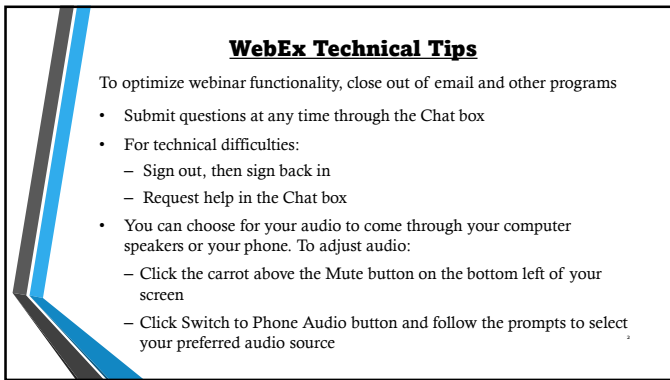
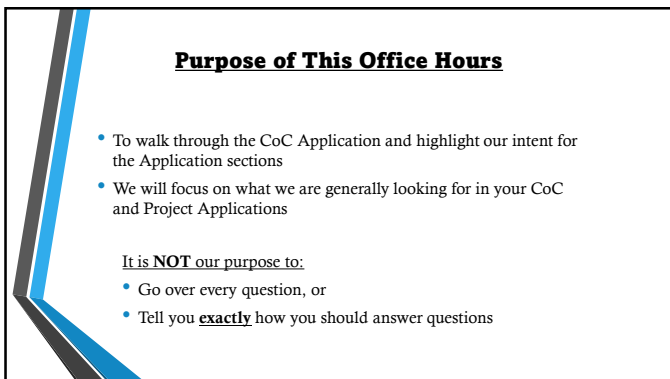




1



2



3

Highlights and Reminders

- Amendment to the FY 2023 NOFO
- Estimated ARD Reports
- Discrepancies between *e-snaps* budget and Grant Inventory Worksheet (GIW)
- Grant agreement amendments must be approved by field office prior to the application submission deadline
- At this point it may be too late to attempt an amendment prior to application submission

4

Key Changes

YHDP Renewal and YHDP Replacement Applications

- Round 1 YHDP Renewal and Replacement applications are now competitive and must be ranked by CoCs.
- Round 1 YHDP Renewal grants may be reallocated by CoCs.
- All other rounds of YHDP Renewal and Replacement applications are awarded non-competitively.
- YHDP Replacements must be the same recipient as the YHDP Renewal being replaced.

New Eligible Cost Categories

- VAWA Costs Budget Line Item.
- Rural Costs Budget Line Item.

5

Key Changes

- Tier 1 is set at 93% of the CoC's ARD
- Round 1 YHDP renewal grants count towards the Tier 1 calculation and CoCs may reallocate them.
- Renewal Applicants may request to shift up to 10% of funds from one approved eligible activity (BLI) to another during the competition.
- CoCs may apply for up to 5% of the CoC's applicable FPRN for Planning grant activities.

6

CoC Priority Listing

- Consists of Reallocation forms and 6 Project listings.
- Collaborative Applicants must approve non-competitive projects and rank all projects that go through the competitive selection process.
- CoCs reallocating projects should verify on screen 6A of the new project application(s) that project is applying for reallocated funds and the amount requested correlates to the amount eliminated/reduced in the Priority Listing.
- If projects are amended back to project applicants to make revisions, Collaborative Applicants must remember to click "Update List" to ensure the revised projects are included in the listing.

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CoC Application

8

Best Practices for Completing the CoC Application

- Use the [Detailed Instructions–Revised August 10, 2023](#)
 - You cannot answer certain questions appropriately without them
 - If the detailed instructions do not answer your questions submit an email to CoCNOFO@hud.gov
- Read your application before submission with the Detailed Instructions
- Double-check that all required documents are attached per the Detailed Instructions
- Set a timeline for submission that allows a buffer
 - Your CoC is required to approve the CoC Application at least 2 days prior to the CoC Program Competition submission deadline
- Questions specific to *e-snaps* functionality must be sent to e-snaps@hud.gov

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A Few Things to Note

- When questions have multiple parts, number your responses to correspond to the multiple parts in the question
- Each question stands alone - you cannot rely on what you answered in a previous response because we will not consider the previous response unless directly linked to the question
- When a question requires an attachment, your responses must be consistent with the attachment
- When we ask for "strategies" or "actions" identify concrete actions (stating that you will continue conversations is not sufficiently concrete)
- Pay attention to verb tense in the question – if a question uses a past tense HUD expects the CoC to already have done the action

