Chat

Special NOFO Training

Session 3 – Data Systems

October 18, 2023

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from Terri Drexler to everyone: 1:48 PM

Please send link to this session's slides

from Brett Esders she/her to everyone: 2:02 PM

Hello! The presentation for today can be found at:
https://s3.amazonaws.com/intellor.audio/Session%203%20Slides.pptx

from Denise Resendez to everyone: 2:04 PM

Do grantees automatically get TAs assigned to them or do they need to ask for TA?

from Alyssa Plesser to everyone: 2:05 PM

Can stability vouchers be used as a source of match?

from manny sarria to everyone: 2:05 PM

I'd love a review of the TH:RRH data workflow

from Sarah Buckler to everyone: 2:05 PM

Can the rent amount of a PHA voucher that was used as leverage be counted as match? (Not the client rent portion, but the remaining rent amount)

from Dusty Olson to everyone: 2:06 PM

Can Housing Stability Voucher covered rent payment used to cover housing costs with a funded PSH program be utilized as match?

from Laura Michelle Wolfe Hoadley to everyone: 2:06 PM

In regards to time keeping for funded employees, is "block" reporting acceptable - ie: reporting 8 hour day and listing all eligible activities as opposed to reporting the individual amount of time associated with each individual eligible activity?

from William Snow to everyone: 2:06 PM

@Manny - the Joint TH-RRH project setup guidance applies to the SNOFO projects as well as the COC Program projects. You can find that guidance here:

https://files.hudexchange.info/resources/documents/CoC-Program-Joint-Component-Funding-Project-Setup-and-Reporting-in-HMIS.pdf

from Jennifer Prins to everyone: 2:06 PM

if we're both the CoC CA and a project grantee, is the TA provider the same?

from Jim Ward to everyone: 2:08 PM

Re Vouchers as match, would that also apply to HCV dedicated to the project?

from Jim Ward to everyone: 2:08 PM

For RRH specifically

from Brett Esders she/her to everyone: 2:11 PM

@Jim - during COVID we published these briefs on using EHV Vouchers with CoC and ESG funds. Much of the information is still relevant for HCV - https://www.hudexchange.info/resource/6333/covid19-homeless-system-response-emergency-housing-vouchers-funding-briefs/

from Michael Ly to everyone: 2:12 PM

Is this recorded? And if so, will we receive a link for it?

from Rosie Ricketts to everyone: 2:12 PM

I'm getting an error when I use the link for the presentation .

from Debbie Culpepper to everyone: 2:12 PM

Where on HUD.gov do we find the slides and recordings?

from Ebony Rankin to everyone: 2:13 PM

The presentation for today can be found at: https://s3.amazonaws.com/intellor.audio/Session%203%20Slides.pptx

from Debbie Culpepper to everyone: 2:13 PM

OK, Thanks!

from Brett Esders she/her to everyone: 2:13 PM

When the presentations are available, you will be able to find them here: https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

from Brett Esders she/her to everyone: 2:13 PM

We will make available the recording, the transcript, the slides, and the chat

from Debbie Culpepper to everyone: 2:23 PM

Could you please provide the site for the slides from October 4th webinar?

from Ebony Rankin to everyone: 2:23 PM

When the presentations are available, you will be able to find them here: https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

from Debbie Culpepper to everyone: 2:24 PM

Could you please provide the slides from the October 4th webinar?

from Brett Esders she/her to everyone: 2:24 PM

@Debbie - they aren't posted yet. But when they are available they will be posted at https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

from Debbie Culpepper to everyone: 2:24 PM

Thanks!

from Rachael Sample to everyone: 2:24 PM

Will we only be required to report on HMIS, CES, etc received through the SNOFO?

from Marya Gilborn to everyone: 2:25 PM

Is this quarterly reporting done through SAGE?

from Sarah Buckler to everyone: 2:25 PM

can you say that again? which group is only annual?

from Brett Esders she/her to everyone: 2:26 PM

@Sarah - HMIS, CES, CoC Planning, and UFA costs will report annually

from Brett Esders she/her to everyone: 2:26 PM

@Marya - yes, reporting will be done through SAGE.

from Connie Howell to everyone: 2:27 PM

Our Sage already has a report that is up and due for this, but the projects haven't started...

from Ebony Rankin to everyone: 2:27 PM

Sage HMIS Reporting Respository Link: https://www.sagehmis.info/logon.aspx?ReturnUrl=%2f

from Ebony Rankin to everyone: 2:27 PM

CoC Full APR Template Link: https://www.hudexchange.info/resource/5302/coc-apr-sage-hmis-reporting-repository-templates/

from Jennifer Prins to everyone: 2:29 PM

If we have rural short-term shelter funds within an SSO-CE project, will the ES component still have quarterly reports or will it just be reported annually like other SSO-CE projects?

