

CITY OF LYNCHBURG

Department of Community Development

900 Church Street | Lynchburg, VA | 24504



February 7, 2023

Mr. Ronnie J. Legette, Director
Community Planning and Development
Richmond Field Office
U.S. Dept. of Housing & Urban Development
600 East Broad Street
Richmond, VA 23219

Re: City of Lynchburg- HOME American Rescue Plan (HOME-ARP) Allocation Plan

Dear Mr. Legette:

On behalf of the City, I am pleased to submit the HOME ARP Allocation Plan. This Plan has been submitted in the E-Con Planning Suite within the Integrated Disbursement Information System (IDIS) as a Substantial Amendment to the Program Year 2021 Annual Action Plan.

During the review of this Plan, if your or your staff have any questions, or would like additional information, please contact me. City staff looks forward to implementing this Plan by reducing homelessness and increasing housing stability for the individuals and/or families who are homeless, at risk of homelessness, and other vulnerable populations ("Qualifying Populations").

Sincerely,

Melva C. Walker

Melva C. Walker
Grants Manager

Attachment

c: Tom Ogunde, Senior Community Planning & Development Representative ,
Richmond HUD Office
Wynter Benda, City Manager
Kent White, Director of Community Development
Tom Martin, City Planner
Rhonda Allbeck, Assistant Director of Finance
Samantha Morton, Senior Financial Accountant, Finance Department
Haley Campbell, Community Development Grant Coordinator

CITY OF LYNCHBURG, VA HOME-ARP Allocation Plan

Submitted to the U. S. Department of Housing and Urban Development
as a Substantial Amendment to the
2021 Annual Action Plan



Central Virginia
CONTINUUM OF CARE

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		* If Revision, select appropriate letter(s): <div style="border: 1px solid black; height: 15px; width: 100%;"></div> * Other (Specify): <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
* 3. Date Received: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		4. Applicant Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>			
5a. Federal Entity Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>			5b. Federal Award Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		
State Use Only:					
6. Date Received by State: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		7. State Application Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>			
8. APPLICANT INFORMATION:					
* a. Legal Name: <div style="border: 1px solid black; padding: 2px;">City of Lynchburg, VA</div>					
* b. Employer/Taxpayer Identification Number (EIN/TIN): <div style="border: 1px solid black; padding: 2px;">54-6001405</div>			* c. UEI: <div style="border: 1px solid black; padding: 2px;">TFEAS9D28828</div>		
d. Address:					
* Street1: <div style="border: 1px solid black; padding: 2px;">900 Church Street</div>					
Street2: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>					
* City: <div style="border: 1px solid black; padding: 2px;">Lynchburg</div>					
County/Parish: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>					
* State: <div style="border: 1px solid black; padding: 2px;">VA: Virginia</div>					
Province: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>					
* Country: <div style="border: 1px solid black; padding: 2px;">USA: UNITED STATES</div>					
* Zip / Postal Code: <div style="border: 1px solid black; padding: 2px;">24504-1620</div>					
e. Organizational Unit:					
Department Name: <div style="border: 1px solid black; padding: 2px;">Community Development</div>			Division Name: <div style="border: 1px solid black; padding: 2px;">Grants Administration</div>		
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix: <div style="border: 1px solid black; padding: 2px;">Ms.</div>		* First Name: <div style="border: 1px solid black; padding: 2px;">Melva</div>			
Middle Name: <div style="border: 1px solid black; padding: 2px;">C.</div>					
* Last Name: <div style="border: 1px solid black; padding: 2px;">Walker</div>					
Suffix: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>					
Title: <div style="border: 1px solid black; padding: 2px;">Grants Manager</div>					
Organizational Affiliation: <div style="border: 1px solid black; padding: 2px;">City of Lynchburg, VA</div>					
* Telephone Number: <div style="border: 1px solid black; padding: 2px;">(434) 455-3916</div>			Fax Number: <div style="border: 1px solid black; padding: 2px;">(434) 845-7630</div>		
* Email: <div style="border: 1px solid black; padding: 2px;">melva.walker@lynchburgva.gov</div>					

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14 .239

CFDA Title:

HOME Investment Partnerships Program

* 12. Funding Opportunity Number:

M21-MP510211

* Title:

HOME Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

HOME Investment Partnerships Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,498,471.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,498,471.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:


Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:



* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

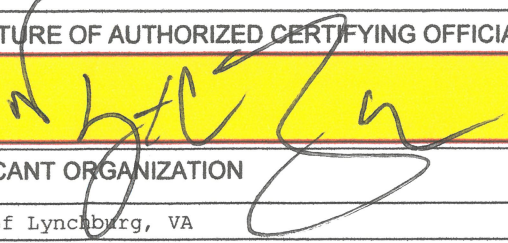
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Wynter C. Benda, City Manager
APPLICANT ORGANIZATION City of Lynchburg, VA	DATE SUBMITTED 2/3/23

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TITLE

Wynter C. Benda, City Manager

APPLICANT ORGANIZATION

DATE SUBMITTED

City of Lynenburg, VA

1/3/23

HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

Uniform Relocation Act and Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

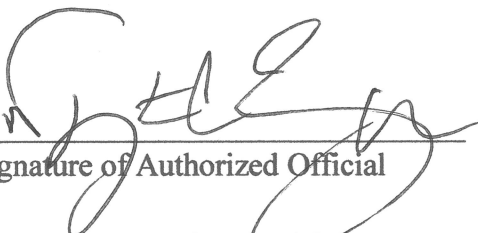
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

HOME-ARP Certification --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.



Signature of Authorized Official

Wynter C. Benda, City Manager

Title

2/3/23

Date

CITY OF LYNCHBURG, VA

HOME-ARP Allocation Plan

Submitted to the U. S. Department of Housing and Urban Development
(HUD) as a Substantial Amendment to the
Approved Program Year 2021 (Fiscal Year 2022) Community Development
Block Grant (CDBG) and HOME Program Annual Action Plan

Acronyms Used

The following acronyms are used throughout this document and are listed below in the order they appear:

ACS: American Community Survey
AMI: area median income
CE: Coordinated Entry system of a CoC
CH: chronic homeless
CHAS: Comprehensive Housing Affordability Strategy
CHIA: Coordinated Homeless Intake and Access
CVCoC: Central Virginia Continuum of Care
DHCD: (Virginia) Department of Housing & Community Development
DV: domestic violence
ERAP: Emergency Rental Assistance Program
ESG: Emergency Solutions Grant
ESG-CV: Emergency Solutions Grant – Coronavirus program
FMR: fair market rent
HCV: Housing Choice Voucher Program
HIC: Housing Inventory Chart
HMIS: Homeless Management & Information System
HOME: HOME Investment Partnerships Grant program
HOME-ARP: HOME American Rescue Plan Act
HUD: US Dept. of Housing & Urban Development
IRS: Internal Revenue Service
LIHTC: Low-Income Housing Tax Credit program
LMI: low- and moderate-income
LRHA: Lynchburg Redevelopment and Housing Authority
Lyn-CAG: Lynchburg Community Action Group
NCS: non-congregate shelter
PIT: Point in Time count
QP: Qualifying Populations of the HOME-ARP program
PJ: Participating Jurisdiction in the HOME Program (i.e., a recipient of HOME funds)
PSH: permanent supportive housing
RFP: Request for Proposals
RRH: rapid re-housing
TBRA: tenant-based rental assistance
TH: transitional housing

Consultation

Section 1: Describe the consultation process including methods used and dates of consultation

See Appendix A for all Stakeholder Consultation materials. Stakeholder comments received throughout the various sessions are referenced throughout the Needs Assessment & Gaps Analysis.

The City of Lynchburg (“Lynchburg”) conducted a series of stakeholder listening sessions in July 2022. The purpose of these listening sessions was to identify the unmet housing and supportive service needs of the Qualifying Populations. The sessions were held remotely via GoToMeeting. For all stakeholder sessions, a PowerPoint presentation on the HOME-ARP program was presented followed by a series of questions meant to engage participants. Details of Round 1 are included in the chart below.

Date	Method	Participant Stakeholders	Agency/Organization Type <i>(required stakeholders in italics)</i>
Central VA Continuum of Care (CVCOC) Board Meeting July 6, 2022 11:00 am – 1:00 pm	Zoom virtual session	7+	<i>Continuum of Care, Public housing authority, Homeless service providers, Private organizations serving the needs of the QPs, Public agency serving the needs of the QPs</i>
July 26, 2022 10:00-11:30 am	GoToMeeting virtual session	18	<i>Homeless service providers, Organizations that address civil rights, Continuum of Care, Private organizations that address the needs of the QPs, Public housing authority, Domestic violence service provider</i>
July 28, 2022 10:00-11:30 am	GoToMeeting virtual session	12	<i>Continuum of Care, Homeless service providers, Organization that address civil rights, Public housing authority</i>

Interviews were also conducted with additional stakeholders (via Teams or telephone) whose input was required for this planning process. Details of these interviews are included in the chart below.

Date	Method	Participant Stakeholders	Agency/Organization Type <i>(required stakeholders in italics)</i>
VA Legal Aid Society September 26, 2022 11:00 am	Telephone	1	<i>Organization that addresses civil rights, fair housing</i>
Lynchburg Area Veterans Council September 26, 2022 11:00 am-12:00 pm	Telephone	1	<i>Veterans services</i>

The second round of stakeholder meetings was held in October 2022. The purpose of this round was to present summaries of the needs identified by stakeholders and the unmet needs identified through data analysis. The sessions were held remotely via GoToMeeting. Each session began with a PowerPoint presentation summarizing key findings from the stakeholder consultations and the data analysis. Details of Round 2 are included in the chart below.

