

Manatee County, Florida
Substantial Amendment to FY 2021 Annual Action Plan for
HOME-ARP Allocation Plan
February 28, 2023

Attachments

1. HOME-ARP SF-424 Forms (SF-424, SF-424B, SF-424D)
2. HOME-ARP Certifications
3. HOME-ARP Allocation Plan
4. HOME-ARP Consultation/Citizen Participation Documentation

1. HOME-ARP SF-424 Forms (SF-424, SF-424B, SF-424D)

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: 09/20/2021		4. Applicant Identifier: B-22-US-12-0018			
5a. Federal Entity Identifier: <input type="text"/>			5b. Federal Award Identifier: <input type="text"/>		
State Use Only:					
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>			
8. APPLICANT INFORMATION:					
* a. Legal Name: Manatee County					
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000727			* c. UEI: TM1APB6J5TD6		
d. Address:					
* Street1:		1112 Manatee Avenue West			
Street2:		<input type="text"/>			
* City:		Bradenton			
County/Parish:		Manatee			
* State:		FL: Florida			
Province:		<input type="text"/>			
* Country:		USA: UNITED STATES			
* Zip / Postal Code:		34205-7804			
e. Organizational Unit:					
Department Name: Community and Veterans Service			Division Name: Community Development Services		
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix: Ms.		* First Name: Julia			
Middle Name:		<input type="text"/>			
* Last Name:		Vieira			
Suffix:		<input type="text"/>			
Title: Community Development Project Manager					
Organizational Affiliation: <input type="text"/>					
* Telephone Number: 941-748-4501		Fax Number: 941-742-5848			
* Email: julia.vieira@mymanatee.org					

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US Department of Housing and Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships Program - American Rescue Plan (HOME-ARP)

* 12. Funding Opportunity Number:

M21-UP120219

* Title:

HOME Investment Partnerships Program - American Rescue Plan (HOME-ARP)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Substantial Amendment to FY2021 Annual Action Plan to allow for submission of HOME-ARP Allocation Plan

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

13

* b. Program/Project

13

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

09/20/2021

* b. End Date:

09/30/2030

18. Estimated Funding (\$):

* a. Federal

2,362,768.00

* b. Applicant

0.00

* c. State

0.00

* d. Local

0.00

* e. Other

0.00

* f. Program Income

0.00

* g. TOTAL

2,362,768.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Kevin

Middle Name:

* Last Name:

Van Ostenbridge

Suffix:

* Title:

Chairman of the Board of County Commissioners

* Telephone Number:

941-745-3705

Fax Number:

941-745-3790

* Email:

kevin.vanostenbridge@mymanatee.org

* Signature of Authorized Representative:

Kevin Van Ostenbridge

* Date Signed:

2/28/23



ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: Ruth T. [Signature]
DEPUTY CLERK

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

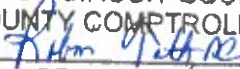
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		Chairman	
APPLICANT ORGANIZATION <i>Kevin Vandenbergh</i>		DATE SUBMITTED	
Manatee County Board of County Commissioners		<i>February 28, 2023</i>	

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: 
DEPUTY CLERK



Standard Form 424B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

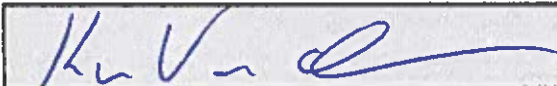
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chairman
APPLICANT ORGANIZATION	DATE SUBMITTED
Manatee County Board of County Commissioners	2/28/23

SF-424D (Rev. 7-97) Back

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
 BY: _____
 DEPUTY CLERK

2. HOME-ARP Certifications

HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

Uniform Relocation Act and Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

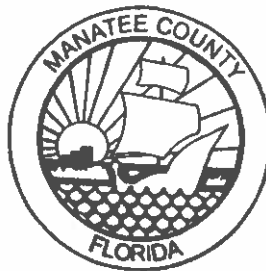
Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

HOME-ARP Certification --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.


Signature of Authorized Official

2/28/23
Date

Chairman, Manatee County
Title Board of County Commissioners



ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: Rubin G. [Signature]
DEPUTY CLERK

3. HOME-ARP Allocation Plan

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

Manatee County developed a robust consultation process to meet HUD’s requirements and to ensure that the County considers all priority needs within the community.

On December 13, 2022, the County conducted an online/virtual Consultation/Needs Assessment Forum using the Microsoft Teams platform. There were approximately 13 participants in attendance, representing the continuum of care, housing, and public service providers from across the county. Manatee County staff and consultants were also in attendance, bringing the overall attendance to 26.

On December 14, 2022, the County conducted a second online/virtual Consultation/Needs Assessment Forum using the Microsoft Teams platform. There were approximately 6 participants in attendance, representing the continuum of care, housing, and public service providers from across the county. Manatee County staff and consultants were also in attendance, bringing the overall attendance to 13.

These representatives were from agencies that uniquely serve the qualifying populations under HOME-ARP. Further information about all consultation is detailed in the table below.

To provide an environment that would allow for all attendees to be heard, a multi-faceted approach was used. The first approach was to present an educational PowerPoint that explained the purpose of drafting a HOME-ARP Allocation Plan, the activities and populations eligible for HUD funding, and the schedule that the County will follow to adopt the HOME-ARP Allocation Plan in the first quarter of 2023.

The second approach was to provide an opportunity for comment during a facilitated discussion. Discussion was facilitated by the County's consultants. During the discussion, the participants were asked to speak openly regarding the unmet needs of qualifying populations in the county.

Once participants identified a number of gaps in housing inventory and service delivery systems, the attendees were asked to identify which gaps should be considered priority needs, and whether any particular subpopulation among the qualifying populations, as defined in the HOME-ARP program, have a more significant need for assistance.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Manatee County (Various Departments)	Other government – Local; Civic Leaders	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
AM & FM Enterprises, Inc.	Services – Elderly Persons; Services – Persons with Disabilities	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Catholic Charities Diocese of Venice	Services – Homeless and At-Risk of Homelessness; Other – Food Assistance; Services – Children; Services – Education; Services – Housing; Services – Elderly Persons	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Salvation Army	Services – Homeless	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Suncoast Partnership to End Homelessness	Continuum of Care	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Take Stock in Children – Manatee	Services – Children; Services – Education	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Gulfcoast Legal Services	Services – Victims of Domestic Violence; Other – Legal Assistance	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Turning Points	Services - Homeless	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities

Jewish Family and Children's Service of the Suncoast	Other – Services – Veterans; Services – Elderly Persons; Other – Food Assistance; Services – Homeless; Other – Mental Health Counseling; Services – Employment	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
United Way – Suncoast	Services – Education	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Legal Aid of Manasota	Other – Legal Services (victims of domestic violence, victims of discrimination, housing, etc.)	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities
Manatee County Housing Authority	Public Housing Authority	Consultation/Needs Assessment Forum	Identification of community needs for qualifying populations, gaps in housing or services, and funding priorities

Summarize feedback received and results of upfront consultation with these entities:

The consultation process resulted in the identification of the following priority needs. Each of these needs were identified several times throughout the consultation process:

Affordable Housing

- Affordable housing (inventory/supply)
- Housing rehabilitation
- Partnerships with private developers for set asides to provide affordable housing

Rental Assistance

- Financial assistance (security deposits, up-front costs)
- Rental assistance, short-term and long-term support
- Interim rental assistance for persons losing existing/previous assistance
- Tenant-Based Rental Assistance (TBRA)

Supportive Services

- Non-profit operating and capacity building
 - Navigator program for wrap-around services and case management
- Financial literacy education

Priority Populations

- Families with children at risk of homelessness

Although the forum participants identified many important unmet needs during the small group and whole group discussions, the following unmet needs were ultimately prioritized:

- TBRA/rental assistance (short-term and long-term) and financial assistance (other costs)
- Availability of affordable rental housing
- Supportive services, multiple wrap-around services
- Skilled/specialty case management.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice: 2/9/2023***
- ***Public comment period: start date – 2/13/2023 end date – 2/28/2023***
- ***Date(s) of public hearing: 2/28/2023***

Describe the public participation process:

In accordance with HUD guidelines, Manatee County held a 15-day public comment period to obtain comments from County residents, agencies, and anyone else who wished to review and comment on the HOME-ARP Allocation Plan. Following the public comment period, the County held a public hearing on February 28, 2023 to get feedback on the proposed funding activities. The final adoption of the substantial amendment to approve the HOME-ARP Funding Allocation Plan was held at the Board of County Commissioners meeting on February 28, 2023.

