



CNCS
Clarksville Neighborhood & Community Services

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Clarksville, TN 37040

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cityofclarksville.com

HOME Investment Partnerships American Rescue Plan (HOME-ARP) Funding Allocation Plan March 2022

Participating Jurisdiction: City of Clarksville, TN

Date: 4/04/2022



Introduction

On March 11, 2021, the United States Congress appropriated \$5 billion in American Rescue Plan (ARP) funds to assist individuals or households who are experiencing homelessness, at risk of experiencing homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country.

In September 2021, HUD awarded the City of Clarksville \$1,882,125 in HOME-ARP funds. HOME-ARP funds must primarily assist people in HOME-ARP "qualifying populations," which include:

- Sheltered and unsheltered homeless populations
- Those currently housed populations at risk of homelessness
- Those fleeing or attempting to flee domestic violence or human trafficking
- Other Populations where providing supportive services or assistance would prevent the family's homelessness or would serve those at greatest risk of housing instability.

To receive funding, the City of Clarksville must develop and submit a HOME-ARP Allocation Plan to HUD, which describes the distribution of HOME-ARP funds and identifies any preferences for eligible activities. The City of Clarksville must also inform the development of the HOME-ARP Allocation Plan through stakeholder consultation and community engagement. The following is the draft HOME-ARP Plan.

Consultation

Summarize the consultation process:

The City of Clarksville consultation process included surveying the public and private entities that provide services or shelter facilities to the above qualifying populations to obtain their views and comments regarding the community's needs. The City sent the survey to 46 organizations, and 22 organizations responded.

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Clarksville Urban Ministries	Services - Housing Services-Children Services-homeless	Survey/ Questionnaire	Up to 24 months of rental assistance would be most impactful to the community
Going Local Initiative (GLI)	Community Housing Development Organizations (CHDO)	Survey/ Questionnaire	Assistance with rental deposit and first month's rent would be most impactful to

			this community with counseling
Loaves and Fishes	Services-homeless: Provides daily meals to the homeless at the facility.	Survey/ Questionnaire	Transportation and assistance with rental deposit and first month's rent would be most impactful to this community
Clarksville United Way	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services- Disable Persons	Survey/ Questionnaire	Assistance with rental deposit and first month's rent would be most impactful to this community.
Veterans Affairs	Provides supportive services to help homeless Veterans and their families.	Survey/ Questionnaire	Up to 24 months of rental assistance would be most impactful to the community
Bella's Closet	Distribute free clothes to low-income women as they seek employment.	Survey/ Questionnaire	Assistance with rental deposit and first month's rent would be most impactful to this community with counseling
Operation Stand Down TN	Provides and connects Veterans and their families resources focused on transition, employment, housing, benefits, peer engagement, volunteerism and connection to the community.	Survey/ Questionnaire	24 months of rental assistance would be most impactful to the community
Clarksville Housing Authority	Public Housing Agency	Survey/ Questionnaire	24 months of rental assistance would be most impactful to the community
Matthew Walker Comprehensive Health Center	Provides primary care services, pediatrics, laboratory, Behavioral Health, counseling, dental services and mobile clinic outreach program.	Survey/ Questionnaire	Assistance with rental deposit and first month's rent would be most impactful to this community with counseling
Right For One Ministry	Provides long term support to those who are homeless, or low to mod income persons	Survey/ Questionnaire	24 months of rental assistance would be most impactful to the community
Soldiers and Families Embraced (SAFE)	Serves veterans, active duty, first responders, and	Survey/ Questionnaire	Mental health services and up to 24 months of rental

	their families by providing free counseling services.		assistance would be most impactful to the community
Community Action Agency	A private nonprofit assisting the community with services such as rent, mortgage, food, utilities, homeless services, and volunteer opportunities.	Survey/ Questionnaire	Training for jobs and education is needed
Church Iglesia Mateo 28	Serves the Hispanic bilingual population	Survey/ Questionnaire	Jobs
Radical Mission	Provides food and clothing	Survey/ Questionnaire	Transportation
Legal Aid Society of Middle Tennessee & the Cumberlands	Provides legal advice and representation to low-income persons with civil legal problems. (Domestic Violence, healthcare, housing, consumer, etc.)	Survey/ Questionnaire	Direct financial assistance across the board is the most impactful assistance, whether it's for utilities, housing or healthcare.
Remade Counseling and Consulting LLC	Mental Health Professional	Survey/ Questionnaire	Mental health support groups
CMCCAA Head Start Program	Serve low-income families with children ages 3 to 5	Survey/ Questionnaire	Affordable housing is the one the biggest issues in this community
First Presbyterian Church	Assists people with low to moderate income with utility bills, transportation costs, and prescription meds	Survey/ Questionnaire	Victims of domestic violence would have the greatest need for Tenant Base Rental Assistance and would be a great program to offer in this community.
Clarksville Housing Authority	Provides decent and safe rental housing on Housing Authority property for eligible low-income families to include the elderly and disabled.	Survey/ Questionnaire	Tenant Base Rental Assistance is needed in this community along with wrap around services to support each participant.
Community Housing Partnership of Williamson County	HUD Continuum of Care	Survey/ Questionnaire	Mental health placement
Urban Ministries SafeHouse	Domestic Violence Victims Shelter	Survey/ Questionnaire	There is a huge need for transitional housing or an assistance program to help Clients supplement their monthly rental payments.