from Axton Nichols to everyone: 2:29 PM

I don't believe that APR link is updated for the changes that went into effect on Oct 1

from Valerie Coffin to everyone: 2:30 PM

How often does the information need to be updated in HMIS for PHA data to be considered participating? Do the stability vouchers need to be included separately on the HIC if they are part of a PSH project that is already on the HIC?

from Courtney Guntly to everyone: 2:31 PM

Just want to clarify. Our projects are anticipated to have a 12/1 start date (still working on contracts with the field office), so their first quarterly report would be in April, correct? Or would they be reporting on the first month during the January reporting time frame?

from Ebony Rankin to everyone: 2:31 PM

CES Notice Link: https://www.hudexchange.info/resource/5208/notice-establishing-additional-requirements-for-a-continuum-of-care-centralized-or-coordinated-assessment-system/

centralized-or-coordinated-assessment-system/

from Ebony Rankin to everyone: 2:32 PM

Coordinated Entry Management and Data Guide link: https://files.hudexchange.info/resources/documents/coordinated-entry-management-and-data-guide.pdf

from Brie Richards to everyone: 2:33 PM

How do we reports on participant outcomes when they do not consent to share? And how do we ensure they are not receiving duplicative services from other HUD awardees?

from Ebony Rankin to everyone: 2:34 PM

Stella link: https://www.hudexchange.info/homelessness-assistance/stella-and-system-modeling/

from Bezawit Baheru to everyone: 2:34 PM

Will we get the recording of this training? The slides as well?

from Ebony Rankin to everyone: 2:35 PM

Eva link: https://www.hudexchange.info/resource/6786/hmis-eva/

from Ebony Rankin to everyone: 2:35 PM

The presentation for today can be found at: https://s3.amazonaws.com/intellor.audio/Session%203%20Slides.pptx

from Brett Esders she/her to everyone: 2:36 PM

@Bezawit - the recording, transcript, chat, and slides will be posted at
https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

from Brett Esders she/her to everyone: 2:36 PM

SpecialCoCNOFO@hud.gov

from Ben Kong to everyone: 2:37 PM

For eLOCCS draw downs, are grantees required to submit a first draw within a grant's first operating
month?

from William Snow to everyone: 2:39 PM

@Rachael Sample - all projects that get awarded will have a reporting requirement. For most reports
there is a quarterly reporting requirement. However, the HMIS, SSO-CE, CoC Planning, and UFA Costs
grants will only have to report on an annual basis.

from Jennifer Prins to everyone: 2:40 PM

FWIW - This basic intro series would be very helpful for new CoC grantees for regular NOFO too. :)

from William Snow to everyone: 2:40 PM

@Connie - i'm not sure why that is but you can ignore that for now. We will not have anyone begin
reporting until January 1 for Special NOFO grants.

from William Snow to everyone: 2:41 PM

@Jennifer Prins - good question. We'll have to get back to you on that one. We had not anticipated
that scenario so it requires more discussion internally.

from Ebony Rankin to everyone: 2:42 PM

eLOCCS registration guide link:
https://www.hud.gov/sites/dfiles/CFO/documents/eLOCCS_Registration_Guide-
September_2022_v3.pdf

from Chelsie Wilkinson to everyone: 2:42 PM

The instructions I received said they both have to be full-time employees...my administrative admin is
part time and so I should go ahead and do the board chair/CEO duo?

from William Snow to everyone: 2:43 PM

@Valerie - HMIS participation is based on access to data from the entire year but it can be uploaded one
time or on a more regular basis. We know that most CoCs have projects that don't regularly participate

in HMIS but they do an annual update of the data on the clients served. That works. The HIC will be the core source for how we evaluate HMIS Bed Coverage.

from Ebony Rankin to everyone: 2:43 PM

eLOCCS Form HUD-27054E: https://www.hud.gov/sites/dfiles/OCHCO/documents/27054E.pdf

from Valerie Coffin to everyone: 2:44 PM

who can we contact to do problem solving for a staff person who has not received their secure system ID via email?

from William Snow to everyone: 2:45 PM

@Courtney - if you have a project that starts on 12/1 you would begin your reporting on 1/1/24. This is because your project was operating during the period immediately prior to the beginning of the reporting period (which begins 1/1/24). That initial report will only have 1 month of data in it. That's okay. We know that the first report will have smaller numbers.

from Ebony Rankin to everyone: 2:45 PM

SF-1199A Direct Deposit Sign Up Form: https://www.gsa.gov/system/files/SF1199A-20.pdf

from Sarah Frye to everyone: 2:45 PM

How difficult is it to change Secure Systems roles? If I already registered in SS as Coordinator but should have registered as User?

from Wilson Hamilton: 2:47 PM

Can we submit Draw Down requests more than once per quarter (monthly, preferably)?

