

PHA 5-Year and Annual Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

**OMB No. 2577-0226
Expires 4/30/2011**

1.0	PHA Information PHA Name: <u>SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY</u> PHA Code: <u>VA025</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>466</u> Number of HCV units: <u>641</u>				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH HCV
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <p>The Suffolk Redevelopment and Housing Authority is to develop and operate affordable housing that will provide decent, safe and sanitary homes and a suitable living environment for low and moderate income families in Suffolk. Further, SRHA will participate in the redevelopment and conservation of neighborhoods in Suffolk, both residential and commercial, so as to enhance living and working conditions in the City of Suffolk.</p>				

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

STRATEGIC GOAL

5.2

- I. **Affordable housing of sufficient quality and quantity to meet the needs of the citizens of Suffolk will be developed and maintained in order to provide decent, safe, and sanitary housing in an attractive and healthy community of communities**
 - **Goal: To keep total vacancies at or below 2% in preparation for site based HUD requirements for full funding and to provide for maximum income for SRHA.**
 - **Goal: Encourage Section 8 owner participation by means of owner outreach to recruit new owners and owners who have units in area outside of minority and poverty concentration.**
 - **Goal: To maintain at least a monthly reporting rate of 98% in compliance with SEMAP and MTCS requirements the Section 8 Tenant based program.**
 - **Goal: Improve SRHA's physical inspection scores under HUD's Public Housing Assessment System.**
 - **Goal: To review, evaluate and update resident maintenance charges.**
 - **Goal: To determine actual cost of material and labor to SRHA**
 - **Goal: To continue to develop and implement a Master Plan for Parker Riddick and Cypress Manor Public Housing communities to include applying for a Capital Fund Financing Project Loan.**
 - **Goal: To improve SRHA's overall customer service.**
 - **Goal: To leverage private or other public funds to create additional housing opportunities**
 - **Goal: To renovate or modernize public housing units**
 - **Goal: To concentrate on efforts to improve specific management functions: (list: public housing finance, voucher unit inspection)**
 - **Goal: To implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments.**

- II. **SRHA will foster family self-sufficiency through public housing and the Section 8 Housing Choice Voucher Program to the ultimate goal of home ownership.**
 - **Goal: To continue to encourage and promote strong Resident Councils and to involve more residents in the council and community activities.**
 - **Goal: To continue to develop programs for Residents to become Self-Sufficient.**
 - **Goal: To partner with Local Service Providers and other Community Service Agencies to establish Self-Sufficiency Programs that will enhance and promotes residents quality of life.**
 - **Goal: To assist residents to work towards Homeownership opportunities.**
 - **Goal: To assist citizens of the City of Suffolk with the necessary training classes and counseling who are interested in becoming First Time Homebuyers.**
 - **Goal: To partner with area lending institutions, community and faith based organizations to offer First Time Homebuyer Education Classes.**
 - **Goal: To assist eligible citizens within the City of Suffolk with down payment, closing cost assistance, and low interest financing for First Time Homebuyers to purchase affordable housing.**

- III. **Strategic Relationship with the city planner and other of city staff will be developed, enhanced and maintained to allow SRHA to define, assess and address the development and rehabilitation needs of the City of Suffolk.**
 - **Goal: To assist eligible citizens within the City of Suffolk with down payment, closing cost assistance, and low interest financing for First Time Homebuyers to purchase affordable housing.**
 - **Goal: To continue to implement the Neighborhood Stabilization Program in partnership with the City of Suffolk.**

- IV. **The SRHA Bond Program will be marketed and positioned as a viable vehicle to encourage the development of new housing stock based on community needs.**
 - **Goal: To evaluate the information of the Tax Exempt Bond program to support Cypress Manor/Parker Riddick master plan.**

- V. **SRHA will continually seek funding from private, state, and federal government programs in order to enable SRHA to consistently and regularly plan, expand or manage the quantity and quality of redevelopment, affordable housing, and family self sufficiency initiatives in the City of Suffolk.**
 - **Goal: To submit annual request to the City of Suffolk for funds to support community development and administrative activities.**
 - **To apply for grants to establish resident programs and affordable housing initiatives.**
 - **To apply for loans and other financing opportunities for Public Housing Renovations and Community Development initiative. i.e.: CFFP, Hope VI, VCC, New Market tax credits and low income tax credits.**
 - **To increase SRHA's ability to be self sustaining: Bond Funds, Community Development Projects etc.**

PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:
The following items have been deleted:

Removal of changing the Chorey Park designation to Elderly

The following items have been added or amended:

The PHA Plan will continue with the same goals as it has had in the previous year.

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

Suffolk Redevelopment and Housing Authority (SRHA) website – www.suffolkrha.org
SRHA Administrative Building – 530 E. Pinner Street – Suffolk, VA 23434

All SRHA Management Offices

- Cypress Manor /Parker Riddick - 94 Stacey Drive – Suffolk, VA 23434
- Hoffer Apartments – 2210 E. Washington Street, Suffolk, VA 23434
- Colander Bishop Meadows – 925 Brook Avenue – Suffolk, VA 23434
- Chorey Park Apartments - 804 W. Constance Road – Suffolk, VA 23434

PHA Plan Elements. (24 CFR 903.7)

1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures. Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

The "Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures" are contained in the Admissions and Continued Occupancy Policy Chapter 2, 3, 4 and 5 for public housing and in the Administrative Plan for Section 8/Housing Choice Voucher, Chapter 2.

6.0

2. Financial Resources. A statement of financial resources, including a listing by general categories of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant based assistance. The statement also should include the non-federal sources of funds supporting each federal program and state the planned use for the resources.

SEE ATTACHMENT 1

3. Rent Determination. A statement of the policies governing of the PHA governing rents charged for public housing and HCV dwelling units.

The rent determination policies for public housing are contained in the Admission and Continued Occupancy Policy, Chapter 6. The rent determination policies for the HCV dwelling units are contained in the Administrative Plan, Chapter 6.

4. Operation and Management. A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and Management of the PHA and programs of the PHA.

SRHA's rules, standards, and policies that govern the maintenance and management of Public Housing and the management of Section 8 are located within the following documents:

- Admissions and Continued Occupancy Policy (ACOP) - Public Housing
- Administrative Plan - Section 8
- Housing Management Policies and Procedures Manual - Public Housing
- Schedule of Maintenance Charges - Public Housing
- Human Resource Policies and Practices
- Contracting and Procurement Policies

The above documents may be found in the main administrative offices located at 530 E. Pinner Street. The Management offices also have those documents for public housing.

5. Grievance Procedures. A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

SRHA deems it desirable to implement a procedure by which tenants may obtain a fair and impartial resolution of disputes arising between tenants and the Authority. It is the policy of SRHA to ensure that all families have the benefit of all protections due to them under the law. If a Complainant does not follow the procedures set forth in this policy and/or does not request a hearing, then the Authority's action, inaction, or decision shall be considered final on part of SRHA. Failure of a Complainant to request a hearing does not constitute a waiver of his/her right to contest the Authority in an appropriate judicial proceeding.

For all aspects of the grievance and appeals process, a disabled person shall be provided reasonable accommodation to the extent necessary to provide the disabled person with an opportunity to use the grievance procedures equal to a non-disabled person.

The Grievance Procedure for public housing is located in the Admissions and Continued Occupancy Policy, Chapter 13.

The grievance procedure for Housing Choice Voucher is located in the Administrative Plan, Chapter 19.

6. Designated Housing for Elderly and Disabled Families. With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected.

Development Name: Chorey Park

Development #: 36

Designation type: Elderly/Disabled

Date approved: 1985

Number of Units: 100

7. Community Service and Self-Sufficiency. A description of: (1) Any programs relating to services and amenities provided or offered to assisted families; (2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; (3) How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (Note: applies to only public housing). SRHA's policy and procedures for Community Service and Self-Sufficiency can be found in the Admissions and Continued Occupancy Policy, Chapter 7.

8. Safety and Crime Prevention. For public housing only, describe the PHA's plan for safety and crime Prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

SRHA conducts surveys both formally and informally of residents and other stakeholders. The surveys have identified issues and concerns indicating a need to continue providing security services, redirect resources, develop plans to curtail activities, etc.

SRHA will implement the following strategies:

- Continue partnership with the Suffolk Police Department.
- Implement crime prevention Through Environmental Design
- Target crime prevention activities to at-risk youth, adults, or seniors
- Continue to utilize community resource officers (police officers) throughout the family developments; contract security officers are assigned to the mid-rise developments

As we continue to redevelop our communities new policing strategies will be employed. The Suffolk Police department continues to be a critical piece in addressing safety in our public housing communities. A Memorandum of Understanding is updated annually to continue the strong working relationship.

9. Pets. A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

SRHA's policy and procedures allows for ownership of pets in elderly and disabled units as well as in family units, and ensures that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. SRHA also establishes reasonable rules governing the keeping of common household pets. (Nothing in the policy or the dwelling lease limits or impairs the right of persons with disabilities to own animals that are considered a disability service animal.)

The policy and procedure for Pets is in the Admission and Continued Occupancy Policy, Chapter 10.

10. Civil Rights – A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. Fiscal Year Audit – The results of the most recent fiscal year audit for the PHA.
See Attachment 2

12. Asset Management. A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

SRHA is carrying out its asset management functions for the public housing inventory of the agency by monitoring development-based financial reports and key property management indicators on a monthly basis. Site visits are conducted and reports are provided by the Property Managers monthly on activities occurring at the development.

13. Violence Against Women Act (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

Implementation of Violence Against Women Act of December 2005. Coordinated and collaborated efforts with internal and external partners will be aggressive in identifying victims of domestic-related offenses as well as ongoing education on prevention and identification of domestic-related crimes in both the Public housing and Section 8 programs. Strategies include immediate response from staff in partnership with Community Resource Officers (CRO) in efforts to reduce incidents and additional injury or property damage to the victim. Additional strategies include providing written notification to Section 8 Landlords, including the VAWA Act information in the Landlord and tenant briefings and distribute pamphlets describing the program's purpose.

Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.

A. HOPE IV (Choice Neighborhood Initiative), Mixed Finance or Development, And Demolition

Suffolk Redevelopment and Housing Authority (SRHA) is assisting in making Suffolk a great place to live, work and play; by assessing and improving the physical and social environments of the low income communities thereby enabling the people and the communities to reach their greatest potential.

SRHA retain The Communities Group, a Planning Consulting firm, to assist in the completion of the new application process for the Choice Neighborhood Initiative (CNI), that replaced the HOPE VI funding program, which is now in a two funding request. The two parts are the CNI Planning Grant and the CNI Implementation Grant. SRHA was successful in receiving the CNI Planning Grant. The Choice Neighborhood Initiative Planning Grant will enhance previous planning efforts for the Parker Riddick/Cypress Manor Master Planning efforts, to include all the module aspects of Mixed Finance Modernization, Demolition, public housing communities will enhance the adjoining properties to develop a new mixed-use and mixed income community for the East Washington Community.

In addition, the CNI Planning Grant will aid in the development of a comprehensive neighborhood revitalization plan which will focus on directing resources to address the three core goals:

- Housing
- People
- Neighborhoods

To achieve these core goals, SRHA will develop and implement a comprehensive neighborhood revitalization strategy, or Transformation Plan for the East Washington Community. This Transformation Plan will become the guiding document for the revitalization of the Parker Riddick and Cypress Manor public housing units while simultaneously directing the transformation of the surrounding neighborhoods in East Suffolk.

B. Homeownership Programs

SRHA provides services to families and individuals who lack affordable "decent, safe and sanitary" housing. Services are also provided to clients who occupy HUD-related housing, conventionally financed homes, or a homes financed under a State, County, or City program. Assistance is offered to families facing the possibility of foreclosure, eviction, or other circumstances that impair occupancy in affordable decent, safe, and sanitary housing.

7.0

SRHA offers Pre-purchase Counseling, Homebuyer Education, Foreclosure Prevention and Money and Debt Management services to clients. By using all available sources, SRHA aspires to meet the client's housing needs and to resolve housing problems. SRHA endeavors to deliver comprehensive housing counseling and every other component of comprehensive housing and prevention counseling services needed for the surrounding communities.

SRHA holds a designation as a "HUD Approved Housing Counseling Agency".

C. Project-base Vouchers

Not Applicable

8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Attachment 3</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Attachment 3</p>
8.3	<p>Capital Fund Financing Program (CFFP).</p> <p><input checked="" type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

Waiting list type: (select one)

Section 8 tenant-based assistance

Public Housing

Combined Section 8 and Public Housing

Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/sub jurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	526		
Extremely low income <=30% AMI	465	88%	
Very low income (>30% but <=50% AMI)	47	9%	
Low income (>50% but <80% AMI)	14	3%	
Families with children	304	58%	
Elderly families	13	2%	
Families with Disabilities	131	25%	
Race/ethnicity 1	28	5%	
Race/ethnicity 2	497	94%	
Race/ethnicity 3	1	.2%	
Race/ethnicity 4			

Characteristics by Bedroom Size (Public Housing Only)

1BR	206	39%	
2 BR	242	46%	
3 BR	77	15%	
4 BR	1	.2%	
5 BR			
5+ BR			

Is the waiting list closed (select one)? No Yes

If yes:

HOW LONG HAS IT BEEN CLOSED (# OF MONTHS)? 4

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

Waiting list type: (select one)

Section 8 tenant-based assistance

Public Housing

Combined Section 8 and Public Housing

Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/sub jurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	63		
Extremely low income <=30% AMI	59	94%	
Very low income (>30% but <=50% AMI)	4	6%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	43	68%	
Elderly families	0	0%	
Families with Disabilities	6	10%	
Race/ethnicity 1	2	3%	
Race/ethnicity 2	61	97%	
Race/ethnicity 3	0	0%	
Race/ethnicity 4	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

HOW LONG HAS IT BEEN CLOSED (# OF MONTHS)? 5

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

9.0

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>SRHA plans to address the housing needs of families in the jurisdiction and on the waiting list by:</p> <ul style="list-style-type: none"> • Maximize the number of affordable units available to SRHA within its current resources • Increase the number of affordable housing rental units • Increase the number of affordable homeownership opportunities • Develop mixed income communities • Target available assistance to families at or below 50% of AMI • Target available assistance to the elderly • Target available assistance to persons with disabilities • Increase outreach to private property managers to encourage participation in the housing choice voucher program • Provide technical or direct assistance for distressed properties that can be upgraded or renovated for use by low income families • Provide educational resources to planning groups to support the development of additional affordable housing throughout the City of Suffolk and the region • Reducing turnover time for vacated public housing units • Apply for additional regular voucher funding when available • Continue to partner with VHDA in sponsoring a Homebuyers Club for residents
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>Suffolk Redevelopment and Housing Authority is actively working on the Cypress Manor/Parker Riddick Master Plan Project . The first 45 units are completed and we are currently seeking finances to go to the next phase of the project.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>SRHA will be seeking additional funding to complete the Cypress Manor/Parker Riddick Master Plan Project. During this process, an environmental issue was discovered that requires more expensive actions to turn units than was originally predicted in the Master Plan Project. As a result of funding and environmental issues, these units turn at a slower rate.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) N/A</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

**SUFFOLK REDEVELOPMENT
AND HOUSING AUTHORITY**

**AUDITED
FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED
JUNE 30, 2011**



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SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**AUDITED
FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED JUNE 30, 2011

**SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY
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INDEPENDENT AUDITORS' REPORT

The Board of Commissioners
Suffolk Redevelopment
and Housing Authority
Suffolk, Virginia

We have audited the accompanying financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Suffolk Redevelopment and Housing Authority as of June 30, 2011, which collectively comprise the Authority's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in the Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

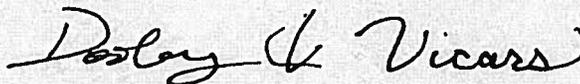
In our opinion, the financial statements referred to above present fairly, in all material respects the respective financial position of the business-type activities, each major fund and the aggregate remaining fund information of the Suffolk Redevelopment and Housing Authority at June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated February 15, 2012, on our consideration of the Suffolk Redevelopment and Housing Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

INDEPENDENT AUDITORS' REPORT
(Continued)

The management's discussion and analysis on pages 3 through 10 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards, Financial Data Schedule, and other supplementary information are presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, **Audits of States, Local Governments, and Non-Profit Organizations** and the U.S. Department of Housing and Urban Development, and are not a required part of the financial statements. The information in those schedules has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.



Dooley & Vicars
Certified Public Accountants, L.L.P.

February 15, 2012

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

The Suffolk Redevelopment and Housing Authority's (the "Authority") Management Discussion and Analysis (MD & A) is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Authority's financial activity, (3) identify changes in the Authority's financial position (it's ability to address the next and subsequent years' challenges) and (4) identify individual fund issues and concerns.