Describe efforts to broaden public participation:

Manatee County published a public notice for the public hearing and the comment period to broaden public awareness and participation in the development of the HOME-ARP Allocation Plan. A 15-day public comment period is required, which the County held before the public hearing to allow more time for citizens to review the plan and provide comment. Additionally, the County followed its citizen participation plan, which guides all public participation efforts in a manner that promotes transparency and encourages active participation from residents, especially HOME-ARP qualifying populations. The 15-day comment period and public hearing was held after the County's consultation/needs assessment forum campaign, which included two (2) consultation/needs assessment forums with stakeholders that work with qualifying populations.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

Manatee County received one written public comment during the 15-day comment period. This public comment supported the need for additional affordable housing in Manatee County. This comment was also presented during the public hearing with the Board of County Commissioners.

The County also received comments from the Florida Housing Coalition (FHC), stating that it should be further emphasized that the data presented in the HOME-ARP Allocation Plan includes Continuum of Care data that covers both Manatee and Sarasota counties (i.e., regional needs). The FHC provided additional, granular data that is more specific to Manatee County, alone, which shows that permanent supportive housing is not available in Manatee County. The FHC also supported the need for additional affordable housing in Manatee County.

Summarize any comments or recommendations not accepted and state the reasons why:

All comments and recommendations were accepted and considered in the development of the County's HOME-ARP Allocation Plan.

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:**OPTIONAL Homeless Needs Inventory and Gap Analysis Table**

Homeless													
	Current Inventory					Homeless Population				Gap Analysis			
	Family		Adults Only		Vets	Family HH (at least 1 child)	Adult HH (w/o child)	Vets	Victims of DV	Family		Adults Only	
	# of Beds	# of Units	# of Beds	# of Units	# of Beds					# of Beds	# of Units	# of Beds	# of Units
Emergency Shelter	122	25	361	N/A	10								
Transitional Housing	164	52	161	N/A	35								
Permanent Supportive Housing	194	49	180	N/A	251								
Other Permanent Housing	0	0	60	N/A	0								
Sheltered Homeless						56	446	67	37				
Unsheltered Homeless						3	487	36	20				
Current Gap										No Gap	No Gap	171	N/A

Suggested Data Sources: 1. 2022 Point in Time Count (PIT), January 24, 2022; 2. 2021 Continuum of Care Housing Inventory Count (HIC) (Sarasota, Bradenton/Manatee, Sarasota Counties CoC)

OPTIONAL Housing Needs Inventory and Gap Analysis Table

Non-Homeless			
	Current Inventory	Level of Need	Gap Analysis
	# of Units	# of Households	# of Households
Total Rental Units	99,620		
Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness)	930		
Rental Units Affordable to HH at 50% AMI (Other Populations)	4,249		
0%-30% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness)		3,709	
30%-50% AMI Renter HH w/ 1 or more severe housing problems (Other Populations)		3,055	
Current Gaps			1,585

Suggested Data Sources: 1. 2021 American Community Survey (ACS) 1-Year Estimates; 2. 2013-2017 Comprehensive Housing Affordability Strategy (CHAS)

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

Homelessness affects all races and ethnicities; however, in Manatee County white and black individuals are most impacted by homelessness. Of the 1,138 homeless individuals counted in the 2022 Point-In-Time counts for the continuum of care region completed on January 24, 2022, 866 (over 76%) individuals were white, and 233 (over 20%) of individuals were black. The remaining 4% of homeless individuals identified as other minority races. Only about 3.9% of the total counted homeless population identified as Hispanic or Latino.

More than 83% (952) of all homeless individuals counted were adults in households without children. There were 180 (nearly 16%) homeless individuals counted in households with children, and 6 homeless individuals counted in households that contained only children (under the age of 18).

While the Point in Time gives a snapshot of the state of homelessness, it is important to note the limitations of the data. The data represents a single night and does not capture homelessness experienced at different time periods throughout the year. Additionally, the count does not include individuals at risk of homelessness such as those living with relatives or friends and those living in motels.

The Suncoast Partnership to End Homelessness (Suncoast Partnership) indicates that there have been 4,059 homeless individuals that have entered their homeless prevention, permanent supportive housing, public housing, homeless shelter, rapid-re-housing, transitional housing, and street outreach programming since October of 2018.

At Risk of Homelessness as defined in 24 CFR 91.5

According to HUD's FY 2022 Low- and Moderate-Income Summary Data (LMISD), there are approximately 132,290 low- and moderate-income individuals within the Urban County. This represents nearly 42% of the Urban County's population according to HUD. Of Manatee County's 191 Block Groups, 66 Block Groups are characterized as having more than 51.00% of the population designated as low- and moderate-income. This suggests that a significant percentage of the County's population has an income of less than 80% AMI and may be at increased risk of homelessness or in need of additional supportive services and assistance to prevent homelessness and housing instability.

The Comprehensive Housing Affordability Strategy (CHAS) data captures information on housing problems and housing needs. There are four types of housing problems captured. These four types are:

- 1) housing unit lacks complete kitchen facilities;
- 2) housing unit lacks complete plumbing facilities;
- 3) household is overcrowded; and

4) household is cost burdened.

HUD defines cost-burdened families as those “who pay more than 30 percent of their income for housing” and “may have difficulty affording necessities such as food, clothing, transportation, and medical care.” Severe cost burden is defined as paying more than 50 percent of one's income on rent.

According to 2013-2017 CHAS, there are 1,083 low- and moderate-income renter households (<80% AMI) that experience crowding of more than 1 person per room. Additionally, there are 309 renter households in the 0-30% AMI income group that are experiencing cost burden greater than 30%, and 3,143 renter households in the 0-30% AMI group that are experiencing cost burden greater than 50%. Due to crowding, income levels, and cost burdens, the households within these groups are at risk of homelessness.

The 2013-2017 CHAS data indicates housing problems, including cost burden, by renter income group. The table is included below:

	Renter				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Substandard Housing - Lacking complete plumbing or kitchen facilities	63	150	45	35	293
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	60	59	55	45	219
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	440	210	259	135	1,044
Housing cost burden greater than 50% of income (and none of the above problems)	3,143	2,630	744	20	6,537
Housing cost burden > 30%-50% of income (and none of the above problems)	309	1,994	3,080	1,122	6,505
Zero/negative Income (and none of the above problems)	709	0	0	0	709

Data Source: 2013-2017 Comprehensive Housing Affordability Strategy (CHAS), sourced from January 2023 IDIS output.

Renters with housing problems, especially in the 0-30% AMI group, are at-risk of homelessness and are more susceptible to economic, social, and environmental changes that may impact their housing situation. Therefore, there are approximately 13,241 low- and moderate-income renters (below 80% AMI) that may be at-risk of homelessness. The numbers in the above table are not double counted, each household counted fits into only one category.

Manatee County's Emergency Rental Assistance program is one way of combatting homelessness and is a reliable indicator of the populations requiring additional rental, financial, or utility assistance to remain safely in their homes. In 2021, there were 2,454 total household applications submitted to the Emergency Rental Assistance program, and of these applicants 1,959 received assistance from the county. Eligible applicants can receive assistance for up to 18 months, and all applicants receiving assistance are below 80% AMI (low- and moderate-income). Evidently, there is a need for additional supportive services to prevent homelessness among those most at-risk.

Lastly, the Suncoast Partnership indicates that there have been 2,791 at-risk of homeless individuals that have entered their homeless prevention, permanent supportive housing, public housing, homeless shelter, rapid-re-housing, transitional housing, and street outreach programming since October of 2018.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

In total, 57 (about 5%) homeless individuals counted identified themselves as victims of domestic violence. According to the Florida Department of Law Enforcement, there were 2,343 domestic violence offenses in Manatee County alone in 2020. This were also 74 reports of rape and 1,797 reports of simple assault in Manatee County for the same year. Victims of these crimes are susceptible to homelessness and housing insecurity.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The 2022 homeless Point-In-Time count identifies 103 homeless veterans on the date of survey, representing about 9% of the homeless population. Of this population, over one-third of these individuals were considered unsheltered and literally homeless. Two-thirds of this population currently resides in an emergency shelter or transitional housing.

