



**U.S. Department of Housing and Urban Development**

Community Planning and Development

The Youth Homelessness System Improvement (YHSI) Grants

FR-6700-N-96

02/15/2024

## Table of Contents

OVERVIEW .....	3
I. FUNDING OPPORTUNITY DESCRIPTION.....	3
A. Program Description .....	3
B. Authority .....	12
II. AWARD INFORMATION .....	12
A. Available Funds .....	12
B. Number of Awards .....	12
C. Minimum/Maximum Award Information .....	12
D. Period of Performance.....	13
E. Type of Funding Instrument .....	13
III. ELIGIBILITY INFORMATION .....	14
A. Eligible Applicants.....	14
B. Ineligible Applicants .....	15
C. Cost Sharing or Matching.....	15
D. Threshold Eligibility Requirements .....	15
E. Statutory and Regulatory Requirements Affecting Eligibility .....	16
F. Program-Specific Requirements .....	17
G. Criteria for Beneficiaries.....	18
IV. APPLICATION AND SUBMISSION INFORMATION .....	18
A. Obtain an Application Package.....	18
B. Content and Form of Application Submission .....	19
C. System for Award Management (SAM) and Unique Entity Identifier (UEI).....	21
D. Application Submission Dates and Times .....	22
E. Intergovernmental Review .....	25
F. Funding Restrictions .....	25
G. Other Submission Requirements.....	26
V. APPLICATION REVIEW INFORMATION .....	29
A. Review Criteria .....	29
B. Review and Selection Process.....	32
VI. AWARD ADMINISTRATION INFORMATION.....	34
A. Award Notices.....	34
B. Administrative, National and Departmental Policy Requirements and Terms for HUD Applicants and Recipients of Financial Assistance Awards .....	35

C. Reporting .....37

D. Debriefing .....38

VII. AGENCY CONTACT(S).....38

VIII. OTHER INFORMATION .....39

APPENDIX .....40

Community Planning and Development

**Funding Opportunity Title:**

The Youth Homelessness System Improvement (YHSI) Grants

**Funding Opportunity Number:**

FR-6700-N-96

**Assistance Listing Number (formerly CFDA Number):**

14.277

**Due Date for Applications:**

02/15/2024

**OVERVIEW**

The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Opportunity (NOFO) to invite applications from eligible applicants for the program and purpose described within this NOFO. You, as a prospective applicant, should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

In accordance with [Title 24 part 4, subpart B](#) of the Code of Federal Regulations (CFR), during the selection process (which includes HUD's NOFO development and publication and concludes with the award of assistance), HUD is prohibited from disclosing covered selection information. Examples of impermissible disclosures include: 1) information regarding any applicant's relative standing; 2) the amount of assistance requested by any applicant; and 3) any information contained in the application. Prior to the application deadline, HUD may not disclose the identity of any applicant or the number of applicants that have applied for assistance.

For further information regarding this NOFO, direct questions regarding the specific requirements of this NOFO to the agency contact identified in section VII.

**Paperwork Reduction Act Statement.** In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501- 3520) (PRA), the Office of Management and Budget (OMB) approved the information collection requirements in this NOFO. HUD may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection displays a valid OMB control number. This NOFO identifies its applicable OMB control number, unless its collection of information is excluded from these requirements under [5 CFR part 1320](#).

**OMB Approval Number(s):**

2506-0219

**I. FUNDING OPPORTUNITY DESCRIPTION**

**A. Program Description**

**1. Purpose**

Through this NOFO, HUD is awarding Youth Homelessness System Improvement (YHSI) grants to support selected communities in either improving existing or establishing and implementing a response system for youth homelessness. The grants will focus on systemic change to either improve or create response systems for youth homelessness by funding projects that create and build capacity for Youth Action Boards; collect and use data on at-risk youth and

youth experiencing homelessness; develop strong leaders within a community; and improve the coordination, communication, operation, and administration of homeless assistance projects to better serve youth, including prevention and diversion strategies. Communities may either establish or improve existing response systems for youth homelessness through the following objectives:

- Improve the capacity of youth in the community: Developing peer support models, including training, project design, and implementation; creating Youth Action Board training, including government rules, leadership, and other skills; community training and outreach on how to work with youth and integrate youth leadership in an authentic way.
- Establish partnerships: Bringing together system partners who also work with youth who are living in unstable housing. This could include partnerships with Tribes and cultural organizations in the community, K-12 schools, higher education, juvenile justice, child welfare, employment services, etc.
- Improve the centralized or coordinated assessment system also known as the Coordinated Entry Systems (CES).
- Improve data collection and use between systems that work with youth at-risk of and experiencing homelessness.
- Assess, address, and improve equity in youth homeless response systems.

To meet these objectives, HUD will award \$50,000,000 in YHSI grants under this NOFO through funding appropriated by the Consolidated Appropriations Act, 2022 (Public Law 117-103, approved March 15, 2022) and the Consolidated Appropriations Act, 2023 (Public Law 117-328, approved December 29, 2022)). The FY 2022 and FY 2023 Appropriations Acts provided this funding to HUD "to support communities... in establishing and implementing a response system for youth homelessness, or for improving their existing system"

This NOFO outlines the methodology HUD will follow to determine award amounts. Systemic change is often larger than one Continuum of Care. HUD is including additional points for statewide or cross-community project proposals in order to emphasize the need for coordination across communities. Subject to HUD's right to select lower scoring community selection applications under Section III.F.a, HUD will use the community scores under this NOFO to select communities. See Section II, Award Information, for further information on the award process.

Technical assistance will be available to selected communities to build their knowledge, skills, capacity, tools, and HUD systems knowledge in order for the recipient to implement their YHSI grant. Communities will be expected to fully participate in any evaluation activities conducted by HUD or entities identified by HUD beginning no earlier than the announcement of community selection.

After the application submission deadline, HUD will assess the applications and select communities. Award amount for communities is outlined in Section II.C.

## **2. HUD and Program-Specific Goals and Objectives**

This NOFO supports [HUD's Strategic Plan for Fiscal Years \(FY\) 2022-2026](#) to accomplish HUD's mission and vision. Each of the five goals in the [Strategic Plan](#) include what HUD hopes to accomplish, the strategies to accomplish those objectives, and the indicators of success. However, of the five goals only those applicable to this NOFO are identified below.

You are expected to align your application to the applicable strategic goals and objectives below. Use the information in this section to describe in your application the specific goals, objectives, and measures that your project is expected to help accomplish. If your project is selected for funding, you are also expected to establish a plan to track progress related to those goals, objectives, and measures. HUD will monitor compliance with the goals, objectives, and measures in your project.

### **Applicable Goals and Objectives from HUD's Strategic Plan**

#### **1. Strategic Goal 1: Support Underserved Communities**

Fortify support for underserved communities and support equitable community development for all people.

##### **2. 1A: Advance Housing Justice**

Fortify support for vulnerable populations, underserved communities, and Fair Housing enforcement.

##### **3. 1B: Reduce Homelessness**

Strengthen Federal, State, Tribal, and community implementation of the Housing First approach to reducing the prevalence of homelessness, with the ultimate goal of ending homelessness.

##### **4. 1C: Invest in the Success of Communities**

Promote equitable community development that generates wealth-building for underserved communities, particularly for communities of color.

#### **5. Strategic Goal 2: Ensure Access to and Increase the Production of Affordable Housing**

Ensure housing demand is matched by adequate production of new homes and equitable access to housing opportunities for all people.

##### **6. 2A: Increase the Supply of Housing**

Enhance HUD's programs that increase the production and supply of housing across the country.

##### **7. 2B: Improve Rental Assistance**

Improve rental assistance to address the need for affordable housing.

#### **8. Strategic Goal 3: Promote Homeownership**

Promote homeownership opportunities, equitable access to credit for purchase and improvements, and wealth-building in underserved communities.

##### **9. 3A: Advance Sustainable Homeownership**

Advance the deployment of tools and capital that put sustainable homeownership within reach.

##### **10. 3A ♦ Major Initiative: Expand Homeownership Opportunities**

Promote financing for innovative ownership models to increase the availability of affordable housing.

##### **11. 3B: Create a More Accessible and Inclusive Housing Finance System**

Advance new policy, programs, and modernization initiatives that support a more equitable housing finance system. Promote the preservation and creation of affordable housing stock.

#### **12. Strategic Goal 4: Advance Sustainable Communities**

Advance sustainable communities by strengthening climate resilience and energy efficiency, promoting environmental justice, and recognizing housing's role as essential to health.

##### **13. 4A: Guide Investment in Climate Resilience**

Invest in climate resilience, energy efficiency, and renewable energy across HUD programs.

#### **14. 4B: Strengthen Environmental Justice**

Reduce exposure to health risks, environmental hazards, and substandard housing, especially for low-income households and communities of color.

#### **15. 4C: Integrate Health and Housing**

Advance policies that recognize housing's role as essential to health.

The YHSI grants will incorporate HUD's strategy to reduce homelessness by increasing the capacity of the Continuum of Care, by focusing on systemic change through projects that create and build capacity for Youth Action Boards; collect and use data on at-risk youth and youth experiencing homelessness; develop strong leaders within a community; and improve the coordination, communication, operation, and administration of homeless assistance projects to better serve youth, including prevention and diversion strategies. Additionally, in recognition that "promoting equity is a key component in reducing homelessness," awarded recipients are required to evaluate the impact of YHSI projects on racial equity in the community.

Funding Opportunity GoalsCommunities may either establish or improve existing response systems for youth homelessness through the following objectives

Improve the capacity of youth in the community Developing peer support models including training project design and implementation creating Youth Action Board training including government rules leadership and other skills community training and outreach on how to work with youth and integrate youth leadership in an authentic way.

Establish partnerships Bringing together system partners who also work with youth who are living in unstable housing. This could include partnerships with

Tribes and cultural organizations in the community K12 schools higher education juvenile justice child welfare employment services etc.

