



U.S. Department of Housing and Urban Development

Community Planning and Development

Youth Homeless Demonstration Program

FR-6800-N-35

08/29/2024

Table of Contents

OVERVIEW	3
I. FUNDING OPPORTUNITY DESCRIPTION.....	3
A. Program Description	3
B. Authority	13
II. AWARD INFORMATION	14
A. Available Funds	14
B. Number of Awards	14
C. Minimum/Maximum Award Information	14
D. Period of Performance.....	15
E. Type of Funding Instrument	17
III. ELIGIBILITY INFORMATION	17
A. Eligible Applicants	17
B. Ineligible Applicants	19
C. Cost Sharing or Matching.....	19
D. Threshold Eligibility Requirements	19
E. Statutory and Regulatory Requirements Affecting Eligibility	20
F. Program-Specific Requirements	21
G. Criteria for Beneficiaries.....	25
IV. APPLICATION AND SUBMISSION INFORMATION	25
A. Obtain an Application Package	25
B. Content and Form of Application Submission	26
C. System for Award Management (SAM) and Unique Entity Identifier (UEI)	31
D. Application Submission Dates and Times	32
E. Intergovernmental Review	35
F. Funding Restrictions	35
V. APPLICATION REVIEW INFORMATION	35
A. Review Criteria	35
B. Review and Selection Process	41
VI. AWARD ADMINISTRATION INFORMATION.....	43
A. Award Notices.....	43
B. Administrative, National and Departmental Policy Requirements and Terms for HUD Applicants and Recipients of Financial Assistance Awards	44
C. Reporting	47

D. Debriefing48

VII. AGENCY CONTACT(S).....48

VIII. OTHER INFORMATION48

APPENDIX.....50

Funding Opportunity Title:

Youth Homeless Demonstration Program

Funding Opportunity Number:

FR-6800-N-35

Assistance Listing Number:

14.276

Due Date for Applications:

08/29/2024

OVERVIEW

The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Opportunity (NOFO) to invite applications from eligible applicants for the program and purpose described within this NOFO. You, as a prospective applicant, should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete, ineligible, or noncompetitive proposal.

In accordance with [Title 24 part 4, subpart B](#) of the Code of Federal Regulations (CFR), during the selection process (which includes HUD's NOFO development and publication, and concludes with the announcement of the selection of recipients of assistance), HUD is prohibited from disclosing covered selection information. Examples of impermissible disclosures include: 1) information regarding any applicant's relative standing; 2) the amount of assistance requested by any applicant; and 3) any information contained in the application. Prior to the application deadline, HUD may not disclose the identity of any applicant or the number of applicants who have applied for assistance.

For further information regarding this NOFO, direct questions regarding the specific requirements of this NOFO to the agency contact identified in section VII.

Paperwork Reduction Act Statement. In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. §§ 3501- 3520) (PRA), the Office of Management and Budget (OMB) approved the information collection requirements in this NOFO. HUD may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection displays a valid OMB control number. This NOFO identifies the applicable OMB control number, unless the collection of information is excluded from these requirements under [5 CFR Part 1320](#).

OMB Control Number(s):

2506-0210

I. FUNDING OPPORTUNITY DESCRIPTION

A. Program Description

1. Purpose

In 2022, the United States Interagency Council on Homelessness (USICH) published [All In: The Federal Strategic Plan to Prevent and End Homelessness \(All In\)](#). The plan is built around six pillars: three foundations—equity, data and evidence, and collaboration—and three solutions—

housing and supports, crisis response, and prevention. The work funded through this NOFO will support the actions and strategies proposed within the pillars.

The goal of the Youth Homeless Demonstration Program (YHDP) is to support selected communities in the development and implementation of a coordinated community approach to preventing and ending youth homelessness. This community planning approach supports the foundations outlined in *All In* and will guide communities in designing solutions that match the needs in their community, and sharing that experience with and mobilizing communities around the country toward the same end. The population to be served by this demonstration program is youth experiencing homelessness, age 24 and under, including unaccompanied youth and pregnant or parenting youth who are experiencing homelessness. HUD will award approximately \$72,000,000 in YHDP under this NOFO through funding appropriated for fiscal year (FY) 2023 on December 29, 2022, through the Consolidated Appropriations Act, 2023 (Public Law 117-328) ("FY 2023 Appropriations Act). The FY 2023 Appropriations Act appropriated this funding to HUD "to implement projects to demonstrate how a comprehensive approach to serving homeless youth, age 24 and under ... can dramatically reduce youth homelessness."

Through this NOFO, HUD will select up to 25 communities, with a priority for communities with substantial rural populations in up to eight locations. This NOFO outlines the methodology HUD will follow to determine award amounts and to alert each community selected of the amount of money available to them through the YHDP. Subject to HUD's right to select lower scoring community selection applications under Section III.F.a, HUD will use the community scores under this NOFO along with the formula in Section II.C of this NOFO to select communities. The CoC's Collaborative Applicant is responsible for submitting the community selection application for this NOFO.

Separate from this NOFO, technical assistance will be available to selected communities to assist them in analyzing community strengths and needs, developing a coordinated community plan (CCP), implementing the plan, and then engaging in a process of continuous quality improvement.

HUD will share demonstration outcomes and make homeless assistance resources publicly available to accelerate efforts to prevent and end youth homelessness nationally. In addition, HUD, and to the extent possible, its Federal partners, will work to accelerate HUD and the public's learning related to youth experiencing homelessness and the concepts of:

- Housing First;
- Assessment and prioritization;
- Coordinated entry;
- Risk and protective factors for youth homelessness;
- Diversion from child welfare and criminal justice;
- Success in education and employment;
- Serving survivors of violence, including trafficking;
- Promoting equity and cultural sensitivity;
- Serving LGBTQ+ youth, youth under the age of 18, and pregnant and parenting youth;
- and

- Improving performance on system performance measures

HUD recognizes that there are promising strategies concerning these concepts, but limited evidence to support replication of best practices. Given the importance of advancing our understanding in this topic area, HUD is very interested in communities that will commit to focusing attention on these issues.

After the application submission deadline, HUD will take several months to assess the applications and select communities. Available award amount information for communities is outlined in Section II.C.

Once HUD announces the selected communities, communities will have a total of 6 months to submit a first draft of the coordinated community plan, which is comprised of certain components of the overall coordinated community plan. Communities may request up to a 1-month extension of this deadline by emailing youthdemo@hud.gov. The remaining components of the coordinated community plan must be submitted as described in Appendix B. See Section III.F.b and Appendix B of this NOFO for further information.

Immediately following the announcement of selected communities, HUD will make three percent of a Community's available award amount, outlined in Section II.C, available to the Collaborative Applicant or their designee to fund initial planning activities. Funds used for planning activities are subject to 578.39(b) and (c) as may be amended from time to time. Funds used on initial planning activities may only be used for costs of planning related to preventing and ending youth homelessness in the Community. Additionally, during plan development, Collaborative Applicants or their designee may apply for additional planning projects, totaling up to ten percent of the total community funding amount, to support the selected community's continued planning efforts. After the first draft of the CCP is approved, applicants may apply for projects up to the total amount made available to the community under the YHDP, minus amounts previously awarded for planning activities. Communities will be expected to fully participate in any evaluation activities conducted by HUD beginning no earlier than the announcement of community selection.

All awards and projects funded under this NOFO are subject to the following provisions of 24 CFR part 578, as may be amended from time to time, except where they conflict with the NOFO requirements, activities that the Recipient will implement and are authorized pursuant to I.C.1.a. or b. of Appendix A of this NOFO, waivers issued by HUD, or with the proviso that Grant funds may only be used to serve homeless youth, age twenty-four (24) and younger: 24 CFR 578.3, 578.15, 578.23, 578.25, 578.29, 578.37, 578.43, 578.45, 578.47, 578.49, 578.51, 578.53, 578.55, 578.57, 578.59, 578.61, 578.63, 578.73, 578.75, 578.77, 578.79, 578.81, 578.83, 578.85, 578.87, 578.89, 578.89, 578.91, 578.93, except in 578.93(c)(2), recipients must provide such information to the jurisdiction in which the project is located, 578.95, 578.97, 578.99, 578.103(a)(3) - (18) and (b) - (e), 578.105, 578.107 and 578.109. The requirements of 2 CFR 200.306, as may be amended from time to time, with the exception of 200.306(b)(5) apply. Grants for planning costs are subject to 24 CFR 578.39(b) and (c), as may be amended from time to time, but Grant funds may only be used for costs of planning related to preventing and ending youth homelessness in the Community. Federal fair housing and nondiscrimination requirements cannot be waived.

Notwithstanding the previous paragraph, if an applicant organization that is responsible for paying Youth Action Board (YAB) members for work performed as YAB duties wishes to submit a project for local YHDP selection, the applicant or collaborative applicant must submit a written request for exception to the provisions of 24 CFR 578.95 and comply with the conflict of interest exception request requirements found at 24 CFR 578.95(d)(2)(i)(A) but not 24 CFR 578.95 (d)(2)(i)(B).

2. HUD and Program-Specific Goals and Objectives

HUD's Strategic Plan sets the direction and focus of our programs and staff to create strong, sustainable, inclusive communities and quality, affordable homes for all. This NOFO supports [HUD's Strategic Plan for Fiscal Years \(FY\) 2022-2026](#) to accomplish HUD's mission and vision. Each of the five goals in the [Strategic Plan](#) include what HUD hopes to accomplish, the strategies to accomplish those objectives, and the indicators of success.

HUD will pursue two overarching priorities focused on increasing equity and improving customer experience across all HUD programs. Five strategic goals and several objectives undergird the Plan; however the following goals are applicable to this NOFO.

You are expected to align your application to the applicable strategic goals and objectives below. Use the information in this section to describe in your application the specific goals, objectives, and measures that your project is expected to help accomplish. If your project is selected for funding, you are also expected to establish a plan to track progress related to those goals, objectives, and measures. HUD will monitor compliance with the goals, objectives, and measures in your project.

Applicable Goals and Objectives from HUD's Strategic Plan

Strategic Goal 1: Support Underserved Communities

Fortify support for underserved communities and support equitable community development for all people.

1B: Reduce Homelessness

Strengthen Federal, State, Tribal, and community implementation of the Housing First approach to reducing the prevalence of homelessness, with the ultimate goal of ending homelessness.

The demonstration has seven primary objectives:

- **Prevent and End Youth Homelessness.** Provide funding, regulatory flexibility, and technical assistance to help communities develop housing and services for youth experiencing homelessness and make youth homelessness rare and, if it occurs, brief and non-recurring.
- **Build national momentum.** Motivate state and local homelessness stakeholders and youth services providers, including Runaway and Homeless Youth providers across the country to prevent and end youth homelessness by forming new partnerships, addressing system barriers, testing promising strategies, and evaluating their outcomes;
- **Promote equity in the delivery and outcomes of homeless assistance.** Recipients should promote equity throughout the community's youth homeless response system for youth who are disproportionately more likely to experience homelessness, such as Black, Indigenous, Hispanic, and LGBTQ+ youth. Awarded communities will promote equity throughout their youth homeless response system and all YHDP projects will measure

and demonstrate equitable delivery and outcomes. This includes identifying barriers that led to any disparities in subpopulations being served and taking steps to eliminate these barriers in the community's youth homeless response system.

- **Highlight the importance of youth leadership:** Demonstrate effective models of strong leadership and agency by youth with lived experience in the community. Create replicable best practices of youth leadership for other communities.
- **Evaluate the coordinated community approach.** Evaluate coordinated community approaches to preventing and ending youth homelessness, including local and state partnerships across sectors and other coordinated operational planning;
- **Expand capacity.** Expand community capacity to serve youth experiencing homelessness (particularly by using a Housing First approach), pilot new models of assistance, and determine what array of interventions is necessary to serve the target population in their community;
- **Evaluate performance measures.** Evaluate the use of performance measurement strategies designed to better measure youth outcomes and the connection between youth program outcomes and youth performance measures on overall system performance for the Continuum of Care (CoC); and
- **Establish a framework for Federal program and Technical Assistance (TA) provider collaboration.** Determine the most effective way for Federal resources to interact within a state or local system to support a coordinated community approach to preventing and ending youth homelessness.

3. Changes from Previous NOFO

This NOFO reflects requirements similar to those in the FY 2022 YHDP NOFO; however, the following changes were made:

- Communities that have received an FY2016 or FY2017 YHDP community designation are eligible to apply for and receive an additional YHDP community designation under this NOFO. Communities that are applying for additional YHDP funds for geography included in a previous YHDP award are required to answer additional rating factor questions and must respond to alternative rating factor questions regarding current YHDP project outcomes. HUD will award a community designation to no more than four eligible previously awarded YHDP communities.
- The minimum number of youth required to be on a Youth Action Board is increased from three to four members.
- Additional Special YHDP Activities are identified in Appendix A.
- Appendix B is updated to reflect a new process for developing and submitting the Coordinated Community Plan (CCP) for HUD approval, including a phased approach to CCP submission and approval, as well as the addition of a requirement to complete and submit a Continuous Quality Improvement Plan (CQI) after the first year of project operation.

4. Definitions

a. Standard Definitions

Affirmatively Furthering Fair Housing (AFFH) means taking meaningful actions, in addition to combating discrimination to overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunities, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The duty to affirmatively further fair housing extends to all program participant's activities and programs relating to housing and urban development.

Assistance Listing number refers to the unique number assigned to each Federal assistance program publicly available in the Assistance Listing, which is managed and administered by the General Services Administration. The Assistance Listing number was formerly known as the Catalog of Federal Domestic Assistance (CFDA) number.

Authorized Organization Representative (AOR) is a person authorized to legally bind your organization and submit applications via Grants.gov. The AOR is authorized by the E-Business Point of Contact (E-Biz POC) in the System for Award Management (see E-Biz POC definition). An AOR may include an Expanded AOR and/or a Standard AOR.

Expanded Authorized Organization Representative is a user in Grants.gov who is authorized by the E-Biz POC to perform the functions of a Standard AOR, initiate and submit applications on behalf of your organization, and is allowed to modify organization-level settings and certifications in Grants.gov.

Standard Authorized Organization Representative is a user in Grants.gov who is authorized by the E-Biz POC to initiate and submit applications in Grants.gov. A Grants.gov user with the Standard AOR role can only submit applications when they are a Participant for that workspace.

Consolidated Plan is the document submitted to HUD that serves as the comprehensive housing affordability strategy, community development plan, and submission for funding under any of the Community Planning and Development formula grant programs (e.g., CDBG, ESG, HOME, and HOPWA). This Plan is prepared in accordance with the process described in [24 CFR part 91](#). This plan is completed by engaging in a participatory process to assess affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See [24 CFR part 91](#) for HUD's requirements regarding the Consolidated Plan and related Action Plan).

Contract means, for the purpose of Federal financial assistance, a legal instrument by which a recipient or subrecipient purchases property or services needed to carry out the project or program under a Federal award. For additional information on contractor and subrecipient determinations, see [2 CFR 200.331](#).

Contractor means an entity that receives a contract as defined above and in [2 CFR 200.1](#).

Cooperative agreement has the same meaning defined at [2 CFR 200.1](#).

Deficiency, with respect to the making of an application for funding, is information missing or omitted within a submitted application. Examples of deficiencies include missing documents,

missing or incomplete information on a form, or some other type of unsatisfied information requirement. Depending on specific criteria, a deficiency may be either Curable or Non-Curable.

A Curable Deficiency is missing or incomplete application information that may be corrected by the applicant with timely action. To be curable, the deficiency must:

- Not be a threshold requirement, except for documentation of applicant eligibility;
- Not influence how an applicant is ranked or scored versus other applicants; and
- Be remedied within the time frame specified in the notice of deficiency.

A Non-Curable Deficiency is missing or incomplete application information that cannot be corrected by an applicant after the submission deadline. A non-curable deficiency is a deficiency that is a threshold requirement, or a deficiency that, if corrected, would change an applicant's score or rank versus other applicants. If an application includes a non-curable deficiency, the application may receive an ineligible determination, or the non-curable deficiency may otherwise adversely affect the application's score and final funding determination.

E-Business Point of Contact (E-Biz POC) is an individual associated with the applicant organization who is responsible for the administration and management of award activities for the applicant organization. The E-Biz POC is likely to be an organization's chief financial officer or authorizing official. The E-Biz POC authorizes representatives of their organization to apply on behalf of the organization (see Authorized Organization Representative definition). There can only be one E-Biz POC per unique entity identifier (see definition of Unique Entity Identifier below).

Eligibility requirements are mandatory requirements for an application to be eligible for funding.

Environmental Justice means investing in environmental improvements, remedying past environmental inequities, and otherwise developing, implementing, and enforcing environmental laws and policies in a manner that advances equity and provides meaningful involvement for people and communities that have been environmentally underserved or overburdened, such as Black and Brown communities, indigenous groups, and individuals with disabilities. This definition does not alter the requirements under HUD's regulations at [24 CFR 58.5\(j\)](#) and [24 CFR 50.4\(l\)](#) implementing [Executive Order 12898](#). E.O. 12898 requires a consideration of how Federally assisted projects may have disproportionately high and adverse human health or environmental effects on minority and/or low-income populations. For additional information on environmental review compliance, refer to:

https://www.hud.gov/program_offices/comm_planning/environment_energy/regulations.

Equity has the meaning given to that term in Section 2(a) of Executive Order [13985](#) and means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

Federal award, has the meaning, depending on the context, in either paragraphs (1) or (2) of this definition:

(1)

(a) The Federal financial assistance that a recipient receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in [2 CFR 200.101](#); or

(b) The cost-reimbursement contract under the Federal Acquisition Regulations that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in [2 CFR 200.101](#).

(2) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (2) of the definitions of Federal financial assistance in [2 CFR 200.1](#), and this NOFO, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.

(3) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal Government owned, contractor operated facilities (GOCOs).

(4) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement in [2 CFR 200.1](#).

Federal Financial Assistance has the same meaning defined at [2 CFR 200.1](#).

Grants.gov is the website serving as the Federal government's central portal for searching and applying for Federal financial assistance throughout the Federal government. Registration on Grants.gov is required for submission of applications to prospective agencies unless otherwise specified in this NOFO.

Non-Federal Entity (NFE) means a state, local government, Indian tribe, Institution of Higher Education (IHE), or non-profit organization that carries out a Federal award as a recipient or subrecipient.

Primary Point of Contact (PPOC) is the person who may be contacted with questions about the application submitted by the AOR. The PPOC is listed in item 8F on the SF-424.

Racial Equity is the elimination of racial disparities and is achieved when race can no longer predict opportunities, distribution of resources, or outcomes – particularly for Black and Brown persons.

Recipient means an entity, usually but not limited to non-Federal entities, that receives a Federal award directly from HUD. The term recipient does not include subrecipients or individuals that are beneficiaries of the award.

