

HOME-ARP Allocation Plan Template

Participating Jurisdiction: City of Manchester, NH

Date: 4/7/2022

Consultation

Summarize the consultation process:

The Department of Planning and Community Development maintains a citizen participation mailing list containing community service, housing and economic development agencies, community leaders, and persons who expressed interest in the City's community development programs or the consolidated planning process. There are approximately 100 agencies and/or persons including representatives from health, mental health, social service and workforce development agencies on the list. Citizens who contribute comments at public hearings or submit written testimony are also added to the citizen participation mailing list, as will any other persons who express interest in participation.

City staff provided a virtual presentation on the gap analysis for the HOME-ARP Allocation Plan during the Manchester Continuum of Care General Assembly that was held on 3/17/2022 at 12:00pm. This presentation provided an overview of the HOME-ARP Allocation Plan and fostered all agencies to comment on the service provision needed across the City. The PowerPoint presentation is attached. See Attachment A.

List the organizations consulted, and summarize the feedback received from these entities.

| Agency/Org Consulted | Type of Agency/Org | Method of Consultation | Feedback |
|------------------------|--|--|--|
| Families in Transition | Member of MCoC Leadership Committee – Housing and Services for individuals facing homelessness | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Suggested that the City increased budget for nonprofit capacity/operations funds and decreased the budget for non-congregate shelter development, as well as TBRA as many agencies struggle to utilize those funds. If HOME-ARP funds are to be used for TBRA, account for a two-year program with supportive services. Expressed support for funding for housing development to qualifying populations. |

| | | | |
|---|---|--|---|
| Waypoint | Member of MCoC Leadership Committee – Housing and Services for homelessness youth | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Expressed that TBRA best practices is to have a two-year program with supportive services. Expressed support for funding for housing development to qualifying populations. |
| YWCA | Member of MCoC Leadership Committee – Advocates for persons surviving domestic or sexual violence, or human trafficking through services and public policy work | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Provided data on survivors served in 2020 and 2021. Explained the types of services that are offered and how the Coronavirus pandemic has impacted their operations. |
| Elliot Health Systems | Member of MCoC Leadership Committee - Health Service Provider | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | None given. |
| Mental Health Center of Greater Manchester | Member of MCoC Leadership Committee – Mental Health Service Provider | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | None given. |
| Manchester Housing and Redevelopment Authority | Member of MCoC - Housing Service Provider Public housing agency for low-income families, elderly and adults with disabilities. | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | None given. |
| AmeriHealth Caritas | Member of MCoC Leadership Committee – Medicaid Health Service Provider | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | None given. |
| Harbor Care | Member of MCoC Leadership Committee – Supportive housing provider | MCoC Leadership Committee Presentation 2/4/22; MCoC General Assembly Presentation 3/17/22; Direct Request | None given. |

| | | | |
|--|---|---|--|
| | for veterans and families at risk of or experiencing homelessness | for Input via e-mail | |
| Institute for Community Alliances | HMIS Administrator | MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Provided updated 2021 PIT and HIC datasets, as well as summary information on the Coordinated Entry waitlist to inform qualifying population needs. They also explained the difference in methodology between SAGE data and PIT count. |
| Southern New Hampshire Services | Community Action Partnership Agency; Member of MCoC - Provides housing and services to low-income households | MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Provided updated data on Manchester Low- and Moderate Income residents that have been receiving Emergency Rental Assistance to maintain housing stability during the Coronavirus pandemic. |
| Manchester School District | Manchester School District – Homeless Education Liaison; Member of MCoC | MCoC General Assembly Presentation 3/17/22; Direct Request for Input via e-mail | Provided updated data on Manchester students facing homelessness during school years 2019 / 2020, 2020 / 2021, and 2021 / 2022 thru January 31. |
| Dartmouth Hitchcock Medical | Member of MCoC - Health Service Provider | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Do you Know Him Ministries? | Member of MCoC – Homeless Services | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Easterseals-The Way Home | Member of MCoC - Serves persons with disabilities, seniors, veterans and caregivers, homeless prevention service provider | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Granite State Organizing Project | Member of MCoC – Affordable Housing and minority issues advocate | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Granite United Way | Member of MCoC - Community Services | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | Written Comment: Some great work has gone into this plan. There was also a report from the National Coalition to End Homelessness citing the value of changes |

| | | | |
|--|---|--|---|
| | | | <p>to tax credits that were also part of the ARP Act that can go a long way to stabilizing families experiencing or at risk of homelessness and might be included in the activities section. A scenario of a single parent with two young children who could potentially qualify for:</p> <p>Earned Income Credit \$6,000 (approximately, depending on income) Child Tax Credit \$7,200 (if the children are under 6; \$6,000 if they are age 6-17) Child and Dependent Care Credit \$8,000 (to allow the parent to work or look for work) Economic Impact (Stimulus) Payment \$4,200 (if missed last year)</p> <p>That adds up to a possible refund of \$25,400. I would strongly encourage outreach to raise awareness of these credits in addition to the NH Emergency Rental Assistance Program. To claim these credits, people will need to file a tax return, even if they do not ordinarily do so. There are four tax sites in the city providing free income tax assistance (Granite United Way runs one at MPAL; there are also sites at Salvation Army, Primerica-Blais and on campus at SNHU).</p> |
| Helping Hands Outreach | Member of MCoC - Homeless Housing and Service Provider | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Hope for New Hampshire Recovery | Member of MCoC - Substance abuse Service Provider | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Housing Action New Hampshire | Member of MCoC - Public policy advocates for affordable housing | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Liberty House | Member of MCoC - Homeless Veteran Service Provider | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Making it Happen Coalition | Member of MCoC - Substance abuse prevention and mental wellness. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |

| | | | |
|--|--|---|-------------|
| Manchester Community Resource Center | Member of MCoC – MCRC serves a diverse population offering employment services, education services and information and referral services | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| New Hampshire Housing Finance Authority | Member of MCoC - Housing Service Provider and finance agency for low-income persons. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Merrimack Valley Assistance Program | Member of MCoC - Health Service Provider for people living with HIV | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| New Hampshire Bureau of Housing Supports | Member of MCoC - Administers state and federal funding for homeless prevention and intervention services statewide | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| New Hampshire Catholic Charities | Member of MCoC – Housing and Supportive Service Provider to people experiencing homelessness. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| New Hampshire Coalition to End Homelessness | Member of MCoC – Organization dedicated to eliminating the causes of homelessness through research, education and advocacy. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| New Hampshire Food Bank | Member of MCoC – Food Bank | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |

| | | | |
|--|---|---|-------------|
| New Hampshire Legal Assistance | Member of MCoC – Provides legal services to low-income persons | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Real Life Giving | Member of MCoC – Fights sex trafficking and exploitation | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Veterans Inc. | Member of MCoC – Provides services to veterans in need and their families. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |
| Veteran's Northeast Outreach Center | Member of MCoC – Provides support and advocacy to Vietnam veterans. | MCoC General Assembly Presentation 3/17/22; Request for Input via MCoC mailing list | None given. |

Public Participation

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- **Public comment period:** start date – 3/3/2022, end date – 4/4/2022.
- **Public hearing:** 2/23/2022 at 5:30pm – Virtually held

The City actively promotes opportunities for citizen participation. It publicizes public hearings and opportunities to submit written testimony as follows: (1) letters sent to community leaders and all persons/organizations who have requested to be on the mailing list; (2) a notice in the Union Leader; (3) a press release sent to local media may be sent; and (4) a notice posted on the City's Internet web site at www.manchesternh.gov.

In accordance with the City of Manchester's Citizen Participation Plan, the legal notice was published in the Union Leader on 3/3/2022 announcing the availability of a draft of the HUD HOME-ARP Allocation Plan.

The draft was available for public review during a 30-day comment period from 3/3/2022 at 5:00 p.m. through 4/4/2022.

A virtual public hearing for the HOME-ARP Allocation Plan was held by City Community Improvement Program (CIP) Staff via the Go To Meeting Platform on 2/23/2022 at 5:30 pm (see attached Legal Notice). This meeting was held in order to provide City residents an opportunity to comment on the expenditure of the HOME-ARP monies to be received by the City.

Manchester Citizens, including public housing residents, public and private agencies,

community groups, businesses and other interested parties were invited and encouraged to attend so they could voice their concerns and express their opinions on the priority needs of the community. This hearing also included discussion regarding the City's collaboration with the Manchester Continuum of Care (MCoC). The PowerPoint presentation for the hearing is included in Attachment A.

Describe any efforts to broaden public participation:

The City encourages participation by qualifying populations and low and moderate income persons by including agencies that represent such persons in its mailings and requesting that such agencies help publicize opportunities for participation. All of the opportunities described in section (i) above, are accessible to low and moderate income persons.

Copies of the HOME-ARP Allocation Plan were made available at the main branch of the Library, the Manchester Community Resource Center and the Department of Planning and Community Development at City Hall. The City also publicized the report in the newly created social media profiles and Manchester social media groups.

The City also reached out to the Manchester Housing and Redevelopment Authority (MHRA), NeighborWorks Southern New Hampshire (NWSNH), Families in Transition, Waypoint, Easterseals and the different shelters to encourage participation amongst residents and clients.

Summarize the comments and recommendations received through the public participation process:

Public Hearing Minutes is included in Attachment B. No other comments were received during the subsequent Public Comment period.

Summarize any comments or recommendations not accepted and state the reasons why:
N/A.

Introduction

The American Rescue Plan (ARP) Act, which was the most recent federal relief package created to assist States, Counties and local governments address the negative economic effects of the Coronavirus pandemic, appropriated funds for the U.S. Department of Housing and Urban Development (HUD) to distribute under the HOME Investment Partnership Program (HOME) in FY 2021. The City of Manchester received a total allocation of \$2,538,601 in HOME-ARP.

The HOME-ARP program can be used to fund the following eligible activities: Rental Housing Development, Tenant Based Rental Assistance, Supportive Services, Non-Congregate Shelter Development, and HOME-ARP Operating Expenses of Community Housing Development Organizations and Non-Profit Organizations.