Date	Method	Participants Stakeholders	Agency/Organization Type (required stakeholders in italics)
October 11, 2022 9:30-11:00 am	GoToMeeting virtual session	6	<i>Continuum of Care, Private organization that address the needs of the QPs, Homeless service providers</i>
October 13, 2022 1:00-2:30 pm	GoToMeeting virtual session	3	<i>Homeless service provider, Organization that serves the needs of persons with disabilities</i>

Section 2: List the organizations consulted and summarize feedback received and results of upfront consultation with these entities. Required stakeholders are italicized.

A list of all invited stakeholders is included in Appendix A. Also included in Appendix A are summaries of the comments received during each stakeholder consultation session. All required stakeholder categories were engaged either through group stakeholder sessions, regular organization meetings, individual interviews, or via e-mail to obtain data.

The general themes and trends that emerged from the stakeholder sessions include the following:

- More affordable and accessible rental housing for lower-income households
- Without an adequate supply of affordable units, it can take 60+ days to place a homeless person in housing
- Individuals/families with tenant-based rental assistance/Housing Choice Vouchers (HCVs) can't find units that are affordable
- There is a need for three- and four-bedroom rental units for families but individual adults have difficulty finding studios and one-bedroom units
- There is a lot of housing development occurring but none of it is affordable; nearby communities have lower-cost housing but units are substandard
- There is a need for tenant-based rental assistance and project-based rental assistance to make affordable housing financially accessible to 0-30%
- More supportive services are needed to get people housed and to maintain stability—case management, transportation, employment training, financial counseling, childcare, legal services, substance abuse treatment, and more
- Transportation, childcare, and jobs are needed so families can work toward housing stability
- Many landlords refuse to accept Housing Choice Vouchers by setting their rents above the threshold allowed by the rental subsidy program; many also refuse to rent to tenants with criminal histories, evictions, poor credit (even with the ability to pay rent), and released offenders
- The level of HCVs is inadequate to serve families in need of subsidized rental housing
- Some individuals cannot be released from a local hospital for 30-40 days until housing is found
- There is a need for a low-barrier shelter to replace the one that closed last year; funding for operations exist (Note: The Hand Up Lodge shelter closed in March 2022.)
- At-risk of homelessness: households without subsidies who are barely making ends meet on low-wage jobs
- Released offenders have few if any affordable housing options

Public Participation

See Appendix B for evidence of Public Participation conducted for the plan.

Section 1: Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan.

- *Date(s) of public notice: 1/9/2023*
- *Public comment period: start date – 1/10/2023 end date - 1/24/2023*
- *Date(s) of public hearing: 1/24/2023*

Describe the public participation process:

The city published the public notice for the 15-day comment period and public hearing on January 9, 2023, sixteen days before the public hearing. Within the notice, the city described how to access a copy of the draft plan to review, how to participate in the public hearing remotely, how to submit comments on the plan and how to request accommodation for those with limited English proficiency and other special needs as described in the city's Citizen Participation Plan.

The public hearing was held on January 24, 2023, at 7:30 pm. A brief PowerPoint presentation was made before the meeting was opened for comments. Following the closing of the public hearing, Lynchburg City Council voted 7-0 and approved the HOME-ARP Allocation Plan.

Describe efforts to broaden public participation:

To broaden public participation, the city included the following elements in its public notice:

- The priority needs that were identified through the stakeholder consultation process and Needs Assessment & Gaps Analysis
- The proposed budget for the HOME-ARP allocation
- The online link where the public could review the draft allocation plan
- Informed the public that oral comments were encouraged at the public hearing
- The online link to the January 24th public hearing for persons wishing to participate remotely

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

Approximately 20 individuals spoke in favor of the draft plan. They spoke of the need for more affordable rental housing and supportive services for homeless individuals and families. One written comment was received via email (see Appendix B).

Summarize any comments or recommendations not accepted and state the reasons why:

No comments received were rejected or not accepted.

Needs Assessment & Gaps Analysis

This section presents the results of the homeless needs and gaps analysis, drawing on data from the Central Virginia Continuum of Care (CVCoC) Homeless Management and Information system (HMIS), Point-In-Time (PIT) count, and several other sources that are identified. Where appropriate, this information is contextualized with feedback from stakeholders consulted during the HOME-ARP planning process. Where possible, data specific to the City of Lynchburg was used. Data obtained from the CVCoC reflects the entire CoC's full geographic area consisting of the city plus the surrounding counties of Amherst, Appomattox, Bedford, and Campbell.

Section 1: Housing Inventory

Like many cities, Lynchburg has a shortage of affordable rental housing that impacts the ability of homeless services providers to rapidly re-house or place homeless and at-risk homeless persons in stable living situations within 30 days. Among stayers in Emergency Shelter facilities, the median stay was 79 days—nearly three months. In 2022, 42% remained between 30-180 days. Longer lengths of stay may increase the need for beds, as there is less turnover for new clients to be able to use those resources. And, with the end of the Emergency Rental Assistance Programs (ERAP), the 2,315 households that depended on funding to cover rent/mortgage and utility arrears to carry them financially during under-employment and unemployment resulting from the pandemic are at risk for utility shut-offs and eviction.

The CVCoC Housing Inventory Count (HIC) reported on the inventory and occupancy of Emergency Shelter, Permanent Supportive Housing and Rapid Re-Housing beds and their utilization rates on the night of the 2022 Point In Time (PIT) count. Of the 138 Emergency Shelter beds, 67 were occupied, resulting in an overall utilization rate of 48.6%. The Salvation Army's Emergency Lodge had a utilization rate of 75%. The remaining non-domestic violence shelter, Hand Up Lodge, had 9 people during the PIT count. In January 2022 when the PIT count was conducted, several factors resulting from the COVID-19 pandemic could have influenced lower utilization rates, including social distancing requirements that remained in place, eviction moratoria that kept individuals and families in their housing when they could not pay rent which prevented eviction, and some facilities not having full staffing capacity to open all available beds.

The 2022 PIT count conducted in the summer revealed 25 homeless adults who were not sheltered. Other homeless households included 11 families with at least one child, eight veterans, and 22 victims of domestic violence—all of whom were sheltered. The current gap of 25 adult-only beds is based on the PIT count and bed/unit availability on the same night of the PIT count.

Table 1. Homeless Needs Inventory and Gap Analysis

Homeless													
Lynchburg CVCoc	Current Inventory					Homeless Population				Gap Analysis			
	Family		Adults Only		Vets	Family HH (at least 1 child)	Adult HH (w/o child)	Vets	Victims of DV	Family		Adults Only	
	Beds	Units	Beds	Units	Beds					Beds	Units	Beds	Units
Emergency Shelter (Non-DV)	35	7	22	0	6	6	26	8					
Emergency Shelter (DV)	36	11	1	1	0	5	9	0					
Transitional Housing													
Permanent Supportive Housing	3	1	38	37	4								
Other Permanent Housing (RRH)	52	17	32	28	12								
Sheltered Homeless						11	35	8	22				
Unsheltered Homeless						0	25	0	0				
Current Gap										0	0	25	0

Data Sources: 1. Point in Time Count (PIT) July 21, 2022, 2.CV Continuum of Care Housing Inventory Count (HIC) 2022, 3. Virginia Sexual and Domestic Action Alliance 2022, 4. CVCoc Collaborative Applicant

Lynchburg has a strong demand for affordable rental housing. This shortage of units for those at or below 30% area median income (AMI) increases housing insecurity and rent pressure on lower income households.

Table 2. Housing Needs and Gap Analysis

Renter Households	Household Income		Total
	0-30% AMI	31-50% AMI	
Total Households	3,655	2,340	5,995
Affordable Housing Units	1,755	3,740	5,495
Units Occupied by Appropriate Income Tier ¹	650	760	1,410
Units Occupied by Other Income Households ²	1,105	2,980	4,085
Housing Gap³	3,005	1,580	4,585

Data Source: 2014-2018 Comprehensive Housing Affordability Strategy

¹ Number of housing units occupied by a household of the same income tier (i.e., a 0-30% AMI household occupies a unit that is affordable to a 0-30% AMI household)

² Number of housing units occupied by a household that is not of the same income tier (i.e., a 0-30% AMI unit is occupied by a household above 30% AMI)

³ Total Number of Households minus Units Occupied by Appropriate Income Tier equals the number of units needed to house the balance of the households within that income tier that are occupying units affordable to households above their income tier (i.e., the housing gap).

Within the rental housing inventory, there is a severe housing gap for households at 0-30% and 31-50% AMI (see Table 2). Analyzing the household occupancy of rental units by income tier provides additional information. According to CHAS data, there are 3,655 renter households in Lynchburg at 0-30% AMI. However, there are only 1,755 rental units affordable to this group of households. Further exacerbating the situation is that only 650 of these 1,755 affordable units are occupied by 0-30% AMI households. The remaining 1,105 units are occupied by households with incomes above 30% AMI. ***This results in a housing gap of 3,005 rental units affordable to 0-30% AMI renter households.***

Moving up the income spectrum, there are 2,340 renter households at 31-50% AMI. For this income group, there is an over-supply of 3,740 units affordable to them. However, only 760 of the 3,740 units are occupied by 31-50% AMI households. The remaining supply of 2,980 units are occupied by households of other income tiers, likely including some of the 0-30% AMI households who are living in units outside of their income tier and that would cause them to be cost burdened. ***This results in a housing gap of 1,580 rental units affordable to 31-50% AMI renter households.***

Section 2: Size and Demographic Composition of Qualifying Populations

To analyze the size and demographic composition of Qualifying Populations for HOME-ARP funding, the CVCoc provided HMIS data for the 12-month period of July 2021-June 2022. This was supplemented with data from the Virginia Sexual and Domestic Action Alliance for the 12-month period of July-June 2022.