The Suncoast Partnership indicates that there have been 510 "other" individuals that have entered their homeless prevention, permanent supportive housing, public housing, homeless shelter, rapid-re-housing, transitional housing, and street outreach programming since October of 2018. These populations that are categorized as "other" may include those populations identified as fleeing/attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and other populations where assistance would prevent the family's homelessness; or serve those with the greatest risk of housing instability. Evidently, there are only those populations that have reached out for help or who have been offered help through the Suncoast Partnership programming. Due to the transient nature of homelessness, and the challenge of reporting/accountability in domestic violence, it must be assumed that this number is an undercount of those populations in need.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

There is a wide array of existing homelessness prevention services available in Manatee County including counseling, legal assistance, mortgage assistance, rental assistance, utilities assistance, law enforcement, mobile clinics, street outreach services, drug and alcohol abuse services, childcare, education services, employment and employment training services, healthcare services, life skills training, mental health counselling, transportation services, and food banks.

The Suncoast Partnership, the lead agency for the CoC, provides homeless services, such as emergency shelter and transitional housing, to qualifying populations in need. In conjunction with the Suncoast Partnership, several other non-profit and religious organizations serve the homeless population within the County. These include, but are not limited to, AM & FM Enterprises, Inc., Catholic Charities Diocese of Venice, Salvation Army, Turning Points, Jewish Family and Children's Service of the Suncoast, and Manatee County Housing Authority, among others.

To better address the needs of the area's homeless population, the Suncoast Partnership maintains an online resource page that houses a directory of homeless resources, education, crisis procedures, and other resources that may be useful to persons in need and agencies assisting persons in need.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

In Manatee County, members of the Continuum of Care, such as churches and nonprofit organizations, led by the Suncoast Partnership, provide homeless services such as emergency shelter and transitional housing. As noted above, some providers include AM & FM Enterprises, Inc., Catholic Charities Diocese of Venice, Salvation Army, Turning Points, Jewish Family and Children's Service of the Suncoast, and Manatee County Housing Authority, among others.

These organizations work independently and collectively to identify any unmet housing and service needs of qualifying populations. Based on the consultation process, the unmet housing and service needs are additional affordable rental units, specifically permanent supportive housing, rental/financial assistance, wrap-around supportive services, and non-congregate shelter for individuals and families.

Additionally, the 5-Year Consolidated Plan identifies priority needs of the homeless population in the county, which include mental/behavioral health resources, permanent supportive housing with case management, rapid re-housing, shelters and transitional housing (particularly for families with children), better access to affordable housing (e.g., rental assistance, HCV, etc.), housing for persons leaving prison or with a criminal background, and legal help when improperly evicted. Youth aging-out of foster care was also noted as an underserved population

needing case management, employment opportunities, and access to affordable housing to bridge the gap between foster care and adult life. The existing shelters and supportive service providers need additional funding as they work collaboratively to ensure satisfactory provision of services and future expansion of these services for those experiencing homelessness.

At Risk of Homelessness as defined in 24 CFR 91.5

The 5-Year Consolidated Plan identifies priorities related to persons experiencing homelessness and those at risk of homelessness. Among those needs are mental/behavioral health and substance abuse treatment services, and prevention activities including but not limited to access to employment training, affordable childcare services, financial services, homeless prevention services and shelters, and basic needs assistance including transportation assistance geared toward specific subpopulations (e.g., chronically homeless, families with children, veterans, and unaccompanied youth, persons with special needs). While there are existing shelters and supportive services for those experiencing homelessness, there may be a need for additional supportive services to prevent homelessness, including non-congregate shelter, transitional housing, emergency assistance and other moving assistance (rental deposit assistance, security deposit), and other rental assistance and utility assistance efforts. These efforts also contribute to the maintenance and availability of affordable housing for all income groups, especially qualifying populations.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Populations with unstable living environments may require additional financial assistance, such as rental assistance, down payment assistance, or utility assistance. These groups may also rely on transitional shelters and safe homes for temporary housing. Additional funding for capacity building for organizations that could provide these services would ensure that sufficient and decent housing is available for those that depend on it.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

For non-homeless populations at greatest risk of housing instability, more affordable rental housing units, rental and financial assistance, housing counseling and legal services for eviction prevention, and other related supportive services are also needed to prevent future homelessness.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

Manatee County has a robust shelter, housing, and service delivery system for individuals experiencing homelessness and who are at risk of becoming homeless. Some identified gaps may exist, including sufficient funding to support the volume and reach of homeless supportive services (including non-profit service providers that offer substance abuse and mental health services, services for homeless youth, and case management). The County will continue to financially support these programs, when possible, and aid in the identification of additional funding sources, and provide technical assistance to aid in the completion of grant applications.

The County maintains strong relationships with service providers, many of which participated in the consultation/needs assessment forums that informed the HOME-ARP Allocation Plan. The input received from service providers during the consultation process was critical to the identification of priority needs. Service provider involvement ensures successful programming to lessen the existing gaps in housing and services for qualifying populations.

The County is very engaged with the Suncoast Partnership and supports the organization in the implementation of the 10-Year Plan to End Homelessness. Additional improved and maintained coordination between these service providers and the County would benefit those populations at risk of homelessness and those experiencing homelessness by promoting a transparent and accessible communication strategy. Improved coordination would increase the dissemination of information about critical resources and supportive services, as well as improve the quality of those services.

An identified gap is the need for additional shelter facilities and affordable housing. In addition to financially supporting the closure of this gap through the HOME-ARP program, one way to reduce this need is for the County to continue to coordinate with the Continuum of Care, non-profit service providers, and other organizations to encourage the development of these types of housing.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of “other populations” that are “At Greatest Risk of Housing Instability,” as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Housing with one (1) or more housing problems is associated with instability. As shown in the *Housing Needs Inventory and Gap Analysis* table above, there are an estimated 6,764 households earning less than 50% AMI with at least one housing problem. Additionally, households experiencing cost burden and crowding may be experiencing housing instability and be at a greater risk of homelessness. According to the 2013-2017 CHAS data, there are 1,083 low- and moderate-income households (<80% AMI) that experience crowding of more than 1 person per room. Additionally, there are 309 households in the 0-30% AMI income group that are experiencing cost burden greater than 30%, and 3,143 households in the 0-30% AMI group that are experiencing cost burden greater than 50%.

Identify priority needs for qualifying populations:

While there are many important priority needs listed in Manatee County’s most recent 5-Year Consolidated Plan, the HOME-ARP Allocation Plan considers only the priority needs listed below, which reflect the comments received during the consultation/needs assessment forums and public participation process. These priority needs align with goals previously identified in the Consolidated Plan:

1. Housing: Improve availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households throughout Manatee County.
2. Social/Public Services: Expand the accessibility and coordination of social services to Manatee County low- and moderate-income, homeless, and special needs populations.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The most recent Housing Inventory Counts (January 2021) and Point-In-Time counts (January 2022) were used to develop the data presented in the tables and narrative above. The 2013-2017 CHAS and 2021 American Community Survey 1-Year Estimates were used to supplement the housing inventory and point-in-time county. Based on reported numbers, there are currently insufficient shelter beds for non-family adult populations experiencing homelessness. It should also be assumed that the reported count for homeless populations is an undercount. There is likely a gap in affordable housing for low- and moderate-income populations earning less than 50% AMI. There are only 930 rental units considered affordable to extremely low-income populations earning less than 30% AMI and only 4,249 rental units affordable to populations earning less than 50% AMI (total of 5,179 units affordable to those earning >30% and >30-50% AMI). According to 2013-2017 CHAS data, this means there are 19,991 households earning >30% AMI or >30-50% AMI that are not able to access affordable rental housing, though it should be noted that some of these households may be able to access affordable owner housing. Additionally, over 9,058 renter households with an income less than 50% AMI live in a house with one or more housing problems (substandard housing, some form of overcrowding, some form of housing cost burden). This represents nearly 36% of the total low-income population earning less than 50% AMI, suggesting there is a need for additional decent, affordable rental units.

Gaps related to coordination and supportive services were identified using previous performance of similar programs and previously identified community needs, as identified in the 2017-2022 5-Year Consolidated Plan. Additionally, through the consultation process the County identified gaps and needs based on outreach to housing and service providers.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

Manatee County will solicit applications for proposed projects from local housing developers, public service providers, and nonprofit organizations. The solicitation will be advertised on the County's website via a request for proposals after publishing a Notice of Funding Availability. All proposed project applications will submit a description of the organization, description of the

proposed project, and specify the requested funding amount. The County will evaluate all project proposals against the allocated budget and identified priority needs. Evaluations will be conducted by a review committee comprised of multiple persons. The applications will be reviewed for their compliance with the HOME-ARP program and benefits to qualifying populations prior to determining which projects to award.