The allocation of these funds to specific projects will require the submittal of this HOME-ARP Allocation Plan and an Amendment to the FY 2021 Annual Action Plan

Needs Assessment and Gaps Analysis

Table 1 Homeless Needs Inventory and Gap Analysis Table

| Homeless | | | | | | | | | | | | | |
|------------------------------|-------------------|------------|--------------------|--------------------|-----------|------------------------------|----------------------|------|---------------|--------------------------|------------|-------------------------------|------------------------------|
| | Current Inventory | | | | | Homeless Population | | | | (Gap) / Surplus Analysis | | | |
| | Family | | Adults Only | | Vets | Family HH (at least 1 child) | Adult HH (w/o child) | Vets | Victims of DV | Family | | Adults Only | |
| | # of Beds | # of Units | # of Beds | # of Units | # of Beds | | | | | # of Beds | # of Units | # of Beds | # of Units |
| Emergency Shelter | 142 | 33 | 164 (+80 seasonal) | 164 (+80 seasonal) | 0 | 27 HH (72 persons) | 173 HH (174 persons) | 12 | 19 | 70 | 6 | (10) (not including seasonal) | (9) (not including seasonal) |
| Transitional Housing | 242 | 50 | 49 | 49 | 30 | 46 HH (130 persons) | 33 HH (37 persons) | 16 | 15 | 112 | 4 | 12 | 16 |
| Permanent Supportive Housing | 244 | 53 | 164 | 164 | 128 | 287 persons | | NA | NA | 121 beds | | | |
| Other Permanent Housing | 130 | 25 | 147 | 147 | 0 | 158 persons | | NA | NA | 119 beds | | | |
| Unsheltered Homeless | | | | | | 2 HH (7 persons) | 99 HH (99 persons) | 13 | 3 | | | | |
| Current Gap | | | | | | | | | | 318 beds | | | |

Data Sources: 1. Point in Time Count (PIT); 2. Continuum of Care Housing Inventory Count (HIC); 3. Consultation

Notes: Veterans (Vets) and Victims of Domestic Violence (Victims of DV) are counted within Adults and Family.

Table 2 Housing Needs Inventory and Gap Analysis Table

| Non-Homeless | | | |
|---|-------------------|-----------------|-----------------|
| | Current Inventory | Level of Need | Gap Analysis |
| | # of Units | # of Households | # of Households |
| Total Rental Units | 26,395 | | |
| Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness) | 2,330* | | |
| Rental Units Affordable to HH at 50% AMI (Other Populations) | 4,060 | | |
| 0%-30% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness) | | 3,870* | |
| 30%-50% AMI Renter HH w/ 1 or more severe housing problems (Other Populations) | | 1,745 | |
| Current Gaps | | | (1,540)* |

Suggested Data Sources: 1. American Community Survey (ACS); 2. Comprehensive Housing Affordability Strategy (CHAS) **Notes:** *There is a shortage of 1,540 quality affordable rental units to serve households earning 0-30% AMI

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

The recently created HOME-ARP funds focus on primarily assisting "qualifying populations" which are based on individuals' and families' status, rather than income. The four categories included in the definition of qualifying population are:

1. Homeless
2. At-risk of homelessness
3. Fleeing/Attempting to Flee Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking
4. Other Populations where assistance would prevent the family's homelessness or serve those with the greatest risk of housing instability

Funds must primarily assist households that meet the status of "qualifying populations" but 30% of rental units funded with HOME-ARP may be occupied by low-income households, which are families whose annual incomes do not exceed 80 percent of the median income for the area.

HOMELESS POPULATION

The population in Manchester experiencing homelessness is sourced from the 2020 and 2021 Point in Time Counts conducted by Manchester Continuum of Care. The Point in Time Count is conducted on one night in January and counts homeless populations across various shelter types: Emergency Shelter, Safe Haven, Transitional Housing and Unsheltered. *Appendix A* shows the final numbers of the 2020 and 2021 PIT.

The 2021 Point in Time count indicates that there were a total of 520 persons in 381 households experiencing homelessness on the date of the count. This data represents an increase in persons and households experiencing homelessness compared to 2020, which saw 498 persons in 357 households experiencing homelessness on the date of the 2020 Point in Time Count.

While the Point in Time gives a snapshot of the state of homelessness in Manchester, it is important to note the limitations of the data. The data represents a single night and does not capture homelessness experienced at different time periods throughout the year. Additionally, the count does not include individuals at risk of homelessness such as those living with relatives or friends and those living in motels.

Sheltered or Unsheltered

Of the 520 persons, 246 (47%) were in emergency shelter, 167 (32%) were in transitional housing, 1 (0.3%) was in safe haven, and 106 (15%) were unsheltered. The number of unsheltered persons increased from 74 in 2020 to 106 in 2021.

Chronically Homeless

In 2021, 109 individuals (21%) were determined to be chronically homeless, an increase from 73 persons in 2020. Of these 109 individuals, 68 were housed in emergency shelters, 1 was in a Safe Haven and 40 were unsheltered.

Veterans

About 8% (41) of individuals experiencing homeless were identified as veterans during the 2021 PIT.

Homeless Youth

The 2021 PIT identified a total of 175 youth experiencing homelessness, of which 124 were under the age of 18 and 51 individuals were age 18 to 25. This was an increase from 2020 when a total of 156 youth were counted.

A good example of the limitations of the PIT can be identified when comparing the information captured by the Manchester School District on Manchester students experiencing homelessness. *Appendix B* shows data on Displaced Students across the Manchester School District for school years 2019/2020, 2020/2021 and 2021/2022. For 2020/2021 school year, a total of 721 students experienced homelessness. During the current 2021/2022 school year (up until January 31, 2022), 619 students have already been identified as experiencing homelessness.

FLEEING, OR ATTEMPTING TO FLEE, DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, OR HUMAN TRAFFICKING

About 7% (37) of individuals experiencing homeless were identified as survivors of domestic violence during the 2021 PIT.

Statistics on the number of survivors served by the YWCA in Manchester indicates that this qualifying population is actually quite large. As shown in *Table 3* below, the YWCA served 2,309 survivors in 2020 and 2,023 in 2021, the majority of which were women.

| Demographics of survivors | 2020 | 2021 |
|-----------------------------|-------|-------|
| Total served | 2,309 | 2,023 |
| Sex | | |
| Female | 1982 | 1645 |
| Male | 260 | 152 |
| Unknown | 67 | 226 |
| Race | | |
| Black 83 | 83 | 66 |
| Asian 25 | 25 | 15 |
| Hawaiian/Pacific Islander 2 | 2 | 3 |
| Hispanic | 171 | 133 |
| Multiracial | 39 | 23 |
| White | 769 | 399 |
| Other | 25 | 5 |
| Unknown | 1195 | 1379 |
| Age | | |
| 0-17 | 141 | 62 |
| 18-25 | 155 | 127 |
| 26-40 | 550 | 240 |
| 41-59 | 289 | 165 |
| 60+ | 59 | 36 |
| Unknown | 1115 | 1393 |

Table 3. YWCA survivors served in 2020 and 2021

AT RISK OF HOMELESSNESS AND INCOME RESTRICTED

Data from the 2014-2018 Comprehensive Housing Affordability Strategy (CHAS) in *Table 4* below indicates Manchester has a total of 5,725 renter households with incomes less than or equal to 30% HAMFI and

3,970 households earning between 30% and 50% HAMFI.

The CHAS data captures information on housing problems and housing needs. There are four types of housing problems captured. These four types are: 1) housing unit lacks complete kitchen facilities; 2) housing unit lacks complete plumbing facilities; 3) household is overcrowded; and 4) household is cost burdened. HUD defines cost-burdened families as those “who pay more than 30 percent of their income for housing” and “may have difficulty affording necessities such as food, clothing, transportation, and medical care.” Severe cost burden is defined as paying more than 50 percent of one's income on rent.

| Income by Cost Burden (Renters Only) | Total Number of Households per Income | Household has at least 1 of 4 housing problems | | Household has at least 1 of 4 SEVERE housing problems | | Households Facing More than 30% Housing Cost Burden | | Households Facing More than 50% Housing Cost Burden | |
|--|--|--|------------|---|------------|--|------------|--|------------|
| | Count | Count | Percent | Count | Percent | Count | Percent | Count | Percent |
| Household Income <=30% HAMFI | 5,725 | 4,530 | 79% | 3,870 | 68% | 4,405 | 77% | 3,575 | 62% |
| Household Income >30% to <=50% HAMFI | 3,970 | 3,370 | 85% | 1,745 | 44% | 3,310 | 83% | 1,440 | 36% |
| Household Income >50% to <=80% HAMFI | 5,795 | 3,160 | 55% | 630 | 11% | 2,925 | 50% | 265 | 5% |
| Household Income >80% to <=100% HAMFI | 3,115 | 660 | 21% | 220 | 7% | 540 | 17% | 95 | 3% |
| Household Income >100% HAMFI | 6,435 | 245 | 4% | 170 | 3% | 75 | 1% | - | - |
| Total | 25,040 | 11,965 | 48% | 6,630 | 26% | 11,255 | 45% | 5,375 | 21% |

Table 4. Renter Households by Cost Burden (Source: CHAS 2014-2018)

It is alarming to see that 4,530 (or 79%) renter households with incomes less than or equal to 30% HAMFI, and 3,370 (or 85%) renter households with incomes between 30% and 50% HAMFI have at least 1 of 4 housing problems. Housing cost burden is a prevalent housing problem, especially among households earning up to 30% AMI as 4,405 (or 76%) of Manchester renters spend more than 30% of their income to secure housing.

| All Renter Households by Disability Status | | | | | |
|---|--|--|--|---|--|
| Income by Disability Status (Renters Only) | Household member has a hearing or vision impairment | Household member has an ambulatory limitation | Household member has a cognitive limitation | Household member has a self-care or independent living limitation | Household member has none of the above limitations |
| Household Income <=30% HAMFI | 685 | 1,675 | 1,540 | 1,400 | 2,900 |
| Household Income >30% to <=50% HAMFI | 465 | 850 | 800 | 670 | 2,340 |
| Household Income >50% to <=80% HAMFI | 510 | 760 | 635 | 610 | 4,445 |
| Household Income >80% HAMFI | 735 | 805 | 910 | 625 | 7,815 |
| Total | 2,395 | 4,090 | 3,890 | 3,305 | 17,500 |

| Renter Households with 1 of the 4 Housing Problems by Disability Status | | | | | |
|---|---|---|---|---|--|
| Income by Disability Status (Renters Only) | Household member has a hearing or vision impairment | Household member has an ambulatory limitation | Household member has a cognitive limitation | Household member has a self-care or independent living limitation | Household member has none of the above limitations |
| Household Income <=30% HAMFI | 515 | 1270 | 1285 | 1105 | 2325 |
| Household Income >30% to <=50% HAMFI | 360 | 645 | 665 | 475 | 2110 |
| Household Income >50% to <=80% HAMFI | 335 | 475 | 415 | 375 | 2360 |
| Household Income >80% HAMFI | 90 | 80 | 80 | 40 | 695 |
| Total | 1,300 | 2,470 | 2,445 | 1,995 | 7,490 |

Table 5. Renter Households by Disability Status (Source: CHAS 2014-2018 Table 6)

Disability is one of the main issues raised by the 2020 Analysis of Impediments to Fair Housing Choice in Manchester. Discrimination based on disability is the top complaint in fair housing claims received by the New Hampshire Legal Assistance. An examination of Table 5 that cross reference households' income by disability status reveals that most of the units occupied by individuals with disabilities have 1 of the 4 housing problems:

- 515 have a household member with a hearing or vision impairment;
- 1,270 have a household member with an ambulatory limitation;
- 1,285 have a household member with a cognitive limitation; and
- 1,105 have a household member that has a self-care or independent living limitation.

| Household has at least 1 of 4 severe housing problems | | | | | | | |
|---|-------------|---------------------------------|-------------|--|------------------------|--------------------|-------|
| Income by Severe Housing Problems (Renters Only) | White alone | Black or African-American alone | Asian alone | American Indian or Alaska Native alone | Pacific Islander alone | Hispanic, any race | All |
| Household Income <=30% HAMFI | 2,865 | 280 | 180 | 15 | - | 495 | 3,870 |
| Household Income >30% to <=50% HAMFI | 1,270 | 115 | 55 | - | - | 295 | 1,745 |
| Household Income >50% to <=80% HAMFI | 480 | 60 | 30 | - | - | 60 | 630 |
| Household Income >80% to <=100% HAMFI | 160 | 30 | 10 | - | - | 15 | 220 |
| Household Income >100% HAMFI | 100 | - | 25 | - | - | 45 | 170 |

Table 6. Severe Housing Problems by Income and Race (Source: CHAS 2014-2018 Table 2)

Finally, analyzing Table 6 that compare households race, income and housing problems, a quarter of households that occupy structures with housing problems are minorities. Of the 3,870 renter households earning less than or equal to HAMFI and experiencing at least 1 of 4 severe housing problems, 74% are white, 7% are black or African American, 5% are Asian, 0.4% are American Indian or Alaska Native, and 13% are Hispanic.