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**Section 1B.
Coordination and
Engagement–
Inclusive Structure
and Participation**

We are looking for

- how your CoC is structured
- who participates in your CoC's body
- who has voting authority
- who is involved in Coordinated Entry
- how stakeholders outside your CoC can join or participate in CoC activities
- whether your CoC has a diversity of opinions and stakeholders in its processes

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**Section 1C and 1D.
Coordination and
Engagement–
Coordination with
Federal, State, Local,
Private, and Other
Organizations**

We are looking for

- who your CoC is coordinating with
- how your CoC is engaged with those stakeholders
- how specific subpopulations or issues are addressed in the coordination process

12

Question 1C-5. Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors

These questions focus on notice, access, and inclusion on how your CoC is helping its providers ensure the **safety** of survivors of domestic violence, dating violence, sexual assault, and stalking, including:

- 1C-5a.—Collaborating with Partners who advocate for or serve survivors
- 1C-5b.—Training everyone who serves people experiencing homelessness on best practices to address the survivors' needs
- 1C-5c.—Implemented system and community-based safety planning and confidentiality protocols in the CoC's Coordinated Entry for the survivors' needs
- 1C-5d.—Collecting and using de-identified aggregate data on survivors
- 1C-5e.—Implemented emergency transfer plan policies and procedures
- 1C-5f.—Providing **safe** access to Housing for survivors across **all** housing and services in the CoC
- 1C-5g.—Ensuring survivors with a range of lived expertise can meaningfully participate in the CoC

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Question 1D-2. Housing First

- These questions focus on **Housing First—removing barriers** to entry and no service requirements and on whether your CoC is evaluating projects for Housing First Compliance outside the competition.
- Your CoC is required to upload a **Housing First evaluation** of at least one project your CoC evaluated outside the local CoC Competition process.

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Question 1D-5. Rapid Rehousing Beds

One standard with two options to demonstrate your CoC met the standard—**increase in RRH Beds between 2022 and 2023.**

- HIC—change based on a point in time.
- Longitudinal HMIS Data—change based on a 12-month period
Column 2023, any 12-month period starting no earlier than January 1, 2022.
Column 2022, the 12-month period before the period you selected for **Column 2023**.

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Question 1D-11. Lived Experience

Letter signed by persons with lived experience—

- One letter signed by an authorized representative—with lived experience—of a working group, committee, etc., that includes at least three members with lived experience—you must include the number of members with lived experience—on the working group, committee, etc., with lived experience, and states that the working group, committee, etc., participates in your CoC; or
- One letter signed by three persons with lived experience and states that each person with lived experience participates in your CoC; or
- Three letters—each signed by a different person with lived experience that states they participate in your CoC.

Persons with lived experience may sign with pseudonyms to protect their privacy

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Section 1E. Project Capacity, Review, and Ranking—Local Competition

We are looking for evidence that your CoC

- has a fair and open local competition
- communicated clearly its competition expectations
- used objective criteria, including performance metrics, to assess projects and make prioritization and funding decisions

Attachments are critical

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Question 1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition

- We want to see that your CoC had a real competition
- We are looking for documentation that shows your CoC
 - had a set criteria for evaluating projects and we are looking for the weight of the different elements
 - prioritized people in your CoC with the most severe needs
 - administered your competition based on criteria you published
- Your responses to this question and 1E-2a affects your CoC's eligibility to receive CoC Bonus and DV Bonus funds

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Question 1E-3. Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process

- We are looking to see if your CoC is taking active steps to promote racial equity in your local competition by including a diverse set of stakeholders in the local competition
- We are looking for specific information about which groups are over-represented among people experiencing homelessness in your community as stated in the Detailed Instructions

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Question 1E-4. Reallocation-Reviewing Performance of Existing Projects

This question emphasizes the importance of your CoC having a reallocation process regardless of whether your CoC has 1 project or 100 projects