Clarksville Gas & Water	Services- Utility Company Providing natural gas, water and wastewater services to the citizens.	Survey/ Questionnaire	24 months of rental assistance would be most impactful to the community
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Public Participation

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

The public's participation is a vital part of the HOME-ARP planning process as it assists in assessing the needs of and gathering input from all those who live in Clarksville.

The Public Comment period for the HOME-ARP Allocation Plan (15 days) began on Friday, January 14 and concluded on Saturday, January 29, 2022

A Public Notice was published in the Leaf Chronicle on January 14th and included information regarding the HOME-ARP plan as well as the scheduled Public Hearing information. The Public Hearing took place on Monday, January 24, 2022 at 2 p.m., meeting held at City Hall, 1 Public Square, Neighborhood & Community Services Conference Room with the option to attend virtually.

Describe any efforts to broaden public participation:

In addition to the Public Notice being published in the Leaf-Chronicle, it was also posted on the City's official website. As required, the online notice provided the amount of HOME-ARP funds expected to be received and the range of activities that the City can undertake.

To increase public participation, the list below are the examples of effects taken to broaden public involvement:

- The City provided information regarding the purpose and eligible uses for the HOME-ARP Fund at the City Council and Neighborhood and Community Services Council Committee meetings;
- The City conducted community town hall meetings at various locations throughout the City;
- The City shared with the faith-based leaders the proposed HOME-ARP range of activities that they could undertake.
- The option to attend the Public Hearing virtually was offered to enable citizens and organizations to participate in the development and comment on the HOME-ARP Plan.

Summarize the comments and recommendations received through the public participation process:

The comments from the community partners and organizations are listed in the consultation table above. However, one additional comment given from a City Council member suggested that all HOME-ARP funds go to the TBRA program and not withhold any funds for Administrative and Planning cost.

Summarize any comments or recommendations not accepted and state the reasons why:

No comments or recommendations were not accepted.

Needs Assessment and Gaps Analysis

PJs must evaluate the size and demographic composition of qualifying populations within its boundaries and assess the unmet needs of those populations. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Population Experiencing Homeless:

Per HUD's definition of homeless as defined in 24 CFR 91.5 is described as:

- An individual or family who lacks a permanent and adequate permanent home
- A person or family who will imminently lose their permanent home due to a lack of resources or support
- A youth under the age of 25, even if accompanied by an adult, that does not have a permanent home

Within the Central Tennessee CoC region, there are a total of 517 households that are currently experiencing homelessness as of 2020. Approximately 215 households, or 42%, are family households (and are not veterans). An estimated 305 households, or 58%, are adult-only households (and are not veterans). An additional 51 households, or 9%, are veterans.

Based on the 2020 Point-in-Time (PIT) Count Report, the racial/ethnic background of persons experiencing homelessness in Montgomery County is as follows:

GENDER

- Male (64%)
- Female (35%)
- Transgender (less than 1%)

RACE

- Black, African-American, or African (44%)
- White (46%)
- Asian or Asian American (less than 1%)
- Native Hawaiian or Pacific Islander (less than 1%)
- American Indian, Alaska Native, or Indigenous (1%)
- Multi-Racial (6%)

ETHNICITY

- Hispanic (7%)
- Non-Hispanic (93%)

AGE

- 0-17 (13%)
- 18-24 (11%)
- Over 25 (76%)

Population At Risk Of Homelessness:

The term “at risk of homelessness” with respect to an individual or family whose income is less than or equal to 30% AMI with a cost burden greater than 50% are at risk of experiencing homelessness. Based on the 2020 Census data, over 13 % of Clarksville’s population is in this category of potential risk. The Five-Year Consolidated Plan identified the following statistics:

- The highest disproportionately greater need for housing cost to income ratio between 30% and 50% cost burden is White with 56%, Black/African American with 29%, and Hispanic with 8%.
- The highest disproportionately greater need for housing cost to income ratio greater than 50% severely cost burdened is White with 56%, Black/African American with 28% and Hispanic with 10%.

