

# CITY OF BALDWIN PARK HOME-AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN FY 2021/22

# Council Approved March15, 2023

COMMUNITY DEVELOPMENT DEPARTMENT HOUSING DIVISION 14403 PACIFIC AVENUE BALDWIN PARK, CA 91706

## CITY OF BALDWIN PARK FY 2021/22 HOME-ARP ALLOCATION PLAN

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## CITY OF BALDWIN PARK HOME-ARP Allocation Plan

## CONSULTATION

## Describe the consultation process including methods used and dates of consultation.

The City of Baldwin Park conducted an extensive consultation process that included the distribution of a HOME-ARP questionnaire where responses from 11 non-profit agencies and 31 Baldwin Park homeless residents were received. Questionnaires requested the respondent's opinion on the various activities eligible for HOME-ARP funding. The table below outlines all agencies consulted and their feedback.

## List the organizations consulted.

Agency/Organizations Consulted	Type of Agency/Organization	Method of Consultation	Feedback
East San Gabriel Valley Coalition for the Homeless (ESGVCH)	Emergency Shelter	Questionnaire	ESGVCH has been at the forefront of helping homeless persons since 1994. They're goal is to offer four programs that will assist people to find permanent housing and assist them with becoming self-supporting. The ESGVCH reported that rental housing, non-congregate housing, food, mental health, outpatient health, street outreach, substance abuse, and homeless prevention are among the most needed services for the clients they serve.
Baldwin Park Housing Authority	Public Housing Agency	Questionnaire	Four questionnaires were received from Baldwin Park Housing Authority staff. Overall, they agreed that the main needs in Baldwin Park are for rental housing, tenant based rental assistance, landlord/tenant liaison services, homeless prevention, and housing financial services.
Teri H. Muse Family Service Center	Supportive Services Provider for Homeless, Victims of Domestic Violence, and Low- and Moderate-Income Households	Questionnaire	The mission of the Teri G. Muse Family Service Center is to provide a central facility for non-profit agencies offering social, health, and human services to the residents of Baldwin Park. Services include various types of counseling and health programs for individuals and families. Representatives from the Family Service Center identified rental housing, tenant based rental assistance, case management, housing financial assistance, and homeless prevention as the most critical needs in Baldwin Park for homeless and other qualifying populations.
Oath to Country Foundation (OTCF)	Supportive Service Provider for Veterans,	Questionnaire	OTCF's objective is to increase access to mental health services for veterans and first responders throughout Southern California, as well as fight against homelessness

Baldwin Park Police Department	Seniors and First Responders Police Agency	Questionnaire	in the veteran population. Mental health, substance abuse, transportation, and mediation are much needed services among their clientele. Approximately 6 Baldwin Park residents currently receive services from the OTCF. Two BPPD staff persons responded to the City's HOME- ARP Provider Questionnaire due to their experience serving homeless, victims of domestic violence, seniors, and low- and moderate-income households in Baldwin Park. Food, housing search and counseling, mental health, substance abuse, and homeless prevention are among the greatest need in the community.
City Net	Emergency Shelter	Questionnaire	CityNet aims to end street-level homelessness through the provision of street-outreach, case management, housing navigation, bridge-housing, shelter operation, reunifications, census coordination, and more. City Net also works to mobilize community resources, including meals, volunteers, donations and advocacy, to coordinate care in emergency shelters, parks, and other public areas where homeless neighbors live. These efforts seek to reduce wasteful duplication and fill missing gaps in the continuum of care, with the long-term goal of ending homelessness by providing homeless neighbors a stable context in which their emergency needs are met, so they can work on long-term housing plans. CityNet responded to the questionnaire and said that rental housing, tenant based rental assistance, life skills, substance abuse, street outreach, case management, and homeless prevention services were the greatest needs for the qualifying populations.
St. John the Baptist Catholic Church	Faith Based Provider	Questionnaire	St. John the Baptist Catholic Church serves all of the qualifying populations with a free food basket program and identified non-congregate shelter as a significant need in the community.
Various Residents	Various Residents	Questionnaire	31 Baldwin Park homeless residents completed the HOME-ARP questionnaire where it was recorded that tenant based rental assistance, rental housing, financial assistance, housing search and counseling, and food ranked as the top five needed programs in the City for qualifying populations. The residents surveyed belonged to overlapping qualifying population groups including victims of domestic violence, veterans, sheltered and unsheltered homeless, and persons dealing with various medical conditions.

## Summarize feedback received and results of upfront consultation with these entities.

A total of 42 questionnaire responses were received by the City of Baldwin Park including from 11 Baldwin Park agencies and 31 persons experiencing homelessness. Collectively, the results show that top needs for the qualifying populations are the following: additional rental housing, housing financial assistance, tenant based rental assistance, housing search services, housing counseling, and homeless prevention.

Finally, consultation with Baldwin Park Community Development staff confirmed the need for funding of supportive services for the unhoused and tenant based rental housing. The two tiny home communities currently offer many of the supportive services eligible under the HOME-ARP program. HOME-ARP funding could be directed to these two homeless housing facilities, others like it, or stand-alone programs offered by non-profit organizations throughout Baldwin Park. Homeless persons could benefit from case management, housing search, housing counseling services, life skills, job training, childcare, transportation, and services aimed at moving them from homelessness to independent permanent housing.

## **Public Participation**

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- Date(s) of public notice: 2/24/2023
- Public comment period: start date 2/27/2023 end date 3/15/2023
- Date(s) of public hearing: 3/15/2023

### Describe the public participation process.

The City of Baldwin Park provided two opportunities for the public to participate in the HOME-ARP planning process. The City published a public hearing notice in the Baldwin Park Press on February 27, 2023 to notify the public of the Plan's availability for review and comment through March 15, 2023, and also to invite interested persons to the public hearing to approve the Plan scheduled for March 15, 2023. The public notice provided the following information to the public: description of the HOME-ARP program; amount of funds allocated to the City of Baldwin Park; eligible activities; and the proposed use of funds.

### Describe efforts to broaden public participation.

In an effort to broaden public participation in the development of the HOME-ARP Allocation Plan, the City followed citizen participation steps outlined in its Citizen Participation Plan. For public review, the Plan was made available at the following locations Monday through Thursday (except for legal holidays) from 7:30 a.m. to 6:00 p.m., or otherwise during the Department's normal business hours:

Baldwin Park City Hall Community Development Department 14403 E. Pacific Avenue Baldwin Park, CA 91706 Baldwin Park City Hall City Clerk's Office 14403 E. Pacific Avenue Baldwin Park, CA 91706

Baldwin Park Public Library Reference Department 4181 Baldwin Park Boulevard Baldwin Park, CA 91706

The Plan was also available for citizen review on the City's website at www.baldwinpark.com.