- We want to see that your CoC has a **reallocation process**-regardless of whether your CoC ended up reallocating projects
 - Your process should involve evaluating performance and determining whether reallocation in your CoC is needed
 - You must explain whether your CoC implemented the process, even if it resulted in no change
- We use 20% reallocation so that CoCs get credit for reallocation regardless of whether they have a formal process
- You can receive full credit for this rating factor **either** by meeting the 20% reallocation threshold **or** by demonstrating that your CoC has a reallocation process

20

Section 2A. Homeless Management Information System (HMIS)-Implementation

We are looking for

- the kind of HMIS implementation your CoC has and how deep the coverage is
- your CoC's efforts to ensure victim service providers are using compliant comparable databases
- whether your CoC submitted the HIC on time
- whether your CoC participated in the LSA

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Question 2A-5. Bed Coverage Rate

We are looking to see if your CoC has at least 85 percent bed coverage for year-round beds

- In HMIS for non-DV beds
- In comparable databases for DV beds

If the bed coverage is below 85 percent, your response must include concrete steps your CoC is taking to improve it

- This is more than conversations

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Section 2B. Point-in-Time (PIT) Count

We are looking for evidence that in 2023 your CoC:

- conducted a full PIT count
- conducted a youth-focused unsheltered count effort

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Section 2C. System Performance

We are looking for:

- Your performance based on your CoC's system performance measures
- Your CoC's strategies to improve system performance measures—this reflects the idea that you are reviewing your data and you are developing solutions based on the data you are reviewing

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Section 2C. Examples of Specific Asks

Examples of system performance narratives asking about a specific aspect of your efforts

- 2C-1 – we want to understand your strategies and we are looking for a discussion of **how** (i.e., process) your CoC determined risks factors
 - Simply stating there are risks factors is **not enough**—either for the question or for the scoring
- 2C-2 – we want to understand your strategies and we want to know how your CoC identifies people with the longest length of time homeless
- 2C-5 – we are asking your CoC to breakdown its efforts to increase income, including how your CoC is helping to increase
 - employment income (connections to workforce development, skill development, etc.)
 - non-employment income (mainly accessing mainstream benefits)

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Section 3A. Coordination with Housing and Healthcare Bonus Points

We are looking for evidence

- of commitments from housing and healthcare partners that result in increased opportunities for people experiencing homelessness to connect to housing and healthcare resources
- that the commitments are tied to new PSH or RRH **permanent housing projects** in the FY 2023 CoC Competition

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Section 4A. New DV Bonus Project Applicant

We are looking for

- What type of new DV bonus project(s) your CoC is applying for
- The need for additional projects focused on addressing survivors of domestic violence
- How the proposed projects will meet the need
- Whether project applicants have experience implementing effective projects using trauma-informed victim-centered approaches that adequately address survivor safety and needs

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Section 4A. DV Bonus

The questions in 4A are different from the rest of the CoC Application because they are only evaluated in relation to the DV Bonus project Applicants–this section does not affect the overall CoC Application score.

- DV Bonus projects scores are based on the following factors
 - CoC score
 - IC-5 questions score
 - 4A questions score
- Your CoC has a DV Bonus limit and can apply for as many projects as it chooses up to the limit, except you can only apply for 1 **SSO-CE DV Bonus** project

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Project Application

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Update Your Project Applicant Profile First!

Critical to complete/update Project Applicant Profile in e-snaps before proceeding to the application

- Carefully review Profile for any required updates to the HUD 2880 (e.g., Authorized Rep, secondary contact, or UEI number)
- If a change to the 2880 is required once in the main application, return to the Project Applicant Profile to make the change

30

Submit Without Changes

- The platform in the application allows a recipient to submit their renewal project without having to "open" the rest of the application to edit (if no changes are necessary). This can help save some time applying.
- You must import your project data from a previous renewal project to be able to use the "Submit without changes" feature.
- Only applicable to CoC Renewal projects that are not:
 - consolidating or expanding,
 - grants with recent amendments,
 - renewal grants shifting less than 10% of funds from one eligible activity to another.
- Not applicable to YHDP Renewal or Replacement applications.

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Helpful Project Application Resources

- [How to Access Project Applications](#)
- [2023 Project Application Detailed Instructions](#)
- [FY 2023 Project Application FAQs](#)

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Project Application: SSO-CE Applications

- A CoC can only submit **one NEW SSO-CE project application through the DV Bonus process** (Section I.B.3.I.(3) of the FY 2023 CoC Program Competition NOFO).
- There is **no limitation** on the number of SSO-CE project applications requesting funds from the **CoC Bonus or reallocation** process.
- The SSO-CE project must request activities from the 17 eligible activities identified in the CoC Interim Rule and explained in the New Application Detailed Instructions.
- SSO-CE projects must only request funds in eligible cost categories that are specifically relevant for developing and implementing the CoC's coordinated entry process.