Population Fleeing or attempting to flee domestic violence or human trafficking:

For HOME-ARP, this population includes any individual or family who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking. It includes cases where an individual or family reasonably believes that there is a threat of imminent harm from further violence due to dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual’s or family’s primary nighttime residence or has made the individual or family afraid to return or remain within the same dwelling unit.

Statistics show that 38% of all domestic violence victims become homeless at some point in their lives. When facing a life-threatening or dangerous domestic violence situation, an individual may be forced out of their home leaving them without safe shelter. In many cases, the housing options are scarce especially for victims who are jobless, have children, have a substance abuse problem, or have a criminal record.

- The Clarksville Police reports in 2021 they had 5,385 calls to 911 and 1,235 arrests related to domestic violence.

- Over the past fiscal year, SafeHouse (*Clarksville's only domestic violence shelter*) provided emergency shelter to 84 unduplicated households (136 individuals) for a total of 2,118 bednights. Also, SafeHouse reported 618 crisis hotline calls for FY 2021-2022.

Other Populations:

- Operation Stand Down, provides and connects Veterans and their families resources focused on transition, employment, housing, benefits, peer engagement, volunteerism and connection to the community, reported over 30 emergency rental and mortgage assistance requests during 2021.
- Urban Ministries' Grace Assistance, a non-profit organization that provides emergency utility assistance, served over 250 people with partial emergency payments of their gas, water, or electric bills. By doing this, individuals and families could remain in their homes.

Describe the unmet housing and service needs of qualifying populations, including but not limited to:

- *Sheltered and unsheltered homeless populations;*
- *Those currently housed populations at risk of homelessness;*
- *Other families requiring services or housing assistance or to prevent homelessness;*
and,
- *Those at greatest risk of housing instability or in unstable housing situations:*

Clarksville is the fifth-largest city and the third fastest-growing city in Tennessee. Due to the rapid population growth, there has been an increase in the community's unmet housing and service needs. Below describes the challenges and unmet needs of the qualifying populations.

- There is a severe lack of affordable, quality housing in the jurisdiction, especially among households with less than 50% AMI yearly incomes.
- Affordable housing, in any condition, is nearly non-existent for households with annual incomes at 0-30% AMI.
- These low-income figures mean that it is more difficult for households to meet monthly expenses, especially when housing costs more than 30% of their income, it is more challenging to save for a down payment for a home. It is more difficult to qualify for a mortgage to purchase a home.
- The highest disproportionated and greater need for housing cost to income ratio between 30% and 50% cost burden is White with 56%, Black/African American with 29% and Hispanic with 8%.
- And the highest disproportionated and greater need for housing cost to income ratio greater than 50% severely cost-burdened is White with 56%, Black/African American with 28%, and Hispanic with 10%.

- A recent survey given to the community partners and organizations revealed that over 68% of them have a waiting list for their services to the community.
 - Soldiers and Families Embraced (SAFE) and Veterans Affairs HUD/VASH serves veterans, active duty, first responders, and their families have a combined waiting list of over 60.
 - CMCCAA Head Start Program, which helps low-income families with children ages 3 to 5, has a waiting list of 125.
 - The Clarksville Housing Authority waitlist currently has 380 applicants: families, the elderly, and the disabled. The average wait time for a home is from three (3) months to one (1) year or longer.
- According to the 2020 Point-in-Time (PIT) Count Report for Montgomery County, the total number of homeless is 125, and the number of beds available is 94.
- The current Domestic Violence facility only has seven staff members and four bedrooms (sixteen beds) to operate 24/7. Due to limited bed space and staffing, SafeHouse routinely turns away an average of 30 individuals plus their minor children monthly because of these limitations.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing:

Shelter Units: Clarksville currently has a scattered-site shelter system, with different organizations providing different services to a diverse population. The majority of shelters use a dormitory setting. There are currently 94 year-round shelter beds.

Services: The City uses CDBG to fund public services to stabilize individuals and families by providing wraparound services; however, the City can use a cap of 15% of the total grant amount CDBG for public services.