Small business is defined as a privately-owned corporation, partnership, or sole proprietorship that has fewer employees and less annual revenue than regular-sized business. The definition of “small”—in terms of being able to apply for government support and qualify for preferential tax policy—varies by country and industry. The U.S. Small Business Administration defines a small business according to a set of standards based on specific industries. See [13 CFR part 121](#).

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient means an entity, usually but not limited to non-Federal entities, that receives a subaward from a pass-through entity to carry out part of a Federal award but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

System for Award Management (SAM) is the Federal Repository into which an entity must provide information required for the conduct of business as a recipient. Registration with SAM is required for submission of applications via Grants.gov. You can access the website at <https://www.sam.gov/SAM/>. There is no cost to use SAM.

Threshold Requirements are eligibility requirements that must be met for an application to be reviewed, rated, and ranked. Threshold requirements are not curable, except for documentation of applicant eligibility, which are listed in Section III.D., Threshold Eligibility Requirements. Similarly, there are eligibility requirements under Section III.E., Statutory and Regulatory Requirements Affecting Eligibility.

Underserved Communities has the meaning given to that term in Section 2(b) of Executive Order [13985](#) and refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the definition of “equity” above.

Unique Entity Identifier (UEI) means the identifier assigned by SAM to uniquely identify entities. As of April 4, 2022, the Federal government has transitioned from the use of the DUNS Number to the use of UEI, as the primary means of entity identification for Federal awards government-wide.

b. Program Definitions.

Collaborative Applicant - The eligible entity that has been designated by the CoC during the most recent CoC Program Registration Process to apply for a grant on behalf of the CoC, including those formed by Tribes and TDHEs. The Collaborative Applicant must be the "Applicant" for each community applying for participation in the demonstration. In cases where the CoC needed to change the Collaborative Applicant and that change was approved after this NOFO was published but before the deadline for submissions, that approved replacement Collaborative Applicant is the eligible applicant for community selection applications under this NOFO.

Community - Self-organized network of people with common agenda, cause, or interest in Youth Homelessness, who collaborate by sharing ideas, information, and other resources and that is located within a geographic boundary of a single CoC. A community can include Tribal "formula areas," as defined in the Indian Housing Block Grant program at 24 CFR 1000.302, which includes trust lands and reservations, as part of or the entirety of the community.

Continuous Quality Improvement (CQI)- An analytical process that involves routine measurement of project and system outcomes to promote evidence-based decision making and improvements.

Continuum of Care (CoC) - The group organized to carry out the responsibilities required under 24 CFR Part 578 and that is composed of representatives of organizations, including non-profit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocacy organizations, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing providers, law enforcement, organizations that serve veterans who are currently or have previously experienced homelessness, and organizations that serve persons who are currently or have previously experienced homelessness; to the extent these groups are represented within the geographic area and are available to participate.

Coordinated Entry- A centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or coordinated assessment system covers the geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool. Also referred to as centralized or coordinated assessment system.

Eligible previously awarded YHDP community: A community that includes geographic area that was included in an application that received a YHDP community designation in the FY2016 or FY2017 YHDP competition.

Formula Area- This term has the same meaning as in the IHBG Program at 24 CFR 1000.302, as may be amended from time to time.

Funding utilization- The amount of funding drawn by an organization over the life of a grant that has expired, and for which the recipient can no longer draw funds, divided by the amount of funding awarded to the project.

Housing First - A model of housing assistance that prioritizes rapid placement and stability in permanent housing in which admission does not have preconditions (such as sobriety or a minimum income threshold) and in which housing assistance is not conditioned upon participation in services.

Project Applicant - An eligible applicant, as outlined in Section III.A of this NOFO, that is designated by the Collaborative Applicant or its designee to apply for assistance under the YHDP.

Public Child Welfare Agency - The governmental entity that has care, custody and responsibility for children in foster care and is responsible for the provision of services and support to youth who have left foster care after age 18 to age 21.

Reservation- For purposes of this NOFO, reservations are a type of formula area as specifically delineated under HUD's IHBG program at 24 CFR 1000.302.

Rural - A geographic area consisting of a county or group of counties, trust land(s), or reservation(s) designated by the applicant in which:

- more people reside in rural areas than either suburban or urban areas, based on data from the Census Bureau. Applicants qualifying under this element of the rural definition must

designate the entire CoC's geographic area as the geographic area of the community in IV.B.1 of this NOFO; or

- the population across the designated counties included in the geographic area, which does not encompass the entire CoC, has more people residing in rural areas than either suburban or urban areas, based on data from the Census Bureau; or
- the designated geographical area is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial census), and at least 1.25 percent of the total acreage of such State is under Federal jurisdiction, provided that no metropolitan city in such State is the sole beneficiary of the grant amounts awarded under this NOFO.

Tribal Resolution – For purposes of this Notice, this term has the same meaning as in 24 CFR 1003.4: “...the formal manner in which the tribal government expresses its legislative will in accordance with its organic documents. In the absence of such organic documents, a written expression adopted pursuant to tribal practices will be acceptable.

Trust Land - For purposes of this NOFO, trust lands are a type of formula area as delineated under HUD’s IHBG program at 24 CFR 1000.302

Unified Funding Agency (UFA) - an eligible applicant selected by the CoC to apply for a grant for the entire Continuum, which has the capacity to carry out the duties in 24 CFR 578.11(b), which is approved by HUD and to which HUD awards a grant.

Youth - a person who is age 24 or younger

- Unaccompanied Youth - persons who are age 24 or younger, who is the only member of the household.
- Pregnant or Parenting Youth – Individual heads of households who are age 24 or younger who are pregnant or who are the parents or legal guardians of one or more children who are present with or sleeping in the same place as that youth parent.
- Transition Age Youth- persons between age 18 and 24.

Youth Action Board (YAB)- A group of at least 4 youth with voting power on policy decisions of the CoC, particularly on policies that relate to preventing and ending youth homelessness. At least two-thirds of the YAB members must be age 24 or younger and have lived experience of homelessness and should be representative of the youth population experiencing homelessness in the community. The YAB must be a formal committee within the CoC. Youth who are members of the YAB may also be members of a Youth Tribal Council, if one exists. Additionally, a tribe may create a subset of its Youth Tribal Council that specifically addresses the needs of youth experiencing and at-risk of homelessness to serve as the YAB or part of the YAB.

B. Authority

The funds announced in this NOFO were provided and authorized by the Consolidated Appropriations Act, 2023 (Public Law 117-328, approved December 29, 2022).

II. AWARD INFORMATION

A. Available Funds

Funding of approximately **\$72,000,000** is available through this NOFO.

Additional funds may become available for award under this NOFO consistent with VI.A.2.e., Adjustments to Funding. Use of these funds is subject to statutory constraints. All awards are subject to the funding restrictions contained in this NOFO.

B. Number of Awards

HUD expects to make approximately 20 awards from the funds available under this NOFO.

A Collaborative Applicant may apply on behalf of more than one community; however, HUD will not select more than one community within a CoC's geographic area.

C. Minimum/Maximum Award Information

For each community selected under this competition, HUD will make a minimum of \$600,000 available for projects in the community. This total funding may be split among any number of projects in the community. For example, YHDP funding within a selected community may be used for one project or split among 10 projects.

HUD will use the following process to select communities and determine the total funding to be made available in each community under this NOFO.

HUD will rank community applications in order of responses to the rating factors outlined in Section V.A.1 of this NOFO. If two or more communities receive the same score, HUD will rank the applications according to the score on Youth Collaboration Rating Factor.

HUD will use a formula, outlined below, to determine each selected community's maximum total funding in order to scale awards to estimated community need. The formula uses the following factors:

- Youth in Poverty: Number of people age 12-24 who are in poverty in the geographic area (# of youth in poverty, using data from the American Community Survey);
- FMR: The 2-bedroom Fair Market Rent (FMR) in the geographic area, and if there is more than one FMR for the geographic area, HUD will calculate a population weighted average (FMR).

HUD will select 14 community applications, up to four of which may be from an eligible previously awarded YHDP community. These applications will be the highest scoring community applications unless 1) HUD has already selected 4 higher scoring applications from an eligible previously awarded YHDP community and will not select any additional applications from eligible previously awarded YHDP community or 2) HUD exercises its right to select lower scoring community selection applications as provided in Section III.F.a and V.B. HUD will then apply the formula with these first 14 communities and then select further communities,

none of which may be from an eligible previously awarded YHDP community, and rerun the formula for all selected communities as explained below.

1. For each selected community HUD will establish a formula factor:
 - a. For all eligible previously selected communities, the formula factor is Youth in Poverty multiplied by the FMR for the geographic area listed in the community application and divided by two.
 - b. For all other communities, the formula factor is Youth in Poverty multiplied by the FMR for the geographic area listed in the community application.
2. For each selected community, HUD will divide the community's formula factor by the sum of the formula factors for all communities selected. This is called the community ratio.
3. HUD will allocate an initial formula amount of \$600,000 to each selected community.
4. For each selected community, HUD will multiply its community ratio by the total YHDP funding remaining after step 3, then add the resulting amount to the community's initial formula amount in step 3 to come up with the community's new formula amount.
5. HUD will calculate the ratio of the formula amount for each selected community to the sum of formula factor (see step 1) for all selected communities.

If, after the formula is applied to the initial 14 community applications, no ratio calculated in step 5 is less than 0.12, then HUD will select the next highest-scoring community from the eligible applicant pool ((unless HUD exercises its right to select a lower scoring community selection application as provided in Sections III.F.a and V.B) and repeat steps 1 through 5 for all selected communities. HUD will repeat this process (selecting the next highest-scoring community or lower scoring community as provided in Sections III.F.a and V.B., and redoing steps 1 through 5 for all selected communities), until any ratio calculated in step 5 is less than 0.12 or 25 communities are selected and receive formula amounts. Once a selected community falls below a ratio of .12 or 25 communities are selected and receive formula amounts, HUD will stop selecting communities. The purpose of this step is to ensure that each selected community receives enough funding to have a substantial impact. It does this by setting a minimum level of funding, adjusted for the size of selected communities and level of need.

Estimated Total Funding:

\$72,000,000

Minimum Award Amount:

\$600,000

Per Project Period

Maximum Award Amount:

\$15,000,000

Per Project Period

D. Period of Performance

Immediately following the community selection announcement, HUD will make three percent of the total available funding for projects in each community available to the Collaborative Applicant or its designee for planning activities. Collaborative Applicants in communities

selected under this NOFO can enter into a grant agreement with HUD immediately and may use the funding for eligible activities under 24 CFR 578.39(b) and (c) as may be amended from time to time, but Grant funds may only be used for costs of planning related to preventing and ending youth homelessness in the Community ("the initial planning grant"). If the initial planning grant is accepted, Collaborative Applicants or their designee may apply for up to an additional seven percent of their community's total available funding for planning activities as outlined in Appendix A.

Project Applicants within selected communities may apply for projects designed to implement the CCP to prevent and end youth homelessness immediately following the approval of the first draft of the CCP and up until 11:59:59 PM EDT, July 1, 2025, or until the community ceases to participate or the available funds have been depleted (whichever is earlier). The FY 2023 Consolidated Appropriations Act requires HUD to obligate YHDP funds by September 30, 2025. The period of performance and budget period for each award will be determined as provided below. HUD may amend the grant agreement to extend this period of performance and/or budget period. However, in no case will HUD authorize expenditures or drawdown of funds beyond the date HUD's FY 2023 YHDP account must be closed under applicable law or for administrative purposes (approximately September 20, 2030). Project Applicants must plan accordingly and only submit applications that can start operations in a timely manner with sufficient time to complete the post award process and the awarded grant term.

Projects will be for an initial 2-year grant term; however, HUD will allow projects to request a longer initial grant term not to exceed 30 months. HUD has determined that most projects normally take approximately 3 to 6 months to begin fully operating a project (e.g., hiring staff, developing partnerships with landowners if leasing or renting). Therefore, a project may request up to a 30-month grant term that will allow for the additional start-up process. HUD may extend the grant term of a YHDP project consistent with 2 CFR 200.308 and 2 CFR 200.309.

Collaborative applicants within selected communities may apply for more than one planning project over the course of the YHDP. All projects except planning projects may be eligible for 1-year renewal terms after the initial grant term expires beginning with the next CoC Program Competition as further explained in Section I.C.1 of Appendix A. If a community cannot successfully complete the development of a CCP or must otherwise withdraw from the demonstration, **the funding HUD has made available but did not obligate to projects in that community will be made available to the other selected communities or other communities HUD selects as provided in Section II.C subject to HUD's right to select lower scoring community selection applications under Section III.F.a, provided that sufficient funds are available.**

Estimated Project Start Date:

10/01/2024

Estimated Project End Date:

09/30/2027

Length of Project Periods:

24-month project period and budget period

Other

Length of Periods Explanation of Other:

HUD will award projects for an initial term of 24-30 months. All grants besides planning grants may be renewed for 1-year grant terms under the CoC Program as explained in Section I.C.1 of Appendix A.

E. Type of Funding Instrument

Funding Instrument Type:

G (Grant)

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

00 (State governments)

01 (County governments)

02 (City or township governments)

04 (Special district governments)

25 (Others (see text field entitled "Additional Information on Eligibility" for clarification))

Additional Information on Eligibility

(25) Other

Indian Tribes and tribally designated housing entities as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)

Nonprofits, as demonstrated by criteria at 24 CFR 5.109(l)(1) through 24 CFR 5.109(l)(5).

Community Selection application:

Available to Collaborative Applicants designated by CoCs registered through the most recent CoC Program Registration process. The Collaborative Applicant can apply for any community located within its CoC's geographic area. The Collaborative Applicant can also apply for multiple communities located within its CoC's geographic area; however, HUD will not select more than one community within a CoC's geographic area.

Project application:

Project Applicants that are designated during the application process by the Collaborative Applicant or its designee are eligible to apply for grant funds. The Collaborative Applicant may apply for projects under this Demonstration as well. The Collaborative Applicants that are not Unified Funding Agencies (UFAs) may also designate an eligible applicant to be the recipient of the planning grant. UFAs must apply for and be recipient of all grants for their community. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

For a dedicated HMIS grant, the project application must either be from the UFA (when there is a UFA for the community) or the HMIS Lead (when there is no UFA for the community) that will be the grant recipient.

To be considered for funding, Project Applicants must provide completed information required by HUD, outlined in Appendix A of this NOFO

Eligible Program Participants.

Funds awarded under the YHDP must only be used to serve:

- a. Youth, as defined in I.A.4, who initially qualify as homeless under paragraph (1) or (2) of the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act, or;
- b. Youth who initially qualify to be served as stated in I.C.5 of Appendix A.

Notwithstanding the above, youth-serving providers (defined in I.C.6 of Appendix A) funded under this NOFO may serve unaccompanied youth (defined in I.A.4) who are living in unsafe situations or families headed by youth who are living in unsafe situations (defined in I.C.6 of Appendix A).

As explained in I.C.6 of Appendix A, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act as a condition for receiving services funded under the YHDP NOFO.

This part of the NOFO is for community selection only. Applications for funding individual projects will occur after communities have been selected. Requirements for applying for projects are detailed in Appendix A.

See Section IV of this NOFO for community selection application submission requirements.

Faith-based organizations

- (1) Faith-based organizations may apply for this award on the same basis as any other organization, as set forth at [24 CFR part 5.109](#), and subject to the protections and requirements of 42 U.S.C. § 2000bb et seq., HUD will not, in the selection of recipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.
- (2) A faith-based organization that participates in this program will retain its independence and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law, including the Free Speech and Free Exercise Clauses of the Constitution, 42 U.S.C. § 2000bb et seq., 42 U.S.C. § 238n, 42 U.S.C. § 18113, 42 U.S.C. §§ 2000e-1(a) and 2000e-2, 42 U.S.C. § 12113(d), and the Weldon Amendment, among others. Religious accommodations may also be sought under many of these religious freedom and conscience protection laws, particularly under the Religious Freedom Restoration Act.
- (3) A faith-based organization may not use direct financial assistance from HUD to support or engage in any explicitly religious activities except where consistent with the Establishment Clause and any other applicable requirements. Such an organization also may not, in providing services funded by HUD, discriminate against a beneficiary or prospective program beneficiary on the basis of religion, religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

B. Ineligible Applicants

Ineligible Applicants. HUD will not consider an application from an ineligible applicant. HUD will only score applications for community selection that are completed by a CoC's Collaborative Applicant.

C. Cost Sharing or Matching

This Program requires cost sharing or matching, or leverage, as described below.

This NOFO requires a Project Applicant to leverage resources through cost sharing or matching as described in the regulation at 24 CFR 578.73, except as otherwise provided in Appendix A, I.C.1.b.3 and I.C.1.b.4.

D. Threshold Eligibility Requirements

Applicants who fail to meet any of the following threshold eligibility requirements are deemed ineligible. Applications from ineligible applicants are not rated or ranked and will not receive HUD funding.

1. Resolution of Civil Rights Matters

Outstanding civil rights matters must be resolved before the application submission deadline. Applicants with unresolved civil rights matters at the application deadline are deemed ineligible. Applications from ineligible applicants are not rated or ranked and will not receive HUD funding.

a. An applicant is ineligible for funding if the applicant has any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that are not resolved to HUD's satisfaction before or on the application deadline date for this NOFO.

(1) Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex (including sexual orientation and gender identity), national origin, disability or familial status;

(2) Status as a defendant in a Fair Housing Act lawsuit filed by the United States alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. § 3614(a);

(3) Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act, Violence Against Women Act, or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;

(4) Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109

of the Housing and Community Development Act of 1974; Violence Against Women Act; or the Americans with Disabilities Act; or

(5) Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.

b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:

- (1) Current compliance with a voluntary compliance agreement signed by all the parties;
- (2) Current compliance with a HUD-approved conciliation agreement signed by all the parties;
- (3) Current compliance with a conciliation agreement signed by all the parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
- (4) Current compliance with a consent order or consent decree;
- (5) Current compliance with a final judicial ruling or administrative ruling or decision; or
- (6) Dismissal of charges.

2. Timely Submission of Applications

Applications submitted after the deadline stated within this NOFO that do not meet the requirements of the grace period policy are marked late. Late applications are ineligible and are not considered for funding. See Section IV. D. Application Submission Dates and Times.

E. Statutory and Regulatory Requirements Affecting Eligibility

Eligibility Requirements for Applicants of HUD's Financial Assistance Programs

The following requirements affect applicant eligibility. Detailed information on each requirement is found in the "[Eligibility Requirements for Applicants of HUD's Competitive Programs](#)" document on HUD's Funding Opportunities page. Applicants who fail to meet any of these eligibility requirements are deemed ineligible to receive HUD funding.