Describe whether the PJ will administer eligible activities directly:

Manatee County does not intend to administer eligible activities directly. The County plans to administer the program through a number of subrecipients. Funding for eligible activities will be allocated directly to these subrecipients, with program compliance oversight and general administration/planning conducted by the County.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable. No HOME-ARP administrative funds will be provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP Allocation Plan.

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 300,000.00		
Acquisition and Development of Non-Congregate Shelters	\$ 1,000,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 708,353.00		
Development of Affordable Rental Housing	\$ 0.00		
Non-Profit Operating	\$ 0.00	0 %	5%
Non-Profit Capacity Building	\$ 0.00	0 %	5%
Administration and Planning	\$ 354,415.00	15%	15%
Total HOME ARP Allocation	\$ 2,362,768.00		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

Manatee County will allocate most of its HOME-ARP funding allocation to supportive services, tenant-based rental assistance, and the acquisition/development of non-congregate shelters. Throughout the consultation process, several priority needs came to the County's attention, including the need for wrap-around supportive services, and tenant-based rental assistance. Other specific needs were identified, most fell under the larger umbrella of supportive services (e.g., case management, short-term rental/financial assistance, etc.). Non-congregate shelter was identified as a need, and the County has an opportunity to support the development of additional units within an existing non-congregate shelter establishment. Although affordable rental housing was identified as a priority need, given the limited HOME-ARP budget and availability of other sources of funding for rental development, the County determined that its assistance would assist a greater number of people through the identified budget. A few needs identified were not eligible given the parameters of the HOME-ARP program.

Given the emphasis on supportive services and rental assistance heard at all the consultation/needs assessment forums and the public hearing, and the dire need for shelter assistance, as indicated by the Point-In-Time Counts and Suncoast Partnership homeless and at-risk of homeless data in Manatee County, the County has decided to focus its HOME-ARP funding allocation on those three eligible activities: supportive services, tenant-based rental assistance, and non-congregate shelters. The County is also reserving the maximum allowance for administration and planning efforts.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

As previously identified in the above sections, the qualitative and quantitative data presented indicates a need for projects that support the identified priority needs (tenant-based rental assistance and supportive services), and those that close the gaps in service delivery (increased capacity to support homeless populations and those at risk of becoming homeless through development and acquisition of non-congregate shelter).

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Based on the funding available, Manatee County does not anticipate being able to fund activities related to affordable housing development. At this time, the County anticipates supporting 10-12 non-congregate shelter units, in addition to supportive services and tenant-based rental assistance.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Manatee County's 2017-2021 5-Year Consolidated Plan identifies the goal of "Housing: Improve availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households throughout Manatee County." However, due to funding limitations, the County does not intend to allocate funding to affordable housing projects using the HOME-ARP award. The County will continue to work toward this goal in future years and through future program allocations.

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

"Prioritization. In the context of the coordinated entry process, HUD uses the term "Prioritization" to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice."

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the

HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

Manatee County does not intend to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

Subrecipients of HOME-ARP funds administered by Manatee County, such as but not limited to CoCs, may have coordinated entry processes that establish priority based on need and according to established written standards. In such cases, the county will allow for need-based prioritization so long as such prioritization does not give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

Subrecipients will be required to demonstrate that the funded activity or project will be made available to all qualifying populations under the HOME-ARP program, consistent with civil

rights and nondiscrimination laws and requirements, including fair housing and equal opportunity.

If a funded activity or project is later determined to necessitate preference for any reason, the HOME-ARP Plan will be substantially amended accordingly to reflect such limitation.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable. Manatee County does not intend to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of

prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

Since Manatee County will not administer HOME-ARP projects directly (except for administration and planning), the County defers to the Continuum of Care (CoC)'s referral methods and coordinated entry procedures. The Suncoast Partnership is the CoC for the region, including Manatee County.

The County defers to the CoC's referral methods and coordinated entry procedures, which will prioritize the chronically homeless from all qualifying populations in order of longest length of time homeless. Additionally, the County will ensure that the CoC's coordinated entry process is utilized by any organization/subrecipient that receives the HOME-ARP funding.

The Suncoast Partnership outlines their Coordinated Entry and referral procedures here: <https://www.suncoastpartnership.org/helpful-links> under the CoC Written Standards link.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

The County will work with the Suncoast Partnership for coordinated entry procedures. Referrals for projects are made through the CoC. Several projects may include referral activities and will be completed by the corresponding HOME-ARP subrecipients; however, all qualifying populations are eligible for a project or activity and will be included in the coordinated entry process as necessary. Manatee County will ensure that the CoC's coordinated entry process is utilized by any organization/subrecipient that receive HOME-ARP funding.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

Since the County will not administer HOME-ARP projects directly (except for administration/planning), subrecipients are responsible for maintaining the prioritization requirements established in this plan. Since the County is not establishing preferences, the County will require that individuals and households from all qualifying populations are admitted to projects or activities chronologically in order of their application.

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Since the County will not administer HOME-ARP projects directly (except for administration/planning), subrecipients are responsible for maintaining the prioritization requirements established in this plan. Since the County is not establishing preferences, the County will require that individuals and households from all qualifying populations are admitted to projects or activities chronologically in order of their application.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

Manatee County does not intend to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population. Any individual who belongs to any of the qualifying populations under HOME-ARP is eligible to benefit from the selected projects.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Manatee County does not intend to implement a limitation to a particular qualifying population or specific subpopulation of a qualifying population. Any individual who belongs to any of the qualifying populations under HOME-ARP is eligible to benefit from the selected projects.

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not applicable.

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- ***Other requirements in the PJ's guidelines, if applicable:***

Not applicable. Manatee County does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

4. HOME-ARP Consultation/Citizen Participation Documentation

From: [Julia Vieira](#)
To: [Donna Dobbs](#); [suzie.dobbs@hotmail.com](#); [Mary@bellasmobilemultiservice.com](#); [ttaft@bbbsun.org](#); [michael.wood@bgcmanatee.org](#); [agagliano@careersourcesc.com](#); [lbenedict@careersourcesc.com](#); [sandi.rowland@catholiccharitiesdov.org](#); [cristy.king@catholiccharitiesdov.org](#); [jane.roseboro@centerstone.org](#); [todd.markel@centerstone.org](#); [jessica.smith@centerstone.org](#); [pastordeon@championslifechurch.com](#); [etaylor@childrenfirst.net](#); [janed@cca-manatee.us](#); [pj.brooks@caslinc.org](#); [communitysolutions360@gmail.com](#); [paige.wesley@flhealth.gov](#); [mike@dreamsandsuccesshomes.com](#); [hking@elc-manatee.org](#); [Kerry Gaylord](#); [kchallenger@elc-manatee.org](#); [tara.maffei@familypromisesarasota.org](#); [ldavis@family-resources.org](#); [james.mcccloud@genesishalthagency.org](#); [chelseaw@gulfcoastlegal.org](#); [JodiD@gulfcoastlegal.org](#); [DShoemaker@manateehabitat.org](#); [elane@manateehabitat.org](#); [dawn.bryant@HOPEFAMILYSERVICE.ORG](#); [lakisha.zanders@hopefamilyservice.org](#); [dora.amaro@hopefamilyservice.org](#); [stephaniej.hjb@gmail.com](#); [slegarsky@jfcs-cares.org](#); [rmcdaniel@jfcs-cares.org](#); [asmith@jfcs-cares.org](#); [jroberts@jfcs-cares.org](#); [aerickson@jfcs-cares.org](#); [gcooper@jfcs-cares.org](#); [jfarnsworth@jfcs-cares.org](#); [pamelaf@legalaidofmanasota.org](#); [Jbushinger@lovelandcenter.org](#); [willie.calhoun@manateehousing.com](#); [Debbie Carpenter](#); [Elaine Maholtz](#); [Kalee Shaberts](#); [Kristi Hagen](#); [bgrenier@mealsonwheelsplus.org](#); [hgates@mealsonwheelsplus.org](#); [newsome9@verizon.net](#); [Dlwj6334221@gmail.com](#); [dlwj6334221@gmail.com](#); [susanpyron@gmail.com](#); [klpogue92@gmail.com](#); [melissa.brady@regions.com](#); [ardenbollette@gmail.com](#); [wbellows@sccfl.org](#); [julia.showers@uss.salvationarmy.org](#); [Kelly.French@uss.salvationarmy.org](#); [andrew.brady@uss.salvationarmy.org](#); [bjw10707@gmail.com](#); [directors@stjoepantry.com](#); [nehemiah@svdpsp.org](#); [hnicklaus@stepupsuncoast.org](#); [amurphy@stepupsuncoast.org](#); [cglover1@stepupsuncoast.org](#); [peermentor@scil4u.org](#); [chris@suncoastpartnership.org](#); [taylor@suncoastpartnership.org](#); [ann@takestockmanatee.org](#); [Anne@TakeStockManatee.org](#); [Tikitoutinfo@gmail.com](#); [nicoleb@thetwigcares.com](#); [elainabryant92@gmail.com](#); [rfalcocti@gmail.com](#); [vg@trinitywithoutborders.org](#); [kcramer@tpmanatee.org](#); [ufane@tpmanatee.org](#); [unique.unityllc@gmail.com](#); [dgriesenauer@uwsuncoast.org](#); [dmimeo@uwsuncoast.org](#); [tbrown@voa-fla.org](#); [skyyblue2119@gmail.com](#); [jbrowning@ymcaswfl.org](#); [timothy.babcock@acruvacp.com](#); [Debbie DeLeon](#); [jeanne.pabenlaw@gmail.com](#); [rebecca@smartriders.org](#); [jbrown@sccfl.org](#); [Laurel.Lynch@HopeFamilyService.org](#); [ginger@alongside-u.org](#); [dgriesenauer@uwsuncoast.org](#); [Kim Ross](#); [path@tpmanatee.org](#); [chris@suncoastpartnership.org](#); [Che Barnett](#); [jstowers@chafproperties.com](#)
Cc: [Susan Bigham](#); [Lee Washington](#); [Smith, Jason](#); [Keough, Carly](#); [Warner, Amanda](#); [Barbara Sferra](#); [Deborah Ash](#); [Julia Vieira](#)
Subject: INVITE - Manatee County HOME-ARP Allocation Plan Public Consultation
Date: Thursday, December 1, 2022 2:39:50 PM
Attachments: [Invite Public Consultation Manatee County HOME-ARP Allocation Plan .pdf](#)
Importance: High

