PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011

1.0 **PHA Information**
PHA Name: ____**Hampton Redevelopment & Housing Authority**_____ PHA Code: **_VA017**_____
PHA Type: ☐ Small ☐ High Performing ☒ Standard ☐ HCV (Section 8)
PHA Fiscal Year Beginning: (MM/YYYY): _____**12/2012**_____

2.0 **Inventory** (based on ACC units at time of FY beginning in 1.0 above)
Number of PH units: **549** Number of HCV units: **2733**

3.0 **Submission Type**
☒ 5-Year and Annual Plan ☐ Annual Plan Only ☐ 5-Year Plan Only

4.0 **PHA Consortia** ☐ PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0 **5-Year Plan.** Complete items 5.1 and 5.2 only at 5-Year Plan update.

5.1 **Mission.** State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

The Hampton Redevelopment and Housing Authority will serve the needs of low-income, very low-income, and extremely low-income families in its jurisdiction by:
Developing and Nurturing Healthy Neighborhoods and Business Districts; Being the Preferred Provider of Affordable Rental Housing; and Operating the Authority in an Administratively Healthy, Fiscally Responsible, and Environmentally Friendly Manner.

5.2	**Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. **See attachment A & B.**

6.0

a. Identify all PHA Plan Elements that have been revised by the PHA since its last Annual Plan submission

1. Eligibility, Selection and Admission Policies, including Deconcentration and Wait List Procedures. HRHA administers policies related to eligibility, selection, admissions, deconcentration and wait list procedures as directed by federal, state and local government applicable laws and regulations. Policies governing eligibility, selection and admission policies are covered in the Admissions and Continued Occupancy Policy in Chapters 3 & 4 and the Section 8 Administrative Plan in chapters 2, 3 & 4. **Housing policies have been revised as follows: ACOP – Chapter 2, Fair Housing and Equal Opportunity; Chapter 3, Eligibility; Chapter 5, Occupancy Standards and Unit Offers; Chapter 8, Leasing and Inspections; Chapter 11, Community Service; Chapter 12, Transfer Policy; Chapter 13, Lease Terminations; Chapter 14, Grievances and Appeals; Chapter 15, Program Integrity; and Chapter 16, Program Administration. Section Admin Plan –Chapter 3, Applying for Admission; Chapter 10, Inspections; and Chapter 12, Recertifications.**

2. Statement of Financial Resources:

Sources	Planned $	Planned Uses
1. Federal Grants (FY2011 grants)		
a) Public Housing Operating Fund	**$1,862,581 estimated**	PH Operations
b.) Public Housing Capital Fund	**$848,561 estimated**	PH Capital Improvements
c.) Annual Contributions for Section 8 Tenant Based Assistance	**$19,490,582 estimated**	HAP Payments Program Administration
No other federal grants		
2. Prior Year Federal Grants (unobligated funds only		
2010 CFP/RHF – $737,124 **2008-2011 RHF $1,438,107**	**$2,175,231**	PH Capital Improvements Replacement Housing
3. Public Housing Dwelling Rental Income	**$1,476,961 as of 12/2010**	Housing Operations
4. Other Income	**None**	
5. Non-federal sources	**None**	
Total Resources	**$25,853,916**	

3. Rent Determination Policy – Rent determination polices are in the Admissions and Continued Occupancy Policy, Chapter 6; Section 8 Administrative Plan, Chapter 6 (attached). Policy can be reviewed in any of the locations listed in item 6b**.**

4. Operation and Management – Operation and Management policies are in the Admissions and Continued Occupancy Policy, Chapter 8 and 16. Policies are available for review at any of the locations listed in item 6b.

5. Grievance Procedures – Grievance Procedures are in the Admissions and Continued Occupancy Policy, Chapter 14; Section 8 Administrative Plan, Chapter 19. Policies are available for review at any of the locations listed in item 6b.