Since the Management Discussion Analysis is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements (beginning on page 11).

Financial Highlights

The Authority's net assets increased by \$0.5 million (or 5%) during 2011. Since the Authority engages only in business-type activities, the increase is all in the category of business-type net assets. Net Assets were \$10.8 million and \$11.3 million for 2010 and 2011 respectively.

Revenue increased by \$.33 million or 3% during 2011, and were \$10.06 million and \$10.39 million for 2010 and 2011, respectively.

Expenses increased by \$0.24 million or 2% during 2011, and were \$9.64 million and \$9.88 million for 2010 and 2011, respectively.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

AUTHORITY-WIDE STATEMENTS

The following table reflects the condensed Statement of Net Assets compared to prior year. The Authority is engaged in Business-Type Activities.

TABLE 1

STATEMENT OF NET ASSETS

	2011 (in millions of dollars)	2010 (in millions of dollars)
Current and Other Assets	\$ 5.3	\$ 5.0
Capital Assets	6.7	6.7
Total Assets	<u>12.0</u>	<u>11.7</u>
Other Liabilities	0.4	0.6
Long-term Liabilities	0.3	0.3
Total Liabilities	<u>0.7</u>	<u>0.9</u>
Net Assets:		
Invested in Capital Assets, Net of Related Debt	6.6	6.6
Restricted	0.3	0.3
Unrestricted	4.4	3.9
Total Net Assets	<u>\$ 11.3</u>	<u>\$ 10.8</u>

For more detailed information, see pages 11-12 and 16-17 for the Statement of Net Assets.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

Major Factors Affecting the Statement of Net Assets

Current and other assets increased by \$282,430 primarily due to an increase in Cash and Cash Equivalents of \$136,454; an increase in Investments of \$2,457; an increase in Inventories, Net of \$3,303; an increase in Restricted Cash and Cash Equivalents, Net of \$160,879; and an increase in Noncurrent Notes, Loans & Mortgages Receivables of \$13,304; offset by a decrease in Receivables of \$31,031; and a decrease in Prepaid Expense and Other Assets, Net of \$2,930. Current Liabilities decreased by \$281,893 mainly due to a decrease in Accounts Payable, Net of \$258,537; a decrease in Deferred Revenue, Net of \$24,605; a decrease in Intergovernmental Payables, Net of \$2,107; offset by an increase in Accrued Liabilities, Net of \$3,211. Current Assets (primarily cash) were used to extinguish 60% of the current liabilities.

Table 2 presents details on the changes in Unrestricted Net Assets.

TABLE 2

CHANGE OF UNRESTRICTED NET ASSETS

	Millions of Dollars
Unrestricted Net Assets, 06/30/2010	\$ 4.03
Results of Operations	0.51
Adjustments:	
Depreciation (1)	0.93
Adjusted Results from Operations	1.44
Restricted Net Assets	0.35
Capital Expenditures	(1.40)
Unrestricted Net Assets, 06/30/2011	\$ 4.42

(1) Depreciation is treated as an expense and reduces the results of operations but does not have an impact on Unrestricted Net Assets.

While the results of operations is a significant means of the Authority's activities, the analysis of the changes in Unrestricted Net Assets provides a clearer change in financial well-being.

The following table reflects the condensed Statement of Revenues, Expenses and Changes in Net Assets compared to prior year.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

TABLE 3

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	2011 (in millions of dollars)	2010 (in millions of dollars)
Revenues		
Tenant Revenue - Rents and Other	\$ 1.03	\$ 1.02
Operating Subsidies and Grants	8.42	7.95
Capital Grants	0.76	0.94
Investment Income	-	-
Other Revenue	0.18	0.15
Total Revenue	10.39	10.06
Expenses		
Administrative	2.20	1.90
Tenant Services	-	0.01
Utilities	0.78	0.73
Maintenance	0.70	0.65
Protective Services	0.02	0.02
General Expense	0.17	0.31
Interest	-	0.01
Housing Assistance Payments	5.08	5.00
Depreciation	0.93	1.01
Total Expenses	9.88	9.64
Net Increase/(Decrease)	\$ 0.51	\$ 0.42

Major Factors Affecting the Statement of Revenue, Expenses and Changes in Net Assets

Operating Subsidies and Grants revenue increased mainly due to the following:

An increase of \$136,591 in Operating Subsidy for Low Rent Public Housing; an increase of \$259,764 in Housing Assistance Payments revenue from HUD for Housing Choice Vouchers; and an increase of \$132,296 in Neighborhood Stabilization Program; offset by a decrease of \$6,710 in Capital Fund Recovery Grant and a decrease of \$54,217 in State/Local.

The decrease in Capital Grants was due to fewer major high dollar modernization contracts that were completed (especially those funded by the Capital Fund Recovery Grant).

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

Most expenses increased due to inflation.

Housing Assistance Payments increased by \$88,956.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of year-end, the Authority had \$6.74 million invested in a variety of capital assets as reflected in the following schedule, which represents a net decrease (additions, disposals and depreciation) of \$0.03 million from the end of last year.

TABLE 4

**CAPITAL ASSETS AT YEAR-END
(NET OF DEPRECIATION)**

	Business-type Activities	
	2011	2010
Land	\$ 1,288,221	\$ 1,288,221
Buildings	22,604,807	22,600,307
Equipment-Administrative	844,258	791,948
Equipment-Dwelling	1,387,158	1,229,226
Leasehold Improvements	101,149	96,440
Accumulated Depreciation	(20,970,849)	(20,076,491)
Construction In Progress	1,491,672	842,313
Total	\$ 6,746,416	\$ 6,771,964

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

The following reconciliation summarizes the change in Capital Assets, which is presented in detail on pages 28-29 of the notes.

TABLE 5
CHANGE IN CAPITAL ASSETS

		Business-type Activities	
Beginning Balance		\$	6,771,964
Additions			905,415
Retirements	\$	36,601	
Net of Depreciation		(36,241)	360
Depreciation			(930,603)
Ending Balance		\$	6,746,416

This year's major additions are:

Capital Improvements Programs (Modernization completed on a variety of the Authority's Public Housing Complexes)	\$	653,859
Equipment Purchases	\$	246,847
Leasehold Improvements	\$	4,709

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011

Debt Outstanding

As of year-end, the Authority had \$171,261 in outstanding debt compared to \$183,824 in the prior year. This is due to debt retirement of \$12,563.

TABLE 6
OUTSTANDING DEBT, AT YEAR-END

<u>Business Type</u>	<u>Totals</u>	
	<u>2011</u>	<u>2010</u>
Mortgage, Finney Ave.	<u>\$ 171,261</u>	<u>\$ 183,824</u>

ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- * Federal funding of the Department of Housing and Urban Development.
- * Local labor supply and demand, which can affect salary, wage rates and contract costs. The cost of construction in the Hampton Roads area is steadily increasing.
- * Local inflationary, recessionary and employment trends, which can affect resident incomes and therefore the amount of rental income.
- * Inflationary pressure on utility rates, supplies and other costs.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

MANAGEMENT DISCUSSION AND ANALYSIS

FOR THE YEAR ENDED JUNE 30, 2011

FINANCIAL CONTACT

If you have any questions regarding this report, you may contact Clarissa E. McAdoo, Executive Director, or Efren Echipare, Finance Manager for the Suffolk Redevelopment and Housing Authority at (757) 539-2100. Specific requests may be submitted to the Suffolk Redevelopment and Housing Authority, 530 East Pinner Street, Suffolk, Virginia, 23434.

Suffolk Redevelopment & Housing Authority

Statement of Net Assets - All Funds June 30, 2011

	Totals Primary Government
ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 4,558,523
Restricted Cash, Cash Equivalents	442,624
Investments	57,052
Receivables, Net	178,754
Inventories, Net	40,293
Prepaid Expense and Other Assets	18,351
Total current assets	<u>5,295,597</u>
Noncurrent Assets	
Capital Assets:	
Land	1,288,221
Buildings	22,604,807
Furniture, Equipment & Machinery -Admin	844,258
Furniture, Equipment & Machinery -Dwelling	1,387,158
Leasehold Improvements	101,149
Construction in Progress	1,491,672
Less: Accumulated Depreciation	<u>(20,970,849)</u>
Capital Assets, Net	<u>6,746,416</u>
Total Noncurrent Assets	<u>6,746,416</u>
Total Assets	<u>\$ 12,042,013</u>

Suffolk Redevelopment & Housing Authority

Statement of Net Assets - All Funds June 30, 2011

	Totals Primary Government
<u>LIABILITIES</u>	
Current Liabilities	
Bank Overdraft	\$ 1,039
Accounts Payable	144,613
Accrued Liabilities	65,275
Intergovernmental Payables	8,214
Tenant Security Deposits	56,473
Deferred Revenue	97,770
Current Portion of Long-Term Debt	13,616
Total Current Liabilities	<u>387,000</u>
Noncurrent Liabilities	
Long-Term Debt, Net of Current	157,645
Noncurrent Liabilities - Other	143,951
Total Noncurrent Liabilities	<u>301,596</u>
Total Liabilities	<u>688,596</u>
<u>Net Assets</u>	
Investment in Capital Assets - Net of Related Debt	6,575,155
Restricted Net Assets	319,009
Unrestricted Net Assets	4,459,253
Total Net Assets	<u>11,353,417</u>
Total Liabilities and Net Assets	<u>\$ 12,042,013</u>

Suffolk Redevelopment & Housing Authority

Statement of Revenues, Expenses and Changes in Fund Net Assets - All Funds For the Year Ended June 30, 2011

	Totals Primary Government
Operating Revenues	
Tenant Revenue	\$ 1,033,650
Government Operating Grants	7,800,324
Other Government Grants	615,778
Other Revenue	180,208
Total Operating Revenues	<u>9,629,960</u>
Operating Expenses	
Administrative	2,171,120
Tenant Services	7,372
Utilities	781,166
Maintenance	701,424
Protective Services	21,290
General	178,470
Housing Assistance Payment	5,075,547
Depreciation	930,603
Total Operating Expenses	<u>9,866,992</u>
Operating Income (Loss)	<u>(237,032)</u>
Non-Operating Revenues (Expenses)	
Interest Expense	(14,292)
Interest and Investment Revenue	8,997
Total Nonoperating Revenues (Expenses)	<u>(5,295)</u>
Income (Loss) Before Contributions and Transfers	<u>(242,327)</u>
Capital Grants - Federal Government	755,732
Change in Net Assets	513,405
Total Beginning Net Assets	10,840,012
Total Ending Net Assets	<u>\$ 11,353,417</u>

Suffolk Redevelopment & Housing Authority

Statement of Cash Flows - All Funds For the Year Ended June 30, 2011

	Totals Primary Government
Cash Flows from Operating Activities:	
Cash Received from Tenants	\$ 964,936
Cash Received from Operating Grants	7,721,557
Cash Received from Other Government Grants	615,778
Cash Received from Other Sources	814,096
Cash Paid for Goods and Services	(1,556,353)
Cash Paid for Employees and Administrative	(2,677,358)
Housing Assistance Payments	(5,075,547)
Cash Paid for Other	(177,647)
Net Cash Provided (Used) by Operating Activities	<u>629,462</u>
Cash Flows from Capital and Related Financing Activities:	
Capital Grants Received - Federal Government	755,732
Purchases, Sales and Construction of Capital Assets	(905,052)
Principal Paid on Capital Debt	(12,563)
Interest Paid on Capital Debt	(14,292)
Net Cash (Used) for Capital and Related Financing Activities	<u>(176,175)</u>
Cash Flows from Investing Activities:	
Interest and Dividends	8,997
Change in Investments	(2,457)
Net Cash Provided by Investing Activities	<u>6,540</u>
Net Increase (Decrease) in Cash and Cash Equivalents	459,827
Cash and Cash Equivalents at Beginning of Year	4,541,320
Cash and Cash Equivalents at End of Year	<u>\$ 5,001,147</u>
Reconciliation of Cash and Restricted Cash	
Cash and Cash Equivalents	\$ 4,558,523
Restricted Cash and Cash Equivalents	442,624
Total Cash and Cash Equivalents	<u>\$ 5,001,147</u>

Suffolk Redevelopment & Housing Authority

Statement of Cash Flows - All Funds For the Year Ended June 30, 2011

	Totals Primary Government
Reconciliation of Operating Income (Loss) to Net Cash Provided	
(Used) by Operating Activities:	
Operating Income (Loss)	\$ (237,032)
Adjustments to Reconcile Operating Income to Net Cash Provided	
(Used) by Operating Activities:	
Depreciation Expense	930,603
Changes in Assets and Liabilities:	
(Increase) Decrease in Receivables - Net	(136,608)
(Increase) Decrease in Inventory	(3,303)
(Increase) Decrease in Prepaid Expenses	2,930
Increase (Decrease) in Security Deposits	922
Increase (Decrease) in Bank Overdraft	640
Increase (Decrease) in Accounts Payable	35,068
Increase (Decrease) in Accrued Expenses	3,218
Increase (Decrease) in Unearned Revenue	(3,861)
Increase (Decrease) in Intergovernmental Payables	(2,107)
Increase (Decrease) in Noncurrent Liabilities	38,992
Net Cash Provided (Used) by Operating Activities	<u>\$ 629,462</u>

Suffolk Redevelopment & Housing Authority

Statement of Net Assets - Proprietary Funds June 30, 2011

ASSETS	Business Activities	Low Rent Public Housing	Housing Choice Vouchers	NIC S/R Section 8 Programs	State/Local	Nonmajor Proprietary Funds	Total Before Eliminations	Inter-entity Eliminations	Totals Primary Government
Current Assets									
Cash and Cash Equivalents	\$ 1,084,883	\$ 1,039,802	\$ 743,744	\$ 525,827	\$ 679,986	\$ 484,281	\$ 4,558,523	\$ -	\$ 4,558,523
Restricted Cash, Cash Equivalents	-	56,473	386,151	-	-	-	442,624	-	442,624
Investments	-	-	-	-	-	-	57,052	-	57,052
Receivables, Net	-	142,519	8,229	2,300	144	25,562	178,754	-	178,754
Inventories, Net	-	-	-	-	-	40,293	40,293	-	40,293
Prepaid Expense and Other Assets	-	7,049	5,532	4,411	207	1,152	18,351	-	18,351
Total current assets	1,084,883	1,245,843	1,143,656	532,538	680,337	808,340	5,295,597	-	5,295,597
Noncurrent Assets									
Capital Assets:									
Land	115,201	1,150,028	-	22,984	-	-	1,288,221	-	1,288,221
Buildings	616,075	21,756,473	-	229,399	-	2,860	22,604,807	-	22,604,807
Furniture, Equipment & Machinery -Adm'n.	19,844	397,149	277,430	23,301	35,025	91,508	844,258	-	844,258
Furniture, Equipment & Machinery -Dwelling	-	1,387,158	-	-	-	-	1,387,158	-	1,387,158
Leasehold Improvements	-	101,149	-	-	-	-	101,149	-	101,149
Construction in Progress	-	1,491,672	-	-	-	-	1,491,672	-	1,491,672
Less: Accumulated Depreciation	(380,414)	(19,965,051)	(261,111)	(248,650)	(30,222)	(85,401)	(20,970,849)	-	(20,970,849)
Capital Assets, Net	370,706	6,318,576	16,319	27,044	4,803	8,968	6,746,416	-	6,746,416
Total Noncurrent Assets	370,706	6,318,576	16,319	27,044	4,803	8,968	6,746,416	-	6,746,416
Total Assets	\$ 1,455,589	\$ 7,564,419	\$ 1,159,975	\$ 559,582	\$ 685,140	\$ 617,308	\$ 12,042,013	\$ -	\$ 12,042,013

The accompanying notes are an integral part of these financial statements.