Finally, the public was invited to participate in the March 15, 2023 public hearing in person or virtually via Zoom.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

No comments were received during the public comment period nor were any comments made at the public hearing on March 15, 2023.

## Summarize any comments or recommendations not accepted and state the reasons why:

No comments were received during the public comment period nor were any comments made at the public hearing on March 15, 2023.

## Needs Assessment and Gaps Analysis

Non-HOMELESS				
	<b>Current Inventory</b>	Level of Need		
	# of Units	# of Households		
Total Rental Units	7,795			
Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness)	2,595			
Rental Units Affordable to HH at 50% AMI (Other Populations)	1,800			
0%-30% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness)		2,195		
30%-50% AMI Renter HH w/ 1 or more severe housing problems (Other Populations)		1,580		
Current Gaps				

### Housing Needs Inventory and Gap Analysis Table

Suggested Data Sources: 1. American Community Survey (ACS); 2. Comprehensive Housing Affordability Strategy (CHAS)

# Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

## Homeless as defined in 24 CFR 91.5

The U.S. Department of Housing and Urban Development (HUD) requires that all Continuum of Care jurisdictions across the country complete a biennial unsheltered count and an annual sheltered count of all individuals experiencing homelessness in the community on a single point in time during the last ten days of January. The Greater Los Angeles PIT was rescheduled to the last days of February 2022 due to the COVID-19 pandemic. The Greater Los Angeles 2022 Point in Time (PIT) Count, therefore, took place on February 22-24, 2022. Specifically, the PIT was conducted on February 22, 2022 for the San Gabriel Valley that included the City of Baldwin Park. According to the Los Angeles Homeless Services Authority (LAHSA), the number of people experiencing homelessness rose just over 4% in Los Angeles County from 2020 counts. This was a stark difference from prior year increases such as a near 26% jump in homelessness from 2018 to 2020. LAHSA attributes the "flattening" of the homelessness curve to government programs that were in place during the pandemic that kept families and individuals housed which prevented further homelessness. Policies such as eviction moratoriums and programs such as rental assistance and economic stimulus grants could have played a vital role in preventing additional homelessness between 2020 and 2022.

### City of Baldwin Park

The February 2022 PIT count enumerated 275 homeless individuals in the City of Baldwin Park including 102 sheltered persons, and 173 persons that were found to live in places not

designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a car, park, RV's or campers, tents, makeshift shelters, or the street. The unsheltered homeless count fell by 382 persons from 2020 when the count was 555 persons; however, the number of sheltered homeless grew from 0 in 2020 to 102 in 2022.

### Service Planning Area (SPA) 3 Homeless Statistics

Baldwin Park is one of 22 cities that make up Service Planning Area (SPA) 3 in the Greater Los Angeles Area. These cities include:

Alhambra	Duarte	San Dimas
Altadena	El Monte	San Gabriel
Arcadia	Glendora	San Marino
Azusa	Irwindale	Temple City
Baldwin Park	Monrovia	Walnut
Claremont	Monterey Park	West Covina
Covina	Pasadena*	
Diamond Bar	Pomona	

\*Pasadena is excluded from the boundaries of the Los Angeles Continuum of Care, therefore the number in the analysis below for SPA 3 do not include Pasadena.

According to the latest full homeless census (2022 Point in Time Count), there were 4,661 homeless persons in SPA 3, up 2% from the 2020 PIT. Of this total 2,985 (64%) were unsheltered, and 1,676 were sheltered (36%). Hispanic/Latino persons made up 56% of the total homeless population, 25% were White, 17% were Black, and 2% fell within the other race categories (Asian, American Indian/Alaska Native, or Other). Additionally, 1,535 were considered to be chronically homeless, 1,732 were victims of domestic violence , 882 said they had a substance use disorder, 96 had AIDS/HIV, over 2,000 suffer from some form of medical disability (mental, physical, or developmental), and 258 were veterans.

## At Risk of Homelessness as defined in 24 CFR 91.5

To account for persons at-risk of becoming homeless, the most recent (2015-2019) Comprehensive Housing Affordability Strategy (CHAS) data was analyzed. This data contains three particular characteristics of households that meets the definition of "at risk of homelessness" found in 24 CFR Part 91.5. First, the CHAS data breaks down occupied housing units by HUD Area Median Family Income (HAMFI), including 30% and below of HAMFI. Next, the CHAS data provides information on occupied housing units with households that are severely cost burdened; that is, they are spending more than 50% of their income on housing related expenses. For renters, that includes rent and utilities. For homeowners, it includes the mortgage payment, utilities, association fees, insurance, and real estate taxes. And finally, the CHAS data contains information on housing units in which there resides more than 1.5 people per room, which is considered to be severely over-crowded.

The CHAS data shows that of the 7,795 renter households in the City of Baldwin Park, 2,595, or 33%, are occupied by households earning 30% or less of the HAMFI. Further, of these

households, 85% (2,195) have one or more housing problems, defined as housing units that: 1) lack complete kitchen facilities; 2) lack complete plumbing facilities; 3) are over overcrowded; and 4) are cost burdened. A household is said to have a housing problem if they have any one or more of these four problems. The CHAS data shows that Hispanic households make up an overwhelming share of households that meet both criteria (earn 30% or less of HAMFI and have one or more housing problems) at 84%, with Asian households ranked second at 11%, and White households third just under 3%. Black or African American households constitute under 2% of these households.

With regard to age, 75% of renter households earning less than 30% of the HAMFI and with one or more housing problems fall under the non-elderly category, which represents persons between the ages of 18 and 61. This is the City's working-class households and families. Seniors (62+ years of age), on the other hand, represent the remaining 25% of renter households that are both extremely low-income and have one or more housing problems. This category of seniors has a higher risk of homelessness due to the ever-increasing cost of living in California (rising housing, utility, food, and gas prices) while at the same time living on fixed incomes.

