400 to \$500 a month, 3 bedroom	2. Disagree	3. Neutral	4. Agree	3. Neutral	Private hotels, more programs, more employment, better transportation	2. Disagree	2. Disagree	2. Disagree	1. Non-congregate shelter 4. TBRA	3. Neutral
50-65	White	Unemployed	Homeless	DNA	Live in Scranton	According to income but need a break for housing until I'm employed	4. Agree	4. Agree	2. Disagree	DNA	I'm new to homeless so I will find out now	4. Agree	4. Agree	4. Agree	DNA 1. TBRA 4. AH 4. SS	2. Disagree
50-65	White	Unemployed	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Struggling people surviving	4. Agree	5. Strongly Agree	2. Disagree	DNA	4. Adequate	DNA	4. Agree	4. Agree	DNA 1. TBRA 1. AH 2. SS	DNA
50-65	White	Unemployed	Renter - Primary Leaseholder	Apartment	Live in Scranton	Rent you can afford	3. Neutral	4. Agree	3. Neutral	DNA 1. Homeless 1. At Risk 1. Veterans 5. Fleeing 5. Housing Instability 5. Housing Instability 5. At Risk 5. Fleeing 5. Homeless 5. Veterans	3. Neutral	DNA	3. Neutral	3. Neutral	1. Non-congregate shelter 1. TBRA 1. AH 1. SS	3. Neutral
50-65	Non-hispanic or latino	DNA	Renter - Primary Leaseholder	Single-Family Home	Live in Scranton	Able to afford living without struggle	5. Strongly Agree	5. Strongly Agree	5. Strongly Agree	3. Neutral	Lower costs	5. Strongly Agree	5. Strongly Agree	5. Strongly Agree	1. Non-congregate shelter 1. TBRA 1. AH 1. SS	3. Neutral
25-50	Asian	Employed, full time	Renter - Primary Leaseholder	Townhome/Condo	Live and work in Scranton	Housing where I can afford to have a work/life balance which includes affordable housing as it is the biggest expense for living a wholesome life	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	5. Saturated	Scranton needs more housing for elderly homeless, evictions, utilities assistance. There needs to be a stronger system in qualifying clients for services	3. Neutral	2. Disagree	2. Disagree	1. Non-congregate shelter 1. TBRA 1. AH 1. SS	5. Strongly Agree
25-50	Hispanic or Latino	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	AH is housing which is deemed affordable to those with a household income at or below the median. Being able to afford housing without having to work multiple jobs	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	5. Housing Instability	I dont think Scranton has an inclination on how bad AH and homeless is. Fully employed families cant even afford high rents. Imagine people on SS or Homelessness	1. Strongly Disagree	1. Strongly Disagree	1. Strongly Disagree	4. SS	5. Strongly Agree
25-50	DNA	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Something that is in your income range but also allows you to live life comfortably	1. Strongly Disagree	5. Strongly Agree	1. Strongly Disagree	DNA	2. Few to Some	DNA	5. Strongly Agree	5. Strongly Agree	DNA 1. TBRA 1. AH 1. SS	3. Neutral
50-65	Black or African American	Employed, full time	Temporary Residence	Apartment	Live in Scranton		4. Agree	5. Strongly Agree	2. Disagree	DNA 1. Homeless 2. At Risk 3. Fleeing 4. Housing Instability 5. Veterans	4. Adequate	DNA	2. Disagree	5. Strongly Agree	1. Non-congregate shelter 1. AH 2. TBRA 3. SS	3. Neutral
25-50	White	Self-employed	Renter - Primary Leaseholder	Apartment	Live and work elsewhere	DNA	3. Neutral	5. Strongly Agree	3. Neutral	3. Neutral	DNA	2. Disagree	3. Neutral	3. Neutral	4. Non-congregate shelter	3. Neutral
65+	White Non-Hispanic or Latino	Stay at home/caregiver	Renter - Primary Leaseholder	Apartment	DNA	750 mo	1. Strongly Disagree	1. Strongly Disagree	1. Strongly Disagree	DNA	2. Few to Some	Look around	1. Strongly Disagree	1. Strongly Disagree	DNA	1. Strongly Disagree
25-50	Hispanic or Latino	Employed, full time	Renter - Primary Leaseholder	Single-Family Home	Live and work in Scranton	Housing I can afford without working myself to death	3. Neutral	4. Agree	3. Neutral	DNA 1. Homeless 2. Fleeing 3. Veterans 4. At Risk 5. Housing Instability	4. Adequate	DNA	4. Agree	4. Agree	DNA 1. TBRA 2. AH 3. SS	4. Agree
50-65	White	Employed, full time	Renter - Primary Leaseholder	Single-Family Home	DNA	Rent no more than 30% of income with utilities included	1. Strongly Disagree	3. Neutral	4. Agree	4. Adequate	Too many homeless begging in the streets. Drug use	5. Strongly Agree	5. Strongly Agree	5. Strongly Agree	1. Non-congregate shelter 1. AH 2. Non-congregate shelter 3. TBRA 4. SS	4. Agree
25-50	White	Employed, part time	Renter - Primary Leaseholder	Single-Family Home	Live and work in Scranton	Reasonable for the apartment/house/size	3. Neutral	4. Agree	2. Disagree	DNA	3. Neutral	DNA	3. Neutral	3. Neutral	DNA 4. SS	DNA
25-50	Hispanic or Latino	Self-employed	DNA	Apartment	Live in Scranton	The homeless should have where to live before anything	4. Agree	4. Agree	2. Disagree	DNA	4. Adequate	DNA	4. Agree	4. Agree	DNA 1. AH 2. TBRA 3. Non-congregate shelter 4. SS	4. Agree
25-50	Black or African American	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Housing in budget of the min income in this area	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	DNA	2. Few to Some	No shelters in area and hard to get approved for a place	4. Agree	4. Agree	DNA 4. SS	3. Neutral
50-65	Asian	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton	Dont know	3. Neutral	3. Neutral	3. Neutral	DNA	DNA	DNA	DNA	DNA	DNA	DNA
25-50	White	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	People single + married couples cant even afford rent, bills, food. Single moms + dads dont get the help they deserve, its not fair at all. Being able to afford your rent, reasonable prices	1. Strongly Disagree	4. Agree	1. Strongly Disagree	DNA	3. Neutral	People that are trying to get their life together, even if they are coming home from jail deserve help, not to get pushed to the side. We are all human	3. Neutral	1. Strongly Disagree	DNA	4. Agree
50-65	Black or African American	Retired	Renter - Primary Leaseholder	Apartment	Live in Scranton		2. Disagree	1. Strongly Disagree	1. Strongly Disagree	DNA	DNA	DNA	DNA	DNA	DNA	DNA
25-50	Hispanic or Latino	DNA	Renter - Primary Leaseholder	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA	DNA
50-65	Hispanic or Latino	DNA	Renter - Primary Leaseholder	DNA	DNA	DNA	3. Neutral	4. Agree	DNA	DNA	1. None	DNA	DNA	DNA	DNA	5. Strongly Agree
25-50	Black or African American	Stay at home/caregiver	Renter - Primary Leaseholder	Apartment	Live in Scranton	Some utilities are included. Good/decent Landlord	3. Neutral	3. Neutral	3. Neutral	DNA	3. Neutral	Lack of telephone, communication for them	3. Neutral	4. Agree	1. AH 2. TBRA 3. SS 4. Non-congregate shelter	3. Neutral

25-50	Non-hispanic or latino	Employed, full time	Renter - Primary Leaseholder	Single-Family Home	Work In Scranton, live elsewhere	Being able to pay your bills on time without having to rob Peter to pay Paul, with money left over to save.	3. Neutral	5. Strongly Agree	4. Agree	DNA 1. Homeless 2. At Risk 3. Veterans 4. Fleeing 5. Housing Instability	DNA	DNA	DNA	DNA	DNA	DNA
25-50	Non-hispanic or latino	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Being able to pay rent and bills without having to worry about having difficulties with money left over.	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 1. At Risk 5. Veterans 1. Veterans 3. Homeless 4. Fleeing 5. At Risk 5. Housing Instability	2. Few to Some	More rental assistance and bill assistance	3. Neutral	2. Disagree	1. AH 2. TBRA 3. SS 4. Non-congregate shelter	3. Neutral
50-65	White	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Subsidized income based rent	5. Strongly Agree	5. Strongly Agree	3. Neutral	1. Homeless 1. At Risk 5. Veterans 1. Veterans 3. Homeless 4. Fleeing 5. At Risk 5. Housing Instability	3. Neutral	DNA	4. Agree	4. Agree	DNA	5. Strongly Agree
25-50	Hispanic or Latino	Unemployed	Renter - Primary Leaseholder	Single-Family Home	Live and work in Scranton	Being able to pay my bills and still be able to have money to pay other bills	2. Disagree	4. Agree	5. Strongly Agree	1. None	DNA		1. Strongly Disagree	1. Strongly Disagree	1. AH 2. TBRA 2. SS 2. Non-congregate shelter 1. Non-congregate shelter	3. Neutral
25-50	White	Unemployed	Renter - Primary Leaseholder	Apartment	Live In Scranton	Low income housing	3. Neutral	4. Agree	3. Neutral	DNA	4. Adequate	Personal contact with a help/assistant in PHA	3. Neutral	4. Agree	3. SS 4. TBRA 1. Non-congregate shelter 2. SS 3. AH 4. TBRA	3. Neutral
25-50	White	Stay at home/Caregiver	Homeless	Hotel	Live in Scranton	Housing that is for people with lower income	2. Disagree	5. Strongly Agree	5. Strongly Agree	DNA	3. Neutral	DNA Scranton doesnt have a lot of openings for those who need help. They are only allowed to help a certain amount but leave people in the systems while new people have to wait years for any help	3. Neutral	3. Neutral	1. AH 3. SS 4. TBRA	2. Disagree
18-24	Hispanic or Latino Black or African American	Employed, part time	Live with roommate Temporary residence Homeless	Single-Family Home	Live in Scranton, work elsewhere	AH is a way to better your living situation while saving up to be on your own.	3. Neutral	5. Strongly Agree	4. Agree	3. Housing Instability 4. Veterans 4. Homeless 5. At Risk 5. Fleeing 5. Housing Instability 5. Veterans 5. Homeless 5. At Risk 5. Fleeing 4. Veterans 5. Housing Instability	3. Neutral		3. Neutral	4. Agree	1. SS 2. Non-congregate Shelter 3. AH 4. TBRA	4. Agree
25-50	American Indian or Alaska Native	Self-employed	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	Anything that does not exceed your income	4. Agree	5. Strongly Agree	3. Neutral	1. Homeless 2. At Risk 3. Fleeing 4. Veterans 5. Housing Instability	3. Neutral	DNA	3. Neutral	3. Neutral	1. TBRA 1. Non-congregate Shelter 1. AH 4. SS	3. Neutral
25-50 25-50	White Hispanic or Latino	Employed, full time DNA	Renter - Primary Leaseholder Owner	Apartment Single-Family Home	Live and work in Scranton Live in Scranton	When you can pay rent and bills and still have money left over	1. Strongly Disagree 3. Neutral	5. Strongly Agree 3. Neutral	5. Strongly Agree 3. Neutral	DNA 1. Veterans 2. Homeless 3. Fleeing 4. At Risk 5. Housing Instability 1. Homeless 2. At Risk 3. Fleeing 4. Veterans 5. Housing Instability	2. Few to some 3. Neutral	DNA DNA	3. Neutral 1. Strongly Disagree	5. Strongly Agree 1. Strongly Disagree	3. TBRA 4. Non-congregate shelter DNA	1. Strongly Disagree DNA
18-24	White	Employed, full time	Renter - Primary Leaseholder	Apartment	Live and work in Scranton	DNA	4. Agree	3. Neutral	3. Neutral	1. Homeless 2. At Risk 3. Housing Instability 4. Fleeing 5. Veterans DNA 1. At Risk 1. Fleeing 1. Veterans 1. Homeless 1. Housing Instability	3. Neutral	DNA	3. Neutral	5. Strongly Agree	1. TBRA 2. AH 3. SS 4. Non-congregate Shelter	3. Neutral
25-50 50-65	White Black or African American	Employed, full time Unemployed	Renter - Primary Leaseholder Live with Roommate	Apartment Single-Family Home	Live and work elsewhere Live and work in Scranton	House or apartment that a family could afford monthly Good	3. Neutral 2. Disagree	5. Strongly Agree 5. Strongly Agree	3. Neutral 1. Strongly Disagree	1. Fleeing 5. Veterans DNA 1. At Risk 1. Fleeing 1. Veterans 1. Homeless 1. Housing Instability	4. Adequate 1. None	DNA DNA Individuals who dont have children and those who are not on drugs, there is more help for people on drugs than those who are not	3. Neutral 4. Agree	3. Neutral 5. Strongly Agree	1. AH 2. SS 3. TBRA 4. Non-congregate Shelter DNA	3. Neutral 2. Disagree
25-50	White	Employed, full time	Homeless	Prefer not to answer	Live and work in Scranton	Housing where the rent is based on your income and allows you enough money to pay for utilities/bills and other monthly expenses I am unemployed and am currently active job seeking. I live at a sober house in Jessup, PA. I was incarcerated from 2002 - Sept 2022. I have an opiod history. AH to me is help until I can help myself	1. Strongly Disagree	5. Strongly Agree	5. Strongly Agree	1. Homeless 1. Housing Instability	2. Few to some		3. Neutral	1. Strongly Disagree	1. AH 2. SS 3. TBRA 4. Non-congregate shelter	3. Neutral
50-65	White	Unemployed	Live with Roommate	Institution/Shelter	DNA		3. Neutral	5. Strongly Agree	3. Neutral	DNA	3. Neutral	DNA	3. Neutral	3. Neutral	1. AH 2. TBRA 3. SS 4. Non-congregate shelter	1. Strongly Disagree
50-65	White	Unemployed	Owner	Single-Family Home	DNA	That can be covered by my salary and still have some left	4. Agree	4. Agree	4. Agree	DNA 1. Fleeing 2. At Risk 3. Veterans 4. Housing Instability 5. Homeless DNA	1. None	DNA	3. Neutral	5. Strongly Agree	1. AH 2. TBRA 3. SS 4. Non-congregate Shelter	DNA
25-50 50-65	Non-Hispanic or Latino White White	Employed, full time Unemployed	Renter - Primary Leaseholder Renter - Primary Leaseholder	Apartment Apartment	Live and work in Scranton Live in Scranton	Being able to afford rent and utilities and still be able to survive with needs and little wants Housing assistance with rent	4. Agree 2. Disagree	5. Strongly Agree 3. Neutral	3. Neutral 4. Agree	2. Few to some 2. Few to some	Applying process easier and more helpful DNA	5. Strongly Agree 4. Agree	5. Strongly Agree 5. Strongly Agree	1. Non-congregate shelter 2. SS 3. TBRA 4. AH DNA 2. Non-congregate Shelter 3. SS 4. TBRA 5. AH 1. SS 2. Non-congregate Shelter 3. AH 4. TBRA	5. Strongly Agree 2. Disagree	
25-50	White	Stay at home/caregiver	Renter - Primary Leaseholder	Apartment	Live and work elsewhere	Income based rent	3. Neutral	5. Strongly Agree	2. Disagree	DNA	3. Neutral	DNA	4. Agree	3. Neutral	1. SS 2. Non-congregate Shelter	3. Neutral
25-50	Hispanic or Latino	Employed, full time	Owner	Single-Family Home	Live and work in Scranton	Is the access for a home	3. Neutral	4. Agree	4. Agree	DNA	2. Few to some	DNA	4. Agree	5. Strongly Agree	4. TBRA	4. Agree