Suffolk Redevelopment & Housing Authority

Statement of Net Assets - Proprietary Funds

June 30, 2011

LIABILITIES	Business Activities	Low Rent Public Housing	Housing Choice Vouchers	N/C S/R Section 8 Programs	State/Local	Nonmajor Proprietary Funds	Total Before Eliminations	Inter-entity Eliminations	Totals Primary Government
Current Liabilities									
Bank Overdraft	-	19	-	-	-	1,020	1,039	-	1,039
Accounts Payable	26,110	84,388	1,521	642	7,116	24,838	144,613	-	144,613
Accrued Liabilities	6,515	40,249	3,949	1,287	1,786	11,489	65,275	-	65,275
Intergovernmental Payables	-	-	-	-	-	8,214	8,214	-	8,214
Tenant Security Deposits	-	56,473	-	-	-	-	56,473	-	56,473
Deferred Revenue	8,500	1,833	2,177	-	85,260	-	97,770	-	97,770
Current Portion of Long-Term Debt	-	-	-	13,616	-	-	13,616	-	13,616
Total Current Liabilities	41,125	182,960	7,647	15,545	94,162	45,561	387,000	-	387,000
Noncurrent Liabilities									
Long-Term Debt, Net of Current	-	-	-	157,645	-	-	157,645	-	157,645
Noncurrent Liabilities - Other	-	23,720	75,568	4	3,296	41,363	143,951	-	143,951
Total Noncurrent Liabilities	-	23,720	75,568	157,649	3,296	41,363	301,596	-	301,596
Total Liabilities	41,125	206,680	83,215	173,194	97,458	86,924	688,596	-	688,596
Net Assets									
Investment in Capital Assets - Net of Related Debt	370,706	6,318,576	16,319	(144,217)	4,803	8,968	6,575,155	-	6,575,155
Restricted Net Assets	-	-	319,009	-	-	-	319,009	-	319,009
Unrestricted Net Assets	1,043,758	1,039,163	741,432	530,905	582,879	521,416	4,459,253	-	4,459,253
Total Net Assets	1,414,464	7,357,739	1,076,760	386,388	587,682	530,384	11,353,417	-	11,353,417
Total Liabilities and Net Assets	1,455,589	7,564,419	1,159,975	559,582	685,140	617,308	12,042,013	-	12,042,013

The accompanying notes are an integral part of these financial statements.

Suffolk Redevelopment & Housing Authority

Statement of Revenues, Expenses and Changes in Fund Net Assets - Proprietary funds For the year ended June 30, 2011

	Business Activities	Low Rent Public Housing	Housing Choice Vouchers	NIC S/R Section 8 Programs	State/Local	Nonmajor Proprietary Funds	Totals	Eliminations	Primary Government
Operating Revenues									
Tenant revenue	\$ -	\$ 989,966	\$ -	\$ 43,684	\$ -	\$ -	\$ 1,033,650	-	\$ 1,033,650
Government operating grants	-	2,180,133	5,499,916	39,120	-	81,155	7,800,324	-	7,800,324
Other Government Grants	-	-	-	-	156,124	459,654	615,778	-	615,778
Other revenue	40,000	44,952	50,340	-	-	670,870	806,162	(625,954)	180,208
Total operating revenues	40,000	3,215,051	5,550,256	82,804	156,124	1,211,878	10,255,914	(625,954)	9,629,960
Operating Expenses									
Administrative	6,890	1,204,337	439,066	39,710	146,234	960,817	2,797,074	(625,954)	2,171,120
Tenant services	-	7,372	-	-	-	-	7,372	-	7,372
Utilities	-	767,837	4,608	-	1,318	7,403	781,166	-	781,166
Maintenance	-	663,384	2,115	12,223	609	23,093	701,424	-	701,424
Protective services	-	21,290	-	-	-	-	21,290	-	21,290
General	27,698	110,219	17,486	1,264	7,396	14,407	178,470	-	178,470
Housing assistance payment	-	-	5,010,681	-	-	64,866	5,075,547	-	5,075,547
Depreciation	38,142	881,208	4,683	643	1,582	4,385	930,603	-	930,603
Total operating expenses	72,730	3,855,647	5,478,639	53,840	157,119	1,074,971	10,492,946	(625,954)	9,866,992
Operating income (loss)	(32,730)	(440,596)	71,617	28,964	(995)	136,708	(237,032)	-	(237,032)
Non-Operating Revenues (Expenses)									
Interest Expense	-	-	-	(14,282)	-	-	(14,282)	-	(14,282)
Interest and investment revenue	739	44	3,400	1,725	352	2,737	8,997	-	8,997
Total nonoperating revenues (expenses)	739	44	3,400	(12,557)	352	2,737	(5,285)	-	(5,285)
Income (loss) before contributions and transfers	(31,991)	(440,552)	75,017	16,397	(643)	139,445	(242,327)	-	(242,327)
Capital Grants - Federal	-	483,018	-	-	-	292,714	755,732	-	755,732
Change in Net Assets	(31,991)	22,466	75,017	16,397	(643)	432,159	513,405	-	513,405
Total Beginning Net Assets	1,446,455	7,042,559	1,001,743	389,991	588,325	390,939	10,840,012	-	10,840,012
Equity Transfers and Prior Period Adjustments	-	292,714	-	-	-	(292,714)	-	-	-
Total Ending Net Assets	\$ 1,414,464	\$ 7,337,739	\$ 1,076,760	\$ 386,388	\$ 587,682	\$ 530,384	\$ 11,353,417	\$ -	\$ 11,353,417

The accompanying notes are an integral part of these financial statements.

Suffolk Redevelopment & Housing Authority

Statement of Cash Flows - Proprietary Funds
For the Year Ended June 30, 2011

	Business Activities	Low Rent Public Housing	Housing Choice Vouchers	N/C S/R Section & Programs	State/Local	Nonmajor Proprietary Funds	Totals Primary Government
Cash Flows from Operating Activities:							
Cash Received from Tenants	\$ -	\$ 934,380	\$ -	\$ 41,384	\$ (5,786)	\$ (5,042)	\$ 964,936
Cash Received from Operating Grants	-	2,180,133	5,499,916	39,120	-	2,388	7,721,557
Cash Received from Other Government Grants	-	-	-	-	156,124	459,654	615,778
Cash Received from Other Sources	40,000	45,874	57,352	-	-	670,870	814,096
Cash Paid for Goods and Services	3,082	(1,497,442)	(10,736)	(12,196)	(1,927)	(37,134)	(1,556,353)
Cash Paid for Employees and Administrative Housing Assistance Payments	(8,890)	(1,199,237)	(410,773)	(39,901)	(144,067)	(876,490)	(2,677,358)
Cash Paid for Other	(27,698)	(112,073)	(5,010,681)	(204)	(7,285)	(64,866)	(5,075,547)
Net Cash Provided (Used) by Operating Activities	8,494	351,635	110,583	28,203	(2,941)	(15,892)	(177,647)
Cash Flows from Noncapital Financing Activities:							
Equity Transfers and Prior Year Adjustments	-	292,714	-	-	-	(292,714)	-
Net Cash (Used) for Noncapital Financing Activities	-	292,714	-	-	-	(292,714)	-
Cash Flows from Capital and Related Financing Activities:							
Capital Grants Received - Federal Government	-	463,018	-	-	-	292,714	755,732
Purchases, Sales and Construction of Capital Assets	-	(979,220)	(13,173)	(4,501)	(3,496)	(4,662)	(905,052)
Principal paid on Capital Debt	-	-	-	(12,563)	-	-	(12,563)
Interest Paid on Capital Debt	-	-	-	(14,292)	-	-	(14,292)
Net Cash (Used) for Capital and Related Financing Activities	-	(416,202)	(13,173)	(31,356)	(3,496)	288,062	(176,175)
Cash Flows from Investing Activities:							
Interest and Dividends	739	44	3,400	1,725	352	2,737	8,997
Purchase/Sale of Investments	-	-	-	-	-	(2,457)	(2,457)
Net Cash Provided by Investing Activities	739	44	3,400	1,725	352	280	6,540
Net Increase (Decrease) in Cash and Cash Equivalents	9,233	228,191	100,810	(1,428)	(8,065)	129,106	459,827
Cash and Cash Equivalents at Beginning of Year	1,075,650	868,084	1,029,085	527,255	686,071	355,175	4,541,320
Cash and Cash Equivalents at End of Year	\$ 1,084,883	\$ 1,096,275	\$ 1,129,895	\$ 525,827	\$ 679,986	\$ 484,281	\$ 5,001,147
Reconciliation of Unrestricted Cash and Restricted Cash							
Cash and Cash Equivalents	\$ 1,084,883	\$ 1,039,802	\$ 743,744	\$ 525,827	\$ 679,986	\$ 484,281	\$ 4,558,523
Restricted Cash and Cash Equivalents	-	56,473	388,151	-	-	-	442,624
Total Cash and Cash Equivalents	\$ 1,084,883	\$ 1,096,275	\$ 1,129,895	\$ 525,827	\$ 679,986	\$ 484,281	\$ 5,001,147

The accompanying notes are an integral part of these financial statements.

Suffolk Redevelopment & Housing Authority

Statement of Cash Flows - Proprietary Funds
For the Year Ended June 30, 2011

	Business Activities	Low Rent Public Housing	Housing Choice Vouchers	N/C S/R Section & Programs	State/Local	Nonmajor Proprietary Funds	Totals Primary Government
\$	(32,730)	(440,596)	71,617	28,964	(995)	136,708	(237,032)
Operating Income (Loss)	38,142	881,208	4,663	643	1,562	4,385	930,603
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:							
Depreciation Expense	-	(55,672)	4,835	(2,300)	338	(83,809)	(136,608)
Changes in Assets and Liabilities:							
(Increase) Decrease in Receivables - Net	-	(1,854)	2,991	1,080	111	(3,303)	(3,303)
(Increase) Decrease in Inventory	-	922	-	-	-	622	2,930
(Increase) Decrease in Prepaid Expenses	-	-	-	-	-	-	922
(Increase) Decrease in Security Deposits	-	19	-	-	-	-	640
Increase (Decrease) in Bank Overdraft	514	(37,578)	(4,013)	27	(693)	74,811	35,068
Increase (Decrease) in Accounts Payable	568	(490)	651	(155)	955	1,689	3,218
Increase (Decrease) in Accrued Expenses	-	86	2,177	-	(6,124)	-	(3,861)
Increase (Decrease) in Unearned Revenue	-	-	-	-	-	(2,107)	(2,107)
Increase (Decrease) in Intergovernmental Payables	-	5,590	27,662	(36)	1,905	3,871	38,992
Increase (Decrease) in Noncurrent Liabilities	-	-	-	-	-	-	-
Net Cash Provided (Used) by Operating Activities	\$ 494	\$ 351,635	\$ 110,563	\$ 28,203	\$ (2,941)	\$ 133,488	\$ 629,462

Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:

Operating Income (Loss)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:
Depreciation Expense
Changes in Assets and Liabilities:
(Increase) Decrease in Receivables - Net
(Increase) Decrease in Inventory
(Increase) Decrease in Prepaid Expenses
(Increase) Decrease in Security Deposits
Increase (Decrease) in Bank Overdraft
Increase (Decrease) in Accounts Payable
Increase (Decrease) in Accrued Expenses
Increase (Decrease) in Unearned Revenue
Increase (Decrease) in Intergovernmental Payables
Increase (Decrease) in Noncurrent Liabilities
Net Cash Provided (Used) by Operating Activities

The accompanying notes are an integral part of these financial statements.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS TWELVE MONTHS ENDED JUNE 30, 2011

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- a. **Reporting Entity** – The Suffolk Redevelopment and Housing Authority (The Authority) was established by the Council of the City of Suffolk as a political subdivision of the Commonwealth of Virginia. The Authority is responsible for operating a low rent housing program which provides housing for eligible families, for operating redevelopment and conservation programs and for the delivery of services to citizens of low-rent housing and urban renewal areas through the encouragement and development of social and economic opportunities. The operations of the Authority are subsidized in part by the United States Department of Housing and Urban Development (HUD). The Board of Commissioners of the Authority is comprised of nine members appointed to four-year terms by the City Council of Suffolk, including one resident commissioner. The Board of the Authority designates its own management. The City is not responsible for the debts or entitled to the surpluses of the Authority. The Authority has the power to approve its own budget and maintain its own accounting system. Although the City of Suffolk appoints the governing board of the Authority, no other criteria established by the Governmental Accounting Standards Board Code 2100.120-136 for inclusion of the Authority in the financial reports of the City of Suffolk are met. Therefore, a separate financial report is prepared for the Authority
- b. **Government-Wide and Fund Financial Statements** - The government-wide fund financial statements report information on all of the activities of the Authority. For the most part, the effect of inter-fund activity has been removed from these statements. The Authority's activities are entirely business-type activities, which rely to a significant extent on fees and charges for support.

Major individual enterprise funds are reported as separate columns in the fund financial statements.

All the funds of the Authority are proprietary funds. They are described below:

Proprietary Funds - are used to account for activities that are similar to those often found in the private sector. These funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting.

The following are the Authority's proprietary funds:

Enterprise Funds – Enterprise funds account for operations that are financed in a manner similar to private business enterprises, where the intent is that costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS - Continued FOR THE YEAR ENDED JUNE 30, 2011

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

- c. **Measurement Focus, Basis of Accounting, and Financial Statement Presentation** - The government wide fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The Authority has no governmental funds.

The Authority reports the following major proprietary funds:

Low income Public Housing – The Authority owns 466 low income public housing units located within five housing communities. Initial funding for the housing communities was acquired through advances from HUD. The objective of the program is to provide decent, safe and sanitary housing and related facilities for eligible low-income families and the elderly. HUD makes grants available to the Authority based on housing needs to ensure the lower income character of the housing community operated by the Authority.

Section 8 Housing Choice Voucher Program - The objective of the program is to help low-income families obtain decent, safe and sanitary housing through a system of rental subsidies. HUD entered into an Annual Contributions Contract (ACC) with the Authority. The Authority enters into a housing assistance payments contract with owners of private dwellings. The owners rent housing to eligible low-income families who typically pay the highest of 30 percent of adjusted income, 10 percent of gross income or the portion of welfare assistance designated to meet housing costs for rent. The Authority in a housing assistance payment pays the remaining portion of the rent for the unit to the owner.

Section 8 New Construction (Project Based Section 8) – The objective of the program is to help low-income families obtain decent, safe and sanitary housing through a system of Authority owned subsidized rental units. HUD entered into an Annual Contributions Contract (ACC) with the Authority. The Authority obtained financing upon which it pledged its dwelling units and the revenues to be derived with its contract with HUD. The Authority rents housing to eligible low-income families who typically pay the highest of 30 percent of adjusted income, 10 percent of gross income, or the portion of welfare assistance designated to meet housing costs for rent. HUD, in the form of housing assistance payments, pays the remaining portion of the rent for the unit to the Authority.

Business Activities – Business activities consist primarily of the Bond Fund and the Revolving Fund.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. **Measurement Focus, Basis of Accounting, and Financial Statement Presentation – (Cont.)**

Business Activities:

Bond Fund – The Authority issues bonds for various localities in Virginia that want to take advantage of the Authority's tax exempt status. The Authority receives fees for issuing bonds. These fees are invested in approved investment securities in accordance with HUD guidelines. The land and building presented in the Bond Fund balance sheet constitute the administration building that is occupied by the different offices such as Low Rent Public Housing, Section 8, Development and Administration, which in turn pay rent to the Bond Fund.

Revolving Fund – This fund is used by all the other funds to pay their respective vendor invoices.

State and Local – State and Local consists of the Elderly Housing Rehabilitation Loan Program, Rehab Services (Development) and the City of Suffolk Fairgrounds Project:

Elderly Housing Rehabilitation Loan Program – The Authority provides funding to qualifying elderly city residents for renovations and emergency repairs. The funding comes from the City of Suffolk and the funds previously set aside by the Authority. Qualifying individuals are provided with funds up to \$2,500 in the form of a note carrying interest at the rate of 2% annually, over an eighty four month period.

Rehab Services (Development) – The Authority provides funding to qualifying city residents for renovation and emergency repairs. Funding for the program comes from the City of Suffolk through the Western Tidewater Home Consortium.

City of Suffolk Fairgrounds Project – The Authority has entered into a cooperative agreement with the City of Suffolk to administer the City's Community Development Block Grant Program (CDBG). Funding is provided to the City directly from HUD. The funds are used to purchase property for renovation and subsequent sale of houses by the City to qualified individuals.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS - Continued FOR THE YEAR ENDED JUNE 30, 2011

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Measurement Focus, Basis of Accounting, and Financial Statement Presentation – (Cont.)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to the same limitation. The Authority has elected not to follow subsequent private-sector guidance.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide fund financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between certain Authority's functions because the elimination of these charges would distort the direct costs and program revenues for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of all the Authority's enterprise funds are governmental grants used for maintaining and operating low income housing assistance programs. Operating expenses for these enterprise funds include administrative expenses, utilities and maintenance of housing units and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

- d. Use of Estimates - The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosures of contingencies at the date of the financial statements, and revenues and expenses recognized during the reporting period. Actual results could differ from those estimates.
- e. Cash and Cash Equivalents - Highly liquid investments with initial maturities of three months or less from date of purchase are considered cash equivalents.
- f. Investments - Investments are carried at fair value, with changes in fair value recognized as a component of investment income. Fair value is determined by reference to quoted market prices.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS – Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

- g. Land, Structures and Equipment - Land, structures and equipment are capitalized at cost with depreciation calculated on the straight-line basis over the following estimated useful lives:

Real Property	30 years
Real Property Improvements	10 years
Office Furniture and Equipment	5 years
Data Processing Equipment and Automobiles	5 years
Computer Software	3 years

When assets are retired, demolished, or sold, their costs are removed from the accounts and the proceeds, if any, are reflected in revenues currently.