Improve the centralized or coordinated assessment system also known as the Coordinated Entry Systems CES.

Improve data collection and use between systems that work with youth at risk of and experiencing homelessness.

Assess address and improve equity in youth homeless response systems.

### **3. Changes from Previous NOFO**

Not applicable-this is the first YHSI NOFO.

### **4. Definitions**

#### **a. Standard Definitions**

**Affirmatively Furthering Fair Housing (AFFH)** means taking meaningful actions, in addition to combating discrimination to overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunities, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of

opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The duty to affirmatively further fair housing extends to all program participant's activities and programs relating to housing and urban development.

**Assistance Listing number** refers to the unique number assigned to each Federal assistance program publicly available in the Assistance Listing, which is managed and administered by the General Services Administration. The Assistance Listing number was formerly known as the Catalog of Federal Domestic Assistance (CFDA) number.

**Authorized Organization Representative (AOR)** is a person authorized to legally bind your organization and submit applications via Grants.gov. The AOR is authorized by the E-Business Point of Contact (E-Biz POC) in the System for Award Management (see E-Biz POC definition). An AOR may include an Expanded AOR and/or a Standard AOR.

***Expanded Authorized Organization Representative*** is a user in Grants.gov who is authorized by the E-Biz POC to perform the functions of a Standard AOR, initiate and submit applications on behalf of your organization, and is allowed to modify organization-level settings and certifications in Grants.gov.

***Standard Authorized Organization Representative*** is a user in Grants.gov who is authorized by the E-Biz POC to initiate and submit applications in Grants.gov. A Grants.gov user with the Standard AOR role can only submit applications when they are a Participant for that workspace.

**Consolidated Plan** is the document submitted to HUD that serves as the comprehensive housing affordability strategy, community development plan, and submission for funding under any of the Community Planning and Development formula grant programs (e.g., CDBG, ESG, HOME, and HOPWA). This Plan is prepared in accordance with the process described in [24 CFR part 91](#). This plan is completed by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See [24 CFR part 91](#) for HUD's requirements regarding the Consolidated Plan and related Action Plan).

**Contract** means, for the purpose of Federal financial assistance, a legal instrument by which a recipient or subrecipient purchases property or services needed to carry out the project or program under a federal award. For additional information on contractor and subrecipient determinations, see [2 CFR 200.331](#).

**Contractor** means an entity that receives a contract as defined above and in [2 CFR 200.1](#).

**Cooperative agreement** has the same meaning defined at [2 CFR 200.1](#).

**Deficiency**, with respect to the making of an application for funding, is information missing or omitted within a submitted application. Examples of deficiencies include missing documents, missing or incomplete information on a form, or some other type of unsatisfied information requirement. Depending on specific criteria, a deficiency may be either Curable or Non-Curable.

***A Curable Deficiency*** is missing or incomplete application information that may be corrected by the applicant with timely action. To be curable, the deficiency must:

- Not be a threshold requirement, except for documentation of applicant eligibility;
- Not influence how an applicant is ranked or scored versus other applicants; and



- Be remedied within the time frame specified in the notice of deficiency.

***A Non-Curable Deficiency*** is missing or incomplete application information that cannot be corrected by an applicant after the submission deadline. A non-curable deficiency is a deficiency that is a threshold requirement, or a deficiency that, if corrected, would change an applicant's score or rank versus other applicants. If an application includes a non-curable deficiency, the application may receive an ineligible determination, or the non-curable deficiency may otherwise adversely affect the application's score and final funding determination.

**E-Business Point of Contact (E-Biz POC)** is an organization applicant who is responsible for the administration and management of grant activities for his or her organization. The E-Biz POC is likely to be an organization's chief financial officer or authorizing official. The E-Biz POC authorizes representatives of their organization to apply on behalf of the organization (see Authorized Organization Representative definition). There can only be one E-Biz POC per unique entity identifier (see definition of Unique Entity Identifier below).

**Eligibility requirements** are mandatory requirements for an application to be eligible for funding.

**Environmental Justice** means investing in environmental improvements, remedying past environmental inequities, and otherwise developing, implementing, and enforcing laws and policies in a manner that advances environmental equity and provides meaningful involvement for people and communities that have been environmentally underserved or overburdened, such as Black and Brown communities, indigenous groups, and individuals with disabilities. This definition does not alter the requirements under HUD's regulations at [24 CFR 58.5\(j\)](#) and [24 CFR 50.4\(l\)](#) implementing [Executive Order 12898](#). E.O. 12898 requires a consideration of how federally assisted projects may have disproportionately high and adverse human health or environmental effects on minority and/or low-income populations. For additional information on environmental review compliance, refer to:

[https://www.hud.gov/program\\_offices/comm\\_planning/environment\\_energy/regulations](https://www.hud.gov/program_offices/comm_planning/environment_energy/regulations).

**Equity** has the meaning given to that term in Section 2(a) of Executive Order [13985](#) and means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

**Federal Award**, has the meaning, depending on the context, in either paragraphs (1) or (2) of this definition:

(1)

(a) The Federal financial assistance that a recipient receives directly from a Federal awarding agency or a subrecipient receives indirectly from a pass-through entity, as described in [2 CFR 200.101](#); or

(b) The cost-reimbursement contract under the Federal Acquisition Regulations that a non-Federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in [2 CFR 200.101](#).

(2) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (2) of the definitions of Federal financial assistance in [2 CFR 200.1](#), and this NOFO, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.

(3) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal Government owned, contractor operated facilities (GOCOs).

(4) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement in [2 CFR 200.1](#).

**Federal Financial Assistance** has the same meaning defined at [2 CFR 200.1](#).

**Grants.gov** is the website serving as the Federal government's central portal for searching and applying for Federal financial assistance throughout the Federal government. Registration on Grants.gov is required for submission of applications to prospective agencies unless otherwise specified in this NOFO.

**Historically Black Colleges and Universities (HBCUs)** are any historically Black college or university that was established prior to 1964, whose principal mission was, and is, the education of Black Americans, and that is accredited by a nationally recognized accrediting agency or association determined by the Secretary of Education to be a reliable authority as to the quality of training offered or is, according to such an agency or association, making reasonable progress toward accreditation. [A list of accredited HBCUs can be found at the U.S. Department of Education's website.](#)

**Minority-Serving Institutions (MSIs)** are

- (1) a part B institution (as defined in [20 U.S.C. 1601](#));
- (2) a Hispanic-serving institution (as defined in [20 U.S.C. 1101a\(5\)](#));
- (3) a Tribal College or University (as defined in [20 U.S.C. 1059c](#));
- (4) an Alaska Native-serving institution or a Native Hawaiian-serving institution (as defined in [20 U.S.C. 1059d\(b\)](#));
- (5) a Predominantly Black Institution (as defined in [20 U.S.C. 1059e](#));
- (6) an Asian American and Native American Pacific Islander-serving institution (as defined in [20 U.S.C. 1059g](#)); or
- (7) a Native American-serving nontribal institution (as defined in [20 U.S.C. 1059f](#)).

**Non-Federal Entity (NFE)** means a state, local government, Indian tribe, Institution of Higher Education (IHE), or non-profit organization that carries out a federal award as a recipient or subrecipient.

**Primary Point of Contact (PPOC)** is the person who may be contacted with questions about the application submitted by the AOR. The PPOC is listed in item 8F on the SF-424.

**Racial Equity** is the elimination of racial disparities, and is achieved when race can no longer predict opportunities, distribution of resources, or outcomes – particularly for Black and Brown persons, which includes Black, Latino, indigenous, Native American, Asian, Pacific Islander, and other persons of color.

**Recipient** means an entity, usually but not limited to non-Federal entities, that receives a federal award directly from HUD. The term recipient does not include subrecipients or individuals that are beneficiaries of the award.

**Resilience** is a community’s ability to minimize damage and recover quickly from extreme events and changing conditions.

**Small business** is defined as a privately-owned corporation, partnership, or sole proprietorship that has fewer employees and less annual revenue than regular-sized business. The definition of “small”—in terms of being able to apply for government support and qualify for preferential tax policy—varies by country and industry. The U.S. Small Business Administration defines a small business according to a set of standards based on specific industries. See [13 CFR Part 121](#).

**Subaward** means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

**Subrecipient** means an entity, usually but not limited to non-Federal entities, that receives a subaward from a pass-through entity to carry out part of a federal award but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency.

**System for Award Management (SAM)** is the Federal Repository into which an entity must provide information required for the conduct of business as a recipient. Registration with SAM is required for submission of applications via Grants.gov. You can access the website at <https://www.sam.gov/SAM/>. There is no cost to use SAM.

**Threshold Requirements** are eligibility requirements that must be met for an application to be reviewed, rated, and ranked. Threshold requirements are not curable, except for documentation of applicant eligibility, which are listed in Section III.D., Threshold Eligibility Requirements. Similarly, there are eligibility requirements under Section III.E., Statutory and Regulatory Requirements Affecting Eligibility.

**Underserved Communities** has the meaning given to that term in Section 2(b) of Executive Order [13985](#) and refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the definition of “equity” above.

**Unique Entity Identifier (UEI)** means the identifier assigned by SAM to uniquely identify business entities. As of April 4, 2022, the Federal government has transitioned from the use of the DUNS Number to the use of UEI, as the primary means of entity identification for Federal awards government-wide.

b. Program Definitions.

### **Definitions from 24 CFR 578.3.**

The following terms are defined under HUD's Continuum of Care Program regulations at 24 CFR 578.3 and are applicable in this NOFO.