Finally, the CHAS data revealed that of the 2,195 renter households earning less than 30% HAMFI and experience one or more housing problems, 59% (1,285 households) are, in fact, severely cost-burdened, and 11% (250 households) are severely overcrowded. Severely cost burdened households are spending more than 50% of their income on housing related expenses, leaving the remaining 50% or less of their income available for other daily necessities such as food, gas, child and healthcare. Together, these make up 1,535 households that specifically meet the definition of "at risk of homelessness" at 24 CFR Part 91.5.

Renter-O	ccupied Housing Units with Households Earning <= 30% HAMFI	2,5	95			
	One or More Housing Problems*	2,195	85%			
	White	55	3%			
ity	Black or African American	35	2%			
mic	Asian	250	11%			
Race/Ethnicity	American Indian or Alaska Native	0	0%			
ce/]	Pacific Islander	0	0%			
Rae	Other Race/Multiple Races 5 <1%					
—	Hispanic 1,850 84%					
0	Non-Elderly         1,655         75           62-74 Years Old         340         16					
490						
7	75+ Years Old 200 9%					
	Households with No Kitchen or Plumbing Facilities	65	3%			
ing	Households with 1.5+ Persons per Room	250	11%			
Housing Problems	Households with $1 - 1.5$ Persons per Room	350	16%			
Households Over 50% Cost Burdened 1,285 59%						
Households 30-50% Cost Burdened 240 119						

\* 1) lack complete kitchen facilities; 2) lack complete plumbing facilities; 3) are over overcrowded; and 4) are cost burdened

# Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The City has seen a steady decline in domestic violence-related calls for assistance to the Baldwin Park Police Department. From 2012-2016, there was an average of 181 domestic violence-related calls per year while the most recent data (2017-2021) shows an average of 143 calls per year, a decrease of over 26%, according to the State of California Department of Justice Statistics Center (CJSC) (<u>https://openjustice.doj.ca.gov/exploration/crime-statistics/domestic-violence-related-calls-assistance</u>).

The 2022 Greater Los Angeles Point in Time count reported 1,732 persons who had experienced domestic or intimate partner violence. Of this number, 153 reported said that they were homeless due to fleeing domestic or intimate partner violence.

The 2022 Los Angeles Continuum of Care Housing Inventory Count (HIC) shows five housing projects in Service Planning Area 3 of which Baldwin Park is part that serve persons affected by domestic or intimate partner violence. Collectively, the projects offer 92 beds for households with children and 22 units for households with children. During the HIC Point in Time Count, the units designated for domestic or intimate violence victims had a utilization rate of just over 30%, leaving 64 beds available.

# Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

### Other Families Requiring Services or Housing Assistance to Prevent Homelessness

The HOME ARP Notice (CPD Notice CPD-21-10) describes *Other Families Requiring Services or Housing Assistance to Prevent Homelessness* as previously homeless, but currently sheltered, households that will become homeless if not for the assistance they are currently receiving. This could include temporary or emergency assistance, housing services, temporary rental assistance, or some other type of assistance to allow the household to be housed.

While it is unclear if these households were homeless previously, it is worth mentioning that 119 Baldwin Park households currently receive Section 8 vouchers from the Baldwin Park Housing Authority, including 38 that are elderly/disabled, 42 large families, and 77 small family households. Hispanics make up majority of the households receiving vouchers at 86%. The average monthly housing assistance payment is \$1,134. Many, if not all, of these households could experience homelessness if not for the temporary rental assistance they are receiving.

### At Greatest Risk of Housing Instability

Persons at greatest risk of housing instability are those that: 1) are earning 30% or below the HAMFI <u>and</u> are severely cost-burdened (paying 50% or more on housing); or 2) are earning 50% or less of HAMFI <u>and</u> meet one of the following conditions:

- 1. Has moved two or more times in the two months immediately preceding their application for homelessness prevention assistance.
- 2. Is living in the home of another because of economic hardship.
- 3. Has been formally notified of eviction within 21 days after the date of application for assistance.
- 4. Lives in a hotel or motel and the cost of staying at the hotel or motel is not borne by a federal, state, or local government program.
- 5. Lives in an over-crowded (more than one person per room) single-room occupancy (SRO) or efficiency apartment units, or lives in a severely overcrowded (more than 1.5 persons per room) larger housing unit.
- 6. Is exiting a publicly funded institution, or system of care (health care facility, mental health facility, foster care or other youth facility, or correction program or institution).
- 7. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Consolidated Plan.

For the first group of persons/households at greatest risk of instability, that is, they earn less than or equal to 30% of HAMFI *and* are severely cost-burdened, the 2015-2019 CHAS data reports that there are 2,440 owner and renter households that meet this criterion. Of these, 74% or 1,810, are households that rent, making them more vulnerable to housing instability and homelessness.

Information on each of the conditions listed above for the second category of persons at greatest risk of housing instability is not readily available, with the exception of data on overcrowding. The 2015-2019 CHAS data described 1,025 households earning 50% or less of HAMFI living in overcrowded conditions, 75% of which were renter households. Worse, the data showed an additional 505 households experiencing severe overcrowding, and 88% of them were renters.

## Veterans and Families that Include a Veteran Family Member

According to the 2021 American Community Survey (ACS), Baldwin Park currently has a population of 796 veterans in the city. Information on the number of veterans that are homeless was not available as part of the 2022 Greater Los Angeles Point in Time Count. However, in Service Planning Area 3 of which Baldwin Park is part, a total of 252 homeless veterans were counted, all but one not belonging to a homeless family. Review of the 2022 LAHSA Housing Inventory Count listed no specific housing for veterans in Baldwin Park.

# Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing.

The City of Baldwin Park is a recipient of the annual Community Development Block Grant (CDBG) and HOME Investment Partnership Act Program (HOME). Together, the City receives approximately \$1.24 million from these entitlement programs to address affordable housing and low- and moderate-income community development needs. The City also received a special

allocation of CARES Act CDBG in 2019 as a response to the COVID-19 pandemic in the sum of almost \$1.16 million.

Baldwin Park uses it's federal funding on a variety of projects and programs that serve the qualifying populations already. For example, the CDBG program funds some supportive services for qualifying populations. The Church of the Redeemer Food Bank is provided CDBG public service funds every year to assist homeless and persons at risk of homelessness with baskets of free food on a monthly basis. The Food Bank serves more than 600 individuals and over 500 households each month.