6. Designated Housing for Elderly and Disabled Families – A Designated Housing Plan for Elderly was submitted and approved for 146 units in the Langley Village community (VA017000004) on August 21, 1998. The Plan was last extended through October 2009. A request for an additional two year extension through 2011 was submitted to the Richmond Field Office on July 23, 2009. Designation granted through 10/15/11. **An amendment to the current Designated Housing Plan to include 14 units on the second floor of the Lincoln Park High Rise was approved by HUD effective November 9, 2010. The amendment designates a total of 160 units, 30.7% of the total public housing inventory for elderly only. An extension request will be submitted in 2013.**

7. Community Service and Self-Sufficiency - The Authority has an ongoing Section 8 Family Self-Sufficiency (FSS) program with **fifty-six (56) participants currently enrolled exceeding the mandatory slots by 24. Eighteen (18)** of whom have purchased homes using Section 8 subsidy; **thirty-five (35) have escrow accounts**.

The Authority has an ongoing Self-Sufficiency program for residents in its Lincoln Park community developed in 2010. The program offers GED classes, job readiness training and education/career planning. The program also offers credit counseling, money management, family and self-well being counseling and a life coach for families. The Authority has a signed

memorandum of agreement with the Peninsula Workforce Development Center to operate a local site for job seekers. The center is operated five days a week with the assistance of a VISTA volunteer.

Policies governing the compliance with community service regulations are included in the Public Housing Admissions and Continued Occupancy Policy, Chapter 11. Policies are available for review at any of the locations listed in item 6b.

8. Safety and Crime Prevention - Every resident has the expectation to live in a safe community. Safety of the residents is a top priority in all of our communities. This can only be accomplished by maintaining a dialog with the residents, police and staff personnel. Crime Prevention takes on a proactive approach. Residents are apprised of the Authority's zero tolerance to guns and drugs, maintaining apartment security, street safety, domestic violence. Implemented the use of "Hot Spot" cards in May 2010 to offer residents an anonymous alternative to reporting criminal activity**.** Information received from residents in person or by way of "Hot Spot" cards as well as calls for service and police reports enables the Authority to concentrate resources to a specific area of concern. Information received from residents is kept confidential; the residents are a vital link to addressing crime specific locations. Information is forwarded to the police for investigation. One property has been assigned a permanent police officer by the City of Hampton. HRHA also has extra duty police officers on site at two additional complexes**. A Closed Circuit TV system has been installed in our Lincoln Park property. This system monitors activity on all floors of the High Rise building as well as outside activity throughout the entire complex twenty-four (24) hours a day.** Periodic meetings are held with residents and police personnel, this enables the resident and the police to better understand the concerns each may have and thus provides continued open communication. The Protective Services Coordinator maintains a dedicated phone line to receive calls from residents so that their concerns can be addressed and their identity be kept private. The Protective Services Coordinator maintains daily contact with the police receives reports of crime in each community and calls for service so as to identify potential problems. Crime Prevention information is distributed to all residents. Information relative to any current criminal activity, i.e. gang activity, random gun shots, and general information i.e. street safety, kids and guns, child fire safety, senior safety and a copy of the current trespass list to enable residents to help identify person(s) not authorized to be on Housing Authority property. Authority communities participate in the Annual Night Out initiative.

9. Pets - Policies governing pets on HRHA property are outlined in the Admissions and Continued Occupancy Policy, chapter 10. Policy is available for review at any of the locations listed in item 6b.

10. Civil Rights Certification – HRHA has examined its programs and proposed future programs and has determined no impediments to fair housing choice. HRHA's annual plan is consistent with the City Of Hampton's **2010-2020** Consolidated Plan.

11. Fiscal Year Audit – The FY 2010 audit was finalized in 2011. **The final report indicated no findings.**

12. Asset Management – HRHA submitted an asset management Stop-Loss Application by the October 15, 2007 deadline. The Authority received notification that the Agency had achieved stop-loss and successfully converted to Asset Management and we continue to operate in this manner.