1. Universal Identifier and System for Award Management (SAM.gov) Requirements
2. Outstanding Delinquent Federal Debts
3. Debarments or Suspensions, or both
4. Mandatory Disclosure Requirement
5. Pre-selection Review of Performance
6. Sufficiency of Financial Management System
7. False Statements
8. Prohibition Against Lobbying Activities

In addition, each applicant under this NOFO must have the necessary processes and systems in place to comply with the Award Term in Appendix A of [2 CFR part 170](#) if the applicant receives an award, unless an exception applies as provided in [2 CFR 170.110](#).

F. Program-Specific Requirements

a. Identifying a Target Community Area

Applicants have the option of identifying the entire geographic area of the CoC as the demonstration community or designating a smaller area that includes a single community or group of communities within the CoC's geographic area as the YHDP community. In addition, the CoC can designate the application as a rural community application, competing for the prioritization of up to 8 rural communities. If an applicant decides to submit two applications, one for the rural communities within the CoC and one for the non-rural areas or the entire CoC, HUD will consider both applications independently but will only select the highest scoring application per CoC.

HUD has determined that geographic diversity is an appropriate consideration in selecting communities for the YHDP. To this end, HUD reserves the right to select lower scoring community selection applications in order to fund eligible communities with the highest total score in each of the 10 HUD regions.

Applicants are required to respond to the questions listed in Section V.A.1 regarding their proposed geographic area for the YHDP. Eligibility as a Rural Community will be determined based on the geographic areas designated by the community in Section IV.B.1; number of youth experiencing poverty will be verified using Federal census data.

HUD will consider applications for communities that received a community designation under the Fiscal Year (FY) 2016 and FY2017 YHDP provided that:

- The YHDP grants in the community have completed the initial 2-year YHDP grant term and an additional 1-year in operation after renewal or replacement using CoC program funding.
- The average funding utilization across the most recently expired YHDP project grants in the community at the time of the publication of this NOFO is at least 90 percent.

Additionally, HUD will consider applications from CoCs that were awarded for less than the total area of the CoC in FY2019- FY2022 YHDP competitions, provided that none of the geographic area was covered in the previously awarded application. CoCs that have added geographic areas to their CoC after a previous YHDP community designation may apply just for the new geographic area. This includes CoCs that have partnered with Tribes to include Tribal Reservation and Trust areas in the CoC's geography.

Applicants that propose to include a reservation or trust land geographic area must include a tribal resolution from the tribe authorizing the applicant to do so or a letter from an official or principal of the Indian Tribe or TDHE who is authorized to act on behalf of the Indian Tribe or TDHE. Collaborative Applicants that represent a CoC that is made up of only tribal formula areas do not need to include a tribal resolution.

b. Develop a Coordinated Community Plan (CCP)

Selected communities are required to develop a CCP to prevent and end youth homelessness or to amend an existing local plan to address youth homelessness to include the required information in Appendix B. Communities selected for funding under this Notice will have a total

of 6 months to submit a first draft of the CCP, which comprises certain components of the overall CCP. Communities may request up to a 1-month extension of this deadline by sending an email to youthdemo@hud.gov. The remaining components of the coordinated community plan must be submitted as described in Appendix B. The planning process is expected to lay the groundwork for implementation and provide a framework for the various projects for which the Project Applicants will apply.

HUD will only approve of a CCP that meets threshold criteria, including whether the plan addresses the mandatory structural components below:

Mandatory Structural Components of a CCP

A CCP must include the following structural components:

- A summary of the current youth homeless response system;
- A list of partners;
- A shared vision, list of goals, objectives, and action steps;
- A list of new projects;
- A governance structure;
- A Continuous Quality Improvement (CQI) plan;
- A signature page that includes signatures of official representatives of at least the following systems:
 - The Continuum of Care
 - Youth Action Board
 - Public Child Welfare Agencies
 - Local Government Agency
 - Tribal Government (if any)
 - Runaway and Homeless Youth Program Providers (if any)

More information on the required components of the CCP can be found in Appendix B.

Plan Submission, HUD Review, and Release of Full Funding

- Communities must submit a first draft of the plan, including a summary of the current youth homeless response system, Partners, Governance Structure, and a Project List within 6 months after announcement of the selected communities. Communities may request up to a 1-month extension of this deadline.
- Communities must submit a completed plan by August 1, 2025, which includes all elements of the CCP, outlined in Section I of Appendix B, except the CQI-plan.
- Within 1 year of the project start date of YHDP projects, the community must submit a CQI plan and an initial assessment of the projects based on that plan.

All submissions must be sent to youthdemo@hud.gov. HUD will review and provide feedback of each submission within 2 weeks receipt. All community plans must be compliant with all relevant Federal requirements, including fair housing and civil rights requirements. HUD reserves the right to reject a plan and require resubmission if the plan does not meet the requirements summarized above and described in Appendix B.

Communities must submit a plan that meets all of the requirements according to deadlines discussed in Appendix B. If HUD does not receive the CCP, including the CQI, in these time frames, the selected community will lose access to all its remaining funding. Funding that has already been obligated for planning grants will remain available only for costs incurred before the deadline for the CCP. HUD will consider granting a 30-day extension for incurring costs if a community needs these funds to wind-down the YHDP planning efforts

c. Displacement, relocation and acquisition

Applicants are reminded that the CoC program regulations at 24 CFR 578.83 include unique requirements addressing displacement, relocation, and acquisition. In addition to these program specific requirements, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (URA) may apply. The URA generally applies when there is acquisition, rehabilitation or demolition for a Federally-funded program or project.

Advancing Racial Equity

In accordance with Executive Order [13985](#), Executive Order 14091, *Executive Order on Further Advancing Racial Equity and Support for Underserved Communities Through The Federal Government*, and Federal fair housing and civil rights laws, your application must address the following:

- You analyzed the racial composition of the persons or households who are expected to benefit, directly or indirectly, from your proposed award activities;
- You identified any potential barriers to persons or communities of color equitably benefiting from your proposed award activities;
- You detailed the steps you will take to prevent, reduce, or eliminate these barriers; and
- You have measures in place to track your progress and evaluate the effectiveness of your efforts to advance racial equity in your award activities.

Note that any actions taken in furtherance of this section must be consistent with Federal nondiscrimination requirements.

This narrative is required and must address the four bullets outlined in the paragraph above. Applicants will submit this narrative according to the instructions in Section IV.B. This narrative will be evaluated for sufficiency and will not change the applicant's score or rank as compared to other applicants. If the narrative is deemed insufficient, it will be a "Curable Deficiency" that will be communicated to the applicant for correction with a notice of deficiency.

All applicants for YHDP projects must respond to these questions. For Collaborative Applicants or their designee who will receive the initial planning grant, this narrative must be attached as outlined in section IV.B of this NOFO. All other project applicants must answer these question as outlined in Appendix A of this NOFO. Narrative should be limited to one page.

Affirmative Marketing and Outreach

Any outreach or marketing conducted under a HUD award must be conducted broadly throughout the local area and nearby areas and targeted to reach any eligible persons in demographic groups that would be unlikely or least likely to be aware of the benefits of a HUD award absent such efforts, or entities that serve such groups. Such demographic groups may

include, for example, Black and Brown persons or communities, individuals with limited English proficiency, individuals with disabilities, or families with children. Strategies for affirmative marketing or outreach include outreach through community contacts or service providers or at community centers serving the target population; and marketing on websites, social media channels, television, radio, and print media serving local members of the targeted group. You must submit a narrative describing the affirmative marketing/outreach activities that will be conducted if you are selected for a HUD award.

This narrative is required and must address the issues outlined in the paragraph above. Applicants will submit this narrative according to the instructions in Section IV.B. This narrative will be evaluated for sufficiency and will not change the applicant's score or rank as compared to other applicants. If the narrative is deemed insufficient, it will be a "Curable Deficiency" that will be communicated to the applicant for correction with a notice of deficiency.

All applicants for YHDP projects must respond to these questions. For Collaborative Applicants or their designee who will receive the initial planning grant, this narrative must be attached as outlined in section IV.B of this NOFO and should respond to how the community will ensure diverse representation in the YHDP planning processes. All other project applicants must answer this question as outlined in Appendix A of this NOFO. Narrative should be limited to one page.

Experience Promoting Racial Equity

In accordance with Executive Order 13985, Executive Order On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, Executive Order 14091, Further Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, and Federal fair housing and civil rights laws, your application must demonstrate that the applicant has the experience and/or the resources to effectively address the needs of underserved communities, particularly Black and Brown communities. This may include experience successfully working directly with such groups, experience designing or operating programs that equitably benefit such groups, or experience successfully advancing racial equity in other ways. This may also include experience soliciting, obtaining, and applying input from such groups when designing, planning, or implementing programs and activities.

This narrative is required and must address the issues outlined in the paragraph above. Applicants will submit this narrative according to the instructions in Section IV.B. This narrative will be evaluated for sufficiency and will not change the applicant's score or rank as compared to other applicants. If the narrative is deemed insufficient, it will be a "Curable Deficiency" that will be communicated to the applicant for correction with a notice of deficiency.

Narrative should be limited to one page.

Affirmatively Furthering Fair Housing

With some exceptions for Federally recognized Indian tribes and their instrumentalities, the application must discuss how the applicant will carry out the proposed activities in a manner that affirmatively furthers fair housing in compliance with the Fair Housing Act and its implementing regulations and how applicants will meet the requirements of the definition of affirmatively furthering fair housing at 24 CFR 5.151. If the applicant will carry out proposed activities with an Assessment of Fair Housing (AFH), the proposed activities should be consistent with the

AFH's fair housing goals and with fair housing strategies specified in the jurisdiction's Consolidated Plan or Public Housing Agency Plan.

Applicants must address this requirement by submitting a written narrative which describes how their proposed NOFO activities are aligned with the requirement to affirmatively further fair housing (AFFH). Specifically, applicants should describe how their proposed NOFO activities will meaningfully: (1) address significant disparities based on protected class in unmet housing needs (2) address disparities based on protected class in access to opportunity (3) address segregation and promoting integration (4) transform racially or ethnically concentrated areas of poverty into well-resourced areas of opportunity without displacing existing residents, and/or (5) foster and maintain compliance with civil rights and fair housing laws]. If the narrative is deemed insufficient, it will be a "Curable Deficiency" that will be communicated to the applicant for correction with a notice of deficiency.

Applicants for this NOFO should discuss how the coordinated community planning process will affirmatively further fair housing by having diverse community participation and engagement in planning that includes voices and considers concerns from various protected class groups including Black, Hispanic, Indigenous, and other youth of color; LGBTQIA+ youth; and other historically marginalized groups. Narrative should be limited to one page.

G. Criteria for Beneficiaries.

Not applicable

IV. APPLICATION AND SUBMISSION INFORMATION

A. Obtain an Application Package

Instructions for Applicants

All application materials, including the Application Instructions and Application Package, are available through Grants.gov. You must access and review all available application materials. You must submit your application electronically via Grants.gov under the Funding Opportunity Number cited within this NOFO. Your application must list the applicable Funding Opportunity Number.

You can request a waiver from the requirement for electronic submission, if you demonstrate good cause. An example of good cause may include: a lack of available Internet access in the geographic area in which your business offices are located. However, lack of SAM registration or valid UEI is not good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic application submission requirements. HUD will not grant a waiver if you fail to submit to HUD by email or postmark by mail a request for a waiver at least 15 calendar days before the application deadline. If HUD grants a waiver, a paper application must be received before the deadline for this NOFO. To request a waiver, you must contact:

Name:

Nili Soni

Email:

youthdemo@hud.gov

HUD Organization:

SNAPS

Street:

451 7th Street SW

City:

Washington DC

State:

DC DISTRICT OF COLUMBIA

Zip:

20410

Applicants requesting a waiver should submit their waiver requests via e-mail to

Youthdemo@hud.gov.

The subject line should contain the name of the applicant and 'Request for Waiver of Electronic Submission for Youth Demo.'

B. Content and Form of Application Submission

You must verify that boxes 11, 12, and 13 on the SF-424 match the NOFO for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, but is under the wrong Assistance Listing and Funding Opportunity Number is a Non-Curable Deficiency, and will be rejected, unless otherwise stated under the Threshold requirements section. When applying with a UEI that does not match the organization name as registered in sam.gov will result in an ineligible applications.

1. Content

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Application for Federal Assistance (SF-424)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Applicant and Recipient Assurances and Certifications (HUD 424-B)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Applicant/Recipient Disclosure/Update Report (HUD 2880)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Disclosure of Lobbying Activities (SF-LLL)	This form is conditionally required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Certification Regarding Lobbying Activities	This form is required.	
Assurances for Non-Construction Programs (SF-424B)	This form is required.	This form is contained within the Application Package.
Acknowledgment of Application Receipt (HUD2993), if applicable	This form is applicable only to applications submitted on paper, following receipt of a waiver of electronic submission	This form is not required but is available for applicants who want confirmation that their hard-copy application was received by HUD. The form must be submitted with the application, in accordance with the application submission instructions included in the waiver of electronic submission.

Additionally, your complete application must include the following narratives and non-form attachments.

- Applicants are required to respond to the following questions regarding their proposed geographic area for the YHDP. Applicants must indicate:
 - Whether you are requesting participation as a rural community in the YHDP through this application.
 - The geographic area that the application covers. If the application covers a geographic area smaller than an entire CoC, the application must list all counties covered by the application and a justification for the decision to apply for a geographic area smaller than an entire CoC.
- Tribal Consent: A tribal resolution from the tribe authorizing the applicant to include trust lands or reservations land in the application or a letter from an official or principal of the Indian Tribe or TDHE who is authorized to act on behalf of the Indian Tribe or TDHE, if required under III.F.a.
- Narrative: Responses to the rating factors in Section V.A.1
- Equity Narratives: All applicants for YHDP projects must submit narratives responses to the four equity requirements in Section III.F which includes: Advancing Racial Equity,

Affirmative Marketing and Outreach, Experience Promoting Racial Equity, and Affirmatively Furthering Fair Housing.

- For Collaborative Applicants or their designee who will receive the initial planning grant, you will submit each equity narrative (Advancing Racial Equity, Affirmative Marketing and Outreach, Experience Promoting Racial Equity, and Affirmatively Furthering Fair Housing) as an attachment to this NOFO.
- All other project applicants, you will submit their equity narratives as follows:
 - Advancing Racial Equity must be addressed as outlined in Appendix A of this NOFO.
 - Affirmative Marketing & Outreach must be addressed as outlined in Appendix A
 - Experience Promoting Racial Equity narrative – must be attached to this NOFO.
 - Affirmatively Furthering Fair Housing narrative- must be attached to this NOFO.
- **Demonstration of Support: Youth Action Board demonstration of support as described in Section V.A.1 under Youth Collaboration - please name the attachment "Youth Action Board Support"** (required to receive the maximum number of points under section V.A.1). Individual requirements are indicated, below, depending on the format submitted. Communities must select one of the following formats:
 - Written letters or statements: please attach PDF copies to the Grants.gov application. If the written material is an online post or website, please take a screenshot that includes a date stamp that is prior to the due date this NOFO. Written submissions should be a maximum of 5 pages, double-spaced, with 12-point font.
 - Audio: HUD will accept audio submissions of up to 10 minutes. These recordings may be attached to the Grants.gov application (limit of 200 mb file size) or may be a link to an online source. If submitting a link, please attach a screenshot of the online source that includes a date stamp that is prior to the due date of this NOFO. HUD cannot accept submissions that require a login or subscription.
 - Video: HUD will accept video submissions of up to 10 minutes. These recordings may be attached to the Grants.gov application (limit of 200 mb file size) or may be a link to an online source. If submitting a link, please attach a screenshot of the online source that includes a date stamp that is prior to the due date of this NOFO. HUD cannot accept submissions that require a login or subscription.
- **Letter of Support: Public Child Welfare Agency (PCWA) letter of support as described in Section V.A.1 under Collaboration - please name the attachment "PCWA Letter of Support"** (required to receive the maximum number of points under section V.A.1)

2. Other Submission Requirements

a. Standard Application, Assurances, Certifications and Disclosures

(1) Standard Form 424 (SF-424) Application for Federal Assistance

The SF-424 is the government-wide form required to apply for Federal assistance programs, discretionary awards, and other forms of financial assistance programs. You must complete and submit the form with the other required forms and information as directed in this NOFO.

By signing the forms in the SF-424 either through electronic submission or in paper copy submission (for those granted a waiver), you and the signing authorized organization representative affirm that you both have reviewed the certifications and assurances associated with the application for Federal assistance and (1) are aware the submission of the SF-424 is an assertion that the relevant certifications and assurances are established and (2) acknowledge that the truthfulness of the certifications and assurances are material representations upon which HUD will rely when making an award to the applicant. If it is later determined the signing authorized organization representative to the application made a false certification or assurance, caused the submission of a false certification or assurance, or did not have the authority to make a legally binding commitment for the applicant, the applicant and the individual who signed the application may be subject to administrative, civil, or criminal action. Additionally, HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable only to Federally recognized Indian tribes, or Alaskan native villages and those applicable to applicants other than Federally recognized Indian tribes, or Alaskan native villages.

(2) Assurances (HUD 424-B)

By submitting your application, you provide assurances that, if selected to receive an award, you will comply with U.S. statutory and other requirements, including, but not limited to civil rights requirements. All recipients and subrecipients of the award are required to submit assurances of compliance with Federal civil rights requirements. *See, e.g.,* Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Violence Against Women Act, and the Age Discrimination Act of 1975; *see also* [24 CFR §§ 1.5; 3.115; 8.50; and 146.25](#). HUD accepts these assurances in the form of the HUD 424-B, which also require compliance with HUD Reform Act requirements and all general Federal nondiscrimination requirements in the administration of the Federal assistance award.

(3) Applicant Disclosure Report Form 2880 (HUD 2880)

The form HUD 2880 is required if you are applying for assistance within the jurisdiction of HUD to any project subject to Section 102(d) of the HUD Reform Act . Assistance is provided directly by HUD to any person or entity, but not to subrecipients. It includes assistance for the acquisition, rehabilitation, operation, conversion, modernization, renovation, or demolition of any property containing five or more dwelling units that is to be used primarily for residential purposes. It includes assistance to independent group residences, board and care facilities, group homes and transitional housing but does not include primarily nonresidential facilities such as intermediate care facilities, nursing homes and hospitals. It also includes any change requested by a recipient in the amount of assistance previously provided, except changes resulting from annual adjustments in Section 8 rents under Section 8(c)(2)(A) of the United States Housing Act of 1937 ([42 U.S.C. § 1437f](#)). [See 24 CFR part 4 for additional information.](#)

(4) Code of Conduct

Both you, as the award recipient, and all subrecipients must have a code of conduct (or written standards of conduct). The code of conduct must comply with the requirements included in the “Conducting Business in Accordance with Ethical Standards” section of the Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards-- 2024, as well as any program-specific requirements. These requirements include ethical standards related to conflicts of interest for procurements in [2 CFR 200.318\(c\)](#) and [2 CFR 200.317](#), as well as HUD-specific conflict of interest standards. HUD maintains a list of organizations that have previously submitted written standards of conduct on its [Code of Conduct for HUD Grant Programs webpage](#). But it is your responsibility to ensure that the standards are compliant with the noted requirements and that HUD has the latest version of the written standards. Updated written standards should be submitted with the application. Any updates to your written standards, after the application period, should be submitted as directed by the HUD program contact for this NOFO.