1. Homeless as defined in 24 CFR 91.5

The number of Lynchburg residents that meet the definition of homeless under 24 CFR 91.5 was derived from the 2022 PIT winter count conducted by the CVCoc on January 26, 2022. A total of 84 persons were homeless. Among these, 67 (79.8%) were sheltered and 17 (20.2%) were unsheltered. In terms of racial and ethnic demographics, 45 (53.6%) were White, 35 (41.7%) were Black/African American, and three (3.6%) were Hispanic/Latino. Across the CVCoc jurisdiction, Black/African Americans account for only 16% of the total population but are more than twice as likely to be homeless than Whites.

According to HMIS data for the period of July 1, 2021 through June 30, 2022, 239 individuals experienced homelessness for the first time in 2021, representing a 40.8% decrease over 2020. There were 301 persons served: 239 who were homeless for the first time and 62 who were returning. The median length of stay among these individuals was 67 bed nights, a 130% increase over the 2020 median stay. The lower number reflects fewer evictions, and more safety net programs due to COVID-19. The lower rate of evictions decreased the rental vacancy rate, which meant fewer vacant units for the unhoused to access housing.

HMIS data reported 130 persons were served by the CVCoc's Street Outreach Program with 91% of those engaged being adults and 72 being male. Four were veterans and 13 were chronically homeless. Nine children ages 17 and younger were engaged but the majority (55%) of persons were between the ages of 35-61. The majority of individuals were White (53.8%) but at 33.8%, Black/African Americans were disproportionately represented among the street outreach engagements.

2. *At Risk of Homelessness as defined in 24 CFR 91.5*

Table 2 reveals that there are only 1,755 rental units affordable to the 3,655 households with incomes at 0-30% AMI. Of these, only 650 units are occupied by households at 0-30% AMI. This means that the remaining 3,005 households at 0-30% AMI are cost burdened since they are living in units that are affordable to higher-income households (above 30% AMI) and are at risk of homelessness. A similar trend is found among the 1,580 households at 31-50% AMI who are living in units that are affordable to higher-income households (above 50% AMI).

Comprehensive Housing Affordability Strategy (CHAS) data was used to identify the degree of cost burden among the lower-income Lynchburg renter households. As described in Table 3, there are 2,310 renter households at 0-30% AMI and 565 renter households at 31-50% AMI that are severely cost-burdened and paying more than 50% of their monthly income on housing costs. ***These 2,875 households comprise a Qualifying Population as other families requiring services or housing assistance to prevent homelessness.***

Table 3. Severely Cost-Burdened Renters at 0-50% AMI

	Total		Cost Burdened		Severely Cost Burdened	
	#	%	#	%	#	%
Total Renters	14,500	100.0%	6,605	45.6%	2,965	20.4%
Very Low-Income Renters (0-50% AMI)	6,005	41.4%	4,825	33.3%	2,875	19.8%
30-50% AMI	2,540	17.5%	2,090	14.4%	565	3.9%
0-30% AMI	3,465	23.9%	2,735	18.7%	2,310	15.9%

Data Source: 2014-2018 Comprehensive Housing Affordability Strategy

Beginning in 2020, the Internal Revenue Service (IRS) distributed funds during the pandemic to assist Americans facing deep rental debt, the fear of eviction and the loss of basic housing security. The Emergency Rental Assistance Program (ERAP) made funding available to assist households that were unable to pay rent or utilities. Through the Virginia Department of Housing & Community Development (DHCD), state and local administering agencies provided payment assistance to landlords for renters who could not afford to pay rent and utilities due to loss of or reduced employment. During the period from July 2020 through June 2022, a total of 2,442 households in Lynchburg received ERAP funding. Of these, 1,806 households were at 0-30% AMI and represented 74% of all payments made. The average payment was \$3,737.09. Another 278 (11.4%) payments were made to households at 31-50% AMI with the average payment being \$3,349.81. Of the 2,442 ERAP recipient households, only 1,222 reported their race and ethnicity. The majority were Black/African American (61.3%). There were 334 (27.6%) White households and 69 (5.6%) households who identified as multiple races. There were 53 (4.3%) Hispanic households. Of the 1,222 ERAP recipient households that reported the age of the head of household and the number of individuals living at home, the average household size was 2.37 persons. There were 562 households with children ages 17 or under. There were 277 households with youths aged 18-24, 961 households with individuals between the ages of 25-64, and 44 households over the age of 65. There were

649 households that reported gender, veteran status, and disabilities. Of these, 435 (67%) were female-headed, 25 (3.9%) were veterans, and 68 (10.5%) had a household member with a disability.

Lynchburg Community Action Group (Lyn-CAG) also administered an emergency rental assistance program from July 1, 2020, through June 30, 2022, assisting 231 households comprised of 286 persons. Black/African American households were disproportionately represented at 65% of households assisted. Persons with disabilities accounted for 8.4% of households assisted. Employment status among households varied from 32% who had been unemployed for longer than six months, 11% who had been unemployed for less than six months, and 22% who worked at full-time jobs. Female-headed households accounted for 36% and single-person households accounted for 55% of households receiving assistance. Nearly 18% of households had incomes below 100% of the federal poverty level. Among those who provided their tenure status, 62% were renters and 9% were homeowners.

Now that the ERAP assistance has ended, ***these 2,673 households assisted by DHCD and Lyn-CAG that depended on funding to cover rent/mortgage and utility arrears to carry them financially during under-employment and unemployment resulting from the pandemic are at risk for utility shut-offs and eviction.***

LRHA's public housing waiting list includes 2,348 households as of July 26, 2022. ***At 1,576 households, the majority (67%) are extremely low income at 0-30% AMI.*** The largest demographic group is Black/African American households, which account for 1,308 (57.1%) of the total. White households represented 31% of applicants (720 households) and Hispanic/Latinos accounted for 3% (70 households). There were 133 elderly households and 472 households with individuals with a disability.

The Authority's waiting list for its Housing Choice Voucher (HCV) program includes 1,315 households as of July 26, 2022. ***At 958 households, the majority are extremely low income at 0-30% AMI.*** The largest racial/ethnic group on the list is Black/African American households at 956 (74.92%) followed by 188 White households (14.73%) and 48 Hispanic/Latino households (3.7%). There were 67 elderly households and 303 households with individuals with a disability. Black/African American households, who account for 16% of the total population across the CVCoC jurisdiction, are disproportionately represented among the public housing and HCV waiting list applicants.

According to 2021 HMIS data (July 1, 2021 through June 30, 2022), 19.4% of households who exited Emergency Shelters moved to temporary destinations. Among the 222 adults who exited Emergency Shelters, 58% had no income upon exiting. Among the 95 adults who exited Rapid Re-Housing Program services, 30.5% had no income upon exiting. Exiting to a temporary destination and a lack of income are factors that can increase the risk of returning to homelessness.

Based on 2021 HMIS data (July 1, 2021 through June 30, 2022), 21% exited from Emergency Shelters to temporary housing situations. Exiting to a temporary destination may indicate a greater risk of returning to the homeless system (see Table 4).

Table 4. Persons Exiting from Emergency Shelter to Temporary Destinations

Destination	Youth	Vets		Others	Total
Emergency Shelter/hotel or motel with voucher		3		6	9
Transitional housing				1	1
Staying/living with a family member, temporary tenure				4	4
Staying or living with a friend, temporary tenure	2	1		23	26
Place not meant for human habitation		2		2	4
Hotel/motel without voucher				6	6
Host home				1	1
Total	2	6		43	51

Data Source: HMIS 2021 (July 1, 2021 through June 30, 2022)

3. *Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice*

According to the Virginia Sexual and Domestic Violence Action Alliance report for the Lynchburg CVCoC, there were 157 individuals served by the YWCA Domestic Violence Prevention Center in Lynchburg. This included 94 adults and 63 children. Among these, 63 households were adults only and 31 households included adults with children. Females accounted for 90 of the 94 heads of household. Children under the age of 18 numbered 63 (40% of the 157) and young adults ages 18-24 numbered 20 (12.7%). There were 74 White individuals (47%), 60 Black/African American individuals (38%) and eight Hispanic/Latino individuals served (5%). Black/African American individuals disproportionately seek domestic violence shelter as the true number impacted is not known as middle and higher-income women experiencing domestic violence have resources outside of going to shelter.

According to HMIS data (July 1, 2021 through July 30, 2022), a total of 259 persons receiving services through street outreach, emergency shelter, rapid-rehousing, permanent supportive housing and the YWCA reported a history of domestic violence. Of these, 52% were currently fleeing domestic violence.

4. *Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice*

Persons with Disabilities: LHRA reported **472 of the 2,348 applicant households on the public housing waiting list included at least one member with a disability.** A total of **303 applicant households waiting for Housing Choice Vouchers reported at least one member with a disability.** According to stakeholders consulted, accessible housing is a continuing and critical need for persons with disabilities, ranging from individuals in wheelchairs to medical beds and in-home healthcare services in order to maintain housing stability. Overall, there is demand for permanent rental housing that can support and accommodate persons with disabilities.

According to 2020 ACS data, there are 4,285 persons 18 and older with an independent living difficulty disability in Lynchburg. Among all persons with disabilities age 16 and older, 2,950 had earned income. Of these, 61.5% earned less than \$25,000 in 2020. The rate of poverty is higher among persons with

disabilities than persons without disabilities. In 2020, 34.5% of persons with disabilities lived below 150% of the poverty level compared to 25% of persons without disabilities. This was equivalent to ***3,174 persons with disabilities who were living below 150% of the poverty level***, equal to \$25,860 for a household of two in 2020. With this income, the household could pay no more than \$647/month for gross rent (rent plus utilities) without being cost-burdened.

Section 3: Current Resources Available to Assist Qualifying Populations

LRHA owns and manages 312 units of public housing. Among tenant households, the average annual income is \$10,574. The Authority also administers 768 Housing Choice Vouchers whose tenant households have an average annual income of \$10,808. These households pay no more than 30% of their income on housing costs.