OTHER POPULATIONS

This category of qualifying populations includes individuals or families that are in need of housing assistance to prevent homelessness, or earn up to 30% AMI and face severe cost burden.

Table 4 above provides evidence that 62% of households earning up to 30% AMI are severely cost burden. Furthermore, as explained in more detail in the next section the cost of housing continues to increase and although code enforcement efforts are removing housing units with severe problems, these factors are placing additional people at risk of becoming homeless. This risk is exacerbated by the availability of resources in Manchester to at-risk populations positioning the City of Manchester to address the needs of people coming from more rural areas of the state and more urban areas that are facing even more severe housing shortfalls.

The Coronavirus pandemic has also exacerbated housing insecurity for low income families in Manchester. Data from Southern New Hampshire Services NH Emergency Rental Assistance Program reveals that a total of 3,274 Manchester households received assistance since the onset of the pandemic to maintain housed. This represents 21% of families earning up to 80% AMI in the city.

Comparing the number of beneficiaries of this program with the total number of households earning 0-30% AMI from the CHAS data in Table 4, one can see that 37% of households earning 0-30% AMI had to receive emergency assistance to maintain housing during the Coronavirus pandemic:

- 2,144 households earning 0-30% AMI
- 829 households earning 30-50% AMI
- 301 households earning 50-80% AMI

CONCLUSIONS

The brief analysis of the different HOME-ARP "qualifying populations" in Manchester from multiple sources of data indicates that there is a large pool of individuals and families facing housing vulnerability across the city.

- 520 individuals were counted during the 2021 PIT as facing homelessness
- It is specially challenging to have a clear picture of youth homelessness but data from the Manchester School district indicates that at least 721 students experienced homelessness during the 2020/2021 school year
- An alarming 2,023 survivors of domestic violence were serviced by the YWCA
- 79% of households earning up to 30% AMI face at least one of the four housing problems (Table 4)

Finally, the Coronavirus pandemic stressed housing insecurity across lower income households in the City and 21% of low- and moderate-income families had to receive Emergency Rental Assistance to cover their housing costs.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing:

The City coordinates closely with the Manchester Continuum of Care (MCoC) to address the needs of various qualifying populations in Manchester. Prevention/diversion activities are utilized at all MCoC agencies in alignment with Manchester's coordinated entry work. The MCoC's Permanent Housing and Rapid Rehousing are major assets for families. Homeless Prevention includes education, positive landlord

relationships, City initiatives around lead poisoning, bedbugs or other infestations, and individualized diversion strategies.

The 2021 Housing Inventory Count indicates that Manchester has the following programs and facilities to serve the homeless population:

- 306 Emergency Shelter Beds (138 Adult and Child Beds, 164 Adult Only Beds, 4 Child Only Beds)
- 80 Seasonal Emergency Shelter Beds available during the winter months
- 291 Transitional Housing Beds (242 Adult and Child Beds, 49 Adult Only Beds)
- 277 Other Permanent Housing Beds (130 Adult and Child Beds, 147 Adult Only Beds)
- 82 Rapid-Rehousing Beds (67 Adult and Child Beds, 15 Adult Only Beds)
- 408 Permanent Supportive Housing Beds (244 Adult and Child Beds, 164 Adult Only Beds)
- 4 Adult-Only Safe Haven Beds

Manchester collaborates with Families In Transition, The Way Home/Easterseals, and Manchester Housing Redevelopment Authority (MHRA) to provide assistance to low-income renters in the form of rental subsidies. In FY 2021, the City distributed \$99,826 of HOME funds for Tenant Based Rental Assistance programming. The City also distributed about \$112,719 of ESG and ESG-CV funding for Homeless Prevention Rapid Re-Housing Programs administered by The Way Home and Waypoint for subsidies to prevent individuals from becoming homeless.

Families in Transition provides 75 units of permanent housing and supportive services for families and individuals. FIT also operates the largest adult shelter in the state with a total of 138 beds (100 for men and 38 for women), and is also the state's only low barrier shelter. Additionally, the Family Place houses 11 family-centered emergency shelter units with a maximum of 44 beds. Families who enter the shelter are assisted by a full time case manager who works with them to find a safe and affordable permanent housing solution as quickly as possible. Helping Hands has also been providing emergency homeless shelter services with their 32 emergency beds in the Lowell St property. They also own another property in Central St that provides 17 single rooms of transitional housing and supportive services to Manchester homeless men.

Transitional housing is also available for homeless youth 18-22, veterans, families, and individuals throughout the city with strong programming. Liberty House has been providing a safe, supportive, substance-free housing community for ten American veterans transitioning out of homelessness. Additional housing options for homeless veterans include the Harbor Homes BAE Systems Independence Hall, which uses the housing first transitional housing model. Harbor Homes also offers a program through the Department of Veteran Affairs that provides low income veteran households with resources for prevention against homelessness. Finally, the YWCA provides 13 emergency shelter beds to survivors of domestic violence and has numerous resources to serve this population including crisis line, support groups and accompaniments to courts, hospitals, police departments.

MHRA provides housing and housing assistance through its 1,169 public housing units, 152 Low Income Housing Tax Credit units, and 102 assisted non-program units, as well as managing the distribution of 2,293 rental Vouchers to different types of units:

- 1,861 Housing Choice Vouchers (HCV)
- 148 Veterans Affairs Supportive Housing Vouchers (VASH) for homeless veterans
- 100 vouchers for Non-Elderly Persons with Disabilities
- 52 Mainstream Vouchers for income-eligible families who are homeless, at risk of homelessness, at risk of institutionalization, or transitioning out of an institution or other segregating setting and

- have a disabled household member
- 23 units of assistance (at Robinson House) through the Section 8 Moderate Rehabilitation Program for Single Room Occupancy Dwellings for Homeless Individuals (Mod SRO)
- 5 Foster Youth Tenant Protection Vouchers under the Family Unification Program (FUP) for persons at least 18 years of age but not more than 24 years of age, who have left foster care or will leave within 90 days, who are homeless or at risk of homelessness
- 27 Emergency Housing Vouchers

For FY 2021 and 2022, the City of Manchester has been funding multiple projects that also provide resources to qualifying populations. Bathroom renovations and fire escape rehab are allowing 1269 Café to maximize utilization of its recently acquired property to provide 80 emergency winter shelter beds, 32 transitional housing beds, and additional supportive services to 400 individuals. Acquisition and renovation of the Light House are allowing the Light of Life Ministries to provide transitional housing with supportive services to 10 women and their children that are survivors of abuse and exploitation. In 2022, the City is also funding the renovation of Helping Hands' facility to create 12 additional single-occupancy rooms for homeless men. Finally, the City is investing more than \$1million to support renovations of the first Homeless Youth Shelter in New Hampshire that will provide 14 beds to house homeless youth, 3 units of transitional housing, and additional supportive services to 250 youth and young adults ages 12 to 25.

Describe the unmet housing and service needs of qualifying populations, including but not limited to:

- ***Sheltered and unsheltered homeless populations;***
- ***Those currently housed populations at risk of homelessness;***
- ***Other families requiring services or housing assistance or to prevent homelessness; and,***
- ***Those at greatest risk of housing instability or in unstable housing situations;***

Considering just the numbers available from the 2021 Point in Time Count and the Housing Inventory Count in *Table 1*, one may conclude that, although Manchester has a gap in its affordable housing stock, the city has a surplus of beds to serve its homeless population. At the time of the 2021 Point in Time Count:

- 246 persons utilizing 306 year-round Emergency Shelter beds and 80 seasonal Emergency Shelter beds (0 out of 4 child-only Emergency Shelter beds occupied, 72 out of 142 beds for families occupied, and 174 out of 164 year-round and 80 seasonal beds for adults occupied);
- 167 persons utilizing 291 Transitional Housing beds (130 out of 242 beds for families occupied, and 37 out of 49 beds for adults occupied);
- 1 person utilizing 4 Safe Haven beds;
- 287 persons utilizing 408 Permanent Supporting Housing beds (244 beds for families and 164 adult-only beds);
- 158 persons utilizing 277 Other Permanent Housing beds (130 beds for families and 147 adult-only beds);
- 106 persons unsheltered;
- Therefore, when comparing the total number of beds in Emergency Shelter, Transitional Housing, Permanent Supportive Housing and Other Permanent Housing (1,282 year-round beds and 80 seasonal beds) to the total number of people experiencing homelessness in these shelters or unsheltered (964), there appears to be a surplus of 318 year-round beds.

However, considering just this data may be misleading. Agencies from the MCoC repeatedly express that there is an undercount in the PIT, especially when it comes to homeless youth as described in the first section. In addition, the PIT count only looks at one night of the entire year, and does not capture doubled up families, families precariously housed, or at-risk of homelessness.

At the same time, these agencies stress that there is an over count in the number of available beds as the methodology for counting the inventory of beds calls for agencies to consider the maximum “potential” of beds for larger families but units are many times occupied by smaller families. The gap analysis in *Table 1* indicates this issue, pointing towards a much larger surplus of family beds available than family units available. Namely, according to *Table 1*, there is potentially a surplus of 70 emergency shelter beds and 112 beds from transitional housing for families but in terms of units, there are only a small surplus of 6 emergency shelter units and 4 transitional housing units.

