

Table of Contents

Purpose.....	1
Other CoC Program/Application Resources.....	1
About the FY 2024 and 2025 CoC Application.....	2
4B. Attachments Screen for All CoC Application Questions.....	3
1A. Continuum of Care (CoC) Identification	4
1B. Coordination and Engagement–Inclusive Structure and Participation	4
1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organizations	8
1D. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organizations–Continued	20
1E. Project Capacity, Review, and Ranking–Local Competition.....	34
2A. Homeless Management Information System (HMIS)–Implementation	47
2B. Point-in-Time (PIT) Count.....	51
2C. System Performance.....	53
3A. Coordination with Housing and Healthcare	56
3B. New Projects With Rehabilitation/New Construction Costs.....	59
3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes	60
4A. DV Bonus Project Applicants for New DV Bonus Funding.....	61

Purpose

This document provides **Collaborative Applicants** applying for funding under the *Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants* with:

- a list of required attachments you must submit with your CoC Application;
- each question in the CoC Application with NOFO references as displayed in *e-snaps*–HUD’s online application system for the CoC Program Competition;
- guidance you must use to receive maximum points; and
- a list of other resources.

The **CoC Application** and the **CoC Priority Listings** are separate submissions in *e-snaps*. You must submit the CoC Application and the CoC Priority Listings—with all project applications approved, ranked where required, or rejected—in *e-snaps* prior to the **October 30, 2024**, CoC Program Competition application submission deadline, unless HUD extends the deadline.

Renewal grants that do not meet the renewal eligibility requirements for the FY 2024 CoC Program Competition and YHDP Funding Opportunity but are eligible for renewal when FY 2025 Congressional Appropriations are made available and new grants created through CoC, YHDP or DV Reallocation, must submit applications for FY 2025 funding by the application submission deadline of **August 29, 2025**, at 8:00 p.m. EDT, unless HUD extends the deadline.

Your CoC must approve the **Consolidated Application** before you submit it.

- 24 CFR 578.9 requires you to compile and submit your CoC’s Consolidated Application for the FY 2024 CoC Program Competition.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit your CoC’s Consolidated Application into *e-snaps*.

Other CoC Program/Application Resources

The [CoC Program Competition](#) page on HUD’s website provides resources to assist you in completing the CoC Application, including:

- [Notice of Funding Opportunity \(NOFO\) for Fiscal Year \(FY\) 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants](#);
- [24 CFR part 578](#)–Continuum of Care Program Regulations;
- [CoC Application Navigational Guide](#) which includes how to access the CoC Application in *e-snaps*;
- [Frequently Asked Questions](#), if applicable; and
- [Current CoC-PHA Crosswalk Report](#), developed by a HUD-approved TA provider, to assist you in answering **Question 1C-7** regarding Public Housing Agencies within Your CoC’s Geographic Area.

About the FY 2024 and 2025 CoC Application

1. **200 total points available.**
2. If you imported information from the FY 2023 CoC Application, you must review all pre-populated information to ensure it is current and accurate.
3. **Answering Multi-Element Narrative Questions**—Many questions require you to address multiple elements in a single text box. Respond to these questions in the same order as we ask them and number your response to each element using the same numbers we use. This will help you organize your responses to ensure they are complete and help us to review and score your responses.
4. **Each application question stands on its own unless we refer to another question** in the guidance. We will not award points if we do not refer to another question in the guidance and your response refers to another question and does not respond to the element(s) in the question you are responding to.
5. **When drafting narrative responses**, you should use a word processing program with a character counter to ensure your responses do not exceed the character limit allowed in the text field—then copy and paste your response to the correct response field in *e-snaps*.
6. Unless otherwise noted, dates referred to as **Fiscal Year (FY)** are from **October 1, 2022 to September 30, 2023**.
7. We use **Section 4A Domestic Violence (DV) Bonus Project Applicants** to assess the capacity of project applicants to administer **New DV Bonus Projects** proposing to serve **survivors** fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking. The points associated with **Section 4A** are **not part** of the CoC Application's **200 available points**. If your CoC is **not requesting DV Bonus funding**, you must only answer one question in this section. If your CoC is requesting DV Bonus funding, you must complete this section once for **each unique project applicant** regardless of how many projects they are applying for—if your CoC includes their projects on its **New Project Priority Listings**. Project applicants must submit **New DV Bonus project applications** in *e-snaps* because **Section 4A** does not replace the *e-snaps* project application process or project threshold requirements. NOFO Section I.B.3.j. describes how we will competitively award DV Bonus funding nationally. We will determine each **DV Bonus Project Score** by combining:
 - up to 50 points** from **Section 4A**; and
 - up to 50 points** from the **CoC Application score**.