Homeless persons are also being assisted through the East San Gabriel Valley Coalition for the Homeless which provides three major services for Baldwin Park homeless residents. First, they offer an Emergency Assistance Center (EAC) to see to the emergency needs of the homeless and those at risk. This could be a hot bowl of soup, a sack lunch, hygiene kits, bus cards (on approval), motel vouchers for families w/ minor children and advocacy for those who need help. Second, the organization offers a Bridge Housing Program that helps get homeless families back on their feet with life skills education, counseling and financial assistance by housing families in motels for a period of 1 to 6 months, transitioning them back to permanent housing. Professional case management is offered to assist family members to set goals, monitors their progress and connects them with other social service agencies and physical and mental health care providers. A mentoring program with designated Coalition members then provides moral and psychological support as well as resources for maintaining a budget and building a mandatory savings account. And finally, the East San Gabriel Valley Coalition for Homeless offers a Winter Shelter Program. Approximately 30 Baldwin Park homeless persons are assisted each year.

CDBG also helps to fund the Family Service Center which offers a variety of social service assistance to residents of Baldwin Park. The FSC is centrally located and is easily accessible to all the residents. The services offered at the FSC include, but are not limited to medical access referrals, food bank referrals, emergency shelter vouchers, emergency food vouchers, employment counseling, homeless prevention referrals, mental health referrals, emergency transportation, case management referrals, tutoring and educational services assistance.

Next, the City of Baldwin Park has supported a Domestic Violence (DV) and Victim Advocate Program with CDBG funding. The advocate works hand in hand with domestic violence and sexual crimes detectives to provide emergency assistance to victims, guiding them as their cases go through the criminal justice system. The DV Advocate is a coordinator for police, health, social and shelter services available. The DV Advocate conducts on-going community outreach and education, providing services and training to police officers, detectives, schools, and other community groups.

The City's HOME program has historically been used for the development of affordable housing and residential rehabilitation. In the last ten years, the City has invested HOME funds in one first time homebuyer project and has developed 12 units of affordable rental housing.

Future projects that the City is currently working on include the Habitat for Humanity CHDO Homeownership Project, the Cesar Chavez Foundation Downing Street Project, and the Retirement Housing Foundation's Central Metro Place" project. In total, the City has allocated, and will soon award, \$1.2 million towards the development of these projects that will be leveraged with tax credit and grant funding. Though not being funded with HOME-ARP, these projects nonetheless will serve qualifying populations including seniors and low- and moderate-income households at risk of homelessness.

The third federal funding source was a one-time special allocation of CDBG funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Baldwin Park received \$1.16 million which was used for a range of services to assist households affected by COVID-19. The City funded programs such as the St. John's Food Bank, Redeemers Food Basket Program, the Baldwin Park Senior Meals Delivery Program, the Baldwin Park Food Voucher Program, and a COVID-19 community testing program.

The City of Baldwin Park is also the recipient of two State-funded housing revenue sources: the Supplemental Educational Revenue Augmentation Fund (SERAF) and the Permanent Local Housing Allocation (PHLA).

The California Legislature approved Senate Bill 2 (SB 2), known as the Building Homes and Jobs Act (Act), which established a \$75 recording fee on real estate documents to increase the supply of affordable housing. The Act established the Permanent Local Housing Allocation (PLHA) program administered by the California Department of Housing and Community Development (HCD). The PLHA provides a permanent source of funding to cities and counties to help meet the unmet need for affordable housing and increase the supply of affordable housing units. Baldwin Park receives approximately \$310,000 annually from this source of funding.

Finally, the City of Baldwin Park has an Affordable Housing Program consisting of multifamily apartment complexes throughout the City that include affordable units. The City has agreements with the owners of these units to maintain rents at levels below regular market rent rates. In total, the City currently has a portfolio of 447 rental units affordable to family households.

Affordable and permanent supportive housing developments in Baldwin Park have long wait lists for entry. The LAHSA Coordinated Entry generally assesses thousands of people each year, and offers housing to a small fraction. With 275 people experiencing homelessness and thousands more experiencing rental cost burden, additional affordable and permanent supportive housing is desperately needed for all of the qualifying populations. The 2021-2029 Regional Housing Needs Allocation (RHNA) for the City of Baldwin echoes this sentiment. The RHNA quantifies the housing need in Baldwin Park as 2,001 housing units. From this allocation, the RHNA designates:

- 576 units affordable to extremely to very low-income households
- 275 units affordable to low-income households
- 263 units affordable to moderate-income households
- 887 units affordable to above moderate-income households

## Describe the unmet housing and service needs of qualifying populations:

## Homeless as defined in 24 CFR 91.5

Many factors contribute to homelessness including poverty, unemployment, and the lack of affordable housing. Compounding this are personal challenges such as mental and substance abuse disorders, trauma and violence, domestic violence, serious illness, divorce, death of a family member, or disabilities. The 2022 Point in Time reports that the City of Baldwin Park has 275 homeless in the City, including 173 unsheltered and 102 sheltered persons. To meet the need for homeless housing and the supportive services to assist them, the City spearheaded the development of Esperanza "Hope" Villa, a tiny home community, in partnership with the San Gabriel Valley Regional Housing Trust and the San Gabriel Valley Council of Governments. Esperanza Villa, located at 14173 Garvey Avenue, consists of 25 heated and air-conditioned tiny homes with a bed, desk, and outlet to charge devices. The 64-square-foot units are intended to provide bridge housing for about three months before residents are placed in permanent housing, allowing up to 100 people a year to be served. Volunteers of America Los Angeles operates the site and provides on-site supportive services including case management, three daily delivered meals, secured site access and 24-hour security, and connections to health and mental health services. Additional site amenities include restrooms, laundry and shower facilities, and a dog run.

The City also participated in the development of a second tiny home community, Serenity Homes. This site accommodates larger homeless and provides tenants with wraparound homeless services operated by CityNet. Despite these efforts, there remains at least 173 unsheltered homeless in Baldwin Park that could benefit from outreach services, housing, and wraparound supportive services.