Moreover, there may be a mismatch in the type of beds available and the demographics of the population experiencing homelessness. Parsing out the data by shelter type and bed type in *Table 1* demonstrates that the seasonal emergency shelter beds are necessary to meet the demand for adult-only beds in emergency shelters during the winter months. Accounting for just the permanent beds in *Table 1* one can see that there is a gap of 10 beds and 9 units in emergency shelter dedicated to adults only, but a small surplus to serve adults only in transitional housing (12 beds and 16 units), and a large surplus of beds in Permanent Supportive Housing (121 beds) and Other Permanent Housing (119 beds).

Another evidence of the lack of necessary resources to provide housing to qualifying populations are the numbers in the Coordinated Entry System. MCoC’s Coordinated Entry List combines homeless individuals that are applying for supportive housing through the Manchester Continuum of Care but are not yet matched to a housing provider. As of February 2022, the CE system indicated that:

- Total number of individuals currently on list: 501
- Total number of households currently on list: 436
- Total number of Veterans currently on list: 29
- Total number of individuals who are currently fleeing domestic violence currently on list: 30

The Coronavirus pandemic has also stressed the resources available to support shelter services as social distancing has forced agencies to reduce their service capacity. These situations may be illustrated by the temporary emergency services Families in Transition provided during 2020/2021 winter and 1269 Café is currently providing for 2022 and 2023 winters. Due to Covid restrictions in 2020/2021, Families in Transition opened a temporary emergency shelter during the winter months that housed around 70 people a night. For the upcoming winters of 2022 and 2023, 1269 Café has been upgrading its bathroom facilities and fire escapes in order to provide shelter for 82 additional homeless individuals during the winter. Furthermore, the City has also invested over \$1 million to fund Waypoint’s first Youth Homeless Shelter and Drop-in Center in New Hampshire, which is expected to serve 180 youth and young adults. These examples demonstrate that there is a need for additional shelter beds and supportive services, which contradicts the data from the 2021 PIT.

Quality affordable housing to low-income families is also a complex issue. Like many communities across the United States, Manchester is currently experiencing a major housing shortage. As a result, housing

costs are spiking across the market, leaving a growing share of the population unable to afford to rent or own a home. Projections from the Affordable Housing Task Force point that the city would need to add approximately 1,800 units to the market in order to maintain a healthy vacancy rate. Currently, only 905 new housing units have been approved to be added to the City's housing stock within the past couple of years, and only about a one-third of these units are under construction or have been completed. This trend clearly indicates a huge gap between the City's needs and what can be offered.

The housing shortage exacerbates the challenge for qualifying populations and families that are earning less than 80% of the median income in Manchester. According to the 2021 New Hampshire Housing Finance Authority Rental Survey, the average rent for a two-bedroom apartment in Manchester is \$1,546/month, which exceeds the HUD Fair Market Rent Limit (\$1,413) by close to 10%. By comparison, the Household Income required to afford this average 2-BR rent is \$61,840. The most recent data NHHFA has on Renter Household Median Income (2019) is \$45,152.00. This means that the average household income necessary to afford a 2-BR apartment in Manchester exceeds the Renter Household Median Income by 36%. As evidenced by 2014-2018 CHAS Data above, lower income families are likely to be paying an even higher percentage of their household income towards rent. The very low-income families at 30% of the median income in Manchester are earning about \$26,800/year. Based on their income, an affordable unit would need to be \$670/month. This gap is even wider with the need for a security deposit and other upfront costs.

In addition to increasing rents, affordable housing providers such as the Manchester Housing and Redevelopment Authority (MHRA) and Neighborworks Southern NH (NWSNH) have extensive waiting lists. NWSNH currently has a minimum 12 month waiting list for their garden style apartments. The waiting list for townhouse units typically exceeds 1-3 years. MHRA's waiting list totals 3,000 applicants. The extensive waiting lists of these two agencies indicate a significant demand for housing that is affordable in accordance with HUD standards.

These market effects on low vacancy rates, rental increases and waitlist for affordable housing units across Manchester are further supported by CHAS 2014-2018 data in *Table 7* below. Analyzing rental units across the city, we see that Manchester has 2,255 renter-occupied units and 75 vacant for-rent units affordable to households with incomes less than or equal to 30% HAMFI for a total of 2,330 units. There are 3,605 renter-occupied units and 455 vacant for-rent units affordable to households with incomes between 30% and 50% HAMFI for a total of 4,060 units.

| Units affordable to Households earning | Renter-Occupied | Vacant - For Rent | Total Rental Units |
|---|-----------------|-------------------|--------------------|
| <=30% HAMFI | 2,255 | 75 | 2,330 |
| >30% to <=50% HAMFI | 3,605 | 455 | 4,060 |
| >50% to <=80% HAMFI | 15,110 | 810 | 15,920 |
| >80% HAMFI | 3,570 | 0 | 3,570 |
| Lacks Complete Kitchen or Plumbing Facilities | 500 | 15 | 515 |
| Total | 25,040 | 1,355 | 26,395 |

Table 7. Units Affordable to Households Earning Various Income Levels, Renters Only (Source: CHAS 2014-2018 Table 15C and Table 14B)

The CHAS data back in *Table 2* also demonstrated that the supply of 2,330 rental units affordable to households with incomes less than or equal to 30% HAMFI is not enough to meet the demand of 3,870

renter households with incomes less than or equal to 30% HAMFI and also experiencing 1 of 4 severe housing problems. There is a gap of 1,555 rental units to serve this population.

Additionally, CHAS data in *Table 8* below indicates that a third (745) of rental units affordable to households earning less than or equal to 30% HAMFI are occupied by households earning more than 30% HAMFI, therefore further restricting the number of rental units affordable to this lowest income bracket.

| Renter Occupied by Income Level, and Units Affordable to Various Income Levels | | | | | | |
|--|---------------------------------------|---|---|--|---------------------------------------|-----------------------------|
| Units affordable to Households earning | Occupant Household Income <=30% HAMFI | Occupant Household Income >30% to <=50% HAMFI | Occupant Household Income >50% to <=80% HAMFI | Occupant Household Income >80% to <=100% HAMFI | Occupant Household Income >100% HAMFI | Total Renter-Occupied Units |
| Units Affordable to Households Earning <=30% HAMFI | 1,515 | 430 | 50 | 80 | 185 | 2,255 |
| Units Affordable to Households Earning >30% to <=50% HAMFI | 920 | 675 | 970 | 545 | 495 | 3605 |
| Units Affordable to Households Earning >50% to <=80% HAMFI | 2645 | 2480 | 4065 | 2005 | 3915 | 15110 |
| Units Affordable to Households Earning >80% HAMFI | 395 | 280 | 620 | 475 | 1805 | 3570 |
| Unit Lacks Complete Kitchen or Plumbing Facilities | 255 | 110 | 90 | 10 | 35 | 500 |
| Total Occupied Rental Units | 5,725 | 3,970 | 5,795 | 3,115 | 6,435 | 25,040 |

Table 8. Renter Occupied by Income Level, and Units Affordable to Various Income Levels (Source: CHAS 2014-2018 Table 15C and Table 3)

An examination of the age of housing structure in *Table 9* below reveals that households with incomes of less than or equal to 50% HAMFI are likely to be living in older structures built over 50 years ago:

- 40% (6,740) of Manchester households occupying structures built prior to 1979 (16,645) are low-income (up to 50%AMI)
- 2,150 renter households with incomes less than or equal to 30% HAMFI and 1,675 households with incomes between 30% and 50% HAMFI occupy structures built prior to 1939.

| Income by Age of Housing Structure (Renters Only) | Structure Built in 1980 or Later | Structure Built Between 1940 and 1979 | Structure Built 1939 or Earlier |
|---|----------------------------------|---------------------------------------|---------------------------------|
| Household Income <=30% HAMFI | 1,755 | 1,820 | 2,150 |
| Household Income >30% to <=50% HAMFI | 1,195 | 1,095 | 1,675 |
| Household Income >50% to <=80% HAMFI | 1,695 | 1,760 | 2,340 |
| Household Income >80% to <=100% HAMFI | 1,065 | 970 | 1,080 |
| Household Income >100% HAMFI | 2,685 | 1,815 | 1,935 |
| Total | 8,400 | 7,465 | 9,180 |

Table 9. Household Income by Age of Housing Structure, Renters Only (Source: CHAS 2014-2018 Table 13)

The age of the affordable housing stock is one of the main issues also raised by the 2020 Analysis of Impediments to Fair Housing Choice in Manchester. With more than half of Manchester housing stock built

over 50 years ago, many of the affordable housing options are in need of rehabilitation, renovation or lead-based paint hazard mitigation.

During the past two fiscal years, the City allocated HOME, ESG-CV and CDBG-CV funds towards creating new units of transitional and affordable housing in order to increase housing supply for the low- or moderate-income population. The 459 Granite Street (4 rental units), and 247 Pearl Street – The Light House (10 transitional housing units) were completed. The 434 Union Street (11 permanent supportive housing units), and 298 Hanover Street (3 transitional housing units) projects are currently underway.

During the most recent HOME RFP, in July 2021, the City received seven proposals and allocated funds to three developers:

- MHRA for the construction of 48 new one, two and three-bedroom units of public housing
- NWSNH for the rehabilitation of 101 existing one, two and three-bedroom units
- Waypoint for the development of three one-bedroom units of transitional housing to youth homeless.
- Helping Hands for the development of 12 single-room occupancy housing units to homeless men.

Despite this trend in the right direction, these initiatives are still unable to bridge the gap necessary to offer decent affordable housing to all qualifying populations and low-income households in Manchester.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

A more detailed analysis of the Point in Time count data for Manchester evidence that there is a gap in shelter beds and other supportive housing to assist individuals and families facing homelessness in the City. Different examples laid out in the discussion evidence the undercount of the homeless population, and an over count of the beds available to serve those in need, despite what the final numbers may portray. Ultimately, there was a total of 501 individuals in the MCoC's Coordinated Entry system waiting to be matched to occupy a supportive housing unit.

Furthermore, based on the analysis and discussion above, the City of Manchester has an acute gap of quality affordable housing options to "qualifying populations", especially those that are low-income and experience housing cost burden. The Housing Needs Inventory and Gap Analysis in *Table 2* indicates a total of 5,615 households in Manchester with incomes at or below 50% AMI experiencing one or more severe housing problems. With an inventory of 4,030 rental units affordable to households at 50% AMI, there is a shortage of 1,555 rental units. The gap in supply is particularly acute in the 0-30% AMI bracket where there are 3,870 households but only 2,330 affordable rental units. Therefore:

- There is a shortage of 1,540 quality rental units to serve households earning 0-30% AMI
- 66% of households (7,900) that have at least one of the four housing problems are low-income residents (up to 50% AMI)
- 38% of households (4,530) that have at least one of the four housing problems are very low-income residents (up to 30% AMI)

Identify the characteristics of housing associated with instability and an increased risk of homelessness if the PJ will include such conditions in its definition of "other

populations” as established in the HOME-ARP Notice:

Manchester will not include additional conditions to define “other population”.