1. At-risk of homelessness
2. Centralized or coordinated assessment system
3. Collaborative Applicant
4. Continuum of Care
5. Homeless Management Information System
6. Homeless. Although not reflected in the regulation, section 605 of Violence Against Women Act Reauthorization Act of 2022 amended Section 103(b) of the Act and requires HUD to consider certain individuals and families as homeless. This amendment takes effect on October 1, 2022. Notwithstanding anything to the contrary contained elsewhere in this NOFO, where 578.3 paragraph (4) is referenced, applicants may apply to serve the population as defined in Section 103(b) of the Act.
7. State

### **Other Definitions**

1. **YHSI Community** - Self-organized network of people in a defined geographic area with common agenda, cause, or interest, who collaborate by sharing ideas, information, and other resources. The community can be part or all of the geographic area covered by a CoC, span multiple CoCs, or be a state-wide community. A community can include Tribal "formula areas," as defined in the Indian Housing Block Grant program at 24 CFR 1000.302, which includes trust lands and reservations, as part of or the entirety of the community.
2. **Formula Area** - This term has the same meaning as in the IHBG Program at 24 CFR 1000.302, as may be amended from time to time.
3. **Letter of Commitment** - a written communication from an organization that is not the applicant that commits to specific tasks within the overall project proposal.
4. **Project Applicant** - an eligible applicant, as outlined in Section III.A of this NOFO, that is designated by the Collaborative Applicant or its designee to apply for assistance under the YHSI.
5. **Public Child Welfare Agency** - the governmental entity that has care, custody and responsibility for children in foster care and is responsible for the provision of services and support to youth who have left foster care after age 18 to age 21.
6. **Reservation** - For purposes of this NOFO, reservations are a type of formula area as specifically delineated under HUD's IHBG program at 24 CFR 1000.302.
7. **Trust Land** - For purposes of this NOFO, trust lands are a type of formula area as delineated under HUD's IHBG program at 24 CFR 1000.302
8. **Youth** - Persons aged 24 and younger (has not reached their 25th birthday)
  - a. Unaccompanied Youth - persons who are age 24 and younger, who are not part of a family with children.
  - b. Pregnant or Parenting Youth – Individual heads of households who are age 24 or younger who are pregnant or who are the parents or legal guardians of one or more children who are present with or sleeping in the same place as that youth parent.

- c. Transition Age Youth- persons between age 18 and 24.
9. **Youth Action Board (YAB)** - A group of at least 3 youth that have leadership or voting power on the contents of this application and the proposed projects. At least two-thirds of the YAB members must be age 24 or younger and have lived experience of homelessness and should be representative of the youth population experiencing homelessness in the YHSI community. Applicants are required to have a YAB for the purposes of this project; however, this does not need to be a new organization. Rather, applicants may choose to use an existing YAB or convene members of more than one YAB to serve as the YAB for this application and project.

## **B. Authority**

The funds announced in this NOFO were provided and authorized by the Consolidated Appropriations Act, 2022 (Public Law 117-103, approved March 15, 2022) and the Consolidated Appropriations Act, 2023 (Public Law 117-328, approved December 29, 2022).

## **II. AWARD INFORMATION**

### **A. Available Funds**

Funding of approximately **\$50,000,000** is available through this NOFO.

Additional funds may become available for award under this NOFO consistent with Section VI.A.2.e., Adjustments to Funding. Use of these funds is subject to statutory constraints. All awards are subject to the funding restrictions contained in this NOFO.

### **B. Number of Awards**

HUD expects to make approximately 35 awards from the funds available under this NOFO.

### **C. Minimum/Maximum Award Information**

HUD will rate submitted applications according to the rating factors outlined in Section V, Application Review Information, and fund applications in that order.

HUD will limit the amount awarded to applications based on the proposed activities in the project description. These limits are based on the eligible activity categories outlined in Section IV.F, Funding Restrictions, and are as follows:

- Planning and Partnerships: The maximum a community may request in this category of activities is \$400,000.
- Data: The maximum a community may request in this category of activities is \$300,000.
- Coordinated Entry: The maximum a community may request in this category of activities is \$200,000.
- Racial and Gender Equity: The maximum a community may request in this category of activities is \$200,000.

These maximum amounts will be doubled for applications that cover geographic areas in 2 or more CoCs or if the CoC covers the entire geography of the state. Further, HUD will review all proposals and budgets for cost effectiveness and reserves the right to award less than requested if the costs are considered not cost-effective or unreasonable, including if an applicant does not include letters of commitment from identified partners.

If the proposed project activities include eligible HMIS activities in section IV.F, the NOFO application must include a letter of commitment from the HMIS lead for each CoC represented in the proposed project geography.

If the proposed project activities include eligible Coordinated Entry activities in section IV.F, the NOFO application must include a letter of commitment from the CoC or Coordinated Entry lead for each CoC represented in the proposed project geography.

Estimated Total Funding:

\$50,000,000

Minimum Award Amount:

\$200,000

Per Project Period

Maximum Award Amount:

\$2,000,000

Per Project Period

#### **D. Period of Performance**

YHSI grants will be for a term of up to 30 months immediately following HUD's selection. The grant term may be extended consistent with 2 CFR 200.308 and 2 CFR 200.309, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. As outlined in Section IV.B.1. of this NOFO, Content and Form of Application, applicants must submit as part of their application a milestone summary of the proposed projects activities and must meet these milestones unless a request to modify or extend the time period of the milestones is approved by HUD. If a YHSI grant recipient does not meet the proposed milestones, HUD may terminate the award consistent with 2 CFR 200 Subpart D and recapture any unspent funds. Within the period of availability of the recaptured funds, HUD may reallocate the recaptured funds to another community awarded YHSI funds, if authorized.

Estimated Project Start Date:

06/01/2024

Estimated Project End Date:

12/01/2026

Length of Project Periods:

Other

Length of Periods Explanation of Other:

HUD will award projects up to a term of 30 months. HUD expects that awarded applicants may need up to six months for grant start-up activities, followed by a total of 24 months of project activity. Applicants may choose to have a period of performance of less than 30 months. Applicants must include the total number of months requested for the project in their project milestone tracker.

#### **E. Type of Funding Instrument**

Funding Instrument Type:

G (Grant)

### **III. ELIGIBILITY INFORMATION**

#### **A. Eligible Applicants**

00 (State governments)

01 (County governments)

02 (City or township governments)

04 (Special district governments)

07 (Native American tribal governments (Federally recognized))

08 (Public housing authorities/Indian housing authorities)

11 (Native American tribal organizations (other than Federally recognized tribal governments))

25 (Others (see text field entitled "Additional Information on Eligibility" for clarification))

#### **Additional Information on Eligibility**

##### (25) Other

Indian Tribes and tribally designated housing entities as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)

Tax-exempt nonprofit organizations, as demonstrated by criteria at 24 CFR 5.109(l)(1) through 24 CFR 5.109(l)(5).

##### Faith-based organizations

(1) Faith-based organizations may apply for this award on the same basis as any other organization, as set forth at [24 CFR 5.109](#), and subject to the protections and requirements of 42 U.S.C. 2000bb et seq., HUD will not, in the selection of recipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.

(2) A faith-based organization that participates in this program will retain its independence and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law, including the Free Speech and Free Exercise Clauses of the Constitution, 42 U.S.C. 2000bb et seq., 42 U.S.C. 238n, 42 U.S.C. 18113, 42 U.S.C. 2000e-1(a) and 2000e-2(e), 42 U.S.C. 12113(d), and the Weldon Amendment, among others. Religious accommodations may also be sought under many of these religious freedom and conscience protection laws, particularly under the Religious Freedom Restoration Act.

(3) A faith-based organization may not use direct financial assistance from HUD to support or engage in any explicitly religious activities except where consistent with the Establishment Clause and any other applicable requirements. Such an organization also may not, in providing services funded by HUD, discriminate against a beneficiary or prospective program beneficiary on the basis of religion, religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

## **B. Ineligible Applicants**

HUD will not consider an application from an ineligible applicant. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

## **C. Cost Sharing or Matching**

This Program does not require cost sharing or matching, but provides points based on leverage as described below.

This NOFO does not require applicants to leverage resources through cost sharing or matching. Applicants will receive additional points for partnerships, including through a commitment of funds, as outlined in section V.A., Review Criteria.

## **D. Threshold Eligibility Requirements**

Applicants who fail to meet any of the following threshold eligibility requirements are deemed ineligible. Applications from ineligible applicants are not rated or ranked and will not receive HUD funding.

### **1. Resolution of Civil Rights Matters**

Outstanding civil rights matters must be resolved before the application submission deadline. Applicants with unresolved civil rights matters at the application deadline are deemed ineligible. Applications from ineligible applicants are not rated or ranked and will not receive HUD funding.

a. An applicant is ineligible for funding if the applicant has any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that are not resolved to HUD's satisfaction before or on the application deadline date for this NOFO.

- (1) Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex (including sexual orientation and gender identity), national origin, disability or familial status;
- (2) Status as a defendant in a Fair Housing Act lawsuit filed by the United States alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. 3614(a);
- (3) Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act, Violence Against Women Act, or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;



(4) Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974; Violence Against Women Act; or the Americans with Disabilities Act; or

(5) Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.

b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:

(1) Current compliance with a voluntary compliance agreement signed by all the parties;

(2) Current compliance with a HUD-approved conciliation agreement signed by all the parties;

(3) Current compliance with a conciliation agreement signed by all the parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;

(4) Current compliance with a consent order or consent decree;

(5) Current compliance with a final judicial ruling or administrative ruling or decision; or

(6) Dismissal of charges.

## **2. Timely Submission of Applications**

Applications submitted after the deadline stated within this NOFO that do not meet the requirements of the grace period policy are marked late. Late applications are ineligible and are not considered for funding. See Section IV. D. Application Submission Dates and Times.

### **E. Statutory and Regulatory Requirements Affecting Eligibility**

#### **Eligibility Requirements for Applicants of HUD's Financial Assistance Programs**

The following requirements affect applicant eligibility. Detailed information on each requirement is found in the [“Eligibility Requirements for Applicants of HUD's Financial Assistance Programs” document on HUD's Funding Opportunities page](#).