CITY OF SCRANTON

HOME-ARP – GAPS & NEEDS ANALYSIS

AGENCY SURVEY

Organization/Agency: _____

Name: _____

Position: _____

Survey-Taker: Primary Population Served		
Age (mark all that apply) <input type="checkbox"/> Under 18 <input type="checkbox"/> 18 – 24 <input type="checkbox"/> 25 – 62 <input type="checkbox"/> 62+	Qualifying Population (mark all that apply) <input type="checkbox"/> Homeless <input type="checkbox"/> Veterans <input type="checkbox"/> Individuals Fleeing or Attempting to Flee Violence <input type="checkbox"/> Youth <input type="checkbox"/> Individuals Exiting Institutions <input type="checkbox"/> At-Risk of Homelessness <input type="checkbox"/> Other: _____	Services (mark all that apply) <input type="checkbox"/> Case Management <input type="checkbox"/> Rental Assistance <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Rapid Rehousing <input type="checkbox"/> Day services/meals/hygiene <input type="checkbox"/> Other: _____

Agency Overview

Please describe the primary purpose of the organization, how clients are identified, and what supportive services are provided:

CITY OF SCRANTON

HOME-ARP – GAPS & NEEDS ANALYSIS

AGENCY SURVEY

The following questions are to identify both the accessibility of services and housing as well as the availability.

Please consider the definitions when responding:

Accessibility: A client may be eligible for a program, service, or housing but cannot access whether due to a language barrier, criminal background, physical limitation, lack of transportation, poor credit, limited income, etc.

Availability: The number of clients seeking the program, service, or housing exceeds the number the number of available units, openings, etc.

Eligible Activity – Priorities

Please rank the **availability** of services within the community from (1) most available to (4) least available.

___ Tenant-Based Rental Assistance (TBRA) ___ Affordable Housing ___ Supportive Services ___ Non-Congregate Shelter (NCS)

Please explain the reasoning for the ranking above including which activities you believe would most greatly benefit the City of Scranton’s residents:

Please rank the **accessibility** of services within the community from (1) most accessible to (4) least accessible.

___ Tenant-Based Rental Assistance (TBRA) ___ Affordable Housing ___ Supportive Services ___ Non-Congregate Shelter (NCS)

Please explain the reasoning for the ranking above including which activities you believe would most greatly benefit the City of Scranton’s residents:

CITY OF SCRANTON

HOME-ARP – GAPS & NEEDS ANALYSIS

AGENCY SURVEY

Please indicate the availability of services for the following populations:

Homeless: an individual or family lacking a fixed, regular, and adequate nighttime residence:

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

At-Risk of Homelessness: low-income individuals or families experiencing economic hardship

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Fleeing or Attempting to Flee: Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Veterans and Families that include a Veteran Family Member

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Please share where you believe gaps in service or lack of available services exist. You may also share interventions, programs, services, you believe may close the gap of availability.

CITY OF SCRANTON

HOME-ARP – GAPS & NEEDS ANALYSIS

AGENCY SURVEY

Please indicate the accessibility of services for the following populations:

Homeless: an individual or family lacking a fixed, regular, and adequate nighttime residence:

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

At-Risk of Homelessness: low-income individuals or families experiencing economic hardship

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Fleeing or Attempting to Flee: Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Veterans and Families that include a Veteran Family Member

1	2	3	4	5
None	Few-to-Some	Neutral	Adequate	Saturated

Please share where you believe gaps in service or lack of accessible services exist. You may also share interventions, programs, services, you believe may close the gap of accessibility.

CITY OF SCRANTON

HOME-ARP – GAPS & NEEDS ANALYSIS

AGENCY SURVEY

Where is the greatest risk, or least availability of services, compared to need along the following spectrum? Please select one:



BARRIERS	CHALLENGES
Describe the barriers clients face when accessing services and affordable housing. <div style="height: 200px; border: 1px solid black; margin-top: 5px;"></div>	Describe the challenges clients face when accessing services and affordable housing. <div style="height: 200px; border: 1px solid black; margin-top: 5px;"></div>
GAPS	NEEDS
Describe the gaps in available and accessible services and affordable housing. <div style="height: 200px; border: 1px solid black; margin-top: 5px;"></div>	Describe what interventions, programs, or services could fill the gaps identified <div style="height: 200px; border: 1px solid black; margin-top: 5px;"></div>

CITY OF SCRANTON
HOME-ARP – GAPS & NEEDS ANALYSIS
AGENCY SURVEY

I would like to schedule additional time to provide more information and discuss the agency's gaps and needs. ☐ Yes ☐ No

Name: _____

Email: _____

Thank you for completing this survey. For more information, you may contact: [CONTACT INFORMATION]

You can also find more information here: [CITY WEBSITE]

