FY 2025 Deadlines Graphic: Urban County Qualification and Requalification

The graphic on the next page consolidates all FY 2025 deadlines in a simple visual format, illustrating relationships between deadlines. Please note that it does not include information on extensions. Consult your local CPD field office for more information on requesting an extension of any deadline.

NOTE: This graphic presents each deadline in chronological order as a colored column with required actions under each column. Due to the complexity of the graphic, the alternative text (alt text) for the graphic only provides a high-level description.

MAY	JUN	JULY	AUG	AUG	AUG	AUG	SEP	SEP
16 13	27	11	08	15	22	29	05	26
CPD field offices must notify First-Time Qualifiers and FY 2025 Requalifiers of HUD's "Determination of Essential Powers" NOTIFICATION OF OPPORTUNITY TO BE EXCLUDED First-Time Qualifiers + FY 2025 Requalifiers that have essential powers in their UGLGs must send their participating UGLGs a letter notifying them of their opportunity to be excluded from the Urban County for FYs 2026-28. NOTIFICATION OF SPLIT PLACES First-Time Qualifiers + FY 2025 Requalifiers must send split places a letter notifying them of their opportunity to be excluded from the Urban County for FYs 2026-28. NOTIFICATION OF SPLIT PLACES First-Time Qualifiers - FY 2025 Requalifiers must send split places a letter notifying them of their options for participation or nonparticipation in the Urban County for FYs 2026-28. NOTIFICATION OF OPPORTUNITY TO BE INCLUDED This letter is optional. FY 2026 or FY 2027 Requalifiers may send a letter to currently nonparticipating UGLGs in their Urban County notifying them of their option to participate for the rest of the qualification period.	1) Potentially eligible Metropolitan Cities that have previously deferred their entitlement status to participate as an UGLG in an Urban County AND 2) Metropolitan Cities (entitlements) that have previously entered into a joint agreement with an Urban County must notify their Urban County and local CPD field office that they want to maintain either of these same relationships for FYs 2026–28. Participating UGLGs must respond with a letter notifying their Urban County and CPD field office that they choose to be excluded from the Urban County for FYs 2026–28. Split places must respond with a letter notifying their Urban County and CPD field office how they want to proceed for FYs 2026–28. Nonparticipating UGLGs must respond with a letter notifying the Urban County and CPD field office that they choose to participate in the Urban County for the rest of its qualification period.	Participating UGLGs with auto-renewal cooperation agreements must respond with a letter notifying their Urban County and CPD field office that they choose to terminate their agreement and will withdraw from the Urban County for FYs 2026–28.	CPD field offices must notify CPD-OTIE via email whether cities that are already identified (before July 2025) as potentially eligible Metropolitan Cities choose to accept or defer their entitlement status.	URBAN COUNTY QUALIFICATION PACKAGES DUE TO HUD FOR REVIEW First-Time Qualifiers + FY 2025 Requalifiers must submit their final qualification package to their local CPD field office for review. NOTE: First-Time Qualifiers must also submit their package to the CPD Entitlement Communities Division at HUD Headquarters. FY 2026 or FY 2027 Requalifiers adding nonparticipating UGLGs to their Urban County for the rest of their qualification period must submit required documents to their CPD field office.	UGLGs that meet Metropolitan City status for the first time must notify their Urban County and CPD field office of their decision to accept or defer their entitlement status and their choice to participate or not in the Urban County for FYs 2026–28. CPD field offices must immediately notify CPD-OTIE of the decisions of newly eligible potential Metropolitan Cities to accept or defer their entitlement status.	OGC Field Counsel must complete its reviews of all cooperation agreements and related authorizations. They must certify that each agreement (or amendment) meets HUD requirements. [OGC Field Counsel should notify the CPD Entitlement Communities Division of any delays in their reviews.] CPD field offices must complete updates to the Urban County worksheets in the GMP system. They must send completed worksheets to the counties to verify the data. CPD field offices must also provide CPD-OTIE with a memo for each FY 2026 or FY 2027 Requalifier adding previously nonparticipating UGLGs to their Urban County for the rest of their qualification period.	CPD-OTIE must complete its review of the Urban County worksheets (and memos for FY 2026 or FY 2027 Requalifiers adding UGLGs) in the GMP system. They will note any issues with the worksheets or memos in the GMP system. CPD field offices must verify the data in the GMP Final Report (the final Urban County worksheets). They must notify CPD-OTIE of any issues within seven days.	CPD field offices must send a letter to counties notifying them of their Urban County status for FYs 2026–28.