Identify priority needs for qualifying populations:

The priority needs for qualifying populations are:

- Development or conversion of new quality affordable housing to target households earning 0-30% AMI
- Rehabilitation of affordable housing units targeted to serve household with incomes up to 50%AMI
- Provide Tenant-Based Rental Assistance and Supportive Services to ensure housing stability to qualifying population.
- Increase the number of transitional housing units to serve homeless households that are ready to transition to stable housing.

Explain how the level of need and gaps in its shelter and housing inventory and service delivery systems based on the data presented in the plan were determined:

Priority needs were based on consultation with homeless providers and data from:

- 2014-2018 CHAS
- 2020 and 2021 Point In Time Count of the Manchester Continuum of Care
- 2020 and 2021 Housing Inventory Count of the Manchester Continuum of Care
- Manchester Continuum of Care Coordinated Entry System
- 2019/2020, 2020/2021 and 2021/2022 Manchester School District data on Displaced Students
- 2020-2022 State Emergency Rental Assistance Data for Manchester from Southern New Hampshire Services
- FY 2021 Annual Action Plan
- FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER)
- 2020 Analysis of Impediments to Fair Housing Choice

It was determined that the development of affordable housing and supportive services are the highest priorities for Manchester as there is acute need for new units to meet the demand from households.

HOME-ARP Activities

Describe the method for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors and whether the PJ will administer eligible activities directly:

The City of Manchester will allocate HOME-ARP funds by a combination of competitive requests for proposals and through conventional applications to the City’s Entitlement funding budget.

Tenant Based Rental Assistance and homeless prevention projects that could qualify for HOME-ARP will be evaluated during the annual budget request process that takes place in conjunction with the Annual Action Plan activities between January and June 2022. The evaluation of proposals during the budget process will allow the City to best evaluate the appropriate sources of funding for different projects and efficiently distribute those funds.

Proposals for development projects with supportive services will be requested through a competitive

request for proposal from qualifying developers and service providers. All requests will be reviewed by City staff to ensure compliance with HOME-ARP goals and requirements. Projects that meet minimum HOME-ARP standards will be reviewed by a selection committee composed of the Director of the Planning and Community Development Department, the Director of Homeless Initiatives, and a representative from the Board of Mayor and Aldermen CIP Committee, who will then make recommendations to the Board of Mayor and Aldermen for final approval.

All approved development projects will be subject to underwriting and include all HOME-ARP requirements in the Developer's Agreement. All approved projects will be subject to annual monitoring. Development projects will also be subjected to annual compliance and inspections during the minimum affordability period.

If any portion of the PJ's HOME-ARP administrative funds were provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

All HOME-ARP funds will be directly administering by the City of Manchester Planning and Community Development Department.

PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

The following table may be used to meet this requirement.

Table 10. Use of HOME-ARP Funding

| | Funding Amount | Percent of the Grant | Statutory Limit |
|--|-----------------------|-----------------------------|------------------------|
| Supportive Services | \$ 175,000 | | |
| Acquisition and Development of Non-Congregate Shelters | \$ 475,000 | | |
| Tenant Based Rental Assistance (TBRA) | \$ 200,000 | | |
| Development of Affordable Rental Housing | \$ 1,473,601 | | |
| Non-Profit Operating | \$ # | # % | 5% |
| Non-Profit Capacity Building | \$ # | # % | 5% |
| Administration and Planning | \$ 215,000 | 15 % | 15% |
| Total HOME ARP Allocation | \$ 2,538,601 | | |

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The result of our gap analysis and discussions with agencies from the Manchester Continuum of Care led us to conclude that Manchester should use most of HOME-ARP funds to build more affordable housing units, especially for extremely low-income individuals. The data provided shows that the largest gap exists of units for extremely low-income households (30% AMI) with a gap of approximately 1,400 permanent affordable rental units for this population. The ability to tie construction of new units to project-based

vouchers allows for the most financially feasible projects to serve the qualifying populations that are the focus of this funding.

Evidence from consultation with MCoC agencies also provide a more complex picture of the gap in shelter beds and transitional housing units than strictly analyzing the data from the 2020 PIT. Therefore, Manchester understands that part of HOME-ARP funds should be allocated to support these other efforts in conjunction with other entitlement funding already allocated.

Manchester also wants to assist these projects in providing services to the residents to allow them to maintain their housing. Therefore, HOME-ARP will supplement the significant services that are currently available through the MCoC programs and ESG projects to provide some additional funding to provide supportive services that facilitate long-term independence for qualifying population and low-income households.

HOME-ARP Production Housing Goals

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Manchester estimates that 10 units of permanent or transitional rental housing units will be developed. The approximate per unit cost will range from \$100,000 to \$150,000.

Additionally, 5 units of non-congregate shelter will be developed at an approximate per unit cost of \$120,000. Tenant Based Rental Assistance (TBRA) vouchers will be distributed to support security deposits and rental subsidies to 10 Manchester households. Finally, supportive services will be provided to households/units receiving HOME-ARP for development or TBRA.

These activities will address the acute need of quality affordable units and supportive services for qualifying population and 0-30% AMI households.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how it will address the PJ's priority needs:

Two recommendations from the Manchester Affordable Housing Task Force to potentially ameliorate the conditions of the current affordable housing stock in the City are: create a framework to guide the City's entitlement funding to assist in the creation of 25 units of affordable housing per year; and leverage entitlement funds with the creation of an Affordable Housing Property Improvement Grant Fund so landlords can make improvements to properties that provide affordable housing for a predetermined period of time.

The expectation is that HOME-ARP funds will be able to support about half of the City's Affordable Housing Task Force target for unit creation in the upcoming fiscal year. Other entitlement funding, funds from federal relief and additional partnerships will be leveraged to meet unit creation target and ease the gap of quality affordable housing to low-income households. Five hundred thousand (\$500,000) of regular ARPA funds have been allocated to MHRA to provide Property Improvement Grants to bring eligible properties to minimum Section 8 standards and expand the pool of available units for voucher distribution.

Preferences

Manchester does not intend to give preference to any specific qualifying population or subpopulation. Developers will be able to target their housing for any of the qualifying populations allowed under this funding.

HOME-ARP Refinancing Guidelines

The City of Manchester will not offer refinancing programs with HOME-ARP funds.

Appendix A: Manchester Point in Time Count 2020 and 2021

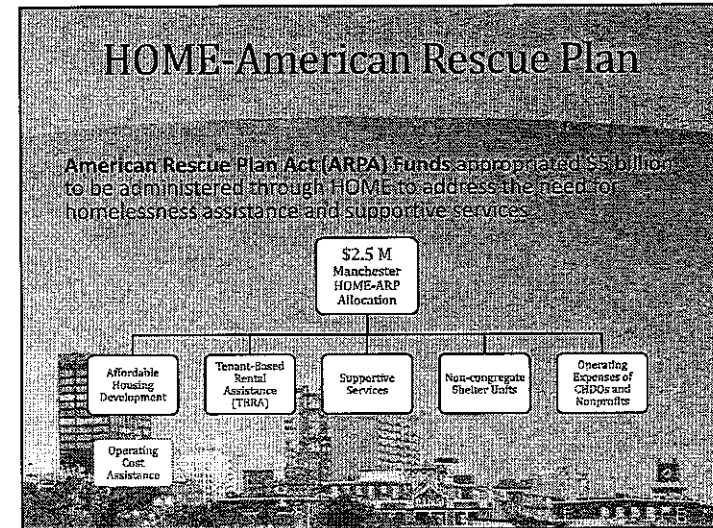
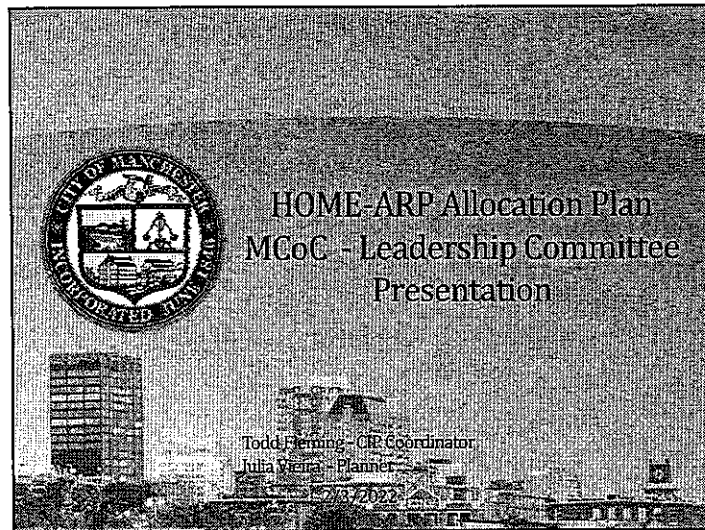
| Demographics | 2020 Point in Time Count | | | | | 2021 Point in Time Count | | | | | Change from 2020 to 2021 | | | | |
|---|---|--------------|------------|-------------|-------|---|--------------|------------|-------------|-------|---|--------------|------------|-------------|-------|
| | Persons in Households with At Least One Adult and One Child | | | | | Persons in Households with At Least One Adult and One Child | | | | | Persons in Households with At Least One Adult and One Child | | | | |
| | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total |
| | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | |
| Total Number of Households | 21 | 52 | 0 | 3 | 76 | 27 | 46 | 0 | 2 | 75 | 6 | -6 | 0 | -1 | -1 |
| Total Number of Persons (Adults and Children) | 62 | 141 | 0 | 7 | 210 | 72 | 130 | 0 | 7 | 209 | 10 | -11 | 0 | 0 | -1 |
| Number of Persons (under age 18) | 33 | 85 | 0 | 3 | 121 | 42 | 78 | 0 | 4 | 124 | 9 | -7 | 0 | 1 | 3 |
| Number of Persons (18-24) | 7 | 10 | 0 | 0 | 17 | 10 | 12 | 0 | 1 | 23 | 3 | 2 | 0 | 1 | 6 |
| Number of Persons (over age 24) | 22 | 46 | 0 | 4 | 72 | 20 | 40 | 0 | 2 | 62 | -2 | -6 | 0 | -2 | -10 |
| | Persons in Households without Children | | | | | Persons in Households without Children | | | | | Persons in Households without Children | | | | |
| | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total |
| | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | |
| | Emergency | Transitional | Safe Haven | Unsheltered | Total | Emergency | Transitional | Safe Haven | Unsheltered | Total | Emergency | Transitional | Safe Haven | Unsheltered | Total |
| Total Number of Households | 175 | 40 | 1 | 65 | 281 | 173 | 33 | 1 | 99 | 306 | -2 | -7 | 0 | 34 | 25 |
| Total Number of Persons (Adults) | 175 | 45 | 1 | 67 | 288 | 174 | 37 | 1 | 99 | 311 | -1 | -8 | 0 | 32 | 23 |
| Number of Persons (18-24) | 4 | 7 | 0 | 7 | 18 | 6 | 8 | 0 | 14 | 28 | 2 | 1 | 0 | 7 | 10 |
| Number of Persons (over age 24) | 171 | 38 | 1 | 60 | 270 | 168 | 29 | 1 | 85 | 283 | -3 | -9 | 0 | 25 | 13 |
| | Total Households and Persons | | | | | Total Households and Persons | | | | | Total Households and Persons | | | | |
| | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total | Sheltered | | | Unsheltered | Total |
| | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | | Emergency | Transitional | Safe Haven | | |
| | Emergency | Transitional | Safe Haven | Unsheltered | Total | Emergency | Transitional | Safe Haven | Unsheltered | Total | Emergency | Transitional | Safe Haven | Unsheltered | Total |
| Total Number of Households | 196 | 92 | 1 | 68 | 357 | 200 | 79 | 1 | 101 | 381 | 4 | -13 | 0 | 33 | 24 |
| Total Number of Persons (Adults and Children) | 237 | 186 | 1 | 74 | 498 | 246 | 167 | 1 | 106 | 520 | 9 | -19 | 0 | 32 | 22 |