The 2022 PIT winter count identified 131 Emergency Shelter beds of which 67 were occupied resulting in a utilization rate of 48.6%. The lowest rates were noted at Bedford Domestic Violence Services (36%), Lynchburg Community Action Group (32%), YWCA's Domestic Violence Prevention Center (15%), and YWCA's Frannie's House for Domestic Violence. Coordinated Entry System data for January-June 2022 revealed census numbers of 96, 62, 73, 78, 69, and 68 residents, respectively, in Emergency Shelter for an average monthly utilization rate of 75% for the six-month period.

The 2022 Housing Inventory Count (HIC) includes 68 Permanent Supportive Housing beds with a utilization rate of 94% during the PIT count.

Section 4: Describe the Unmet Housing and Service Needs of Qualifying Populations

According to stakeholders, the greatest need is for affordable rental housing, which has been exacerbated by increased competition. Subsidized rental units fill quickly because there is strong demand. According to stakeholders, there are landlords who set rents above the payment standard (i.e., threshold) allowed under rental subsidy programs rather than refuse rental vouchers. (Refusing to rent to a tenant with a rental subsidy violates Virginia law.) Some landlords also have initiated tenant selection policies (i.e., three times monthly income to qualify for a unit, 10-year look-backs on criminal histories, etc.) that act as barriers for many, including special needs populations.

1. Homeless as defined in 24 CFR 91.5

The CVCoC's HMIS indicated 938 individuals were served by the homeless system during the 12-month period from July 2021-June 2022. According to the 2022 HIC, there are 68 Permanent Supportive Housing beds, of which 64 were occupied.

According to the [Center on Budget and Policy Priorities](#), the average wait time for Virginia households to receive housing vouchers is 38 months during which time persons who are homeless must struggle to find other living arrangements, regardless of the cost, housing condition, location and lack of safety.

According to stakeholders consulted, the following unmet housing and supportive service needs were identified:

- There is no low-barrier Emergency Shelter located within the CoC since Hand Up Lodge closed in March 2022
- Jobs, transportation, and childcare
- Tenant education on eviction law to prevent them from leaving units too soon and becoming homeless
- Legal services to prevent evictions when tenants appear in court
- TBRA and project-based rental assistance is needed to provide deep subsidy for rental housing for households at 0-30% AMI
- Adequate level of supportive services for persons in Permanent Supportive Housing to keep them housed
- Supportive services are available in the community but funding is needed to combine them with affordable housing

2. At Risk of Homelessness as defined in 24 CFR 91.5

According to 2014-2018 CHAS data, there is a gap of 4,585 affordable rental units for households at 0-50% AMI. As a result, these households reside in housing units that are costlier than what would be affordable to them. This does not consider additional costs for necessities such as transportation, childcare, and/or accessibility modifications for individuals with disabilities. Based on cost burden, the 2,765 rental households paying more than 50% of their income on housing costs are at risk of homelessness.

LRHA owns and manages 312 units of public housing. As of July 26, 2022, there were **2,348 applicants on the waiting list—more than seven times the number of units**. The Authority also administers 768 Housing Choice Vouchers. There are **1,315 applicants on the waiting list—almost twice as many as there are vouchers**. Across the city, there are 4,825 renter households at 0-50% AMI paying more than 30% of their income on housing costs. Of these, 2,875 pay more than 50% of their income on housing. None of these cost-burdened and severely cost-burdened households receive any subsidy.

Black/African Americans represented 42% of the total homeless count during the 2022 PIT winter count but only 16% of the general population of the CVCoC jurisdiction. Furthermore, they represent more than half of all applicants on the public housing authority waiting list and nearly three-quarters of applicants on the Housing Choice Voucher waiting list. Among household recipients of ERAP funding during the pandemic, they were the majority (61.3%) of funding recipients. This suggests that low-income, and especially extremely low-income households and persons identifying as Black/African American, are the most likely to have a disproportionate need for housing assistance due to the COVID-19 pandemic.

According to stakeholders, one-bedroom rental units are in high demand. This was supported by LRHA. Of the 2,348 applicants waiting for public housing units, 48% need one-bedroom units (elderly 11%, persons with disabilities 29%, families 60%). Among the 1,315 households on the Housing Choice Voucher waiting list, the demand for one-bedroom units represented 48% of applicants (elderly 12%, persons with disabilities 43%, families 46%). Rush Homes, a nonprofit affordable housing provider for persons with disabilities and low incomes, reported that two-thirds of its waiting list is for one-bedroom units.

Stakeholders reported there is tight competition for Permanent Supportive Housing. The existing system works well but remains occupied with very low turnover and a high demand for expansion.

3. *Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice*

According to the VA Data report for 2021, 50% of persons who were fleeing domestic violence exited the homeless system to temporary destinations. Affordable rental units with vouchers would provide permanent housing options.

4. *Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice*

According to 2021 HMIS data (July 1, 2021 through June 30, 2022), 661 households exited the homeless system. Of these, 21.5% exited to temporary destinations. Households without permanent housing may be more likely to experience returns to homelessness. According to the CVCOC's By-Name List, between January 1 and September 29, 2022, there have been 27 homeless veterans in the Lynchburg area with 15 of them moving into permanent housing. The remaining 12 individuals are at-risk of returning to homelessness.

Section 5: Identify Gaps within the Shelter, Housing Inventory, and Service System

Based on the stakeholder consultations and data analysis, the following gaps were identified:

- There is a housing gap of 3,005 rental units affordable to 0-30% AMI renter households.
- There is a housing gap of 1,580 rental units affordable to 31-50% AMI renter households.
- There are 2,875 renter households at 0-50% AMI who are severely cost-burdened.
- There are 2,084 ERAP recipient households at 0-50% AMI that are at risk of homelessness if they have not been able to return to employment to cover rent and utility costs.
- There are 1,576 households at 0-30% AMI on the waiting list for public housing.
- There are 958 households at 0-30% AMI on the waiting list for Housing Choice Vouchers.
- Based on 2021 HMIS data (July 1, 2021 through June 30, 2022), 89 individuals exited homelessness to temporary housing situations.
- There are 472 applicant households on the public housing waiting list that include at least one member with a disability.
- There are 303 applicant households waiting for Housing Choice Vouchers with at least one member with a disability.
- There are 3,174 persons with disabilities who are living below 150% of the poverty level.
- One-bedroom affordable rental units are in high demand, although two- and three-bedroom units are needed for families.

Section 6: Additional Characteristics Associated with Instability and Risk of Homelessness

No additional comments.

Section 7: Identify Priority Needs for Qualifying Populations

Based on stakeholder consultations and data analysis, the priority needs among the Qualifying Populations are affordable and supportive housing solutions. This includes the following:

- Development of affordable and accessible rental housing, including accessibility for persons with disabilities
- Development of rental permanent supportive housing with a strong supportive service component
- Supportive services

Section 8: How the Level of Need and Gaps was Determined

In addition to feedback from stakeholder consultation sessions, the following sources were consulted to determine the housing and service needs and gaps for HOME-ARP qualifying populations:

- American Community Survey (ACS), 2016-2020
- HUD Comprehensive Housing Affordability Strategy (CHAS), 2014-2018
- Central Virginia Continuum of Care 2022 Point-In-Time Count (winter)
- Central Virginia Continuum of Care 2022 Point-In-Time County (summer)
- Central Virginia Continuum of Care 2022 Housing Inventory Count (HIC)
- Coordinated Homeless Intake and Access (CHIA)
- Central Virginia Continuum of Care Annual Performance Report (APR) for July-June 2022
- Virginia Sexual and Domestic Assault Action Alliance VA Data for July-June 2022 (APR)
- Central Virginia Continuum of Care 2021 System Performance Measures
- United Way of Virginia's 2-1-1 Counts
- Emergency Rental Assistance Program data from Virginia Department of Housing & Community Development
- Lynchburg Redevelopment and Housing Authority
- Lynchburg's 2020-2024 Consolidated Plan for the Community Development Block Grant (CDBG) and HOME Program

HOME-ARP Activities

Section 1: Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors

The Lynchburg Department of Community Development, Grants Administration Office, will solicit applications from developers, service providers, and/or subrecipient organizations to administer eligible activities and/or develop shelter and housing. The Request for Proposals (RFP) will, at a minimum, specify eligible applicants, eligible activities, minimum and maximum funding amounts, application thresholds, and underwriting criteria, and will provide instructions on how to submit an application. In addition to soliciting applications through a HOME-ARP RFP, the city may provide HOME-ARP funding to applicants that have applied for Low-Income Housing Tax Credit (LIHTC) projects proposed in locations where an unmet need for Qualifying Populations was identified through the needs assessment. The RFP issued will be specific in describing the unmet needs identified through stakeholder consultations and data analysis.

2. Describe whether the Participating Jurisdiction (PJ) will administer eligible activities directly:

City staff will not directly administer HOME-ARP activities beyond program administration and planning.

3. If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

No HOME-ARP administrative funds have been provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan.

Table 3. Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services			
Acquisition and Development of Non-Congregate Shelters			
Tenant Based Rental Assistance (TBRA)			
Development of Affordable Rental Housing	\$ 1,348,624		
Non-Profit Operating		0%	5%
Non-Profit Capacity Building		0%	5%
Administration and Planning	\$ 149,847	10 %	15%
Total HOME ARP Allocation	\$ 1,498,471		

4. Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The HOME-ARP budget was driven by the priority needs identified as a result of stakeholder consultation and data analysis. This decision was based on the following priority needs:

- Development of affordable and accessible rental housing, including accessibility for persons with disabilities
- Development of rental permanent supportive housing with a strong supportive service component
- Supportive services

The greatest need is for affordable rental housing, which has been exacerbated by increased competition for units. Subsidized rental units fill quickly because there is strong demand. According to stakeholders, there are lower numbers of rental units to voucher holders due to increased rent costs in addition to landlords who have initiated tenant selection policies (i.e., three times monthly income to qualify for a unit, 10-year look-backs on criminal histories, etc.) that act as barriers for many, including special needs populations. In addition, although supportive services were also identified as a need for qualifying populations, the CoC lead administrator clarified that supportive services funding is already being received and is provided to the CVCoC from Virginia homeless funding programs and is sufficient at this time.

5. Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The CVCoC's Homeless Needs Inventory and Gap Analysis Table (see Table 1) revealed a gap of 25 shelter beds for homeless adults during the 2022 Point in Time summer count conducted this past July. Lengthy waiting lists for Housing Choice Vouchers and public housing units speak to the high demand for affordable rental housing. Privately owned units are no longer available for affordable housing in many places as landlords have tenant selection policies that act as barriers for special needs populations. Shelters lack bed capacity for those experiencing homelessness. Due to a lack of affordable rental inventory, it is increasingly challenging to move individuals out of shelter into permanent housing.

HOME-ARP Production Housing Goals

1.Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Lynchburg estimates that it can support the development of 5-6 new rental housing units, depending on the financing structure of the development. This goal was based on an estimated total development cost of \$200,000 to \$225,000/unit. The city anticipates leveraging project-based rental assistance to provide a deep subsidy to the project.

2.Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

The development of 5-6 new permanent affordable rental units will advance the CVCoC's mission to end homelessness by providing affordable housing for the Qualifying Populations. These units will provide housing for the most vulnerable residents in community-based settings meant to stabilize their housing situation and improve their quality of life.

Preferences

Section 1: Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

Lynchburg will provide access for all Qualifying Populations but will include a preference for literally homeless individuals and families. All other Qualifying Populations will be served on a first-come, first-served basis (i.e., in chronological order).

Section 2: If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

The Homeless Needs Inventory and Gap Analysis Table (see Table 1) revealed a gap of 25 shelter beds for homeless adults during the 2022 Point in Time summer count. The preference for literally homeless individuals and families for HOME-ARP activities was determined by the priority needs identifying rental housing that is affordable and accessible to individuals and households at 0-30% AMI and deeply subsidized for extremely low-income Qualifying Populations along with increased investment in supportive services to increase their likelihood of becoming stably housed. The challenges faced by literally homeless individuals and families are exacerbated by the lack of affordable housing available to them. Without rental units that are available and affordable to them, in conjunction with a strong supportive services component, this Qualifying Population is more likely to return to homelessness. The stable environment provided by housing and supportive services can provide them with opportunities to receive physical and mental health care, mainstream benefits, education and employment training, employment and other services critical to long-term maintenance of stable housing and an improved quality of life.

3. If a preference was identified, describe how the PJ will use HOME-ARP funds to address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the preference.

Lynchburg will establish a preference for literally homeless individuals and families for its HOME-ARP activities. All other Qualifying Populations will be selected in chronological order for any rental units not occupied by literally homeless individuals and families. Literally homeless QP applicants will be prioritized for admission for occupancy based on the length of time they have been homeless.

Referral Methods

1. Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

Lynchburg will use the CVCoC's Coordinated Entry system as its referral source since all Qualifying Populations are included in the CES. The primary access point for the CES is Coordinated Homeless Intake and Access (CHIA). CHIA provides a phone-based assessment and referral to diversion, prevention, shelter and appropriate housing interventions/services. This access point covers the entirety of the CVCoC's geographic region by providing assessment and referral through a phone-based system. Additional access points to the coordinated entry system include a street outreach program, Homeless Outreach and Mobile Engagement (HOME), and a domestic violence hotline. The HOME program provides coordinated entry services to all unsheltered persons within the CoC's geographic region. The YWCA of Central Virginia operates an access point for domestic violence victims through their 24/7 hotline. Victims who seek services through the domestic violence hotline have access to the full range of housing and service intervention options available through the CVCoC's CES, including prevention, diversion, rapid re-housing, permanent supportive housing and other mainstream housing resources. People fleeing, or attempting to flee, domestic violence also have safe and confidential access to the CES through CHIA rather than the domestic violence hotline if that is their choice. After-hours access for emergency services is provided through CHIA and the domestic violence hotline as both are available 24/7.

All CVCoC access points (CHIA, street outreach and the DV hotline) are available across the entire region of the CoC either through a phone call or an in-person assessment. Access is available 24/7 and can accommodate accessibility concerns such as language and/or mobility. Households with accessibility concerns including language are served in coordination with the local 2-1-1 operators to ensure that all information is translated in an appropriate manner. For those with mobility limitations, all services are accessed through a phone for the standardized assessments. Services provided through these access points include safety screening, diversion, homeless prevention and shelter placement. Outreach services are mobile and offered in-person to wherever the unsheltered person is located within the geographic area to ensure unsheltered and hard-to-reach homeless persons receive equal access to all homeless services.

2. If the PJ intends to use the coordinated entry (CE) process established by the CVCoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

Lynchburg will use the CVCoC's Coordinated Entry system as its referral source since all Qualifying Populations are included in the CES. The primary access point for the CES is Coordinated Homeless Intake and Access (CHIA). CHIA provides a phone-based assessment and referral to diversion, prevention, shelter and appropriate housing interventions/services. This access point covers the entirety of the CVCoC's geographic region by providing assessment and referral through a phone-based system. Additional access points to the coordinated entry system include a street outreach program, Homeless Outreach and Mobile Engagement (HOME), and a domestic violence hotline. The HOME program provides coordinated entry services to all unsheltered persons within the CoC's geographic region. The YWCA of Central Virginia operates an access point for domestic violence victims through their 24/7 hotline. Victims who seek services through the domestic violence hotline have access to the full range of housing and service intervention options available through the CVCoC's CES, including prevention,

diversion, rapid re-housing, permanent supportive housing and other mainstream housing resources. People fleeing, or attempting to flee, domestic violence also have safe and confidential access to the CES through CHIA rather than the domestic violence hotline if that is their choice. After-hours access for emergency services is provided through CHIA and the domestic violence hotline as both are available 24/7. All CVCoC access points (CHIA, street outreach and the DV hotline) are available across the entire region of the CoC either through a phone call or an in-person assessment. Access is available 24/7 and can accommodate accessibility concerns such as language and/or mobility. Households with accessibility concerns including language are served in coordination with the local 2-1-1 operators to ensure that all information is translated in an appropriate manner. For those with mobility limitations, all services are accessed through a phone for the standardized assessments. Services provided through these access points include safety screening, diversion, homeless prevention and shelter placement. Outreach services are mobile and offered in-person to wherever the unsheltered person is located within the geographic area to ensure unsheltered and hard-to-reach homeless persons receive equal access to all homeless services.

3.If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

Literally homeless QP applicants will be prioritized for admission for occupancy based on the length of time they have been homeless.

4.If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Lynchburg will use the CVCoC Coordinated Entry System because it addresses all four qualifying populations. For this reason, there is no need for a method of prioritization with another referral method.

Limitations in a HOME-ARP Rental Housing

1.Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

Lynchburg will not limit eligibility to any HOME-ARP qualifying population.

2.If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable.

3.If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not applicable.

Appendix A: Stakeholder Consultation Materials

City of Lynchburg
HOME-ARP Stakeholder Consultation
Stakeholders Invited to Participate

Organization	Type of Agency /Organization
Bedford Domestic Violence Services	DV service provider
Bedford Social Services	public agency that addresses needs of qualifying populations
Centra Health	private agency that addresses needs of qualifying populations
Central Virginia Alliance for Community Living	private agency that addresses needs of qualifying populations
Central Virginia Community College	public agency that addresses needs of qualifying populations
City of Lynchburg	public agency that addresses needs of qualifying populations
Community Access Network	private agency that addresses needs of qualifying populations
Embrace Healthy Solutions	private agency that addresses needs of persons with disabilities
Fontaine Foundation	private agency that addresses needs of qualifying populations
Horizon Behavioral Health	public organization that addresses needs of persons with disabilities
HumanKind	private organization that addresses needs of qualifying populations
Interfaith Outreach Association	at-risk of homelessness service provider
Johnson Health Center	private agency that addresses the needs of qualifying populations
Lynchburg Area Center for Independent Living	Persons with disabilities
Lynchburg Area Veteran Council	veterans' group
Lynchburg City Schools	public agency that addresses needs of qualifying populations
Lynchburg Community Action Group	at-risk of homelessness service provider
Lynchburg Daily Bread	private organization that addresses the needs of qualifying populations
Lynchburg Public Defender's Office	Organization that addresses civil rights
Lynchburg Redevelopment and Housing Authority	public housing authority
Lynchburg Social Services	organization that addresses needs of qualifying populations
Miriam's House	at-risk of homelessness service provider, homeless service provider
Old Dominion Job Corps Center	private agency that addresses needs of qualifying populations
Park View Community Mission	private agency that addresses needs of qualifying populations, at-risk of homelessness service provider
Patrick Henry	private agency that addresses needs of qualifying populations
Refuge of Hope, Inc.	homeless service provider
Rush Homes	Persons with disabilities
Salvation Army	homeless service provider, at-risk of homelessness service provider
TAP into Hope	Private agency that addresses needs of qualifying populations/veterans, at-risk of homelessness service provider
The Brother Kolbe Project	private agency that addresses needs of qualifying populations
The Haven	private agency that addresses needs of qualifying populations
United Way	private agency that addresses needs of qualifying populations
University of Lynchburg	private agency that addresses needs of qualifying populations
Virginia Career Works	public agency that addresses needs of qualifying populations
Virginia Legal Aid Society	Organization that addresses fair housing/civil rights
YWCA of Central Virginia	DV service provider



HOME-ARP Stakeholder Discussions

Please join us to discuss the federal HOME-ARP funds received by Lynchburg, the Qualifying Populations that may receive assistance, and eligible uses of program funding. Stakeholders will be asked how these funds may address community housing needs and gaps in services related to this program.