- Households that are fleeing from domestic violence can access shelter and counseling services to support their housing needs, and referrals to Urban Ministries Safe House.
- Matthew Walker Comprehensive Health Center, providing primary care services, pediatrics, laboratory, Behavioral Health, nutritional counseling, dental services and mobile clinic outreach program.
- Several local faith-based organizations provide rent, mortgage, food, utilities, and homeless services.

Tenant Based Rental Assistance (TBRA): There is currently no Tenant Based Rental Assistance (TBRA) program in Clarksville.

Permanent Supportive Housing: The Clarksville Housing Authority offers public housing 510 units ranging from 1-5 bedrooms.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

Gaps within the current shelter inventory:

- Shelters for larger family sizes

Gaps within the current housing program inventory:

- Rentals that are “affordable”; three bedroom and larger units; handicap-accessible units; one bedroom units; two-bedroom units
- Housing specific for people, the elderly and those with disabilities.

Gaps within the service delivery system:

- Waiting lists are long – Clients are often not reachable when shelter/housing becomes available.

Identify the characteristics of housing associated with instability and an increased risk of homelessness if the PJ will include such conditions in its definition of “other populations” as established in the HOME-ARP Notice:

Characteristics attributed to housing instability and increased risk of homelessness include:

- Having a household income between 0-30% AMI;
- Experiencing severe housing cost burden;
- A person with a disability living alone on a fixed income;
- Household members with physical disabilities and other chronic health issues;
- Poor credit or no credit history;
- Households with a member who has a record of criminal history.

Identify priority needs for qualifying populations:

HOME-ARP qualifying populations often have many competing needs. The priority needs identified are affordable housing through a tenant-based rental assistance program that allows those in the lowest income groups to afford market-rate housing and valuable support services.

Explain how the level of need and gaps in its shelter and housing inventory and service delivery systems based on the data presented in the plan were determined:

Gaps were determined based on various sources of information and analysis, including PIT and HIC reports, U.S. Census Data, consultations and data from community partners.

HOME-ARP Activities

Describe the method for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors and whether the PJ will administer eligible activities directly:

The City of Clarksville will not administer the proposed activities directly. The subrecipient will be selected through a request for proposals process in accordance with the established City of Clarksville policies and procedures. This process will involve development of a scope of services consistent with the HOME ARP Notice, solicitation to local non-profit and governmental agencies who serve homeless populations, review, scoring, interviews, and award.

If any portion of the PJ's HOME-ARP administrative funds were provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

The City will not allocate funds to a subrecipient or contractor to administer the entire HOME-ARP grant.

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 0		
Acquisition and Development of Non-Congregate Shelters	\$ 0		
Tenant Based Rental Assistance (TBRA)	\$ 1,599,806.25		
Development of Affordable Rental Housing	\$ 0		
Non-Profit Operating	\$ 0	5 %	5%
Non-Profit Capacity Building	\$ 0	5 %	5%
Administration and Planning	\$ 282,318.75	15 %	15%
Total HOME ARP Allocation	\$ 1,882,125		

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The gap analysis shows a need to strengthen the City's crisis response system to identify those experiencing homelessness, prevent homelessness when possible, connect people with housing quickly, and provide services when needed. One significant gap is the ability to access affordable housing. People experiencing a housing crisis or fleeing an unsafe situation need to quickly find a place to stay. After a wide range of responses on system gaps and strategies to address them, supplement rental assistance would be the most rational plan to assist this community.

HOME-ARP Production Housing Goals

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Based on the estimates provided above, the City estimates it can directly assist 114 households with HOME-ARP funding.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how it will address the PJ's priority needs:

The City of Clarksville does not intend to use HOME-ARP funds to produce new rental housing.

Preferences

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- PJs are not required to describe specific projects to which the preferences will apply.

The City does not anticipate giving preference to one or more qualifying populations at this time.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or category of qualifying population, consistent with the PJ's needs assessment and gap analysis:

N/A.

If a preference was identified, describe how the PJ will use HOME-ARP funds to address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the preference:

N/A

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with 24 CFR 92.206(b). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- *Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity*

Not applicable. The City does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- *Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.*

Not applicable. The City does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*

Not applicable. The City does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- *Specify the required compliance period, whether it is the minimum 15 years or longer.*

Not applicable. The City does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

- *State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*

Not applicable. The City does not plan to use HOME-ARP funds to refinance existing debt secured by multi-family rental housing.

