



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Financial Management Center
2345 Grand Boulevard, Suite 1150
Kansas City, MO 64108-2603

OFFICE OF PUBLIC AND INDIAN HOUSING

December 6, 2010

Dear Executive Director or PHA Representative:

Subject: Housing Choice Voucher (HCV) Program
Administrative Fees – December 2010 Advance

Please be advised that, consistent with prior year HCV Administrative Fee advances, the Housing Voucher Financial Management Division has held back approximately 18 percent of the national total December 2010 advance to PHAs, about which your agency received notification on November 30th.

This action was necessary to ensure that sufficient funds will be available for settlement of the final Administrative Fees earned during calendar year 2010. It will also avoid, to the extent possible, the PHAs' receipt of funds in excess of their eligibility, which would result in the need for recoupment, and in additional delays for PHAs that were underfunded. Once the reconciliation of 2010 Administrative Fees is complete, PHAs will receive notice of any final amount their agency will receive.-

If you need further information, please contact your Financial Analyst at the Financial Management Center.

Thank you for your continuing participation in the Housing Voucher Program.

Miguel A. Fontanez
Director
Financial Management Division