We will apply that **DV Bonus Project Score** to all project applications that **unique project applicants** apply for using available funding amounts listed on the **FY 2024 Estimated ARD Report**:

- only **one** Supportive Services Only-Coordinated Entry (SSO-CE) project; and
- as many housing projects as fall within available funding, but limited to the following component types:
 - ✓ Permanent Housing-Rapid Rehousing (**PH-RRH**); and
 - ✓ Joint Transitional Housing-Permanent Housing-Rapid Rehousing (**Joint TH and PH-RRH**) projects.

4B. Attachments Screen for All CoC Application Questions

The following guidance will help you successfully upload attachments to receive maximum points:

1. You must include a **Document Description** for each attachment you upload; if you do not, the **Submission Summary** screen will display a red **X** indicating the submission is incomplete.
2. You must upload an attachment for each document listed where ‘**Required?**’ is ‘**Yes.**’
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. **Converting electronic files to PDF**, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a **Print option**. If you are unfamiliar with this process, you should consult your **IT Support** or search for information on **Google** or **YouTube**.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment **you upload**, it is likely we cannot read it either.
 - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the **Download** feature to access and check the attachment to ensure it matches the required **Document Type** and to ensure it contains all pages you intend to include.
8. Only use the “Other” attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Question	Attachment Name	Required?
1C-7.	PHA Homeless Preference	No
1C-7.	PHA Moving On Preference	No
1D-10a.	Lived Experience Support Letter	Yes
1D-2a.	Housing First Evaluation	Yes
1E-2.	Local Competition Scoring Tool	Yes
1E-2a.	Scored Forms for One Project	Yes
1E-5.	Notification of Projects Rejected-Reduced	Yes
1E-5a.	Notification of Projects Accepted	Yes
1E-5b.	Local Competition Selection Results	Yes
1E-5c.	Web Posting–CoC-Approved Consolidated Application	Yes
1E-5d.	Notification of CoC-Approved Consolidated Application	Yes
2A-6.	HUD's Homeless Data Exchange (HDX) Competition Report	Yes
3A-1a.	Housing Leveraging Commitments	No
3A-2a.	Healthcare Formal Agreements	No
3C-2.	Project List for Other Federal Statutes	No
Other		No

1A. Continuum of Care (CoC) Identification

We prepopulated the read-only information displayed in **Questions 1A-1** through **1A-3** based on information in your CoC’s *e-snaps Applicant Profile*. The **Question 1A-2 Collaborative Applicant Name** displayed must match the Collaborative Applicant registered during the **FY 2024 and 2025 CoC Program Competition Registration** process. If this information is different, we had to approve the change as outlined in Section I.G. of the NOFO. You cannot change the Collaborative Applicant name in *e-snaps*. If the information in this section is not correct, or if the field is blank, send an email to CoCNFOFO@hud.gov. If prepopulated information in **Question 1A-4 HMIS Lead** is not correct, please update the information and save the page.

1B. Coordination and Engagement–Inclusive Structure and Participation

1B-1. Inclusive Structure and Participation–Participation in Coordinated Entry.

NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1.f., and V.B.1.p.

Guidance–

- A. If you select yes for **Participated in CoC Meetings**, you must select yes or no in the other two columns.
- B. If you select no for **Participated in CoC Meetings**, you can select yes for **Participated in CoC’s Coordinated Entry**.
- C. **Participated in CoC’s Coordinated Entry System (CES)** indicates a partner is involved in the assessment and/or referral process, not whether the partner participated in developing the CES.
- D. Elements **34 and 35 Other** are optional–you can provide additional information if you choose to. You must enter information in the other field in *e-snaps* and save the page, then select the appropriate responses.

In the chart below for the period from May 1, 2023 to April 30, 2024:

1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; **or**
2. select **Nonexistent** if the organization does not exist in your CoC’s geographic area:

Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry
1. Affordable Housing Developer(s)	Yes/No/Nonexistent	Yes/No	Yes/No
2. CDBG/HOME/ESG Entitlement Jurisdiction	Yes/No/Nonexistent	Yes/No	Yes/No
3. Disability Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
4. Disability Service Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
5. EMS/Crisis Response Team(s)	Yes/No/Nonexistent	Yes/No	Yes/No
6. Homeless or Formerly Homeless Persons	Yes/No/Nonexistent	Yes/No	Yes/No
7. Hospital(s)	Yes/No/Nonexistent	Yes/No	Yes/No

Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry
8. Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes/No/Nonexistent	Yes/No	Yes/No
9. Law Enforcement	Yes/No/Nonexistent	Yes/No	Yes/No
10. Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
11. LGBTQ+ Service Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
12. Local Government Staff/Officials	Yes/No/Nonexistent	Yes/No	Yes/No
13. Local Jail(s)	Yes/No/Nonexistent	Yes/No	Yes/No
14. Mental Health Service Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
15. Mental Illness Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
16. Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes/No/Nonexistent	Yes/No	Yes/No
17. Organizations led by and serving LGBTQ+ persons	Yes/No/Nonexistent	Yes/No	Yes/No
18. Organizations led by and serving people with disabilities	Yes/No/Nonexistent	Yes/No	Yes/No
19. Other homeless subpopulation advocates	Yes/No/Nonexistent	Yes/No	Yes/No
20. Public Housing Authorities	Yes/No/Nonexistent	Yes/No	Yes/No
21. School Administrators/Homeless Liaisons	Yes/No/Nonexistent	Yes/No	Yes/No
22. Street Outreach Team(s)	Yes/No/Nonexistent	Yes/No	Yes/No
23. Substance Abuse Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
24. Substance Abuse Service Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
25. Agencies Serving Survivors of Human Trafficking	Yes/No/Nonexistent	Yes/No	Yes/No
26. Victim Service Providers	Yes/No/Nonexistent	Yes/No	Yes/No
27. Domestic Violence Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
28. Other Victim Service Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
29. State Domestic Violence Coalition	Yes/No/Nonexistent	Yes/No	Yes/No
30. State Sexual Assault Coalition	Yes/No/Nonexistent	Yes/No	Yes/No
31. Youth Advocates	Yes/No/Nonexistent	Yes/No	Yes/No
32. Youth Homeless Organizations	Yes/No/Nonexistent	Yes/No	Yes/No
33. Youth Service Providers	Yes/No/Nonexistent	Yes/No	Yes/No
34. Other:	Yes/No/Nonexistent	Yes/No	Yes/No
35. Other:	Yes/No/Nonexistent	Yes/No	Yes/No

1B-1a. Experience Promoting Racial Equity.

NOFO Section III.B.3.c.

Guidance–You must respond to this question based on **element 16** of question **1B-1. Organizations led by and serving Black, Brown, Indigenous and other People of Color.**

A. If you selected yes to **Participated in CoC Meetings** for **element 16** of **question 1B-1**, your response must describe:

- (1) how your CoC collaborated with underserved communities, particularly Black and Brown communities to design or operate programs that equitably benefit them; or
- (2) your CoC’s experience successfully advancing racial equity in other ways.

B. If you selected no to **Participated in CoC Meetings** for **element 16** of question 1B-1, your response must describe your CoC’s experience soliciting, obtaining, and applying input from such groups when designing, planning, or implementing programs and activities.

Describe in the field below your CoC’s experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

Limit 2,500 Characters

1B-2. Open Invitation for New Members.

NOFO Section V.B.1.a.(2)

Describe in the field below how your CoC:

1. communicated a transparent invitation process annually (e.g., communicated to the public on the CoC’s website) to solicit new members to join the CoC;
2. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and

Guidance–For **element 2** of this question, your response must describe how people with disabilities can access communication your CoC provides to the public on how to join your CoC, for example:

- online invitation;
 - in-person invitation–virtual/remote meetings; and
 - invitations offered at other public events/venues.
3. invited organizations serving culturally specific communities experiencing homelessness in your CoC’s geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

Limit 2,500 Characters

1B-3. CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.

NOFO Section V.B.1.a.(3)

Describe in the field below how your CoC:

1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;

Guidance–

- A. For **element 1** of this question, we consider mentioning meetings **in addition** to other activities, such as, but not limited to, workshops or training as part of a strategy.
2. communicated information during public meetings or other forums your CoC uses to solicit public information;
3. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and

Guidance–

- B. For **element 3** of this question, describe how people can provide input on preventing and ending homelessness, for example:
 - online solicitation for public input;
 - in-person solicitation for public input–virtual/remote meetings; and
 - solicitations for input offered at other public events/venues.
4. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

Limit 2,500 Characters

1B-4. Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.

NOFO Section V.B.1.a.(4)

Guidance–

- A. Examples of public notifications include, but are not limited to:
 - postings on your CoC’s website or a partner’s website;
 - postings in newspapers with general circulation within your CoC’s geographic area; and
 - publicly accessible forums.
- B. All mediums your reference in your response must be open to the public—we **will not award points** for:
 - forums that **do not** reach the general public;
 - email to the **existing membership**, for example, mass email; or
 - notes from CoC meetings.