- Universal Identifier and System for Award Management (SAM.gov) Requirements
- Outstanding Delinquent Federal Debts
- Debarments or Suspensions, or both
- Mandatory Disclosure Requirement
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Prohibition Against Lobbying Activities

In addition, each applicant under this NOFO must have the necessary processes and systems in place to comply with the Award Term in Appendix A of [24 CFR part 170](#) if the applicant receives an award, unless an exception applies as provided in [2 CFR 170.110](#).

## **F. Program-Specific Requirements**

1. Applicants must propose projects specifically to build or improve youth homeless response systems. Funds may not be used to provide housing or services and HUD will reject applications that list housing and/or housing services as proposed activities.
2. YHSI grant recipients must complete each project funded under the grant by the end of the grant period. HUD may extend the grant term of a YHSI grant consistent with 2 CFR 200.308 and 2 CFR 200.309
3. YHSI grant recipients must agree to submit biannual updates to the milestone chart outlined in Section IV.B.1 to ensure the grant is progressing at an acceptable rate. If a recipient fails to submit a biannual milestone update, funding obligated but not yet spent by the community may be rescinded. The milestone chart must include the following required elements:
  - a. Activities undertaken in the project, including dates and critical organizations/partners in the work
  - b. A list and description of deliverables that will be produced, including estimated date.

HUD reserves the right to review and require changes to the proposed updates to the milestone chart, including proposed dates and deliverables.

3. Recipients of YHSI grants must agree to receive and participate in HUD-funded Technical Assistance (TA) before the recipient commits awarded funds, as a condition of award. YHSI TA will consist of direct TA to the community as well as project-specific group learning.
4. Recipients of YHSI grants must agree to participate in any future HUD-funded research and evaluation activities meant to better understand the outcomes or impact associated with these funds.
5. HUD has determined that geographic diversity is an appropriate consideration in selecting communities for the YHSI. To this end, HUD reserves the right to select lower scoring applications in order to fund applications from eligible communities with the highest total score in each of the 10 HUD regions.
6. HUD will review one application per organization for this NOFO unless the applicant chooses to submit one state-wide application and one non-statewide application. For example, an applicant could submit one application that will create a state-wide discharge strategy for youth aging out of foster care and involves partners throughout the state; and another application that works on developing partnerships and processes related to coordinated entry for youth at the CoC level. HUD will not review more than two applications per applicant.

### **Advancing Racial Equity**

In accordance with Executive Order [13985](#), *Executive Order On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, and federal fair housing and civil rights laws, you must submit a narrative demonstrating the following:

- You analyzed the racial composition of the persons or households who are expected to benefit from your proposed grant activities;

- You identified any potential barriers to persons or communities of color equitably benefiting from your proposed grant activities;
- You detailed the steps you will take to prevent, reduce or eliminate these barriers; and
- You have measures in place to track your progress and evaluate the effectiveness of your efforts to advance racial equity in your grant activities.

Note that any actions taken in furtherance of this section must be consistent with federal nondiscrimination requirements.

This narrative is required and must address the four bullets outlined in the paragraph above. This narrative will be evaluated for sufficiency and points will not be awarded or deducted based on the narrative. Applicants should provide their response as an attachment entitled “Advancing Racial Equity responses.” This will not count toward the 25-page limit.

Please note that you may use some of the responses to questions in the Rating Factors to address questions in this attachment; however, to receive credit, you must include the response in both documents.

### **Affirmative Marketing**

You must submit a narrative demonstrating that the housing, services, or other benefits provided under this grant will be affirmatively marketed broadly throughout the local area and nearby areas to any demographic groups that would be unlikely or least likely to apply absent such efforts. Such demographic groups may include, for example, Black and Brown persons or communities, individuals with limited English proficiency, individuals with disabilities, or families with children. Such activities may include outreach through community contacts or service providers or at community centers serving the target population; and marketing on websites, social media channels, television, radio, and print media serving local members of the targeted group. Documentation for this factor consists of a narrative describing the activities that will fulfill the factor requirements.

### **G. Criteria for Beneficiaries.**

Not Applicable

## **IV. APPLICATION AND SUBMISSION INFORMATION**

### **A. Obtain an Application Package**

#### **Instructions for Applicants**

All application materials, including the Application Instructions and Application Package, are available through Grants.gov. You must access and review all available application materials. You must submit your application electronically via Grants.gov under the Funding Opportunity Number cited within this NOFO. Your application must list the applicable Funding Opportunity Number.

You can request a waiver from the requirement for electronic submission, if you demonstrate good cause. An example of good cause may include: a lack of available Internet access in the geographic area in which your business offices are located. However, lack of SAM registration or valid UEI is not a good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if you fail to submit to HUD in writing or via email a request for a waiver at least 15

calendar days before the application deadline. If HUD grants a waiver, a paper application must be received before the deadline for this NOFO. To request a waiver, you must contact:

Name:

Nili Soni

Email:

YHSI@hud.gov

HUD Organization:

SNAPS

Street:

451 7th Street SW

City:

Washington DC

State:

DC DISTRICT OF COLUMBIA

Zip:

20410

Applicants requesting a waiver should submit their waiver requests via e-mail to

[YHSI@hud.gov](mailto:YHSI@hud.gov).

The subject line should contain the name of the applicant and 'Request for Waiver of Electronic Submission for Youth Demo'.

## **B. Content and Form of Application Submission**

You must verify that boxes 11, 12, and 13 on the SF-424 match the NOFO for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, under the wrong Assistance Listing and Funding Opportunity Number is a Non-Curable Deficiency, unless otherwise stated under the Threshold requirements section.

### **1. Content**

<b>Forms/Assurances/Certifications</b>	<b>Submission Requirement</b>	<b>Notes/Description</b>
Application for Federal Assistance (SF-424)	This form is required.	Review section IV.B.2. of this NOFO for detailed submission requirements
Applicant and Recipient Assurances and Certifications (HUD 424-B)	This form is required.	Review section IV.B.2. of this NOFO for detailed submission requirements
Disclosure of Lobbying Activities (SF-LLL)	Review section IV.G.	Federally recognized Indian tribes and tribally designated housing entities

<b>Forms/Assurances/Certifications</b>	<b>Submission Requirement</b>	<b>Notes/Description</b>
	of this NOFO for detailed submission requirements.	(TDHEs) established by federally recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement.
Federal Assistance Assurance	Review section IV.G.2. of this NOFO for detailed submission requirements.	

Additionally, your complete application must include the following narratives and non-form attachments.

- Geography: Applicants must indicate the geographic area that the application covers by county.
- Rating Factor Narrative: Responses to the rating factors in Section V.A.1
- Budget: A project budget, as required in Section V.A.1, that outlines costs associated with personnel including salaries and benefits of employees and costs associated with consultants, contracts, and subgrantees; travel; equipment, including costs associated with hardware or software purchases; supplies and materials; other direct costs; and indirect costs.
- Advancing Racial Equity Narrative: Required narrative response to the Advancing Racial Equity questions in Section III.F.
- Youth Commitment: Letter of Commitment from the YAB or equivalent group of youth who will be involved in the project.
- Letter of Commitment: A Letter of Commitment from partner organizations (if required under Section II.C. or Section V.A.1.
- Milestone Chart: A proposed milestone chart that identifies the total length of the proposed project (maximum of 30 months) as well as the milestones, deliverables, responsible organization, and dates for completion. This chart will be used for monitoring progress for awarded applications and may be modified if the project experiences delays. See Section II.D of this Notice for grant term information.
- Disclosure of other government assistance received including:

- Other Government Assistance Provided or Requested/Expected Sources and Use of Funds: This must include the federal, state, or local government agency's name, address, type of assistance, amount requested, and expected uses of the funds.
- Interested Parties:
  - All developers, contractors, or consultants involved in the application for assistance or in the planning, development, or implementation of the project or activity
  - Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

## 2. Format and Form

Narratives and other attachments to your application must follow the following format guidelines. Do not submit password protected or encrypted files.

25 Pages maximum length of narratives

Double spaced 12-point (minimum) Times Roman font on letter sized paper (8 1/2 x 11 inches) with at least 1-inch margins on all sides

Other

Attachments will not count toward the 25-page maximum.

There is no minimum length required for the Rating Factor Narrative. However, HUD will review only the first 25 pages of Rating Factor Narrative (not including required attachments). **Any narrative responses to the rating factors after 25 pages will not be considered for scoring for this competition.** The Advancing Racial Equity Narrative is limited to one page.

## C. System for Award Management (SAM) and Unique Entity Identifier (UEI)

### 1. SAM Registration Requirement

You must register with <https://www.sam.gov> before submitting their application. You must maintain current information in SAM on immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded a federal contract or grant within the last three years, if applicable. Information in SAM must be current for all times during which you have an active Federal award or an application or plan under consideration by HUD.

### 2. UEI Requirement

As of April 4, 2022, entities doing business with the federal government must use the UEI created in SAM.gov. Also, you must provide a valid UEI, registered and active at [www.sam.gov](http://www.sam.gov) in the application. For more information, see: <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update>.

### 3. Requirement to Register with Grants.gov

Anyone planning to submit applications on behalf of an organization must register at Grants.gov and be approved by the E-Biz POC in SAM to submit applications for the organization. Registration for SAM and Grants.gov is a multi-step process and can take four (4) weeks or

longer to complete if data issues arise. Applicants without a valid registration cannot apply through Grants.gov. Complete registration instructions and guidance are provided on Grants.gov.

## **D. Application Submission Dates and Times**

### **1. Application Due Date Explanation**

The application deadline is 11:59:59 PM Eastern time on

02/15/2024

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit a paper application. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

“Received by Grants.gov” means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov then assigns an application tracking number and date-and timestamp each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

“Validated by Grants.gov” means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting “Applicants” from the top navigation, and selecting “Track my application” from the dropdown list. If the application status is “rejected with errors,” you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in “rejected with errors” status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after applying.