(5) False Statements

Applicant understands that providing false or misleading information during any part of the application, award, or performance phase of an award may result in criminal, civil or administrative sanctions, including but not limited to: fines, restitution, and/or imprisonment under 18 USC 1001, 18 USC 1012, or 18 USC 287; treble damages and civil penalties under the False Claims Act, 31 USC 3729 et seq.; double damages and civil penalties under the Program Fraud Civil Remedies Act, 31 USC 3801 et seq.; civil recovery of award funds; suspension and/or debarment from all federal procurement and non-procurement transactions, FAR Part 9.4 or 2 CFR Part 180; and other remedies including termination of active HUD award.

(6) Lobbying Activities

Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants must submit with their application the signed “Certification Regarding Lobbying” form. In addition, applicants must disclose, using Standard Form LLL (SF-LLL), “Disclosure of Lobbying Activities,” any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally recognized Indian tribes and tribally designated housing entities (TDHEs) established by Federally recognized Indian tribes as a result of the exercise of the tribe’s sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement.

3. Format and Form

Narratives and other attachments to your application must follow the following format guidelines. Do not submit password protected or encrypted files.

25 Pages maximum length of narratives

Other

The application will be comprised of narrative exhibits and required attachments. The narratives will respond to thresholds, rating factors, and other criteria in the NOFO as indicated below.

Applicants should number their narrative responses to correspond to the numbering in Section V.A.1. The narrative must comply with the following format:

- Double-space your narrative exhibit pages. Single-spaced pages will be counted as two pages;
- Format pages to accommodate 8-1/2 x 11-inch paper;
- All margins should be approximately one inch. If any margin is smaller than 1/2 inch, the page will be counted as two pages;
- Use 12-point, Times New Roman font;
- Any pages marked as sub-pages (e.g., with numbers and letters such as 25A, 25B, 25C), will be treated as separate pages;
- If a Section is not applicable, indicate "N/A" so that there is a clear indication to HUD (do not just leave the Section blank);
- No more than one page of text may be placed on one sheet of paper; i.e., you may not shrink pages to get two or more on a page. Shrunken pages, or pages where a minimized/reduced font are used, will be counted as multiple pages;
- Do not format your narrative exhibits in columns. Pages with text in columns will be counted as two pages;
- Any tables included in the narrative exhibits of the application must also be double spaced or they will be counted twice; and
- All pages should be numbered. HUD recommends that applicants consecutively number the pages of the Attachments Section to ensure proper assembly of their application if printed.

Attachments will not count toward the 25-page maximum.

There is no minimum length required for narratives. However, HUD will review only the first 25 pages of narrative (not including required attachments). **Any narrative responses to the rating factors after 25 pages will not be considered for scoring for this competition.**

C. System for Award Management (SAM) and Unique Entity Identifier (UEI)

1. SAM Registration Requirement

You must register at www.sam.gov before submitting an application. You must maintain current information in SAM on immediate and highest-level owner and subsidiaries, as well as on all predecessors that a Federal award within the last three years, if applicable. Information in SAM must be current for all times during which you have an active Federal award or an application or plan under consideration by HUD.

2. UEI Requirement

All entities doing business with the Federal government must use the UEI created in SAM.gov. Your application must include a valid UEI that is registered and active at www.sam.gov. For more information, see: <https://www.gsa.gov/about-us/organization/Federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems->

[information-kit/unique-entity-identifier-update](#). When submitting an application with a UEI that does not match the organization name as registered in sam.gov will result in an ineligible application.

3. Requirement to Register with Grants.gov

Anyone planning to submit applications on behalf of an organization must register at Grants.gov and be approved by the E-Biz POC in SAM to submit applications for the organization. Registration for SAM and Grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot apply through Grants.gov. Complete registration instructions and guidance are provided on Grants.gov. HUD will treat an application containing the wrong UEI as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a UEI and active registration in SAM will render the application ineligible for funding.

D. Application Submission Dates and Times

1. Application Due Date Explanation

The application deadline is 11:59:59 PM Eastern time on

08/29/2024

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit a paper application. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

“Received by Grants.gov” means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov then assigns an application tracking number and date-and-timestamp each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

“Validated by Grants.gov” means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting “Applicants” from the top navigation, and selecting “Track my application” from the dropdown list. If the application status is “rejected with errors,” you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in “rejected with errors” status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after applying.

HUD strongly recommends you review your application before you submit it at Grants.gov. Also, HUD recommends you submit your application at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

2. Grants.gov Customer Support

Grants.gov provides customer support information on its website at <https://www.grants.gov/web/grants/support.html>. If you have difficulty accessing the application and instructions or have technical problems, contact Grants.gov customer support center by calling (800) 518-GRANTS (this is a toll-free number) or by sending an email to

support@grants.gov. The customer support center is open 24 hours a day, seven days per week, except Federal holidays. Individuals who are deaf or hard of hearing, as well as individuals who have speech or other communication disabilities may use a relay service to reach Grants.gov Customer Support. To learn more about how to make an accessible telephone call, visit the [webpage for Federal Communications Commission](#).

3. Grants.gov Application Submission

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.
- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column. To view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Take note of the Grants.gov tracking number, as it is needed by the Grants.gov customer support center should you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially declared disaster in the applicant's area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also publish the extension on Grants.gov.

In determining whether to grant a request for an extension based on a presidentially declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

NOTE: Busy servers, slow processing, large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

4. Amend or Revise an Application

Before the submission deadline, you may amend a validated application through Grants.gov by submitting a revised and complete application including the new or changed material. The revised application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

5. Grace Period for Grants.gov Submissions

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and validated application through Grants.gov. The date and time stamp on the Grants.gov system determines the application receipt time. Any application submitted during the grace period but not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

6. Late Applications

An application received after the NOFO deadline date that does not meet the Grace Period requirements will be marked late and will not be reviewed by HUD for funding

consideration. Improper or expired registration and password issues are not sufficient causes to allow HUD to accept applications after the deadline date.

7. Corrections to Deficient Applications

HUD will not consider information from applicants after the application deadline except for curable deficiencies.

HUD will uniformly notify applicants of each curable deficiency. See curable deficiency definition in section I.A of this NOFO. Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized organization representative identified on the SF-424 Application for Federal Assistance via email. This email is the official notification of a curable deficiency.

You must email corrections of Curable Deficiencies to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will be no less than 48 hours and no more than 14 calendar days from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: Technical Cure and include the Grants.gov application tracking number or the GrantSolutions application number (e.g., Subject: Technical Cure - GRANT123456 or Technical Cure - XXXXXXXXXXXX). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong UEI as having a curable deficiency.

Failure to correct the deficiency and meet the requirement to have a UEI and active registration in SAM will render the application ineligible for funding.

8. Authoritative Versions of HUD NOFOs

The version of this NOFO posted on Grants.gov includes the official documents HUD uses to solicit applications.

9. Exemptions

Parties that believe the requirements of the NOFO would impose a substantial burden on the exercise of their religion should seek an exemption under the [Religious Freedom Restoration Act](#) (RFRA).

E. Intergovernmental Review

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions

Not Applicable

Indirect Cost Rate

Normal indirect cost rules under 2 CFR part 200, subpart E apply. If you intend to charge your indirect costs to the award, your application must clearly state the rate and distribution base you intend to use. If you have a Federally negotiated indirect cost rate, your application must also include a letter or other documentation from the cognizant agency showing the approved rate. Successful applicants whose rate changes after the application deadline must submit the new rate and documentation to assure the award agreement incorporates the applicable rate.

G. Other Program-specific Requirements

To the extent that this NOFO includes program requirements beyond those provided for in regulations and that do not affect the rating or threshold criteria for selecting sites, HUD may provide exceptions to those requirements upon a determination that the requirements no longer further the goals of YHDP.

V. APPLICATION REVIEW INFORMATION

A. Review Criteria

1. Rating Factors

Points are assigned for five rating factors: YAB Integration, Community Need, Collaboration, Youth Collaboration and Data and Evaluation Capacity; as well as bonus points for Rural Areas. Applications will be evaluated based on responses to all narratives. The table below outlines the selection criteria by rating factor with the points that may be awarded for each out of a possible 100 total points.

Rating Factor	Points
---------------	--------

YAB Integration	20
Community Need	25
Collaboration	20
Youth Collaboration	20
Data and Evaluation Capacity	15
Total	100
Rural Bonus	10

YAB Integration

Maximum Points: 20

HUD will award up to 20 points to applicants that demonstrate that the CoC actively engages potential YAB members, ensures that YAB members represent a diverse range of backgrounds and that the YAB is fully integrated and prioritized in the CoC. This rating factor concentrates on the support opportunities available to the YAB.

1. Describe the role of the YAB in the CoC including if the YAB is a separate committee and if YAB members or youth with lived experience sit on the CoC executive board. In order to receive full points, applicants should demonstrate, using an example or a decision-making flow-chart, how YAB recommendations and decisions are implemented by the CoC.

2. Is the membership of the YAB reflective of the population of youth and young adults experiencing homelessness in the community?

a. Describe the prevalence of youth of color, LGBTQ+, and gender non-conforming youth in the general population of youth experiencing homelessness.

b. Describe how members of the YAB are recruited to ensure it represents the population of youth experiencing homelessness in your community, including youth of color, LGBTQ+, and gender non-conforming youth.

3. Describe the training and other preparation YAB members are provided on the CoC structure, CoC rules, housing types, and other issues surrounding homelessness

4. Describe how youth are prepared, debriefed, and otherwise supported for participation in committee meetings and other planning and feedback events.

5. Describe how youth are actively involved in new project design and implementation in your community. To receive maximum points for this question, respondents will demonstrate how youth engagement is sustained long-term, such as the number of youth with lived experience who are employed or otherwise engaged in individual projects.

6. Describe one initiative outside of applying for grant funds and related to youth homelessness that has been designed or implemented by the YAB or youth in the community. Examples could include designing a youth count, developing or improving a drop-in center or creating a peer partnership program.

7. Describe how YAB members are compensated for their time and expertise. Please indicate if compensation for YAB members is based on a salary or regular hourly rate, the salary or rate paid, and the method of payment (e.g. Direct deposit, cash, Cash App). To receive maximum

points for this question, applicants must have a compensation package that is equitable for the YAB member's level of expertise and time committed to work and is comparable to payment methods used for other staff and contractors to the agency.

8. Define what authentic youth collaboration means to your community.

Community Need

Maximum Points: 25

HUD will award up to 25 points to applicants that can demonstrate high need in the community based on the number and needs of the community's youth experiencing homelessness. Applicants must:

1. Provide a narrative description of the most recent youth homelessness needs assessment conducted by the CoC. If no needs assessment was conducted in the previous 5 years, write "none."

The narrative must include the following:

- a. The number of youth, both sheltered and unsheltered, experiencing and at-risk of homelessness.**
- b. A description of disparities identified through the assessment, including race, gender, LGBTQIA+ status, system involvement, and health disparities, such as HIV. To receive full points for this rating factor, applicants must include both quantitative data and a narrative description of the disparities.**
- c. An explanation of the key findings from the youth homelessness needs assessment, including the number and types of youth-appropriate housing units.**
- d. How youth were involved in designing or executing the needs assessment**

2. Describe at least one youth-focused intervention that is not currently operating in the community that the community wishes to pursue OR one intervention that could be improved and capacity increased. Include in your response the barriers that currently prevent you from implementing or improving the intervention.

3. Identify and discuss factors that are currently contributing to youth homelessness in the community, including how your community identified which factors are most prominent. To be considered for maximum points under this Rating Factor, your response must describe factors at the community level and not how individual factors are identified on a case-by-case basis.

4. Describe how your community is addressing needs of Black, Indigenous, and Youth of Color at-risk of and experiencing homelessness, particularly those groups who are over-represented in the homelessness system. To receive the maximum number of points, the response must include data showing which groups of youth may be over-represented in the homelessness system, how the interventions implemented directly focus on creating a more equitable system, and how youth with lived experience were involved in developing the interventions.

5. Describe how your community is addressing needs of transgender, gender non-conforming,

and non-binary youth to ensure privacy, respect, safety, and access in projects, such as shelters, outreach activities, and permanent housing.

6. If your application covers an eligible previously awarded YHDP community, how will the community build on the progress that was made to the youth homeless response system through the original YHDP? To receive full points, eligible previously awarded YHDP communities must describe why additional YHDP funds are needed, why they were not implemented in the original YHDP, and how they will be connected to the original YHDP projects. If your CoC has not received YHDP community designation, please write n/a.

7. If your application covers an eligible previously awarded YHDP community, what impact did YHDP have on youth homelessness in the community and was that impact sustained? To receive full points, responses from eligible previously awarded YHDP communities must include quantitative data as well as a narrative on the impact. If your CoC has not received YHDP community designation, please write n/a.

Collaboration

Maximum Points: 20

HUD will award up to 20 points to applicants that can demonstrate strong current community-wide partnerships that are working to prevent and end youth homelessness. Applicants must:

1. Describe how the CoC works with Public Housing Agencies (PHAs) or other affordable housing providers in the CoC's jurisdiction. To receive full points, applicants must describe at least one initiative that targets PHA housing resources to youth (e.g. developing a Foster Youth to Independence program, targeting Emergency Housing Vouchers to youth, being a party to a Memorandum of Understanding (MOU) with a PHA and public child welfare agency for the Family Unification Program (FUP) and FUP-youth).

2. Describe how the CoC works with education providers in the community. To receive full points, this response should include a specific initiative or effort that the CoC and at least one educational partner (K-12 schools, local technical college or university) has collaborated with regarding youth and young adult homelessness.

3. Describe how your CoC engages Tribes, Tribal organizations, or other groups that support Indigenous youth regarding youth homelessness.

4. Describe how your CoC assesses and provides information about connections to health insurance coverage and available health services including sexually transmitted infections prevention and treatment; mental and physical health supports; and substance use disorder treatment.

5. How does the CoC work with each of the following institutions to ensure that participants in the programs are not released into homelessness?

- Child welfare (Foster Care)
- Justice system (juvenile and adult)
- Institutions of mental and physical health

6. Attach a letter of support for the application from the PCWA, consistent with the directions in IV.B.1, that indicates a commitment to participate in the creation of the CCP.

Youth Collaboration

Maximum Points: 20

HUD will award up to 20 points to applicants that demonstrate how voices of youth with lived experience of homelessness are a crucial component to addressing and ending youth homelessness. This rating factor focuses on the structure of the YAB and the vision the YAB has for utilizing YHDP funds.

In order to receive points under this rating factor, applicants must attach a communication of support for the application from the YAB. This communication may be in written, audio, or video format. Applicants may choose to supplement communications of support with written responses to the questions below in the application narrative. The communication and any responses to questions in the narrative response should be created by the YAB. Written submissions should be a maximum of 5 pages, double-spaced, 12 point font; audio or video communications should be no more than 10 minutes. See Section IV.B.1 for additional information on the required format. To receive maximum points the communication should include the following components:

1. What is the mission of the YAB.
2. How long has the YAB been in existence?
 - a. How many members does the YAB have?
 - b. How often does the YAB meet?
 - c. Is the YAB included in decision-making and leadership in the current youth homeless response system? How could the YAB's impact be increased?
3. What are the biggest challenges or barriers to sustaining a YAB?
4. What projects or interventions to address youth homelessness do you think are most needed in your community?
5. If selected as a YHDP community, how would you define success?

Data Evaluation and Capacity

Maximum Points: 15

Please note that this section has two different sets of rating factors depending on if the applicant is an eligible previously awarded YHDP community. Please only respond to the set of questions that apply to your application: HUD will award up to 15 points to applicants that can demonstrate the community is effectively using data and project performance to assess and improve its youth homelessness response system.

These questions are only for applications that are not from an eligible previously awarded YHDP community. The applicant must:

1. Indicate the percentage of all types of youth beds, excluding beds provided by victim service providers, that are covered in HMIS, regardless of funding source.
2. In addition to gathering youth data in HMIS, indicate whether the CoC gathers youth data from other sources (i.e., education, juvenile justice, child welfare). If the CoC does gather youth data from other sources, please describe the data collected, the system(s) the data are collected from and the system(s) in which the data are stored.
3. Demonstrate how the CoC has used data to develop a strategy to prevent and end youth homelessness. These data can be related to the composition of the local population of youth experiencing homelessness or the effectiveness of various interventions for serving homeless youth.
4. Describe how youth are currently brought into evaluation and quality improvement conversations in your community, either at the project or system level. This can include conversations about improving data collection or data elements.
5. If selected as a YHDP community, how would stakeholders define and measure success?

This rating factor is only for applications from an eligible previously awarded YHDP community. Eligible previously awarded YHDP communities must demonstrate positive outcomes from their current YHDP projects and describe ongoing project improvements:

1. Based on the most recent year of operation, what percentage of clients that exited YHDP projects:
 - a. Exited to a positive housing destination
 - b. Increased income
 - c. Had a positive school status
2. Describe the CoC's assessment, monitoring, and improvement process for current YHDP projects. To receive full points on this question, responses will discuss how this process relates to the community's previously approved Coordinated Community Plan (or updated plan to address youth homelessness in the community) and describes an active role for the YAB in planning and conducting the assessment, monitoring, and improvement process.
3. Describe the results of the most recent review of the YHDP implementation in your community including who was involved in the review, what data was used, key findings, and how these findings were used to improve the project. To receive full points on this question, communities must show input from multiple partners and a holistic review of the projects and the impact they are making on ending youth homelessness in the community.
4. What impact have YHDP projects had on dramatically reducing youth homelessness in your community? How does your community measure and track this progress?

Rural Bonus

Maximum Points: 10

The FY 2023 Consolidated Appropriations Act provides that HUD give a priority for communities with substantial rural populations in up to eight locations. In order to give priority to up to eight communities with substantial rural populations, HUD will award 10 bonus points to the eight highest ranking applications where the Collaborative Applicant indicates in the application that it is requesting participation as a rural community and the geographic area covered by the application meets the rural definition found in Section I.A. of this NOFO.

This program does not offer points for Section 3.

2. Other Factors

Policy Initiative Preference Points

This NOFO does not offer any preference points

You may voluntarily choose to address preference point policy initiatives in your application. Addressing these policy initiatives is not a requirement to apply for or receive an award. If you voluntarily choose to address a policy initiative in your application, you will be required to adhere to the information submitted with your application should you receive an award. The proposed information will be included as a binding requirement of any Federal award you receive as a term and condition of that award.