| Demographic | 2020 Point in Time Count | | | | | 2021 Point in Time Count | | | | | Change from 2020 to 2021 | | | | |
|---|--------------------------|-----|------|------|------|--------------------------|-----|------|-----|------|--------------------------|-----|----|------|-----|
| Number of Persons (under age 18) | 33 | 85 | 0 | 3 | 121 | 42 | 78 | 0 | 4 | 124 | 9 | -7 | 0 | 1 | 3 |
| Number of Persons (18-24) | 11 | 17 | 0 | 7 | 35 | 16 | 20 | 0 | 15 | 51 | 5 | 3 | 0 | 8 | 16 |
| Number of Persons (over age 24) | 193 | 84 | 1 | 64 | 342 | 188 | 69 | 1 | 87 | 345 | -5 | -15 | 0 | 23 | 3 |
| | | | | | | | | | | | | | | | |
| Female | 35% | 61% | 0% | 39% | 45% | 36% | 62% | 0% | 35% | 44% | 1% | 2% | 0% | -4% | -1% |
| Male | 65% | 39% | 100% | 62% | 55% | 64% | 38% | 100% | 64% | 56% | -1% | -2% | 0% | 2% | 1% |
| | | | | | | | | | | | | | | | |
| Non-Hispanic/Latino | 87% | 74% | 100% | 95% | 83% | 90% | 66% | 100% | 72% | 79% | 3% | -8% | 0% | -23% | -5% |
| Hispanic/Latino | 13% | 26% | 0% | 5% | 17% | 10% | 34% | 0% | 28% | 21% | -3% | 8% | 0% | 23% | 5% |
| White | 86% | 78% | 100% | 100% | 85% | 80% | 80% | 100% | 97% | 83% | -6% | 2% | 0% | -3% | -2% |
| Black or African American | 8% | 7% | 0% | 0% | 6% | 11% | 10% | 0% | 1% | 9% | 4% | 3% | 0% | 1% | 3% |
| Asian | 0.4% | 1% | 0% | 0% | 0.6% | 1.2% | 1% | 0% | 1% | 1.2% | 1% | 0% | 0% | 1% | 1% |
| American Indian or Alaska Native | 0.4% | 0% | 0% | 0% | 0.2% | 0.4% | 0% | 0% | 0% | 0.2% | 0% | 0% | 0% | 0% | 0% |
| Native Hawaiian or Other Pacific Islander | 0.4% | 0% | 0% | 0% | 0.2% | 0.4% | 0% | 0% | 1% | 0.4% | 0% | 0% | 0% | 1% | 0% |
| Multiple Races | 5% | 13% | 0% | 0% | 8% | 7% | 8% | 0% | 0% | 6% | 1% | -5% | 0% | 0% | -2% |
| | | | | | | | | | | | | | | | |
| Chronically Homeless | 55 | 0 | 0 | 18 | 73 | 68 | 0 | 1 | 40 | 109 | 13 | 0 | 1 | 22 | 36 |

**Appendix B: Manchester School District Displaced Students
School Years 2019/2020, 2020/2021 and 2021/2022**

| Displaced Students | 2019 / 2020 | 2020 / 2021 | 2021/2022 Through 1/31/2022 |
|---|--------------------|--------------------|--|
| Student is homeless and living in a shelter | 135 | 93 | 76 |
| Student is homeless and living in a doubled-up residence | 538 | 443 | 350 |
| Student is homeless and unsheltered e.g. car, park, campground, or Substandard housing i.e. mold, bug infestations, dangers | 27 | 63 | 35 |
| Student is homeless and living in a hotel or motel | 30 | 42 | 70 |
| Student is homeless, living in a shelter, and is an unaccompanied youth (TLP) | n/a | 2 | 1 |
| Student is homeless, living in a doubled-up residence, and is an unaccompanied youth (w/o parent or legal guardian) | 107 | 78 | 87 |
| Total | 837 | 721 | 619 |

Attachment A: PowerPoint Presentations



HOME-ARP Beneficiaries

HOME-ARP funds must primarily benefit **Qualifying Populations**

- Homeless as defined in the McKinney Act: 24 CFR 92.5
- At risk of Homelessness as defined in the McKinney Act: 24 CFR 92.5
- Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking as defined by VAWA 24 CFR 5.2003
- Other Populations under section 212(a) of NAHA (42 U.S.C. 12732-31)
 - (1) Other Families Requiring Services or Housing Assistance to Prevent Homelessness
 - (2) At Greatest Risk of Housing Instability
- Veterans and Families that include a Veteran Family Member that meet the criteria for one of the above definitions

Flexibility: 30% of HOME-ARP funded rental housing units can be occupied by low-income households at 80% AMI

Manchester HOME-ARP Allocation Plan

Homeless Needs and Gap Analysis

| | Emergency Shelter | Other Permanent Housing | Permanent Supportive Housing | Rapid Re-Housing | Safe Haven | Transitional Housing | Total |
|----------------------|-------------------|-------------------------|------------------------------|------------------|------------|----------------------|------------|
| Child-Only Beds | 15 | 0 | 0 | 0 | 0 | 0 | 15 |
| Adult-Only Beds | 150 | 12 | 11 | 11 | 11 | 11 | 196 |
| Adult and Child Beds | 65 | 58 | 11 | 11 | 11 | 11 | 167 |
| Total | 220 | 70 | 22 | 22 | 22 | 22 | 359 |

| | Sheltered | | | Unsheltered | Total |
|---|-----------|--------------|------------|-------------|-------|
| | Emergency | Transitional | Safe Haven | | |
| Current Number of Households | 158 | 92 | 11 | 58 | 319 |
| Current Number of Persons (Adults and Children) | 737 | 186 | 11 | 274 | 1,008 |

Input Needed

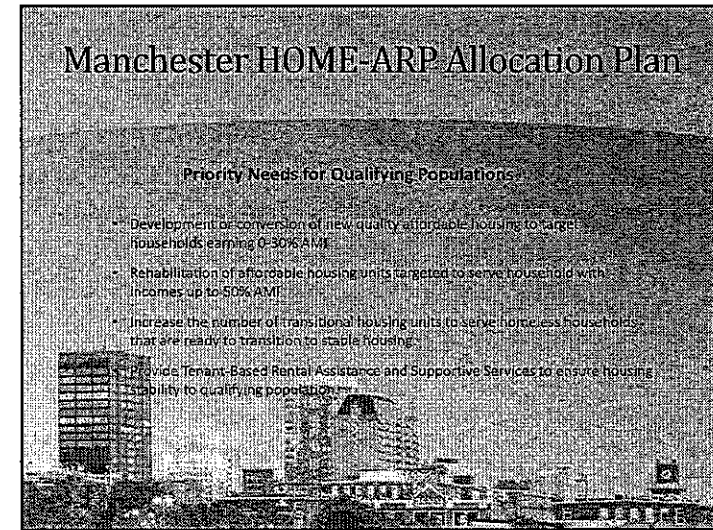
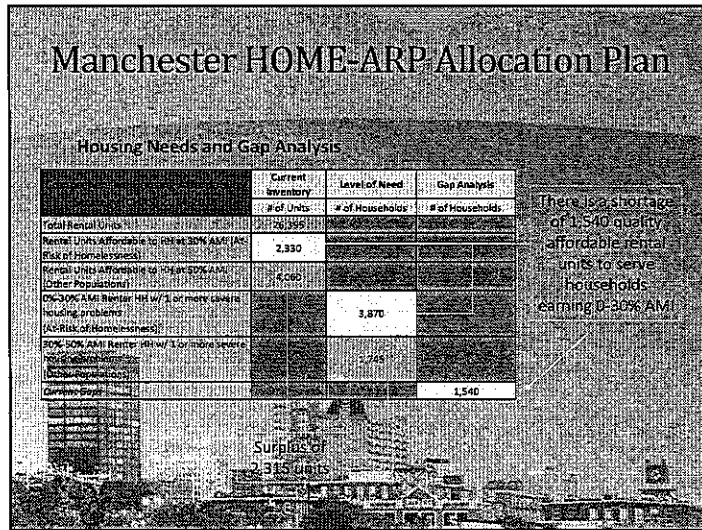
Do we really have a surplus of shelter beds?


Why do we need more emergency shelter if there is a surplus in shelter beds?

Is the 2020 HUD report outdated due to the current situation?

Does our data change when we look at the data by neighborhood?

Surplus of 469 Beds






City of Manchester's HUD FY2022

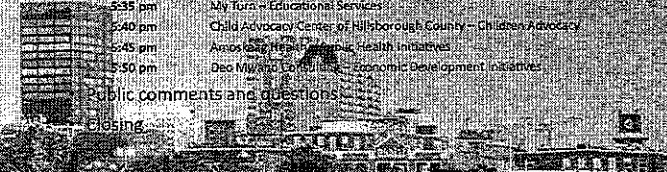
Public Hearing on the Annual Action Plan & HOME-ARP Allocation Plan

April 23, 2022



Public Hearing Agenda


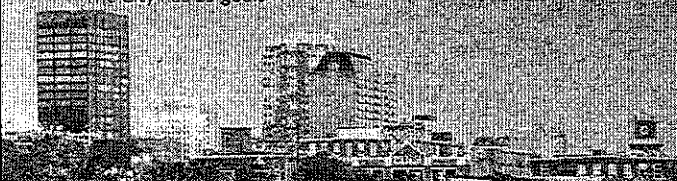
- Introduction – What do we fund, and why?
- Annual Action Plan Background and Process
 - HOME-ARP FY21 Annual Action Plan Amendment
- Presentations
 - 5:10 pm Neighborhood Southern Hill – Affordable Housing Projects
 - 5:15 pm Manchester DPW – Infrastructure / Parks Projects
 - 5:20 pm 2299 Cafe – Homeless Services
 - 5:25 pm New Cross Family Learning Center – Adult Educational Services
 - 5:30 pm Light of Life Ministries – Housing with Supportive Services
 - 5:35 pm My Turn – Educational Services
 - 5:40 pm Child Advocacy Center of Hillsborough County – Children Advocacy
 - 5:45 pm Amos Oak Health – Public Health Initiatives
 - 5:50 pm Dec Milled Corners – Economic Development Initiatives
- Public comments and questions
- Closing



What is the City's Annual Action Plan?