HUD strongly recommends you submit your applications at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

### **2. Grants.gov Customer Support**

Grants.gov provides customer support information on its website at <https://www.grants.gov/web/grants/support.html>. If you have difficulty accessing the application and instructions or have technical problems, contact Grants.gov customer support center by calling (800) 518-GRANTS (this is a toll-free number) or by sending an email to [support@grants.gov](mailto:support@grants.gov). The customer support center is open 24 hours a day, seven days per week, except Federal holidays. Individuals who are deaf or hard of hearing, or who have speech and other communication disabilities may use a relay service to reach Grants.gov Customer Support. To learn more about how to make an accessible telephone call, visit the [webpage for Federal Communications Commission](#).

### **3. Grants.gov Application Submission**

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.

- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column. To view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Take note of the Grants.gov tracking number, as it is needed by the Grants.gov customer support center should you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially declared disaster in the applicant's area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also publish the extension on Grants.gov.

In determining whether to grant a request for an extension based on a presidentially declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

**NOTE:** Busy servers, slow processing, large file sizes, improper registration

or password issues are not valid circumstances to extend the deadline dates or the grace period.

#### **4. Amending or Resubmitting an Application**

Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

#### **5. Grace Period for Grants.gov Submissions**

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and validated application through Grants.gov. The date and time stamp on the Grants.gov system determines the application receipt time. Any application submitted during the grace period but not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.



## **6. Late Applications**

An application received after the NOFO deadline date that does not meet the Grace Period requirements will be marked late and will not be reviewed by HUD for funding

consideration. Improper or expired registration and password issues are not sufficient causes to allow HUD to accept applications after the deadline date.

## **7. Corrections to Deficient Applications**

HUD will not consider information from applicants after the application deadline except for curable deficiencies.

HUD will uniformly notify applicants of each curable deficiency. See curable deficiency definition in section I.A of this NOFO. Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized organization representative identified on the SF-424 Application for Federal Assistance via email. This email is the official notification of a curable deficiency.

You must email corrections of Curable Deficiencies to [applicationsupport@hud.gov](mailto:applicationsupport@hud.gov) within the time limits specified in the notification. The time allowed to correct deficiencies will be no less than 48 hours and no more than 14 calendar days from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to [applicationsupport@hud.gov](mailto:applicationsupport@hud.gov) must state: Technical Cure and include the Grants.gov application tracking number or the GrantSolutions application number (e.g., Subject: Technical Cure - GRANT123456 or Technical Cure - XXXXXXXXXXXX). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong UEI as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a UEI and active registration in SAM will render the application ineligible for funding.

## **8. Authoritative Versions of HUD NOFOs**

The version of this NOFO posted on Grants.gov includes the official documents HUD uses to solicit applications.

## **9. Exemptions**

Parties that believe the requirements of the NOFO would impose a substantial burden on the exercise of their religion should seek an exemption under the [Religious Freedom Restoration Act](#) (RFRA).

## **E. Intergovernmental Review**

This program is not subject to [Executive Order 12372, Intergovernmental Review of Federal Programs](#).

## **F. Funding Restrictions**

HUD has established a \$200,000 minimum funding amount for a successful application.

Each YHSI grant recipients' costs must also comply with the specific project(s) and budget HUD approves for that recipient's award.

Funding provided under this NOFO must comply with OMB cost principles found at 2 CFR Part 200 subpart E and may only be used by the recipient for the costs of carrying out the following eligible activities related to either establishing and implementing a response system for youth homelessness or improving the community's current response system:

1. Planning and Partnerships:
  - a. Developing community-wide or region-wide partnerships to better identify and understand the needs of youth at-risk of or experiencing homelessness. These partnerships could include, but are not limited to the following youth-serving organizations: non-profit youth homeless service providers, victim service providers, grantees under the Runaway and Homeless Youth program, Public Housing Agencies, Public Child Welfare Agencies, Juvenile and adult justice systems, K-12 school districts, post-secondary education providers including Historically Black Colleges and Universities (HBCUs), Tribes and Tribally Designated Housing Entities, HIV-service providers, and social service providers.
  - b. Compensating Youth Action Board members for their work on the YHSI grant activities;
  - c. Costs associated with hosting local conferences;
  - d. Engagement, training, and cross-community coordination of youth with lived experience for participation in YHSI grant activities;
  - e. Costs associated with cross-training and developing community-wide policies and best practices for preventing or quickly resolving youth homelessness;
  - f. System-mapping and planning, including exit strategies from youth-systems such as child welfare and juvenile justice.
2. Data
  - a. Upgrading, customizing, and enhancing the HMIS to better collect and report data on youth, including youth-specific coordinated entry functionality, including developing automated methods for transmitting, querying, and communicating with other systems, such as Application Programming Interfaces (APIs);
  - b. Recruiting new participants to HMIS, including purchasing or leasing information technology and training;
  - c. Technical, legal, and planning costs associated with creating data matches or data integration between different data collection sources, such as HMIS and school district data;

- d. Developing and implementing evaluation and analysis strategies related to youth homelessness, including equity analyses, youth needs, and community-wide continuous quality improvement plans.
3. Coordinated Entry Systems (CES):
- a. Establishment or improvement of youth-specific CES access points or policies and procedures for CES access points targeted to youth experiencing homelessness, (e.g., a dedicated access point that provides a safe and supportive environment located in an area frequented by youth to increase the likelihood that youth will access the CE process);
  - b. Development or improvement of a youth-specific assessment tool;
  - c. Creating a prioritization plan for youth experiencing homelessness within the larger CES;
  - d. Activities related to better understanding needs of youth experiencing homelessness within CES;
  - e. Developing and implementing an ongoing evaluation process for the CES, including integrating youth with lived experience in the evaluation process;
  - f. Recruitment of additional projects to send and receive referrals from CES, including from partner organizations such as education providers, Runaway and Homeless Youth projects, and Public Housing Agencies.
4. Youth Experiencing Homelessness Racial and Gender Equity
- a. Costs associated with conducting a community-wide racial and gender equity analysis including needs and current outcomes for youth experiencing homelessness;
  - b. Costs associated with conducting a needs analysis of youth experiencing homelessness, including the needs of youth subpopulations such as minors; Black, Indigenous, and other youth of color; LGBTQIA+; pregnant/parenting youth;
  - c. Costs associated with implementing policies, procedures, and cultural change associated with outcomes of a youth homelessness equity analysis;
  - d. Costs associated with developing an evaluation framework for current and future projects serving youth experiencing homelessness, including outcomes related to racial equity and LGBTQIA+ equity.

### **Indirect Cost Rate**

Normal indirect cost rules under [2 CFR part 200, subpart E](#) apply. If you intend to charge indirect costs to your award, your application must clearly state the rate and distribution base you intend to use. If you have a Federally negotiated indirect cost rate, your application must also include a letter or other documentation from the cognizant agency showing the approved rate. Successful applicants whose rate changes after the application deadline must submit the new rate and documentation to assure the award agreement incorporates the applicable rate.

## **G. Other Submission Requirements**

### **1. Standard Application, Assurances, Certifications and Disclosures**

#### **Standard Form 424 (SF-424) Application for Federal Assistance**

The SF-424 is the government-wide form required to apply for Federal assistance programs, discretionary Federal grants, and other forms of financial assistance programs. You must complete and submit the form with the other required forms and information as directed in this NOFO.

By signing the forms in the SF-424 either through electronic submission or in paper copy submission (for those granted a waiver), you and the signing authorized organization representative affirm that you both have reviewed the certifications and assurances associated with the application for Federal assistance and (1) are aware the submission of the SF-424 is an assertion that the relevant certifications and assurances are established and (2) acknowledge that the truthfulness of the certifications and assurances are material representations upon which HUD will rely when making an award to the applicant. If it is later determined the signing authorized organization representative to the application made a false certification or assurance, caused the submission of a false certification or assurance, or did not have the authority to make a legally binding commitment for the applicant, the applicant and the individual who signed the application may be subject to administrative, civil, or criminal action. Additionally, HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable only to Federally recognized Indian tribes, or Alaskan native villages and those applicable to applicants other than Federally recognized Indian tribes, or Alaskan native villages.

#### **Assurances (HUD 424-B)**

By submitting your application, you provide assurances that, if selected to receive an award, you will comply with U.S. statutory and other requirements, including, but not limited to civil rights requirements. All recipients and subrecipients of the award are required to submit assurances of compliance with federal civil rights requirements. *See, e.g.,* Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Violence Against Women Act, and the Age Discrimination Act of 1975; *see also* [24 C.F.R. §§ 1.5; 3.115; 8.50; and 146.25](#). HUD accepts these assurances in the form of the HUD 424-B, which also require compliance with HUD Reform Act requirements and all general federal nondiscrimination requirements in the administration of the federal assistance award.

#### **Applicant Disclosure Report Form 2880 (HUD 2880)**

The form HUD 2880 is required if you are applying for assistance within the jurisdiction of HUD to any project subject to Section 102(d) of the [HUD Reform Act](#). Assistance is provided directly by HUD to any person or entity, but not to subrecipients. It includes assistance for the acquisition, rehabilitation, operation, conversion, modernization, renovation, or demolition of any property containing five or more dwelling units that is to be used primarily for residential purposes. It includes assistance to independent group residences, board and care facilities, group homes and transitional housing but does not include primarily nonresidential facilities such as intermediate care facilities, nursing homes and hospitals. It also includes any change requested by a recipient in the amount of assistance previously provided, except changes resulting from annual adjustments in Section 8 rents under Section 8(c)(2)(A) of the United States Housing Act of 1937 ([42 U.S.C. 1437f](#)). *See* [HUD Reform Act regulation for additional information](#).