13. Violence Against Women Act (VAWA) - HRHA implements the requirements of the Violence Against Women Act of 2005. Participants and residents are informed of their rights under this provision. (Implementation of Violence Against Women Act of December 2005). Staff reacts appropriately to reported acts of domestic violence. Staff has been trained in the proper responses and makes referrals to external organizations as necessary. Section 8 landlords have received written documentation of their responsibilities as related to lease terminations and or evictions. To date HRHA has encountered **two** documented case of domestic violence. **Chapter 13 and Chapter 16 of the ACOP have been updated to reflect changes as required by HUD.**

b. Identify the specific locations where the public may obtain copies of the 5-year and Annual PHA Plan.

Main Office, 1 Franklin Street, Suite 603, Hampton, VA 23669

Assisted Housing Office, 1 South Armistead Avenue, Hampton, VA 23669

Property Management Offices:

Langley Village, 100 Langley Ave, Hampton, VA 23669

North Phoebus Townhouses, 301 W Chamberlin Ave, Hampton, VA 23663

	Lincoln Park, 1139 LaSalle Ave, Hampton, VA 23669 **Updated copies in cd format are also available in the computer lab located in Lincoln Park and on the HRHA website (hrha.com)**

7.0	**Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.** **7a)** The Authority **developed** a mixed-finance project called Old Point Homes. Construction **was completed in early 2011. The development was fully leased on June 30, 2011.** The Authority is currently planning the development of mixed-finance project**s** that will incorporate Replacement Housing, market and LIHTC units. **The planned projects will include senior housing, family housing and a high percentage of accessible units.** The Authority is planning development for a 20-unit family project, currently titled Patterson Crossing. This development will include 2 and 3-bedroom units and is anticipated to be funded with Low Income Housing Tax Credits. **The first phase is estimated to begin in early 2012** The Authority is planning development for a 30 – 40 unit senior project, currently titled King's Arms. This development will include mostly 2-bedroom units and is anticipated to be funded with Low Income Housing Tax Credits. Construction is estimated to begin in late winter o**f 2012.** **The Authority is planning to acquire and rehab several apartment complexes in order to preserve affordable housing units in Hampton. Current projects under review include small developments with 10 – 50 units and, at least, two developments between 200 and 400 units. Acquisition is based on the local housing market and the availability of funding for acquisition. Sources include RHF, Low Income Housing Tax Credits and/or bank financing.** **7b)** The Authority is requesting disposition of surplus property connected to its mixed income development, Old Point Homes. In addition, the Authority has been studying the disposition and potential demolition of Lincoln Park and anticipates that this redevelopment will happen within the next 5 to 10 years. Due to the size of the complex, 275 units, we anticipate that redevelopment will happen in various stages. **The current Activities include creation of a replacement housing plan and preparation of a demolition application.** **7c)** Related to the redevelopment of Lincoln Park, the Authority is considering voluntary conversion of public housing units to project-based vouchers. The property was not deemed a site for involuntary conversion. **7d) The Authority received approval on September 27, 2010 to convert our approved (5h) Public Housing Homeownership Plans to a Section 32 plan. Sales of single family homes in this Plan are underway and will continue through 2012.** **7e)** The Authority wishes to use the project-based voucher program in the upcoming year. **Initial placement of vouchers may begin at 15 units then increase to the 20% maximum of vouchers**. Inclusion of project-based units in **specific developments in Hampton** will support the PHA Plan by deconcentrating poverty and developing in areas where the City is actively supporting new housing, economic opportunities and improved infrastructure.

8.0	**Capital Improvements.** Please complete Parts 8.1 through 8.3, as applicable.
8.1	**Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit **t**he *Capital Fund Program Annual Statement/Performance and Evaluation Report*, form HUD-50075.1, for each current and open CFP grant and CFFP financing. **See attached.**
8.2	**Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan*, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. **See Attached.**
8.3	**Capital Fund Financing Program (CFFP).** ☐ Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	**Housing Needs**. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. **See attachment C.**