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**Project Application:
YHDP Renewals &
Replacements**

What is allowed:

- 25% match exemption applies
- YHDP Renewals can now add Special YHDP Activities and make budget change shifts at 10% or less without the need to submit as a YHDP Replacement.
- YHDP Replacements more focused on component changes, budget changes over 10% not covered by amendments, or major project changes.
- Certain Special YHDP Activities require additional narrative response. Please refer to the NOFO for requirements.

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**Project Application:
VAWA Costs**

New Budget Line Item in the Application

- Covers facilitating VAWA emergency transfers and ensuring compliance with VAWA confidentiality requirements. See the NOFO for more details.
- Can be included in any project (except planning/UFA).
- Not only for DV Bonus projects, or for victim service providers! All recipients can use this BLI to meet their VAWA emergency transfer and confidentiality requirements.
- Projects can also transfer funds from other BLIs during the grant, such as might be needed to cover unanticipated emergency transfer requests. (Shifts over 10% will require a substantial amendment with your field office.)

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**Project Application:
VAWA Costs**

e-snaps details:

- New, YHDP Renewal, YHDP Replacement have a VAWA Detailed Budget screen to fill out (if applicable)
- Renewal has two required questions to answer on screen 6A and a field on the summary budget to fill out (if applicable)
- For Renewals, funding can come from 10% or less budget shifts or new expansion projects (expansions not applicable to YHDP Renewals).

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**Project Application:
Rural Costs**

New Budget Line Item in the Application

- Available for New projects only.
- Ability to add the Rural BLI to Renewals through an Expansion project
- Costs covered are short term emergency lodging, repairs to units, training and skill development
- Must answer questions on screen 3A to be eligible for the Rural BLI.
- The [RURAL AREA Geocode Report](#) posted on the HUD.gov website includes a list of geocodes located in areas that meet the NOFO definition of Rural Area.

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**Project Application:
10% Budget shifts**

What is allowed:

- Renewal and YHDP Renewal projects can make 10% or less Budget line shifts in their applications without an amendment.
- These BLI shifts can now go into the creation of new BLIs or new activities without the need for amendments.
- Any Budget shifts over 10% will still require an amendment.

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**Project Application:
Reallocation**

How to successfully reallocate:

- Communicate clearly with applicants and follow NOFO rules on reallocation.
- Use the Priority Listing (PL) to list all projects that are being reduced or fully reallocated.
- Additionally, use the PL to list all new projects.
- Double check that all CoC funds being reallocated are utilized in project applications. Don't leave money on the table!
- Remember projects must have been previously renewed in order to be eligible for reallocating. (Reducing or reallocating a project on its first renewal will reduce your CoC's ARD.)

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Project Application: Consolidation

How to successfully consolidate:

- Read the Detailed Instructions!
- Make sure that all consolidations share the same component type, subtype, recipient, and all expire in the 2024 calendar year.
- Submit ALL PROJECTS that are included in a consolidation. If a consolidation is not approved, individual projects can still move forward IF they are in e-snaps
- Lastly, make sure to list your consolidation on the Priority Listing.
- NOTE: A renewal project cannot be both consolidated and expanded in the same year.

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Project Application: Expansion

How to successfully expand:

- Read the Detailed Instructions!
- Make sure that all expansions share the same component type, subtype, recipient, and expire in the 2024 calendar year.
- Expansions must increase units and/or services (but don't have to increase both.)
- Submit ALL PROJECTS that are included in an expansion. If an expansion is not approved, individual projects can still move forward IF they are in e-snaps.
- Lastly, make sure to list your expansions on the Priority Listing.

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Questions ?

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Resources

- **FY2023 CoC NOFO:** <https://www.grants.gov/web/grants/view-opportunity.html?oppld=349091>
- **FY2023 CoC Program Competition Resources:** [CoC Program Competition | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)
- **Questions** – send them to CoCNOFO@hud.gov
 - If you did not get a question answered during this office hours, please send the question to the email address above.