This message originated from outside of Wade Trim

Good afternoon everyone,

Manatee County is interested in your input on the best uses of HOME-ARP (American Rescue Plan) funds in this community and holding its consultation meetings with the Continuum of Care and service providers to gather information on gaps of services and community needs. The county will receive \$2.3 million in HOME-ARP funding.

The county must prepare a HOME-ARP Allocation Plan (Plan) to be submitted to HUD by March 31, 2023. As part of the Plan, the county must conduct consultation meetings to receive input from the community to address the needs of qualifying populations. At a minimum, the county must consult with the following groups: 1) Continuum of Care (CoC), 2) homeless and domestic violence services providers, 3) veterans', 4) public housing agencies, 5) public agencies that address the needs of qualifying populations, and 6) public or private organizations that address fair housing, civil rights, and needs of persons with disabilities.

The following are eligible activities under the HOME-ARP funding:

- Supportive Services
- Acquisition and Development Non-Congregate Shelters
- Tenant-Based Rental Assistance (TBRA)
- Development of Affordable Rental Housing

- Non-Profit Operating (5% cap)
- Non-Profit Capacity Building (5% cap)
- Administration and Planning (15% cap)

To learn more about the HOME-ARP funds and provide input for the development of the plan, please join us for one of the presentation sessions.

December 13th, 2022 at 2:00 pm (Virtual)

[Public Consultation Session 1 – Registration Link](#)

December 14th, 2022 at 10:00 am (Virtual)

[Public Consultation Session 2 – Registration Link](#)

You do not need to attend more than one of the presentations.

If you know of anyone else to invite to the meetings, please feel free to forward this invitation or contact me at [Julia.vieira@mymanatee.org](mailto:julia.vieira@mymanatee.org) or (941)748-4501 ext. 1266. Thank you!

Julia H. Vieira

Community Development Project Manager

Community and Veterans Services Department

Manatee County Government

(941) 748-4501, ext. 1266

julia.vieira@mymanatee.org



HOME-ARP Allocation Plan Public Consultation

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If you know of anyone else to invite to the meetings, please feel free to forward this invitation or contact me at Julia.Vieira@mymanatee.org or (941)748-4501 ext. 1266.

**JAMES
SATCHER**
District 1

**AMANDA
BALLARD**
District 2

**KEVIN
VAN OSTENBRIDGE**
District 3

**MIKE
RAHN**
District 4

**VANESSA
BAUGH**
District 5

**JASON
BEARDEN**
At Large

**GEORGE W.
KRUSE**
At Large



**MANATEE COUNTY, FLORIDA
HOME-ARP ALLOCATION PLAN
CONSULTATION / NEEDS ASSESSMENT FORUMS**

Continuum of Care, Housing, & Public Service Providers

December 13, 2022 | 2:00 p.m.

Online/Virtual Meeting (Microsoft Teams)

Continuum of Care, Housing, & Public Service Providers

December 14, 2022 | 10:00 p.m.

Online/Virtual Meeting (Microsoft Teams)

MEETINGS SUMMARY

Manatee County is in the process of drafting a HOME-ARP Allocation Plan as part of a substantial amendment to the 2021 Annual Action Plan for the U.S. Department of Housing and Urban Development (HUD) to create a strategic and unified vision for HUD funding. To develop this vision, Manatee County conducted a series of consultation and public participation meetings during December 2022 to collect input regarding priority needs for qualifying populations in the county.

On December 13, 2022, the County conducted an online/virtual Consultation/Needs Assessment Forum using the Microsoft Teams platform. There were approximately 13 participants in attendance, representing the continuum of care, housing, and public service providers from across the county. Manatee County staff and consultants were also in attendance, bringing the overall attendance to 26.

On December 14, 2022, the County conducted a second online/virtual Consultation/Needs Assessment Forum using the Microsoft Teams platform. There were approximately 6 participants in attendance, representing the continuum of care, housing, and public service providers from across the county. Manatee County staff and consultants were also in attendance, bringing the overall attendance to 13.

To provide an environment that would allow for all attendees to be heard, a multi-faceted approach was used. The first was to present an educational PowerPoint that explained the purpose of drafting a HOME-ARP Allocation Plan, the activities and populations eligible for HUD funding, and the schedule that Manatee County will follow to adopt the Allocation Plan in early 2023. Contact information for the process was provided.

The second approach was to provide an opportunity for comment during a facilitated discussion. Discussion was facilitated by the county's consultants. During the discussion, the participants were asked to speak openly regarding the unmet needs of qualifying populations in the county.

Once participants identified a number of gaps in housing inventory and service delivery systems, the attendees were asked to identify which gaps should be considered priority needs, and whether any particular subpopulation among the qualifying populations, as defined in the HOME-ARP program, have a more significant need for assistance.

Open Discussion

A number of unmet needs were brought to the county's attention. These needs are listed below:

- Affordable Housing
 - Affordable housing (inventory/supply)
 - Housing rehabilitation
 - Partnerships with private developers for set asides to provide affordable housing
- Rental Assistance
 - Financial assistance (security deposits, up-front costs)
 - Rental assistance, short-term and long-term support
 - Interim rental assistance for persons losing existing/previous assistance
 - Tenant-Based Rental Assistance (TBRA)
- Supportive Services
 - Non-profit operating and capacity building
 - Navigator program for wrap-around services and case management
 - Financial literacy education
- Priority Populations
 - Families with children at risk of homelessness

Results

Although the forum participants identified many important unmet needs during the small group and whole group discussions, the following unmet needs were ultimately prioritized:

- TBRA/rental assistance (short-term and long-term) and financial assistance (other costs)
- Availability of affordable rental housing
- Supportive services, multiple wrap-around services
- Skilled/specialty case management

For questions regarding the Manatee County HOME-ARP Allocation Plan, please contact Julia Vieira at (941) 748-4501 ext. 1266 or julia.vieira@mymanatee.org

Julia H. Vieira
Community Development Project Manager
Community and Veterans Services Department
Manatee County Government

More information can be found at
https://manatee.hosted.civiclive.com/departments/neighborhood_services.

