

**WELFARE TO WORK - HOUSING VOUCHERS**

**APPLICATION REVIEW & EVALUATION**

CLIENT NAME: \_\_\_\_\_

SSN# \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**SECTION 1 - CERTIFICATION**

**HOUSING AGENCY CERTIFIES:**

\_\_\_\_ 1. Y/N The client is eligible for Section 8 Rental Assistance and has an application on file at the Housing Agency. Date and Time of Section 8 Application. \_\_\_\_\_

The client is not currently a participant in the Section 8 Program. \_\_\_\_\_ (Initials)

**TANF AGENCY CERTIFIES**

\_\_\_\_ 2. Y/N or The client is eligible to receive, currently receives or has received TANF within the preceding two years. \_\_\_\_\_ (Initials)

\_\_\_\_ 3 Y/N The client urgently needs housing to stabilize their living environment so that they can obtain or retain employment. (i.e., paying too much of their income for rent, living in substandard housing, without housing, etc). \_\_\_\_\_ (Initials)

COMMENTS: \_\_\_\_\_

**IF YES ON QUESTIONS 1, 2 and 3, PROCEED TO SECTION 2 BELOW:**

**SECTION 2 - SELECTION CRITERION POINTS**

A. \_\_\_\_ (0 - 10 Points) The client has completed an employment/self-sufficiency plan that outlines services needed and action steps to be taken that will lead to employment and self-sufficiency. *(If the client has not completed an action plan they will not be assigned any points).*

B. \_\_\_\_ (0-5 Points) The client has/has not made progress in meeting their goals for employment and self-sufficiency, in the following areas:

\_\_\_\_\_

C. \_\_\_\_ ( 0-2 Points) The client has enrolled in Community Renter Education class or comparable program such as DVS, CAPECO Housing Stabilization or Invest.

D. \_\_\_\_ (0-3 Points) The client has completed Community Renter Education or comparable program such as DVS, CAPECO Housing Stabilization or Invest.

\_\_\_\_ **(Total Points )** Indicating the client has taken steps to employment and self-sufficiency: Add points from A, B, C, D Above

COMMENTS: \_\_\_\_\_

Note: Applications for WtW Housing Vouchers will be selected first based on the total points assigned and secondly, based on the date and time of their application for Section 8. Applicants with the same score will be selected in order of Section 8 Application Date.

SIGNATURES:

DATE

\_\_\_\_\_  
HOUSING AGENCY REPRESENTATIVE

\_\_\_\_\_

\_\_\_\_\_  
ADULT & FAMILY SERVICE REPRESENTATIVE

\_\_\_\_\_