

## HOME-ARP Program Fact Sheet: Getting Your HOME-ARP Grant

### Overview:

Now that HUD has issued the HOME-ARP Implementing CPD Notice, *Requirements for the Use of Funds in the HOME-American Rescue Plan Program* (“the Notice”), HUD will begin obligating the HOME-ARP grants for every participating jurisdiction (PJ). This will enable PJs to begin planning for their use of HOME-ARP funds and to access 5 percent of their HOME-ARP grant for eligible program administration and planning activities they incur for program planning and preparation of their HOME-ARP Allocation Plan. A PJ will be provided access to the balance of its HOME-ARP grant, including the remaining 10 percent of its administrative and planning set-aside, after HUD reviews and accepts its HOME-ARP Allocation Plan.

### Next Steps:

- A HOME-ARP Grant Agreement signed by the local CPD Director will be forwarded to each PJ. Upon receipt of the agreement, the responsible PJ official must sign and date the grant agreement and other required forms (e.g., LOCCS forms) and return them to the HUD Field Office.
- Upon receiving the executed grant agreement, the HUD Field Office will send it to HUD’s CFO Accounting Office for entry in HUD’s financial system.
- When the HUD CFO enters the PJ’s grant in the financial system, it will be available in IDIS.

### Access to Administrative Set-Aside Funds:

- When a HOME-ARP grant is entered into IDIS, the PJ’s access to the funds will be limited to 5 percent of the total grant amount for a portion of the administrative and planning set-aside. The remaining grant amount, including the remaining 10 percent administrative and planning set-aside funds, **will not** be available to commit or drawdown until HUD reviews and accepts the PJ’s HOME-ARP Allocation Plan.
- A PJ may use the administrative and planning funds for eligible costs outlined in Section VI.A of the Notice by funding an AD/CO/CB activity in IDIS and drawing down the funds for eligible administrative and planning costs.
- The PJ **may not** commit funds to HOME-ARP projects until it has submitted its HOME-ARP Allocation Plan and HUD has reviewed and accepted the Plan in accordance with Section V.D.2 and 3 of the Notice.

### Consolidated Planning Requirements:

- For information about the required HOME-ARP Allocation Plan, see the HOME-ARP Allocation Plan fact sheet.

### Access to the Balance of the HOME-ARP Grant Funds:

- Once HUD has accepted a PJ's HOME-ARP Allocation Plan, it will provide the PJ access to its entire HOME-ARP grant in IDIS, including the remaining 10% administrative and planning set-aside.
- The PJ may then begin committing funds to HOME-ARP projects and setting them up as HOME-ARP activities in IDIS.
- PJ staff with HOME IDIS privileges will have identical IDIS privileges for HOME-ARP. The PJ will use IDIS to set up HOME-ARP rental, non-congregate shelter, tenant-based rental assistance (TBRA), and/or supportive services activities; fund the activities with HOME-ARP funds pursuant to a commitment of funds, drawdown the funds for eligible costs, and report HOME-ARP accomplishments.
- The PJ must create a separate HOME-ARP local account for the deposit of HOME-ARP funds drawn down from its HOME-ARP Treasury account as described in Section VIII.E.1 of the Notice. A PJ may not use its regular HOME account for this purpose.

### Questions:

If you have questions about getting your HOME-ARP grant, you should direct them to your CPD Representative in your local HUD Field Office or send a message to [HOMEARP@hud.gov](mailto:HOMEARP@hud.gov).