- h. Annual Contributions and Operating Subsidies - In accordance with the annual contributions contracts, SRHA receives operating subsidies from HUD. Such amounts are included as grant revenues from the federal government in the financial statements.
- i. Compensated Absences - Employees earn annual vacation leave at a rate ranging from 12 days per year, up to a maximum of 24 days per year after 30 years of service. Vacation leave shall be approved in advance by the Executive Director and shall be taken within one year after its accrual. The maximum carryover per year shall be 36 days. At termination, employees are paid for any accumulated annual vacation leave. Employees also are compensated for sick leave earned upon separation after becoming vested for five years of employment. The long-term liability for accrued annual and sick leave benefits at June 30, 2011, was \$76,809, and has been recorded as accrued compensated absences, representing the Authority's commitment to fund such costs from future operations. The amount is included in the accrued liabilities of the Authority.
- j. Indirect Costs - Certain indirect costs are funded on a fee-for-services basis. These fees were approved by the appropriate grantors as of SRHA's overall operations budget for the fiscal year.
- k. Net Assets - Net Assets balances are designated by the Low Rent Fund, Section 8 Fund, Business Activities and the State and Local Fund for future expenses, or must be returned to the grantor, and generally may not be used in any manner by SRHA except as specified under their respective contracts.
- l. Pension Plans - SRHA participates in a defined benefit pension plan administered by the Virginia Retirement System. It is SRHA's policy to fund the normal cost and amortization of unfunded prior service cost (over 30 years). Expenses are recognized as incurred.
- m. Income Taxes - As a political subdivision of the State of Virginia, SRHA is exempt from Federal and State income taxes.
- n. Inventories - The inventories consist principally of maintenance supplies and are valued at cost (first-in, first-out). Inventories are recognized as expenditures when consumed or sold.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS - Continued FOR THE YEAR ENDED JUNE 30, 2011

NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS

At June 30, 2011, the carrying amount of the Authority's deposits, net of bank overdrafts, was \$5,001,147 and the bank balance was \$4,532,670. Of the bank balance, \$4,532,670 was covered by Federal Depository Insurance or collateralized in accordance with the Virginia Security for Public Deposits Act (the Act) and HUD requirements. Under the Act, banks holding public deposits in excess of the amounts insured by federal depository insurance must pledge collateral in the amount of 50% of excess deposits to a collateral pool in the name of the State Treasury Board. Savings and loan institutions are required to collateralize 100% of deposits in excess of federal depository insurance limits under the Act, while HUD requires collateralization of 100% of deposits in excess of federal depository insurance from all banks, savings and loan, and investment institutions for all cash deposits and for investment vehicles not directly held. The State Treasury Board requires SRHA to obtain additional collateral from participating financial institutions to cover collateral shortfalls in the event of default and is responsible for monitoring compliance with the collateralization and reporting requirements of the Act and for notifying local governments of noncompliance by banks and savings and loan institutions. SRHA follows HUD's guidelines for investment policy.

Investments - As of June 30, 2011, the Authority has the following investments:

Investment Type	Fair Value	Interest Rate	Maturities
Certificates of Deposit	\$ 57,052	4.5%	30 months

Interest Rate Risk - The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk - The Authority places no limit on the amount the Authority may invest in any one issuer. All of the Authority's investments are in Certificates of Deposit.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a deposit policy for custodial credit risk. As of June 30, 2011, all of the Authority's investments were in collateralized certificates of deposit.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 3: RECEIVABLES

Receivables as of yearend for the Authority's individual major funds and other funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Public Housing	Housing Choice Voucher	N/C S/R Sec. 8 Program	State/Local	Neighborhood Stabilization Program	COCC	Total
Receivables							
Tenants	\$ 40,182	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,182
Other Government	55,089	-	-	-	-	-	55,089
Miscellaneous	53,456	20,186	2,300	3,463	20,520	5,042	104,967
Accrued Interest	-	-	-	-	-	-	-
Gross Receivables	148,727	20,186	2,300	3,463	20,520	5,042	200,238
Less: Allowance							
for Uncollectibles	(6,208)	(11,957)	-	(3,319)	-	-	(21,484)
Net Total Receivables	\$ 142,519	\$ 8,229	\$ 2,300	\$ 144	\$ 20,520	\$ 5,042	\$ 178,754

At June 30, 2011, Business Activities did not have any receivables.

The Authority has made various loans to qualified elderly homeowners for rehabilitation projects. The loans carry interest of 2% and are due in equal monthly installments over an eighty-four month period. The original loans were limited to a maximum of \$2,500. As of June 30, 2011 the long term portion due on these notes was \$13,304.

The Authority has also made rehabilitation loans to homeowners which are forgiven if the homeowner does not transfer the underlying property to another party prior to the expiration of the five year term. A provision for uncollectible equal to the outstanding amount of these loans has been created to reflect a net value of zero in the financial statements.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 4: LAND, STRUCTURES AND EQUIPMENT

Land, structures and equipment consist of the following at June 30, 2011:

Low Rent Public Housing	6/30/2010	Increases	Decreases	6/30/2011
Land	\$ 1,150,026	\$ -	\$ -	\$ 1,150,026
Buildings & Improvements	21,756,473	-	-	21,756,473
Equipment	1,574,377	225,155	(15,225)	1,784,307
Leasehold Improvements	96,440	4,709	-	101,149
Construction Work in Progress	842,313	879,223	(1,130,108)	591,428
Accumulated Depreciation	(19,099,068)	(881,208)	15,225	(19,965,051)
	\$ 6,320,561	\$ 227,879	\$ (1,130,108)	\$ 5,418,332
Business Activities	6/30/2010	Increases	Decreases	6/30/2011
Land	\$ 115,201	\$ -	\$ -	\$ 115,201
Buildings & Improvements	616,075	-	-	616,075
Equipment	19,844	-	-	19,844
Accumulated Depreciation	(342,272)	(38,142)	-	(380,414)
	\$ 408,848	\$ (38,142)	\$ -	\$ 370,706
Housing Choice Voucher	6/30/2010	Increases	Decreases	6/30/2011
Equipment	\$ 273,480	\$ 13,272	\$ (9,322)	\$ 277,430
Accumulated Depreciation	(265,670)	(4,663)	9,222	(261,111)
	\$ 7,810	\$ 8,609	\$ (100)	\$ 16,319

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 4: LAND, STRUCTURES AND EQUIPMENT –Continued

NC S/R Section 8	6/30/2010	Increases	Decreases	6/30/2011
Land	\$ 22,994	\$ -	\$ -	\$ 22,994
Buildings & Improvements	224,899	4,500	-	229,399
Equipment	23,301	-	-	23,301
Accumulated Depreciation	(248,007)	(643)	-	(248,650)
	<u>\$ 23,187</u>	<u>\$ 3,857</u>	<u>\$ -</u>	<u>\$ 27,044</u>
State/Local	6/30/2010	Increases	Decreases	6/30/2011
Equipment	\$ 32,311	\$ 3,496	\$ (782)	\$ 35,025
Accumulated Depreciation	(29,442)	(1,562)	782	(30,222)
	<u>\$ 2,869</u>	<u>\$ 1,934</u>	<u>\$ -</u>	<u>\$ 4,803</u>
Capital Fund Recovery Grant	6/30/2010	Increases	Decreases	6/30/2011
Equipment	\$ 798	\$ -	\$ -	\$ 798
Construction Work in Progress	-	900,244	-	900,244
Accumulated Depreciation	(320)	(159)	-	(479)
	<u>\$ 478</u>	<u>\$ 900,085</u>	<u>\$ -</u>	<u>\$ 900,563</u>
Nonmajor Proprietary Funds	6/30/2010	Increases	Decreases	6/30/2011
Buildings & Improvements	\$ 2,860	\$ -	\$ -	\$ 2,860
Equipment	97,063	4,721	(11,073)	90,711
Accumulated Depreciation	(91,711)	(4,224)	11,013	(84,922)
	<u>\$ 8,212</u>	<u>\$ 497</u>	<u>\$ (60)</u>	<u>\$ 8,649</u>

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS - Continued FOR THE YEAR ENDED JUNE 30, 2011

NOTE 5: DEFINED BENEFIT PENSION PLAN

The Authority contributes to the Virginia Retirement System (VRS), a cost-sharing multiple-employer defined benefit public employee retirement system that acts as a common investment and administrative agent for political subdivisions in the Commonwealth of Virginia.

a. Plan Description

All full-time, salaried employees of participating employers must participate in the Virginia Retirement System (VRS). Benefits vest after five (5) years of service. Employees are eligible for an unreduced retirement benefit at age 65 with five (5) years of service (age 50 with 5 years of service for participating law enforcement officers and firefighters) and at age 50 with 30 years of service for participating employees (age 50 with 25 years of service for participating law enforcement officers and firefighters) payable monthly for life in an amount equal to 1.7 percent of their average final compensation (AFC) for each year of credited service.

Benefits are actuarially reduced for retirees who retire prior to becoming eligible for full retirement benefits. In addition, retirees qualify for an annual cost-of-living adjustment (COLA) beginning in their second year of retirement. The COLA is limited to 5% per year.

AFC is defined as the highest consecutive 36 months of reported compensation. The VRS also provides death and disability benefits. Title 51.1 of the Code of Virginia (1950), as amended, assigns the authority to establish and amend benefit provisions to the General Assembly of Virginia.

The VRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for VRS. A copy of that report may be obtained by writing the System at P. O. Box 2500, Richmond, VA 23218-2500.

b. Funding Policy

Plan members are required by Title 51.1 of the Code of Virginia (1950), as amended, to contribute 5% of their salary to the VRS. The employer assumed the 5% member contribution. In addition, the Authority is required to contribute the remaining amounts necessary to fund its participation in the VRS using the actuarial basis specified by the Code of Virginia and approved by the VRS Board of Trustee. The Authority's contribution rate applicable to participating employees for the fiscal year ended June 30, 2011 was 4.97% of annual covered payroll.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 5: DEFINED BENEFIT PENSION PLAN (Continued)

c. Annual Pension Cost

For the fiscal year ended June 30, 2011, the Authority's annual pension cost of \$54,942 was equal to the required and actual contributions. The required contribution was determined as part of the June 30, 2010 actuarial valuation using the entry age normal cost method. The actual assumptions included (a) 7.0% investment rate of return, (b) projected salary increases of 3.75% to 5.6% per year, and (c) 2.5% per year cost-of-living adjustments. Both (a) and (b) included an inflation component of 2.5%. The actuarial value of the Authority's assets is equal to the modified market value of assets. This method was determined using techniques that smooth the effects of short-term volatility in the market value of assets over a five-year period. The Authority's unfunded actuarial accrued liability is being amortized as a level percentage of payroll on an open basis within a period of 30 years or less.

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
June 30, 2007	\$ 55,867	100%	None
June 30, 2008	\$ 75,204	100%	None
June 30, 2009	\$ 67,240	100%	None
June 30, 2010	\$ 52,011	100%	None
June 30, 2011	\$ 54,942	100%	None

d. Schedule of Funding Progress (Unaudited)

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability</u>	<u>Unfunded Actuarial Accrued Liability (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
June 30, 2007	\$2,496,406	1,636,719	<859,687>	152.53%	914,351	<94.02> %
June 30, 2008	2,689,023	1,714,884	<874,139>	156.80%	971,634	<100.26> %
June 30, 2009	2,763,206	1,836,668	<926,538>	150.45%	948,946	<97.64> %
June 30, 2010	2,794,454	2,115,812	<678,642>	132.07%	970,532	<69.92> %
June 30, 2011	2,892,916	2,371,449	<521,467>	121.99%	1,032,766	<50.49> %

Analysis of the dollar amounts of plan net assets, actuarial accrued liability, and unfunded actuarial accrued liability in isolation can be misleading. Expressing net assets as a percentage of the actuarial accrued liability provides one indication of the Authority's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the Authority is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the Authority. Trends in the unfunded actuarial accrued liability and annual covered payroll are both affected by inflation. Expressing the unfunded actuarial accrued liability as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aids analysis of the Authority's progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the Authority.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

NOTES TO FINANCIAL STATEMENTS - Continued FOR THE YEAR ENDED JUNE 30, 2011

NOTE 6: CONTINGENCIES AND OTHER MATTERS

a. Litigation and Other Matters

Certain claims, suits and complaints may arise in the ordinary course of business. None have been filed and none are pending against the Authority. In the opinion of the Authority's management, any such matters are adequately covered by insurance.

b. Grants

The Authority has received various other grants for specific purposes. These grants are subject to financial and compliance audits. Such audits could result in requests for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. The Authority management is of the opinion that disallowances, if any, will not be material.

NOTE 7: RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority reports all of its risk management activities in its Low-Rent Housing Fund and pays all claims for retained risks from Low-Rent Housing Fund resources. The Authority intends to fund claims, if any, when they arise from the Low-Rent Housing Fund. For all retained risks, claims expense and liabilities are reported when it is probable that a loss has occurred and the amount of loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Liabilities are not discounted.

As of and for the year ended June 30, 2011, the Authority had no incurred or paid claims and no claims were outstanding at the beginning or end of the year.

NOTE 8: LEASES

As discussed in Note 1, the Authority leases certain property included in the Low-Rent Housing Fund. Minimum annual rental income amounts receivable for the next five (5) years have not been presented for the Low-Rent Housing Fund because rental income depends on the ultimate occupancy of units and tenant income. Tenant rental income in these funds is supplemented by HUD through annual contributions.

NOTE 9: ECONOMIC DEPENDENCY

Both the PHA Owned Housing Program and the Section 8 Program are economically dependent on annual contributions and grants from HUD. Both programs operate at a loss prior to receiving the contributions and grants.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 10: IMPAIRMENT OF CAPITAL ASSETS

In accordance with new financial reporting standards issued by the Government Accounting Standards Board's "Statement No. 42, "Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries" requires certain note disclosures. There were no permanent impairments experienced by the Housing Authority that required adjustments to the Statement of Net Assets.

NOTE 11: CONDUIT DEBT

The Authority serves as a financing conduit for the issuance of Tax Exempt Revenue Bonds used for the development of various Housing Projects. The Authority receives an origination fee as well as yearly administration fees for performing this service. The respective properties are used as collateral for payment of these bonds and the Authority is not liable for payment in the event of default. All principal is guaranteed, as to principal payment, through Governmental insurance (ex. FHA) or private insurance. All projects are for 103b(4)A Housing projects.

NOTE 12: LONG TERM LIABILITIES

The Finney Avenue Fund (N/C S/R Section 8) has a mortgage held by the Virginia Housing Development Authority (VHDA). The original face amount of the note is \$320,214 and the current balance due at June 30, 2011 is \$171,261. The note carries an interest rate of 8.07% and is payable in 360 equal monthly payments of \$2,245. A summary of the combined future payments is as follows:

Year Ended June 30,	VHDA
2012	\$ 13,615
2013	14,756
2014	15,992
2015	17,331
2016	18,783
2017 to 2021	90,784
Total	\$ 171,261

The Authority also has noncurrent accrued compensated absences for several of its funds.

Low Rent Public Housing	Housing Choice Voucher	N/C S/R Section 8	State/Local	Nonmajor Proprietary Funds	Total
\$ 23,720	8,426	4	3,296	41,363	\$ 76,809

The Housing Choice Voucher fund also has \$67,142 in Other Current Liabilities. This amount is comprised of escrows and interest earned for the Family Self Sufficiency program.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**NOTES TO FINANCIAL STATEMENTS - Continued
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 13: NONCURRENT LIABILITIES

Noncurrent liabilities at June 30, 2011 consisted of the following:

	<u>Balance</u> <u>6/30/2010</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>6/30/2011</u>
Long-Term Compensated Absences	\$ 63,848	\$ 20,055	\$ (7,094)	\$ 76,809
Non-Current Liabilities - Other	<u>41,111</u>	<u>32,241</u>	<u>(6,210)</u>	<u>67,142</u>
Total Non-Current Liabilities	<u><u>\$ 104,959</u></u>	<u><u>\$ 52,296</u></u>	<u><u>\$ (13,304)</u></u>	<u><u>\$ 143,951</u></u>

The Non-Current Liabilities – Other is comprised of FSS Escrow amounts.

