

Special Bulletin #1

Inspectors are placing Health & Safety defects in the wrong place:

Small mistake can cause BIG problems for scoring

Why is this such a problem?

When inspectors note the location of a Health & Safety defect they are sometimes putting the wrong location for that defect. For example, an inspector records “*Infestation-Insects*” under “*Common Areas*” of *Building B* in their DCD; however, the inspector’s recorded location states “*Throughout the Entire Apartment*”. In this case, the Health & Safety Item “*Infestation-Insects*” should be recorded under the “*Unit*” where the issue was observed not under “*Common Areas*” of *Building B*. This can have a significant effect on the overall physical assessment score. In the past, we have accepted many of these inspections. However, we need to change our review process:

- Contract inspectors will be notified that obvious location mistakes will be grounds for rejection of an inspection by PI-Ops.
- PI-Ops staff, from now on, will reject inspections that have obvious location mistakes.