#### **Code of Conduct**

Both you, as the award recipient, and all subrecipients must have a code of conduct (or written standards of conduct). The code of conduct must comply with the requirements included in the “Conducting Business in Accordance with Ethical Standards” section of the [Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards](#), as well as any program-specific requirements. These requirements include ethical standards related to conflicts of interest for procurements in [2 CFR 200.318\(c\)](#) and [2 CFR 200.317](#), as well as HUD-specific conflict of interest standards. HUD maintains a list of organizations that have previously submitted written standards of conduct on its [Code of Conduct for HUD Grant Programs webpage](#). But it is your responsibility to ensure that the standards are compliant with the noted requirements and that HUD has the latest version of the written standards. Updated written standards should be submitted with the application. Any updates to your written standards, after the application period, should be submitted as directed by the HUD program contact for this NOFO.

### **Affirmatively Furthering Fair Housing**

With some exceptions for Federally recognized Indian tribes and their instrumentalities, the application must discuss how the applicant will carry out the proposed activities in a manner that affirmatively furthers fair housing in compliance with the Fair Housing Act and its implementing regulations, and how applicants will meet the requirements of the definition of AFFH at 24 CFR 5.151. Applicants may propose activities that are consistent with their jurisdiction’s Analysis of Impediments (AI), an Assessment of Fair Housing (AFH), or other means of fair housing planning that meaningfully supports their AFFH certification.

If the applicant will carry out proposed activities in a jurisdiction with an AFH, the proposed activities should be consistent with the AFH’s fair housing goals and with fair housing strategies specified in the jurisdiction’s Consolidated Plan or Public Housing Agency Plan.

*Applicants must address this requirement in response to question 5 of the Youth Involvement Rating Factor.*

## **2. Other Program-Specific Requirements**

### **Standard Form 424A (SF-424A): Budget Information for Non-Construction Programs**

Applicants must provide a complete and detailed budget for the total performance period of the expected award through the submission of the SF-424A. For the budget recorded on form SF-424A, provide a breakdown of the aggregate numbers detailing their allocation to each activity. The budget must also include a yearly breakdown of costs for each activity. In addition to the SF-424A form instructions available on Grants.gov, applicants should use [Appendix I. HUD’s Guidance for Preparing a Budget Request](#) in this NOFO, to complete the SF-424A. The data submitted on the SF-424A form will inform the expected financial assistance award for this NOFO. All costs charged to awards made as a result of this funding announcement must be allowable, allocable, and supported by adequate documentation, consistent with applicable cost principles.

**Federal Assistance Assurances.** To assure compliance with statutory requirements for non-construction grant programs, you must complete the Federal Assistance Representations and Certifications section of your sam.gov registration. HUD and OMB use information reported within sam.gov for general management of Federal assistance awards programs. For more information on how to update your sam.gov registration, visit SAM.gov or the Federal Service

Desk, FSD.gov. You can search for help at FSD any time or request help from an FSD agent Monday-Friday 8 a.m. to 8 p.m. ET.

## V. APPLICATION REVIEW INFORMATION

### A. Review Criteria

#### 1. Rating Factors

Points are assigned for five rating factors: Proposed Project Activities, Budget, Youth Involvement, Project Outcomes and Evaluation, and Regional Approach. Applications will be evaluated based on responses to all rating factors. The table below outlines the selection criteria by rating factor with the points that may be awarded for each out of a possible 100 total points. Applicants must provide a response to each of the questions, below, particularly questions regarding project scope, budget, and Affirmatively Furthering Fair Housing.

Rating Factor	Points
Proposed Project Activities	40
Budget	10
Youth Involvement	20
Project Outcomes and Evaluation	15
Regional Approach	15
<b>Total</b>	<b>100</b>

#### Proposed Project Activities

**Maximum Points: 40**

1. Submit a scope of work describing the proposed project, including a description of all activities, what persons or group are involved in those activities, and the expected inputs and outputs for each activity. Responses should include a general goal statement for the project as well as specific activities that will be included.
2. Outline the identified need(s) in the community that the proposed project activities are seeking to address and how the proposed project activities will address these needs. Discussion of need for this NOFO relates to current system deficiencies, inefficiencies, or missed opportunities in the youth homeless response system. Maximum points will be awarded to responses that describe these systemic needs and how they will be addressed by the proposed project activities.
3. Describe how the applicants determined that the proposed project activities are needed. This could include, but are not limited to, a data analysis, including the data sources used; listening sessions, including a general description of what populations participated in these sessions; community feedback, including a general description of how and from whom the applicant collected the feedback.
4. Describe how the proposed project activities will improve the racial and gender equity of the youth homeless responses system. To receive full points for this question, responses must include a specific discussion of how each activity will address racial or gender inequities in the current youth homeless response system.

5. Describe how partners in this application were identified and recruited to partner in the proposed project. To receive full points for this response, applicants must discuss how the process recruited people and organizations that may be less likely to partner on homeless system projects, such as organizations that serve culturally specific (Black, Latino, Indigenous, individuals with disabilities, LGBTQ, etc.) communities; Tribes and Tribally Designated Housing Entities; Institutions of Higher Education, including HBCUs; and healthcare organizations, including HIV-service organizations.
6. If a community partner is identified, include a commitment letter from that partner (i.e. Tribal government, school/educational institution, juvenile justice, child welfare, etc.), as outlined in Section IV.B.1. Applicants must submit a letter of commitment from each proposed partner to receive full points for this application.
7. If one or more project partners have received YHDP funds in the past, how will this project build on the progress that was made to the youth homeless response system through YHDP? If no partners have received YHDP funds, please write n/a.
8. Identify how on-going costs, such as staffing or data reporting will be sustained after the end of the grant, including projections of on-going staffing needs and funding sources.

### **Budget**

**Maximum Points: 10**

1. Submit a project budget that shows all proposed project activities and cost estimates for each eligible activity included in the project.
2. List all other projected sources of funding and uses of that funding for this initiative, aside from the funding request included in the question above. To receive the maximum number of points on this question, an applicant must demonstrate, through a letter of commitment or other documentation, that it will receive 10% of the total budget amount requested from other sources.
3. Describe how the budget was determined and the steps the applicant took or will take to ensure the project will be cost-effective. To receive maximum points, this response must include who was involved in determining the budget, how costs were estimated, and describe the controls in place to ensure that the budget is cost-effective.

### **Youth Involvement**

**Maximum Points: 20**

1. Describe how youth with lived experience of homelessness were involved with this application and what their role will be in the proposed project. *Note: applicant responses should address requirements described in Experience Promoting Racial Equity, section V.B.3. of this NOFO.*
2. Describe how the community will sustain youth engagement and leadership at each step of the project. This could include an engagement strategy, integration of youth leadership positions within the governance structure, or establishing a youth coordinator position within the community.
3. Describe how youth directly working on the proposed project activities are or will be compensated for their time and expertise. Please indicate the source of compensation (YHSI grant or another funding source) and if the compensation is based on a salary or regular hourly rate and the salary or rate paid.
4. Describe how youth with lived experience of homelessness who are involved in the project are recruited to ensure youth working on the project represent the population of youth experiencing homelessness in your community, including youth of color,



LGBTQIA+, and gender non-conforming youth and youth with history of foster care or juvenile justice involvement. *Note: applicant responses should address requirements described in Experience Promoting Racial Equity, section V.B.3. of this NOFO.*

5. Describe how the proposed project activities will improve the response system for youth homelessness by addressing the disproportionate needs for housing and services for youth populations at higher risk of experiencing homelessness, including youth of color, LGBTQIA+, gender non-confirming youth, youth with disabilities, pregnant/parenting youth, and youth with history of foster care or juvenile justice involvement. Responses to this question are required under Section IV.G of this NOFO to address how the activities will affirmatively further fair housing and should address requirements described in *Affirmatively Furthering Fair Housing*, Section IV.G of this NOFO.
6. Describe an ongoing or the most recent equity analysis previously performed by the community and what change to the response system for youth homelessness resulted from the analysis. This can include analysis on youth experiencing homelessness, recruiting or on-boarding YAB members, or other analysis. The analysis can cover the entire or part of the geographic area of the community proposed in this application. If the community has not performed an equity analysis, please write n/a.

### **Project Outcomes and Evaluation**

**Maximum Points: 15**

1. Describe the proposed outcomes and deliverables for the proposed project activities. To receive full points, each activity outlined in question one must have at least one deliverable and be included in the milestones chart.
2. Describe how the community will measure the success of the proposed outcomes, including what metrics will be used and how they will be tracked.
3. Describe how the metrics discussed in question 2 will be reported to stakeholders and used to improve the project.
4. Describe how youth will be involved in the evaluation and quality improvement process in the community.
5. Describe how the evaluation will measure the equity of outcomes from the project, such as looking at the racial makeup of clients for proposed partners or an analysis of clients assessed through new coordinated entry points.

### **Regional Approach**

**Maximum Points: 15**

1. State whether your application will cover geographic area in
  - a. Two or more CoCs; or
  - b. At least 75% of the geographic area of the state.
2. Describe whether the application is wholly from or includes a rural area that is not included in a CoC geography. To receive full points under this section, the applicant must provide the following information:
  - a. The geography included in the proposed project activities that are not currently included in a CoC. This may include rural areas, Formula Areas, Tribal Reservations, or Trust Land.
  - b. How representatives from these areas, including youth with lived experience of homelessness, were involved in project development and will continue to be involved in implementation.



- c. How the proposed activities will be conducted in these areas.
- d. How the proposed outcomes will affect these areas.

## **2. Other Factors**

### **Preference Points**

This program does not offer any preference points.

You may choose to voluntarily commit to address policy initiatives in your application. Addressing these policy initiatives is not a requirement to apply for or receive an award. If you choose to address a voluntary policy initiative in your application, however, you will be required to adhere to the information submitted with your application should you receive an award. The proposed information will be included as a binding requirement of any federal award you receive as a term and condition of that award.

This program does not offer points for Climate Change

This program does not offer points for Environmental Justice.