SUPPLEMENTAL INFORMATION

Suffolk Redevelopment and Housing Authority (VA025)
SUFFOLK, VA

Entity Wide Balance Sheet Summary

Submission Type: Audited/A-133

Fiscal Year End: 06/30/2011

	14.871 Housing Choice Vouchers	14.162 HOA/R Section 8 Programs	2 State/Local	1 Business Activities	14.889 Federal Capital Fund Stimulus Grant	14.828 Community Development Block Grant Program	14.833 Community Development Block Grant	14.829 HOME Investment/Programs	Income Housing Assistance Program - Section 8	COCC	Subtotal	ELM	Total
111 Cash - Unrestricted	\$1,038,802	\$525,877	\$878,088	\$1,054,883	\$4,659,523	\$471,008	\$471,008	\$0	\$0	\$4,659,523	\$0	\$4,659,523	
112 Cash - Restricted - Modernization and Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
113 Cash - Other Restricted	\$56,673	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,673	\$0	\$56,673	
114 Cash - Tenant Security Deposits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
115 Cash - Restricted for Payment of Current Liabilities	\$1,098,276	\$525,877	\$878,088	\$1,054,883	\$0	\$0	\$0	\$0	\$0	\$4,659,523	\$0	\$4,659,523	
116 Total Cash	\$2,193,751	\$1,051,754	\$1,756,176	\$2,109,766	\$4,659,523	\$0	\$0	\$0	\$0	\$9,370,370	\$0	\$9,370,370	
121 Accounts Receivable - PMA Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
122 Accounts Receivable - HUD Other Projects	\$53,089	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,089	\$0	\$53,089	
123 Accounts Receivable - Other Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
124 Accounts Receivable - Miscellaneous	\$53,468	\$3,300	\$137	\$0	\$0	\$1,000	\$18,500	\$0	\$0	\$56,905	\$0	\$56,905	
125 Accounts Receivable - Tenants	\$40,182	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,182	\$0	\$40,182	
126 Allowance for Doubtful Accounts - Tenants	\$-63,308	\$0	\$-18,820	\$0	\$0	\$0	\$0	\$0	\$0	\$-82,128	\$0	\$-82,128	
127 Notes, Loans, & Mortgages Receivable - Current	\$0	\$0	\$3,326	\$0	\$0	\$0	\$0	\$0	\$0	\$3,326	\$0	\$3,326	
128 Fraud Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
129 Allowance for Doubtful Accounts - Fraud	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
129 Approved Interest Receivable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
129 Total Receivables, Net of Allowances for Doubtful Accounts	\$142,519	\$3,300	\$14,503	\$0	\$0	\$1,000	\$18,500	\$0	\$0	\$37,822	\$0	\$37,822	
131 Investments - Unrestricted	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132 Investments - Restricted	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
133 Investments - Restricted for Payment of Current Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
142 Prepaid Expenses and Other Assets	\$7,048	\$4,411	\$207	\$0	\$0	\$0	\$0	\$0	\$0	\$11,666	\$0	\$11,666	
143 Inventories	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
143.1 Allowance for Obsolete Inventories	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
144 Int'l Program Due From	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
145 Assets Held for Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
150 Total Current Assets	\$2,336,510	\$1,056,165	\$1,770,684	\$2,109,766	\$4,659,523	\$1,000	\$18,500	\$0	\$0	\$9,370,370	\$0	\$9,370,370	
161 Land	\$1,150,028	\$22,894	\$0	\$115,291	\$0	\$0	\$0	\$0	\$0	\$1,288,213	\$0	\$1,288,213	
162 Buildings	\$21,798,073	\$220,389	\$0	\$816,075	\$0	\$0	\$0	\$0	\$0	\$22,834,537	\$0	\$22,834,537	
163 Furniture, Equipment & Machinery - Dwellings	\$387,148	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$387,148	\$0	\$387,148	
164 Furniture, Equipment & Machinery - Administration	\$101,148	\$25,301	\$325,025	\$19,644	\$798	\$0	\$0	\$0	\$0	\$571,916	\$0	\$571,916	
165 Leasehold Improvements	\$1,491,872	\$242,650	\$320,222	\$-390,414	\$-679	\$0	\$0	\$0	\$0	\$1,823,501	\$0	\$1,823,501	
166 Accumulated Depreciation	\$-1,491,872	\$-242,650	\$-320,222	\$390,414	\$679	\$0	\$0	\$0	\$0	\$-1,491,872	\$0	\$-1,491,872	
167 Construction in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
168 Intangible Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
169 Total Capital Assets, Net of Accumulated Depreciation	\$8,316,978	\$27,644	\$4,800	\$370,708	\$318	\$0	\$0	\$0	\$0	\$8,716,410	\$0	\$8,716,410	
171 Notes, Loans and Mortgages Receivable - Non-Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
172 Notes, Loans, & Mortgages Receivable - Non-Current - Past Due	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
173 Grants Receivable - Non-Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
174 Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
175 Investments in Joint Ventures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
180 Total Non-Current Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
190 Total Assets	\$2,336,510	\$1,056,165	\$1,770,684	\$2,109,766	\$4,659,523	\$1,000	\$18,500	\$0	\$0	\$9,370,370	\$0	\$9,370,370	
311 Debt Overhead	\$18	\$655,562	\$655,140	\$1,452,988	\$318	\$1,000	\$19,500	\$0	\$0	\$3,823,113	\$0	\$3,823,113	
312 Accounts Payable - 90 Days	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18	\$0	\$18	
313 Accounts Payable 90 Days Past Due	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
321 Accrued Wages/Payroll Liab. Payable	\$1,298	\$134	\$1,432	\$4,514	\$0	\$0	\$0	\$0	\$0	\$7,376	\$0	\$7,376	
322 Accrued Compensated Absences - Current Period	\$2,854	\$1	\$285	\$0	\$0	\$0	\$0	\$0	\$0	\$3,140	\$0	\$3,140	
325 Accrued Interest Payable	\$0	\$1,182	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,182	\$0	\$1,182	
331 Accounts Payable - HUD PMA Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Suffolk Redevelopment and Housing Authority (VA025)
SUFFOLK, VA

Entity Wide Balance Sheet Summary

Submission Type: Audited/A-133

Fiscal Year End: 06/30/2011

	Project Total	14,871 Housing Choice Voucher Section 8 Programs	14,182 HCS BSR Section 8 Programs	2 State/Local	1 Business Activities	14,885 Formula Capital Fund Stimulus Grant	14,228 Community Development Block Grant/State's Program	14,253 Community Development Block Grant	14,229 HOME Investment Program	14,287 Income Housing Assistance Program/Section 8 Programs	COCC	Subtotal	BLM	Total
332 Account Payable - PMA Projects	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
333 Accounts Payable - Other Government	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
341 Travel Security Deposits	\$56,473			\$0	\$0					\$0	\$0	\$0	\$0	\$56,473
342 Deferred Revenues	\$1,833	\$2,177		\$62,280	\$0,500					\$0	\$0	\$56,473	\$0	\$57,770
343 Current Portion of Long-term Debt - Capital Projects/Exchange Revenue Bonds	\$0		\$1,184	\$0	\$0					\$0	\$0	\$1,184	\$0	\$1,184
344 Current Portion of Long-term Debt - Operating Borrowings	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
345 Other Current Liabilities	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
346 Accrued Liabilities - Other	\$33,317	\$4		\$0	\$0					\$0	\$0	\$33,321	\$0	\$33,321
347 Inter Program - Due To	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
348 Loan Liability - Current	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
310 Total Current Liabilities	\$182,880	\$7,441	\$15,240	\$64,182	\$41,125	\$0	\$1,020	\$0	\$18,800	\$9,268	\$16,773	\$347,400	\$0	\$367,000
351 Long-term Debt, Net of Current - Capital Projects/Exchange Revenue	\$0		\$157,845	\$0	\$0					\$0	\$0	\$157,845	\$0	\$157,845
352 Long-term Debt, Net of Current - Operating Borrowings	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
353 Non-current Liabilities - Other	\$8,089	\$97,142		\$0	\$0					\$0	\$0	\$105,231	\$0	\$113,320
354 Accrued Compensated Absences - Non Current	\$18,851	\$6,428	\$4	\$2,268	\$0					\$42	\$41,251	\$68,790	\$0	\$87,300
355 Loan Liability - Non Current	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
356 FASB 5 Liabilities	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
357 Accrued Pensions and OPEB Liabilities	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
350 Total Non-Current Liabilities	\$23,720	\$75,668	\$157,849	\$3,266	\$0	\$0	\$0	\$0	\$0	\$42	\$41,251	\$207,808	\$0	\$251,598
300 Total Liabilities	\$206,600	\$83,109	\$173,184	\$67,448	\$41,125	\$0	\$1,020	\$0	\$18,800	\$9,268	\$58,024	\$555,208	\$0	\$613,292
500.1 Invested in Capital Assets, Net of Related Debt	\$6,216,878	\$16,319	\$144,217	\$4,803	\$370,708	\$319				\$0	\$0	\$6,598,136	\$0	\$6,598,136
500.2 Fund Balance Reserved	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
511.2 Unreserved, Designated Fund Balance	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
511.1 Restricted Net Assets	\$0	\$219,029	\$0	\$0	\$0					\$0	\$0	\$219,029	\$0	\$219,029
512.1 Unrestricted Net Assets	\$1,028,183	\$741,432	\$500,805	\$674,878	\$1,043,788	\$0	\$0	\$0	\$0	\$3,861	\$616,265	\$4,492,253	\$0	\$6,000,253
512.2 Unreserved, Undesignated Fund Balance	\$0			\$0	\$0					\$0	\$0	\$0	\$0	\$0
513 Total Equity/Net Assets	\$7,357,739	\$1,070,700	\$1,000,309	\$685,682	\$1,614,464	\$319	\$0	\$0	\$0	\$3,861	\$620,014	\$11,353,417	\$0	\$11,353,417
600 Total Liabilities and Equity/Net Assets	\$7,564,419	\$1,156,819	\$286,502	\$685,140	\$1,655,589	\$319	\$1,020	\$0	\$18,800	\$13,361	\$593,109	\$12,042,513	\$0	\$12,042,513

Suffolk Redevelopment and Housing Authority (VA025)
SUFFOLK, VA

Entity Wide Revenue and Expense Summary

Submission Type: Audited-133

Fiscal Year End: 06/30/2011

Project Title	14.871 Housing Choice Voucher	14.82 HMC S/R Section 8 Programs	2 State/Local	1 Business Activities	14.826 Community Development Block Grant	14.253 Community Development Block Grant	14.258 HOME Investment Partnerships Program	14.827 Other	COCC	Subtotal	ELIM	Total
70000 Net Tenant Rental Revenue												
70400 Tenant Revenue - Other												
70500 Total Tenant Revenue	543,864	543,864	50	50	50	50	50	50	50	580,014	50	580,014
70800 HUD PMA Operating Grants												
70710 Capital Grants												
70720 Asset Management Fee												
70730 Rent/Leasing Fee												
70740 Front Line Service Fee												
70750 Other Fee												
70760 Total Fee Revenue	35,480,918	338,170	50	50	56,414	50	50	50	50	37,800,264	50	37,800,264
70850 Other Government Grants												
71100 Investment Income - Unrestricted												
71200 Mortgage Interest Income												
71300 Proceeds from Disposition of Assets Held for Sale												
71310 Cost of Sale of Assets												
71400 Rental Recovery												
71500 Other Revenue												
71600 Cash or Loan on Sale of Capital Assets												
72000 Investment Income - Restricted												
72000 Total Revenue	35,526,386	344,034	116,478	50,728	56,824	50,824	50,824	50,824	50,824	377,111	50	377,111
81100 Administrative Salaries												
81200 Auditing Fees												
81300 Management Fee												
81400 Bankruptcy Fee												
81450 Advertising and Marketing												
81500 Employee Benefit Contributions - Administrative												
81600 Office Expenses												
81700 Legal Expense												
81800 Travel												
81810 Allocated Overhead												
81900 Other												
81000 Total Operating - Administrative	5,148,251	528,748	8,145,433	56,890	550,824	550,824	550,824	550,824	550,824	5,776,192	-570,004	5,206,188
82000 Asset Management Fee												
82100 Tenant Services - Utilities												
82200 Relocation Costs												
82300 Employee Benefit Contributions - Tenant Services												
82400 Food												
82500 Total Tenant Services	50	50	50	50	50	50	50	50	50	50	50	50
83100 Water												
83200 Electricity												
83300 Gas												
83400 Fuel												
83500 Labor												
83600 Sewer												
83700 Employee Benefit Contributions - Utilities												
83800 Other Utilities Expense												
83900 Total Utilities	1,972,237	54,028	17,218	50	50	50	50	50	50	1,972,237	50	1,972,237
84100 Ordinary Maintenance and Operations - Labor												
84200 Ordinary Maintenance and Operations - Materials and Other												
84300 Ordinary Maintenance and Operations Contracts												
	5,199,110	50	50	50	50	50	50	50	50	5,199,110	50	5,199,110
	5,306,499	52,113	813,223	56,939	550,824	550,824	550,824	550,824	550,824	5,776,192	-570,004	5,206,188

Suffolk Redevelopment and Housing Authority (VA025)
SUFFOLK, VA

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 06/30/2011

Account	Project Total	14.071 Housing Choice Voucher	14.102 AYC SUR Section 8 Programs	2 State/Local	1 Business Activities	14.885 Federal Capital Fund Stimulus Grant	14.228 Community Development Block Grant	14.253 Community Development Block Grant	14.259 HOME Investment Partnerships Program	14.000 Other	COCC	Subtotal	GLBA	Total
94000 Employee Benefit Contributions - Ordinary Maintenance	565,218	50	50	50	50	50	50	50	50	50	50	565,218	50	565,218
94000 Total Maintenance	565,218	50	50	50	50	50	50	50	50	50	50	565,218	50	565,218
98100 Protective Services - Labor	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98200 Protective Services - Other Contract Costs	50	50	50	50	50	50	50	50	50	50	50	50	50	50
99300 Protective Services - Other	50	50	50	50	50	50	50	50	50	50	50	50	50	50
99500 Employee Benefit Contributions - Protective Services	50	50	50	50	50	50	50	50	50	50	50	50	50	50
99900 Total Protective Services	21,200	50	50	50	50	50	50	50	50	50	50	21,200	50	21,200
98110 Property Insurance	500,914	50	50	50	50	50	50	50	50	50	50	500,914	50	500,914
98120 Liability Insurance	50,008	50	50	50	50	50	50	50	50	50	50	50,008	50	50,008
98130 Workers' Compensation	50,042	50	50	50	50	50	50	50	50	50	50	50,042	50	50,042
98140 All Other Insurance	50,079	50	50	50	50	50	50	50	50	50	50	50,079	50	50,079
98100 Total Insurance Premiums	582,845	50	50	50	50	50	50	50	50	50	50	582,845	50	582,845
98200 Other General Expenses	559,811	515,874	51,220	50	50	50	50	50	50	50	50	559,811	50	559,811
98210 Compressed Air	110,129	110,129	50	50	50	50	50	50	50	50	50	110,129	50	110,129
98220 Payments In Lieu of Taxes	112,004	112,004	50	50	50	50	50	50	50	50	50	112,004	50	112,004
98400 Bad debt - Tenant Rents	531,248	531,248	50	50	50	50	50	50	50	50	50	531,248	50	531,248
98500 Bad debt - Mortgages	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98600 Bad debt - Other	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98800 Investment Expenses	50	50	50	50	50	50	50	50	50	50	50	50	50	50
99000 Total Other General Expenses	1,110,219	1,110,219	50	50	50	50	50	50	50	50	50	1,110,219	50	1,110,219
98710 Interest on Mortgage (or Bonds) Payable	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98720 Interest on Notes Payable (Short and Long Term)	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98730 Amortization of Bond Issue Costs	50	50	50	50	50	50	50	50	50	50	50	50	50	50
98700 Total Interest Expense and Amortization Cost	50	50	50	50	50	50	50	50	50	50	50	50	50	50
99000 Total Operating Expenses	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438	32,774,438
91000 Excess of Operating Revenue over Operating Expenses	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974	8803,974
91100 Extraordinary Adjustments	50	50	50	50	50	50	50	50	50	50	50	50	50	50
91200 Contingency Reserve - Non-capitalized	50	50	50	50	50	50	50	50	50	50	50	50	50	50
91300 Housing Assistance Payments	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345	54,875,345
91400 MAP Payability	50	50	50	50	50	50	50	50	50	50	50	50	50	50
91500 Miscellaneous Expenses	50	50	50	50	50	50	50	50	50	50	50	50	50	50
91600 Total Liabilities	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745	54,930,745
91700 Debt Principal Payment - Governmental Funds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
91800 Dangling Liabilities - Governmental Funds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
92000 Total Expenses	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147	33,068,147
10010 Operating Transfer In	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
10020 Operating Transfer Out	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
10030 Operating Transfers from Primary Government	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10040 Operating Transfers from Component Unit	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10050 Transfers from Loans, Loans and Bonds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10060 Transfers from Property Sales	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10070 Transfers from Other Governmental Funds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10080 Total Operating Transfers In	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
10090 Total Operating Transfers Out	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
10000 Total Operating Transfers	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10010 Total Operating Transfers In	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
10020 Total Operating Transfers Out	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
10030 Total Operating Transfers from Primary Government	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10040 Total Operating Transfers from Component Unit	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10050 Total Operating Transfers from Loans, Loans and Bonds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10060 Total Operating Transfers from Property Sales	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10070 Total Operating Transfers from Other Governmental Funds	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10080 Total Operating Transfers	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
10090 Total Operating Transfers Out	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
10000 Total Operating Transfers	50	50	50	50	50	50	50	50	50	50	50	50	50	50
10010 Total Other Revenue (Source)	50	50	50	50	50	50	50	50	50	50	50	50	50	50