Describe in the field below how your CoC notified the public:

1. that your CoC will consider project applications from organizations that have not previously received CoC Program funding;

2. about how project applicants must submit their project applications—the process;
3. about how your CoC would determine which project applications it would submit to HUD for funding; and

Guidance—

C. For **element 3** of this question, your response should explain how your CoC scored applications, minimum requirements for applications to be considered, threshold requirements, subpopulations, etc.

4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

Guidance—

D. For **element 4** of this question, describe how people can access communication your CoC provides to the public on how to apply as an organization not previously funded through your CoC, for example:

- online posting of the application process;
- in-person meetings—virtual/remote; and
- other public events/venues.

Limit 2,500 Characters

1C. Coordination and Engagement—Coordination with Federal, State, Local, Private, and Other Organizations

1C-1. Coordination with Federal, State, Local, Private, and Other Organizations.
NOFO Section V.B.1.b.

Guidance—

- A. Your CoC must consult with the organizations that award funds—at the recipient level, not the subrecipient level.
- B. Element **18 Other** is optional—you can enter entities not listed if you choose to. You must enter information in the **Other** field in *e-snaps*, save the page, then select the appropriate response.

In the chart below:

1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2. select Nonexistent if the organization does not exist within your CoC’s geographic area.

Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1. Funding Collaboratives	Yes/No/Nonexistent
2. Head Start Program	Yes/No/Nonexistent
3. Housing and services programs funded through Local Government	Yes/No/Nonexistent

Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
4. Housing and services programs funded through other Federal Resources (non-CoC)	Yes/No/Nonexistent
5. Housing and services programs funded through private entities, including Foundations	Yes/No/Nonexistent
6. Housing and services programs funded through State Government	Yes/No/Nonexistent
7. Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes/No/Nonexistent
8. Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes/No/Nonexistent
9. Housing Opportunities for Persons with AIDS (HOPWA)	Yes/No/Nonexistent
10. Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes/No/Nonexistent
11. Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes/No/Nonexistent
12. Organizations led by and serving LGBTQ+ persons	Yes/No/Nonexistent
13. Organizations led by and serving people with disabilities	Yes/No/Nonexistent
14. Private Foundations	Yes/No/Nonexistent
15. Public Housing Authorities	Yes/No/Nonexistent
16. Runaway and Homeless Youth (RHY)	Yes/No/Nonexistent
17. Temporary Assistance for Needy Families (TANF)	Yes/No/Nonexistent
18. Other	Yes/No/Nonexistent

1C-2. CoC Consultation with ESG Program Recipients.

NOFO Section V.B.1.b.

Guidance–

- A. Consultation **must be** with ESG Program recipients–metropolitan cities, urban counties, territories, and states, as defined in 24 CFR 576.2–not subrecipients.
- B. If there is **no local** ESG allocation within your CoC’s geographic area, your CoC **must consult with the state ESG recipient**–meaning you must respond to this question by either answering the questions based on your CoC’s consultation with the state ESG recipient or stating that your CoC did not consult with the state ESG recipient.
- C. **If your CoC’s Collaborative Applicant is an ESG recipient**, you must still respond to each element in this question.
- D. For **element 3** of this question, the Consolidated Plan (ConPlan) Update could include a ConPlan Amendment or Action Plan.

In the chart below select yes or no to indicate whether your CoC:

1. Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes–No
2. Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes–No
3. Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes–No
4. Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes–No

1C-3. Ensuring Families are not Separated.

NOFO Section V.B.1.c.

Guidance–

- A.** For **elements 1 and 2** of this question, your CoC could meet the requirement through stand-alone trainings or part of another training, so long as the training has a separate section for family separation.
- B. Separation of the perpetrator** is the only allowable exception to the prohibition against family separation of survivors of domestic violence, dating violence, sexual assault, and stalking.

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member’s self-reported sexual orientation and gender identity:

1. Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes–No
2. Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes–No
3. Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes–No
4. Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC’s geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes–No
5. Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes–No

1C-4. CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.

NOFO Section V.B.1.d.

Guidance–Youth education providers may include: public and private or charter schools; trade schools; job training; and other specialized programs such as Youth Build and Job Corps or there might be other types of youth education providers within your CoC not directly related to the SEA or LEA.

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1. Youth Education Provider	Yes–No
2. State Education Agency (SEA)	Yes–No
3. Local Education Agency (LEA)	Yes–No
4. School Districts	Yes–No

1C-4a. Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.

NOFO Section V.B.1.d.

Guidance–

- A. We are looking for a **systemwide process**, not the process for one project or one shelter within your CoC.
- B. **Formal** partnerships must be in writing—examples include:
 - policy and procedures;
 - Memorandums of Understanding (MOU);
 - governance charter that specifies a reserved seat for one of the organizations selected in **question 1C-4** on your CoC’s board, committee, or working group; and
 - other written documents.