What it is: the blueprint for spending on public needs.



- We receive your public feedback.
- We make annual plan recommendations for funding based in part on public comment.
- Projects funded must also meet one of the 2020-2024 Consolidated Plans Goals.
- The City has 19 goals.

HUD's National Objectives

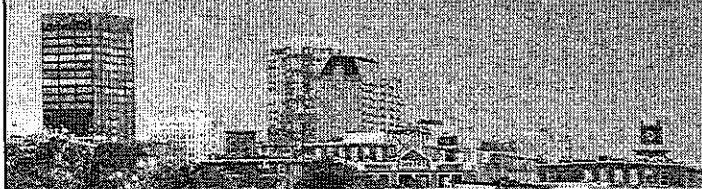
Projects identified for funding must satisfy one of these requirements:

- Benefit low and moderate income persons
- Prevent or eliminate slums or blight
- Address urgent needs, such as serious and immediate threats to the health or welfare of the community

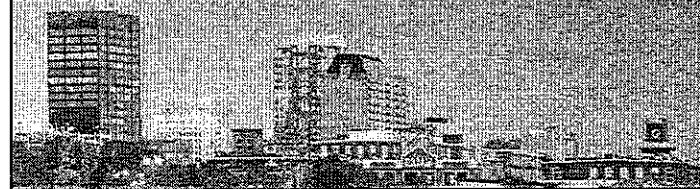
Levels of HUD Funding

- Community Development Block Grant (CDBG)
- Typical annual allocation is about \$1.8 million (FY 22 \$1,793,675)
- Funded projects include: Administration, Public Services, Relocation, Demolition, Construction/Rehab of Public Facilities, Tree Planting, Park Improvements, Code Enforcement Efforts, Economic Development, etc.



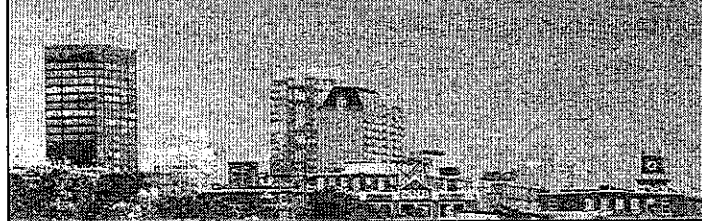
Levels of HUD Funding

- Emergency Solutions Grant (ESG)
- Typical annual allocation is about \$150,000 (FY 22 \$151,712)
- Funded projects include: Administration, Services and activities related to Homelessness Prevention, Rapid Rehousing, and Emergency Shelter operations.



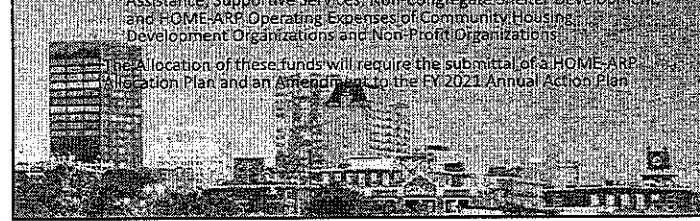
Levels of HUD Funding

- HOME Investment Partnership (HOME)
- Typical annual allocation is about \$700,000 (FY 22 \$707,450)
- Funded projects include: Administration, First-Time Homebuyer Assistance, Tenant-Based Rental Assistance, Security Deposit, and Development of Affordable Housing



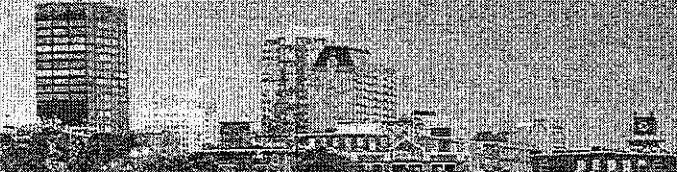
HOME – American Rescue Plan (HOME-ARP)

- American Rescue Plan Act appropriated funds for HUD to distribute under the HOME program in FY 2021
- Manchester Allocation: \$2,538,601 HOME-ARP (FY 21)
- Qualifying Populations: individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations
- Eligible Activities: Rental Housing Development, Tenant-Based Rental Assistance, Supportive Services, Non-Congregate Shelter Development, and HOME-ARP Operating Expenses of Community Housing Development Organizations and Non-Profit Organizations
- The Allocation of these funds will require the submittal of a HOME-ARP Allocation Plan and an Amendment to the FY 2021 Annual Action Plan




Other HUD Funding

- Lead Hazard Reduction Program
- Funding through the end of 2022 – \$1,027,102
- Housing lead abatement and Healthy Homes activities
- CARES Act Funding – FY 2020
 - CDBG-CV (\$1,691,581) – \$4,104,550 still available for programming
 - ESG-CV (\$2,350,270) – \$78,475 still available for programming
- Activities to prepare for, prevent or respond to the Coronavirus Pandemic



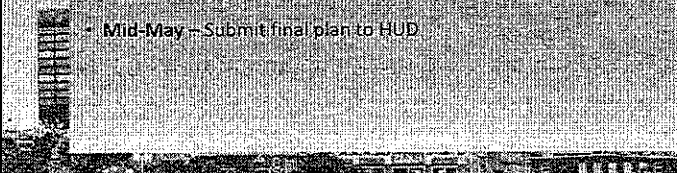
Manchester Continuum of Care HUD Funding

- MCCOC Notice of Funding Availability
- Funding allocation for FY 2022 is \$1.51 million (49 projects)
- Funded projects include Transitional Housing, Permanent Housing, Rapid Re-housing, Homeless Prevention and Supportive Services



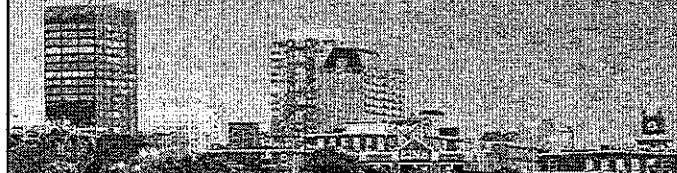
Annual Action Plan Timeline

- **January/February** – 2022 CIP Budget Request Evaluation
- **February/March** – Citizen Participation – Public input is evaluated and projects are recommended for the City's FY22 draft budget
- **April** – Complete Draft Document of Annual Action Plan
- **End of April-May** – Action Plan will be made available for the Public to Review and Comment (30 day review)
- **Mid-May** – Submit final plan to HUD

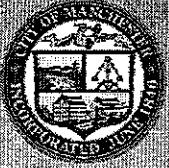


HOME-ARP Allocation Plan Timeline

- **February** – Complete Draft Document of Allocation Plan
- **March** – Allocation Plan will be made available for Public to review and comment (30 day review)
- **April** – Submit final plan to HUD for approval
- **April/May** – Publish Request For Proposals

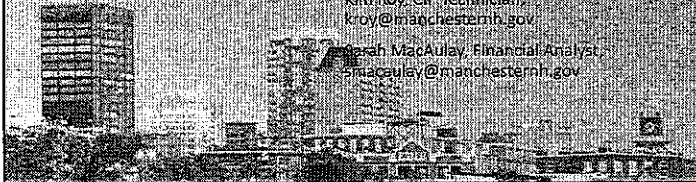


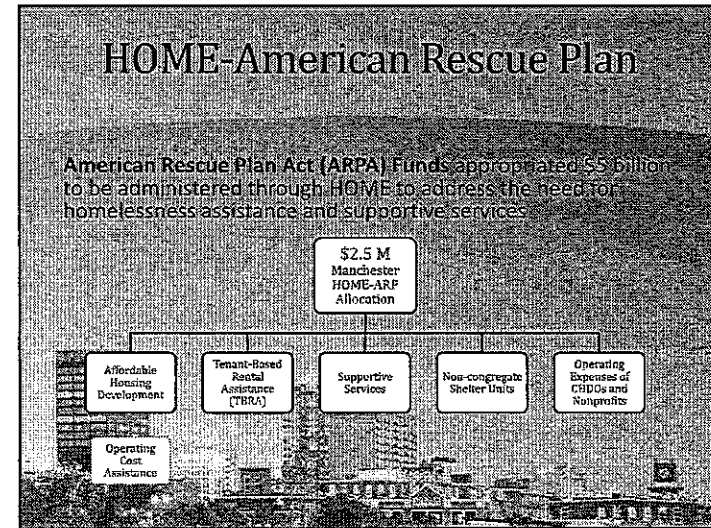
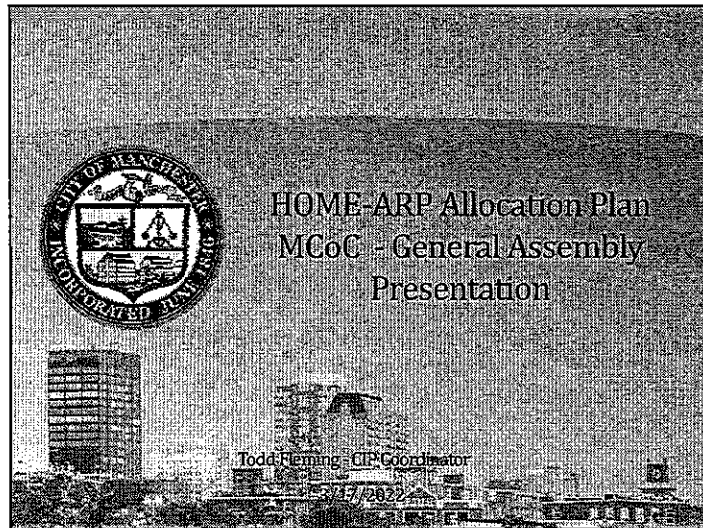
Mail/E-Mail Written Comments



The City of Manchester
Planning & Community Dev. CIP
One City Hall Plaza
Manchester, NH 03101

- Todd Fleming, CIP Coordinator
tfleming@manchesternh.gov
- Julia Vieira, Planner
jvieira@manchesternh.gov
- Kim Roy, CIP Technician
kroy@manchesternh.gov
- Deborah MacAuley, Financial Analyst
dmacauley@manchesternh.gov