9.1	**Strategy for Addressing Housing Needs**. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.** HRHA plans to address the housing needs of families in the jurisdiction on the waiting list by: • Employing effective maintenance and management policies to minimize the number of units offline • Reducing turnover time for vacated public housing units • Maintain and monitor S8 lease-up rates by establishing payment standards that will enable families to rent within the jurisdiction • Maintain and monitor effective screening procedures for Section 8 applicant to increase owner participation • Participate in the Consolidated Plan development process of the City of Hampton to ensure coordination with broader community strategies • Develop and market additional housing for the elderly • Develop and market a diverse mixture (market rate, public housing, tax credit) of housing in the jurisdiction
10.0	**Additional Information**. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5- Year Plan. HRHA progress in meeting the mission and goals described in 5-Year Plan is outlined in item 5.2. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification". Substantial deviations or significant amendments or modifications are defined as follows: (a) Discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners. (b) Additions of non-emergency work items (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund Program. (c) Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. **(c)** HRHA has completed Environmental Review Records for the following complexes: Langley Village VA017000004 (attachment F-2010 submission) North Phoebus Townhouses VA017000001 (attachment G-2010 submission)

11.0	**Required Submission for HUD Field Office Review**. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only) (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only) (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only) (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. **See Attachment D.** (g) Challenged Elements – **No challenged elements.** (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only) (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information
Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory
Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type
Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia
Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan
Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan**.**

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

(a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.

(b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central off ice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1**) development name and number; **2**) designation type; **3**) application status; **4**) date the designation was approved, submitted, or planned for submission, and; **5**) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (**1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities

conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm

(b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent **that approved and/or pending** demolition and/or disposition has changed.

(c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm

(d) **Homeownership**. A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) **Project-based Vouchers**. If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 **Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 **Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

(a) To submit the initial budget for a new grant or CFFP;

(b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and

(c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;

2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and

3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 **Capital Fund Program Five-Year Action Plan**

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling

basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

(a) Progress in Meeting Mission and Goals. PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan**. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

(b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

(c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

(a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*

(b) Form HUD-50070, *Certification for a Drug-Free Workplace* **(PHAs receiving CFP grants only)**

(c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* **(PHAs receiving CFP grants only)**

(d) Form SF-LLL, *Disclosure of Lobbying Activities* **(PHAs receiving CFP grants only)**

(e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* **(PHAs receiving CFP grants only)**

(f) Resident Advisory Board (RAB) comments.

(g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.

(h) Form HUD-50075.1**, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.1.

(i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.2.

Hampton Redevelopment
and Housing Authority
Opening Doors to New Opportunities

CERTIFICATION

I, Karen P. Bureman, Clerk for the Board of Commissioners of the Hampton Redevelopment and Housing Authority, hereby certify that the attached is a true and correct copy of said Resolution duly adopted at a Regular Meeting of the Board of Commissioners held September 28, 2011. This Resolution has not been amended, rescinded or modified in any way since its adoption.

October 11, 2011
Date

Karen P. Bureman
Karen P. Bureman
Clerk for the Board of Commissioners

(SEAL)

PHA Certifications of Compliance with PHA Plans and Related Regulations

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 08/30/2011

RESOLUTION NO. 1362

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-*Year and Annual* PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X *5-Year and/or* X *Annual PHA Plan for the PHA fiscal year beginning, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Hampton Redevelopment and Housing Authority	VA017
PHA Name	PHA Number/HA Code

X 5-Year PHA Plan for Fiscal Years **2012–2016**

X Annual PHA Plan for Fiscal Years **2012**

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Eleanor Weston Brown	Chairperson
Signature	Date
	September 28, 2011

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Hampton Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

FY 2012 Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

North Phoebus Townhouses-209 W. Chamberlin Avenue, Hampton, VA 23663; Lincoln Park-1135 LaSalle Avenue, Hampton, VA 23669; Langley Village-100 Langley Avenue, Hampton, VA 23669; Batten's Hope and Butler's Way (scattered-site units)-Rental Office 100 Langley Avenue, Hampton, VA 23669; Construction Office-811 W. Pembroke Avenue, Hampton, VA 23669; Administrative Office-1 Franklin Street, Hampton, VA 23669; and Assisted Housing Office-1 South Armistead Avenue, Hampton, VA 23669