NOTICE OF PUBLIC HEARING

AMENDMENT TO THE FY2021 ANNUAL ACTION PLAN

HOME AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN

Notice is hereby given that the Manatee County Board of County Commissioners will hold a public hearing to solicit public input on the proposed HOME-ARP Allocation Plan for Manatee County (County). The HOME-ARP Allocation Plan will be included as a substantial amendment to the FY2021 Annual Action Plan (Plan). As required by the U.S. Department of Housing and Urban Development (HUD), the County must amend its FY2021 Plan to allow the County to receive the HOME-ARP funds. The County has been awarded \$2,362,768 and will address the needs of Qualifying Populations by creating affordable rental housing, nonprofit capacity building, and supportive service activities. For additional information regarding the HOME-ARP Program and Qualifying Populations, please visit <https://www.hudexchange.info/programs/home-arp/>.

The County encourages participation at the public hearing to allow citizens an opportunity to provide input on the proposed HOME-ARP Allocation Plan and the projected use of the funds. A copy of the HOME-ARP Allocation Plan may be reviewed on the County's website at: https://www.mymanatee.org/departments/neighborhood_services

Written comments on the proposed HOME-ARP Allocation Plan may be submitted to the County's Community and Veterans Services Department, 1112 Manatee Avenue West, 5th Floor from February 13th through February 28th. Any comments received during this 15-day public comment period will be considered prior to final submission of the HOME-ARP Allocation Plan to HUD.

The Board of County Commissioners Meeting of Manatee County will hold a public hearing to receive comments on the proposed HOME-ARP Allocation Plan on Tuesday, February 28th, in person, beginning at or about 9:00 AM, at the Manatee County Government Administration Building at 1112 Manatee Avenue West, Bradenton, Florida.

For further information regarding this notice, please contact Julia Vieira, Community Development Project Manager for Manatee County, julia.vieira@mymanatee.org or (941) 748-4501 ext. 1266.

The meeting can be viewed live on www.mymanatee.org/mga and on Manatee Government Access (MGA) Spectrum channel 644, Verizon channel 30, and Comcast channel 20. To enter your comments into the public record for an upcoming meeting, you may do so during the meeting or in advance of the meeting at: www.mymanatee.org/comment.

According to Florida Statutes Section 286.0105, a person deciding to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the above-referenced meeting or hearing, will need a record of the proceedings, and, for such purposes, it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Americans with Disabilities: The Board of County Commissioners does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions including one's access to and participation in public hearings. Anyone requiring reasonable accommodation for this meeting as provided for in the ADA, should contact Carmine DeMilio 941-792-8784 ext. 8203 or carmine.deilio@mymanatee.org; or FAX 745-3790.

Publish Date: 02/09/2023

From: Jean Shoemaker <JeanShoemaker@outlook.com>
Sent: Thursday, February 23, 2023 4:36 PM
To: Amanda Ballard <amanda.ballard@mymanatee.org>; George Kruse
<george.kruse@mymanatee.org>; James Satcher <james.satcher@mymanatee.org>;
Vanessa Baugh <vanessa.baugh@mymanatee.org>; Kevin VanOstenbridge
<kevin.vanostenbridge@mymanatee.org>; Mike Rahn <mike.rahn@mymanatee.org>;
Jason Bearden <jason.bearden@mymanatee.org>
Subject: HUD Housing

CAUTION: This email originated from an external source.
Be suspicious of Attachments, Links and Request for Login Information and utilize the
REPORT MESSAGE Button in Outlook if you feel this is a Phishing email.

You MUST vote YES to proceed with HUD housing NOW ~ our service industry people
need affordable housing so they too can live comfortably and be rested to continue
serving you and all Manatee County residents!

Sent from my iPhone

Keough, Carly

From: Julia Vieira <julia.vieira@mymanatee.org>
Sent: Monday, February 27, 2023 2:20 PM
To: Keough, Carly; Warner, Amanda; Smith, Jason
Cc: Kathryn Davis
Subject: FW: Manatee County PIT and HIC data 2022
Attachments: Inventory List FL-500 HIC 2022 Bradenten Manatee GEO Codes.xlsx; PIT 2022 Manatee County Only.xlsx

This message originated from outside of Wade Trim

FYI

Julia H. Vieira
Community Development Project Manager
Community and Veterans Services Department
Manatee County Government
(941) 748-4501, ext. 1266
julia.vieira@mymanatee.org

From: Amanda Wander <wander@flhousing.org>
Sent: Monday, February 27, 2023 2:18 PM
To: Julia Vieira <julia.vieira@mymanatee.org>
Subject: FW: Manatee County PIT and HIC data 2022

CAUTION:This email originated from an external source.
Be suspicious of Attachments, Links and Request for Login Information and utilize the REPORT MESSAGE Button in Outlook if you feel this is a Phishing email.

Hi Julia,

Thanks so much for the chat today on the HOME-ARP plan and bringing the consultants in from WadeTrim to help me understand a little more. Attached are the Manatee County specific data sets for PIT and HIC we just received from Suncoast. Please let me know if I can help with anything else!

Amanda Wander
she/her/hers
Director of Ending Homelessness
p. 239.218.5008

THANK YOU FOR ATTENDING OUR SOLD-OUT CONFERENCE!
SAVE THE DATE FOR NEXT YEAR!



SAVE THE DATE:
AUG 28-30, 2023
ORLANDO, FL

www.flhousing.org



Follow us on LinkedIn to stay up to date on all our events and trainings:



APPROVED in Open Session
2/28/23
Manatee County Board of County
Commissioners



Board of County Commissioners February 28, 2023 - Regular Meeting

Subject

Adoption of Resolution R-23-038, authorizing submission of the HOME-ARP Allocation Plan as part of a substantial amendment to the U.S. Department of Housing and Urban Development (HUD) FY 2021/2022 Annual Action Plan.

Category

ADVERTISED PUBLIC HEARINGS (Presentation Scheduled)

Briefings

Briefing Provided Upon Request

Contact and/or Presenter Information

Lee Washington, Director, Community and Veterans Services Department, ext. 3648
Julia Vieira, Community Development Project Manager, ext. 1266

Action Requested

- Hold Public Hearing to receive citizen comments on the proposed HOME-ARP Allocation Plan.
- Adoption of Resolution R-23-038, approving and authorizing staff to finalize Manatee County's HOME-ARP Allocation Plan and submit it to the US Department of Housing and Urban Development (HUD) as part of a substantial amendment to the FY 2021/2022 Annual Action Plan.
- Authorization for the Chairman to sign all required HUD documents necessary to adopt the HOME-ARP Allocation Plan, including the Non-State Certifications and federal assistance applications (SF424 forms).

Enabling/Regulating Authority

24 CFR Part 91 (Consolidated Plan and Citizen Participation Plan regulation)

24 CFR 5.110, HUD may, upon a determination of good cause and subject to statutory limitations, waive regulatory provisions. Additional regulatory waiver authority is provided in 24 CFR 91.600. These regulatory provisions provide HUD the authority to make waiver determinations for the CDBG, HOME, ESG, CoC, and HOPWA Programs and consolidated planning requirements for all CPD formula programs.

Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) appropriated funds for the HOME Investment Partnerships Program (HOME) to provide homelessness assistance and supportive services. Formula allocation awards Manatee County to access \$2,362,768 in HOME-ARP funds.

Background Discussion

Manatee County is an entitlement community through the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) appropriated funds for the HOME Investment Partnerships Program (HOME) to provide homelessness assistance and supportive services. Formula allocation awards Manatee County to access \$2,362,768 in HOME-ARP funds.

HUD requires jurisdictions receiving HOME-ARP funds to complete and submit a HOME-ARP Allocation Plan as part of a substantial amendment to the U.S. Department of Housing and Urban Development (HUD) FY 2021/2022 Annual Action Plan, no later than March 31st, 2023.

The HOME-ARP Allocation Plan details Manatee County's needs and gaps in available resources to serve individuals and families that meet the status of Qualifying Populations, including among others homeless, at risk of homelessness, and persons fleeing domestic violence or human trafficking. This report provides HUD with information on how grantees intend to allocate HOME-ARP funds and carry out eligible activities to provide needed services to the targeted groups.

HUD requires a formal 15-day comment period and public hearing on the HOME-ARP Allocation Plan. The draft HOME-ARP Allocation Plan was completed and made available to the public for review and comment beginning on February 13, 2023, and concluding on February 28, 2023.