This NOFO does not offer preference points for Climate Change

This NOFO does not offer Environmental Justice preference points.

This NOFO does not offer HBCU preference points.

This NOFO does not offer preference points related to minority-serving institutions.

This NOFO does not offer Promise Zone preference points.

This program does not offer Rural Partners Network Community Networks preference points.

B. Review and Selection Process

1. Past Performance

In evaluating applications for funding, HUD will consider an applicant's past performance in managing funds. Items HUD will consider include, but are not limited to:

OMB-designated repositories of governmentwide data, as noted in [2 CFR 200.206\(a\)](#)

The ability to account for funds in compliance with applicable reporting and recordkeeping requirements

Timely use of funds received from HUD

Timely submission and quality of reports submitted to HUD

Meeting program requirements

The applicant's organizational capacity, including staffing structures and capabilities

Timely completion of activities and receipt and expenditure of promised matching or leveraged funds

HUD may reduce scores based on the past performance review, if specified under V.A. Rating Factors. Whenever possible, HUD will obtain and review past performance information. If this review results in an adverse finding related to integrity of performance, HUD reserves the right to take any of the remedies provided in the [Pre-Selection Review of Performance section of the Eligibility Requirements for Applicants of HUD Financial Assistance Programs](#).

2. Assessing Applicant Risk

In evaluating risks posed by applicants, HUD may use a risk-based approach and may consider any items such as the following:

- (1) Financial stability;
- (2) Quality of management systems and ability to meet the management standards prescribed in this part;
- (3) History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, failing to make significant progress in a timely manner, failing to meet planned activities in a timely manner, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;
- (4) Reports and findings from audits performed under Subpart F—Audit Requirements of 2 CFR part 200 or the reports and findings of any other available audits; and
- (5) The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

If, because of past performance or applicant risk, that the applicant has not demonstrated that it has the capacity to develop a CCP or select effective YHDP projects, HUD reserves the right to select lower-scoring applications that do not have the same capacity concerns.

Integrity. HUD evaluates the integrity of the applicant as reflected in government-wide websites, information in HUD's files, the Federal Do Not Pay portal, public information and information received during HUD's Name Check Review process.

Review Process. HUD staff, who may be assisted by staff from other Federal agencies with experience related to youth experiencing homelessness, coordinated community approaches to preventing and ending youth homelessness, and/or evidence-based interventions, will review applications in two phases:

Phase 1: Threshold Eligibility Requirements. The application will be reviewed to determine whether it meets the threshold eligibility requirements in Section III.D of this NOFO. Applicants who fail to meet all of the threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

Phase 2: Application Scoring. If the applicant meets all threshold requirements, the application will be reviewed and scored using the selection criteria outlined in Section V.A.1 of this NOFO.

After individual reviewers assign a score, each application will be paneled with an additional reviewer for a final score. Notwithstanding V.B.1, HUD will not adjust scores based on past performance review or take any remedies in response to adverse findings related to integrity of performance.

Selection Process

Ranked Order and Selection of Applicants. Once final scores have been assigned, applications will be listed in ranked order and applicants will be selected in ranked order, except as provided in Section III.F.a and V.B.2 where HUD reserves the right to select lower scoring community selection applications. The amount awarded to applications will be determined according to the formula described in Section II.C and the factors described in Section V.A.1 of this NOFO.

Funding Decisions. Funding decisions will be made on project applications as described in Appendix A. In determining the amount that will be available to a selected community, HUD will take into consideration the amount of funds available, and the final score assigned to the application.

VI. AWARD ADMINISTRATION INFORMATION

A. Award Notices

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline but were not chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF-424.

1. Final Award

After HUD has made selections, HUD will finalize specific terms of the award and budget in consultation with the selected applicant. If HUD and the selected applicant do not finalize the terms and conditions of the award in a timely manner, or the selected applicant fails to provide requested information, an award will not be made to that applicant. In this case, HUD may select another eligible applicant. HUD may also impose specific conditions on an award as provided under [2 CFR 200.208](#).

2. Adjustments to Funding

To ensure fair distribution of funds and enable the purposes or requirements of a specific program to be met, HUD reserves the right to fund less than the amount requested in an application.

a. HUD may fund no portion of an application that:

- (1) Is ineligible for funding under applicable statutory or regulatory requirements;
- (2) Fails, in whole or in part, to meet the requirements of this notice;
- (3) Duplicates activities funded by other Federal awards; or
- (4) Duplicates activities funded in a prior year.

- b. HUD may adjust the funding for an application to ensure funding diversity, geographic diversity, and alignment with HUD administrative priorities.
- c. If an applicant turns down an award offer, or if HUD and an applicant do not finalize the terms and conditions of the award in a timely manner, HUD may withdraw the award offer and make an offer of funding to another eligible application.
- d. If funds remain after all selections have been made, remaining funds may be made available within the current FY for other competitions within the program area, may be held for future competitions (if allowable in accordance with the applicable appropriation or authorizing statute), or may be used as otherwise provided by authorizing statute or appropriation.
- e. If, after announcement of awards made under the current NOFO, additional funds become available either through the current appropriations, a supplemental appropriation, other appropriations or recapture of funds, HUD may, in accordance with the appropriation, use the additional funds to provide additional funding to an applicant awarded less than the requested amount of funds to make the full (or nearer to full) award, and/or to fund additional applicants that were eligible to receive an award but for which there were no funds available.

3. Funding Errors

If HUD commits an error that, when corrected, would cause selection of an applicant during the funding round of a Program NOFO, HUD may select that applicant for funding, subject to the availability of funds. If funding is not available to award in the current fiscal year, HUD may make an award to this applicant during the next fiscal year if funding is available.

B. Administrative, National and Departmental Policy Requirements and Terms for HUD Applicants and Recipients of Financial Assistance Awards

Unless otherwise specified, the following requirements apply and are detailed on HUD's Funding Opportunity page in the document titled, "[Administrative, National & Departmental Policy Requirements and Terms for HUD Financial Assistance – 2024](#)." You must review each requirement to ensure compliance is considered when preparing your application materials (e.g., staff, budget, and timeline). Failure to comply with these requirements may impact your ability to receive or retain a financial assistance award from HUD.

1. Compliance with The Fair Housing Act ([42 U.S.C. 3601-3619](#)) and implementing regulations at [24 CFR part 100 et seq](#)
2. Compliance with Title VI of the Civil Rights Act of 1964, [42 U.S.C. 2000d-2000d-4](#)(Nondiscrimination in Federally Assisted Programs) and implementing regulations at [24 CFR part 1](#)
3. Compliance with the Age Discrimination Act of 1975 ([42 U.S.C. 6101-6107](#)) and implementing regulations at [24 CFR part 146](#)
4. Compliance with Section 504 of the Rehabilitation Act of 1973 ([29 U.S.C. 794](#)) and implementing regulations at [24 CFR part 8](#)
5. Compliance with the Americans with Disabilities Act, [42 U.S.C. 12101 et seq](#)

6. Compliance with Affirmatively Furthering Fair Housing (AFFH) requirements, including 24 CFR 5.150 et seq
7. Compliance with Economic Opportunities for Low-and Very Low-income Persons (12 U.S.C. 1701u) requirements, including those listed at [24 CFR part 75](#)
8. Compliance with Improving Access to Services for Persons with Limited English Proficiency (LEP) requirements, including those listed within [Federal Register Notice, FR-4878-N-02](#) (also see [HUD's webpage](#))
9. Compliance with Accessible Technology requirements, including those listed on in [HUD's Policy on Section 508 of the Rehabilitation Act and Accessible Technology](#)
10. Compliance with Equal Access Requirements (e.g., [24 CFR 5.105\(a\)\(2\)](#) and [5.106](#))
11. Compliance with Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business requirements at [2 CFR 200.321](#)
12. Compliance with Energy Efficient and Sustainable by Design
13. Compliance with Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 USC 4601 et seq.) (URA) requirements, [49 CFR part 24](#), and applicable program regulations
14. Compliance with Participation in HUD-Sponsored Program Evaluation
15. Compliance with OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ([2 CFR part 200](#))
16. Compliance with Drug-Free Workplace requirements ([2 CFR part 2429](#))
17. Compliance with the requirements related to safeguarding resident/client files (e.g., 2 CFR 200.303(e))
18. Compliance with the Federal Funding Accountability and Transparency Act of 2006 ([2 CFR part 170](#)) (FFATA), as amended
19. Compliance with Eminent Domain
20. Compliance with Accessibility for Persons with Disabilities requirements, including 24 CFR parts 8 and 100; 28 CFR part 35
21. Compliance with applicable Violence Against Women Act requirements in the Housing Chapter of VAWA, 34 U.S.C. 12491-12496, 24 CFR part 5, subpart L, and program-specific regulations, if applicable
22. Compliance with Conducting Business in Accordance with Ethical Standards/Code of Conduct, including [2 CFR 200.317](#), [2 CFR 200.318\(c\)](#) and other applicable conflicts of interest requirements
23. Compliance with the [Build America, Buy America \(BABA\) Act](#) procurement requirements
24. Compliance with System for Award Management and Universal Identifier Requirements at [2 CFR part 25](#)

25. Compliance with [section 106\(g\) of the Trafficking Victims Protection Act of 2000 \(TVPA\), as amended \(22 U.S.C. 7104\(g\)\)](#) and implementing regulations at [2 CFR part 175](#) (Award Term for Trafficking in Persons)

26. Compliance with Award Term and Condition for Recipient Integrity and Performance Matters (see [Appendix XII to 2 CFR part 200](#))

27. Compliance with Suspension and Debarment regulations ([2 CFR part 2424](#) and [2 CFR part 180](#))

28. Compliance with environmental justice requirements that apply in accordance with Executive Orders [12898](#) and [14008](#), and OMB Memorandum [M-21-28](#), which implements the *Justice40 Initiative*, section 223 of Executive Order [14008](#).

29. Compliance with [HUD Secretary Fudge’s April 12, 2022 memorandum](#), “Eliminating Barriers That May Unnecessarily Prevent Individuals with Criminal Histories from Participation in HUD Programs”

30. Compliance with equity requirements, including racial equity and underserved communities and LGBTQ+ requirements that apply in accordance with Executive Orders [13985](#), [13988](#), and 14091

31. Compliance with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a contractor, subcontractor, grantee, subgrantee, and personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. (See [Federal Contractor or Grantee Protections | Office of Inspector General, Department of Housing and Urban Development \(hudoig.gov\)](#))

32. Compliance with [2 CFR 200.216, Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment](#) and Executive Orders 14091 and 14110, which includes prohibition on the use of HUD funds to purchase or fund any form of facial or biometric recognition technology for the purpose of surveillance or any other use that may adversely impact equitable access to housing

Environmental Review

Compliance with environmental requirements, including regulations at 24 CFR 50 or 58:

See Appendix A, Section II.D.4. Environmental Requirements, for information on the environmental review procedures required during the project evaluation process.

Remedies for Noncompliance

HUD may apply the remedies at [2 CFR 200.339](#) or impose additional conditions to remedy noncompliance with any Federal State, or local statutes, regulations, or terms and conditions of the financial assistance award. If noncompliance cannot be remedied, HUD may terminate a

Federal award, in whole or in part, for any of the reasons specified in [2 CFR 200.340, Termination](#).

For more information on CoC Program sanctions and remedies for noncompliance see 24 CFR 578.107.

Lead-Based Paint Requirements

When providing housing assistance funding for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)); and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

When providing education or counseling on buying or renting housing that may include pre-1978 housing under your HUD award you must inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, then you must also inform clients of the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

C. Reporting

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Recipient Integrity and Performance Matters

You should be aware that if the total Federal share of your Federal award includes more than \$500,000 over the period of performance, the award will be subject to post award reporting requirements reflected in [Appendix XII to 2 CFR part 200, Award Terms and Conditions for Recipient Integrity and Performance Matters](#).

2. Race, Ethnicity and Other Data Reporting

HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987. These authorities prohibit discrimination in housing and in programs receiving financial assistance from the Department and direct the Secretary to administer the Department's programs and activities in a manner affirmatively to further these policies and to collect certain data to assess the extent of compliance with these policies. Each recipient shall keep such records and submit to the Department timely, complete, and accurate compliance reports at such times, and in such form and containing such information, as the Department may determine to be necessary to enable it to ascertain whether the recipient has complied or is complying with 24 CFR parts 1 and 121. In general, recipients should have available for the Department data showing the demographics of beneficiaries of Federally-assisted programs.

Data on race, color, religion, sex, national origin, age, disability, and family characteristics will be collected through the community's designated HMIS.

3. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282) as amended (FFATA)

FFATA requires information on Federal awards be made available to the public via a single, searchable website, which is www.USASpending.gov. Accordingly, each award HUD makes under this NOFO will be subject to the requirements provided by the Award Term in Appendix A to [2 CFR part 170](#), “REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION,” unless the Federal funding for the award (including funding that may be added through amendments) is not expected to equal or exceed \$30,000. Requirements under this Award Term include filing subaward information in the Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS.gov) by the end of the month following the month in which the recipient awards any sub-award equal to or greater than \$30,000.

4. Program-Specific Reporting Requirements

YHDP project reporting requirements are outlined in section VIII.C of Appendix A.

D. Debriefing

For a period of at least 120 calendar days, beginning 30 calendar days after the public announcement of awards under this NOFO, if requested, HUD will provide a debriefing related to their application. The AOR or the AOR’s successor must submit a written request for debriefing via mail or email to the POC in Section VII Agency Contact(s) of this NOFO. Information provided during a debriefing may include the applicant’s final score for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. AGENCY CONTACT(S)

HUD staff will be available to provide clarification on the content of this NOFO. Questions regarding specific program requirements for this NOFO should be directed to the POC listed below.

Name:

Nili Soni

Phone:

202-402-2973

Email:

youthdemo@hud.gov

Individuals who are deaf or hard of hearing, as well as individuals who have speech or communication disabilities may use a relay service to reach the agency contact. To learn more about how to make an accessible telephone call, visit the webpage for the [Federal Communications Commission](#).

Note that HUD staff cannot assist applicants in preparing their applications.

VIII. OTHER INFORMATION

1. Compliance of this NOFO with the National Environmental Policy Act (NEPA)

A Finding of No Significant Impact (FONSI) with respect to the environment has been made for this NOFO in accordance with HUD regulations at 24 CFR part 50, which implement section 102(2)(C) of the National Environmental Policy Act of 1969 (42 U.S.C.4332(2)(C)). The FONSI is available for inspection at HUD's Funding Opportunities web page.

2. Web Resources.

- [Affirmatively Furthering Fair Housing](#)
- [Assistance Listing\(formerly CFDA\)](#)
- [Climate Action Plan](#)
- [Climate and Economic Justice Screening Tool \(CEJST\)](#)
- [Code of Conduct Requirements and E-Library](#)
- [Environmental Review](#)
- [Equal Participation of Faith-Based Organizations](#)
- [Fair Housing Rights and Obligations](#)
- [Federal Awardee Performance and Integrity Information System](#)
- [Federal Funding Accountability and Transparency Act \(FFATA\) Subaward Reporting System](#)
- [Grants.gov](#)
- [Healthy Homes Strategic Plan](#)
- [Healthy Housing Reference Manual](#)
- [Historically Black Colleges and Universities \(HBCUs\)](#)
- [HUD's Disability Overview](#)
- [HUD's Strategic Plan](#)
- [HUD Grants](#)
- [HUD Reform Act](#)
- [HUD Reform Act: Hud Implementing Regulations](#)
- [Limited English Proficiency \(LEP\)](#)
- [NOFO Webcasts](#)
- [Procurement of Recovered Materials](#)
- [Promise Zones](#)
- [Rural.gov](#)
- [Rural Partners Network Community Networks](#)
- [Section 3](#)
- [State Point of Contact List](#)
- [System for Award Management \(SAM\)](#)
- [Real Estate Acquisition and Relocation](#)
- [Unique Entity Identifier](#)
- [USA Spending](#)

3. Program Relevant Web Resources

APPENDIX

Appendix A - Program Project Requirements

Appendix B- Coordinated Community Plan Requirements

Appendix A: Project Selection Process

This Appendix establishes the funding criteria for projects under the Youth Homelessness Demonstration Program (YHDP). HUD is making available approximately \$72 million in Fiscal Year (FY) 2023 funds to demonstrate how a coordinated community approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness.

I. Overview

- A. Program Description.** As discussed in further detail in the full text of the YHDP NOFO, the YHDP was funded by Congress to implement projects that demonstrate how a comprehensive approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness. This includes a variety of approaches, eligible activities and types of projects. This Appendix provides information to Project Applicants in selected communities about how they can apply for projects to support their community's Coordinated Community Plan (CCP) (as described in Section III.F.b. of the YHDP NOFO).

While this Appendix is the primary source of information for Project Applicants, Project Applicants should read the full YHDP NOFO in its entirety in conjunction with the Continuum of Care (CoC) Program interim rule (24 CFR part 578). All projects awarded through the YHDP must be administered in accordance with CoC Program requirements, except as otherwise provided in the YHDP NOFO, including section I.A and this appendix, or as specifically authorized by HUD waiver. However, HUD will not waive any regulations pertaining to fair housing, civil rights, or environmental requirements. HUD strongly encourages Project Applicants to review Notices and HUD guidance provided in relation to the CoC Program.

B. Overview of Application Process.

1. *Community Selection Process.* To be awarded projects under the YHDP, the community must have been selected by HUD to participate in the YHDP. See the main text of the YHDP NOFO for more information about how to apply to be a selected community.
2. *Project Selection Process.* All project applications must be submitted through *e-snaps* following the process outlined in this Appendix.

C. Highlights.

1. *Program Flexibility.* YHDP projects may choose to take advantage of the special YHDP activities and other options listed at I.C.1. The following options would not meet CoC program requirements but may be used to carry out YHDP projects. As authorized by the FY 2023 Consolidated Appropriations Act, projects that use these options (and other YHDP projects) can be renewed with available FY 2023 or prior FY funding for the CoC program. If similar authorization appears in future acts, projects that use these options (and other YHDP projects) could also be renewed with CoC program funding provided under those acts. As stated in I.C.9 of this Appendix, however, HUD will not renew any planning projects.