This program does not offer preference points related to HBCUs.

Pursuant to Executive Orders [13985](#), [14041](#), [14045](#), and [14031](#), you may receive up to two (2) preference points if you are an applicant designated as a minority-serving institution (MSI) or if your application proposes one or more partnerships with minority-serving educational institutions that have been historically underserved.

This program does not offer preference points related to minority-serving institutions.

This program does not offer Promise Zone preference points.

## **B. Review and Selection Process**

### **1. Past Performance**

In evaluating applications for funding, HUD will consider an applicant's past performance in managing funds. Items HUD will consider include, but are not limited to:

OMB-designated repositories of governmentwide data, as noted in [2 CFR 200.206\(a\)](#)

HUD may reduce scores based on the past performance review, as specified under V.A. Review Criteria. Whenever possible, HUD will obtain and review past performance information. If this review results in an adverse finding related to integrity of performance, HUD reserves the right to take any of the remedies provided in the [Pre-Selection Review of Performance section of the Eligibility Requirements for Applicants of HUD Financial Assistance Programs](#).

### **2. Assessing Applicant Risk**

In evaluating risks posed by applicants, HUD may use a risk-based approach and may consider any items such as the following:

- (1) Financial stability;
- (2) Quality of management systems and ability to meet the management standards prescribed in this part;
- (3) History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting

requirements, failing to make significant progress in a timely manner, failing to meet planned activities in a timely manner, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;

(4) Reports and findings from audits performed under Subpart F—Audit Requirements of this part or the reports and findings of any other available audits; and

(5) The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

**Integrity.** HUD evaluates the integrity of the applicant as reflected in government-wide websites, information in HUD's files, the Federal Do Not Pay portal, public information and information received during HUD's Name Check Review process.

**Review Process.** HUD staff, who may be assisted by staff from other Federal agencies with experience related to youth experiencing homelessness, coordinated community approaches to preventing and ending youth homelessness, and/or evidence-based interventions, will review applications in two phases:

**Phase 1: Threshold Eligibility Requirements.** The application will be reviewed to determine whether it meets the threshold eligibility requirements in Section III.D of this NOFO. Applicants who fail to meet all of the threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

**Phase 2: Application Scoring.** If the applicant meets all threshold requirements, the application will be reviewed and scored using the selection criteria outlined in Section V.A.1 of this NOFO. After individual reviewers assign a score, each application will be paneled with an additional reviewer for a final score. Notwithstanding Section V.B.1, HUD will not adjust scores based on past performance review or take any remedies in response to adverse findings related to integrity of performance.

## **Selection Process**

**Ranked Order and Selection of Applicants.** Once final scores have been assigned, applications will be listed in ranked order and applicants will be selected in ranked order, except as provided in Section III.F. where HUD reserves the right to select lower scoring applications. The amount awarded to applications will be determined according to the formula described in Section II.C and the factors described in Section V.A.1 of this NOFO.

**Funding Decisions.** Funding decisions will be made on applications as described in Section VI.A.2. In determining the amount that will be available to a selected application, HUD will take into consideration the amount of funds available, and the final score assigned to the application. HUD will select the highest-ranking applications for funding as indicated in VI.A.2., however, HUD reserves the right to select lower scoring applications.

### **3. Experience Promoting Racial Equity**

In evaluating applications for funding, HUD will consider the extent to which the application demonstrates that the applicant has the experience and the resources to effectively address the needs of underserved communities, particularly Black and Brown communities. This may include experience successfully working directly with such groups, experience designing or operating programs that equitably benefit such groups, or experience successfully advancing racial equity in other ways. This may also include experience soliciting, obtaining, and applying input from such groups when designing, planning, or implementing programs and activities.

An applicant's responses under questions 1 and 4 of the Youth Involvement Rating Factor satisfy this requirement.

## **VI. AWARD ADMINISTRATION INFORMATION**

### **A. Award Notices**

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline but were not chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF-424.

#### **1. Final Grant**

After HUD has made selections, HUD will finalize specific terms of the award and budget in consultation with the selected applicant. If HUD and the selected applicant do not finalize the terms and conditions of the award in a timely manner, or the selected applicant fails to provide requested information, an award will not be made to that applicant. In this case, HUD may select another eligible applicant. HUD may also impose specific conditions on an award as provided under [2 CFR 200.208](#).

#### **2. Adjustments to Funding**

To ensure the fair distribution of funds and enable the purposes or requirements of a specific program to be met, HUD reserves the right to fund less than the amount requested in an application.

a. HUD may fund no portion of an application that:

- (1) Is ineligible for funding under applicable statutory or regulatory requirements;
- (2) Fails, in whole or in part, to meet the requirements of this notice;
- (3) Duplicates activities funded by other federal awards; or
- (4) Duplicates activities funded in a prior year.

b. HUD may adjust the funding for an application to ensure funding diversity, geographic diversity, and alignment with HUD administrative priorities.

c. If an applicant turns down an award offer, or if HUD and an applicant do not finalize the terms and conditions of the award in a timely manner, HUD may withdraw the award offer and make an offer of funding to another eligible application.

d. If funds remain after all selections have been made, remaining funds may be made available within the current fiscal year for other competitions within the program area, or be held for

future competitions (if allowable in accordance with the applicable appropriation or authorizing statute), or be used as otherwise provided by authorizing statute or appropriation.

e. If, after announcement of awards made under the current NOFO, additional funds become available either through the current appropriations, a supplemental appropriation, other appropriations or recapture of funds, HUD may, in accordance with the appropriation, use the additional funds to provide additional funding to an applicant awarded less than the requested amount of funds to make the full award, and/or to fund additional applicants that were eligible to receive an award but for which there were no funds available.

### **3. Funding Errors**

If HUD commits an error that when corrected would cause selection of an applicant during the funding round of a Program NOFO, HUD may select that applicant for funding, subject to the availability of funds. If funding is not available to award in the current fiscal year, HUD may make an award to this applicant during the next fiscal year, if funding is available.

## **B. Administrative, National and Departmental Policy Requirements and Terms for HUD Applicants and Recipients of Financial Assistance Awards**

Unless otherwise specified, the following [Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards](#) apply. Failure to comply with these requirements may impact your ability to receive or retain a financial assistance award from HUD. Read the requirements carefully as the requirements are different among HUD's programs.

1. Compliance with The Fair Housing Act ([42 U.S.C. 3601-3619](#)) and implementing regulations at [24 CFR part 100 et seq](#)
2. Compliance with Title VI of the Civil Rights Act of 1964, [42 U.S.C. 2000d-2000d-4](#) (Nondiscrimination in Federally Assisted Programs) and implementing regulations at [24 CFR part 1](#)
3. Compliance with the Age Discrimination Act of 1975 ([42 U.S.C. 6101-6107](#)) and implementing regulations at [24 CFR part 146](#)
4. Compliance with Section 504 of the Rehabilitation Act of 1973 ([29 U.S.C. 794](#)) and implementing regulations at [24 CFR part 8](#)
5. Compliance with the Americans with Disabilities Act, [42 U.S.C. 12101 et seq](#)
6. Compliance with Affirmatively Furthering Fair Housing (AFFH) requirements, including those listed on HUD's [Affirmatively Furthering Fair Housing](#) webpage
7. Compliance with Economic Opportunities for Low-and Very Low-income Persons (Section 3) requirements, including those listed at [24 CFR part 75](#)
8. Compliance with Improving Access to Services for Persons with Limited English Proficiency (LEP) requirements, including those listed within [Federal Register Notice, FR-4878-N-02](#) (also see [HUD's webpage](#))
9. Compliance with Accessible Technology requirements, including those listed on in [HUD's Policy on Section 508 of the Rehabilitation Act and Accessible Technology](#)
10. Compliance with Equal Access Requirements (see [24 CFR 5.105\(a\)\(2\)](#) and [5.106](#))
11. Compliance with Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business requirements at [2 CFR 200.321](#)
12. Compliance with Energy Efficient, Sustainable, Accessible, and Free from Discrimination by Design

13. Compliance with Real Estate Acquisition and Relocation requirements (see [49 CFR part 24](#) and applicable program regulations)
14. Compliance with Participation in HUD-Sponsored Program Evaluation (see [Federal Register Notice, FR-6278-N-01](#))
15. Compliance with OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (see [2 CFR part 200](#))
16. Compliance with Drug-Free Workplace requirements (see [2 CFR part 2429](#), which is HUD's implementation of [41 U.S.C. 701, et seq.](#))
17. Compliance with the requirements related to safeguarding resident/client files
18. Compliance with the Federal Funding Accountability and Transparency Act of 2006 ([2 CFR part 170](#)) (FFATA), as amended
19. Compliance with Eminent Domain
20. Compliance with Accessibility for Persons with Disabilities requirements on [HUD's Disability Overview](#) webpage
21. Compliance with Violence Against Women Act at [24 CFR part 5](#), subpart L and applicable program regulations
22. Compliance with Conducting Business in Accordance with Ethical Standards/Code of Conduct, including [2 CFR 200.317](#), [2 CFR 200.318\(c\)](#) and other applicable conflicts of interest requirements
23. Compliance with the [Build America, Buy America \(BABA\) Act](#) procurement requirements and [implementing guidance available on HUD's dedicated webpage](#)
24. Compliance with System for Award Management and Universal Identifier Requirements at [2 CFR part 25](#)
25. Compliance with [section 106\(g\) of the Trafficking Victims Protection Act of 2000 \(TVPA\), as amended \(22 USC 7104\(g\)\)](#) and implementing regulations at [2 CFR part 175](#) (Award Term for Trafficking in Persons)
26. Compliance with Award Term and Condition for Recipient Integrity and Performance Matters (see [Appendix XII to 2 CFR part 200](#))
27. Compliance with Suspension and Debarment (see [2 CFR part 2424](#) and [2 CFR part 180](#))
28. Compliance with environmental justice requirements under Executive Orders [12898](#) and [14008](#), and OMB Memorandum [M-21-28](#), which implements the Justice40 Initiative, section 223 of Executive Order [14008](#).
29. Compliance with Eliminating Barriers That May Unnecessarily Prevent Individuals with Criminal Histories from Participation in HUD Programs (see [HUD Secretary Fudge's April 12, 2022 memorandum](#))
30. Compliance with equity requirements, which include compliance with racial equity and underserved communities and LGBTQ+ requirements under Executive Orders [13985](#) and [13988](#)
31. Compliance with waste, fraud, and abuse requirements, including whistleblower protections (see [HUD's webpage](#))

Compliance with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a contractor, subcontractor, grantee, subgrantee, and personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal

funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. (See [Federal Contractor or Grantee Protections | Office of Inspector General, Department of Housing and Urban Development \(hudoint.gov\)](#))

### **Environmental Review**

In accordance with 24 CFR 50.19(b)(1), (2), (3), and (9), and 58.34(a)(1), (2), (3), and (9) activities funded under this NOFO are exempt or categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and not subject to environmental review under related laws and authorities.