Text of Ad: 01/12/2022

0005086309

**Notice of Public Hearing
Clarksville Neighborhood & Community Services**

Concerning HOME Investment Partnerships American Rescue Plan (HOME-ARP)

In accordance with the U.S. Department of Housing and Urban Development (HUD) HOME-ARP requirements, the City of Clarksville will be conducting a public hearing to receive comments regarding the distribution of funds, eligible activities, and the proposed action plan to allocate the HOME-ARP funds. This hearing will take place on Monday, January 24 at 2:00 PM in the Clarksville Neighborhood & Community Services Department, 1 Public Square, Suite 201, Clarksville, TN 37040. A Google Meet virtual option will also be available for this meeting:

Video call link: <https://meet.google.com/apf-enas-owh>
Or dial: 1 706-901-7619 PIN: 929 023 317#

A recent survey, conducted in December 2021, by Clarksville Neighborhood & Community Services (CNCS) revealed that HOME-ARP funding will have the most significant impact for the City of Clarksville by creating a program that offers rental assistance for up to 24 months for low- to very-low-income persons.

The City will be receiving \$1,882,125 in HOME-ARP funding. These funds will be used for Tenant-Based Rental Assistance (TBRA) and eligible Administration costs of up to 20%. The HOME-ARP TBRA program can be used to provide rental assistance, security deposits, and utility deposits to income-eligible households. Eligible households include:

- People experiencing homelessness
- Those at risk of homelessness
- Individuals fleeing, or attempting to flee, domestic violence, dating violence, or sexual assault
- Victims of stalking or human trafficking
- Veterans and Families that include a Veteran Family Member

Program documents can be reviewed online at www.cityofclarksville.com/246/Neighborhood-Community-Services. The 15-day comment period begins Friday, January 14, 2022, and ends on Saturday, January 29, 2022. Comments may be submitted in writing by mail or email, or by telephone to LaVon Bracey, Neighborhood & Community Services, at: lavon.bracey@cityofclarksville.com

Provisions for Non-English-Speaking Residents

Residents seeking information regarding programs may contact the Clarksville Neighborhood & Community Services Department for assistance by calling 931-648-6133.

Provisions for Persons with Disabilities

Persons with disabilities needing assistance concerning access to the meeting are encouraged to request assistance. CNCS will arrange to have an interpreter, reader, or aide available as needed. Please contact CNCS at 931-648-6133 (Voice), 931-221-0655 (TDD), or e-mail (OHCD@cityofclarksville.com) to request any other reasonable accommodations that may be necessary.

Notice of Public Hearing**Clarksville Neighborhood & Community Services****Concerning HOME Investment Partnerships American Rescue Plan
(HOME-ARP)**

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[See the HOME - ARP TBRA Program Policies & Procedures \(DRAFT\)](#)





HOME-ARP Public Hearing AGENDA



DATE: January 24, 2022

TIME: 2:00 p.m.

LOCATION: Neighborhood & Community Services Conference Room
1 Public Square, Suite 201

I. Welcome

- A. Introductions
- B. Purpose of Public Hearing

II. Overview of HOME-ARP

- A. Background
- B. Uses of Funds
- C. HUD Guidance
- D. Qualifying Populations

III. HOME-ARP Allocation Plan

- A. Consultation
- B. TBRA Overview
- C. Public Comment & Participation
- D. Next Steps



CNCS

Clarksville Neighborhood & Community Services

MEMORANDUM

DATE: January 24, 2022

TIME: 2:00 PM

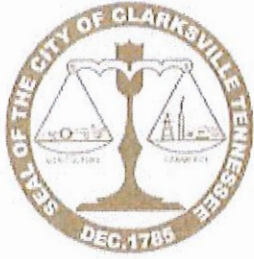
LOCATION: Neighborhood & Community Services Conference Room
1 Public Square, Suite 201
(The Meeting was also available via Google Meet.)

In accordance with the U.S. Department of Housing and Urban Development (HUD) HOME-ARP requirements, the City of Clarksville conducted a public hearing to receive comments regarding the distribution of funds, eligible activities, and the proposed action plan to allocate the HOME-ARP funds. This hearing was held on Monday, January 24 at 2:00 PM in the Clarksville Neighborhood & Community Services Department, 1 Public Square, Suite 201, Clarksville, TN 37040, and via Google Meets for the virtual option.

CALL TO ORDER: The meeting started at 2:00 pm.

ATTENDANCE: No one attended the public hearing.

ADJOURNMENT: The meeting was adjourned at 2:51 pm.