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in **question 1C-4**.

Limit 2,500 Characters

1C-4b. Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.

NOFO Section V.B.1.d.

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

Limit 2,500 Characters

1C-4c. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

NOFO Section V.B.1.d.

Guidance–

- A. Examples of **formal** written agreements include:
 - Memorandums of Understanding (MOUs),
 - Memorandums of Agreement (MOAs).
- B. Examples of **other types** of agreements include, but are not limited to:
 - agreements to attend each other’s planning meetings or conduct formal cross training;

- coordinating housing is a joint rapid rehousing pilot/program that includes early childhood services and supports for families; and
 - support and document referral processes between Coordinated Entry providers and early childhood services and supportive services providers.
- C.** Only **element 5** requires a formal written agreement with federally funded organizations. Your CoC may have written agreements for all other elements listed with state or locally funded organizations.
- D.** Element **10 Other** is optional—you can provide additional information if you choose to. You must enter information in the **Other** field in *e-snaps* and save the page, then select the appropriate response.

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

	MOU/MOA	Other Formal Agreement
1. Birth to 3 years	Yes/No	Yes/No
2. Child Care and Development Fund	Yes/No	Yes/No
3. Early Childhood Providers	Yes/No	Yes/No
4. Early Head Start	Yes/No	Yes/No
5. Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes/No	Yes/No
6. Head Start	Yes/No	Yes/No
7. Healthy Start	Yes/No	Yes/No
8. Public Pre-K	Yes/No	Yes/No
9. Tribal Home Visiting Program	Yes/No	Yes/No
10. Other	Yes/No	Yes/No

1C-5. Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.

NOFO Section V.B.1.e.

Guidance—

- A.** For this question, collaboration could include:
- discussions in CoC meetings;
 - working groups; and
 - CoC-lead or CoC-sponsored technical assistance.
- B.** Checking yes for **element 4** of this question indicates that your CoC collaborates with organizations that provide housing and services to households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking, which may include organizations funded by:

- HUD CoC Program;
- HUD Emergency Solutions Grants Program;
- U.S. Department of Justice Programs; and
- U.S. Department of Health and Human Services programs.

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations	
1. State Domestic Violence Coalitions	Yes/No
2. State Sexual Assault Coalitions	Yes/No
3. Anti-trafficking Service Providers	Yes/No
4. Other Organizations that Help this Population	Yes/No

1C-5a. Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.

NOFO Section V.B.1.e.

Guidance—For both elements of this question, your response must specifically address collaborations with the:

- A. CoC Program; and
- B. ESG Program.

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in **Question 1C-5** to:

1. update CoC-wide policies; and
2. ensure all housing and services provided in the CoC’s geographic area are trauma-informed and can meet the needs of survivors.

Limit 2,500 Characters

1C-5b. Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.

NOFO Section V.B.1.e.

Describe in the field below how your CoC’s **coordinated entry** addresses the needs of DV survivors by including:

1. safety planning protocols; and
2. confidentiality protocols.

Limit 2,500 Characters

1C-5c. Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
NOFO Section V.B.1.e.

Guidance–

A. Meaning of terms:

Trauma-informed: Approaches delivered with an understanding of the vulnerabilities and experiences of trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others, and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on restoring the survivors’ feelings of safety, choice, and control. Programs, services, organizations, and communities can be trauma-informed.

Survivor-centered: Placing the crime survivor's priorities, needs, and interests at the center of the work with the survivor; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting survivors in making informed choices; ensuring that restoring survivors’ feelings of safety and security are a priority and safeguarding against policies and practices that could inadvertently re-traumatize survivors; ensuring that survivors' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that affect crime victims.

B. For this question, virtual, self-paced training is acceptable if your CoC requires the training at least annually.

C. For **element 7** of this question, the other best practice must address a best practice on safety planning different than the other best practices identified in the chart.

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

	Project Staff	Coordinated Entry Staff
1. Training Occurs at least annually?	Yes/No	Yes/No
2. Incorporates Trauma Informed best practices?	Yes/No	Yes/No
3. Incorporates Survivor-Centered best practices?	Yes/No	Yes/No
4. Identifies and assesses survivors’ individual safety needs?	Yes/No	Yes/No
5. Enhances and supports collaboration with DV organizations?	Yes/No	Yes/No
6. Ensures survivors’ rights, voices, and perspectives are incorporated?	Yes/No	Yes/No
7. Other? character limit 500	Yes/No	Yes/No

1C-5d. Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
NOFO Section V.B.1.e.