### **Prohibition on Surveillance**

Compliance with [2 CFR 200.216, Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment](#) is required.

### **Remedies for Noncompliance**

HUD may terminate a Federal award, in whole or in part, for any of the reasons specified in [2 CFR 200.340, Termination](#).

HUD may apply the remedies at 2 CFR 200.339 or impose additional conditions to remedy noncompliance with any Federal State, or local statutes, regulations, or terms and conditions of the financial assistance award. If noncompliance cannot be remedied, HUD may terminate a Federal award, in whole or in part, for any of the reasons specified in 2 CFR 200.340, Termination. For more information on CoC Program sanctions and remedies for noncompliance see 24 CFR 578.107.

### **Lead-Based Paint Requirements**

Not Applicable

## **C. Reporting**

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

### **1. Recipient Integrity and Performance Matters**

You should be aware that if the total Federal share of your federal award includes more than \$500,000 over the period of performance, the award will be subject to post award reporting requirements reflected in [Appendix XII to 2 CFR part 200, Award Terms and Conditions for Recipient Integrity and Performance Matters](#).

### **2. Race, Ethnicity and Other Data Reporting**

HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987. These authorities prohibit discrimination in housing and in programs receiving financial assistance from the Department and direct the Secretary to administer the Department's programs and

activities in a manner affirmatively to further these policies and to collect certain data to assess the extent of compliance with these policies. Each recipient shall keep such records and submit to the Department timely, complete, and accurate compliance reports at such times, and in such form and containing such information, as the Department may determine to be necessary to enable it to ascertain whether the recipient has complied or is complying with 24 CFR parts 1 and 121. In general, recipients should have available for the Department data showing the demographics of beneficiaries of federally-assisted programs.

### **3. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282) as amended (FFATA)**

FFATA requires information on federal awards be made available to the public via a single, searchable website, which is [www.USASpending.gov](http://www.USASpending.gov). Accordingly, each award HUD makes under this NOFO will be subject to the requirements provided by the Award Term in Appendix A to [2 CFR part 170](#), "REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION," unless the Federal funding for the award (including funding that may be added through amendments) is not expected to equal or exceed \$30,000. Requirements under this Award Term include filing subaward information in the Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS.gov) by the end of the month following the month in which the recipient awards any sub-grant equal to or greater than \$30,000.

### **4. Program-Specific Reporting Requirements**

Project recipients must maintain records within the timeframe required, make any reports, including those pertaining to race, ethnicity, gender, and disability status as outlined in Section III.F of the NOFO. Project recipients who expend \$750,000 or more in 1 year in federal awards must have a single or program-specific audit for that year in accordance with the provisions of 2 CFR part 200, subpart F

#### **D. Debriefing**

For a period of at least 120 calendar days, beginning 30 calendar days after the public announcement of awards under this NOFO, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the AOR whose signature appears on the SF-424 or by his or her successor in office and be submitted to the POC in Section VII Agency Contact(s) of this NOFO. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

#### **VII. AGENCY CONTACT(S)**

HUD staff will be available to provide clarification on the content of this NOFO.

Questions regarding specific program requirements for this NOFO should be directed to the POC listed below.

Name:

Nili Soni

Phone:

202-402-2973



Email:

YHSI@hud.gov

Individuals who are deaf or hard of hearing, or who have speech and other communication disabilities may use a relay service to reach the agency contact. To learn more about how to make an accessible telephone call, visit the webpage for the [Federal Communications Commission](#). Note that HUD staff cannot assist applicants in preparing their applications.

## VIII. OTHER INFORMATION

### 1. Compliance of this NOFO with the National Environmental Policy Act (NEPA)

This NOFO does not direct, provide for assistance or loan and mortgage insurance for, or otherwise govern or regulate, real property acquisition, disposition, leasing (other than tenant-based rental assistance), rehabilitation, demolition, or new construction, or establish revise or provide for standards for construction or construction materials, manufactured housing, or occupancy. Accordingly, under [24 CFR 50.19\(c\)\(1\)](#), this NOFO is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321).

### 2. Web Resources.

- [Affirmatively Furthering Fair Housing](#)
- [Assistance Listing \(formerly CFDA\)](#)
- [Climate Action Plan](#)
- [Climate and Economic Justice Screening Tool \(CEJST\)](#)
- [Code of Conduct Requirements and E-Library](#)
- [Environmental Review](#)
- [Equal Participation of Faith-Based Organizations](#)
- [Fair Housing Rights and Obligations](#)
- [Federal Awardee Performance and Integrity Information System](#)
- [Federal Funding Accountability and Transparency Act \(FFATA\) Subaward Reporting System](#)
- [Grants.gov](#)
- [Healthy Homes Strategic Plan](#)
- [Healthy Housing Reference Manual](#)
- [Historically Black Colleges and Universities \(HBCUs\)](#)
- [HUD's Strategic Plan](#)
- [HUD Grants](#)
- [HUD Reform Act](#)
- [HUD Reform Act: HUD Implementing Regulations](#)
- [Limited English Proficiency \(LEP\)](#)
- [NOFO Webcasts](#)
- [Procurement of Recovered Materials](#)
- [Promise Zones](#)
- [Section 3 Business Registry](#)
- [State Point of Contact List](#)



- [System for Award Management \(SAM\)](#)
- [Real Estate Acquisition and Relocation](#)
- [Unique Entity Identifier](#)
- [USA Spending](#)

### 3. Program Relevant Web Resources

## APPENDIX

### Appendix I. HUD's Guidance for Preparing a Budget Request and Narrative

To fill out the budget information requested on the SF-424A, review the general instructions provided for the SF-424A and follow the instructions outlined below. The budget reported on SF-424A must include a yearly breakdown of costs for the entire project period. Specifically, the budget reported on SF-424A should provide a detailed cost breakdown for each line item outlined in the SF-424A by year, including a breakdown of costs for each activity/cost within the line item. The budget must separate out funding that is administered direct the applicant from any funding that will be subcontracted.

#### SF-424A Instructions

##### Section A – Budget Summary

- Grant Program Function or Activity (column a) = grant activity means the type of financial assistance expected under this NOFO: 1) grant/cooperative agreement; 2) non-cash contribution or donation of property; 2) direct appropriation; 4) food commodity; 5) other assistance, including: loan, loan guarantee, interest subsidy, and insurance.
- New or Revised Budget, Federal (column e) = Enter the Total Federal Budget Requested by grant activity for the project period, in rows 1 through 4. In row 5, reflect the sum of the amount for the Federal Total.
- New or Revised Budget, Non-Federal (column f) = Enter Total Amount of any Non-Federal Funds Contributed (if applicable), by grant activity for the project period, in rows 1 through 4. In row 5, reflect the sum of the amount for the Non-Federal Total.
- New or Revised Budget, Total (column g) = Enter Total Budget Proposed by grant activity for the project period in rows 1 through 4. In row 5, reflect the sum of the amount for the Federal and Non-Federal Totals.

##### Section B – Budget Categories

- Enter the total costs requested for each Object Class Category (Section B, number 6) for all years of the total project period.
- If the class categories are not known at the time of application, include the expected budget under row h.
- Unless the program section of the NOFO indicates otherwise, if indirect charges are expected and included on the form, the charges must be calculated based on either the federal-approved negotiated indirect cost rate, or the 10 percent de minimis rate, as allowed by [2 CFR 200.414](#).

##### Section D – Forecasted Cash Needed

- Enter each quarter in the first year of the project period, enter the cash needs anticipated.

#### Section E – Budget Estimates of Federal Funds Needed for Balance of the Project

- Column (b)First = Enter the total federal funds needed for the second year of the project period, for each grant activity. Reflect the sum of funds from all activities for the second year in row 20.
- Column (c)Second = Enter the total federal funds needed for the third year of the project period, for each grant activity. Reflect the sum of funds from all activities for the third year in row 20.
- Column (d)Third = Enter the total federal funds needed for the fourth year of the project period, for each grant activity. Reflect the sum of funds from all activities for the fourth year in row 20.
- Column (e)Fourth = Enter the total federal funds needed for the second year of the project period, for each grant activity. Reflect the sum of funds from all activities for the second in row 20.
- If the NOFO is for a period longer than five years, complete a second SF-424A form and upload it as an attachment to the application (this specific attachment will not be counted towards the page limit). Year 6 information should be included in column (b)First of Section E. Then enter the total for years 1-5 (per the first SF-424A form) in column (c)Second of Section E. The second SF-424A form will compute columns (b) and (c), reflecting total costs for the entire project period. This total should be consistent with the total Federal costs requested on the SF-424, Application for Federal Assistance. A blank SF-424A form can be found at Grants.gov: <https://www.grants.gov/web/grants/forms/sf-424-individualfamily.html#sortby=1>