from Wilson Hamilton to everyone: 2:47 PM

Can we submit Draw Down requests more than once per quarter (monthly, preferably)?

from William Snow to everyone: 2:49 PM

@Brie - consent is really important and can be tricky. Consent comes into play in 2 ways. First, in the data collection, and second, in the sharing. The recipient is expected to ask for all of the relevant data from clients. The client can choose to not answer but they will need to do that for each question you ask. We want to emphasize that this is a client decision and not a caseworker decision. We have run into scenarios where caseworkers prefer not to ask the questions or assume the answers and act accordingly. That is not okay. But it IS okay for clients to not answer any given question. If a client does not consent to share it means that you cannot share their client level data to other organizations in your system. However, you can (and should) still include their data in the aggregate data you report to HUD (and other aggregate data). This is not a violation.

from Tanya Shalor to everyone: 2:49 PM

can you clarify on draw down-is it spent(incurred) or paid? Several federal funders are different so want to make sure we are doing it accurately.

from Marya Gilborn to everyone: 2:51 PM

Can you please confirm that for this SNOFO, the budget/performance period is 3 years long? Rather than 3 one-year periods?

from Brett Esders she/her to everyone: 2:51 PM

@Marya - yes, the Special NOFO grants have a budget period of 3-years (unless your project has hard costs and then it can be up to 5-years). It is not 3, one-year periods.

from Marya Gilborn to everyone: 2:53 PM

Thanks

from Ebony Rankin to everyone: 2:53 PM

ELOCCS Getting Started:
https://www.hud.gov/sites/dfiles/CFO/documents/eLOCCS_Getting_Started_Guide-Sept_2022.pdf

ELOCCS Resource: https://www.hud.gov/program_offices/cfo/finsys/eLOCCS_access/quick_reference

from Beatrice Casas to everyone: 2:53 PM

what number should we call?

from Victoria to everyone: 2:54 PM

For our 3 year grants, do we report annually still, or are you reporting at the end of the 3 years?

from William Snow to everyone: 2:55 PM

These are all 3-year grants. Reporting cuts up that 3-year period into quarterly or annual increments so we can see what is going in before the grant ends.

from Ebony Rankin to everyone: 2:55 PM

HMIS Resources: https://files.hudexchange.info/resources/documents/CoC-Supplemental-to-Address-Unsheltered-and-Rural-Homelessness-Special-NOFO-HMIS-Project-Setup-Guidance.pdf
When to Use a Comparable Database: https://www.hudexchange.info/resource/5743/hmis-when-to-use-a-comparable-database
SNOFO HMIS guide supplemental: https://www.hudexchange.info/resource/6922/coc-supplemental-to-address-unsheltered-and-rural-homelessness-special-nofo-hmis-project-setup-guidance/
Coordinated Entry Data and Management Guide:
https://www.hudexchange.info/resource/5758/coordinated-entry-management-and-data-guide/
Stella and System Monitoring: https://www.hudexchange.info/homelessness-assistance/stella-and-system-modeling/
HMIS Eva: https://www.hudexchange.info/resource/6786/hmis-eva/

ELOCCS Getting Started:
https://www.hud.gov/sites/dfiles/CFO/documents/eLOCCS_Getting_Started_Guide-Sept_2022.pdf

ELOCCS Resource: https://www.hud.gov/program_offices/cfo/finsys/eLOCCS_access/quick_reference

from Lee Pavlik to everyone: 2:56 PM

I clicked on the links and get an error

from Ebony Rankin to everyone: 2:57 PM

@Lee, try copying and pasting the entire link into your browser

from Sarah Frye to everyone: 2:58 PM

Do the email address for SS and eLOCCS need to match. I noticed one requires a name in the email address and one does not?

from Brie Richards to everyone: 2:58 PM

I'm in it that process right now - there is a special letter you submit.

from Lee Pavlik to everyone: 3:00 PM

Who is our HUD rep

from Nathaniel Meece he/him to everyone: 3:01 PM

For sub-recipients that have incurred the costs, could the direct recipient draw down the funds prior to reimbursement of the sub-recipients?

from Chelsie Wilkinson to everyone: 3:01 PM

Currently dealing with this

from Davia Steeley to everyone: 3:02 PM

Is it possible to share the regulation for circumstances where drawing down in advance is allowable?

from Chelsie Wilkinson to everyone: 3:02 PM

re: gmail vs org email

from Taylor Kiely to everyone: 3:03 PM

@Lee: where are you located?

from Sarah Frye to everyone: 3:04 PM

@Chelsie - I have role issues and now email address issues! SMH

from Tasha Ham-Deponte to everyone: 3:04 PM

This is our division's /my first CoC grant.

