

## Required documents -YHDP Round 7 Notice of Funding Opportunity (NOFO):

- Narrative responses: Narrative responses to the rating factors in Section V.A.1 of the NOFO
- Geographic coverage description:
  - Is the application applying as a rural community (as defined in Section I.4.b. of the NOFO)
  - The geographic area covered by the application- either the entire CoC or a list of counties if the entire geography of the CoC is not included. If the application covers a geographic area smaller than an entire CoC, the application must list all counties covered by the application and a justification for the decision to apply for a geographic area smaller than an entire CoC.
- Tribal consent (if Tribal Areas are included in the geographic area covered in the application): A tribal resolution from the tribe authorizing the applicant to do so or a letter from an official or principal of the Indian Tribe or TDHE who is authorized to act on behalf of the Indian Tribe or TDHE, if required under III.F.a.
- Letter of Support- Child Welfare Agency: As described in section V.A.1. of the NOFO, this must be a commitment to participate in the creation of the CCP, not just a general letter of support.
- Demonstration of Support- Youth Action Board (YAB): Written or multimedia submission from the YAB that responds to all questions under the Youth Collaboration rating factor in Section V.A.1. of the NOFO. If the file size is too large, applicants may post audio or video files to an openly available website and a screenshot with a visible date and url for consideration.

Due Date: June 27, 2023

Applications must be submitted in [Grants.gov](https://www.grants.gov).

Additional application materials are available on the [YHDP website](#)

## Frequent Questions

### **General**

#### **Who can apply?**

CoC Collaborative Applicants may apply for the YHDP community selection application. Previously awarded YHDP CoCs are not eligible to apply unless they are applying for geography within their CoC that was not covered under the previous YHDP award.

### **Initial Planning Grant**

#### **What is the Initial Planning Grant?**

In order to expedite the process for a community to access planning funds, HUD will offer communities the opportunity to receive 3% of their total YHDP award in a planning grant immediately following the announcement of selected YHDP communities under the FY22 YHDP NOFO. Acceptance of this grant does not change the total amount of funding available to the awarded communities and communities may choose to not accept this planning grant but apply for planning grants later in the YHDP process.

#### **Should my community submit an application in e-snaps for the Initial Planning Grant?**

No, HUD will make initial planning grants available to selected communities at the time of the YHDP community site selection announcement. HUD will contact selected communities soon after the community selection announcement to review the process for communities to select this initial planning grant. Initial planning grants will not require an e-snaps application; instead, the community must send an email to HUD requesting the initial planning grant and stating that they will comply with regulations governing planning grant costs at [24 CFR 578.39](#).

#### **Can my community receive more (or less) than 3% of the total award in the initial planning grant?**

No, the initial planning grants will be for 3% of the total YHDP award for each selected community. HUD encourages communities to accept this grant to quickly start the community planning process, including engaging youth with lived experience in the planning process. YHDP communities may use up to 10% of their YHDP award on planning projects, so communities that accept the 3% Initial Planning Grant may later apply for another planning grant for up to 7% of their YHDP award (3% Initial Planning Grant + 7% subsequent planning grant= 10% of the total YHDP award).

#### **Does the planning grant funds reduce the amount of dollars that can be renewed through the regular CoC NOFO?**

Yes. Funds awarded for planning grants are non-renewable.

## **YAB Demonstration of Support**

### **What is required to show that the YAB supports the YHDP community selection application?**

Based on feedback from youth involved with previous rounds of YHDP, HUD will accept multimedia demonstrations of support for this competition, including video and audio files. Each YAB should determine what medium feels most authentic to them. Please note that, in order to fairly assess each application, the YAB demonstration of support must address each question in the Youth Collaboration section of the YHDP NOFO.

### **How do I upload my video/audio file for the YAB demonstration of support?**

Grants.gov limits the file size that can be uploaded to 200mb, which is generally too small for multimedia uploads. If the YAB demonstration of support is larger than this file size, the file may be uploaded to another site, such as youtube or your local server. The applicant must include a URL for the demonstration of support if the file is uploaded outside of Grants.gov. Any uploaded files must be viewable and accessible without a login or account through a web browser such as Google Chrome or Microsoft Edge. Applicants are responsible for ensuring that reviewers will be able to access the file using standard hardware and software.

### **Is there a time limit for the YAB demonstration of support?**

Yes. Any audio or video file uploaded for the YAB demonstration of support is limited to 10 minutes. Letters of support from the YAB are limited to no more than 5 pages. Please note that reviewers will only review one file per application, regardless of format.

### **Are TikTok videos allowed for the YAB demonstration of support?**

No. TikTok cannot be installed or accessed on Federal Government devices. Further, federal guidance advises that federal workers do not view TikTok videos, even outside of the application. As a result, SNAPS will not review demonstrations of support that are created and administered via TikTok.

### **What if HUD cannot access the audio or video file?**

NOFO reviewers can only review materials they can access; therefore, it is imperative that communities ensure that any multimedia files are openly available on a web browser (Google Chrome or Microsoft Edge) and do not require an account. Applicants must ensure that any files posted to an external site are available throughout the review period (i.e. from the time that the NOFO application period closes

until HUD announces the community selection). Additionally, applicants may submit a transcript to their application in Grants.gov that reviewers can use if the file is not available.

**Does our submission need to be fancy/professional quality?**

No- HUD will review the multimedia submissions for content only. HUD would like this to reflect the personality and views of the YAB, but reviewers will not give additional style or production quality points.

**Must we answer all questions under the Youth Collaboration Rating Factor in the Multimedia Submission?**

HUD encourages youth to answer the rating factor questions for Youth Collaboration in the Demonstration of Support; however, communities may choose to answer these questions in the narrative response as well. The narrative response is limited to a total of 25 pages.