PROVIDER SURVEY - RESULT SUMMARIZATION															
Organization/Agency	Population - Age	Qualifying Population	Services	Overview	Availability Priorities	Availability Services	Availability Gaps Beliefs	Accessibility Priorities	Accessibility Services	Accessibility Gaps Beliefs	Greatest Risk	Barriers	Challenges	Gaps	Needs
Lackawanna County Treatment Court	25-62	Veterans Individuals Exiting Institutions At-Risk of Homelessness	Case Management Rental Assistance Permanent Supportive Housing	Assists people involved in the legal system with substance abuse disorder	2. Tenant-Based Rental Assistance (TBRA) 2. Supportive Services 3. Affordable Housing 4. Non-Congregate Shelter	Did not respond	Few to some for all of the above except Veterans because of St Francis.	3. Supportive Services 4. Tenant-Based Rental Assistance 4. Non-Congregate Shelter	At-Risk of Homelessness: Few to Some	A big gap is a safe homelessness shelter.	At risk of homelessness	For our clients it is the background check. In addition rent is really high in this area!	Many of our clients can't find housing anywhere.	not a lot of housing options available	24/7 homeless shelter
Keystone Mission	18-24 25-62 62+	Homeless Veterans Individuals Exiting Institutions At-Risk of Homelessness	Case Management Day services/meals/hygiene	Help people develop life skills to get them off the streets	1. Non-Congregate Shelter 2. Supportive Services 3. Affordable Housing 4. TBRA	Homeless: Few to Some At Risk: Few to Some Fleeing: None Veterans: Few to Some	Biggest need is temporary emergency center and transitional housing	Did not respond	Homeless: Few to Some At Risk: Few to Some Fleeing: None Veterans: Few to Some	a 100 bed emergency overnight shelter 365 days a year, low income housing, 55+ housing	Homeless	Mental health issues	Lack of LI's willing to rent to low income or no income people	Did not respond	Outpatient drug rehab
My Center for Independent Living	25-62	Other: People with Disabilities	Did not respond	Serves people with disabilities, provides info and referrals, and trainings so people with disabilities can increase independence	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Did not respond	Did not respond	1. Supportive Services 2. TBRA 3. Affordable Housing 4. Non-Congregate Shelter	Veterans: Few to Some	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond
Agency for Community Empowerment of NEPA	Under 18 18-24 25-62	Veterans Youth At-Risk of Homelessness Other	Case Management Permanent Supportive Housing Other	Provides Early Learning Services, Weatherization, Workforce Initiatives, TEPAP, Clearances, Head Start, affordable housing, veterans services,	2. Tenant-Based Rental Assistance (TBRA) 2. Supportive Services 3. Non-Congregate Shelter 4. Affordable Housing	Did not respond	There are few affordable housing units for families in CDS that can handle more than 3 people	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Veterans: Few to Some	Did not respond	Housed, supported w/ subsidy	Families can not find affordable housing due to past criminal records, lack of income, lack of skills (knowing how to maintain a unit), lack of transportation	Finding affordable quality units.	Did not respond	Did not respond
Scranton Counseling Center Assertive Community Treatment: Case Management	18-24 25-62 62+	Homeless Individuals Fleeing or Attempting to Flee Violence Individuals Exiting Institutions At-Risk of Homelessness	Case Management	Provide community based services with belief that individuals can recover from mental illness	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Few to Some for All	Evictions and voluntary/involuntary admission coincide with people with SMI	1. Supportive Services 3. Non-Congregate Shelter 4. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Neutral Veterans: Neutral	Need accessible residential care/supportive housing	Temporary Housing	SMH patients often face eviction or discharge to homelessness, limited accessible housing	Assertive efforts required to keep SMI persons functioning within community	Transitional Housing	Transitional Housing
United Neighborhood Centers of NEPA	Under 18 18-24 25-62 62+	Homeless Veterans Youth At-risk of Homelessness Other	Case Management Rental Assistance Permanent Supportive Housing Rapid Rehousing Other	Assessing and meeting the needs of low-income families, youth, and older adults in Northeastern Pennsylvania.	1. Supportive Services 2. Non-Congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Neutral Veterans: Neutral	Lack in "high quality", "well maintained" rental units that are affordable to low income individuals and families	1. Supportive Services 2. Non-Congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Neutral Veterans: Neutral	finding access to housing when needed is a challenge creating a crisis situation. Additionally, making sure at risk populations are aware of what is available.	At risk of homelessness	Availability of decent affordable housing that is well managed and well maintained. Access to funding for the development of high quality, affordable housing. Programs available but highly competitive. High construction costs. Overall higher cost of living in recent months.	More landlords are not accepting housing vouchers. Waiting lists are growing. Lack of education as to what services are available. Transportation to services may present a challenge to some individuals and families. Language barriers.	Did not respond	Increased access to funding sources (local, state and federal). Education for residents on available services. Education for landlords on voucher program.
NeighborWorks Northeastern Pennsylvania	25-62 62+	Low income (<80% AAI)	Case Management Counseling Facilities Home Repair	Creates stable, vibrant communities by amplifying the voices of residents and providing critical housing assistance, financial guidance, community development services, and proactive partnerships	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Homeless: Neutral At Risk: Few to Some Fleeing: Few to Some Veterans: Neutral	while we have some shelter space available, the people who are at risk of homelessness and seeking alternative housing other than an emergency shelter seems to continue to be a major issue.	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Homeless: Neutral At Risk: Few to Some Fleeing: Few to Some Veterans: Neutral	similar to the one on the previous page.	Housed, but unstable	- Language barriers - Lack of awareness / education about available services - Financial barriers	Crisis management - Waiting lists and overburdened social service agencies	Not enough affordable housing supply to make programs and services effective. - Services for modest income homeowners to rehab their homes and stay dignified transitional housing in a stable manner.	Home rehabilitation programs - Acquisition / development of additional affordable housing - Development of additional safe and dignified transitional housing
Catholic Social Services	25-62	Homeless Veterans Individuals Fleeing At-Risk	Case Management Rental Assistance Permanent Supportive Housing Emergency Shelter Day Services	Feed people through pantries, cafe haven for pregnant women, veterans	1. Supportive Services 2. Affordable Housing 3. TBRA 4. Non-congregate shelter	Homeless: Few to Some At Risk: Few to Some Fleeing: None Veterans: Neutral	Huge gap in services for single fathers	1. Supportive Services 2. Affordable Housing 3. TBRA 4. Non-congregate shelter	Homeless: Few to Some At Risk: Neutral Fleeing: Few-to-Some Veterans: Neutral	Emergency shelters needed	Homeless	Seeking and maintaining employment	Preparing for next work day, no work clothes, no address	Affordable Housing accessibility gaps	Did not respond
Outreach Center for Community Resources	Under 18 18-24 25-62 62+	Homeless Veterans Youth Individuals Exiting Institutions At-Risk of Homelessness Unemployed	Case Management Employment Education/therapy	Help individuals move toward family stability and economic self-sufficiency	1. Supportive Services 2. Non-congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Adequate Veterans: Adequate	Unemployment, lack of transportation, poor credit, lack of ID, mental health and substance abuse issues	1. Supportive Services 2. Non-Congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Adequate Veterans: Adequate	Time period waiting for rental help	Temporary Housing	Unemployment	No friends or family to help, lack of ID and transportation, affordable childcare	Did not respond	The central clearinghouse for housing issues and greater interagency collaboration, public education campaigns on the homelessness situation, investment in building transitional and permanent housing
The Catherine McAuley Center Case manager for PSH Individuals Program	25-62	Homeless Individuals Fleeing Youth Individuals Exiting Institutions	Case Management Rental Assistance Permanent Supportive Housing Emergency Shelter Rapid Rehousing	Assist families and individuals experiencing homelessness	2. Supportive Services 2. TBRA 3. TBRA 4. Affordable Housing 4. Non-Congregate Shelter	Homeless: Few to Some At Risk: Neutral Fleeing: Few to Some Veterans: Neutral	more shelter beds/space for women and just another shelter would be helpful to the scranton area. Day Areas for hygiene	1. Supportive Services 2. TBRA 3. Affordable Housing 4. Non-Congregate Shelter	Homeless: Few to Some At Risk: Neutral Fleeing: Few to Some Veterans: Neutral	Did not respond	Temporary Housing	Did not respond	Did not respond	Did not respond	Did not respond
The Catherine McAuley Center Single Room Occupancy Case Worker	Under 18 18-24 25-62 62+	Homeless At-Risk of Homelessness	Case Management Rental Assistance Permanent Supportive Housing Emergency Shelter Rapid Rehousing Day Services/meal/hygiene Other: Transitional	Works with women & children experiencing or at risk of homelessness	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Neutral	Shelters and Homeless Programs	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Adequate	Did not respond	Temporary Housing	No rooms in emergency Shelters	Affordable housing, jobs, transportation, criminal records	No rooms in emergency Shelters	Access to the public, low income, quality housing
The Catherine McAuley Center Case Worker	Under 18 18-24 25-62 62+	Homeless At-Risk of Homelessness	Case Management Rental Assistance Permanent Supportive Housing Emergency Shelter Rapid Rehousing	Working with families/individuals experiencing homelessness	1. Supportive Services 2. Non-congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Adequate	Shelters with limited stay times	1. Supportive Services 2. Non-congregate Shelter 3. TBRA 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Adequate	Did not respond	Temporary Housing	Rent, jobs, affordable housing	low paying jobs, one income families	affordable housing	public housing
Pennsylvania Prison Society	Under 18 18-24 25-62 62+	Homeless Veterans Individuals Exiting Institutions At-Risk of Homelessness	Other: Advocacy and Support resources as available	Advocate and support the inmates and their families's issues related to prison and outside agencies	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond	Criminal records Lack of start up funds for rental	Did not respond	Did not respond	Transitional living space that networks with area businesses/employers to assist in immediate job placement
Scranton Counseling Center Director of Case Management	Under 18 18-24 25-62 62+	Homeless Other	Case Management	Providing accessible mental health services for residents of Lackawanna and Susquehanna county	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Neutral	Lack of immediate available affordable housing	1. Supportive Services 2. TBRA 3. Non-Congregate Shelter 4. Affordable Housing	Homeless: Few to Some At Risk: Few to Some Fleeing: Few to Some Veterans: Few to some	Lack of transportation, consumers staying in touch with necessary resources	Homeless Transient Homelessness At risk of homelessness	Lack of transportation, consumers staying in touch with necessary resources, long wait list for public housing, lack of emergency shelter options	financial issues, physical support	lack of public housing	increased emergency shelter, non-congregate shelter, or temporary housing

Public Hearing:

In compliance with United States Department of Housing and Urban Development (HUD) regulations, the City of Scranton, Office of Economic and Community Development, will be holding three (3) Public Hearings to receive public comments on the draft HOME-ARP Allocation Plan (Plan).

The City of Scranton was allocated \$2,440,076 for eligible activities including:

1. Production or Preservation of Affordable Housing
2. Tenant-Based Rental Assistance (TBRA)
3. Supportive Services, including services defined at 24 CFR 578.53(e), homeless prevention services, and housing counseling.
4. Purchase and Development of Non-Congregate Shelter
5. Administrative and Operating Funding

The Plan is a guide to the City's eligible activities, qualifying populations, preferences, and programs, for meeting local housing needs and goals. The Plan will be made available for public review on November 1, 2022, both online at www.scrantonpa.gov/arpa/home-arp and in hard copy format at our office location Monday through Friday from 8:00 A.M. to 5:00 P.M.

Written comments should be addressed to City of Scranton, Office of Economic and Community Development, 340 North Washington Avenue, Scranton, PA 18503, Attention: Christopher Hughes, chughes@scrantonpa.gov. All written comments received prior to 5:00 PM on November 18, 2022.

The Public Hearings will be open to residents to learn more about the Plan and provide feedback. Hearings will be conducted by the Office of Economic and Community Development:

- 1) Monday, November 14, 2022, at 7:00 p.m. online via Zoom, <https://bit.ly/scrantonhome1>
- 2) Tuesday, November 15, 2022, at 5:15 p.m., at the City of Scranton Municipal Building (City Hall), 340 North Washington Avenue, Scranton, PA., online via zoom, <https://bit.ly/scrantonhome3>
- 3) Wednesday, November 16, 2022, at 10:00 a.m., at the City of Scranton Municipal Building (City Hall), 340 North Washington Avenue, Scranton, PA and online via Zoom, <https://bit.ly/scrantonhome2>

These sessions can also be followed on the ECTV YouTube channel at <https://www.youtube.com/c/ElectricCityTelevision>

To request reasonable accommodation, including an interpreter, for this meeting or to ask questions, please contact Christopher Hughes, Communication, and Information Manager.

Email: chughes@scrantonpa.gov

Phone: (570) 878-8490

5 0-348-9157

570-348-145

Scranton Times Classifieds



Classified@timesshamrock.com

legals@timesshamrock.com



Sheriff Sale

SHERIFF'S SALE OF VALUABLE REAL ESTATE ON THURSDAY, NOVEMBER 10, 2022

BY VIRTUE OF CERTAIN WRITS OF EXECUTION ISSUED OUT OF THE COURTS OF COMMON PLEAS OF LACKAWANNA COUNTY, THE SHERIFF WILL EXPOSE AT PUBLIC SALE, BY VENUE OR OUTCRY, ALL THE RIGHT, TITLE AND INTEREST OF THE DESCRIBED LOTS, PIECES OR PARCELS OF LAND TO THE HIGHEST AND BEST BIDDER FOR CASH OR CERTIFIED FUNDS (SUBJECT TO PAYMENT OF ANY UNPAID TAXES) AT THE COURTHOUSE IN THE CITY OF SCRANTON, COUNTY OF LACKAWANNA, AND STATE OF PENNSYLVANIA, ON THURSDAY, **NOVEMBER 10, 2022** AT TEN O'CLOCK IN THE FORENOON OF SAID DAY.

A DEPOSIT OF 10% OF THE BID PRICE IS TO BE PAID IN CASH, CASHIERS CHECK OR CERTIFIED CHECK IMMEDIATELY TO THE SHERIFF AT THE TIME OF THE BID. IN THE EVENT THAT 10% IS NOT PAID IMMEDIATELY, THE PROPERTY WILL BE SOLD AGAIN AT THE END OF THE CURRENT SALE. SAID DEPOSIT WILL BE FORFEITED IN THE EVENT THE BALANCE OF THE BID PRICE IS NOT PAID BY 2 O'CLOCK ON THE AFTERNOON OF SAID DATE. FULL COMPLIANCE OF THE TOTAL AMOUNT IS DUE BY TWO O'CLOCK ON THE AFTERNOON OF THE SAID DATE.