### At Risk of Homelessness as defined in 24 CFR 91.5

According to the 2015-2019 Comprehensive Housing Affordability Strategy ("CHAS"), of the 7,795 renter households in the City, 47% (3,645 households) are paying the normal or expected 30% or below of their income on housing related expenses; however, that means that the remaining 53% of all renter households are experiencing some level of cost burden. The cost burdens are more serious for households with the lowest incomes (at or below 30% of Area Median Income). Of the 2,595 renter households earning less than or equal to 30% AMI, 2,180 of them (84%) are cost burdened (paying more than 30% of their income toward rent), and 70% of them are severely cost burdened (paying more than 50% of their income toward rent) making them more at risk of homelessness. These significant housing cost burdens affect thousands of Baldwin Park residents; and with an inventory of only 447 affordable units in the City, there exists an exponential shortage of housing options for those at risk of homelessness. It is critical that the City continue developing new affordable housing for people with the lowest incomes in the community. Free supportive services in the areas of childcare, transportation, and food could greatly relieve those at risk of homelessness by making more of their income available for rising rental costs. Additional funding towards tenant based rental assistance could also be of considerable benefit to those cost burdened households at risk of homelessness.

# Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

As stated earlier in this report, the number of domestic violence related calls has decreased in the last five years to an average of approximately 143 calls per year. And while there are no Point in Time statistics pertaining specifically to Baldwin Park, the report does show that there were 1,732 homeless persons in SPA 3 that had experienced some form of domestic or intimate partner violence, 153 of which were fleeing because of it. To keep these victims safe, it is imperative that there be sufficient programs and housing shelters available to help them.

The 2022 Housing Inventory Count maintained by LAHSA shows no housing projects dedicated to persons fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking in Baldwin Park; however, in SPA 3 there were 92 beds available in four housing developments that accept those experiencing domestic violence.

Serving Baldwin Park residents fleeing or attempting to flee, domestic violence, dating violence, sexual assault, or human trafficking is the Domestic Violence Advocate, funded annually with local CDBG funds. The Domestic Violence Advocate provides assistance with court visits, restraining order requests, and other services needed to manage critical issues in victim's lives.

# Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice.

Persons/households at greatest risk of instability, that is, they earn less than or equal to 30% of HAMFI *and* are severely cost-burdened, total 2,440 owner and renter households, according to the 2015-2019 CHAS. Of these, 74% or 1,810 are households that rent, making them more vulnerable to housing instability and homelessness. The 2015-2019 CHAS data also described 1,025 households earning 50% or less of HAMFI living in overcrowded conditions, 75% of which were renter households. Worse, the data showed an additional 505 households experiencing severe overcrowding, and 88% of them were renters.

Veterans also fall within the "Other Qualifying Populations" category. While the number of homeless veterans in Baldwin Park is not available, the American Community Survey does report 795 veterans in the City; however, review of the 2022 Housing Inventory Count listed no specific housing for veterans in Baldwin Park. However, the City does fund annually the East San Gabriel Valley Coalition for the Homeless which provides transitional housing, counseling, and case management to families at risk of homelessness, including veterans. When paired with financial counseling, career coaching and other available case management services, the agency makes certain that families are ready to succeed in their transition to permanent housing.

With the thousands of severely cost burdened, overcrowded, severely overcrowded, and veteran households in the City, a priority need for additional affordable rental housing exists. Supportive services such as childcare, transportation, food, employment training, and tenant based rental assistance could benefit these households as well.

Other persons that may fall in this group of qualifying populations, are households that may become homeless again if financial assistance that prevents homelessness is cancelled. As stated earlier in this report, Baldwin Park currently assists 119 Baldwin Park households including 38 that are elderly/disabled, 42 large families, and 77 small family households with Section 8 vouchers. Still, there remains thousands of residents on the waiting list to receive a voucher.

# Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

As presented earlier in this Plan, the number of individuals and families that meet the criteria of a qualifying population under the HOME-ARP guidance exceeds the number of available units to house them. The City has 275 homeless individuals when last counted in 2022, 63% of which are unsheltered. The number of homeless reveals the need for additional housing units, along with services to support them. Moreover, the thousands of renter households that are both living in poverty and are severely cost burdened or severely overcrowded are indications of the serious deficit of homes affordable and available to all of the qualified populations, including victims of domestic violence and veterans. This housing shortage in Baldwin Park demonstrated above by the CHAS and RHNA data, shows the dire need for additional homeless housing opportunities such as emergency shelters, permanent supportive housing, and non-congregate shelter options, including through opportunistic acquisitions of existing multifamily buildings, hotels, and motels. The City's two tiny home communities were developed precisely for this purpose. Residents of the communities receive wrap around services that address the many issues that have led to their housing instability.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here.

### Not applicable.

## Identify priority needs for qualifying populations:

Without a doubt, analysis of the 2022 Greater Los Angeles Point in Time Count, CHAS data, American Community Survey data, and consultation with the various agencies conducted as part of this Plan reveal the need for more affordable housing and housing-related supportive services. People without homes, need homes. The high and rapidly escalating housing costs combined with the COVID-19 pandemic and economic displacement in Los Angeles County creates harmful instability for the qualified populations. Personal needs and challenges become exponentially difficult if you are in poverty, or worse, homeless. Investing in any kind of housing (transitional, permanent, non-congregate shelter) which the City has done and is continuing to do, allows services to be accessed and for individuals to begin to recover.

# Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Baldwin Park analyzed several data sources to determine the needs and gaps in the City's shelter and housing inventory and in the service delivery systems. First, the City extracted Baldwin Park-specific data and Service Planning Area 3 data from the 2022 Greater Los Angeles Point in Time Count. The PIT provided valuable data on the number of sheltered and unsheltered homeless, families and individual homeless persons, and transitional aged youth, senior, and veteran homeless persons. Further, data on the number of homeless persons fleeing domestic violence was provided on a service planning area basis.

Next, the City accessed data from the Comprehensive Housing Affordability Strategy ("CHAS"). CHAS data is provided annually from the U.S. Department of Housing and Urban Development (HUD) and includes custom tabulations of American Community Survey (ACS) data from the U.S. Census. The data demonstrates the extent of housing problems and needs, particularly for low-income households. CHAS data was used by Baldwin Park to determine housing tenure by the various income levels, the number of households experiencing cost burden and/or overcrowded conditions, race and ethnicity statistics of extremely low-income households, and other data needed to characterize households at risk of homelessness.

Third, the City retrieved data from the City's 2020-2024 Consolidated Plan, the Regional Housing Needs Allocation (RHNA), and the Housing Inventory Count from the Los Angeles Continuum of Care to gather information on housing needs, current housing available in Baldwin Park, and current service programs offered with federal and State funding.