- a. The following YHDP activities may be exercised by YHDP recipients with notice to the Deputy Assistant Secretary for Special Needs, subject to requirements governing grant agreement amendments at 24 CFR 578.105:
- (1) YHDP housing projects may have leases for a minimum term of 1 month under rental assistance budget line items.
 - (2) YHDP recipients may use leasing, sponsor-based rental assistance, and project-based rental assistance in Rapid Rehousing projects.
 - (3) Up to 10 percent of the total YHDP funding made available to the community may be used for planning grants. As outlined in I.C.9 of this Appendix, planning grants are nonrenewable.
 - (4) YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.
 - (5) In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.
 - (6) Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.
 - (7) YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.
 - (8) YHDP recipients may use habitability standards in 24 CFR 576.403(c) rather than housing standards in 24 CFR 578.75 for short or medium term (up to 24 months) housing assistance. Recipients implementing this special YHDP activity must keep documentation of which standards are applied to the units and proof that the units complied with the standards before assistance is provided for every unit funded by YHDP.
 - (9) YHDP recipients may provide moving expenses more than one time to a program participant.
 - (10) YHDP recipients may provide payments of up to \$500 per month for families that provide housing under a host home and kinship care model in order to offset the increased costs associated with having youth housed in the unit.
 - (11) YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.
 - (12) Projects using grant leasing funds may pay above the Fair Market Rent (FMR) for individual units as long as the amount paid is consistent with the reasonable rent standards at 24 CFR 578.51(g).
 - (13) YHDP grant funds may be used for the following if they are necessary to assist program participants to obtain and maintain housing. Recipients and subrecipients must maintain records establishing how it was determined

paying the costs was necessary for the program participant to obtain and retain housing and must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly.

- (a) Security deposits for units in an amount not to exceed 2 months of rent;
 - (b) The costs to pay for any damage to housing due to the action of a program participant, which may be paid while the youth continues to reside in the unit. The total costs paid for damage per program participant may not exceed the cost of two-months' rent.
 - (c) The costs of providing household cleaning supplies to clients.
 - (d) Housing start-up expenses for program participants, including furniture, pots and pans, linens, toiletries, and other household goods, not to exceed \$300 in value per program participant.
 - (e) The one-time cost of purchasing a cellular phone and service for program participant use, if necessary for the participant to obtain or maintain housing
 - (f) The cost of internet in a program participant's unit.
 - (g) Payment of rental arrears consisting of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
 - (h) Payment of utility arrears of up to 6 months per service.
 - (i) Up to three months of utilities for a program participant, based on the utility costs schedule for the unit size and location.
 - (j) In addition to transportation costs eligible in 24 CFR 578.53(e)(15), a recipient may pay gas and mileage costs for a program participant's personal vehicle for trips to and from medical care, employment, childcare, or other services eligible under 24 CFR 578.53(e).
 - (k) Legal fees, including court fees, bail bonds, and required courses and equipment.
 - (l) Program participant's past driving fines and fees that are blocking a young person from being able to obtain or renew a driver's license and impacting their ability to obtain or maintain housing. Additionally, recipients may pay for program participants' costs for insurance and registration for personal vehicles if the personal vehicle is necessary to reach medical care, employment, childcare, or other services eligible under this section.
- (14)** Recipients may use YHDP funds to pay for owner incentive and retention payments for RRH, TH, TH-RRH, and PSH projects before occupancy of the unit, or at any point thereafter, provided that the overall amount paid with program funds per unit does not exceed three times the monthly rent charged for the unit and the incentive and/or retention payment results in the unit being occupied by a program participant. Recipients that utilize this special YHDP activity must maintain documentation that the incentive

and/or retention payment resulted in the unit being occupied by a program participant and that incentive and/or retention payment did not create a conflict of interest. These payments may include signing bonuses (a payment offered to an owner as an incentive for leasing a unit to be occupied by a program participant), repairs to bring a unit that failed inspection into compliance with program requirements., or holding fees to reserve a unit for an individual or family experiencing homelessness.

- b.** Under the conditions specified below, YHDP recipients may make use of the following built-in exceptions to this NOFO's requirements, subject to approval by the Deputy Assistant Secretary for Special Needs and requirements governing grant agreement amendments at 24 CFR 578.105:

- (1)** A recipient may provide up to 36 months of Rapid Rehousing rental assistance to a program participant if the recipient describes (1) the method it will use to determine which youth need rental assistance beyond 24 months and (2) the services and resources that will be offered to ensure youth are able to sustain their housing at the end of the 36 months of assistance.
- (2)** Recipients may continue providing supportive services to program participants for up to 24 months after the program participant exits homelessness, transitional housing or after the end of housing assistance if the recipient describes: 1) the proposed length of extended services to be provided; 2) the method it will use to determine whether services are still necessary; and 3) how those services will result in self-sufficiency and ensure stable housing for the YHDP program participant.

Recipients may continue providing supportive services to program participants for up to 36 months after the program participant exits homelessness, if the services are in connection with housing assistance, such as the Foster Youth to Independence initiative, or if the recipient can demonstrate that extended supportive services ensures continuity of case workers for program participants.

- (3)** Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient is able to identify multiple non-YHDP resources in the community that assist youth experiencing homelessness and can provide a narrative description of 1) how the resources will assist youth who are clients under the YHDP project and 2) how the recipient will facilitate connections to these resources to ensure that youth are aware of them and able to access the resources.
- (4)** Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient does not have other currently active CoC or YHDP

grants. If permitted by future Appropriations Acts, HUD will continue the match exemption for the YHDP grant funded under this NOFO under the first and second renewal or replacement of the project under the Continuum of Care competition.

- (5) Rental assistance may be combined with leasing or operating funds in the same unit, provided that the recipient submits a project plan that includes safeguards to ensure that no unit receives a double-subsidy, defined as rent in excess of the pro-rata reasonable rent for the unit.
- (6) YHDP recipients may provide payments of up to \$1000 per month for families that provide housing under a host home and kinship care model, provided that the recipient can show that the additional cost is necessary to recruit hosts to the program.
- (7) YHDP recipients may pay for short-term (up to three months) emergency lodging in motels or shelters as the transitional housing component in a Joint transitional housing-rapid rehousing (TH-RRH) project, provided that the recipient can demonstrate that use of the hotel or motel room is accessible to supportive services.
- (8) In addition to the specific activities authorized above or in 24 CFR part 578, other innovative activities to reduce youth homelessness may be carried out using YHDP funds, provided that the recipient can demonstrate that the activity meets the following criteria:
 - a) The activity is supported by both the Youth Action Board and the Continuum of Care, as evidenced by letters of support from each organization;
 - b) The activity will be testing or likely to achieve a positive outcome in at least one of the four core outcomes for youth experiencing homelessness (stable housing, permanent connections, education/employment, and well-being);¹
 - c) The activity is cost effective; and
 - d) The activity is not in conflict with fair housing, civil rights, or environmental regulations.

YHDP recipients may carry out the YHDP activities listed in I.C.1.a upon notice to the Deputy Assistant Secretary for Special Needs, unless a grant amendment is required by 24 CFR 578.105. If a grant amendment is required, the recipient cannot carry out the activities listed in I.C.1.a until it has provided notice to HUD and HUD has signed a grant amendment. Project Applicants can submit notices to HUD with

¹ https://www.usich.gov/resources/uploads/asset_library/USICH_Youth_Framework_FINAL_02_13_131.pdf

their project applications, and project applicants (or recipients) can also submit notices to HUD after projects are approved.

In order to receive any of the exceptions listed in I.C.1.b, Project Applicants must submit a request to the Deputy Assistant Secretary for Special Needs at the time of or prior to the project application submission. Project Applicants (or recipients) may also request any of the exceptions listed in I.C.1.b after projects are approved, however, the recipient cannot make use of the exception until notified that HUD has received and approved the request. In addition to HUD approval, if a grant amendment is required by 24 CFR 578.105, the recipient cannot make use of any requested exceptions until HUD has signed the grant amendment.

Notices and requests for exceptions should be emailed to the Deputy Assistant Secretary for Special Needs at youthdemo@hud.gov and, if made prior to or at the time of project application submission, the request should also be attached to the project application. Project applicants can obtain a copy of the McKinney Vento Homeless Assistance Act (“the Act”) and 24 CFR part 578 on HUD.gov.

2. *Coordinated Community Plan.* HUD’s central requirement of the YHDP is that each selected community will develop a community plan to prevent and end youth homelessness. More information is provided in Appendix B of the YHDP NOFO on the community plan; however, for purposes of the project application, it is required that all projects submitted are consistent with the community plan.
3. *CoC Involvement.* In addition to the involvement described in the full text of the YHDP NOFO, as it relates particularly to the project applications, HUD requires each CoC to implement a thorough review and oversight process at the local level for project applications submitted to HUD as part of the YHDP for projects proposed in their geographic area. Youth receiving services or assistance, either previously or currently, from one or more YHDP project applicants may participate in YHDP project selection. HUD requires Collaborative Applicants or its designee to closely review information provided in each project application to ensure that:
 - a. All proposed program participants will be eligible for the program component type selected;
 - b. The proposed activities are eligible under 24 CFR part 578, except as otherwise stated in this Appendix;
 - c. All proposed activities meet the criteria stated in II and III of this Appendix;
 - d. Each project narrative is fully responsive to the question being asked and that it meets all the criteria for that question as required by the YHDP NOFO;
 - e. The data provided in various parts of the project application are consistent and accurate; and
 - f. All required attachments correspond to the attachments list in this Appendix, and the attachments contain accurate and complete information.
4. *Youth Action Board Approval.* It is important to HUD that youth, including homeless and formerly homeless youth, are involved in every step of the implementation of the YHDP at the local level, and it is for this reason that HUD is requiring selected communities to have a Youth Action Board. For purposes of the project applications, HUD requires that the Youth Action Board have an opportunity to review all project applications thoroughly and that any input the Board provides will be implemented to the extent that it is feasible

within statutory and regulatory guidelines. Youth receiving services or assistance, either previously or currently, from one or more YHDP project applicants may participate in YHDP project selection. Additionally, HUD requires that the Youth Action Board submit a letter of support for all projects submitted to HUD for review and consideration.

5. *Serving Households Who Are Homeless Under Other Federal Laws.* Project Applicants may request that up to 10 percent of the funding awarded to their selected community under this demonstration be approved to serve youth who do not meet paragraph 1 or 2 of the homeless definition at 24 CFR 578.3, do not qualify as homeless under section 103(b) of the McKinney-Vento Homeless Assistance Act, and are not living in unsafe situations, but are homeless under another Federal statute in paragraph 3 of the definition of homeless at 24 CFR 578.3. The decision to request to serve this population must be reflected and supported in the CCP and must show that the grant funds to serve such persons is an equal or greater priority than serving persons defined as homeless under paragraphs 1 or 2 of the homeless definition at 24 CFR 578.3, section 103(b) of the McKinney-Vento Act or are living in unsafe situations.
6. *Serving Households Who Lack 3rd Party Documentation or Live in Unsafe Situations.* Youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act as a condition for receiving services funded under the YHDP NOFO. Additionally, any youth-serving provider funded under the YHDP NOFO may serve unaccompanied youth aged 24 and under and families headed by youth aged 24 and under who are living in unsafe situations. HUD interprets “youth-serving provider” as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under. HUD interprets “living in unsafe situations” as having an unsafe primary nighttime residence and no safe alternative to that residence. These requirements supersede any conflicting requirements under the YHDP NOFO, this appendix, the Act, or the CoC Program rule.
7. *Project Types.* Project Applicants can apply for all projects permitted under the CoC Program so long as the projects meet the threshold criteria in III of this Appendix.
8. *Project geography:* Planning grants may be used for planning activities, including developing the CCP, that extend to the entire geographic area of the CoC, even if the selected YHDP community does not cover the entire geographic area of the CoC. For all other projects funded by YHDP, funding must only be used to serve youth and young adults experiencing homelessness in the geographic area identified in the YHDP application.
9. *Grant terms.* Projects awarded under YHDP will have an initial term of 24-30 months unless extended. All grants besides planning may be renewed for a 1-year grant term under the CoC program as outlined in section I.C. of this Appendix.
10. *Fair Market Rent (FMR).* Funds awarded for rental assistance will be awarded using the most recent FMRs published by HUD at the time of each award.
11. *Resubmitting Previously Rejected Projects.* There is nothing in this Appendix that prohibits a Project Applicant from resubmitting a project application that has been previously rejected or not funded by HUD in the YHDP competition. However, the Project Applicant should carefully review the reasons that HUD rejected the project and

make necessary revisions to ensure that the project passes the quality and threshold review, including that the project meets all requirements laid out in this appendix and the YHDP NOFO. Applicants must submit all project applications, including resubmitted project applications, by the application deadline (see Section VI.A. of this Appendix).

D. Definitions and Concepts. The definitions contained in this section include terms that are important for all Project Applicants to understand in order to complete all parts of the Project Application in *e-snaps*.

1. Definitions from 24 CFR 578.3

- a. *Centralized or coordinated assessment system*
- b. *Collaborative applicant*
- c. *Continuum of Care*
- d. *Homeless*
- e. *Homeless Management Information System (HMIS)*
- f. *Permanent Housing*
- g. *Permanent Supportive Housing (PSH)*
- h. *Private Nonprofit Organization*
- i. *Recipient*
- j. *Subrecipient*
- k. *Transitional Housing*
- l. *Unified Funding Agency (UFA)*

2. YHDP Project Selection Process Definitions. The following terms are not found in 24 CFR part 578 but are used in this YHDP NOFO and Appendix to define concepts that specifically apply to the project selection process for the YHDP.

- a. *Capacity building activities.* Capacity building activities are activities that maintain or improve the skills of youth involved in youth homelessness planning or project implementation. Eligible capacity building activities for youth include employee education, job training, staff retention activities such as financial incentives to staff, paying for continuing education opportunities, cross training within an organization, staff training and professional licensing or certification, and other professional development activities.
- b. *Coordinated community plan.* The plan developed by a selected community includes the components outlined in Appendix B and addresses the issues identified in Section III.F.b. of the YHDP NOFO.
- c. *Host Home and Kinship Care.* A model in which a family agrees to permit a youth to reside with them. Recognizing that the addition of another person in the home may increase costs to the family, HUD will entertain applications that propose to house youth with families and to subsidize the additional costs attributable to housing the youth, including recruitment of hosts. The residence is in a community-based setting. The family could be related to the youth and the length of stay may be time-limited or without time limits.
- d. *Housing First.* A model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing and supportive service only projects can be considered to be using a Housing First model for the purposes of this NOFO if they operate with low-barriers, work to quickly move people into permanent

housing, do not require participation in supportive services, and, for transitional housing projects, do not require any preconditions for moving into the transitional housing (e.g., sobriety or minimum income threshold).

- e. *Joint TH and PH-RRH Component Project.* The Joint TH/PH-RRH component project combines two existing program components—Transitional Housing and Permanent Housing-Rapid Rehousing—in a single project to serve individuals and families experiencing homelessness. The recipient must adopt a Housing First approach across the entire project. For more information about Joint TH/PH-RRH component project quality threshold requirements, see section III.E of this Appendix.

If funded, HUD will limit eligible costs as follows, in addition to other limitations found in 24 CFR part 578:

1. leasing of a structure or units, and operating costs to provide transitional housing;
2. short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the RRH portion of the project;
3. supportive services;
4. costs of contributing data to the HMIS; and
5. project administrative costs.

Project applicants must provide details in the project description of how TH and PH-RRH assistance will be provided. Additionally, if YHDP funds are not being requested for both TH and PH-RRH units, the project application must describe and include the number of the project's TH and PH-RRH units that will be paid for from another funding source. Applicants may only use YHDP Leasing funds or non-YHDP Program Funds to house program participants enrolled in the TH portion of the project. When a program participant is enrolled in a Joint TH/PH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the TH component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the assistance provided through the TH portion of the project or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available.

- f. *Positive Youth Development (PYD) Model.* Defined by the Federal Interagency Working Group on Youth Programs as an intentional, pro-social approach that engages youth in a manner that is productive and constructive; recognizes, utilizes, and enhances youths' strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships and furnishing the support needed to build on their leadership strengths. PYD programs are generally focused on the following six youth outcomes: Confidence; Character; Connection; Competence; Caring; and Contribution. See the page entitled "Positive Youth Development" at: <http://youth.gov/youth-topics/positive-youth-development>.

- g. *Program Participant.*** A person assisted under a YHDP project.
- h. *Project.*** A group of eligible activities, identified as a project in an application to HUD for YHDP funds and includes a structure (or structures) that is (are) acquired, rehabilitated, constructed, or leased with assistance provided under this part or with respect to which HUD provides rental assistance or annual payments for operating costs, or supportive services.
- i. *Project Applicant.*** An eligible applicant that is designated by the Collaborative Applicant or its designee to apply for assistance under the YHDP. Eligible project applicants under this Appendix include 00 (State governments)
 - (1)** State governments
 - (2)** County governments
 - (3)** City or township governments
 - (4)** Special district governments
 - (5)** Indian Tribes and tribally designated housing entities as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)
 - (6)** Nonprofits, as demonstrated by criteria at 24 CFR 5.109(l)(1) through 24 CFR 5.109(l)(4).

Please see section II.A of this appendix for additional information on eligible project applicants.
- j. *Selected Community.*** A community that is selected by HUD to participate in the YHDP.
- k. *Shared Housing.*** A model of housing assistance where rental assistance is provided for a youth to reside with a family or another unrelated person. The youth leases from the property owner and shares the unit with the family or unrelated person. The unit may be a house or an apartment.
 - YHDP rental assistance cannot be provided to a youth to reside in a unit occupied by an immediate family member. For this Demonstration “immediate family member” is defined to mean parents, grandparents, and legal guardians.
 - YHDP rental assistance cannot be provided to a youth in a shared housing unit if the landlord is an immediate family member of the youth.
 - YHDP rental assistance may only be provided to a youth if the youth can enter into a valid, binding, and enforceable lease under applicable state or local law. This includes a legally appointed guardian executing a lease on behalf of a youth or an emancipated youth entering into a lease.
- l. *Trauma Informed Care (TIC) Model.*** An approach that recognizes the widespread impact of trauma and understands potential paths for recovery, recognizes the signs and symptoms of trauma in clients, families, staff, and

others involved with the system, responds by fully integrating knowledge about trauma into policies, procedures, and practices and seeks to actively resist re-traumatization. TIC models generally include a focus on the following: Safety; Trustworthiness and Transparency; Peer Support; Collaboration and Mutuality; Empowerment; Voice and Choice; and Cultural, Historical, and Gender Issues.

II. Eligibility Information

- A. Eligible Applicants.** Eligible Applicants for YHDP project funding (Project Applicants) are outlined in section III.A of the YHDP NOFO. To be considered for funding, Project Applicants must complete the information required by HUD, receive the approval of the YAB for their project(s) through a letter of support, and receive the approval of the CoC to apply for funding, as indicated by a letter of support from the Collaborative Applicant or its designee.

All subrecipients must also meet the eligibility standards for Eligible Applicants in section III.A. of the YHDP NOFO. HUD will review project subrecipient eligibility as part of the threshold review process. Project Applicants are required to submit documentation of their subrecipients' eligibility with the application.

Collaborative Applicants that are not UFAs may designate an Eligible Applicant to apply for and be the recipient of a planning grant. UFAs must apply for and be the recipient of all grants for their Community.