SALE NUMBER 1

Robertson, Anschutz, Schneid, Crane & Partners, PLLC
A Florida professional limited liability company
133 Gather Drive, Suite F
Mt. Laurel, NJ 08054
(855)225-6906
Attorneys for Plaintiff
MORTGAGE ASSETS MANAGEMENT, LLC, PLAINTIFF VS. UNKNOWN HEIRS, SUCCESSORS, ASSIGNS AND ALL PERSONS, FIRMS OR ASSOCIATIONS CLAIMING RIGHT, TITLE OR INTEREST FROM OR UNDER GLORIA M. TROVATO A/K/A GLORIA M. CASTELLANO, DEFENDANTS, COURT OF COMMON PLEAS LACKAWANNA COUNTY NO. 2019-02443
ALL THOSE CERTAIN LOTS OR PIECES OF GROUND SITUATE IN THE CITY OF DUNMORE, LACKAWANNA COUNTY, PA: BEING KNOWN AS: 505 5TH STREET, DUNMORE, PA 18512
PARID #: 14615050009
PROPERTY ID: 14615050009
CONTROL #: 130-50706
DIMENSIONS: 50X150
TOTAL VALUE: \$9,500
IMPROVEMENTS: RESIDENTIAL PROPERTY
By: Robert Flacco, Esq. ID #325024

SALE NUMBER 2

By virtue of a Writ of Execution filed to Ajax Mortgage Loan Trust 2019-C (plaintiff) vs. Salim Reza and Colleen Reza (defendant), owner(s) of property situate in Scranton City, Lackawanna County, PA, being 1008 Fisk Street, Scranton, PA 18509.
Dimensions of parcel, square footage and/or acreage: 40x150
Property ID #: 13510080039
Assessed Value Figure: 13,000
Improvements Thereon: Residential, Single Dwelling
Attorney: Paul Huntington
Sheriff to collect: \$128,270.30

SALE NUMBER 3

By virtue of a Writ of Execution filed to No. 21 CV 2857, Deutsche Bank National Trust Company, as Trustee for Popular ABS, Inc., Series 2007-A c v Sharon M. Licata a/k/a Sharan Licata and Leonard E. Licata, owner of property situate in the City of Scranton, Lackawanna County, PA, being 1415 Bryn Mawr Street, Scranton, PA 18504
Dimensions: 40x125
Property ID #: 1552030013
Assessed Value Figure: 7,500
Improvements Thereon: Residential Real Estate
Attorney: Andrew J. Marley, Esq.
Sheriff to collect: \$110,210.78

SALE NUMBER 4

By virtue of a Writ of Execution filed to Ajax Mortgage Loan Trust 2020-B (plaintiff) vs. Louise Stanczyk and Michael Nidoh (defendant), owner(s) of property situate in Jessup Borough, Lackawanna County, PA, being 512 Third Avenue, Jessup, PA 18344.
Dimensions of parcel, square footage and/or acreage: 50x150
Property ID #: 11506030022
Assessed Value Figure: 9,500
Improvements Thereon: Residential, Single Dwelling
Attorney: Paul Huntington
Sheriff to collect: \$78,317.31

SALE NUMBER 5

By virtue of a Writ of Execution filed to No. 2020-01276, PENNSYLVANIA HOUSING FINANCE AGENCY (PLAINTIFF) VS. BENJAMIN E. HERCHELOTH AND THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT (DEFENDANTS).
Real Estate: 100 Mosswood Road, Roaring Brook Twp., PA 18444
Municipality: Lackawanna County, PA
Dimensions: 164x22x199x95x200
See Instrument : 2017-014723
Assessment Map: 18902-020-044
Assessed Value : \$17,000
Improvements Thereon :
A residential dwelling house
Attorney: Leon P. Haller, Esq.
Purcell, Krug & Haller
Sheriff to collect: \$150,458.75 (Total amount of Judgment)*
*With costs, interest, late charges and taxes, etc. as may accrue.

SALE NUMBER 6

By virtue of a Writ of Execution filed to No. 22-CV-869, PENNSYLVANIA HOUSING FINANCE AGENCY (PLAINTIFF) VS. BENJAMIN E. HERCHELOTH AND THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT (DEFENDANTS).
Real Estate: 309 Vine Street, Old Forge, PA 18518
Municipality: Borough of Old Forge, Lackawanna County, PA
Dimensions: 25x210
See Instrument: 2013-025295
Assessment Map: 17512-040-045
Assessed Value: \$6,000
Improvements Thereon:
A residential dwelling house
Attorney: Leon P. Haller, Esq.

Sheriff Sale

Purcell, Krug & Haller
Sheriff to collect: \$91,660.49 (Total amount of Judgment)*
*With costs, interest, late charges and taxes, etc. as may accrue.

SALE NUMBER 7

By virtue of a Writ of Execution filed to No. 2010 CV 8845, Wells Fargo Bank, N.A. (plaintiff) vs. Mary Beth Sunick (defendant), owner(s) of property situate in City of Scranton, Lackawanna County, PA, being 116 Little Spike Way, Scranton, PA 18504.
Dimensions of parcel, square footage and/or acreage: 0.22A
Property ID #: 1341504000140
Assessed Value Figure: \$20,295.00
Improvements Thereon:
Single family dwelling
Attorney: Katherine M. Wolf, Esq.; Scott A. Dieterick, Kimberly J. Hong, Michael E. Carleton, Meredith H. Wooters, Matthew P. Curry, Alyk L. Ofazian and Cristina L. Connor
Sheriff to collect: \$205,156.61

SALE NUMBER 8

By virtue of a Writ of Execution filed to No. 16-1313, Bank of New York Mellon (plaintiff) vs. Eric Grzesky and Erin Giggallon (defendant), owner(s) of property situate in Scranton, Lackawanna County, PA, being 215 S. Hyde Park Ave.
Dimensions of parcel, square footage and/or acreage: 45 x 121 x 54 x 37 x 58 x 28 x 118
Property ID #: 14518050005
Assessed Value Figure: 6,650
Improvements Thereon:
Single dwelling
Attorney: Pincus Law
Sheriff to collect: \$384,898.94

SALE NUMBER 10

By virtue of a Writ of Execution filed to No. 21-4619, Nationstar Mortgage LLC (plaintiff) vs. Joan Sarh (defendant), owner(s) of property situate in Moosic, Lackawanna County, PA, being 209 George St., Moosic, PA 18507.
Property ID #: 18416 020 027
Assessed Value Figure: \$12,000.00
Improvements Thereon:
Single dwelling
Attorney: Stern & Eisenberg, PC
Sheriff to collect: \$48,580.00

SALE NUMBER 11

By virtue of a Writ of Execution filed to No. 21-CV-1654, WILMINGTON SAVINGS FUND SOCIETY, FSB AS TRUSTEE OF STANWICH MORTGAGE LOAN TRUST vs. WILLIAM R. ROSKY, JR. and THE UNITED STATES OF AMERICA, owner(s) of property situate in Township of Fell, Lackawanna County, PA, being 121-123 South Ridge Street, Taylor, PA 18517.
Property ID #: 16615030024
Assessed Value Figure: \$177,925.64
Improvements Thereon: Residential property
Attorney: Jill M. Fein, Esq., Hill Wal-lack, LLP
Sheriff to collect: \$177,925.64 plus interest at the per diem rate of \$13.57 from June 1, 2022 until November 11, 2022

SALE NUMBER 12

By virtue of a Writ of Execution filed to No. 21-CV-1654, WILMINGTON SAVINGS FUND SOCIETY, FSB AS TRUSTEE OF STANWICH MORTGAGE LOAN TRUST vs. JASON FRASCHILLA, owner(s) of property situate in Township of Fell, Lackawanna County, PA, being 121-123 South Ridge Street, Taylor, PA 18517.
Property ID #: 15719020042
Assessed Value Figure: \$108,708.80
Improvements Thereon: Residential property
Attorney: Jill M. Fein, Esq., Hill Wal-lack, LLP
Sheriff to collect: \$108,708.80 plus interest at the per diem rate of \$10.81 from May 1, 2022 until November 11, 2022

SALE NUMBER 14

By virtue of a Writ of Execution No. 2018-51242, Jefferson Township Sewer Authority (plaintiff) vs. Elaina Ligi & the United States of America (defendant), owner(s) of property situate in Jefferson Twp., Lackawanna County, PA, being 1506 Mount Cobb Road.
Dimensions of parcel, square footage and/or acreage: 163 x 195 x 143 x 198
Property ID #: 15004-020-025
Assessed Value Figure: \$15,000
Improvements Thereon: Residential property
Attorney: Robert P. Daday, Esq., David D. Dugan, Esq., Portnoff Law Associates, Ltd, (866) 211-9466
Sheriff to collect: \$6,594.61

SALE NUMBER 17

By virtue of a Writ of Execution No. 2017-52190, Carbondale Area School District (plaintiff) vs. Gary J. Applegate (defendant), owner(s) of property situate in Carbondale, Lackawanna County, PA, being 76 Belmont Street.
Dimensions of parcel, square footage and/or acreage: 33 x 106 x 31 x 106
Property ID #: 04514-010-022
Assessed Value Figure: \$6,000.00
Improvements Thereon: Residential property
Attorney: Robert P. Daday, Esq., David D. Dugan, Esq., Portnoff Law Associates, Ltd, (866) 211-9466
Sheriff to collect: \$4,701.45

NOTICE TO ALL PARTIES IN INTEREST AND CLAIMANTS:

A SCHEDULE OF DISTRIBUTION OF ONLY **HIGH BID SALES** WILL BE FILED BY THE SHERIFF NOT LATER THAN **DECEMBER 10, 2022** AND THAT DISTRIBUTION WILL BE MADE IN ACCORDANCE WITH SAID SCHEDULE UNLESS EXCEPTIONS ARE FILED THERETO WITHIN TEN DAYS AFTER THE FILING OF THE PROPOSED SCHEDULE.

MARK P. McANDREW
SHERIFF OF
LACKAWANNA COUNTY

ATTEST:

BOB MOORE
REAL ESTATE DEPUTY
SHERIFF'S OFFICE
SCRANTON, PA 18503
AUGUST 8, 2022

Legal Notices

LEGAL NOTICE

**CIVIL ACTION
COURT OF COMMON PLEAS
LACKAWANNA COUNTY, PA
CIVIL ACTION-LAW**

Legal Notices

NO. 2022-04006
NOTICE OF ACTION IN
MORTGAGE FORECLOSURE

MORTGAGE ASSETS MANAGEMENT, LLC, Plaintiff
v.
UNKNOWN HEIRS, SUCCESSORS, ASSIGNS, AND ALL PERSONS, FIRMS OR ASSOCIATIONS CLAIMING RIGHT, TITLE OR INTEREST FROM OR UNDER JUDITH ANN EGYED A/K/A JUDITH EGYED, Defendants

To: UNKNOWN HEIRS, SUCCESSORS, ASSIGNS, AND ALL PERSONS, FIRMS OR ASSOCIATIONS CLAIMING RIGHT, TITLE OR INTEREST FROM OR UNDER JUDITH ANN EGYED A/K/A JUDITH EGYED Defendant(s), 532 CAYUGA STREET SCRANTON, PA 18508

COMPLAINT IN
MORTGAGE FORECLOSURE

You are hereby notified that Plaintiff, MORTGAGE ASSETS MANAGEMENT, LLC, has filed a Mortgage Foreclosure Complaint endorsed with a Notice to Defend, against you in the Court of Common Pleas of LACKAWANNA County, PA docketed to No. 2022-04006, seeking to foreclose the mortgage secured on your property located, 532 CAYUGA STREET SCRANTON, PA 18508.