Notice of the Public Hearing and the HOME-ARP Allocation Plan's availability was published in the Bradenton Herald on February 9, 2023.

The HOME-ARP Allocation Plan was also made available for review on the County's website and in the lobby of the Community Development, Community and Veterans Services Department, beginning February 13, 2023, through February 28, 2023.

Today's public hearing is to receive citizen comments on the draft HOME-ARP Allocation Plan and to authorize staff to finalize the report and submit it to HUD. All citizen comments received will be incorporated into the HOME-ARP Allocation Plan.

The HOME-ARP Allocation Plan must be received by HUD no later than March 31, 2023.

Attorney Review

Not Reviewed (No apparent legal issues)

Other (if applicable)**Reviewing Attorney****Instructions to Board Records**

[distributed email 3/6/2023 DN](#)

Please return an approved copy of the item to Julia Vieira, Julia.vieira@mymanatee.org ext. 1266 and Theresa.Woods@mymanatee.org ext. 3481.

Cost and Funds Source Account Number and Name

N/A

Amount and Frequency of Recurring Costs

N/A

February 28, 2023 - Regular Meeting - 2023-02-28 09:00:00



George W. Kruse, At Large
Jason Bearden, At Large

1112 Manatee Avenue West, Bradenton
9:00 A.M. - February 28, 2023

Board of County Commissioners
Second Revised Agenda and Notice of Public Meeting
Tuesday, February 28, 2023 - Regular Meeting

This meeting can be viewed live on www.mymanatee.org/mga (<http://www.mymanatee.org/mga>) and on Manatee Government Access (MGA) Spectrum Channel 644, Verizon Channel 30, and Comcast Channel 20.

Written comments can be submitted at www.mymanatee.org/comment (<http://www.mymanatee.org/comment>) by **February 24, 2023, at 2:00 p.m.** Be sure to include your name and submit your remarks by the meeting deadline. Commissioners may not receive your comments before the meeting if the form is submitted after the deadline.

During the meeting, comments may be delivered in person in the Honorable Patricia M. Glass Chambers at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton. To sign in to speak prior to the meeting go to: [Public Speaker Sign-Up Form](https://www.mymanatee.org/government/board_of_county_commissioners/bcc_meetings_and_agendas/public_speaker_sign_up) (https://www.mymanatee.org/government/board_of_county_commissioners/bcc_meetings_and_agendas/public_speaker_sign_up). *The request form displays upcoming meetings 24 hours before the meeting date and will close 5 minutes prior to the meeting start time.*

A. CALL TO ORDER

B. INVOCATION (The Commission does not endorse the religious beliefs of any speaker.)

Invocation led by Pastor Tom Pelt, The Church at Bradenton

C. PLEDGE OF ALLEGIANCE

D. ANNOUNCEMENTS

Updates to Agenda

E. REQUESTS BY COMMISSIONERS (Items to be pulled from Consent Agenda)

Items removed from the Consent Agenda will be taken up for discussion and vote following the approval of the Consent Agenda.

F. AWARDS/PRESENTATIONS/PROCLAMATIONS

Proclamations (Motion required to adopt proclamations)

1. Adoption and Presentation of Proclamation Designating March 5, 2023, as Gold Star Day in Manatee Count .
2. Adoption and Presentation of Proclamation Designating March 2023 as Irish American Heritage Month in Manatee County
3. Adoption and Presentation of Proclamation Designating March 19-25, 2023, as National Surveyors & Mappers Week in Manatee County

G. CITIZEN COMMENTS (Consideration for Future Agenda Items - 30 Minute Time Limit)

Each person will be limited to three (3) minutes. If the thirty (30) minute time period has been exhausted, the Board will entertain any remaining comments near the end of the meeting with the same three (3) minute per person time limitation.

H. CITIZEN COMMENTS (Consent Agenda Items Only)

Each person wishing to speak to Consent Agenda items will be limited to three (3) minutes per item; provided, however, that each person will be limited to speaking for a total of ten (10) minutes regardless of the number of items being discussed.

I. CONSENT AGENDA

Clerk of the Circuit Court

4. Approval of the Clerk's Consent Agenda dated February 28, 2023

Administrator

5. Approval of the Revised 2023 Board of County Commissioners Meeting Schedule
6. Approval of the Revised 2023 BOCC Committee Assignments

Attorney

7. Adoption of Resolution No. 23-044, appointing Lee Washington as Acting County Administrator

Community and Veterans Services

8. Execution of Amendment 002 to the State FY 22/23 Community Care for the Elderly (CCE) Grant Agreement with Senior Connection Center, Inc.; and Adoption of Budget Resolution B-23-070
9. Execution of Interlocal Agreement with the School Board of Manatee for Public Services - Student Driver Education Program; and Adoption of Budget Amendment Resolution B-23-071 **Hodges**

Development Services

10. Adoption of Resolutions R-23-043, R-23-045, R-23-046, and R-23-049, Updating Building Fees for Licensing, Floodplain, Building and Driveway
11. Approval of Final Plat and Associated Documents for a Re-Plat of Cortez Subdivision Lot 1 - District 3
12. Approval of Final Plat and Associated Documents for Summerwoods, Phases IIIB and IVB - District 1

Financial Management

13. Adoption of Budget Amendment Resolution B-23-064 and Budget Amendment Resolution B-23-065, Infrastructure Sales
14. Execution of Amendment No. 1 to Agreement No. 21-TA003564SAM for Professional Engineering Services Southeast Water Reclamation Facility Capacity Improvements
15. Execution of Agreement No. 22-TA004367JH for Lift Station 9A Rehabilitation and Force Main Replacement project; and Adoption of Budget Amendment Resolution B-23-067
16. Execution of Agreement No. 23-TA004494BLS for Roadway (ROW) Mowing and Related Services
17. Execution of Change Order No. 3 to Agreement 20-TA003171SAM for Southwest Water Reclamation Facility New Headworks and Chlorine Contact Chamber and Recharge Well Pump Station; Adoption of Budget Resolution B-23-068.
18. Execution of Change Order No. 4 to Work Assignment No. 1 for Agreement No. 15-0909JE: 60th Avenue East - US 301 to Mendoza Road (Segment 1); Buffalo Road from Mendoza Road to the Existing Terminus South of 69th Street East (Segment 2); and 69th Street East Intersection Improvements (Section 3) Project
19. Execution of Guaranteed Maximum Price (GMP) Addendum to Agreement No. 22-R078538SAM for the 17th Street East at U.S. 41 project; and Adoption of Budget Amendment Resolution B-23-069

Property Management

20. Acceptance and Recording of Conservation Easements for Mitigation Purposes from VK Summerwoods LLC, for Summerwoods Parrish, Florida 34219 - District 1
21. Acceptance and Recording of a Permanent Utilities Easement from HPI Self Storage IMG, LLC, for property located at 6015 26th Street West, Bradenton, Florida 34207 - District 4
22. Acceptance and Recording of Permanent Utilities Easement from 8A Developers, LLC, to Manatee County for property located at 4214 and 4224 Solutions Lane, Bradenton, 34211 - District 5
23. Acceptance and Recording of a Permanent Utilities Easement from Lennar Homes, LLC, for property located at 16315 Rangeland Parkway, Bradenton, Florida 34211 - District 5
24. Acceptance and Recording of Temporary Construction Easement from Eagle Village, Inc., for property located at 1500 46th Avenue Drive West, Bradenton, 34207, and 4600 14th Street West, Bradenton, 34207 / U.S. 41 Sidewalks and Lighting – District 4
25. Acceptance and Recording of Temporary Construction Easement from Natural Science for Healthy Living, LLC, for property located at 6605 14th Street West, Bradenton, 34207 / U.S. 41 Sidewalks and Lighting – District 4
26. Acceptance of a Permanent Utilities Easement and Temporary Construction Easement from J Belotti Investments, LTD, for property located at 108 6th Street South, Bradenton Beach, Florida 34217 - District 3
27. Acceptance of Warranty Deed from Braden Pointe, LLC, for property located along 30th Street East, Bradenton - District 2
28. Adoption of Resolution R-23-031, declaring a public hearing on April 11, 2023, to vacate a portion of a drainage and utility easement located at 908 72nd Street Northwest, Bradenton, Florida 34209 - District 3. ***D'Agostino***