For a dedicated HMIS grant, the application must either be from the UFA (when there is a UFA for the Community) or the HMIS Lead (when there is no UFA for the Community) that will be the grant recipient.

- B. Matching.** Provisions at 24 CFR 578.73 apply to grants unless the recipient receives approval for build-in exception outlined at I.C.1.b.3 or I.C.1.b.4 of Appendix A.
- C. Program Income.** The recipient may choose to use program income as a source of matching funds. If program income is used as a source of matching funds, the project applicant must describe this in the project application.
- D. Indirect Costs.** Normal indirect cost rules under 2 CFR part 200 apply. Project applicants that intend to charge indirect costs to the award must clearly state in the project application(s) the rate and distribution base the recipient intends to use, and if applicable, the rate and distribution base to be used by any sub-recipient(s). If the rate is a Federally negotiated indirect cost rate, the project application must include the corresponding negotiated indirect cost rate agreement signed by the cognizant agency. A government department or agency unit that receives no more than \$35 million in direct federal funding per year and has developed and maintains an indirect cost rate proposal and supporting documentation in accordance with 2 CFR part 200, appendix VII, may use the rate and distribution base specified in that indirect cost rate proposal, unless the cognizant agency requires the proposal to be submitted for negotiation.

For each applicant or intended sub-recipient that meets the conditions for the de minimis rate under 2 CFR 200.414(f) and will use that rate to charge indirect costs, the project application must clearly state the intended use of the de minimis rate. As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once an organization elects to use the de minimis

rate, the organization must apply this methodology consistently for all Federal awards until the organization chooses to negotiate for a rate, which the organization may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit.

E. Other Project Eligibility Requirements

1. *Grant Terms.* All grants for projects will be for an initial 2-year grant term unless the applicant requests an initial grant term of up to 30-month. The grant term may be extended consistent with 2 CFR 200.308 and 2 CFR 200.309.
2. *Eligible Program Participants and 3rd Party Documentation of Eligibility.*
Funds awarded under the YHDP must only be used to serve:
 - a. Youth, as defined in I.A.4 of the NOFO, who initially qualify as homeless under paragraph (1) or (2) of the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act, or
 - b. Youth who initially qualify to be served as stated in I.C.5 of this Appendix.

Notwithstanding the above, youth-serving providers (defined in I.C.6 of Appendix A) funded under this NOFO may serve unaccompanied youth (defined in I.A.4 of the NOFO) who are living in unsafe situations or families headed by youth who are living in unsafe situations (defined in I.C.6 of Appendix A).

As explained in I.C.6 of this Appendix, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act as a condition for receiving services funded under the YHDP NOFO.

3. *Eligible Components and Costs.* Since the purpose of the YHDP is to demonstrate how a comprehensive approach to serving homeless youth can dramatically reduce homelessness, HUD will also allow selected communities to apply for projects that are not eligible through the CoC Program Competition in order to implement their CCP to prevent and end youth homelessness consistent with the requirements in I.C.1 of this Appendix or as specifically authorized by HUD waiver. The project application must demonstrate to HUD's satisfaction why the program design should be tested. All projects funded under YHDP are subject to requirements outlined in section I of this Appendix, including the requirement in I.C.1 for projects taking advantage of the special YHDP activities and other options listed there.

In addition to grants for Planning projects, Project Applicants may apply for the following new projects:

- a. Eligible costs listed in 24 CFR 578.43 through 578.63 when used to establish and operate projects under the following program components established at 24 CFR 578.37:
 - (1) *Permanent housing*, including PSH and RRH
 - (2) *Transitional housing*, including Crisis Residential transitional housing
 - (3) *HMIS*
 - (4) *Supportive Service Only (SSO)*, including, but not limited to, projects dedicated to coordinated entry, housing search and placement services, case management, drop-in centers, legal services, or street outreach;

In addition to funding projects that use these components, Collaborative Applicants may apply for Joint TH and PH-RRH component projects.

b. Projects or activities that are fundable under the Demonstration include:

(1) *Host Homes and Kinship care.* YHDP funds may be used to subsidize the increased costs to the family that are attributable to housing the youth. An example of eligible costs would be additional food or transportation costs, which are eligible supportive services under 24 CFR 578.53(e)(7) or 24 CFR 578.53(e)(15). The project application must describe how the costs will be determined by the project applicant.

(2) *Shared housing.* YHDP funds may be used to provide rental assistance for a youth to reside with a family or another unrelated person. All CoC requirements that apply to rental assistance would apply to rental assistance provided in shared housing. These requirements include the following:

- i. There must be a rental assistance agreement between the recipient or the subrecipient and the owner;
- ii. The housing meets CoC housing quality standards, or habitability standards if permitted under I.C.1.a.7 of this appendix;
- iii. The rental assistance is provided in accordance with applicable written standards;
- iv. Rental assistance is not provided to a program participant who is receiving project-based rental assistance or operating assistance, through other public sources; and
- v. The shared housing must meet the rent reasonableness standards.

FMR will be adjusted to the youth's pro-rata share of the FMR for the shared housing unit size. For example, in the case of a single youth who will occupy one bedroom in a 4-bedroom house, the FMR used would be the youth's pro-rata share of the 4-bedroom FMR (i.e. 1/4 of the 4-bedroom FMR).

4. Environmental Requirements. Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under the YHPD NOFO are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58.

- a. Additionally, HUD has clarified two requirements for projects categorized as Categorically Excluded from review under the National Environmental Policy Act and not subject to the laws and authorities at 58.5 (CENST):
 - i. All scattered-site projects, where participants choose their own unit and are not restricted to units within a pre-determined specific project site or sites, are categorized in 24 CFR 58.35(b)(1) as CENST. This includes both tenant-based rental assistance and scattered-site leasing projects where the program participant chooses their unit.

- ii. An exempt or CENST environmental review is only required for each project, not each unit.
- b. For activities under a grant to a Project Grant Recipient other than a responsible entity (a State, Tribe, or unit of general local government) that generally would be subject to review under part 58, under 24 CFR 58.11, if the responsible entity objects to performing an environmental review, HUD may perform the environmental review under the provisions of 24 CFR part 50.
- c. Irrespective of whether the responsible entity, in accordance with 24 CFR part 58, or HUD, in accordance with 24 CFR part 50, performs the environmental review, the Project Grant Recipient must supply all available, relevant information necessary for the responsible entity (or HUD, if applicable) to perform an environmental review for each activity, including information for each property when applicable. The Project Grant Recipient also must carry out mitigating measures required by the responsible entity (or HUD, if applicable) or select alternative property.
- d. The Project Grant Recipient, its project partners, and their contractors are prohibited from taking any choice limiting actions under 24 CFR 58.22, such as acquiring, rehabilitating, converting, leasing, repairing, disposing of, demolishing, or constructing property for a project under the YHDP NOFO, or committing or expending HUD or non-HUD funds for such eligible activities under this NOFO, until the responsible entity (as defined by 24 CFR 58.2(a)(7)) has completed the environmental review procedures required by 24 CFR part 58 and the environmental certification and Request for Release of Funds (RROF) have been approved, if applicable, or HUD has performed an environmental review under 24 CFR part 50 and the Project Grant Recipient has received HUD approval of the proposed activity. HUD will not release grant funds if the recipient or any other party commits grant funds (i.e., incurs any costs or expenditures to be paid or reimbursed with such funds) before the recipient submits and HUD approves its RROF, where such submission is required.

III. Threshold Criteria.

With the exception of the initial planning grant, outlined in section II.D of the NOFO, HUD will only select projects for funding that pass the following threshold criteria. If a project does not originally pass threshold criteria and is rejected by HUD, the Project Applicant may resubmit the project application to HUD; however, the Project Applicant and the selected community should review the project carefully prior to resubmitting and address all deficiencies. Initial planning grant recipients do not need to submit project applications for the initial planning grant, but they must meet the criteria listed in III.A, III.B, and III.C in order to enter a grant agreement with HUD. Initial planning grant recipients must also follow the Project Eligibility Thresholds outlined below at III.D.1, III.D.4, and III.D.8; recipients must retain records indicating compliance with these requirements.

- A. Ineligible Applicants.** HUD will not consider an application from an ineligible Project Applicant. All project applications for grants, including planning grants, in communities with a UFA must be from the UFA. For a dedicated HMIS grant, the application must either be from the UFA (when there is a UFA for the Community) or the HMIS Lead (when there is no UFA for the Community) that will be the grant recipient.
- B. UEI Requirement.** As of April 4, 2022, entities doing business with the federal government must use the UEI created in SAM.gov. Also, you must provide a valid UEI, registered and active at www.sam.gov/ in the application. HUD will treat an application containing the wrong UEI as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a UEI and active registration in SAM will render the application ineligible for funding. For more information, see: <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update>
- C. Active Registration in SAM.** All Project Applicants seeking funding under the YHDP NOFO must have an active SAM registration. HUD will not issue a grant agreement for awarded funds to a Project Applicant until it verifies that its SAM registration is active.
- D. Project Eligibility Threshold.** HUD will review all projects, with the exception of the initial planning grant, to determine if they meet the following eligibility threshold requirements on a pass/fail standard. If HUD determines that the applicable standards are not met for a project, the project will be rejected. However, there is nothing to prohibit a project that has been rejected from addressing the deficient project application and resubmitting it to HUD, with the approval of the Collaborative Applicant or its designee, for consideration. HUD requires that the Youth Action Board, and the Collaborative Applicant or its designee, submit updated letters of support for all projects submitted to HUD, including those resubmitted after rejection. A determination that a project meets the project eligibility threshold is not a determination by HUD that a recipient is in compliance with applicable fair housing and civil rights requirements. Project Applicants are required to submit documentation of their subrecipients' eligibility under these threshold requirements.
1. Project Applicants and potential subrecipients must meet the criteria for Eligible Applicants outlined in section III.A of the YHDP NOFO and provide evidence of eligibility required in the project application (e.g., nonprofit documentation).
 2. Project Applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and to administer Federal funds. Demonstrating capacity may include a description of the Project Applicant or subrecipients experience with similar projects and with successful administration of CoC Program funds or other Federal funds.
 3. The population to be served must meet the criteria for "Eligible Program Participants" in II.D.2 of this appendix.
 4. The project must be cost effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
 5. Project Applicants, for anything other than SSO grants for coordinated entry and for Planning costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a

recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database.

6. Dedicated HMIS grants may only be used for recipient costs of implementing or expanding youth specific HMIS system components (e.g., adding youth-specific data standards, evaluating this program, or to develop YHDP specific reports) or to add youth organizations to the HMIS.
7. SSO grants specifically for coordinated entry process may only be used to implement the youth specific component of a community's coordinated entry process.
8. Grants for planning funds may only be used for the costs of activities that are described in 24 CFR 578.39 and are specific to preventing and ending youth homelessness (e.g., developing youth specific guidance for the next PIT Count or developing the Youth Action Board).
9. Projects providing supportive services or housing assistance to program participants must incorporate Positive Youth Development (PYD) and Trauma Informed Care (TIC) models of housing and service delivery.
10. All projects, with the exception of HMIS and Planning projects, must participate in coordinated entry, and the selection of program participants must be consistent with the CoC's coordinated entry process. A victim service provider may choose not to use the Continuum of Care's coordinated assessment system, provided that victim service providers in the area use a coordinated assessment system that meets HUD's minimum requirements and the victim service provider uses that system instead.
11. As required in section III.F of the YHDP NOFO, all projects that directly serve youth (all eligible YHDP project types except HMIS and Planning) must submit a narrative demonstrating that the applicant:
 - Analyzed the racial composition of the persons or households who are expected to benefit from the proposed grant activities;
 - Identified any potential barriers to persons or communities of color equitably benefiting from the proposed grant activities;
 - Detailed the steps it will take to prevent, reduce or eliminate these barriers; and
 - Has measures in place to track progress and evaluate the effectiveness of efforts to advance racial equity in the grant activities.

Tribes and TDHEs only: Due to your specific focus on serving tribal communities, all grant activities will benefit underserved communities as defined in the YHDP NOFO, including Native Americans and Black and Brown people and communities. If you believe there are potential barriers to historically underserved communities equitably benefiting from proposed grant activities, submit a narrative identifying those barriers, detailing steps to prevent, reduce, or eliminate those barriers, and explaining how you will measure, track progress, and evaluate the effectiveness of efforts to overcome those barriers.

E. Project Quality Threshold. With the exception of the initial planning grant outline in section II.D of the NOFO, HUD will review all project applications to determine if they meet the following project quality threshold requirements. As specified below, not all the criteria in paragraphs E.2 through E.6 must be shown for conditional selection of a project. If awarded, however, each project must meet all the criteria that applies to its project type. A determination that a project meets the project quality threshold is not a determination by HUD that a recipient is in compliance with applicable fair housing and civil rights requirements. HUD will reject projects that do not meet the minimum point requirements described in this section. Project Applicants are required to submit documentation of their subrecipients' eligibility under these threshold requirements.

1. All projects must meet the following criteria related to project eligibility, capacity, timeliness, and performance:
 - a. Project Applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for any existing grant(s), as applicable, that are funded under the CoC Program, as evidenced by timely reimbursement of subrecipients (as applicable), quarterly drawdowns, and timely resolution of monitoring findings; and
 - b. Project Applicants must demonstrate that they will be able to meet all timeliness standards established at 24 CFR 578.85.
2. Joint transitional housing-rapid rehousing (TH-RRH) projects must meet the 7 criteria below if awarded YHDP funds but will pass threshold if they receive at least 5 out of the 7 points available. All other housing projects (i.e., permanent housing, transitional housing) must meet the first 5 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of the 5 points for those criteria.
 - a. The type, scale, and location of the housing fits the needs of the program participants (1 point);
 - b. The type and scale of the supportive services fits the needs of the program participants—this includes all supportive services regardless of funding source (1 point);
 - c. The proposed project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 point);
 - d. Program participants are assisted to obtain and remain in housing in a manner that fits their needs (1 point);
 - e. 100 percent of the proposed program participants meet the criteria for “Eligible Program Participants” in II.D.2 of this appendix (1 point);
 - f. The proposed project has enough rapid re-housing slots to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the

- population being served by the project (1 point; only for TH-RRH projects); and
- g. The project uses a Housing First approach (1 point; only for TH-RRH projects).
3. SSO projects—except for SSO projects specifically for coordinated entry—must meet the following three criteria if awarded YHDP funds but will pass threshold if they receive at least 2 out of the 3 points available.
 - a. The type, scale, and location of the supportive services fit the needs of program participants (1 point);
 - b. The supportive services are clearly designed to help youth quickly exit homelessness by obtaining or retaining housing (1 point); and
 - c. 100 percent of the proposed program participants meet the criteria for “Eligible Program Participants” in II.D.2 of this appendix (1 point).
 4. SSO projects specifically for coordinated entry must meet the 5 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of the 5 points available.
 - a. The coordinated entry process is easily available for all youth within the CoC’s geographic area, and is accessible for youth with disabilities, who are seeking information regarding homeless assistance (1 point);
 - b. There is a strategy for advertising the coordinated entry process that is designed to specifically reach youth experiencing homelessness with the highest barriers within the CoC’s geographic area (1 point);
 - c. The coordinated entry process has a standardized assessment process that is appropriate for youth (1 point);
 - d. The coordinated entry process ensures that youth are directed to appropriate housing and services that fit their needs (1 point);
 - e. The specific plan for ensuring that program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
 5. Dedicated HMIS projects must meet the 4 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of the 4 points available for the following criteria:
 - a. The HMIS funds will be expended in a way that furthers the CoC’s implementation concerning youth (1 point);
 - b. The HMIS collects all Universal Data Elements as set forth in the [HMIS Data Standards](#) (1 point);
 - c. The HMIS un-duplicates client records (1 point); and
 - d. The HMIS produces all HUD required reports, and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and HHS/RHY reporting as applicable (1 point).

6. Projects for Planning funds must meet the 4 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of 4 points using the following criteria:
- a. The CoC conducts meetings that are inclusive and open to all members, including youth (1 point);
 - b. The CoC has CoC-wide planning committees, subcommittees, or workgroups that are tasked with specifically addressing the needs of youth experiencing homelessness in the CoC's geographic area and that recommend or set policy priorities for the CoC (1 point);
 - c. The proposed planning activities that will be carried out with grant funds are described at 24 CFR 578.39 and specific to preventing and ending youth homelessness (1 point); and
 - d. The funds requested will improve the ability to evaluate the CoC's success at preventing and ending youth homelessness in the selected community (1 point).

F. Resolution of Outstanding Civil Rights Matters.

Outstanding civil rights matters must be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.

- a. Project applicants having any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that have not been resolved to HUD's satisfaction before or on the application submission deadline date are ineligible for funding. Such matters include:
 - i. Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex, national origin, disability, or familial status;
 - ii. Status as a defendant in a Fair Housing Act lawsuit filed by the Department of Justice alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. 3614(a);
 - iii. Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;
 - iv. Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974; or the Americans with Disabilities Act; or

- v. Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.
- b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application submission deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:
 - i. Current compliance with voluntary compliance agreement signed by all parties;
 - ii. Current compliance with a HUD-approved conciliation agreement signed by all the parties;
 - iii. Current compliance with conciliation agreement signed by all parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
 - iv. Current compliance with a consent order or consent decree;
 - v. Current compliance with a final judicial ruling or administrative ruling or decision; or
 - vi. Dismissal of charges.

G. Obligation Deadlines. All YHDP funds must be obligated by September 30, 2025.

IV. Other Requirements.

Select Applicable Requirements: The full text of the requirements is available to the applicant in the document, [General Administrative Requirements and Terms for HUD Financial Assistance Awards](#), on HUD's website. Please click to read the detailed description of each applicable requirement.

- Compliance with Non-discrimination and Related Requirements. Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFOs.
 - Compliance with Fair Housing and Civil Rights Laws, which Encompass the Fair Housing Act and Related Authorities (24 CFR 5.105(a)).
 - Improving Access to Services for Persons with Limited English Proficiency (LEP).
 - Economic Opportunities for Low-and Very Low-income Persons (Section 3).
 - Accessible Technology.
 - Affirmatively Furthering Fair Housing.
- Equal Access to Housing Regardless of Sexual Orientation or Gender Identity.
- Participation in HUD-Sponsored Program Evaluation.
- OMB Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- Drug-Free Workplace.
- Safeguarding Resident/Client Files.

- Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.
- Accessibility for Persons with Disabilities.
- Violence Against Women Act.
- Conducting Business in accordance with Ethical Standards/Code of Conduct.

V. Application and Submission Information

A. Application Package. The submission summary in *e-snaps* provides the list of elements required to complete each type of project application. As a reminder, no application is necessary for the initial planning grant. A Project Applicant will not be able to submit a project application to HUD until all required parts are completed. Once available, the project application can be accessed at <https://esnaps.hud.gov/>.