NOTICE
YOU HAVE BEEN SUED IN COURT. If you wish to defend against the claims set forth in this notice you must take action within twenty (20) days after the Complaint and Notice are served, by entering a written appearance personally or by attorney and filing in writing with the Court your defenses or objections to the claims set forth against you. You are warned that if you fail to do so, the case may proceed without you, and a judgment may be entered against you by the Court without further notice for any money claimed in the Complaint or for any other claim or relief requested by the plaintiff. You may lose money or property or other rights important to you. YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW. THIS OFFICE CAN PROVIDE YOU WITH INFORMATION ABOUT HIRING A LAWYER. IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH THE INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

Northeastern Pennsylvania Legal Services
33 N. Main Street, Suite 200
Pittston, PA 18640
570-299-4100
Robertson, Anschutz, Schneid, Crane & Partners, PLLC
A Florida professional limited liability company
ATTORNEYS FOR PLAINTIFF
Jenine Davey, Esq. ID No. 87077
133 Gather Drive, Suite F
Mt. Laurel, NJ 08054
855-225-6906

BID NOTICE

The Central New York Railroad Corp. will receive bids for the Rehabilitation of Bridge 90.84 over the Delaware River between Sparrow Bush, NY and Mill Rift, PA. This project is unique in that it is funded by New York State and the Commonwealth of Pennsylvania Departments of Transportation. The line separating the bridge into two parts is located in the Delaware River. Because each state has their own requirements the rehabilitation must be treated as two separate projects with two distinct bid packages. A SIGNED Bid Form must be delivered to said office via USPS, Overnight Service, or in-person delivery to Central New York Railroad Corporation, 1 Railroad Avenue, Cooperstown, New York 13326 no later than December 9, 2022 at 4:00 p.m. There is a mandatory on-site pre-bid meeting on November 17, 2022, 10:00 am. Contractors are to report to where Bridge 90.84 crosses Hook Road, Sparrow Bush, NY. 41.406116, -74.740160. To receive copies of the Bid Packages and Design Documents contact Melanie Boyer at mboyer@nysw.com.

PUBLIC HEARING:

In compliance with United States Department of Housing and Urban Development (HUD) regulations, the City of Scranton, Office of Economic and Community Development, will be holding three (3) Public Hearings to receive public comments on the draft HOME-ARP Allocation Plan (Plan).

The City of Scranton was allocated \$2,440,076 for eligible activities including:

1. Production or Preservation of Affordable Housing
2. Tenant-Based Rental Assistance (TBRA)
3. Supportive Services, including services defined at 24 CFR 578.53(e), homeless prevention services, and housing counseling.
4. Purchase and Development of Non-Congregate Shelter
5. Administrative and Operating Funding

The Plan is a guide to the City's eligible activities, qualifying populations, preferences, and programs, for meeting local housing needs and goals. The Plan will be made available for public review on November 1, 2022, both online at www.scrantonpa.gov/arpa/home-arp and in hard copy format at our office location Monday through Friday from 8:00 A.M. to 5:00 P.M.

Written comments should be addressed to City of Scranton, Office of Economic and Community Development, 340 North Washington Avenue, Scranton, PA 18503, Attention: Christopher Hughes, chughes@scrantonpa.gov. All written comments received prior to 5:00 PM on November 18, 2022.

The Public Hearings will be open to residents to learn more about the Plan and provide feedback. Hearings will be conducted by the Office of Economic and Community Development:

Legal Notices

1) Monday, November 14, 2022, at 7:00 p.m. online via Zoom, <https://bit.ly/scrantonhome1>

2) Tuesday, November 15, 2022, at 5:15 p.m., at the City of Scranton Municipal Building (City Hall), 340 North Washington Avenue, Scranton, PA, online via zoom, <https://bit.ly/scrantonhome3>

3) Wednesday, November 16, 2022, at 10:00 a.m., at the City of Scranton Municipal Building (City Hall), 340 North Washington Avenue, Scranton, PA and online via Zoom, <https://bit.ly/scrantonhome2>

These sessions can also be followed on the ECTV Youtube channel at <https://www.youtube.com/c/ElectricCityTelevision>

To request reasonable accommodation, including an interpreter, for this meeting or to ask questions, please contact Christopher Hughes, Communication, and Information Manager.
Email: chughes@scrantonpa.gov
Phone: (570) 878-8490

IN THE COURT OF COMMON
PLEAS OF LACKAWANNA
COUNTY

MARK McANDREW
SHERIFF OF LACKAWANNA COUNTY

Petitioner

v.

ROBERT STEFURSKY

Respondent

No. 2022-CV-4396

NOTICE TO ROBERT STEFURSKY

TO: ROBERT STEFURSKY

You have been named as a Respondent in a civil action for forfeiture instituted by the Petitioner against you in this Court. Petitioner seeks an order forfeiting your weapons, firearms, and ammunition to the Sheriff of Lackawanna County for disposition.

You are hereby notified that a rule returnable is due by **November 23, 2022 by 4:00 P.M.** With a hearing on the forfeiture petition to be held on **November 29, 2022 at 2:30 P.M. Before Judge Moyle.**

If you wish to defend, you must enter a written appearance personally or by attorney and file your defenses or objections in writing with the Court. You are warned that if you fail to do so, the case may proceed without you and a judgment may be entered without further notice for the relief requested by the Petitioner. You may lose money or property or other rights important to you.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP.

North Penn Legal Services
33 N. Main Street, Suite 200
Pittston, PA 18640
(570)299-4100

Lackawanna Co. Bar Assn.
233 Penn Avenue
Scranton, PA 18503
(570)969-9600

Christopher J. Szweczyk, Esquire
Attorney for the Petitioner

LEGAL AD

Throop Borough Council will consider adoption of Ordinance #7 of 2022 amending Ordinance #4 of 2011 at their regularly scheduled Council meeting on Tuesday, November 8, 2022. An Ordinance of Throop Borough, Lackawanna County authorizing the Tax Collector to collect a Tax Certification Fee from mortgage service companies and third parties acting as agents on behalf of taxpayers. A complete copy of the ordinance is available for public inspection at the Throop Municipal Building, 436 Sanderson Street, Throop.

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN, that sealed bids, in DUPLICATE, are sought and requested by the **Forest City Regional School District (hereinafter called "Owner"), for the construction of the following Project:**

Masonry Wall Replacement
Project - Rebid

Bids are requested for multiple prime contracts for General Trades Work and Electrical Work, in accordance with Drawings, Project Manual, and other Bidding and Contract Documents prepared by Hunt Engineers, Architects, Land Surveyors & Landscape Architect, LLC Progress Plaza, 1 Elizabeth Street, Suite 12, Towanda, PA 18848.

Sealed bids will be received by the Owner until 1:00 P.M. local time on November 8, 2022 at the district office, 100 Susquehanna St., Forest City, PA 18421, at which time and place all bids will be opened and publicly read aloud.

Bid Documents are also available for electronic viewing at www.HUNT-EASplans.com, including an up to date Plan Holders list.

Copies of said documents may be obtained from the Horseheads office of Dataflow, Inc., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845, phone (607) 562-2196, fax (607) 562-3214, email "Corning@GoDataFlow.com" by bidders upon payment of a deposit of \$50 for each complete set and a separate, non-refundable \$25.00 shipping and handling payment for each set. Electronic (pdf) files are also available for a **non-refundable payment of \$25.00.** All checks for sets of Bidding and Contract Documents shall be made payable to the Forest City Regional School District. **All checks for shipping and handling**

Legal Notices

ding, and PDF sets, shall be made payable to Hunt-EAS.

All questions prior to bid opening must be received by the close of business on November 1, 2022. Questions shall be directed to Kate Doyle at Hunt Engineers, Architects, Land Surveyors & Landscape Architect, LLC at kate.doyle@hunt-eas.com. All bidders request for information shall use the form located in specification 00 12 00 - Request for Information. A digital copy of this form is available upon request.

As bid security, each Bid shall be accompanied by a certified check or Bid Bond made payable to Owner, in accordance with the amounts and terms described in the INSTRUCTIONS TO BIDDERS.

The Owner requires that all bids shall comply with the bidding requirements specified in the INSTRUCTIONS TO BIDDERS. The Owner may, at his discretion, waive informalities in bids, but is not obligated to do so, nor does this represent that he will do so. The Owner also reserves the right to reject any and all bids. Under no circumstances will the Owner waive any informality which, by such waiver, would give one Bidder a substantial advantage or benefit not enjoyed by all other Bidders. No Bidder may withdraw his Bid before forty-five (45) days after the actual date of the opening thereof, unless a mistake due to error is claimed by the Bidder in accordance with INSTRUCTIONS TO BIDDERS.

Attention of Bidders is particularly called to requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract.

Pre-Bid inspections are to be set up with John Reeder at the District, at 570-960-1170.

MEETING NOTICE

Throop Borough Civil Service Commission will meet on Wednesday, Nov. 2nd, 2022 at 6:00 p.m. at Throop Civic Center, 500 Sanderson Street, Throop, PA.

PUBLIC NOTICE

The Waverly Township Board of Supervisors, Lackawanna County, Pennsylvania, will consider for adoption at its public meeting on November 14, 2022, at 6:00 PM at the Waverly Township Municipal Building located at 1 Lake Henry Drive, Waverly, Pennsylvania 18471, proposed Ordinance No. 157 entitled: AN ORDINANCE OF THE WAVERLY TOWNSHIP, LACKAWANNA COUNTY, PENNSYLVANIA, IN ORDER TO COMPLY WITH THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) AND THE PENNSYLVANIA STORM WATER MANAGEMENT ACT (ACT 167). Ordinance No. 157 establishes stormwater management standards for properties located within the Township, Stormwater Management Site Plan Requirements for certain types of development, operation, and maintenance requirements for stormwater facilities, prohibited activities related to stormwater, and enforcement and penalty provisions. Proposed Ordinance No. 157 is available for public inspection at the Waverly Township Municipal Building located at 1 Lake Henry Drive, Waverly, Pennsylvania 18471, during regular business hours or by special appointment by calling 570-586-0111.

Christine Capozzi
Waverly Twp. Manager
waverlytownship@comcast.net
570-585-2637

PUBLIC BOARD
MEETING NOTICE

A Public Board Meeting of the Moses Taylor Hospital Board of Trustees is scheduled for Wednesday, November 16, 2022 at 8:00 AM in the 2 West Sewatsky Conference Center on 2nd floor, 700 Quincy Ave., Scranton, PA 18510.

PUBLIC BOARD
MEETING NOTICE

A Public Board Meeting of Regional Hospital of Scranton Board of Trustees is scheduled for Wednesday, November 16, 2022 at 8:30 AM in the 2 West Sewatsky Conference Center on the 2nd floor of the Moses Taylor Hospital at 700 Quincy Ave., Scranton, PA 18510.

PUBLIC NOTICE

The Regular scheduled meeting for the Board of Commissioners of Lackawanna County Housing Authority which is Tuesday, November 8, 2022 has been rescheduled to Thursday, November 10, 2022 in the Administrative Office at 2019 W. Pine Street, Dunmore, PA.

Patrick Padula
Executive Director

NOTICE OF DISSOLUTION

NOTICE IS HEREBY GIVEN THAT The Firemens' Relief Association of Throop, PA, a Pennsylvania Non-Profit Corporation, with an address of 836 Sanderson Street, Throop, Pennsylvania, has approved a Resolution authorizing a plan of dissolution and winding-up of the corporation. Articles of Dissolution have been filed with the Pennsylvania Department of State.

Richard A. Fanucci, Esq.
1711 Main Street
Blakely, PA 18447

PUBLIC NOTICE

The Jefferson Township Zoning Hearing Board will hold a public hearing on **Thursday, November 3, 2022 at 6:00 p.m.** at the Jefferson Township Municipal Building, 487 Cortez Road, Jefferson Township, Pennsylvania 18436, to hear the Appeal of James S. Ritter and Liane R. Ritter from the Notice of Violation issued for adding structures to the winery land use without first obtaining a zoning permit for the property located at 1451 Mt. Cobb Rd., Jefferson Township, PA.