CITY OF CLARKSVILLE

LISA CANFIELD, CITY CLERK

City Hall
One Public Square
Clarksville, TN 37040

OFFICE 931.648.6121

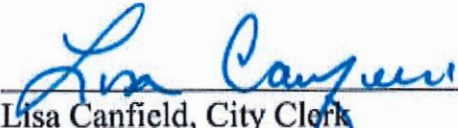
FAX 931.552.7479

lisa.canfield@cityofclarksville.com

**OFFICE OF THE CITY CLERK
CLARKSVILLE, TENNESSEE
CERTIFICATION**

I, Lisa Canfield, duly qualified City Clerk for the City of Clarksville, Tennessee, do hereby certify that the attached is a true and exact copy of Resolution 44-2021-22, authorizing a request from Neighborhood and Community Services to amend its 2020-2024 consolidated plan for the expenditure of \$1,882,125 in Home Investments Partnership Program from the American Rescue Plan Act of 2021 funds, which was adopted by the Clarksville City Council during Special Session on March 8, 2022.





Lisa Canfield, City Clerk

RESOLUTION 44-2021-22

RESOLUTION AUTHORIZING A REQUEST FROM NEIGHBORHOOD & COMMUNITY SERVICES TO AMEND ITS 2020-2024 CONSOLIDATED PLAN FOR THE EXPENDITURE OF \$1,882,125 IN HOME INVESTMENTS PARTNERSHIP PROGRAM FROM THE AMERICAN RESCUE PLAN ACT OF 2021 FUNDS ON THE FOLLOWING HOME-ARP ACTIVITIES:

WHEREAS, On July 2, 2020, the Clarksville City Council approved the 2020-2024 Five-Year Consolidated Plan and the One-Year Annual Action Plan for the expenditure of entitlement funds from the U.S Department of Housing and Urban Development (HUD), including the HOME Program; and

WHEREAS, Congress enabled HUD to provide additional HOME Program funds or financial support as part of the American Rescue Plan Act (ARPA), allowing entitlement grantees to receive new funding as part of long-term social welfare and economic recovery efforts related to the Coronavirus, and

WHEREAS, the objectives of the American Rescue Plan Act (ARPA) funding in the amount of \$1,882,125 is to fund activities that prevent, prepare for, and respond to the economic effects of the Coronavirus Disease 2019 (COVID-19) and the pandemic; and

WHEREAS, the City of Clarksville Neighborhood & Community Services (CNCS) has determined that a Substantial Amendment to the 2020-2024 Five-Year Consolidated Plan and the One-Year Annual Action Plan is required to undertake the proposed activities.


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, TENNESSEE:

That the City Council hereby approves the joint request from Neighborhood & Community Services Department and the Neighborhood & Community Services Council Committee to amend the 2020-2024 Consolidated Plan and the 2020-2024 Annual Action Plan to fund the activities as listed in Exhibit A, attached hereto and incorporates hereto;

THAT BE IT FURTHER RESOLVED that the Mayor, as the official representative of the City of Clarksville, is hereby authorized to submit an amendment, including all understandings and assurances therein, to act in connection with the amendment, and to provide any such additional information, and to take all actions, as may be required to effectuate this resolution.


Joe Pitts, Mayor

ATTEST:


Lisa Canfield, City Clerk

ADOPTED: March 8, 2022

Exhibit A

HOME-ARP PROGRAM	HOME- ARP ALLOCATION
Tenant-Based Rental Assistance – Rent Subsidy	\$1,599,806.25
Program Administration	\$282,318.75
TOTAL	\$1,882,125

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Clarksville	04/04/2022

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

04/04/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** City of Clarksville, TN

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

62-6000261

*** c. UEI:**

KTN3SD3DMXR5

d. Address:

*** Street1:** One Public Square

Street2: 2nd Floor, Suite 201

*** City:** Clarksville

County/Parish: Montgomery

*** State:** TN: Tennessee

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 37040-3463

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms.

*** First Name:** LaVon

Middle Name:

*** Last Name:** Bracey

Suffix:

Title: Project Coordinator

Organizational Affiliation:

*** Telephone Number:** 931-648-6133

Fax Number: 931-503-3092

*** Email:** lavon.bracey@cityofclarksville.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

United States Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

HOME-ARP (2021-2022 Program Year)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,882,125.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,882,125.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

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3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
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13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Clarksville	DATE SUBMITTED 04/04/2022

HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

Uniform Relocation Act and Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

HOME-ARP Certification --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.



Signature of Authorized Official

4/4/2022
Date

Mayor

Title