

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Administrative Support Offices

The Administrative Support Offices are the backbone of HUD's operations. These offices support the Department's core mission by providing: day-to-day operational support; strategic human capital management and workforce planning; management and operation of facilities, administrative services, correspondence and records management; sound financial management and stewardship of public resources; compliant acquisition and business solutions; strategic leadership, direction, and oversight across the Department to maximize agency performance; enforcement of federal laws relating to the elimination of all forms of discrimination in employment practices; legal opinions, advice, and services with respect to all programs and activities; and modern information technology that is secure, accessible and cost effective.

- The Administrative Support Offices (ASO) budget consolidates nine offices into one single appropriation account and requests the flexibility to allocate funding within the ASO offices, as needed, without the administrative burden of requesting approval or providing transfer notifications within ASO and subsequent reappropriations, as is now the case. This change aligns the ASO funding structure to the same as is currently in place for the Executive Offices (EO). It would allow HUD to be proactive and responsive in budget execution, applying resources where they make the most impact within the ASO and to efficiently make strategic realignments to support Administration priorities. The Department has successfully and efficiently managed this type of proposed funding structure within the EO for the last several years and believes the same would be true for the ASO.

Administrative Support Offices include:

- Office of the Chief Financial Officer
- Office of the General Counsel
- Office of Administration
- Office of the Chief Human Capital Officer
- Office of Field Policy and Management
- Office of the Chief Procurement Officer
- Office of Departmental Equal Employment Opportunity
- Office of Business Transformation
- Office of the Chief Information Officer

Salaries and Expenses

(Dollars in thousands)

	FY 2017 Actuals	FY 2018 Annualized CR	FY 2019 President's Budget
Personnel Services	\$289,994	\$291,760	\$282,695
Non-Personnel Services			
Travel	3,944	4,446	4,442
Transportation of Things	193	354	355
Rent, Communications, Utilities	123,393	123,148	123,823
Printing and Reproduction	819	954	1,159
Other services/Contracts	82,194	72,076	69,113
Training	1,475	3,688	3,358
Supplies	1,925	1,776	1,643
Furniture and Equipment	15,186	3,876	5,909
Claims and Indemnities	940	1,053	560
Non-Personnel Services Subtotal	\$230,069	\$211,371	\$210,362
Working Capital Fund	\$12,492	\$11,001	\$14,315
Grand Total	\$532,555	\$514,132	\$507,372
Associated FTE	1,810	1,772	1,698