Documents relating to the Appeal are on file at the Municipal Building and may be examined during business hours. All interested parties may attend in person, or participate remotely. To join the hearing from your computer, tablet or smart-

phone login in at <https://www.go.toomeet.me/jeffersontownshipna>, or dial in using your phone at United States (Toll Free): 1 866 899 4679 or United States: +1 (646) 749-3117, Access Code: 723-110-533.

Donald G. Karpowich, Esquire
Solicitor for Jefferson Township Zoning Board
85 Drasher Road
Dunms, PA 18222
570-788-6647

NOTICE

NOTICE is hereby given that the Dickinson City Borough Council will hold a special meeting on November 1, 2022 at 5:00 PM at the Borough Building, 901 Enterprise Street, Dickinson City, PA to award the bid for Riverfront Park project and all other general business that may arise.

SUNSHINE ACT MEETING
NOTICES, October 28, 2022

Pennsylvania Dairy Promotion Program Board Meeting
Date: Wednesday November 30th and Thursday, December 1st, 2022
Time: Wednesday 12:00PM-5:00PM and Thursday 8:00AM to 12:00PM (EST)
Hilton Inn, 100 Adams Ave., Scranton, PA

Estate Notices

ESTATE NOTICE

ESTATE OF **CRANE J. HOLMES**, late of Scranton, Pennsylvania (died April 23, 2022). Notice is hereby given that Letters Testamentary have been granted to Mary Ellen Cardamone. All those having claims or demands against the Estate or indebtedness owed to the Estate shall present claims or remit payment without delay to Jordan M. Dempsey, Esquire, The Law Offices of Jason O'Malley, P.C., Attorney for the

On Tuesday, September 13th, 2022, the Scranton/Lackawanna CoC Board approved the following projects to be accepted and ranked in the 2022 HUD CoC Competition.

PROJECTS ACCEPTED

State	CoC Number	CoC Name	Organization Name	Grant Number	New or Renewal	Project or Award Name	Project Scoring	Ranking	Amount Requested
TIER 1									
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catherine McAuley Center	PA020131T081912	Renewal	Permanent Supportive Housing	100	1	\$ 162,216
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	United Neighborhood Centers	PA038231T081911	Renewal	Permanent Supportive Housing 1	100	2	\$ 364,577
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catherine McAuley Center	PA037981T081911	Renewal	Rapid Rehousing Program	99	3	\$ 163,480
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Women's Resource Center, Inc.	PA102803T082100	Renewal	WRC CoC Rapid Rehousing	96	4	\$ 210,280
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Community Intervention Center	PA073461T082005	Renewal	Permanent Supportive Housing 3	96	5	\$ 232,411
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Valley Youth House	PA092461T081901	Renewal	CoC Rapid Rehousing	96	6	\$ 85,113
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Women's Resource Center	PA073361T081904	Renewal	WRC Rapid Rehousing for Domestic & Sexual Violence Survivors	92	7	\$ 253,666
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Community Intervention Center	PA064881T081909	Renewal	Permanent Supportive Housing 2	92	8	\$ 130,753
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	United Neighborhood Centers	PA058311T081908	Renewal	Permanent Supportive Housing for Families	87	9	\$ 458,487
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Community Intervention Center	PA059981T081909	Renewal	Shelter Me Safe Haven	86	10	\$ 346,031
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catholic Social Services of the Diocese of Scranton	PA037661T082012	Renewal	Permanent Supportive Housing	84	11	\$ 139,319
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Community Intervention Center	PA037561T082012	Renewal	Permanent Supportive Housing	84	12	\$ 174,214
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catholic Social Services of the Diocese of Scranton	PA029861T082010	Renewal	Permanent Supportive Housing 2	84	13	\$ 308,890
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	United Neighborhood Centers	PA080661T081903	Renewal	UNC Rapid Rehousing for Families	83	14	\$ 256,012
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catherine McAuley Center	PA063311T082007	Renewal	Permanent Supportive Housing (FAMS)	80	15	\$ 199,891
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	United Neighborhood Centers of Northeastern Pennsylvania	PA020081T082013	Renewal	Homelessness Management Information System (HMIS)	N/A	16	\$ 59,556
								Subtotal Tier 1	\$3,141,676
TIER 2									
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catholic Social Services of the Diocese of Scranton	PA051861T082008	Renewal	VA Permanent Supportive Housing	80	17	\$ 109,063
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	Catherine McAuley Center	N/A	New - CoC Bonus	CMC Joint TH RTH	76	18	\$ 162,547
Pennsylvania	PA-S08	Scranton/Lackawanna County CoC	United Neighborhood Centers of Northeast Pennsylvania	PA102761T082100	Renewal	PA-S08 CoC Planning Project Application	N/A	Not Ranked	\$ 97,528
								Subtotal Tier 2	\$ 369,138
								Total Request	\$ 3,511,014

The Scranton/Lackawanna County CoC did not reject or reduce any projects in the FY2022 CoC local competition.

SCRANTON – HOUSING COALITION – CONTINUUM OF CARE

- United Neighborhood Centers of Northeastern Pennsylvania
- Catherine McAuley Center
- Catholic Social Services
- Community Intervention Center
- Friends of the Poor
- Geisinger Health Foundation
- Lackawanna Department of Human Services
- NeighborWorks
- North Penn Legal Services
- Pathstone
- Saint Joseph's Center
- Scranton Counseling Center
- Scranton Primary Health Care Center
- Valley Youth House
- Wilkes-Barre VA Medical Center
- Women's Resource Center

Lackawanna County

Coordinated Assessment Policies and Procedures

TABLE OF CONTENTS

OVERVIEW

- Overview of Coordinated Assessment...1
- This Document...1
- Basic Definitions...2
- Target Population...2
- Goals and Guiding Principles...2-3

KEY COMPONENTS OF THE COORDINATED ASSESSMENT PROCESS

- System Entry...4
- Phone Calls...4
- The Assessment Process...4
- Data Collection...5
- Basis of Referrals...5
- Making Referrals and Prioritizing Consumers...6
- Priority List Management and Notification of Referral...8
- Special Populations...8
- Post-Referral Procedure...8

DECLINED REFERRALS AND GRIEVANCE PROCEDURES

- Program Declines Referral...9
- Consumer Declines Referral...9
- Provider Grievances...9
- Consumer Grievances...9

GOVERNANCE

- Roles and Responsibilities...18
- Policies and Procedures...15-17
 - Committee Composition*
 - Committee Chair*
 - Expectations of Members*
 - Term Length and Limits*
 - Meeting Schedule and Agenda*
 - Voting Procedures*
 - Conflicts of Interest*
 - Review of Coordinated Assessment Committee Policies and Procedures*

EVALUATION...18

CONTACT INFORMATION...19

APPENDICES

APPENDIX A: Project Background...	20
APPENDIX B: Memorandum of Understanding (MOU) Between Designated Coordinated Assessment Centers, Designated Assessment Staff Agencies, and the Scranton/Lackawanna County Continuum of Care (CoC)...	21
APPENDIX B-1: Memorandum of Understanding (MOU) Between Agencies Participating in Coordinated Assessment and the Scranton/Lackawanna County Continuum of Care (CoC)...	22
APPENDIX C: Job Responsibilities of Assessment Staff...	23
APPENDIX D: Full Assessment Process Script...	24-26
APPENDIX E: Coordinated Assessment Metrics...	27
APPENDIX F: Sample Questions for Consumer Forums...	28

OVERVIEW

Overview of Coordinated Assessment

Coordinated assessment refers to the process used to assess and assist in meeting the housing needs of people at-risk of homelessness and people experiencing homelessness. Key elements of coordinated assessment include:

- A designated set of coordinated assessment locations and staff members;
- The use of standardized assessment tools to assess consumer needs;
- Referrals, based on the results of the assessment tools, to homelessness assistance programs (and other related programs when appropriate);
- Capturing and managing data related to assessment and referrals in a Homeless Management Information System (HMIS); and
- Prioritization of consumers with the most barriers to returning to housing for the most cost- and service-intensive interventions.

The implementation of coordinated assessment is now a requirement of receiving certain funding (namely Emergency Solutions Grant and Continuum of Care funds) from the Department of Housing and Urban Development (HUD) and is also considered national best practice. When implemented effectively, coordinated assessment can:

- Reduce the amount of research and the number of phone calls people experiencing homelessness must make before finding crisis housing or services;
- Reduce new entries into homelessness through coordinated system wide diversion and prevention efforts;
- Prevent people experiencing homelessness from entering and exiting multiple programs before getting their needs met;
- Reduce or erase entirely the need for individual provider wait lists for services;
- Foster increased collaboration between homelessness assistance providers; and
- Improve a community's ability to perform well on Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act outcomes and make progress on ending homelessness.

More information on the project background of coordinated assessment in Charlotte is available in Appendix A.

This Document

These policies and procedures will govern the implementation, governance, and evaluation of coordinated assessment Lackawanna County. These policies may only be changed by the approval of the Continuum of Care (CoC) Board based on recommendations from the Coordinated Assessment Committee of the CoC.

Basic Definitions

- **Provider** – Organization that provides services or housing to people experiencing or at-risk of homelessness

- **Program** – A specific set of services or a housing intervention offered by a provider
- **Consumer** – Person at-risk of or experiencing homelessness or someone being served by the coordinated assessment process
- **Housing Interventions** – Housing programs and subsidies; these include transitional housing, rapid re-housing, and permanent supportive housing programs, as well as permanent housing subsidy programs (e.g. Housing Choice Vouchers)

Target Population

This process is intended to serve people experiencing homelessness and those who believe they are at imminent risk of homelessness. Homelessness will be defined in accordance with the official HUD definition of homelessness.¹ People at imminent risk of homelessness are people who believe they will become homeless, according to the HUD definition, within the next 72 hours. People who think they have a longer period of time before they will become homeless should be referred to other prevention-oriented resources available in the community.

This coordinated assessment process was developed primarily for residents of Lackawanna County. In cases where it is forbidden by their funders or local, state, or federal law, providers may not be able to serve individuals who do not have adequate proof of residence in Lackawanna County. Assessment staff will attempt to link consumers that fall into this category with resources that may be available in their area of origin or wherever they are currently staying.

Goals and Guiding Principles

The goal of the coordinated assessment process is to provide each consumer with adequate services and supports to meet their housing needs, with a focus on returning them to housing as quickly as possible. Below are the guiding principles that will help Lackawanna County meet these goals.

- **Consumer Choice:** Consumers will be given information about the programs available to them and have some degree of choice about which programs they want to participate in. They will also be engaged as key and valued partners in the implementation and evaluation of coordinated assessment through forums, surveys, and other methods designed to obtain their thoughts on the effectiveness of the coordinated assessment process.
- **Collaboration:** Because coordinated assessment is being implemented system wide, it requires a great deal of collaboration between the CoC, providers, mainstream assistance agencies (e.g., Department of Social Services, hospitals, and jails), funders, and other key partners. This spirit of collaboration will be fostered through open communication, transparent work by a strong governing

¹ The definition is available here:

https://www.onecpd.info/resources/documents/HEARTH_HomelessDefinition_FinalRule.pdf

council (the Coordinated Assessment Committee), consistently scheduled meetings between partners, and consistent reporting on the performance of the coordinated assessment process.