Finally, the City consulted with various stakeholders via a community meeting in late February, and collected information on needs as perceived by the non-profit community, Baldwin Park departments, and homeless persons themselves via a homeless questionnaire. Overall, the City found that the highest need for the qualifying populations in Baldwin Park was for additional affordable housing with wrap-around supportive services. A decent and affordable place to live, coupled with supportive services, helps homeless and those at risk of homelessness by freeing them from such physical and mental hardships and placing them on a path of new opportunity and increased confidence and self-reliance. This finding was determined by review of statistical data that reveals a significant shortage of rental housing for homeless persons and those at risk of homelessness. The results of the questionnaires completed by non-profit agencies that work directly with the qualifying populations found that homeless prevention, mental health, and housing search and counseling services were of greatest need, along with additional rental housing and other housing financial assistance. Residents of Baldwin Park ranked tenant based rental assistance, rental housing and other housing financial assistance, housing search and counseling services in the community.

## **HOME-ARP ACTIVITIES**

# Describe the method(s)that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City of Baldwin Park is proposing to utilize HOME-ARP funding on supportive services and tenant based rental assistance for unhoused Baldwin Park residents. Supportive services could be carried out by CityNet who is the contracted operator at both tiny home communities within the City is currently – Esperanza Villa and Serenity Homes – or could be carried out by non-profit organizations solicited through a Notice of Funding Availability (NOFA) process. Either way, Baldwin Park intends to see that HOME-ARP funding is used to support the unhoused with selected supportive services consistent with the HOME-ARP Notice.

Tenant based rental assistance is also needed to help the qualifying populations afford rental housing throughout Baldwin Park. Rental assistance can be used to help households with rent, security deposits, and/or utility assistance.

## Describe whether the PJ will administer eligible activities directly:

The City of Baldwin Park will provide oversight of any service provider contracts; however, implementation of tenant based rental assistance and supportive services will be carried out by an experienced organization.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

The City of Baldwin Park does not propose to allocate any administrative funds from the HOME-ARP grant; administrative funds will be retained by the City to help administer the tenant based rental assistance and supportive services contracts.

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 250,000		
Acquisition and Development of Non-Congregate Shelters	\$#		
Tenant Based Rental Assistance (TBRA)	\$ 709,106		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ #	# %	5%
Non-Profit Capacity Building	\$#	# %	5%
Administration and Planning	\$ 169,254	# 15%	15%
Total HOME ARP Allocation	\$ 1,128,360		

## **Use of HOME-ARP Funding**

# Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Baldwin Park will distribute HOME-ARP funds to the priority need of affordable housing with tenant based rental assistance, and the priority need of supportive services to the City's unhoused. Who will administer a tenant based rental assistance program and how many supportive service contracts will be implemented is still unknown at this time. The City will distribute a Notice of Funding Availability to solicit proposals from local non-profit organizations that carry out tenant based rental assistance and supportive services outlined in the HOME-ARP Notice.

Another option is to use HOME-ARP to support the services being provided at the two tiny home communities in Baldwin Park. Esperanza Villa, located at 14173 Garvey Avenue, assists 25 homeless individuals with three months of housing and supportive services to prepare them for more permanent housing. Serenity Homes has 16 larger units to accommodate households up to three persons. This community, located at 13167 Garvey Avenue, offers six months of housing and supportive services. Case management, job training, mental health, substance abuse, food, and other services necessary to stabilize the tenants and get them ready for permanent housing may be considered for HOME-ARP funding.

# Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City continues to make a considerable effort to increase its inventory of affordable housing units. However, the demand for available units far outstrips the supply as shown in the tables above. Based on the Greater Los Angeles Point in Time Count, there were 275 total homeless persons in Baldwin Park in 2022, 173 of them unsheltered despite the efforts of the City, County, and non-profit industry to house and provide needed support services to them. Additionally, there are over 2,000 renter households at risk of homelessness. They are reportedly making equal to or less than 30% HAMFI while at the same time, spending over 50% of their incomes on housing related expenses. The RHNA further indicates a need for 576 units for very low-income families, and 275 units for low-income households.

Further, new affordable housing developments typically take at least 3-6 years from concept to occupancy. However, the City of Baldwin Park hosted the very first tiny home bridge housing community in the San Gabriel Valley which was up and running in under six months. Esperanza Villa opened in November 2021. Serenity Homes, another tiny home bridge housing site for families experiencing homelessness in Baldwin Park opened in September 2022. Both communities provide additional housing units for homeless persons on an immediate basis, and may be eligible to utilize HOME-ARP to provide wrap around supportive services to give them the help they need to become stable and transition to more permanent housing. Any individual who has experienced time living on the streets unhoused is likely to have struggled with a variety of challenges. These challenges may include mental and/or physical health issues, substance use problems, trauma or abuse, lack of employment, or contact with the criminal justice system. Supportive services that address these and many other issues are key in assisting any individual experiencing homelessness.

## **HOME-ARP Production Housing Goals**

# Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Baldwin Park proposes to use \$250,000 in HOME-ARP funding on supportive services for the unhoused in Baldwin Park. Additionally, \$750,106 will be allocated to a tenant based rental assistance program to help Baldwin Park residents afford rental housing in the community.

# Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable. The City intends to use HOME-ARP funds on supportive services and tenant based rental housing, not on the production of affordable rental housing.

## Preferences

# Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

Baldwin Park intends to utilize HOME-ARP funding on tenant based rental assistance and supportive services to persons experiencing homelessness and those at risk of homelessness in the City. It is important to note that while homeless or at risk persons are given a preference, many recipients of tenant based rental assistance and supportive services could potentially be eligible as other qualifying populations as well. For example, an unhoused person could also be fleeing from domestic violence, be a veteran, or be a senior.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

## **Referral Methods**

# Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

HOME-ARP funding will be used for tenant based rental assistance and supportive services and referrals for such programs can come from various sources including the City's Police Department and CityNet who is contracted to operate the two tiny-home facilities in the City. Additionally, the non-profit community that serves this population undoubtedly already have referral methods in place to reach the unhoused.

## If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

Baldwin Park's HOME-ARP funding will be used tenant based rental assistance and to support homeless services to be more specifically identified once the City issues a Notice of Funding Availability. It is very likely that the City could utilize existing homeless services program operated by Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA).

# If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

Not applicable.

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

## Limitations in a HOME-ARP Rental Housing or NCS Project

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

Not applicable. The City of Baldwin Park will not be funding any rental housing to non-congregate shelter projects with HOME-ARP funding.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable.