Guidance–

- A. Under the Violence Against Women’s Act (VAWA), all CoC Program recipients must develop an emergency transfer plan, which is a written policy that defines the process allowing individuals and families experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking to request and receive a transfer from their current, unsafe unit to a new, safe unit. See <https://files.hudexchange.info/resources/documents/VAWA-Requirements-for-CoCs-CoC-Recipients-and-ESG-Recipients.pdf>.

Describe in the field below:

1. whether your CoC’s written policies and procedures include an emergency transfer plan;
2. how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;

Guidance–

- B. For **element 2** of this question, your response must address how your CoC informs **all households** about the emergency transfer plan, **regardless of known survivor status**. Examples include, but are not limited to:
- all program participants are made aware of the emergency transfer plan;
 - the process clearly explains how program participants can use their rights to an emergency transfer; and
 - ensure program participants have options for housing and services under an emergency transfer plan or other similar process.
3. what your CoC requires households to do to request emergency transfers; and
 4. what your CoC does in response to households requesting emergency transfers.

Limit 2,500 Characters

1C-5e. Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
NOFO Section V.B.1.e.

Guidance–

- A. CoCs should provide the same access to housing and services to survivors as all other populations experiencing homelessness—not just assistance from victim service organizations.
- B. Examples of facilitating safe access include, but are not limited to:
- client-driven, trauma-informed, and culturally-relevant assessment and screening tools;
 - referral policies and procedures; and

- addressing program participants’ physical, emotional, safety, privacy, and confidentiality needs.

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have **safe access to all housing and services** available within your CoC’s geographic area.

Limit 2,500 Characters

1C-5f. Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.

NOFO Section V.B.1.e.

Guidance–

- A.** Your CoC should proactively identify issues rather than waiting for or responding to something negative, like a reactionary response based on an Inspector General audit finding or a noncompliant situation.
- B.** Barriers are obstacles embedded within local social structures and institutions that prevent access or opportunities to achieving equitable outcomes; examples include:
 - resource allocation;
 - disparate impacts;
 - zoning and redlining;
 - equal access;
 - access to services; and
 - economic opportunity-wage gaps.

Describe in the field below how your CoC ensures survivors receive **safe** housing and services by:

1. identifying barriers specific to survivors; and
2. working to remove those barriers.

Limit 2,500 Characters

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+– Anti-Discrimination Policy and Equal Access Trainings.

NOFO Section V.B.1.f.

1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes–No
2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes–No
3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes–No

1C-6a. Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.

NOFO Section V.B.1.f.

Describe in the field below:

1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3. your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and
4. your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.

Limit 2,500 Characters

1C-7. Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.

NOFO Section V.B.1.g.

You must upload the **PHA Homeless Preference\PHA Moving On Preference** attachment(s) to the **4B. Attachments Screen**.

Guidance–

- A.** This section applies specifically to your CoC’s coordination with PHA programs, including the Public Housing program and the Housing Choice Voucher (HCV) program (tenant-based vouchers, project-based vouchers (PBVs), and special purpose vouchers, as further indicated below).

- B.** Description of preferences:

General Preference–Places all the members of a certain category (or categories) of households above other households on a list.

Limited Preference–Often referred to as a “set-aside”, is a defined number of public housing units or Housing Choice Vouchers (HCV) made available on a priority basis to a certain type of applicant for housing assistance.

Moving On Strategy–How recipients move current CoC Program participants, who no longer require intensive supportive services and want to move out of CoC Program funded-PSH to other housing assistance programs (including, but not limited to, Housing Choice Vouchers and Public Housing) to free up CoC Program funded-PSH beds to be used for persons experiencing homelessness. For purposes of this section, CoCs will only receive points for a Moving On Strategy developed in connection with PHA programs.

Project-Based Waiting List Preference–PHAs may choose to establish a separate waiting list for admission to PBV units or may use the same waiting list for both tenant-based and PBV assistance. PHAs that choose a separate PBV waiting list may use a separate waiting list for PBV units in

individual projects or buildings (or for sets of such units) or may use a waiting list for the PHA’s whole PBV program. In either case, the waiting list may establish preferences (general or limited) for occupancy of particular units.

- C. Enter the **higher percentage** of total new admissions who were experiencing homelessness at entry into the Public Housing or HCV program during FY 2023.

Example—A PHA had a 3 percent admission rate of people experiencing homelessness at the **time of entry** to its Public Housing Program and an admission rate of 8 percent of people experiencing homelessness **at the time of admission to the HCV program**. The Collaborative Applicant would enter the higher number, HCV admissions of 8 percent into the chart.