Suffolk Redevelopment and Housing Authority (VA025)
SUFFOLK, VA

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 06/30/2011

	Project Total	14.071 Housing Choice Vouchers	14.102 NYC SUR Section 9 Programs	2 State/Local	1 Business Activities	14.055 Federal Capital Fund Situation Grant	14.028 Community Development Block Grant/28801 Program	14.023 Community Development Block Grant	14.026 HOME Treatment Program	14.027 Home Assistance Program, Section 6	COCC	Subtotal	ELIM	Total
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$2,465	\$15,017	\$16,367	\$643	-\$31,891	\$292,554	\$0	\$0	\$0	\$5,835	\$133,870	\$515,405	\$0	\$813,465
11020 Required Annual Debt Principal Payments	\$0	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,500	\$0	\$12,500
11030 Beginning Equity	\$7,042,509	\$1,001,743	\$308,891	\$569,325	\$1,448,455	\$479	\$0	\$0	\$0	-\$564	\$391,044	\$10,940,012	\$0	\$11,840,012
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$290,714	\$0	\$0	\$0	\$0	-\$292,714	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11050 Changes in Compensated Absence Balance														
11060 Changes in Contingent Liability Balance														
11070 Changes in Unexpended Provision, Traveling Liability														
11080 Changes in Budgetary Unencumbered Benefits Liability														
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents														
11100 Changes in Allowance for Doubtful Accounts - Other														
11110 Administrative Fee Equity	\$737,751											\$737,751		\$737,751
11180 Housing Assistance Payments Equity	\$962	\$319,009										\$319,009		\$319,009
11190 Unit Months Available	\$118	\$766	144									\$1,028		\$1,028
11210 Number of Unit Months Leased	\$638,468		144									\$638,612		\$638,612
11270 Access Cash	\$0											\$0		\$0
11620 Building Purchases	\$677,187											\$677,187		\$677,187
11630 Furniture & Equipment - Dwelling Purchases	\$42,096											\$42,096		\$42,096
11640 Furniture & Equipment - Administrative Purchases	\$31,750											\$31,750		\$31,750
11650 Leasehold Improvements Purchases	\$4,700											\$4,700		\$4,700
11660 Infrastructure Purchases	\$0											\$0		\$0
13510 CFFA Debt Service Payments	\$0											\$0		\$0
13501 Replacement Housing Facility Funds	\$0											\$0		\$0

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2011**

DIRECT FEDERAL ASSISTANCE

<u>FEDERAL GRANTOR/PROGRAM</u>	<u>CFDA NUMBER</u>	<u>FEDERAL EXPENDITURES</u>
<u>U.S. DEPARTMENT OF HUD</u>		
Low Income Housing Program		
Operating Subsidy	14.850A*	\$ 1,851,864
Public Housing Capital Fund	14.872*	791,287
Section 8 New Construction	14.182	39,120
Housing Choice Vouchers	14.871*	5,499,916
Section 8 Moderate Rehabilitation	14.856	74,741
Capital Fund Recovery Grant	14.885*	299,128
Neighborhood Stabilization Program (Pass through the City of Suffolk)	<u>14.228</u>	<u>459,654</u>
Community Development Block Grant (Pass through the City of Suffolk)	14.253	50,834
HOME Investment Partnerships Program (Pass through the City of Suffolk)	14.239	<u>108,499</u>
 TOTAL U.S. DEPARTMENT OF HUD		 <u>\$ 9,175,043</u>
 Total Federal Assistance		 <u>\$ 9,175,043</u>

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED JUNE 30, 2011

Note 1: Basis of Accounting

The Schedule of Federal Assistance is prepared on the same basis of accounting as the Authority's financial statements. The Authority complies with the basis of accounting required by HUD.

Note 2: Major Programs

The (*) to the right of a CFDA number identifies the grant as a major federal program as defined by OMB Circular A-133.

Note 3: Award Balance

On the Housing Choice Voucher programs, the Authority receives annual funds based on an annual estimate of need. Any Housing Assistance funds received in excess of current year payments is restricted for payment of future Housing Assistance payments.

Note 4: Program Costs

The amounts shown as current year expenditures represent only the federal portion of the actual program costs. Actual program costs, including the housing Authority's portion, may be more than shown.

**FINANCIAL COMPLIANCE REPORTS
FOR
FEDERAL FUNDS**



Dooley & Vicars
Certified Public Accountants, L.L.P.

Burnice C. Dooley, C.P.A.

Michael H. Vicars, C.P.A.

REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners
Suffolk Redevelopment
and Housing Authority
Suffolk, Virginia

Compliance

We have audited Suffolk Redevelopment and Housing Authority's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended June 30, 2011. The Suffolk Redevelopment and Housing Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Authority's management. Our responsibility is to express an opinion on the Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Authority's compliance with those requirements.

In our opinion, the Authority complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as item 11-01.

Internal Control Over Compliance

Management of the Suffolk Redevelopment and Housing Authority is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Authority's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133
(CONTINUED)

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The Authority's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Authority's responses and, accordingly, we express no opinion on the responses.

This report is intended for the information of the Board of Commissioners, management, and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.



Dooley & Vicars
Certified Public Accountants, L.L.P.

February 15, 2012



Dooley & Vicars
Certified Public Accountants, L.L.P.

Burnice C. Dooley, C.P.A.

Michael H. Vicars, C.P.A.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners
Suffolk Redevelopment
and Housing Authority
Suffolk, Virginia

We have audited the financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Suffolk Redevelopment and Housing Authority as of and for the year ended June 30, 2011, and have issued our report thereon dated February 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Suffolk Redevelopment and Housing Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. We did not identify any weaknesses in internal control of financial reporting that we consider to be material weaknesses, as defined above.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS
(CONTINUED)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Suffolk Redevelopment and Housing Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matter that are required to be reported under Government Auditing Standards.

This communication is intended solely for the information and use of the Board of Commissioners and management of the Suffolk Redevelopment and Housing Authority and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.



Dooley & Vicars
Certified Public Accountants, L.L.P.

February 15, 2012

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AT JUNE 30, 2011

Finding 10-01 - Tenant Compliance

CURRENT
STATUS: See Finding 11-01

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011**

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

• Material weakness(es) identified: yes no

• Significant deficiency(s) identified that are not considered to be material weakness(es)? yes none reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major programs:

• Material weakness(es) identified: yes no

• Significant deficiency(s) identified that are not considered to be material weakness(es)? yes none reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 501(a) of Circular A-133: yes no

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011
(CONTINUED)**

Identification of major programs:

<i>CFDA Number(s)</i>	<i>Name of Federal Program or Cluster</i>
14.850A	Operating Subsidy
14.872	Public Housing Capital Fund
14.871	Section 8 - Housing Vouchers
14.885	Capital Fund Recovery Grant

Dollar threshold used to distinguish
between type A and B programs:

\$ 300,000

Auditee qualified as low-risk auditee?

yes no

Section II -- Financial Statement Findings

There were no financial statement findings.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011
(CONTINUED)**

Section III -- Federal Awards Findings and Questioned Costs

Finding No. 11-01 -- Tenant Compliance

CONDITION: The Authority's Low Rent Public Housing program had several tenants that had not been recertified in accordance with HUD regulations for the year ended June 30, 2011. This is a continuation of the prior year finding.

CRITERIA: Tenants of the Low Rent Public Housing program are to be recertified annually per HUD regulations.

QUESTIONED COSTS: The amount of questioned costs could not be determined.

CONTEXT: Of forty tenant files examined, fourteen had not been correctly certified on an annual basis.

EFFECT: The Housing Authority could be maintaining tenants who are not properly certified according to HUD regulations and not paying proper rent.

CAUSE: The overall cause was a continued lack of effective management oversight and quality control over this program.

RECOMMENDATION: The Housing Authority should implement greater oversight over its Low Rent Public Housing program, including periodic file review by a compliance manager.

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY

**CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED JUNE 30, 2011**

Finding No. 11-01 – Tenant Compliance

Point of Contact: Clarissa E. McAdoo, Executive Director

Corrective Action Plan: Below is the corrective action plan that has been implemented as a result of the recent audit of resident files.

Management and other staff have recently identified the families who were not recertified this past year. All residents have been interviewed and have provided management with current income, asset, and other necessary documentation in order for recertifications to be completed. After this process Quality Control will begin to ensure that files stay in compliance. The Housing Operations Director and Compliance Manager will randomly perform Quality Control of a percentage of files for the five Public Housing communities to ensure that recertifications are current and that the files are in compliance as required by HUD.

Due Date: The corrective action plan has been implemented.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary
 PHA Name: SUFFOLK REDEVELOPMENT & HOUSING AUTHORITY
 Grant Type and Number: Capital Fund Program Grant No: VA36PO2550112
 Replacement Housing Factor Grant No: []
 Date of CFPP: []
 FFY of Grant: 2012
 FFY of Grant Approval: []

Line	Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: Summary by Development Account	Reserve for Disasters/Emergencies <input type="checkbox"/> Reserve for Disasters/Emergencies	Total Estimated Cost		Revised Annual Statement (revision no:1) Final Performance and Evaluation Report		Total Actual Cost ¹	
			Original	Revised ²	Obligated	Expended		
1	Total non-CFP Funds							
2	1406 Operations (may not exceed 20% of line 21) ³		100,000	100,000				
3	1408 Management Improvements		5,000	5,000				
4	1410 Administration (may not exceed 10% of line 21)		57,013	57,013				
5	1411 Audit							
6	1415 Liquidated Damages							
7	1430 Fees and Costs		75,000	75,000				
8	1440 Site Acquisition							
9	1450 Site Improvement							
10	1460 Dwelling Structures		308,119	308,119				
11	1465.1 Dwelling Equipment—Nonexpendable		25,000	25,000				
12	1470 Non-dwelling Structures							
13	1475 Non-dwelling Equipment							
14	1485 Demolition							
15	1492 Moving to Work Demonstration							
16	1495.1 Relocation Costs							
17	1499 Development Activities ⁴							

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2012	
PHA Name: Suffolk Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36PO2550112 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ² Obligated
18a	1501 Collateralization of Debt Service paid by the PHA		
18ba	9000 Collateralization of Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of lines 2 - 19)	570,132	570,132
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs	10,000	10,000
25	Amount of line 20 Related to Energy Conservation Measures	123,119	123,119
Signature of Executive Director <i>Quinn E. McArthur</i>		Signature of Public Housing Director <i>Stephen D. Bullock</i>	
Date 4/2/2012		Date 4/2/2012	

¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2012						
PHA Name: Suffolk Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36PO2550112						
Development Number Name/PHA-Wide Activities		CFFP (Yes/No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA25-002	Siding	1460		15000	10000			
Cypress Manor	Community Bldg.	1470		15000	15000			
	Painting	1460		5000	5000			
	Signage	1450		5000	5000			
	Asbestos Removal	1460		00	5000			
VA25-003	HVAC	1460		50000	50000			
Parker Riddick	Community Bldg.	1470		15000	10000			
	Siding	1460		15000	15000			
	Painting	1460		5000	5000			
	Asbestos Removal	1460		00	5000			
VA25-004	HVAC	1460		25000	25000			
Colander Bishop	Fencing	1450		10000	10000			
Meadows	Doors	1460		25000	25000			
	Painting	1460		5000	5000			
VA25-005	HVAC	1460		25000	25000			
Hoffler	Siding	1460		10000	10000			
	Painting	1460		5000	5000			
	Kitchens	1460		25000	25000			

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program						Federal FFY of Grant:
PHA Name: Suffolk Redevelopment & Housing Authority						
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹	
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date		
VA25-002						
Cypress Manor						
Siding	3/14					
Community Bldg.	8/12					
Painting	5/13					
Signage	5/13					
Asbestos Removal	3/14					
VA25-003						
Parker Riddick						
HVAC	12/12					
Community Bldg.	8/12					
Siding	5/13					
Painting	5/13					
Asbestos Removal	3/14					
VA25-004						
Colander Bishop						

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program						
PHA Name: Suffolk Redevelopment & Housing Authority						
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Federal FFY of Grant: 2012	
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	Reasons for Revised Target Dates	
Meadows						
Painting	3/14					
Fencing	3/14					
HVAC	12/12					
Doors	3/14					
VA25-005						
Hoffler						
HVAC	12/13					
Siding	12/13					
Painting	3/14					
Kitchens	3/14					
VA25-006						
Chorey						
Infrastructure	3/14					
Doors	3/14					
Administration Bldg. landscaping	3/14					
Doors	3/14					

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary						
PHA Name/Number SuffolkRHA		Locality (City/County & State)				
A.	Development Number and Name	Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014	5-Year Plan Work Statement for Year 4 FFY 2015	Revision No: 1 Work Statement for Year 5 FFY 2016
	VA 25-002 Cypress Manor	20,000	40,000	80,000	65,319	
	VA 25-003 Parker Riddick	137,800	30,319	65,000	32,800	
	VA 25-004 CBM	35,000	80,000	30,000	70,000	
	VA 25-005 Hoffler	80,000	20,319	73,000	45,000	
	VA 25-006 Chorey Park	20,319	15,000	102,800	35,119	45,000
	Administration Building	15,000	20,000	25,000	50,000	
B.	Physical Improvements	Annual Statement				
	Subtotal	308,119	308,119	308,119	308,119	308,119
C.	Management Improvements	5,000	5,000	5,000	5,000	5,000
D.	PHA-Wide Non-dwelling Structures and Equipment					
	Administration	57,013	57,013	57,013	57,013	57,013
	Other	100,000	100,000	100,000	100,000	100,000
	Operations	100,000	100,000	100,000	100,000	100,000
	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds	570,132	570,132	570,132	570,132	570,132
L.	Total Non-CFP Funds					
M.	Grand Total					

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Work Statement for Year 1 FFY 2012	Work Statement for Year 2013		Work Statement for Year 2014			
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	VA25-002 Cypress Manor	Safety Equipment HVAC	5,000 15,000		Pest Control Parking Lot Watch Lights Porches	5,000 25,000 5,000 5,000
Annual Statement	VA25-00203 Parker Riddick	Infrastructure Baths Windows Electrical	37,800 50,000 25,000 25,000		Pest Control Parking Lot Watch Lights	5,000 15,319 10,000
	VA25-004 Colander Bishop Meadows	Safety Equipment Floors Windows	5,000 15,000 15,000		Safety Equipment Parking Lot Watch Lights	5,000 25,000 5,000
	VA25-005 Hoffler	Landscaping Fencing Doors	15,000 15,000 50,000		Pest Control Parking Lot Watch Lights	5,000 50,000 25,000
	VA25-006 Chorey Park	Safety Equipment Community Rooms HVAC	5,000 10,319 5,000		Elevators Parking Lot Watch Lights	72,800 25,000 5,000
	Administration Building	Interior	15,000		Watch Lights Parking Lot	5,000 15,000
		Subtotal of Estimated Cost	\$ 308,119		Subtotal of Estimated Cost	308,119

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Work Statement for Year 1 FFY 2012	Work Statement for Year 2015		Work Statement for Year 2016			
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	VA25-002 Cypress Manor	Landscaping Sheds Doors Lighting Electrical	10,000 5,000 50,000 5,000 10,000	Baths Windows Flooring Drywall	25,000 25,000 5,319 10,000	
	VA25-003 Parker Riddick	Roofing Flooring Doors Lighting	5,000 50,000 5,000 5,000	Porches Drywall Sheds	10,000 10,000 12,800	
	VA25-004 Colander Bishop Meadows	Infrastructure Community Building Warehouse Lighting	10,000 5,000 10,000 5,000	Baths Kitchens Furnaces Landscaping	50,000 5,000 5,000 10,000	
	VA25-005 Hoffler	Infrastructure Decking Baths Porches Lighting	5,000 15,000 33,000 15,000 5,000	Flooring Roofing Community Bldg. Storm Drains	15,000 5,000 15,000 10,000	
	VA25-006 Chorey Park Administration Bldg.	Cabinets Windows Solid Waste Equip Lighting Infrastructure Siding	15,000 10,319 5,000 4,800 10,000 15,000	Flooring Landscaping Ceiling Tile HVAC Roofing	25,000 10,000 10,000 25,000 25,000	
		Subtotal of Estimated Cost	\$ 308,119	Subtotal of Estimated Cost	308,119	

