

UPCS Inspection Training for Owners and Representatives of Multi-Family Properties (MF) and Public Housing Authorities (PHA's)

Introduction	UPCS Inspection Training has been developed specifically for owners, employees and other representatives of Multi-Family Housing properties and Public Housing Authorities. This course introduces participants to HUD's Uniform Physical Condition Standards (UPCS) physical inspection protocol and procedures. This course is not for inspector certification.
Training Objective	The primary objectives of this course are as follows: <ul style="list-style-type: none">• To discuss the mission of the Real Estate Assessment Center (REAC)• To explore the UPCS inspection protocol and procedures• To gain practical knowledge and "hands-on" use of the UPCS inspection software DCD 2.3a (public version)• To discuss the inspection Dictionary of Definitions, including the levels of severity of the deficiencies.
Cost of Training	There is no cost for the course; however, participants are 100% responsible for their travel arrangements and expenses for lodging, meals, and transportation.
Training Class Size	Each course has twenty (20) slots available for general enrollment on a first come, first served basis.
Training Location	The course is currently conducted at the REAC. The location is <p style="text-align: center;">550 12th Street, S.W. Suite 100 Washington, DC 20024</p> <p>The course is a 3-day activity. Class time is 9 a.m. to 5:00 p.m.</p>

NOTE: We will be providing the computers and the inspection software. Due to the extensive waiting list and planning for each session, we ask for **100% participation and attendance.**

MF/PHA UPCS Physical Inspection Training Schedule

Training Dates	Location	Facility
Nov. 30 – Dec. 2, 2004	Washington, DC	REAC/Potomac Center
January 25 – 27, 2005	Washington, DC	REAC/Potomac Center
February 8 – 10, 2005	Washington, DC	REAC/Potomac Center
March 8 – 10, 2005	Washington, DC	REAC/Potomac Center
March 22 – 24, 2005	Washington, DC	REAC/Potomac Center
April 5 – 7, 2005	Washington, DC	REAC/Potomac Center
April 19 – 21, 2005	Washington, DC	REAC/Potomac Center
May 10 – 12, 2005	Washington, DC	REAC/Potomac Center
May 24 – 26, 2005	Washington, DC	REAC/Potomac Center
June 7 – 9, 2005	Washington, DC	REAC/Potomac Center
June 21 – 23, 2005	Washington, DC	REAC/Potomac Center
July 12 – 14, 2005	Washington, DC	REAC/Potomac Center
July 26 – 28, 2005	Washington, DC	REAC/Potomac Center
August 16 – 18, 2005	Washington, DC	REAC/Potomac Center
Aug. 30 – Sept. 1, 2005	Washington, DC	REAC/Potomac Center
September 13 – 15, 2005	Washington, DC	REAC/Potomac Center
September 27 – 29, 2005	Washington, DC	REAC/Potomac Center

Registration To register, please follow these 4 steps, to ensure your request is processed:

1. Provide the following information (via email):

- Name of each training participant
- Business address
- Business telephone number
- Name of Company or Housing Authority
- E-mail address
- Date(s) desired
- Emergency Contact (business - ie: Executive Director, Owner, Supervisor, etc.):
 - Name:
 - Title
 - Phone Number:

2. In “subject” of email type: REGISTRATION FOR *date of training session (first choice)*.

3. Please check to see if ALL of the registration information is complete before submitting.

4. Send e-mail with the above information (for *each* participant) to the UPCS Inspection Training Coordinators at:
reacpasstraining@hud.gov

Once received and processed, you will receive confirmation of your request

Thank you and we hope you enjoy the training!

UPCS Inspection Training Team
U.S. Department of HUD, PIH-REAC