- 29. Adoption of Resolution R-23-041, authorizing the Chairperson to execute a Landscape Maintenance and Installation Agreement with the Florida Department of Transportation for improvements to State Road 64 - District 3 **D'Agostino**
- 30. Execution of Contract for Sale and Purchase for Parcels 104/704 from Lorenzo Trejo-Billeda for property located at 3228 27th Street East, Bradenton, Florida 34208 / 27th Street East Functional Improvements from 38th Avenue East to 26th Avenue East - District 2
- 31. Execution of Contract for Sale and Purchase for Parcel 100 and Execution of Contract for Sale and Purchase for a Permanent Sidewalk Easement for Parcel 101.04 from Mote Ranch Homeowners' Association, Inc. for property located at the Intersection of Honore Avenue and Old Farm Road, Bradenton, Florida 34202 - District 4
- 32. Execution of Interlocal Agreement between Manatee County and the School Board of Manatee County for a Community Park at Martha B. King Middle School in Bradenton, Florida 34209 - District 3 **Mitra**
- 33. Execution and Recording of Temporary Construction Easement Agreement between 144 Bradenton LLC, and Manatee County for property located at 4536 53rd Avenue East, Bradenton, 34203, Lockwood Ridge Road Shopping Center Entrance - District 5

Public Works

- 34. Adoption of Resolution R-23-035 to Approve of the Alignment of 60th Avenue East, Segment One
- 35. Adoption of Resolution R-23-036, to Approve of the Alignment of 60th Avenue East, Segment Two
- 36. Execution of Federally-Funded Subaward and Grant Agreement with the Florida Division of Emergency Management (FDEM) for Phase 2 FDEM Watershed Planning Grant **Mitra**
- 37. Execution of the Florida Atlantic University Master Research Agreement #C-23-023 with the Florida Atlantic University Board of Trustees **Mitra**

Transit

- 38. Adoption of Resolution R-23-042, authorizing the signing and submission of the Annual Federal Fiscal Year (FFY) 2023 Certifications and Assurances **Clague**

Utilities

- 39. Execution of a Cooperative Funding Agreement No. 23CF0004061 between SWFWMD and Manatee County for Toilet Rebate Project – Phase 15 (Q319) **Nicodemi**

J. APPROVAL OF CONSENT AGENDA

K. ITEMS REMOVED FROM THE CONSENT AGENDA

L. ADVERTISED PUBLIC HEARINGS (Presentations Upon Request)

Development Services

- 40. Approval and Execution of LDA-22-01, Local Development Agreement for Lake Flores – PLN2112-0033 - Quasi Judicial - Nicole Knapp, Impact Fee Administrator **Hodges**

Property Management

41. Adoption of Resolution R-23-012, vacating certain roads and alleys within the Riverview J. R. Etter's Subdivision Plat in the Town of Ellenton, Florida 34222 – District 2 **D'Agostino**

M. ADVERTISED PUBLIC HEARING (Presentation Scheduled)

Community and Veterans Services

42. Adoption of Resolution R-23-038, authorizing submission of the HOME-ARP Allocation Plan as part of a substantial amendment to the U.S. Department of Housing and Urban Development (HUD) FY 2021/2022 Annual Action Plan.

N. REGULAR

Property Management

43. Execution of Contract for Sale and Purchase for Parcel 113 between Manatee County and Palmetto 1105 LLC for property located at 1105 16th Avenue East, Palmetto, Florida 34221 / Canal Road - US 41, CIP Project Number 6094360 - District 2

Utilities

44. Authorization for the Designation and Creation of Three (3) Service Areas or Districts for Residential and Commercial Collection of Solid Waste, Recyclable Materials, and Yard Trash in Unincorporated Manatee County. **Nicodemi**
45. Execution of the Solid Waste, Recyclables and Yard Waste Collection Franchise Agreement **Nicodemi**
46. Authorization to Advertise and Set a Public Hearing to consider Water and Wastewater rate adjustments for the next 5 ears

O. COMMISSIONER REQUESTS FOR FUTURE WORK SESSION ITEMS

P. CITIZEN COMMENTS (Continuation of Consideration for Future Agenda Items, if needed)

Q. COUNTY ATTORNEY COMMENTS

R. COUNTY ADMINISTRATOR COMMENTS

S. COMMISSIONER AGENDA/COMMENTS

Commissioner Ballard

47. Discussion on an Agricultural Overlay District for Elwood Park

Commissioner Baugh

48. Discussion on potential Human Resources Department Solutions

Commissioner Van Ostenbridge

49. Discussion on House Bill (HB) 947

50. Discussion on Penn Bay Boat Ramp

51. Discussion on the Search Process for the new County Administrator

T. ADJOURN

The Board of County Commissioners of Manatee County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions including one's access to, participation in, employment with, or treatment in its programs or activities. Anyone requiring reasonable accommodation for this meeting as provided for in the Americans with Disabilities Act (ADA), or assistance with accessing any of these documents, should contact Carmine DeMilio at (941) 792-8784 Ext. 8203 or carmine.demilio@mymanatee.org.

The Board of County Commissioners of Manatee County and the Manatee County Port Authority may elect not to convene, if no business is scheduled; however, each reserves the right to take action on any matter during its meeting, including items not set forth within this agenda. The Chair of each governing body at his/her option may take business out of order if he/she determines that such a change in the schedule will expedite the business of the governing body.

All public comment on quasi-judicial agenda items is required to be under oath and must occur at a duly noticed public hearing. The Citizens' Comments portion of the agenda is not an advertised public hearing, and no comments on quasi-judicial agenda items are authorized during the Citizens' Comments portion of the agenda.

PUBLIC NOTICE: According to Florida Statutes, Section 286.0105, any person desiring to appeal any decision made by the Board of County Commissioners (or the other entities that are meeting) with respect to any matter considered at said public hearing/meeting will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.



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RESOLUTION R-23-038

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA, ADOPTING THE HOME-ARP ALLOCATION PLAN AS PART OF A SUBSTANTIAL AMENDMENT TO THE FY2021/2022 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN

WHEREAS, Manatee County is an entitlement community and eligible to receive federal funds through the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs from the U.S. Department of Housing & Urban Development (HUD); and

WHEREAS, Manatee County is to receive supplemental allocation of HOME funds as authorized by the Section 3205 of the American Rescue Plan Act of 2021 (ARP), Public Law 117-2, known as HOME-ARP; and

WHEREAS, these special HOME-ARP funds are to be used to provide homelessness assistance and supportive services; and

WHEREAS, on July 27, 2021, the Board of County Commissioners approved Resolution R-21-117, adopting the FY 2021-2022 HUD Annual Action Plan; and

WHEREAS, this substantial amendment is required to receive the HOME-ARP funding; and

WHEREAS, this substantial amendment is required to amend the FY 2021-2022 HUD Annual Action Plan; and

WHEREAS, the required 15-day public comment period on the draft the HOME-ARP Allocation Plan as part of a substantial amendment to the FY 2021-2022 HUD Annual Action Plan was held between February 13, 2023 and February 28, 2023; and

WHEREAS, the process for adopting the HOME-ARP Allocation Plan as part of a substantial amendment to the FY 2021-2022 HUD Annual Action Plan is outlined in regulatory waivers authorized by the US Department of Housing and Urban Development (HUD), and HUD regulations, and each of those steps have been followed in this process, to include a minimum 15-day public comment period.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Resolution R-23-038 is hereby adopted to provide for the approval of the HOME-ARP Allocation Plan as part of a substantial amendment to the FY 2021-2022 HUD Annual Action Plan as attached hereto as Attachment 1.
2. The Chairman is hereby authorized to sign any documents from the US Department of Housing and Urban Development necessary to implement the Federal HOME-ARP, Allocation Plan as approved and adopted by the Board of County Commissioners in Manatee County's Consolidated Plan and Annual Action Plans, including the Non-State Certifications and federal assistance applications (SF424 forms).
3. Submission of this resolution along with the HOME-ARP Allocation Plan as part of a substantial amendment to the FY2021-2022 HUD Annual Action Plan to the U.S. Department of Housing and Urban Development is hereby authorized.

ADOPTED, with a quorum present and voting this 28th day of February 2023.



BY: BOARD OF COUNTY
COMMISSIONERS MANATEE
COUNTY, FLORIDA

By: _____

Kevin Van Ostenbridge, Chairperson

ATTEST: Angelina "Angel" Colonnese
Manatee County Clerk of the Circuit Court and Comptroller

By: _____

Deputy Clerk