Annual Statement /Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: **Suffolk RHA** Grant Type and Number: **VA36PO25501-08** Federal FY of Grant: **2008**
 Capital Fund Program Grant No. Replacement Housing Factor Grant No:

Original Annual Statement
 Performance and Evaluation Report for Period Ending: **31-Dec-11**
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 2)
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost		
		Original	Revised	Obligated	Expended		
1	Total Non-CFP Funds						
2	1406 Operations	\$100,000.00	\$115,881.17	\$115,881.17	\$115,881.17		
3	1408 Management Improvements	\$10,000.00	\$0.00	\$0.00	\$0.00		
4	1410 Administration	\$67,400.00	\$75,545.00	\$75,545.00	\$75,545.00		
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00		
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00		
7	1430 Fees and Costs	\$75,000.00	\$147,806.00	\$147,806.00	\$147,806.00		
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00		
9	1450 Site Improvement	\$67,500.00	\$51,618.83	\$37,392.64	\$37,392.64		
10	1460 Dwelling Structures	\$278,694.00	\$296,723.15	\$347,723.45	\$296,723.15		
11	1465.1 Dwelling Equipment-Nonexpendable	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00		
12	1470 Nondwelling Structures	\$36,000.00	\$36,000.00	\$36,000.00	\$36,000.00		
13	1475 Nondwelling Equipment	\$15,000.00	\$6,870.85	\$6,870.85	\$6,870.85		
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00		
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00		
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00		
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00		
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00		
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00		
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00		
21	Amount of Annual Grant: (sum of lines 2-20)	\$674,594.00	\$755,445.00	\$792,219.11	\$741,218.81		
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00		
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00		
24	Amount of line 21 Related to Security – Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00		
25	Amount of line 21 Related to Security – Hard Costs	\$10,000.00	\$10,000.00	\$350.00	\$350.00		
26	Amount of line 21 Related to Energy Conservation Measures	\$52,135.00	\$52,135.00	\$0.00	\$0.00		

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

Print Forms

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2008		Status of Work		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised		Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Training for PHA Staff	1408 " "	Total 1408	\$10,000.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00		
HA-Wide Admin	Percent of salary: Facilities Manager %100 Executive Director % 10 Finance Manager % 10 Administrative Assistant % 10 Accounts Payable Clerk % 10	1410		\$67,400.00	\$75,545.00	\$75,545.00		
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work	1430		\$75,000.00	\$147,806.00	\$147,806.00		
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00		
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00		
"	Appliances	1465		\$15,000.00	\$15,000.00	\$25,000.00		
"	Vehicle replacement	1475		\$15,000.00	\$6,870.85	\$6,870.85	Transferred \$8129.15 to 1460 DU Cypress	
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00		
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00		

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant N 0		Federal FY of Grant: 2008		Status of Work			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost					
				Original	Revised				
				Obligated	Expended				
VA25-002 Cypress Manor	Site: None	1450	Total Site:	\$0.00	\$0.00	\$32,603.00	\$32,603.00		
	Mechanical and Electrical: Emergency Furnaces	1460	Total M&E:	\$0.00	\$10,000.00	\$34,691.62	\$24,691.62	Rev3 \$10,000 from 1408	
	Building Exterior: TV Cable	1460	Total B.E.:	\$2,000.00	\$10,029.15	\$29,069.47	\$11,345.00	Rev2 \$8,129.15 from 1475	
	Dwelling Units: Kitchens	1460	Total DUs:	\$2,000.00	\$10,029.15	\$29,069.47	\$11,345.00		
	Dwelling Equipment: None	1465.1	Total D.E.:	\$115,000.00	\$115,000.00	\$146,641.00	\$132,870.32		
	Interior Common Areas: None	1470	Total I.C.A.s:	\$115,000.00	\$115,000.00	\$146,641.00	\$132,870.32		
	Site-Wide Facilities: Playground	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Nondwelling Equipment: None	1475	Total NDE:	\$26,000.00	\$26,000.00	\$0.00	\$0.00		
	Total, Cypress		Project Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					\$143,000.00	\$161,029.15	\$243,005.09	\$201,509.94	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Original	Revised		Obligated
VA 25-003 Parker Riddick	Site: Infrastructure	1450	Total Site:	\$25,000.00	\$25,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: TV Cable	1460	Total B.E.:	\$2,000.00	\$2,000.00	\$10,975.00	\$10,975.00
	Dwelling Units: Baths and Windows	1460	Total DUs:	\$57,135.00	\$57,135.00	\$83,994.00	\$71,203.38
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Parker		Project Total:	\$84,135.00	\$84,135.00	\$94,969.00	\$82,178.38

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
VA 25-004 Colander Bishop Meadows	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$17,920.36	\$21,205.83
	Building Exterior: TV Cable	1460	Total B.E.:	\$2,000.00	\$2,000.00	\$12,744.00	\$12,744.00
	Dwelling Units: Flooring	1460	Total DUs:	\$72,559.00	\$72,559.00	\$125.00	\$125.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$32,993.45	\$32,993.45
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Colander Bishop			Project Total:	\$74,559.00	\$74,559.00	\$63,782.81	\$67,068.28

**Annual Statement / Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008		Status of Work		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised		Obligated	Expended
VA 25-005 Hoffler	Site: Landscaping and fencing	1450	Total Site:	\$41,000.00	\$25,118.83	\$0.00	\$0.00	Transferred \$15,881.17 to 1406
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: TV Cable	1460	Total B.E.:	\$2,000.00	\$2,000.00	\$9,960.00	\$9,960.00	
	Dwelling Units: Doors	1460	Total DUs:	\$25,000.00	\$25,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
	Total, Hoffler		Project Total:	\$68,000.00	\$52,118.83	\$9,960.00	\$9,960.00	

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA 25-006 Chorey Park	Site: None	1450	Total Site:	\$0.00	\$0.00	\$4,789.64	\$4,789.64	
	Mechanical and Electrical: Trash Compactor Dumpster	1460	Total M&E:	\$0.00	\$0.00	\$400.00	\$400.00	
	Building Exterior: TV Cable	1460	Total B.E.:	\$1,000.00	\$1,000.00	\$0.00	\$0.00	
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Equipment: Safety Equipment	1465.1	Total D.E.:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Interior Common Areas: Community&Utility Rooms	1470	Total ICAs:	\$5,000.00	\$5,000.00	\$350.00	\$350.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$980.00	\$980.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
	Total, Chorey		Project Total:	\$16,000.00	\$16,000.00	\$6,519.64	\$6,519.64	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008		Status of Work	
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
Administration Building	Site: Parking Lot	1450	Total Site:	\$1,500.00	\$1,500.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$1,203.00	\$1,203.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: Interior Renovations	1470	Total ICAs:	\$5,000.00	\$5,000.00	\$696.55	\$696.55
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$980.00	\$980.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Building	Project Total:			\$6,500.00	\$6,500.00	\$2,879.55	\$2,879.55

SUFFOLK RHA	Grant Type and Number Capital Fund Program Grant No.: VA36PO25501-08 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2008	
	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)	
	Original	Revised	Actual	Actual
Operations 1406	12/30/08	05/30/10	12/31/10	12/31/10
Training 1408	05/30/09	05/30/09	03/19/10	03/19/10
Administration 1410	05/30/09	05/30/09	12/31/10	12/31/10
A/E 1430	01/30/10	01/30/10	12/31/10	12/31/10
HA-Wide Appliances	05/30/09	05/30/09	06/30/09	06/30/09
" Vehicle replacement	05/30/09	05/30/09	06/30/09	06/30/09
VA25-002 Cypress Manor	12/30/09	12/30/09	02/30/10	02/30/10
TV Cable	05/30/10	05/30/10	09/30/12	09/30/12
Kitchens	06/30/09	06/30/09	09/30/12	09/30/12
Playground	12/30/09	12/30/09	12/31/10	12/31/10
VA 25-003 Parker Riddick	08/30/10	08/30/10	08/30/12	08/30/12
TV Cable	08/30/10	08/30/10	08/30/12	08/30/12
Infrastructure	08/30/10	08/30/10	08/30/12	08/30/12
Baths&Windows	12/30/09	12/30/09	12/31/10	12/31/10
VA 25-004 Colander Bishop Meadows	09/30/10	09/30/10	02/30/10	02/30/10
TV Cable	09/30/10	09/30/10	09/30/12	09/30/12
Flooring	09/01/08	09/01/08	09/01/10	09/01/10
VA 25-005 Hoffer	07/30/09	07/30/09	12/30/09	12/30/09
TV Cable	09/01/08	09/01/08	09/01/10	09/01/10
Doors	09/01/08	09/01/08	09/01/10	09/01/10
Landscaping&Fencing	12/30/08	12/30/08	02/30/09	02/30/09
VA 25-006 Chorey	08/30/10	08/30/10	08/30/12	08/30/12
TV Cable	08/30/10	08/30/10	12/30/11	12/30/11
Safety Equipment	08/30/10	08/30/10	08/30/12	08/30/12
Community&Utility Rooms	08/30/10	08/30/10	12/30/11	12/30/11
Administration Building				

Storage Room

12/30/2008

12/30/2008

12/31/2010

5/30/2009

5/30/2009

12/31/2010

Parking Lot

8/30/2009

8/30/2009

12/30/2009

12/30/2009

Annual Statement /Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CF/CFPRHF) Part I: Summary

PHA Name: **Suffolk RHA** Grant Type and Number: **VA36PO25501-09** Federal FY of Grant: **2009**
 Capital Fund Program Grant No. Replacement Housing Factor Grant No.

Original Annual Statement Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: **31-Dec-11** Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost		
		Original	Revised	Obligated	Obligated	Expended	
1	Total Non-CFP Funds						
2	1406 Operations	\$100,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	
3	1408 Management Improvements	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$2,700.00	
4	1410 Administration	\$75,545.00	\$75,545.00	\$75,545.00	\$75,545.00	\$75,545.00	
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7	1430 Fees and Costs	\$150,000.00	\$148,972.00	\$114,263.48	\$114,263.48	\$114,263.48	
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9	1450 Site Improvement	\$93,545.00	\$93,545.00	\$72,684.92	\$72,684.92	\$72,684.92	
10	1460 Dwelling Structures	\$326,455.00	\$276,455.00	\$276,455.00	\$276,455.00	\$276,455.00	
11	1465.1 Dwelling Equipment-Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1470 Nondwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1475 Nondwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	Amount of Annual Grant: (sum of lines 2-20)	\$755,545.00	\$754,517.00	\$698,948.40	\$698,948.40	\$691,648.40	
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	Amount of line 21 Related to Security – Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	Amount of line 21 Related to Security – Hard Costs	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	
26	Amount of line 21 Related to Energy Conservation Measures	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

Print Forms

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-09 Replacement Housing Factor Grant No:		Federal FY of Grant: 2009		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Training for PHA Staff	1408 " "	Total 1408	\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$2,700.00 \$0.00 \$0.00
HA-Wide Admin	Percent of salary: Facilities Manager %100 Executive Director % 10 Finance Manager % 10 Administrative Assistant % 10 Accounts Payable Clerk % 10	1410		\$75,545.00	\$75,545.00	\$75,545.00	\$75,545.00
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work PR/Cypress Master Plan	1430		\$150,000.00	\$148,972.00	\$114,263.48	\$114,263.48
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Appliances	1465		\$0.00	\$0.00	\$0.00	\$0.00
"	Vehicle replacement	1475		\$0.00	\$0.00	\$0.00	\$0.00
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA	Grant Type and Number Capital Fund Program Grant No. VA36PO25501-09 Replacement Housing Factor Grant N 0		Federal FY of Grant: 2009		Status of Work		
	Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Quantity	Development Account Number		Total Estimated Cost	Total Actual Cost
				Original	Revised	Obligated	Expended
VA25-002 Cypress Manor	Site: Watch Lights	1450	Total Site:	\$5,000.00	\$5,000.00	\$57,916.01	\$57,916.01
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Guttering & Termite Control Porches & Facade	1460	Total B.E.:	\$120,000.00	\$70,000.00	\$0.00	\$0.00
	Dwelling Units: New Furnaces	1460	Total DUs:	\$0.00	\$0.00	\$32,428.19	\$32,428.19
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Cypress			Project Total:	\$125,000.00	\$75,000.00	\$90,344.20	\$90,344.20

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-09 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2009		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			
				Original	Revised	Obligated	Expended
VA 25-003 Parker Riddick	Site: Watch Lights	1450	Total Site:	\$5,000.00	\$5,000.00	\$14,623.91	\$14,623.91
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Porch & Facade Roof Replacement	1460	Total B.E.:	\$159,455.00	\$159,455.00	\$12,778.13	\$12,778.13
	Dwelling Units: Asbestos Removal	1460	Total DUs:	\$0.00	\$0.00	\$178,685.68	\$178,685.68
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Parker			Project Total:	\$164,455.00	\$164,455.00	\$206,087.72	\$206,087.72

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-09 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2009		Status of Work	
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-004 Colander Bishop Meadows	Site: Landscaping & Parking Lot Watch Lights	1450	Total Site:	\$58,545.00	\$58,545.00	\$145.00	\$145.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Colander Bishop			Project Total:	\$58,545.00	\$58,545.00	\$145.00	\$145.00

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA 25-005 Hoffler	Site: Watch Lights	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: Termite Control	1460	Total B.E.:	\$25,000.00	\$25,000.00	\$0.00	\$0.00	
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$17,930.00	\$17,930.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Non dwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Hoffler			Project Total:	\$30,000.00	\$30,000.00	\$17,930.00	\$17,930.00	

PHA Name:

Suffolk RHA

Grant Type and Number
Capital Fund Program Grant No. **VA36PO25501-09**
Replacement Housing Factor Grant No:

Federal FY of Grant:
2009

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA 25-006 Chorey Park	Site: Watch Lights	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: Trash Compactor	1460	Total M&E:	\$12,000.00	\$12,000.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: None	1460	Total DUJ:	\$0.00	\$0.00	\$34,633.00	\$34,633.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Chorey			Project Total:	\$17,000.00	\$17,000.00	\$34,633.00	\$34,633.00	

PHA Name:

Suffolk RHA

Grant Type and Number

Capital Fund Program Grant No. **VA36PO25501-09**
Replacement Housing Factor Grant No:

Federal FY of Grant:

2009

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA36PO25501-09 Replacement Housing Factor Grant No:		2009			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
Administration Building	Site: Signage	1450	Total Site:	\$15,000.00	\$15,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Painting	1460	Total B.E.:	\$10,000.00	\$10,000.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Building			Project Total:	\$25,000.00	\$25,000.00	\$0.00	\$0.00

SUFFOLK RHA		Grant Type and Number Capital Fund Program Grant No.: VA36PO25501-09 Replacement Housing Factor Grant No:			Federal FY of Grant: 2009	
		All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates
		Original	Revised	Original	Revised	
Operations	1406	12/30/09	07/30/10	08/30/10	06/21/10	06/22/10
Training	1408	05/30/10	12/31/10	06/30/11		
Administration	1410	05/30/10		10/30/10	12/31/10	12/31/10
A/E	1430	06/30/10		09/30/10		
HA-Wide						
VA25-002 Cypress Manor						
Porches, Façade, Doors		03/30/10		10/30/10		
Guttering		03/30/10		10/30/10		
Watch Lights		06/30/10		08/30/10		
Termite Control		06/30/10		09/30/10		
VA 25-003 Parker Riddick						
Porches & Façade		03/30/10		10/30/10		
Watch Lights		06/30/10		08/30/10		
VA 25-004 Colander Bishop Meadows						
Parking Lot		06/30/10		08/30/10		
Landscaping		07/30/10		10/30/10		
Watch Lights		06/30/10		08/30/10		
VA 25-005 Hoffer						
Termite Control		05/30/10		06/30/10		
Watch Lights		06/30/10		08/30/10		
VA 25-006 Chorey						
Watch Lights		06/30/10		08/30/10		
Compactor		07/30/10		09/30/10		
Administration Building						
Signage		04/30/10		05/30/10		
Exterior Paint		08/30/10		10/30/10		