- **Accurate Data:** Data collection on people experiencing homelessness is a key component of the coordinated assessment process. Data from the assessment process that reveals what resources consumers need the most will be used to assist with reallocation of funds and other funding decisions. To capture this data accurately, all assessment staff and providers must enter data into HMIS (with the exception of some special populations and other cases, outlined later in this document) in a timely fashion. Consumers' rights around data will always be made explicit to them, and no consumer will be denied services for refusing to share their data.
 - **Performance-Driven Decision Making:** Decisions about and modifications to the coordinated assessment process will be driven primarily by the need to improve the performance of the homelessness assistance system on key outcomes. These outcomes include reducing new entries into homelessness, reducing lengths of episodes of homelessness, and reducing repeat entries into homelessness. Changes may also be driven by a desire to improve process-oriented outcomes, including reducing the amount of waiting time for an assessment.
 - **Housing First:** Coordinated assessment will support a housing first approach, and will thus work to connect households with the appropriate permanent housing opportunity, as well as any necessary supportive services, as quickly as possible.
 - **Prioritizing the Hardest to House:** Coordinated assessment referrals will prioritize those households that appear to be the hardest to house or serve for program beds and services. This approach will ensure an appropriate match between the most intensive services and the people least likely to succeed with a less intensive intervention, while giving people with fewer housing barriers more time to work out a housing solution on their own. This approach is most likely to reduce the average length of episodes of homelessness and result in better housing outcomes for all.
-

KEY COMPONENTS OF THE COORDINATED ASSESSMENT PROCESS

This section outlines and defines the key components of coordinated assessment and how the coordinated assessment process will work.

System Entry

Consumers are provided assessment using the “no wrong door approach.” Meaning consumers can present at any agency within the continuum of care seeking homeless assistance services. All clients presenting to services are welcomed. A no wrong door approach provides people with, or links them to, appropriate service regardless of where they enter the system of care. Services must be accessible from multiple points of entry and be perceived as welcoming, caring and accepting by the consumer. This principle commits all services to respond to the individual’s stated and assessed needs through either direct service or linkage to appropriate programs, as opposed to sending a person from one agency (or department) to another. It is premise on the principle that every door in the health care system should be the right door. The experience for clients should be one of being welcomed, feeling hopeful, and being heard.

Phone Calls

Staff performing coordinated assessment that take phone calls may encounter people experiencing or at imminent risk of homelessness who are interested in being assessed or receiving homelessness assistance services. All of these callers should be asked a few pre-screening questions:

- Are you currently homeless or do you think you will become homeless within the next 72 hours? Homeless means living in a place not meant for human habitation, in emergency shelter, in transitional housing, or exiting an institution where you stayed for up to 90 days and were in shelter or a place not meant for human habitation beforehand.
- Are you interested in receiving homelessness assistance services?

If the consumer answers yes to both questions, provider staff answering the phones should perform a coordinated assessment after receiving consent from the caller.

The Assessment Process

Assessment refers to the process of asking the consumer a set of questions to determine which programs or services are most appropriate to meet their needs and prioritize them for various services. A standardized set of assessment tools will be used to make these determinations. Assessment staff will be trained on administering and

scoring these tools, as well as the order in which they should be administered and the average amount of time each assessment should take.

The assessment process will unfold in several stages. A guide that covers the process from the moment a consumer seeks assessment until they arrive at the referred-to agency is available in Appendix A.

Data Collection

Data will be collected on everyone that is assessed through the coordinated assessment process. This section, in addition to instructions embedded within the assessment tool, will detail when and how data about consumers going through coordinated assessment will be collected.

Once a client has been asked the pre-screening questions and is deemed eligible to be assessed, the assessment staff member will show the consumer the data confidentiality form. They will go over it with them and explain what data will be requested, how it will be shared, who it will be shared with, and what the consumer's rights are regarding the use of their data. Assessment staff will be responsible for ensuring consumers understand their rights as far as release of information and data confidentiality.

Some consumers should never be entered into HMIS. These include:

- Consumers who want domestic violence-specific services should never have information entered into HMIS. The assessment should be done on a paper form and passed off to the appropriate provider, or if consumers want to be referred directly to the domestic violence provider, the assessor can facilitate that. If they are being served by a domestic violence provider, that agency may enter their information into their selected database.
- Consumers who do not sign a data confidentiality form should also never have their data entered into HMIS.

Once the assessment process has been completed, the assessment staff member will share the consumer's record in HIMS (or the paper form) with the program they are being referred to. This way the program will have the consumer's information and can ensure they do not ask the same questions again, potentially re-traumatizing the consumer. Access to parts of each consumer record or assessment form may be restricted for safety reasons or by consumer request.

Basis of Referrals

Referrals to additional services will be made based on the following factors:

- Results of the assessment tool process;
 - Bed availability and size of intervention priority lists;
 - Established system wide priority populations; and
-

- Program eligibility admission criteria, including populations served and services offered.

The Vulnerability Assessment Tool which is used to create the continuums Chronic Homeless (CH) list has a built-in scoring mechanism that prioritizes consumers and households for access to different housing interventions.

All bed availability should be determined in real-time through HMIS. The coordinated process will be geared toward prioritizing those households with the most intensive service needs and housing barriers (e.g. CH households and households with multiple episodes of homelessness). The Coordinated Assessment Committee will be responsible for making changes to the coordinated assessment tool and requesting the changes in HMIS.

Referrals will also be based on each program's admissions eligibility criteria, including populations served. For example, programs that serve only single adult men will only receive single adult men as referrals. Agencies participating in coordinated assessment must submit all of their eligibility criteria to the Coordinated Assessment Committee before they can participate in the coordinated assessment process. Any changes to a program's eligibility criteria or target population must be sent immediately to the Coordinated Assessment Committee via the chair to make sure referral protocol is updated accordingly. Criteria that agencies may have that are not bound to local law or strict funders' requirements will be reviewed by the Coordinated Assessment Committee along with data about people who have remained in emergency shelter for more than 45 days or are living on the street. If the Committee has a concern that a program's requirements may be contributing to "screening out" or excluding households from needed services, the Committee may request to meet with the provider to discuss their criteria. If the Committee can clearly show a link between underserved populations and eligibility criteria from a provider, and the provider is unwilling to modify the criteria, the Committee may recommend to the CoC board that provider be de-prioritized for CoC or other sources of funding.

Making Referrals and Prioritizing Consumers

The referral process will be standard across all assessment sites.

1. After the assessment process is complete, the assessment worker will score the tool and determine which interventions the consumer should be prioritized for, if any, by looking at the eligibility screen. If the consumer scores as a potential consumer for permanent supportive housing, the consumer will be placed on the CH list by enrollment in the CH Program in HMIS. The assessment staff member should provide information about the different intervention types the consumer is prioritized for, including general intervention attributes (e.g., length of services, type of housing) and the size of the current priority lists.
-

2. If the consumer was not prioritized for any interventions, they should explain why and what other services will be available to them (e.g., shelter case management, connection to mainstream resources, help connecting with family or friends). The consumer should be referred to the appropriate emergency shelter or other housing crisis resource. The assessment process ends for the consumer at this point.
 3. For those that did get prioritized for housing interventions, the assessment staff member should offer their recommendation of which intervention they think is best (if there is more than one option). The assessment staff member should then describe how the referral process will work – the consumer will be able to make a choice between the interventions (if there are multiple ones), and then will be referred to whichever they choose via HMIS referral or phone call. If placed on the Chronic Homeless List, consumers are prioritized according to HUD CPD Notice 14-012, Notice of Prioritization of Chronic Homeless. When a slot becomes open for PSH, the consumer will be notified. If referred to another program, that program will follow their regular protocol for referrals.
 4. The assessment staff member should add the consumer to the bottom of the priority list for their intervention of choice. For permanent supportive housing list, they will be added based on their Vulnerability Index score.
 5. If the consumer is first on the list for a particular intervention and there is an open and available slot in a program they are eligible for (and it is during that program's business hours), a referral should be made directly to that program.
 6. To make the referral, the assessment staff member should e-mail via HMIS or call the program to let them know they are sending them a consumer. They should also ensure the consumer's information is in HMIS including the action taken and that the HMIS record or paper assessment is shared with the program in question. When consumers are being referred to the Women's Resource Center the consumer should be given the address and other information for reaching the program. The assessment worker should then remove the consumer's name from the priority list for that intervention.
 7. If there is not currently an opening at an appropriate program within the intervention, the consumer should be referred to the appropriate emergency shelter or other housing crisis resource. The assessment staff should explain that once a spot opens up for them, they and their case manager will be notified. Their case manager at the referred-to program should then contact the assessment worker via email or telephone to let them know they will be working with that particular consumer. The assessment staff should also enter referral information in HMIS.
 8. If a consumer does not show up at the referred-to program within 24 hours of being referred, the referred-to program should notify their assessment staff member. This person should attempt to make contact with the consumer. If the consumer cannot be located 24 hours after being notified
-

that a space was available in a program, the slot will be offered to the next person on the priority list for that intervention.

Chronic Homeless List Management and Notification of Referral

CH list management is the responsibility of the CH Committee Chair. Other program priority lists are the responsibility of the respective program staff. Notification of referrals will be the responsibility of assessment staff members. They will also be responsible for managing situations where a consumer does not show up to the referred-to program.

Special Populations

There are many subpopulations of people coming through the coordinated assessment process that may have special needs or need to be directed to specific resources to have their needs met. While this manual includes specific instructions for some of those populations, the tool itself covers many others. Assessment staff members that feel that a consumer is eligible for another specific resource not covered in one of these two documents should refer to agency supervisors or the coordinated assessment committee for more assistance.

Post-Referral Procedure

Once a consumer has entered a program, the program should make sure the consumer is connected to a case manager. Case managers should make sure they are reachable by assessment staff to receive updates on where their consumer stands on the priority list if they are waiting for a longer-term intervention. If the case manager determines that a consumer is ineligible for their program's services, they should follow the procedure described in the "Program Declines Referral" subsection of the Declined Referrals and Grievance Procedures section below.



DECLINED REFERRALS AND GRIEVANCE PROCEDURES

Program Declines Referral

There may be rare instances where programs decide not to accept a referral from the coordinated assessment process. Refusals are acceptable only in certain situations, including:

- The person does not meet the program's eligibility criteria;
- The person would be a danger to others or themselves if allowed to stay at this particular program; and
- The person has previously caused serious conflicts within the program (e.g. was violent with another consumer or program staff).

If the program determines a consumer is not eligible for their program after they have received the referral from coordinated assessment, the consumer should be sent back to their initial assessment point for assessment staff to determine a place for them to sleep that night (if they do not already have one). If there is no other placement available they should be referred to population-appropriate emergency shelter. If a program is consistently refusing referrals (more than 1 out of every 4) they will need to meet with the Coordinated Assessment Committee to discuss the issue that is causing the refusals.

Consumer Declines Referral

Assessment staff, through the administration of the assessment tools and the assessment process (which includes consumer input), will attempt to do what they can to meet each consumer's needs while also respecting community wide prioritization standards. The CoC has the right to limit the number of program refusals any consumer can have per episode of homelessness. If a consumer exceeds this number of refusals they forfeit their right to be served by the homelessness assistance system.

Provider Grievances

Providers should address any concerns about the process to the Coordinated Assessment Committee, unless they believe a consumer is being put in immediate or life-threatening danger, in which case they should deal with the situation immediately. A summary of concerns should be provided via email to the chair of the Coordinated Assessment Committee. The chair of the committee should then schedule for that provider's representative to come to the next available Coordinated Assessment Committee so the issue can be resolved. If it needs more immediate resolution, the chair will be in charge of determining the best course of action to resolve the issue.

Consumer Grievances

The assessment staff member or the assessment staff supervisor should address any complaints by consumers as best as they can in the moment. Complaints that should be addressed directly by the assessment staff member or assessment staff supervisor include complaints about how they were treated by assessment staff, assessment

center conditions, or violation of confidentiality agreements. Any other complaints should be referred to the chair of the Coordinated Assessment Committee to be dealt with in a similar process to the one described above for providers. Any complaints filed by a consumer should note their name and contact information so the chair can contact them and ask them to appear before the committee to discuss them.