- D. All new **admissions** of people experiencing homelessness at the time of entry count toward the percentage, regardless of the voucher type.
- E. **Upload to the 4B. Attachments Screen** a copy of an excerpt from the PHA(s) Administrative Plan, Admission and Continued Occupancy Policy (ACOP), or a letter from the PHA(s) that addresses:

- (1) **Homeless preference** (whether general or limited)—name the attachment **PHA Homeless Preference**
- (2) **Moving On preference**—this may include the Administrative Plan or ACOP—name the attachment **PHA Moving On Preference**.

WARNING: We will not go to any website for information regarding preference documentation. We will only consider preference documentation in attachments you submit in *e-snaps* with your CoC Application.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current [CoC-PHA Crosswalk Report](#) or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry.	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Name	Percent of New Admissions	Yes-Public Housing, Yes-HCV, Yes-Both, and No	Yes–No
Name	Percent of New Admissions	Yes-Public Housing, Yes-HCV, Yes-Both, and No	Yes–No

1C-7a. Written Policies on Homeless Admission Preferences with PHAs.

NOFO Section V.B.1.g.

Describe in the field below:

1. steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; **or**
2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

Limit 2,500 Characters

1C-7b. Moving On Strategy with Affordable Housing Providers.

Not Scored–For Information Only

Guidance–

A. Moving On Strategy is how recipients in your CoC move current CoC Program participants, who no longer require intensive services—who are able and want to move out of CoC Program funded-PSH beds with a rental subsidy—to other housing assistance programs (including, but not limited to, Housing Choice Vouchers and Public Housing) to free up CoC Program funded-PSH beds to be used for persons experiencing homelessness.

B. Element 5. Other is optional—you can provide additional information if you choose to. You must enter information in the other field in *e-snaps* and save the page, then select the appropriate response.

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1. multifamily assisted housing owners	Yes–No
2. PHA	Yes–No
3. Low Income Tax Credit (LIHTC) developments	Yes–No
4. local low-income housing programs	Yes–No
5. Other	Yes–No

1C-7c. Include Units from PHA Administered Programs in Your CoC’s Coordinated Entry.

NOFO Section V.B.1.g.

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC’s coordinated entry process?

1. Emergency Housing Vouchers (EHV)	Yes–No
2. Family Unification Program (FUP)	Yes–No
3. Housing Choice Voucher (HCV)	Yes–No
4. HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes–No
5. Mainstream Vouchers	Yes–No
6. Non-Elderly Disabled (NED) Vouchers	Yes–No

7. Public Housing	Yes–No
8. Other Units from PHAs	Yes–No

1C-7d. Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.

NOFO Section V.B.1.g.

Guidance–

- A. Only select **yes** if your CoC coordinated with a PHA(s) to submit a joint application to a competitive program **after January 2021**, including a joint application for a project **not dedicated** to people experiencing homelessness.
- B. You **must select no** if your CoC:
 - (1) **only** coordinated with a PHA to submit a joint application to non-competitive programs, such as:
 - HUD-VASH; and
 - Emergency Housing Vouchers (EHV);
 - (2) **did not** coordinate with a PHA to submit a joint application; or
 - (3) **only** coordinated with a PHA to submit a joint application to the **CoC Program**.

1. Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes–No
2. Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Program Funding Source

1C-7e. Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Vouchers (EHV).

NOFO Section V.B.1.g.

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes–No
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1D. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organizations–Continued

1D-1. Preventing People Transitioning from Public Systems from Experiencing Homelessness.

NOFO Section V.B.1.h.

Guidance–You must indicate whether your CoC coordinates with state or local planning efforts to prevent homelessness among people transitioning from public systems

(prisons, jails, health care facilities, residential care facilities, and foster care). This coordination may include:

- supporting state and local efforts to identify people who are at-risk of experiencing homelessness from these settings and to assist them to secure stable, accessible, and affordable housing, including reunifying with family members where appropriate;
- data and information sharing;
- education and training on such areas as assessing housing needs and homelessness risk, housing problem-solving, reunifying families, housing navigation and landlord engagement, housing quality, and housing case management; and
- encouraging state and local partners to leverage mainstream health care, corrections, child welfare, and other resources to meet housing needs where possible.

Select yes or no in the chart below to indicate whether your CoC **actively** coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Prisons/Jails?	Yes–No
2. Health Care Facilities?	Yes–No
3. Residential Care Facilities?	Yes–No
4. Foster Care?	Yes–No

1D-2. Housing First–Lowering Barriers to Entry.

NOFO Section V.B.1.i.