For additional details about HOME-ARP, [view this video](#).

Stakeholder Session #1

July 26, 2022 | 10:00 - 11:30 AM

Meeting link: <https://meet.goto.com/670112125>

Join via phone: +1 (224) 501-3412

Access code: 670-112-125

Stakeholder Session #2

July 28, 2022 | 10:00 - 11:30 AM

Meeting link: <https://meet.goto.com/709990493>

Join via phone: +1 (872) 240-3212

Access code: 709-990-493

Download GoToMeeting app here: <https://meet.goto.com/install>

For additional information, please contact:

Melva Walker
Department of Community Development
melva.walker@lynchburgva.gov

Haley Campbell
Department of Development
haley.campbell@lynchburgva.gov



HOME-ARP ALLOCATION PLAN: STAKEHOLDER CONSULTATIONS

City of Lynchburg, VA

SEC. 3205. HOMELESSNESS ASSISTANCE AND SUPPORTIVE SERVICES PROGRAM.

THE HOME- AMERICAN RESCUE PLAN (ARP)

Provides \$5 billion of supplemental HOME funds to assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations by providing housing, rental assistance, supportive services, and non-congregate shelter.

Lynchburg is receiving \$1,498,471

QUALIFYING POPULATIONS

Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act

At-risk of homelessness, as defined in section 401(1) of the McKinney-Vento Homeless Assistance Act

Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, as defined by the Secretary

Other populations who do not qualify under any of the populations above but meet one of the following criteria:

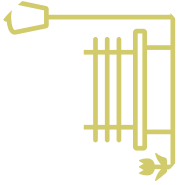
- (a) Other families requiring services or housing assistance to prevent homelessness
- (b) Those at greatest risk of housing instability



HUD HOME-ARP DEFINITION HOMELESS



an individual or family who lacks a fixed, regular, and adequate nighttime residence



an individual or family with a primary nighttime residence that is a public or private place not meant for human habitation, including a car, park, abandoned building, bus or train station, airport, or camping ground



an individual or family living in shelter designated to provide temporary living arrangements



an individual who resided in a shelter or place not meant for human habitation and who is exiting an institution where he or she temporarily resided



an individual or family who will imminently lose their housing, including housing they own, rent, or live in without paying rent, are sharing with others, and rooms in hotels or motels

HUD HOME-ARP DEFINITION AT RISK OF HOMELESSNESS

Income at or below 30% AML,
Lacks sufficient resources to attain
housing stability **AND:**

1-person household: \$16,600
4-person household: \$27,750

Multiple Moves: Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for assistance



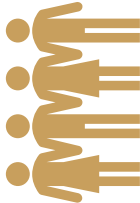
Doubled Up: Is living in the home of another because of economic hardship



Hotel/Motel: Lives in a hotel or motel and the cost is not paid for by charitable organizations or by federal, state, or local government programs for low-income individuals



Overcrowded Housing: Lives in a single room occupancy (SRO) or efficiency apartment unit where two or more persons reside or where there are more than one-and-a-half persons per room



Exiting Institution: Is exiting a publicly funded institution or system of care (e.g., jail, prison, psychiatric hospital, etc.)



ELIGIBLE ACTIVITIES



PRODUCTION
OR
PRESERVATION
OF AFFORDABLE
HOUSING



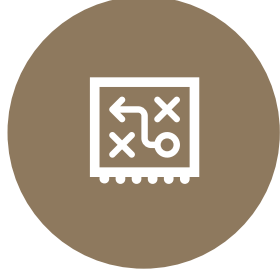
TENANT-BASED
RENTAL
ASSISTANCE
(TBRA)



SUPPORTIVE
SERVICES,
HOMELESS
PREVENTION
SERVICES, AND
HOUSING
COUNSELING



PURCHASE AND
DEVELOPMENT
OF NON-
CONGREGATE
SHELTER



NONPROFIT
OPERATING
AND CAPACITY
BUILDING

DISCUSSION

NEXT STEPS

Stakeholder comments will be considered when drafting the HOME-ARP Allocation Plan

Round 2 of stakeholder outreach is anticipated in early October

15-day public comment period and public hearing on Draft HOME-ARP Allocation Plan planned for October / November

Submission of the HOME-ARP Allocation Plan anticipated in November / December

FOR MORE INFORMATION

View a 21-minute narrated video with additional program info at:
[HOME-ARP Overview Video](https://vimeo.com/701705670/4b0f271d58) or <https://vimeo.com/701705670/4b0f271d58>

Contacts:

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Haley Campbell

haley.Campbell@lynchburgva.gov

Sarah Quarantotto

sarah@miriamshouseprogram.org

Lynchburg, VA HOME-ARP / Central VA CoC Board Meeting

07/06/22 11:00-1:00 pm

Organizations represented:

Lynchburg CoC

Lynchburg Redevelopment & Housing Authority

Miriam's House

Centra Hospital

Interfaith Outreach Association

Community Health Center

(plus other unidentified attendees)

Agency/Organization Type (required stakeholders in italics)

Continuum of Care

Public housing authority

Homeless service provider

Private organization serving the needs of the QPs

Homeless service provider

Public agency serving the needs of the QPs

1. What are the most critical gaps and needs in the local homeless and housing service system?

- Our hospital is at a crisis level because we cannot safely discharge patients who have nowhere to go. We keep them in the hospital for 30-40 days until space is found somewhere. The majority of these patients are chronically homeless.
- Maintaining housing on low-wage jobs makes it very difficult to pay rent on time every month. These households have no subsidy and are at risk for homelessness. It's expected that this situation will increase as the Covid safety nets disappear. Landlords are choosing not to rent to tenants who couldn't reliably pay rent during Covid.
- Housing development is occurring but nearly of it is single-family units at high sales prices. Nearby communities have more affordable options but the units are typically substandard.
- Lynchburg lost its low-barrier shelter last year. The Community Health Center can provide primary mental and physical care but there aren't units to release them to.

2. Barriers to obtaining housing and remaining stably housed

- Credit scores required by landlords are too high even if a tenant has money to pay the rent
- "Source of income" is a protected class but landlords will deny tenants with vouchers due to poor or no credit even though they could pay the rent
- We need to market to more landlords to increase the availability of those willing to participate in the HCV program

Lynchburg, VA HOME-ARP Stakeholder Consultation

07/26/22 10:00-11:30 am

Organizations represented:

Lynchburg CoC

Johnson Health Center

University of Lynchburg

Old Dominion Jobs Corps Center

Rush Homes

Lynchburg Public Defender's Office

Lynchburg Redevelopment & Housing Authority

Miriam's House

Interfaith Outreach Association

YWCA of Central VA

Agency/Organization Type (required stakeholders in italics)

Continuum of Care

Private organization that addresses the needs of the QPs

Private organization that addresses the needs of the QPs

Private organization that addresses the needs of the QPs

Homeless service provider

Organization that addresses civil rights

Public housing authority

Homeless service provider

Homeless service provider

Domestic violence service provider

1. What are the most critical gaps and needs in the local homeless and housing service system?

- Affordable units in good condition available to rent overall
- “We have ERAP and RRH funding available but no housing to give them” – stakeholder
- “More units would shorten the period of living outside” – formerly homeless individual
- A low-barrier congregate shelter is needed to replace the one that closed. There is funding for shelter operations.
- Trade school students have skills and jobs paying \$18/hr, they want to remain in Lynchburg but they can't find affordable housing
- Youth ages 16-24 who are couch-surfers—they need housing and transportation to jobs
- Education for tenants and landlords on the eviction process; many tenants vacate their units after five days rather than remain for the full 45-day period they're entitled, seek assistance and try to avoid eviction
 - Most tenants in eviction court have no legal representation
- Persons with disabilities who need housing with a strong supportive service level
- Rental assistance in the form of TBRA and PBRA
- Supportive services are need on housing projects where they weren't included in the initial operating budget; these tenants are struggling with the proper level of supportive services
- PSH tenants can end up in jail without supportive services
- While there are supportive services available in our community, the level is inadequate meaning households in need of services are at risk of housing instability
- Requests through homeless hotline for affordable housing cannot be met
- Poor credit can keep homeless persons from becoming housed

- Units of all bedroom sizes needed—1-bedrooms for single adults, larger units for families
- Survey of LRHA ROSS program participants in 2021 revealed 80% needed jobs, transit and childcare; LHRA needs partners to provide these supportive services
- Significant population re-entering from prison with nowhere to go. These individuals have high barriers to securing housing and high levels of need for supportive services.