12/30/2008

5/30/2009

8/30/2009

12/30/2009

Parking Lot

Annual Statement /Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Suffolk RHA	Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No:	Federal FY of Grant: 2010
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revision 2
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:	31-Dec-11	<input type="checkbox"/> Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost	
		Original	Revised	Obligated	Expended	
1	Total Non-CFP Funds					
2	1406 Operations	\$100,000.00	\$150,000.00	\$150,000.00	\$150,000.00	
3	1408 Management Improvements	\$0.00	\$0.00	\$0.00	\$0.00	
4	1410 Administration	\$67,000.00	\$75,300.00	\$75,300.00	\$75,300.00	
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	
7	1430 Fees and Costs	\$158,000.00	\$158,000.00	\$30,345.22	\$30,345.22	
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	
9	1450 Site Improvement	\$20,000.00	\$20,000.00	\$0.00	\$0.00	
10	1460 Dwelling Structures	\$372,245.00	\$322,245.00	\$75,508.85	\$75,508.85	
11	1465.1 Dwelling Equipment-Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00	
12	1470 Nondwelling Structures	\$27,500.00	\$27,500.00	\$0.00	\$0.00	
13	1475 Nondwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00	
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00	
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00	
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	
21	Amount of Annual Grant: (sum of lines 2-20)	\$744,745.00	\$753,045.00	\$331,154.07	\$331,154.07	
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00	
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00	
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00	
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00	
26	Amount of line 21 Related to Energy Conservation Measures	\$130,500.00	\$140,000.00	\$0.00	\$0.00	

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

Print Forms

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2010		Status of Work		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised		Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Training for PHA Staff	1408 " "	Total 1408	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	
HA-Wide Admin	Percent of salary: Facilities Manager %10 Executive Director % 10 Finance Manager % 10 Administrative Assistant % 10 Accounts Payable Clerk % 10	1410		\$67,000.00	\$75,300.00	\$75,300.00	\$75,300.00	
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work PR/Cypress Master Plan	1430		\$158,000.00	\$158,000.00	\$30,345.22	\$30,345.22	
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Appliances	1465		\$0.00	\$0.00	\$0.00	\$0.00	
"	Vehicle replacement	1475		\$0.00	\$0.00	\$0.00	\$0.00	
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00	
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No. 0		Federal FY of Grant: 2010		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA25-002 Cypress Manor	Site: Landscaping	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: Doors and lighting	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: Sheds	1470	Total SWFs:	\$2,500.00	\$2,500.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Cypress		Project Total:	\$22,500.00	\$22,500.00	\$0.00	\$0.00

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No:		Federal FY of Grant: 2010		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			
				Original	Revised	Obligated	Expended
VA 25-003 Parker Riddick	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Roofs	1460	Total B.E.:	\$50,000.00	\$50,000.00	\$49,379.60	\$49,379.60
	Dwelling Units: Doors, floors, lighting	1460	Total DUs:	\$75,000.00	\$25,000.00	\$17,424.00	\$17,424.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Parker			Project Total:	\$125,000.00	\$75,000.00	\$66,803.60	\$66,803.60

50K to 1406

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA 25-004 Colander Bishop Meadows	Site: Infrastructure	1450	Total Site:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Lighting	1460	Total DUs:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: Community Bldgs & Warehouse	1470	Total SWFs:	\$20,000.00	\$20,000.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Colander Bishop			Project Total:	\$40,000.00	\$40,000.00	\$0.00	\$0.00	

PHA Name:

Suffolk RHA

Grant Type and Number
Capital Fund Program Grant No. VA36PO2550110
Replacement Housing Factor Grant No:

Federal FY of Grant:
2010

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No:		Federal FY of Grant: 2010		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			
				Original	Revised		
				Obligated	Expended		
VA 25-005 Hoffler	Site: Infrastructure	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Decks, porches	1460	Total B.E.:	\$10,000.00	\$10,000.00	\$0.00	\$0.00
	Dwelling Units: Baths & Closet locks & Lighting	1460	Total DUs:	\$75,000.00	\$75,000.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Hoffler		Project Total:	\$90,000.00	\$90,000.00	\$0.00	\$0.00

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No.:		Federal FY of Grant: 2010		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-006 Chorey Park	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: Trash Compactor	1460	Total M&E:	\$25,000.00	\$25,000.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$7,795.25	\$7,795.25
	Dwelling Units: Cabinets, Windows, lighting	1460	Total DUs:	\$102,245.00	\$102,245.00	\$910.00	\$910.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Chorey			Project Total:	\$127,245.00	\$127,245.00	\$8,705.25	\$8,705.25

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550110 Replacement Housing Factor Grant No:		Federal FY of Grant: 2010			Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised	Obligated	Expended	
Administration Building	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: Door overhang	1460	Total B.E.:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: Lighting	1470	Total ICAs:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Building			Project Total:	\$15,000.00	\$15,000.00	\$0.00	\$0.00	

SUFFOLK RHA	Grant Type and Number Capital Fund Program Grant No.: VA36PO2550110 Replacement Housing Factor Grant No:		Federal FY of Grant: 2010				
	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)				
	Original	Revised	Actual	Original	Revised	Actual	Reasons for Revised Target Dates
Operations 1406	12/30/10	05/20/11	08/04/10	12/30/10	09/26/11	09/26/11	Transferred 50K from 1460 to 1406
Administration 1410	06/30/11		08/04/10	10/30/12			
A/E 1430	12/30/11			12/30/12			
VA25-002 Cypress Manor				08/30/14			
Landscaping	08/30/12			08/30/14			
Sheds	08/30/12			06/30/11			
Doors	12/30/10			06/30/11			
Lighting	12/30/10			06/30/11			
VA 25-003 Parker Riddick				06/30/11			
Roofs	12/30/10			06/30/11			
Floors	12/30/10			06/30/11			
Doors	12/30/10			06/30/11			
Lighting	12/30/10			06/30/11			
VA 25-004 Colander Bishop Meadows				08/30/14			
Infrastructure	08/30/12			06/30/11			
Community Buildings	12/30/10			06/30/11			
Lighting	12/30/10			06/30/11			
VA 25-005 Hoffler				08/30/14			
Infrastructure	08/30/12			06/30/13			
Decking and Porches	01/30/12			06/30/13			
Baths	01/30/12			06/30/11			
Lighting	12/30/10			06/30/13			
Utility Closets	01/30/12			08/30/12			
VA 25-006 Chorey				06/30/11			
Cabinets & Windows	03/30/12			05/30/11			
Lighting	12/30/10			10/30/11			
Trash Compactor	12/30/10			06/30/11			
Administration Building				06/30/11			
Door Entry	05/30/11						
Lighting	12/30/10						

12/30/2008

8/30/2009

5/30/2009

12/30/2009

Parking Lot

Annual Statement /Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Suffolk RHA	Grant Type and Number Capital Fund Program Grant No. VA36PO25501-11 Replacement Housing Factor Grant No:	Federal FY of Grant: 2011
<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement (revision no: 1)
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 31-Dec-11		<input type="checkbox"/> Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost	
		Original	Revised 1	Obligated	Expended	
1	Total Non-CFP Funds					
2	1406 Operations	\$135,000.00	\$125,000.00	\$125,000.00	\$125,000.00	
3	1408 Management Improvements	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
4	1410 Administration	\$67,500.00	\$64,000.00	\$15,999.99	\$15,999.99	
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	
7	1430 Fees and Costs	\$75,000.00	\$75,000.00	\$0.00	\$0.00	
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	
9	1450 Site Improvement	\$40,000.00	\$20,603.00	\$0.00	\$0.00	
10	1460 Dwelling Structures	\$309,500.00	\$309,500.00	\$0.00	\$0.00	
11	1465.1 Dwelling Equipment-Nonexpendable	\$40,000.00	\$40,000.00	\$0.00	\$0.00	
12	1470 Nondwelling Structures	\$3,000.00	\$3,000.00	\$0.00	\$0.00	
13	1475 Nondwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00	
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00	
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00	
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	
21	Amount of Annual Grant: (sum of lines 2-20)	\$675,000.00	\$642,103.00	\$140,999.99	\$140,999.99	
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00	
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00	
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00	
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00	
26	Amount of line 21 Related to Energy Conservation Measures	\$50,000.00	\$50,000.00	\$0.00	\$0.00	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

[Print Forms](#)

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. Replacement Housing Factor Grant No:		Federal FY of Grant: 2011		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised 1	Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Training for PHA Staff	1408 " "	Total 1408	\$5,000.00 \$0.00 \$0.00	\$5,000.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00
HA-Wide Admin	Percent of salary: Facilities Manager %100 Executive Director % 10 Finance Manager % 10 Administrative Assistant % 10 Accounts Payable Clerk % 10	1410		\$67,500.00	\$64,000.00	\$15,999.99	\$15,999.99
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work PR/Cypress Master Plan	1430		\$75,000.00	\$75,000.00	\$0.00	\$0.00
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Appliances/Water Heaters	1465		\$40,000.00	\$40,000.00	\$0.00	\$0.00
"	Vehicle replacement	1475		\$0.00	\$0.00	\$0.00	\$0.00
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-11 Replacement Housing Factor Grant No:		Federal FY of Grant: 2011		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised 1	Obligated	Expended
VA25-002 Cypress Manor	Site: Infrastructure	1450	Total Site:	\$15,000.00	\$5,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$15,000.00	\$5,000.00	\$0.00	\$0.00
	Building Exterior: Fencing	1460	Total B.E.:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Dwelling Units: Baths & Windows	1460	Total DUs:	\$25,000.00	\$25,000.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Cypress		Project Total:	\$45,000.00	\$35,000.00	\$0.00	\$0.00

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. Replacement Housing Factor Grant No:		Federal FY of Grant: 2011		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised 1	Obligated	Expended
VA 25-003 Parker Riddick	Site: Landscaping&Fencing	1450	Total Site:	\$20,000.00	\$10,603.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Porches	1460	Total B.E.:	\$75,000.00	\$75,000.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Parker		Project Total:	\$95,000.00	\$55,603.00	\$0.00	\$0.00

**Annual Statement / Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No.	Replacement Housing Factor Grant No:	2011			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised 1		Obligated
VA 25-004 Colander Bishop Meadows	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Roofing	1460	Total B.E.:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Dwelling Units: Baths&Doors	1460	Total DUs:	\$44,500.00	\$44,500.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Colander Bishop			Project Total:	\$49,500.00	\$49,500.00	\$0.00	\$0.00

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. Replacement Housing Factor Grant No:		Federal FY of Grant: 2011		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised 1	Obligated	Expended
VA 25-005 Hoffler	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Roofing	1460	Total B.E.:	\$100,000.00	\$100,000.00	\$0.00	\$0.00
	Dwelling Units: Flooring	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: Community Building	1470	Total SWFs:	\$3,000.00	\$3,000.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Hoffler			Project Total:	\$118,000.00	\$118,000.00	\$0.00	\$0.00

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. Replacement Housing Factor Grant No:		Federal FY of Grant: 2011		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			
				Original	Revised 1	Obligated	Expended
VA 25-006 Chorey Park	Site: landscaping	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: Flooring & Ceiling	1460	Total DUs:	\$20,000.00	\$20,000.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Chorey		Project Total:	\$25,000.00	\$25,000.00	\$0.00	\$0.00

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work
Suffolk RHA		Capital Fund Program Grant No.	Replacement Housing Factor Grant No.	2011		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Original	Revised 1	
Administration Building	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: HVAC	1460	Total M&E:	\$5,000.00	\$5,000.00	\$0.00
	Building Exterior: Roofing	1460	Total B.E.:	\$15,000.00	\$15,000.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00
Total, Building			Project Total:	\$20,000.00	\$20,000.00	\$0.00

SUFFOLK RHA	Grant Type and Number Capital Fund Program Grant No.: Replacement Housing Factor Grant No:		Federal FY of Grant: 2011	
	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)	
	Original	Revised	Actual	Actual
Operations 1406	12/30/11			
Administration 1410	06/30/12			
A/E 1430	12/30/12			
VA25-002 Cypress Manor				
Infrastructure	08/30/13			
Fencing	08/30/13			
Baths	12/30/11			
Windows	12/30/12			
VA 25-003 Parker Riddick				
Landscaping	03/30/12			
Porches	06/06/12			
Fencing	12/30/13			
VA 25-004 Colander Bishop Meadows				
Baths	08/30/13			
Doors	08/30/12			
Roofing	12/30/12			
VA 25-005 Hoffer				
Flooring	08/30/12			
Roofing	01/30/12			
Community Building	01/30/12			
VA 25-006 Chorey				
Flooring	03/30/12			
Landscaping	12/30/12			
Ceiling Tile	12/30/12			
Administration Building				
HVAC	06/30/13			
Roofing	06/30/12			

Reasons for Revised Target Dates

12/30/2008

8/30/2009

5/30/2009

12/30/2009

Parking Lot

SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY



530 East Pinner Street
Suffolk, VA 23434

Telephone: 757-539-2100
TDD: 757-538-2886
FAX: 757-539-5184
E-mail: tsnipes@suffolkrha.org

April 13, 2012

Mr. Jerryl Bennett
Department of Housing and Urban Development
600 E. Broad Street, Ste. 300
Richmond, VA 23230

RE: VA-025 – Suffolk Redevelopment and Housing Authority
Submission of Annual Plan Certifications

Dear Mr. Bennett:

Enclosed please find the Suffolk Redevelopment and Housing Authority's required certifications with original signatures for the Fiscal Year 2009 Annual Plan.

- PHA Certification of Compliance with the PHA Plans and Related Regulations Board Resolution to Accompany the PHA Plan
- Copy of Board Resolution #2027
- Disclosure of Lobbying Activities, form LLL
- Certification of Payments to Influence Federal Transactions, HUD 50071
- Certification for a Drug-Free Workplace, HUD 50070
- Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan
- Annual Statement/Performance HUD 50075.1

If you have any questions upon receipt of these documents, please do not hesitate to contact me at (757) 539-2100.

Sincerely,

A handwritten signature in cursive script that reads "Tracey C. Snipes".

Tracey C. Snipes, PHR
Administrative Finance Operations Director

Enclosures

RESOLUTION NO. 2027

**RESOLUTION OF SUFFOLK REDEVELOPMENT & HOUSING AUTHORITY
APPROVING THE ANNUAL AGENCY PLAN FOR FISCAL YEAR 2013**

WHEREAS: Suffolk Redevelopment and Housing Authority is required by Section 511 of the Quality Housing and Work Responsibility Act of 1998 to submit the public housing agency plans to include an Annual Plan.

WHEREAS: The Board of Commissioners of Suffolk Redevelopment and Housing Authority has reviewed and approved the Annual Plan for submission to HUD, and has found:

1. This plan accurately envisions the long and short-term goals of Suffolk Redevelopment and Housing Authority, at this time;
2. This plan accurately describes the objectives of Suffolk Redevelopment and Housing Authority and the procedures required to fulfill the stated goals.

WHEREAS: The Board of Commissioners of the Local Authority certifies that it is in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 pertaining to the content, preparation, and submittal of the Annual Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Commissioners of Suffolk Redevelopment and Housing Authority approve the Annual Plan and authorize the Executive Director to submit the plan to HUD for approval.

ADOPTED this 27th day of March 2012.

ADOPTED: Theresa A. Provost
Theresa A. Provost, Chairperson

ATTESTED: Clarissa E. McAdoo
Clarissa E. McAdoo, Secretary

(Seal)

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Suffolk Redevelopment and Housing Authority

VA025

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20 12 - 20 16

Annual PHA Plan for Fiscal Years 20 12 - 20 13

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Theresa A. Provost

Title

Chairman

Signature

Theresa A. Provost

Date

March 27, 2012

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 4c	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Clarissa E. McAdoo</u> Print Name: <u>Clarissa E. McAdoo</u> Title: <u>Executive Director</u> Telephone No.: <u>757-539-2100</u> Date: <u>3/28/12</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Suffolk Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

VA025

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

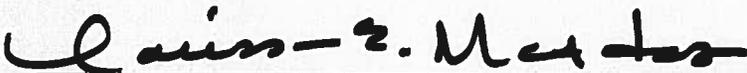
Name of Authorized Official

Clarissa E. McAdoo

Title

Executive Director

Signature



Date (mm/dd/yyyy)

3/28/12

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Suffolk Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

VA025

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Chorey Park Apartments: 804 W. Constance Road, Suffolk, VA 23434

Colander Bishop Meadows: 925 Brook Avenue, Suffolk, VA 23434

Cypress Manor Apartments: 94 Stacey Drive, Suffolk, VA 23434

Parker Riddick Village: 94 Stacey Drive, Suffolk, VA 23434

Hoffler Apartments: 2210 E. Washington Street, Suffolk, VA 23434

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official
Clarissa E. McAdoo

Title
Executive Director

Signature
Clarissa E. McAdoo

Date
3/28/12

Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Selena Cuffee-Glen the City Manager certify that the Five Year and
Annual PHA Plan of the Suffolk Redevelopment and Housing Authority is consistent with the Consolidated Plan of
City of Suffolk prepared pursuant to 24 CFR Part 91.

 4/3/12
Signed / Dated by Appropriate State or Local Official