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

## **HOME-ARP Refinancing Guidelines**

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with <u>24 CFR 92.206(b)</u>. The guidelines must describe the conditions under with the PJ will refinance existing debt for a HOME-ARP rental project, including:

• Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity

Not applicable. The City of Baldwin Park does not intend to use HOME-ARP funds on refinancing any existing debt secured by multifamily rental housing.

• Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.

Not applicable.

• State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.

Not applicable.

• Specify the required compliance period, whether it is the minimum 15 years or longer.

Not applicable.

• State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

Not applicable.

• Other requirements in the PJ's guidelines, if applicable:



# **APPENDIX A**

# **HOME-ARP CERTIFICATIONS**

### HOME-ARP CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the participating jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing pursuant to 24 CFR 5.151 and 5.152.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It will comply with the acquisition and relocation requirements contained in the HOME-ARP Notice, including the revised one-for-one replacement requirements. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42, which incorporates the requirements of the HOME-ARP Notice. It will follow its residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the HOME-ARP program.

## Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and program requirements.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

**HOME-ARP Certification** --It will use HOME-ARP funds consistent with Section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program*, as may be amended by HUD, for eligible activities and costs, including the HOME-ARP Notice requirements that activities are consistent with its accepted HOME-ARP allocation plan and that HOME-ARP funds will not be used for prohibited activities or costs, as described in the HOME-ARP Notice.

Signature of Authorized Official

3/23/2023

Date

Chief Executive Officer Title



# **APPENDIX B**

# APPLICATION FOR FEDERAL ASSISTANCE (SF 424) FOR HOME-ARP PROGRAM

#### OMB Number: 4040-0004 Expiration Date: 12/31/2022

Expiration I	Date:	12/31/2022	

Application for F	ederal Assista	ance SF-424			
* 1. Type of Submission	on:	* 2. Type of Application:	* If F	Revision, select appropriate letter(s):	
Preapplication		New			
Application		Continuation	* Ot	her (Specify):	
Changed/Corre	cted Application	Revision			
* 3. Date Received:		4. Applicant Identifier:			
And		M-21-MP-06-0546			
5a. Federal Entity Ide	ntifier:		5	5b. Federal Award Identifier:	
95-6005574					
State Use Only:					
6. Date Received by §	State:	7. State Application	Ide	ntifier:	
8. APPLICANT INFO	RMATION:				
* a. Legal Name: C	ITY OF BALDWIN	N PARK			
* b. Employer/Taxpay	er Identification Nu	imber (EIN/TIN):	•	* c. UEI:	
95-6005574				MQD3WRJ5RBN9	
d. Address:					
* Street1:	14403 PACIFIC	C AVENUE			
Street2:					
* City:	BALDWIN PARK				
County/Parish:					
* State:	CA: Californi	ia			
Province:					
* Country:	USA: UNITED S	STATES			]
* Zip / Postal Code:	91706-0000				
e. Organizational U	nit:				
Department Name:		налимини на ток и на ток н Таки и по ток на ток		Division Name:	
COMMUNITY DEVE	LOPMENT DEPAR	TME	]   [	HOUSING DIVISION	
f. Name and contac	ct information of <b>p</b>	person to be contacted on n	natte	ers involving this application:	
Prefix:		* First Nam	ne:	RON	
Middle Name:					
* Last Name: GAR	RCIA				
Suffix:					
Title: COMMUNITY	DEVELOPMENT I	DIRECTOR			
Organizational Affilia	tion:				
CITY OF BALDWIT	N PARK				
* Telephone Number	: (626) 960-4	011 EXT 477		Fax Number: (626) 962-2625	
* Email: RGARCIA	@BALDWINPARK.C	COM			

Application for Federal Assistance SF-424
* 9. Type of Applicant 1: Select Applicant Type:
C: City or Township Government
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
* Other (specify):
* 10. Name of Federal Agency:
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
11. Catalog of Federal Domestic Assistance Number:
14-239
CFDA Title:
HOME INVESTMNENT PARTNERSHIP PROGRAM
* 12. Funding Opportunity Number:
* Title:
13. Competition Identification Number:
Title:
14. Areas Affected by Project (Cities, Counties, States, etc.):
Add Attachment         Delete Attachment         View Attachment
* 15. Descriptive Title of Applicant's Project:
HOME-ARP helps individuals/households who are homeless, at risk of homelessness, and other vulnerable populations with housing, rental assistance, supportive services, and NCS to reduce homelessness.
Attach supporting documents as specified in agency instructions.
Add Attachments         Delete Attachments         View Attachments

Application for Federal Assistance SF-424				
16. Congressional Districts Of:				
* a. Applicant CA-032 * b. Program/Project CA-032				
Attach an additional list of Program/Project Congressional Districts if needed.				
Add Attachment         Delete Attachment         View Attachment				
17. Proposed Project:				
* a. Start Date: 07/01/2021 * b. End Date: 06/30/2022				
18. Estimated Funding (\$):				
*a. Federal 1,128,360.00				
* b. Applicant				
* c. State				
* d. Local				
* e. Other				
* f. Program Income				
* g. TOTAL 1,128,360.00				
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?				
a. This application was made available to the State under the Executive Order 12372 Process for review on				
b. Program is subject to E.O. 12372 but has not been selected by the State for review.				
C. Program is not covered by E.O. 12372.				
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)				
If "Yes", provide explanation and attach				
Add Attachment         Delete Attachment         View Attachment				
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)				
X ** I AGREE				
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.				
Authorized Representative:				
Prefix: Mr. * First Name: ENRIQUE				
Middle Name: C				
* Last Name: ZALDIVAR, P.E.				
Suffix:				
* Title: CHIEF EXECUTIVE OFFICER				
* Telephone Number: (626) 813-5204 Fax Number: (626) 337-2965				
* Email: EZALDIVAR@BALDWINPARK.COM				
* Signature of Authorized Representative: * Date Signed: 3/23/2028				



# **APPENDIX C**

# Assurances – Construction Program (SF 424-B) FOR HOME-ARP PROGRAM

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

## PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

   (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352)
   which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education
   Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation

Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse: (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	CHIEF EXECUTIVE OFFICER
( pure	
APPLICANT ORGANIZATION	DATE SUBMITTED
CITY OF BALDWIN PARK	3/23/2023

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# **APPENDIX D**

# Assurances – Construction Program (SF 424-D) FOR HOME-ARP PROGRAM

### ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

## PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- 6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- 9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-10. discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statue(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.