GOVERNANCE

Roles and Responsibilities

The coordinated assessment process will be governed by the Coordinated Assessment Committee of the CoC.

This group will be responsible for:

- Investigating and resolving consumer and provider complaints or concerns about the process, other than declined referrals.
- Providing information and feedback to the CoC, CoC Board, and the community at-large about coordinated assessment;
- Evaluating the efficiency and effectiveness of the coordinated assessment process;
- Reviewing performance data from the coordinated assessment process; and
- Recommending changes or improvements to the process, based on performance data, to the CoC and CoC Board.

Policies and Procedures

Committee Composition

This committee will include the following seats:

- A representative of each agency within the CoC

Committee Chair

The Committee will have a chair. The chair will be responsible for:

- Putting together an agenda for each meeting, based on communications or agenda items submitted by providers or consumers;
- Serving as the point of contact for anyone seeking more information or having concerns about the coordinated assessment process; and

The CoC Board will elect the chair from within the Coordinated Assessment Committee. Each chair will hold the position for two years at a time.

Meeting Schedule and Agenda

The committee will meet monthly at least until 30 days after the launch of the coordinated assessment process. After that point, the chair will determine if monthly meetings are still necessary.

Certain items should be on the agenda on a regular basis, including the evaluation items listed in the Evaluation section below and feedback from agencies using the coordinated assessment.

Review of Coordinated Assessment Committee Policies and Procedures

A majority vote of the CoC Board is needed to modify the Coordinated Assessment Policy and Procedures. The CoC Board should review these Policies and Procedures annually or at the request of the Coordinated Assessment Committee.

EVALUATION

The coordinated assessment process will be evaluated on a regular basis to ensure that it is operating at maximum efficiency. Evaluation will be carried out primarily through the Coordinated Assessment Committee and any consultants or third parties they engage to help them. Evaluation mechanisms will include the following:

- **A bi-annual review of metrics from the coordinated assessment process.** The data to be reviewed, and the thresholds that should be met, will be developed based on the document in Appendix B.
- **An annual survey with people experiencing homelessness who have been through the coordinated assessment process.** Sample questions to be used in these forums are in Appendix C.
- **A report issued to the community on an as needed basis on coordinated assessment and homelessness assistance system outcomes.** This report will include trends from the month-to-month analysis of coordinated assessment data, as well as the total number of assessments and referrals made, successes to be shared, and a note from the Coordinated Assessment Committee Chair on the process's progress. Major findings from this report should be presented at the CoC the month it is released by a member of the Coordinated Assessment Committee.



CONTACT INFORMATION

Questions about these policies and procedures should be directed to:

CoC Coordinator

Justin Marino

Jmarino@uncnepa.org

Chair of the Coordinated Assessment Committee

Melissa Costello

CICDayroom@gmail.com

APPENDIX A

Full Assessment Process Script

While Assessment Staff Are On Duty:

1. Each person walking or calling into a homelessness assistance provider agency, or other community agency that works with consumers, will be asked the prescreening questions to determine if they should go through the coordinated assessment process. If it is determined by the pre-screening questions that the consumer does not need homelessness assistance services, they will be directed to other more appropriate resources.
2. If they are eligible according to the pre-screening process, they will be assessed. The assessment staff member will then explain the assessment process and share and discuss data confidentiality documents with the consumer. If the consumer signs them, the staff member will begin the assessment in HMIS. If not, assessment staff may begin the assessment, restricting the consumer's information to the entering organization, or if the consumer is seeking domestic violence specific services, make the referral to the Women's Resource Center.
3. The assessment staff member will then administer a prevention/diversion assessment to determine if the consumer has alternative housing options within the community.
4. People who are eligible to be diverted will either be served by the assessment staff member or be assigned a case manager (i.e. HAP Case Manager) who will determine what resources are needed to help the person stay in housing, mediate disputes, or do anything else necessary to help them obtain that alternative housing. Assessment staff will have to use their judgment to gauge if they are able to do a full diversion session with the consumer based on the current wait times/demand for assessments and the depth of diversion services the consumer needs. If neither the assessment worker nor a case manager is available, the assessment staff member should continue with the assessment process as if the consumer is not able to be diverted.
5. If the household is successfully diverted, they will end their engagement with the assessment worker and make a note in HMIS that the consumer was diverted.
6. People who are not deemed diversion eligible will continue with the assessment process. This process will prioritize them for housing interventions and accompanying services, including transitional housing, rapid re-housing, and permanent supportive housing.

If Assessment Staff Are Off Duty (After Assessment Hours):

1. People presenting with a need for emergency shelter will be offered a bed in the emergency shelter where they arrived (if they are population-appropriate). If they are not population-appropriate, they will be referred to a shelter that is population-appropriate or has available space. If no shelter has available space, they will be sent to any available crisis housing (churches, hotels or motels, etc.).

- If they do not initially present at an emergency shelter, they will be referred to a population-appropriate one.
2. The next available day that assessment hours are open, they will be asked the pre-screening questions and, if needed, referred to an assessment staff member at a designated coordinated assessment center.

Upon Completion of the Assessment Tool

3. After the assessment process is complete, the assessment worker will score the tool and determine which interventions it says the consumer should be prioritized for, if any, by looking at the eligibility screen in HMIS. If the consumer scores as a potential consumer for permanent supportive housing, the assessment staff member will put the consumer on the Chronic Homeless list by enrolling in the Chronic Homeless Program in HMIS. The assessment staff member should provide information about the different intervention types the consumer is prioritized for, including general intervention attributes (e.g., length of services, type of housing) and the size of the current priority lists.
4. If the consumer was not prioritized for any interventions, they should explain why and what other services will be available to them (e.g., shelter case management, connection to mainstream resources, help connecting with family or friends). The consumer should be referred to the appropriate emergency shelter or other housing crisis resource from Part III of the assessment tool, where they may receive case management and other services to help them exit housing. The assessment process ends for the consumer at this point.
5. For those that did get prioritized for housing interventions, the assessment staff member should offer their recommendation of which intervention they think is best (if there is more than one option). The assessment staff member should then describe how the referral process will work – the consumer will be able to make a choice between the interventions (if there are multiple ones), and then will be referred to whichever they choose via HMIS or by phone. Referrals to the Chronic Homeless list will be prioritized based on HUD CPD Notice 14-012 Prioritization of Chronic Homeless. Other programs will follow their individual referral protocols when in receipt of a referral from Coordinated Assessment staff and place individuals on waiting lists as is their policy.
6. If the consumer is first on the list for a particular intervention and there is an open and available slot in a program they are eligible for (and it is during that program's business hours), a referral should be made directly to that program.
7. To make the referral, the assessment staff member should call the program to let them know they are sending them a consumer. They should also ensure the consumer's information is in HMIS and that the HMIS record is shared with the program in question. The consumer should be given the address and other information for reaching the program.
8. If there is not currently an opening at an appropriate program within the intervention, the consumer should be referred to the appropriate emergency shelter or other housing crisis resource from Part III of the assessment tool. The

assessment staff should explain that once a spot opens up for them, they and their case manager will be notified. The assessment staff member should also make a note in HMIS of what intervention they are on the priority list for or have been referred to, so the staff at the referred-to program will know. If a case manager takes a consumer from Coordinated Assessment into their program, the case manager is to share this information with the original Coordinated Assessment staff so that the consumer may be exited from the Coordinated Assessment Program in HMIS. Consumers should also be given contact information including all of the interventions they have been referred to.

- 9.** If a consumer does not show up at the referred-to program within 4 hours of being referred, the referred-to program should notify their assessment staff member. This person should attempt to make contact with the consumer. If the consumer cannot be located 24 hours after being notified that a space was available in a program, the slot will be offered to the next person on the priority list for that intervention.
- 10.** The original organization which conducted the Coordinated Assessment for a consumer is responsible for following up with that consumer until housed or until attempts to reach have been unsuccessful for 90 days. The original organization is also responsible for exiting consumers once they have been permanently housed.

APPENDIX B

Coordinated Assessment Metrics

Process Metrics

- Number of assessments completed
- Number of assessments completed weekly at each site/by each assessment staff member
- Percent of households receiving diversion assistance
- Number of households receiving diversion assistance
- Percent of declined referrals (provider)
- Number of declined referrals (provider)
- Percent of decline referrals (consumer)
- Number of declined referrals (consumer)
- Average amount of time spent per assessment
- Number of complaints filed with Coordinated Assessment Committee (provider)
- Number of complaints filed with Coordinated Assessment Committee (consumer)
- Average wait time for an assessment

Outcome Measures

- Percent of households exiting from homelessness to permanent housing
- Number of households exiting from homelessness to permanent housing
- Percent of households diverted but requesting shelter placement within 12 months
- Number of households diverted but requesting shelter placement within 12 months
- Average length of episodes of homelessness
- Number of repeat entries into homelessness
- Number of new entries into homelessness

APPENDIX C

Sample Questions for Consumer Forums

1. Where did you first go for help when you became homeless?
2. How did you find out about that program or place?
3. What made you decide to go that place when you became homeless?
4. How did that place help you once they found out you were homeless?
5. Was this place easy for you to get to?
6. Would you recommend going to that place to someone else that became homeless? Why or why not?
7. If you needed a place to sleep that night, did you get it?
8. Did the person working with ask you questions? If so, did they explain why they were asking you questions?
9. Were you happy with what happened after they asked you questions?
10. Did the process make sense to you?
11. Did the process help you meet your housing needs?
12. Did you end up with somewhere to sleep that night?
13. Did you end up with a plan for getting back into permanent housing?
14. What other thoughts would you like to share with us?

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

02/10/2023

4. Applicant Identifier:

5a. Federal Entity Identifier:

M-21-MF-42-0205

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

B. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, PA

* b. Employer/Taxpayer Identification Number (EIN/TIN):

24-6000704

* c. UEI:

060497856000

d. Address:

* Street1: 340 North Washington Avenue

Street2:

* City: Scranton

County/Parish:

* State: PA: Pennsylvania

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 18503

e. Organizational Unit:

Department Name:

Economic/Community Development

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.

* First Name: Eileen

Middle Name:

* Last Name: Cipriani

Suffix:

Title: Executive Director

Organizational Affiliation:

* Telephone Number: 570/348-4216

Fax Number: 570/348-4123

* Email: ecipriani@scrantonpa.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME ARP

*** 12. Funding Opportunity Number:**

N/A

*** Title:**

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME ARP Funding. Please see plan for a full description of the projects.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant PA-011

* b. Program/Project PA-017

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2023

* b. End Date: 09/30/2030

18. Estimated Funding (\$):

* a. Federal	2,440,076.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	2,440,076.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Ms. * First Name: Paige
Middle Name:
* Last Name: Cognetti
Suffix:

* Title: Mayor, City of Scranton

* Telephone Number: 570-348-4101 Fax Number:

* Email: pcognetti@scrantonpa.gov

* Signature of Authorized Representative:

Paige L. Cognetti

* Date Signed: 7-14-23

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
 Paige G. Cognetti (Mar 17, 2023 08:26 EDT)	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Scranton	03/13/2023

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

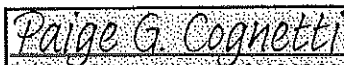
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  Paige G. Cognetti (Mar 17, 2023 08:26 EDT)	TITLE Mayor
APPLICANT ORGANIZATION City of Scranton, PA	DATE SUBMITTED 03/13/2023

HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

Uniform Relocation Act and Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

HOME-ARP Certification --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.

Paige G. Cognetti
Paige G. Cognetti (Mar 22, 2023 10:06 EDT)

Signature of Authorized Official

Mar 22, 2023

Date

Mayor

Title