2. **Additional comments**

- PSH units need a deep subsidy for 0-30% AMI tenants

Lynchburg, VA HOME-ARP Stakeholder Consultation

07/28/22 10:00-11:30 am

Organizations represented:

Lynchburg CoC

Rush Homes

Lynchburg Redevelopment & Housing Authority

Miriam's House

Virginia Legal Aid Society

Agency/Organization Type (required stakeholders in italics)

Continuum of Care

Homeless service provider

Public housing authority

Homeless service provider

Organization that addresses civil rights, fair housing

1. What are the most critical gaps and needs in the local homeless and housing service system?

- Finding units to place clients who are high-barrier and non-competitive in the rental market with non-homeless persons
- Without units available, it can take 60+ days to place homeless individuals and families; 1-bedroom units are our greatest need
- One homeless youth client has a TBRA voucher but there are no 1-bedroom units available and the payment standard for the voucher is too low to compete against the higher market rents that landlords can get
- We have clients competing for the same PSH and RRH units
- Rush Homes market study for a 31-unit affordable housing development demonstrated the high demand for rental units
- Resources available to fund supportive services have outpaced housing dollars
- Rush Homes: A lack of supportive service funding for affordable housing developments forces them to forego units for persons with disabilities to qualify competitively for LIHTC funding

Lynchburg, VA HOME-ARP / Phone Interview: VA Legal Aid Society
09/26/22 11:00 am

Organizations represented:
VA Legal Aid Society

Agency/Organization Type (required stakeholders in italics)
Organization that addresses civil rights, fair housing

- VLAS provides eviction prevention, RRH program, housing navigators to assist communities
- Need additional eviction prevention funding
- VA Eviction Reduction Program could assist; City of Lynchburg could apply for funding

Lynchburg, VA HOME-ARP / Phone Interview: Lynchburg Area Veterans Council

10/06/22 11:00 am-12:00 pm

Organizations represented:

Lynchburg Area Veterans Council

Agency/Organization Type (required stakeholders in italics)

Veterans services

- Council is a 501(c)(3) that accepts only private donations, annual budget of about \$70,000
- Member of the Central VA CoC; represents several hundred veterans in the area
- Provide financial assistance for rent, utilities, moving, vehicles—basically filling the gaps that state and federal resources can't pay for; managed like transitional housing with one-year leases allowed; then work with the CoC to find them more permanent living arrangements
- Brings veterans to get assessed by CoC and houses them in motels until they can get rental assistance; motel rooms take about \$20,000/year of their budget at \$85/night
- The Council maintains a three-bedroom house for veterans who pay rent
- The Hands Up lodge (congregate shelter) is now closed and there are veterans living on the street
- Affordable housing is needed



HOME-ARP Stakeholder Consultations Round 2

Join us for the final round of stakeholder consultations focusing on a review of the key findings on the unmet housing and supportive service needs of Lynchburg's Qualifying Populations. Stakeholder comments will be included in the Draft Allocation Plan anticipated to be released in November for a 15-day public comment period. Both sessions will have the same format and agenda.

For additional details about HOME-ARP, [view this video](#).

Stakeholder Session #1

Oct 11, 2022 | 9:30 AM - 11:00 AM

Meeting link: <https://meet.goto.com/913692301>

Join via phone: +1 (872) 240-3212

Access code: 913-692-301

Stakeholder Session #2

Oct 13, 2022 | 1:00 PM - 2:30 PM

Meeting link: <https://meet.goto.com/707220429>

Join via phone: +1 (224) 501-3412

Access code: 707-220-429

Download GoToMeeting app here: <https://meet.goto.com/install>

For additional information, please contact:

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Department of Community Development
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Haley Campbell

Department of Community Development
haley.campbell@lynchburgva.gov



HOME-ARP ALLOCATION PLAN: STAKEHOLDER CONSULTATIONS

City of Lynchburg, VA
October 11th and 13th

SEC. 3205. HOMELESSNESS ASSISTANCE AND SUPPORTIVE SERVICES PROGRAM.

THE HOME- AMERICAN RESCUE PLAN (ARP)

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Lynchburg is receiving \$1,498,471

QUALIFYING POPULATIONS

Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act

At-risk of homelessness, as defined in section 401(1) of the McKinney-Vento Homeless Assistance Act

Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, as defined by the Secretary

Other populations who do not qualify under any of the populations above but meet one of the following criteria:

(a) Other families **requiring services or housing assistance to prevent homelessness**

(b) Those at **greatest risk of housing instability**

STAKEHOLDER IDENTIFIED NEEDS / ISSUES

More affordable and accessible rental housing for lower-income households

- Without adequate supply of affordable units, may take 60+ days to place someone
- Individuals/families with TBRA/Housing Choice Voucher can't find units

Need three- and four-bedroom rental units for families but individual adults have difficulty finding studios and one-bedroom units

Lots of housing development occurring but none is affordable; nearby communities have lower-cost housing but units are substandard

Need TBRA and Project-based Rental Assistance to make affordable housing financially accessible to 0-30%, in some cases

More supportive services are needed to get people housed and to maintain stability—case management, transportation, employment training, financial counseling, childcare, legal services, substance abuse treatment, and more

STAKEHOLDER IDENTIFIED NEEDS / ISSUES

(CONTINUED)

Transportation, childcare and jobs needed to work toward housing stability

Many landlords refuse HCV for higher market rents, also refuse tenants with criminal histories, evictions, poor credit (even with ability to pay rent), released offenders

Level of HCV is inadequate to serve families in need of subsidized rental housing

Some individuals cannot be released from local hospital for 30-40 days until housing is found

Need a low-barrier shelter to replace the one that closed last year; funding for operations exist

At-risk of homelessness: households without subsidies, barely making ends meet on low-wage jobs

Released offenders have few, if any, affordable housing options

DATA ANALYSIS: LYNCHBURG

84	Number of persons experiencing homelessness during 2022 PIT Count
673	Number of persons served in the homeless system
239	Persons experiencing homelessness for the first time
157	Persons fleeing domestic violence, etc.
89	Persons exited the homeless system to temporary destinations
2,442	Households received VDHCD ERAP funding (2020-2022)
74%	ERAP payments made to 0-30% Area Median Income households; average amount paid was \$3,737 per household
4,285	Persons with independent living difficulty disability
3,174	Persons with disabilities living below 150% of poverty (\$25,860 in 2020)

DATA ANALYSIS: LYNCHBURG HOUSING & REDEVELOPMENT AUTHORITY

1,315	Applicants on LRHA HCV waiting list; 73% are 0-30% AMI
75%	Black/African American applicants on waiting list
72%	Families with children
23%	Families with members with disabilities
2,348	Applicants on LRHA public housing waiting list; 67% are 0-30% AMI
57%	Black/African American applicants on waiting list
74%	Families with children
20%	Families with members with disabilities

DATA ANALYSIS: LYNCHBURG HOUSING GAP

Renter Households	0-30% AMI	31-50% AMI	Total
Total Households	3,655	2,340	5,995
Affordable Housing Units	1,755	3,740	5,495
Units Occupied by Appropriate Income Tier	650	760	1,410
Units Occupied by Other Income Households	1,105	2,980	4,085
Housing Gap	3,005	1,580	4,585

Source: 2014-2018 HUD CHAS Dataset

0-30% Area Median Income in Lynchburg
up to \$16,600 for a 1-person household
up to \$27,750 for a 4-person household

31-50% Area Median Income in Lynchburg
\$16,601-\$27,650 for a 1-person household
\$27,751-\$39,450 for a 4-person household

PRIORITY NEEDS

LYNCHBURG

Development of affordable and accessible rental housing

Permanent Supportive Housing rental units for homeless persons

Increased supportive services

QUESTIONS?

NEXT STEPS

Comments from these sessions will be considered when completing the Plan

November 27 - December 13: public comment period

December 13: public hearing at City Council meeting with Council expected to take action on Plan

December 16: submission to HUD

FOR MORE INFORMATION

View a 21-minute narrated video with additional program info at:
[HOME-ARP Overview Video](https://vimeo.com/701705670/4b0f271d58) or <https://vimeo.com/701705670/4b0f271d58>

Contacts:

Melva Walker, Grants Manager

melva.walker@lynchburgva.gov

Haley Campbell, Grants Coordinator

haley.Campbell@lynchburgva.gov

Sarah Quarantotto, Executive Director, Miriam's House, Central VA Continuum of Care
Lead Agency

sarah@miriamshouseprogram.org

Lynchburg, VA HOME-ARP Stakeholder Consultation

10/11/22 9:30-11:00 am

Organizations represented:

Lynchburg CoC

Johnson Health Center

Rush Homes

Miriam's House

Interfaith Outreach Association

Agency/Organization Type (required stakeholders in italics)

Continuum of Care

Private organization that addresses the needs of the QPs

Homeless service provider

Homeless service provider

Homeless service provider

- Presentation summarizing identified needs made
- Comments from stakeholders:
 - Surprised that the waiting lists at LRHA are open
 - Rush Homes: not seeing as many HCV holders among applicants for its housing and very low turnover among current tenants
 - This proves the need for affordable rental housing
 - Clients have vouchers but no units are available and landlords are not renewing leases for current voucher holders
 - RRH funding is available but cannot be used for paying late fees on rent; seeing the same tenants struggle who were struggling before to pay rent on time

Lynchburg, VA HOME-ARP Stakeholder Consultation

10/13/22 1:00-2:30 pm

Organizations represented:

Rush Homes

Lynchburg Area Center for Independent Living

Agency/Organization Type (required stakeholders in italics)

Homeless service provider

Organization serving needs of persons with disabilities

- Presentation summarizing identified needs made
- Comments from stakeholders:
 - This information validates our experience
 - Currently there are 600+ on Rush Homes' waiting list
 - The CIL receives requests for apartments that are affordable and accessible to persons with disabilities
 - Many tenants—due to generational poverty and mobility disabilities—are incapable of maintaining their home and would benefit from housekeeping services to remain housed. Otherwise, this becomes a risk factor for eviction.

Appendix B: Public Participation Materials

The News & Advance

Advertising Affidavit

101 Wyndale Drive
Lynchburg, Virginia 24501
(434) 385-5400

Account Number

3659436

Date

January 18, 2023

CITY OF LYNCH./GRANT ADMINISTRATION
OFFICE
900 CHURCH STREET
2ND FLOOR
LYNCHBURG, VA 24504

Date	Category	Description	Ad Size	Total Cost
01/18/2023	Legal Notices	CITY OF LYNCHBURG, VA NOTICE OF PUBLIC COMMENT F	2 x 84 L	800.40

Publisher of the News & Advance

This is to certify that the attached CITY OF LYNCHBURG, VA NOT was published by the News & Advance in the city of Lynchburg, in the State of Virginia, on the following dates:

01/09/2023

The First insertion being given ... 01/09/2023

Newspaper reference: 0001393131


Billing Representative

Sworn to and subscribed before me this January 18, 2023


Notary Public

State of Virginia
County of Hanover
My Commission Expires

Richard A. Hundley
Notary Public
Commonwealth of Virginia
Notary Registration No. 7904041
Commission Exp. Jan 31, 2024

THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU



CITY OF LYNCHBURG, VA

NOTICE OF PUBLIC COMMENT PERIOD ON THE PROGRAM YEAR 2021 FISCAL YEAR (FY) 2022 ANNUAL ACTION PLAN AMERICAN RESCUE PLAN SUBSTANTIAL AMENDMENT AND NOTICE OF CITY COUNCIL PUBLIC HEARING ON THE PROGRAM YEAR 2021 FISCAL YEAR (FY) 2022 ANNUAL ACTION PLAN AMERICAN RESCUE PLAN SUBSTANTIAL AMENDMENT

The Annual Action Plan is the City's application and distribution plan for the U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD) Block Grant Programs (Community Development Block Grant and HOME Program). The City received an additional funding allocation through the American Rescue Plan Act (ARPA) to be administered through the HOME Investment Partnerships Program (HOME) to perform activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. These funds are governed by HUD CPD Notice 21-10: Requirements for the Use of Funds in the HOME-American Rescue Plan Program issued September 13, 2021.