HOME-ARP Beneficiaries

HOME-ARP funds must primarily benefit **Qualifying Populations**

- Homeless as defined in the McKinney Act - 24 CFR 91.5
- At risk of homelessness as defined in the McKinney Act - 24 CFR 91.5
- Fleeing, or Attempting to Flee: Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking as defined by VAWA 24 CFR 5.2003
- Other populations under section 212(a) of NAHA (42 U.S.C. 12742(a))
 - (1) Other Families Requiring Services or Housing Assistance to Prevent Homelessness
 - (2) At Greatest Risk of Housing Instability
- Veterans and Families that include a Veteran family Member that meet the criteria for one of the above definitions

Flexibility: 30% of HOME-ARP funded rental housing units can be occupied by low-income households of 100-180% AMI

Manchester HOME-ARP Allocation Plan

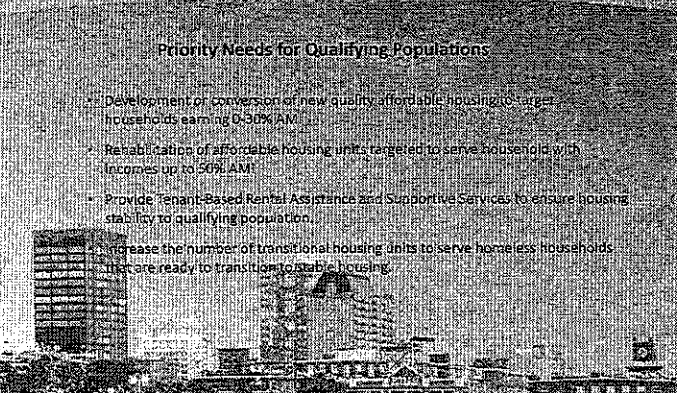
Qualifying Population Needs and Gap Analysis

- Shortage of 1,640 quality, affordable rental units for 0-30% AMI households
- 79% of 0-30% AMI households face at least one of the four housing problems
- 526 individuals experiencing homelessness
- 501 individuals waiting to be matched to a housing provider
- 721 Manchester students experienced homelessness

Manchester HOME-ARP Allocation Plan

Priority Needs for Qualifying Populations

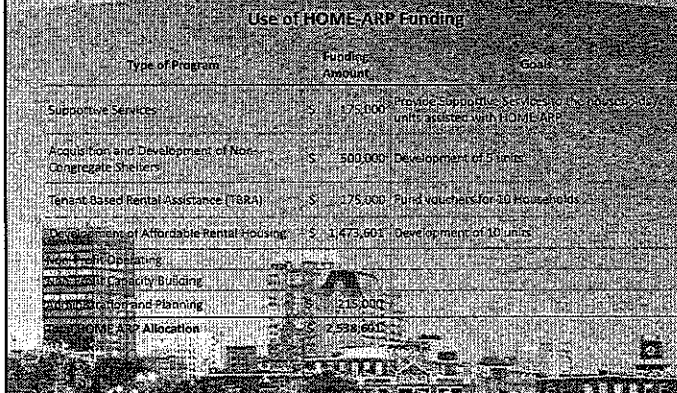
- Development or conversion of new quality affordable housing to target households earning 0-30% AMI
- Rehabilitation of affordable housing units targeted to serve household with incomes up to 50% AMI
- Provide Tenant-Based Rental Assistance and Supportive Services to ensure housing stability to qualifying population
- Increase the number of transitional housing units to serve homeless households that are ready to transition to stable housing



Manchester HOME-ARP Allocation Plan

Use of HOME-ARP Funding

| Type of Program | Funding Amount | Goal |
|--|---------------------|---|
| Supportive Services | \$ 175,000 | Provide Supportive Services to 10 households units assisted with HOME-ARP |
| Acquisition and Development of Non-Congregate Shelters | \$ 500,000 | Development of 5 Units |
| Tenant-Based Rental Assistance (TSRA) | \$ 175,000 | Fund vouchers for 10 Households |
| Development of Affordable Rental Housing | \$ 1,473,600 | Development of 10 units |
| Existing Housing Operating | | |
| MANHART Capacity Building | | |
| MANHART and Planning | \$ 15,000 | |
| Total HOME-ARP Allocation | \$ 2,538,600 | |



Attachment B: Legal Notices and Public Hearing Minutes

By Steve Hewitt
Boston Herald

According to a report from WHEEL.com on Wednesday, the network is planning to add former Red Sox players Kevin Millar and Kevin Youkilis, and longtime co-

Small number of publications

Legal Notice

cards upping their money with a bunch of greedy billionaires," he said. "We can't let it happen. Of course, it did happen when the owners, urged in accordance with the City of

PATROL, DOCK RELOCATION
OUTGROW NIS for the DEHAG-
MENT OF SATEY. A complete
intention to BE use
destruction may be required
http://www.nis.gov/land/land

BRUNNEN 2021 HOME APP

Plan is a required document of the U.S. Patent and Trademark Office (PTO) for all U.S. Patent applications filed after Jan. 1, 2001. Attorney Robert A. Pappas, of the New York City law firm of Pappas, Pappas & Pappas, P.C., says that the PTO's new requirement is "a significant change" from the old requirement that applicants submit a copy of the PTO's Form 100, which is a form that is used to track the progress of an application. The new requirement is that applicants submit a copy of the PTO's Form 100, which is a form that is used to track the progress of an application. The new requirement is that applicants submit a copy of the PTO's Form 100, which is a form that is used to track the progress of an application.

NOTICE OF

[illegible]

NOTICE OF

[illegible]

THE STATE OF

to the macrophage and any cell peroxide, iron, copper, and zinc. The authors reported that you have increased these you have increased the ability of the cell to fight the disease. The authors reported that you have increased the ability of the cell to fight the disease. The authors reported that you have increased the ability of the cell to fight the disease.

by the Attorney General, DEACMAN & ASSOCIATES, PLLC, 1000 Elm Street, Manchester, NH 03101 (603) 656-9111

February 16, 2022

Other firms to be unsequestered at other locations.

The Bank of New York Mellon Trust Company, National Association for the Bank of New York Trust Company, New York

to increase its offshore China

NOTIFIED AND

[illegible]

MORTGAGEE'S NOTICE OF

[illegible]

NOTICE OF

[illegible]

Todd Fleming, CIP Coordinator for the City of Manchester, opened the Annual Action Plan hearing for the HUD FY22/CY FY23 budget process and welcomed all in attendance. Mr. Fleming gave a brief introduction to the audience that outlined the anticipated expenditure of \$2,652,837 (HUD FY22/City FY 23) in entitlement funding which consists of the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership Program funds. He explained that projects identified for funding must meet one of the HUD National Objectives. Further description was given of CDBG funds, Public Services, Capital Improvements, Infrastructure, Universal Accessibility Improvements to Public Facilities, and Administration and Planning. Funding for HUD FY22/City FY23 is expected to be level funding from last year.

Julia Vieira, CIP Planner, spoke about the HOME-ARP allocation. We received \$2,538,601 to be used for rental housing development, tenant based rental assistance, supportive services, non-congregate shelter development, and HOME-ARP operating expense of community housing development organizations and non-profit organizations. Manchester also has a Lead Hazard Reduction Program and CARES Act funding is still available to help prepare for, prevent or respond to the Coronavirus. The Manchester Continuum of Care gets funding directly from HUD. Their allocation for FY2022 is \$1.51 million for 19 projects. Funded projects include transitional housing, permanent housing, rapid re-housing, homeless prevention and supportive services.

Public Comment:

Robert Tourigny, NWSNH, has provided over 30 years of developing affordable housing. There are 270 units in Manchester. HOME programs are needed to develop affordable housing. It takes a lot of resources to maintain affordable housing and Manchester needs more affordable housing.

Mary Chevalier, 1269 Café operates the winter warming shelter from Dec-March. 50-70 people per night use the warming shelter, with approx. 42 people staying all 11 hours. They also provide lunch to 110 homeless people a day. Monies are needed to help with emergency shelters and transitional housing as well as the winter warming station.

Kristie McKenney, Light of Life Ministries, currently have two programs, one is Revive, a drop in center in downtown Manchester, for women who are in crisis, and The Light House which is transitional housing for women. This support is needed for women who have experienced sexual abuse and trauma now suffer from mental health issues, complex trauma, and substance abuse. Light House program is short term and intensive, helps with ongoing support. The transitional housing program is 9 to 12 months and prepares the women for independence. Funding is needed to carry on with these programs.

Kris McCracken, Amoskeag Health, Amoskeag Health serves over 17,000 patients about 5,700 are children. Greater than 89% of the patients live at or below 200% of poverty. Funding should be used to support Social Services that help keep families connected with the Manchester School department. Amoskeag clinicians are in 11 of the Manchester schools. Funds provided are used to support ½ time

case manage and ½ time manager supervisor. These roles are critical in helping coordinate safety net services for the patients.

Alderman June Trisciani, appreciates all that is being done in the community and is very supportive to both the community and CIP.

Todd Fleming then thanked everyone for coming and sharing their comments and reminded everyone that they can submit written comments to the CIP Staff up until the date the Annual Action Plan is submitted. Mr. Fleming then closed the Public Hearing.

HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

Uniform Relocation Act and Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

HOME-ARP Certification --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.

Jane Craig
Signature of Authorized Official

4/6/22
Date

Mayor
Title

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

09/21/2021

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

M21-MP330200

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Manchester, NH

* b. Employer/Taxpayer Identification Number (EIN/TIN):

02-6000517

* c. Organizational DUNS:

0450090730000

d. Address:

* Street1: One City Hall Plaza

Street2:

* City:

Manchester

County/Parish:

* State:

NH: New Hampshire

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

03101-9715

e. Organizational Unit:

Department Name:

Planning & Community Develop.

Division Name:

Community Improvement Program

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Todd

Middle Name:

D.

* Last Name:

Fleming

Suffix:

Title: CIP Coordinator

Organizational Affiliation:

* Telephone Number:

603-624-6450

Fax Number:

* Email: tfleming@manchesternh.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

Home Investment Partnerships Program

*** 12. Funding Opportunity Number:**

M21-MC330200

* Title:

13. Competition Identification Number:

FY2021 Home ARP Entitlement Program

Title:

FY2021 Home ARP Entitlement Program

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2021 HOME ARP Entitlement

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

New Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

| | |
|---------------------|---|
| * a. Federal | <input type="text" value="2,538,601.00"/> |
| * b. Applicant | <input type="text"/> |
| * c. State | <input type="text"/> |
| * d. Local | <input type="text"/> |
| * e. Other | <input type="text"/> |
| * f. Program Income | <input type="text" value="0.00"/> |
| * g. TOTAL | <input type="text" value="2,538,601.00"/> |

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Joyce Craig

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| | |
|---|--------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE |
|  | Joyce Craig, Mayor |
| APPLICANT ORGANIZATION | DATE SUBMITTED |
| City of Manchester, New Hampshire | 4/6/22 |

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


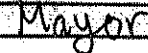
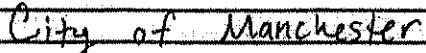

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| | |
|--|--|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE  |
| APPLICANT ORGANIZATION  | DATE SUBMITTED  |