Guidance–

- A.** Do not include data related to YHDP renewal or replacement projects.
- B. Housing First** for this question means providing low barrier projects that do not have service participation requirements or preconditions to entry and prioritize rapid placement and stabilization in permanent housing. Preconditions to entry that are **not Housing First compliant** include but are not limited to:
- (1) income requirements;
 - (2) current or past substance use;
 - (3) history of victimization (e.g., domestic violence, sexual assault, childhood abuse); and
 - (4) a criminal record—except restrictions imposed by federal, state, or local law or ordinance (e.g., restrictions on serving people who are listed on sex offender registries.)
- C.** The chart below lists questions where you gather data from project application(s) included on your CoC’s Priority Listing. We will score this question based on the responses in the related **Project Applications** questions as submitted in *e-snaps*.

	Related Project Application Questions
Low Barriers to Project Entry	New: Screen 3B, question 5b Renewal: Screen 3B, question 3b
Housing First	New: Screen 3B, questions 5a, 5b, 5c, and 5d Renewal: Screen 3B, questions 3a, 3b, 3c, and 3d

D. Element 3 of this question is read-only and will auto calculate after you save the page.

	Number
1. Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	
2. Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	
3. This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	

1D-2a. Project Evaluation for Housing First Compliance.

NOFO Section V.B.1.i.

You must upload the **Housing First Evaluation** attachment to the **4B. Attachments Screen**.

Guidance–

- A.** This question assesses how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.
- B. Housing First** for this question means providing low barrier projects that do not have service participation requirements or preconditions to entry and prioritize rapid placement and stabilization in permanent housing. Preconditions to entry that are **not Housing First compliant** include but are not limited to:
 - (1) income requirements;
 - (2) current or past substance use;
 - (3) history of victimization (e.g., domestic violence, sexual assault, childhood abuse); and

- (4) a criminal record—except restrictions imposed by federal, state, or local law or ordinance (e.g., restrictions on serving people who are listed on sex offender registries.)
- C. Your CoC must evaluate **every CoC-funded project** outside of your CoC’s local competition rating and ranking process. Your CoC may use the same tool and process it uses during your CoC’s local competition.
- D. You must upload an example of an actual evaluation of at least one project, conducted outside of your CoC local competition process—containing information about that project—not a blank form.
- E. Name the attachment **Housing First Evaluation**.
- F. For resources related to Housing First implementation and an example of a Housing First assessment tool, see:
 - <https://www.hudexchange.info/programs/coc/toolkit/responsibilities-and-duties/housing-first-implementation-resources/>
 - <https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/>

Describe in the field below:

1. how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2. the list of factors and performance indicators your CoC uses during its evaluation;
3. how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4. what your CoC has done to improve fidelity to Housing First.

Guidance—

- G. For **element 4** of this question, **fidelity** refers to how closely the project applicants that select Housing First in the application adhere to the core principles and practices of the Housing First model, as described in **Guidance B** above.
- H. If your CoC believes that it has already met the fidelity standard, then your response must describe how your CoC met the standard.

Limit 2,500 Characters

1D-3. Street Outreach—Data—Reaching People Least Likely to Request Assistance.
NOFO Section V.B.1.j.

Guidance—

- A. We will score this question using data your CoC submitted in HDX for **metric 7a.1** and your narrative response below.
- B. An example of an effective street outreach strategy tailored to address the needs of people experiencing homelessness who are least likely to request assistance could include collaborating and coordinating with partners like:

- people with lived experience of homelessness;
- food bank staff;
- human services organizations;
- culturally informed organizations;
- faith-based organizations;
- public library staff;
- sanitation/public works departments;
- public transit authorities;
- hospitals;
- health care workers;
- landlords;
- Tribes or Tribally Designated Housing Entities;
- first responders;
- law enforcement;

C. Other examples of street outreach strategies tailored to people experiencing homelessness least likely to request assistance include:

- forming multidisciplinary outreach teams that include community health workers, case managers, hospital liaisons, social workers, and other relevant staff; and
- using warm hand-offs, or a gradual, comfortable transitions between the outreach phase and the housing or service engagement phase.

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

Limit 2,500 Characters

1D-4. Strategies to Prevent Criminalization of Homelessness.

NOFO Section V.B.1.k.

Guidance—For this question, strategies can include prioritizing the health, safety, and civil rights of people experiencing unsheltered homelessness by adopting or implementing community-wide laws or ordinances, policies, and practices that do not criminalize homelessness.

Select yes or no in the chart below to indicate your CoC’s strategies to prevent the criminalization of homelessness in your CoC’s geographic area:

Your CoC’s Strategies	Engaged/ Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1. Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes–No	Yes–No
2. Minimize use of law enforcement to enforce bans on public sleeping, public camping, or	Yes–No	Yes–No