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- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Gumme	CHIEF EXECUTIVE OFFICER
APPLICANT ORGANIZATION	DATE SUBMITTED
CITY OF BALDWIN PARK	3/23/2023

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# **APPENDIX E**

# **PROOF OF PUBLICATION**

#### HLR MEDIA, LLC - BALDWIN PARK PRESS - LEGAL QUOTES 626-301-1010

#### CITY OF BALDWIN PARK PUBLIC HEARING NOTICE FY 2021/22 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT HOME-AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN

NOTICE IS HEREBY GIVEN that on March 15, 2023, at 7:00 PM or as soon hereafter as the malter may be heard, in an in-person and virtually held meeting, the City Council will hold a public hearing to approve a Substantial Amendment to the FY 2021/22 Annual Action Plan, and will accept public comments on the proposed Substantial Amendment. The Substantial Amendment will be published for public comment for a minimum 15-day period running from Monday, February 27, 2023 through Wednesday, March 15, 2023.

As directed by the U.S. Department of Housing and Urban Development (HUD), the City of Baldwin Park will process a Substantial Amendment to integrate a HOME-ARP Allocation Plan that budgets a special allocation of HOME American Rescue Plan (ARP) funding provided to assist Individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and noncongregate sheller, to reduce homelessness and increase housing stability in Baldwin Park. These grant funds will be administered Inrough HUD's HOME Investment Partnerships Program (HOME).

The City of Baldwin Park is slated to receive \$1,128,360 in HOME-ARP funding and is proposing to utilize such funds on eligible supportive services.

The public is invited to participate in the public hearing and present their comments and/or write the City of Baldwin Park, Community Development Department, at 14403 Pacific Avenue, Baldwin Park, CA 91706 before the City Council meeting on March 15, 2023. A copy of the HOME-ARP Allocation Plan can be accessed online at www.baldwinpark.com/housing or can be mailed or emailed upon request. Please contact Michelle Bravo, Senior Housing Specialist at (626) 960-4011 ext.354, or via email at MBravo@baldwinpark.com/bound.com/baldwinpark.com/

It is the intention of the City to comply with Section 504 of the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendment Act of 2008, the Fair Housing Act, the Architectural Barriers Act, and the City's adopted Limited English Proficiency Plan (LEP) in all respects. If you require public documents in an accessible format, the City will make reasonable efforts to accommodate your request. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, including auxiliary aids or services, the City will attempt to accommodate you in every reasonable at (626) 960-4011 Ext. 354 at least 72 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.

The City does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or other protected class status in any of its activities or operations.

Publication Date: February 27, 2023, Baldwin Park Press

# 124 Lines@ \$2 1 x Rùn = \$248.00



# **APPENDIX F**

# **QUESTIONNAIRE RESPONSES**

### City of Baldwin Park HOME-ARP Citizen Participation Questionnaire Results

Name	Organization	Agency Type	Populations Served	How Many?	Rental Housing	TBRA	Non-Congregate Shelter	Childcare	Education Services	Employment Assist/Job Training	Food	Hsg Search & Counseling Services	Legal Services	Life Skills	Mental Health	Outpatient Health	Street Outreach	Substance Abuse	Transportation	Case Management	Mediation	Credit Repair	Landlord / Tenant Liaison	Services for DV	Hsg Financial Assistance	Homeless Prevention	Housing Counseling
ххх	ESGVCH	Emergency Shelter	Homeless DV TAY LMI	1300	3		3				3	2		2	3	3	3	3	3	3			3	3	3	3	2
ххх	BP Housing Authority	Public Housing Agency	Homeless DV Veterans Elderly Disabled LMI	470	3	3	3	1	1	2	3	3	3	2	2	3	3	2	3	2	2	2	3	3	3	3	2
ххх	BP Housing Authority	Public Housing Agency	Homeless DV Veterans Elderly Disabled LMI	800	3	3	3	1	2	3	2	2	2	2	2	1	3	2	2		1	2	3	2	3	3	3
ххх	BP Housing Authority	Public Housing Agency	Homeless DV Veterans Elderly Disabled LMI	480	3	3		1		3	1		2	2	2	2	2	2	2	3	2	3	3	3	3	3	3
ххх	BP Housing Authority	Public Housing Agency	Homeless DV Veterans Seniors Disabled LMI	800	3	3	2	2	1	2	1	3	3	2	3	1	2	2	1	3	1	3	3	2	3	3	3
ххх	Teri G. Muse Family Service Center	Supportive Service Provider	Homeless DV LMI	500	3	3	1	1	1	1	2	3	2	1	1	0	2	2	2	3	1	1	3	2	3	3	2
ххх	Oath to Country	Supportive Service Provider	Veterans 1st Responders Seniors	6	1	1	1	1	1	1	1	1	1	2	3	2	1	3	3	2	3	1	1	1	1	2	1
ххх	BPPD	Police Dept.	Homeless DV LMI	10,000			3	3			3	3			3	3								3			

Name	Organization	Agency Type	Populations Served Homeless	How Many?	Rental Housing	TBRA	Non-Congregate Shelter	Childcare	Education Services	Employment Assist/Job Training	Food	Hsg Search & Counseling Services	Legal Services	Life Skills	Mental Health	Outpatient Health	Street Outreach	Substance Abuse	Transportation	Case Management	Mediation	Credit Repair	Landlord / Tenant Liaison	Services for DV	Hsg Financial Assistance	Homeless Prevention	Housing Counseling
ххх	BPPD	Police Dept.	DV Seniors LMI	31,000	2	2	2	1	1	2	3	3	3	2	3	2	3	3	3	3	1	1	2	2	2	3	1
xxx	City Net	Emergency Shelter	Homeless	150	3	3	2	2	2	2	2	3	2	3	3	2	2	3	2	2	2	2	2	2	3	3	2
xxx	St. John the Baptist Catholic Church	Faith Based Provider	Homeless DV Veterans Seniors Disabled LMI		3	3	1	2	2	2	3	3	2	2	3	2	2	3	2	3	2	2	3	3	3	3	3
			AGENCY (11	) SCORING	27	24	21	15	11	18	24	26	20	20	28	21	23	25	23	24	15	17	26	26	27	29	22
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XXX	Resident				3	3	3	1	1	1	1	3	3	1	3	1	1	1	1	1	1	3	3	3	3	3	3
ххх	Resident				3	3	2	3	1	1	1	2	1	1	1	1	1	1	1	1	1	3	3	1	3	3	3
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