B. Content and Form of Submission. YABs and Collaborative Applicants or their designee must approve all project applications submitted to HUD for projects that will be located and operate in the geographic areas of their respective CoCs, as demonstrated through letters of support. Each project application must also include the following parts, all of which must be submitted through *e-snaps* or uploaded attachment:

- Project application charts, narratives, and attachments;
- SF-424 Application for Federal Assistance; see Section IV.G.1. of the YHDP NOFO for additional information;
- SF-424(b) Assurances- Non-Construction Programs; see Section IV.G.1. of the YHDP NOFO for additional information;
- A tribal resolution authorizing the applicant to operate the project on the reservation or trust land, if required under Section III.F.a. of the YHDP NOFO.
- The SF-424 Supplement, Survey on Ensuring Equal Opportunities for Application is for private nonprofit organization applicants only and completion/submission of this survey is voluntary;
- Document of Applicant and Subrecipient Eligibility (including eligibility under threshold requirements) –all Project Applicants must attach documentation of eligibility–subrecipient eligibility must also be attached to the project application;
- The SF-424A Budget Information for Non-construction Programs; see Section IV.G.2. of the YHDP NOFO for additional information
- Applicant Certifications:
 - a. Form HUD-2880, Applicant/Recipient Disclosure/Update Report. The HUD-2880 must include the correct amount of HUD assistance requested. See Section IV.G.1. of the YHDP NOFO for additional information;
 - b. Certification Regarding Lobbying form;
 - c. SF-LLL, Disclosure of Lobbying of Activities (if applicable);
 - d. Applicant Code of Conduct. The Code must be attached in *e-snaps* or on file with HUD at https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants. See Section IV.G.1. of the YHDP NOFO for additional information;
 - e. Form HUD-50070, Certification for a Drug-Free Workplace;

YHDP project applicants are not required to submit Form HUD 2991 Certification of Consistency with the Consolidated Plan.

VI. Submission Dates and Times

- A. Application Period.** The application period begins for planning projects on the date HUD announces selection of the community for YHDP funding and for all other projects on the date HUD approves first draft of the selected community's CCP (see Appendix B for additional details). The application period ends at 11:59 PM EDT, July 1, 2025 for Project Applicants within communities selected to receive funding. HUD will reject any projects that are submitted outside the application period.
- B. Exporting Project Application for Applicant Records.** HUD strongly encourages Project Applicants to use the "Export to PDF" functionality of *e-snaps* to print a hard copy of all submission documents for their records. This can be completed prior to or after submission.

VII. Other Submission Requirements

Waiver of Electronic Submission Requirements.

- A.** The regulatory framework of HUD's electronic submission requirement is the final rule established in 24 CFR 5.1005. Project Applicants seeking a waiver of the electronic submission requirement must request a waiver in accordance with 24 CFR 5.1005. HUD regulations allow for a waiver of the electronic submission requirement for good cause. Similar to the CoC Program Competition, HUD is defining good cause for the YHDP Competition as follows:
1. there are no computers that could be used by the Project Applicants or the Collaborative Applicant that are newer than 5 years old anywhere within the selected community's geographic area; or
 2. there are no computers that could be used by Project Applicants or the Collaborative Applicant anywhere within the selected community's geographic area; or
 3. there is no internet access that could be used by Project Applicants or the Collaborative Applicant anywhere within the selected community's geographic area.
- B.** To request a waiver of HUD's electronic submission requirement, the Collaborative Applicant should address written notification to Norm Suchar, Director, Office of Special Needs Assistance Programs (SNAPs), and submit the request to YouthDemo@hud.gov.
- C.** If HUD grants the waiver, its response will include instructions on how and where the paper project application must be submitted. HUD will not extend the application deadline for Project Applicants that are granted a waiver of the electronic submission requirement. Therefore, Project Applicants seeking a waiver of the electronic submission requirement should submit their waiver request with sufficient time to allow HUD to process and respond to the request. For this reason, HUD strongly recommends that if a Project Applicant finds it cannot submit its project application electronically and must seek a waiver of the electronic grant submission requirement, it should submit the waiver request to SNAPs at YouthDemo@hud.gov no later than 30 days after the opening of the project application portion of the competition. To expedite the receipt and review of each request, Project Applicants may fax their written requests to Norm Suchar, at (202) 401-0053. If HUD does not have sufficient time to process the waiver request, HUD will not grant a waiver. Finally,

HUD will not consider paper applications received without a prior approved waiver or after the established deadline.

VIII. Award Administration Information

A. Award Notices

- 1. Conditional Selection.** HUD will notify conditionally selected Project Applicants in writing. HUD may subsequently request conditionally selected applicants to submit additional project information—which may include documentation to show the project is financially feasible; documentation of firm commitments for match; documentation showing community control; information necessary for HUD to perform an environmental review, where HUD determines to conduct the environmental review in accordance with 24 CFR 58.11(d); a copy of the organization’s Code of Conduct; and such other documentation as specified by HUD in writing to the Project Applicant, that confirms or clarifies information provided in the project application. HUD will require the submission of the additional project information no later than 30 days after the date of the letter for such information, except as otherwise provided in 24 CFR 578.21(c). In the event that a community must withdraw from the demonstration, HUD will reallocate the remaining balance to the other selected communities or to alternative communities if appropriate communities can be identified and sufficient funds are available.

B. Administrative and National Policy Requirements

Participation in a HUD-Sponsored Program Evaluation. As a condition of the receipt of an award funded under the YHDP NOFO, all recipients will be required to cooperate with all HUD staff, contractors, or selected recipients performing research or evaluation studies funded by HUD.

C. Reporting

- 1.** In accordance with program regulations at 24 CFR 578.103, Project Applicants must maintain records and within the time frame required, make any reports that HUD may require, including those pertaining to race, color, national origin, religion, familial status, sex, and disability. Recipients may report this data as part of their APR submission to HUD. Also, recipients who expend \$750,000 or more in 1 year in Federal awards are reminded they must have a single or program-specific audit for that year in accordance with the provisions of 2 CFR part 200, subpart F.
- 2. Section 3 Reporting Regulations.** In accordance with 24 CFR 135.3(a)(2), the Section 3 requirements apply to housing and community development assistance that is used for housing rehabilitation, housing construction and other public constructions. Recipients of YHDP project funds must submit Form HUD-60002 to the Office of Fair Housing and Equal Opportunity (FHEO), if applicable, at the time they submit their Annual Performance Report (APR) to the Office of Special Needs Assistance Programs. This form must be completed electronically at www.hud.gov/section3.
- 3.** Award notices may also include requirements for sub-award reporting in compliance with the requirements of the Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (Transparency Act).
- 4.** Agency Contacts. HUD staff will be available to provide general clarification on the content of the YHDP NOFO. Until HUD has selected the communities that will be

participating in the YHDP, HUD staff is prohibited from assisting any Project Applicant in preparing the project application(s) in *e-snaps*. However, once communities have been selected by HUD, HUD staff and technical assistance providers may assist Project Applicants in preparing their project application(s) in *e-snaps*.

- A. Assigned Technical Assistance Provider.** Each selected community will be assigned technical assistance providers. Communities and Project Applicants should use their assigned technical assistance provider to advise them how to design and implement the CCP as well as to design and implement projects that support the CCP.
- B. Training and Resources.** Project Applicants that need assistance completing the applications or understanding the program requirements under the YHDP NOFO may access training materials developed by technical assistance providers at www.hudexchange.info/homelessness-assistance/. For program resources please visit HUD.gov.
- C. Technical Support.** All potential Project Applicants that require information and technical support concerning the YHDP NOFO and the project applications may submit questions to HUD at [youthdemo@hud.gov]. Technical support will be made equally available to all potential Project Applicants.

Appendix B: Requirements of the Coordinated Community Plan

This Appendix establishes the detailed requirements for the Coordinated Community Plan (CCP) under the Youth Homelessness Demonstration Program (YHDP). The CCP is expected to lay the groundwork for YHDP implementation and provide a framework for the various projects for which the Project Applicants will apply. The purpose of these projects is to demonstrate how a coordinated community approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness.

I. Required Coordinated Community Plan Components

A. Current and ideal system mapping:

A summary of the current youth homeless response system, including inflow, current housing and services, and outcomes. This summary should include an estimation of current number of youth who are experiencing homelessness, including unaccompanied youth and pregnant and parenting youth. This section of the CCP should also identify bottlenecks, barriers, and other needs in the current system, as well as strategies for improving the system.

B. Partners:

A list of partners:

- Youth Action Board
- Public Child Welfare Agencies
- CoC and ESG Program Recipients
- Local and State Government
- Tribal governments and/or Tribally Designated Housing Entities
- Runaway and Homeless Youth Program Providers
- Health, Mental Health, and Substance Abuse Agencies
- Juvenile and Adult Corrections and Probation
- Local and State Law Enforcement and Judges
- HIV- serving organizations
- Public Housing Authorities
- Affordable Housing Providers
- Early Childhood Development and Child Care Providers
- Local and State Educational Agencies
- Institutions of Higher Education, including Historically Black Colleges and Universities (HBCUs)
- Non-Profit Youth Organizations
- Landlords
- Privately Funded Homeless Organizations
- Local Advocacy, Research, and Philanthropic Organizations
- Community Development Corporations
- Organizations that serve culturally-specific (Black, Latino, Indigenous, people with disabilities, LGBTQ+, etc.) communities

C. Information and descriptions of each of the following plan components:

- A shared mission, vision, list of goals, objectives, and actions steps, including which partners are responsible for each action step;
- A list of new projects to be funded by HUD and other sources that will support the implementation of the coordinated community plan. This list of projects must include:
 - Estimate of the number of housing units created with YHDP funding;
 - Estimated number of youth served;
 - Estimated number of staff hired;
 - Geographic area covered by the proposed projects;
- A governance structure, including an organizational chart and decision-making process. This chart must indicate how decisions are made and the decision-making power of the YAB;
- A Continuous Quality Improvement (CQI) plan for YHDP projects including:
 - A plan for the regular assessment of whether YHDP projects are meeting the goals and principles outlined in the CCP
 - A CoC and YAB-led assessment of YHDP project activities and outcomes
- A signature page that includes the signatures of official representatives of *at least* the following systems:
 - Youth Action Board
 - The Continuum of Care
 - Public Child Welfare Agency
 - Local Government Agency
 - Tribal Government (if any)
 - Runaway and Homeless Youth Providers (if any)

D. Description of youth recruitment and integration:

How youth are recruited for membership on the Youth Action Board. Particular attention should be focused on youth aging out of foster care, youth exiting institutions, students at local colleges and universities, including HBCUs; and participants in youth-serving housing programs.

How youth will be integrated into the YHDP project design, project selection, and project implementation, including how members of the Youth Action Board will be compensated for their time after the Coordinated Community Planning process is complete.

II. Principles to be addressed in the Coordinated Community Plan: HUD expects the following principles to be integrated in the Coordinated Community Plan, such as in the action steps or the project listings:

- *U.S. Interagency Council on Homelessness (USICH) Youth Framework and the Four Core Outcomes.* USICH coordinates the federal response to homelessness and creates a

national partnership at every level of government and with the private sector to reduce and end homelessness. The coordinated community plan must demonstrate a commitment to the principles of the USICH Youth Framework to End Youth Homelessness published in 2012 and to its four core outcomes:

- Stable housing includes a safe and reliable place to call home;
- Permanent connections include ongoing attachments to families, communities, schools, and other positive social networks;
- Education/employment includes high performance in and completion of educational and training activities, especially for younger youth, and starting and maintaining adequate and stable employment, particularly for older youth; and
- Social-emotional well-being includes the development of key competencies, attitudes, and behaviors that equip a young person to succeed across multiple domains of daily life, including school, work, relationships, and community; *and*
- *Special Populations.* USICH, in partnership with its member agencies, has identified several special populations of youth experiencing homelessness that are particularly vulnerable in how they experience homelessness, as well as their pathways in and out of homelessness, in ways that are distinct from the general population of youth. For these particularly vulnerable and often overrepresented young people, there is a need for identification and engagement strategies, infrastructure considerations, and housing and service-delivery approaches that are responsive to their specific needs. The coordinated community plan must discuss the current needs of these special populations and address how the community will meet these needs of youth who identify as lesbian, gay, bisexual, transgender, and questioning (LGBTQ); youth who are gender-non-conforming; minors (under the age of 18); youth involved with juvenile justice and child welfare systems; and victims of sexual trafficking and exploitation; and youth with co-occurring diagnosis, including mental health, substance abuse, HIV-AIDS and other communicable diseases; *and*
- *Equity:* Research has found significant racial and ethnic disparities in rates of homelessness.¹ Specifically, Black, Indigenous, Hispanic (non-white), and LGBTQ youth experience homelessness at disproportionately higher rates. Community efforts to prevent and end homelessness should consider and address racial inequities to successfully achieve positive outcomes for all persons experiencing homelessness. The coordinated community plan must address how the community is measuring and considering racial inequities and other disparities in the risks for, and experiences of homelessness in the community, consistent with fair housing and civil rights requirements. This includes identifying barriers that led to any disparities in subpopulations being served and taking steps to eliminate these barriers in the community's youth homeless response system. ; *and*

¹ Fusaro, V.A., Levy, H.G., Shaefer, H.L. (2018). Racial and Ethnic Disparities in the Lifetime Prevalence of Homelessness in the United States. *Demography* 55(6):1-10. 2018 Sep 21.
<https://doi.org/10.1007/s13524-018-0717-0>

- *Positive Youth Development (PYD)*² and *Trauma Informed Care (TIC)*³. Both PYD and TIC are accepted best practices in housing and service delivery for youth and include principles and service frameworks. The coordinated community plan must address how PYD and TIC will be incorporated into all aspects of the youth crisis response system, including at the system and project levels; **and**
- *Family engagement*. HUD believes that the best diversion and intervention strategy is to engage families, whenever appropriate, through community partnerships with organizations such as child welfare agencies, schools, youth providers, and other community human services and homeless services providers. The coordinated community plan must address family engagement strategies and services designed to strengthen, stabilize, and reunify families. Potential services include family counseling, conflict resolution, parenting supports, relative or kinship caregiver resources, targeted substance abuse and mental health treatment, etc.; **and**
- *Housing First*: Housing is a cornerstone for meeting a multitude of basic needs necessary for success. Young people should be provided with rapid access to safe, secure, and stable housing that meets their needs as quickly as possible, without the condition that they are ‘ready’ for housing. The coordinated community plan must address how all youth will be offered immediate access to safe, secure, and stable housing with no preconditions; **and**
- *Unsheltered homelessness*: HUD estimates that 50% of youth experiencing homelessness are unsheltered.⁴ The coordinated community plan must address how the projects will address and decrease unsheltered youth homelessness in the community.
- *Youth choice*: The capacity for self-determination may be a critical factor in obtaining many positive outcomes for Transition Age Youth,⁵ and is closely related to the principles of PYD. Consistent with federal youth policy, allowing youth to exercise self-determination is a youth centered approach that values youths’ expressed needs, self-awareness, and community knowledge. This youth centered approach emphasizes youth choice in terms of the kind of housing youth need and the extent and nature of supports and services they access and presents alternative options for youth who avoid programs with barriers like sobriety or abstinence. The coordinated community plan must address how youth choice will be integrated into all aspects of the youth crisis response system; **and**
- *Individualized and client-driven supports*: The coordinated community plan must acknowledge that the needs of the young people to be served will be unique. Housing and support packages that help prevent and end homelessness among youth must recognize and respond to individual differences across individuals to serve them appropriately and

² <https://www.acf.hhs.gov/fysb/resource/pyd-tip-sheet>

³ <https://www.samhsa.gov/nctic/trauma-interventions>

⁴ <https://www.hudexchange.info/resource/5948/2019-ahar-part-1-pit-estimates-of-homelessness-in-the-us/>

⁵ Carter, E. W., Lane, K. L., Pierson, M. R., & Stang, K. K. (2008). Promoting Self-Determination for Transition Age Youth: Views of High School General and Special Educators. *Exceptional Children* 75(1), 55-70. <https://doi.org/10.1177/001440290807500103>

efficiently. Communities must design the system flexibly to accommodate individuals with both high and low service needs, as well as the need for short-term or long-term supports. The coordinated community plan must address how the youth crisis response system will provide individualized and client-driven supports; *and*

- *Social and community integration*: The goal of youth homelessness services should be a successful transition to adulthood, including the successful integration into a community as a positive contributing community member. To accomplish this requires the community to provide socially supportive engagement and the opportunity for youth to participate in meaningful community activities; *and*
- *Coordinated entry*: Coordinated entry processes are necessary components of a high functioning crisis response system and must be developed intentionally to incorporate youth. The coordinated community plan must address how the CoC will ensure that the coordinated entry process is youth-appropriate; *and*
- *Educational Partnerships*: K-12 education systems and local post-secondary institutions, including HBCUs, serve a unique role in serving youth who may be at-risk of or experiencing homelessness as well as providing pathways for learning and career advancement for YHDP program participants. The coordinated community plan must address how the community is partnering with local education institutions to identify youth who qualify for assistance as well as how the institutions can serve youth who are at-risk of and experiencing homelessness to resolve their housing crisis.

III. Plan Submission, HUD Review, and Release of Full Funding

The coordinated community plan must be submitted electronically to YouthDemo@hud.gov according to the following dates:

- Communities must submit a first draft of the plan, including the Statement of Need, Partners, Governance Structure, and a Project List within 6 months after announcement of the selected communities. Communities may request up to a 1-month extension of this deadline.
- Communities must submit a completed plan by August 1, 2025, which includes all elements of the CCP, outlined in Section I of this Appendix except the CQI-plan.
- Within 1 year of the project start date of YHDP projects, the community must submit a CQI plan and an initial assessment of the projects based on that plan. This will be considered an addendum to the CCP; HUD will only review this addendum and not the entire plan at the time of the CQI submission.

HUD will review each submission and provide feedback within 2 weeks. HUD reserves the right to reject a plan or CQI and require resubmission if the plan or CQI does not meet the requirements described above. Project Applicants will only be able to apply for planning projects using their awarded YHDP funds prior to the submission and approval of the first draft of the CCP. Once the first draft is approved by HUD, project applicants within the selected communities may submit project applications for all projects listed under their Coordinated Community Plan; however, HUD will not go to grant agreement with project applicants in any community that does not have an approved, completed CCP, minus the CQI-plan. See Appendix A for further details on the project application process.

Communities must submit a plan that meets all of the requirements according to deadlines discussed above. If HUD does not receive the CCP in these timeframes, the selected community will lose access to all its remaining funding (for the final complete CCP). If the CQI is submitted more than a year after the project start date, consistent with 24 CFR 578.107, HUD may suspend project funds until the CQI plan is submitted and approved by HUD. Funding that has already been obligated for planning grants will remain available only for costs incurred before the deadline for the CCP. HUD will consider granting a 30-day extension for incurring costs if a community needs these funds to wind-down the YHDP planning efforts.