from Marya Gilborn to everyone: 3:05 PM

Going back to SAGE Quarterly Reporting, is there any finance/match data submitted on a quarterly basis? Apologies if I missed this

from Brett Esders she/her to everyone: 3:05 PM

@Davia - the requirements surrounding advance payments can be found at 2 CFR 200.305

from Tasha Ham-Deponte to everyone: 3:05 PM

Given that we are a pass-through entity, how will I find out if we have a Secure Systems log in already?

from Axton Nichols to everyone: 3:06 PM

Can you clarify, if a client chooses not to share a specific data element (e.g. DOB), will that be counted against the project on the APR (on Q06 Data Quality)?

from Brett Esders she/her to everyone: 3:06 PM

@Nathaniel - yes, the recipient could draw funds from eLOCCS prior to reimbursing the subrecipient. Keep in mind, the CoC regulation requires you to reimburse subrecipients within 45 days after receiving an approvable request

from Brie Richards to everyone: 3:07 PM

Thank you so much - this context is really super helpful.

from Nikki Grigalunas to everyone: 3:08 PM

Same question as Axton Nichols.

from George Payne to everyone: 3:08 PM

What if the data requirement that is not being shared by the client is critical to program eligibility? How do enroll them if they don't provide that data, yet still provide services?

from Brett Esders she/her to everyone: 3:08 PM

@Emily - drawdowns must happen at least quarterly. However, you can draw more frequently if you would like.

from George Payne to everyone: 3:10 PM

I remember reading from HUD that if they did not provide eligibility information, we did not and cannot serve them, but that was awhile ago. Still it was within the framework where HUD stated it says you may not deny services.

from Emily Carmody to everyone: 3:11 PM

Are you requiring grantees to track and report leverage?

from Rachael Sample to everyone: 3:11 PM

Will the match need to be 25% at each annual mark?

from Ben Kong to everyone: 3:12 PM

For those who are curious, REAC = Real Estate Assessment Center

from Wilson Hamilton to everyone: 3:12 PM

 How do we find out who the authorizing official to grant us access to the CoC Entity as a grantee in SAGE?

from Marya Gilborn to everyone: 3:13 PM

And for that year end Financial report , the Fourth Quarter is based on Calendar year cycle NOT based on contract start date? Is that right? And the financial data at the timepoint goes into SAGE?

from John Betts to everyone: 3:14 PM

what if there is additional documented evidence of the condition/status but the client denies?

from Brett Esders she/her to everyone: 3:15 PM

@Rachael - match is 25% of the total awarded grant amount. You could provide 25% in year 1 and have met your requirement. Or you could have 10% in year one and provide the rest over the next two years.

from Taylor Kiely to everyone: 3:15 PM

@Wilson: You can always check in with your HUD Field Rep to find out who the primary approver in your CoC is. HUD Field Reps are generally Secondary Approvers as well.

from John Betts to everyone: 3:16 PM

exactly, or the referral has a psychiatric diagnosis on it

from alice minervino to everyone: 3:20 PM

are the reports available?

from Brett Esders she/her to everyone: 3:20 PM

SpecialCoCNOFO@hud.gov

from Connie Howell to everyone: 3:21 PM

I think it is weird too!!!

from Catherine Huang to everyone: 3:21 PM

SAGE is showing reports

from Wilson Hamilton to everyone: 3:21 PM

Will every person enrolled in the Street Outreach Program on HMIS be required to also get enrolled into the Coordinated Entry Project?

from Connie Howell to everyone: 3:21 PM

I mean we are a UFA...???

from alice minervino to everyone: 3:21 PM

OK, just wanted to make sure I didn't miss anything

from alice minervino to everyone: 3:21 PM

Thanks.

from Axton Nichols to everyone: 3:22 PM

Re: data quality errors Q&A doc from HMIS Lead Webinar on 2/15/23

from Denise Resendez to everyone: 3:22 PM

Can you share the slides link?

from Jennifer Prins to everyone: 3:22 PM

Thanks for all the info!

from Brett Esders she/her to everyone: 3:22 PM

https://s3.amazonaws.com/intellor.audio/Session%203%20Slides.pptx

from Otha Shorter to everyone: 3:22 PM

Thanks!

from Nikki Grigalunas to everyone: 3:22 PM

Very helpful

from Axton Nichols to everyone: 3:22 PM

""Client prefers not to answer" will be treated the same as "Client refused," and will be a data quality error in the same way "Client Refused" is currently

from Axton Nichols to everyone: 3:22 PM

https://files.hudexchange.info/resources/documents/HMIS-Lead-System-Administrator-Monthly-Webinar-Q-A-February-15-2023.pdf

from Ted Barzev to everyone: 3:23 PM

Thank you. This session is very helpful.

from Lada Kloi Gasparac to everyone: 3:23 PM

Thank you

from Alechia Stovall to everyone: 3:23 PM

Thanks