The City engaged in a stakeholder consultation process to identify unmet housing and service needs among qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. Based on this information, the City has identified the following priority needs:

- Development of affordable and accessible rental housing, including accessibility for persons with disabilities
- Development of rental permanent supportive housing with a strong supportive service component
- Increase supportive service investments

The City's HOME-ARP Allocation Plan proposes the following budget among the eligible activities:

Supportive Services	\$ 0
Acquisition/Development of Non-Congregate Shelter	\$ 0
Tenant-Based Rental Assistance	\$ 0
Development of Affordable Rental Housing	\$ 1,348,624
Non-Profit Operating	\$ 0
Non-Profit Capacity Building	\$ 0
Administration and planning	\$ 149,847
Total Allocation	\$ 1,498,471

A public hearing will be held for the purpose of obtaining public input on January 24, 2023 beginning at 7:30 p.m. before City Council. A draft of the Substantial Amendment, which includes the HOME-ARP Allocation Plan, will be available for public review beginning on January 10 through January 24 at <https://www.lynchburgva.gov/grants-administration>. Oral and written comments will be accepted during the public hearing. Written comments should be submitted in writing to the Grants Manager, Office of Grants Administration, 900 Church Street, Lynchburg, VA 24504 or via e-mail to haley.campbell@lynchburgva.gov. Questions may be directed to the Grants Manager at (434) 455-3916. To be considered for inclusion in the final Allocation Plan, all oral and written comments must be received by the City no later than January 24, 2023.

Reasonable efforts will be made to accommodate non-English speaking persons who wish to speak. Likewise, the City will make reasonable efforts to accommodate persons with disabilities. Persons needing special accommodations or translators should make their request to the Grants Administration Office at (434) 455-3929 no later than January 17, 2023 so that special needs accommodations can be met.

City Council is expected to take action on the Substantial Amendment, which includes the HOME-ARP Allocation Plan, at its regular meeting on January 24 at 7:30 p.m. The City anticipates submitting the approved plan to HUD on or before January 31, 2023.

The public hearing on January 24, 2023 at 7:30 p.m. can also be live streamed via the City's website at <https://www.lynchburgva.gov/city-council-meetings-video-minutes-agendas> upon commencement.

HOME-ARP ALLOCATION PLAN FOR CITY OF LYNCHBURG



Central Virginia
CONTINUUM OF CARE



THE HOME- AMERICAN RESCUE PLAN (ARP)

Provides \$5 billion of supplemental HOME funds:

- To assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations
- By providing housing, rental assistance, supportive services and/or non-congregate shelter

Lynchburg is receiving \$1,498,471

QUALIFYING POPULATIONS

Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act

At-risk of homelessness, as defined in section 401(1) of the McKinney-Vento Homeless Assistance Act

Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, as defined by the Secretary

Other populations who do not qualify under any of the populations above but meet one of the following criteria:

- (a) Other families **requiring services or housing assistance to prevent homelessness**
- (b) Those at **greatest risk of housing instability**

PROPOSED BUDGET

Eligible Activities	Funding Amount Proposed
Supportive Service	---
Acquisition/Development of Non-Congregate Shelter	---
Tenant-Based Rental Assistance	---
Development of Affordable Rental Housing	\$ 1,348,624
Non-Profit Operating	---
Non-Profit Capacity Building	---
Planning & Administration	\$ 149,847
Total	\$ 1,498,471

The City plans to partner with a local nonprofit organization or housing provider to develop affordable rental units. Old Forest Village and the new Florida Terrace would be models for this new project.

NEXT STEPS

- City anticipates submitting plan to HUD by January 31
- Anticipate HUD approval within 45-60 days
- City staff will prepare a Request for Proposals (RFP) for construction of housing
- RFP to be issued and proposals will be reviewed
- City's Community Development Advisory Committee (CDAC) will review proposals
- City Council will review CDAC recommendation and ultimately approve a project

From: [Campbell, Haley](#)
To: [Marjorie Willow](#)
Cc: [Walker, Melva](#)
Subject: FW: Response for HOME-ARP plan
Date: Tuesday, January 31, 2023 2:14:14 PM
Attachments: [image001.png](#)

Good afternoon Marjorie,

Please see the email below from Alicia Finney, Clerk of Council. She has forwarded the HOME-ARP written public comment that was read aloud during the public hearing on January 24, 2023.



Haley N. Campbell

Grants Coordinator, City of Lynchburg
Department of Community Development
P: (434) 455-3929 | **F:** (434) 845-7630

From: Finney, Alicia <Alicia.Finney@lynchburgva.gov>
Sent: Tuesday, January 31, 2023 2:44 PM
To: Campbell, Haley <haley.campbell@lynchburgva.gov>
Cc: Walker, Melva <melva.walker@lynchburgva.gov>
Subject: FW: Response for HOME-ARP plan

Hi Haley and Melva!

Haley, per your request, please see below email from Evelyn Jordan.

Thank you!

ALICIA L. FINNEY – Clerk of Council
City of Lynchburg
900 Church Street
Lynchburg, VA 24504
P: (434) 455-3990 **F:** (434) 847-1536

From: Evelyn Jordan <Evelyn.Jordan@tapintohope.org>
Sent: Thursday, January 19, 2023 1:22 PM
To: Finney, Alicia <Alicia.Finney@lynchburgva.gov>
Subject: Response for HOME-ARP plan

CAUTION: External Sender

I, Evelyn S. Jordan, work with Supportive Services for Veteran Families in your community

and surrounding areas. I wholehearted support the City receiving and setting a plan to have available low-income affordable housing. Currently, housing is a big concern with our SSVF services as we provide referrals to supportive services for our veterans, help with financial supports for our veterans, and seek affordable housing for our veterans paying their security deposit, first month's rent, and utilities to get them on their feet. It is very hard to house our veterans since rent has gone up drastically in your community. After Emergency Covid funds from 2020 to 2021, we have not received any more funds to pay for motels for homeless veterans when the Salvation Army is full, which is very often, yet we do not want the veterans on your streets. Your community also needs a low-barrier shelter for everyone especially since Lyncag's closing as you are accepting these funds and deciding their use. I encourage City Council to accept these funds and use them for your community as the need is very high. Thank you for your time and consideration.

Evelyn S. Jordan, PhD, MSW

Supportive Services for Veteran Families

302 2nd Street SW

Roanoke, VA 24011

540-283-4918

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AGENDA ITEM SUMMARY

MEETING DATE

January 24, 2023

PRESENTED BY

Kent White, Director of Community
Development

AGENDA ITEM # III.2

Consideration of adopting Resolution #R-23-003 approving the HOME Investment Partnership American Rescue Plan to Reduce Homelessness and Increase Housing Stability.

RECOMMENDATION

Conduct a public hearing to receive public comments regarding the approval of the Allocation Plan for the HOME-American Rescue Plan Program (HOME-ARP) funds from the U. S. Department of Housing and Urban Development (HUD) and adopt a resolution approving the plan for submittal to HUD.

SUMMARY

The City has been allocated \$1,498,471 in HOME Investment Partnership American Rescue Plan (HOME-ARP) funds to assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations ("Qualifying Populations"). The purpose of the HOME-ARP funds is to reduce homelessness and increase housing stability. The funds may be purposed for housing development, tenant based rental assistance (TBRA), supportive services, and non-congregate shelters. To receive the HOME-ARP allocation, the City must develop and submit a HOME-ARP Allocation Plan to HUD.

The City procured the consulting services from the firm of Mullin and Lonergan (M&L) Associates, who has conducted extensive analysis of community needs and existing resources. The firm consulted with partners from across the City to inform them about priority needs and opportunities for the HOME-ARP funds to have the greatest possible impact.

Ms. Marjorie Willow, Principal of M&L will provide an overview of the proposed Allocation Plan and next steps.

PRIOR ACTION(S)

January 10, 2023: Mullin and Lonergan Associates presented their recommendations for the Allocation Plan.

FISCAL IMPACT

To be determined through the development of a project and/or projects for the eligible uses of the funds.

CONTACT(S)

Melva Walker, Grants Manager

Haley Campbell, Grant Coordinator
Tom Martin, City Planner

ATTACHMENT(S)

1. R-23-003
2. Presentation
3. Lynchburg HOME-ARP Allocation Plan

REVIEWED BY



Kent White, Director of Community Development

Date: January 17, 2023



Mercedes Braun, Executive Assistant to the City Manager

Date: January 17, 2023



Wynter C. Benda, City Manager

Date: January 19, 2023



Alicia Finney, Clerk of Council

Date: January 19, 2023

RESOLUTION:

#R-23-003

BE IT RESOLVED that City Council approves the HOME-American Rescue Plan Program (HOME-ARP) Allocation Plan for submittal to the U. S. Department of Housing and Urban Development (HUD).

Adopted: January 24, 2023

Certified: Alicia L. Fung
Clerk of Council