Check here [ ] if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Ronald Jackson	Executive Director
Signature X	Date 9/28/11

form **HUD-50070** (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Applicant Name

Hampton Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

FY 2012 Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Ronald Jackson	Executive Director
Signature	**Date (mm/dd/yyyy)**
	09/28/11

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:
[b] a. contract
b. grant
c. cooperative agreement
d. loan
e. loan guarantee
f. loan insurance

2. Status of Federal Action:
[a] a. bid/offer/application
b. initial award
c. post-award

3. Report Type:
[a] a. initial filing
b. material change
For Material Change Only:
year _____ quarter _____
date of last report _____

4. Name and Address of Reporting Entity:
[x] Prime [ ] Subawardee
Tier _____, if known:

Hampton Redevelopment and Housing Authority
1 Franklin Street, 6th Floor
Hampton, VA 23669

Congressional District, if known:

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
N/A

Congressional District, if known:

6. Federal Department/Agency:
Department of Housing and Urban Development

7. Federal Program Name/Description:
FY 2012 Capital Fund Program

CFDA Number, if applicable: _____

8. Federal Action Number, if known:

9. Award Amount, if known:
$ 848,561.00 (estimated)

10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):
No Lobbyist Has Been Engaged

b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):
No Lobbyist Has Been Engaged

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.

Signature: [signature]
Print Name: Ronald Jackson
Title: Executive Director
Telephone No.: (757) 727-6337 Date: 9/28/11

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2014

Part I: Summary

PHA Name: Hampton Redevelopment and Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750112 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant: 2012** **FFY of Grant Approval: 2012**

Type of Grant
☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations (may not exceed 20% of line 21) [3]	84,856.00			
3	1408 Management Improvements	84,856.00			
4	1410 Administration (may not exceed 10% of line 21)	84,856.00			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	70,000.00			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	0			
10	1460 Dwelling Structures	0			
11	1465.1 Dwelling Equipment—Nonexpendable	471,007.00			
12	1470 Non-dwelling Structures	0			
13	1475 Non-dwelling Equipment	0			
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities [4]	0			

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment and Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750112 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant:2012** **FFY of Grant Approval: 2012**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0			
19	1502 Contingency (may not exceed 8% of line 20)	52,986.00			
20	Amount of Annual Grant:: (sum of lines 2 - 19)	848,561.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment and Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750112 CFFP (Yes/ No): Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2012**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA017000001 North Phoebus	Refrigerators	1465		75,000.00				
VA017000004 Langley Village	Kitchen cabinets, counters, exhaust hoods, sinks (Phase 2)	1465		286,007.00				
	Refrigerators	1465		110,000.00				
HA-Wide	Operations (10%)	1406		84,856.00				
	Management improvements (10%): Housing study; DP upgrades	1408		84,856.00				
	Administration	1410		84,856.00				
Fees/Costs	A/E Fees	1430		50,000.00				
	MOD Inspector	1430		20,000.00				
	Contingency	1502		52,986.00				
	TOTAL			848,561.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Hampton Redevelopment and Housing Authority

Part I: Summary

PHA Name/Number - Hampton Redevelopment & Housing Authority VA36017			Locality (City/County & State) Hampton, VA		☒Original 5-Year Plan ☐Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014	Work Statement for Year 4 FFY 2015	Work Statement for Year 5 FFY 2016
B.	Physical Improvements Subtotal	Annual Statement	533,993	0	0	0
C.	Management Improvements		84,856	84,856	84,856	84,856
D.	PHA-Wide Non-dwelling Structures and Equipment		0	0	0	0
E.	Administration		84,856	84,856	84,856	84,856
F.	Other Relocation A/E MOD Inspections Contingency		0 0 30,000 30,000	553,993 0 20,000 20,000	34,007 100,000 20,000 20,000	0 20,000 20,000 20,000
G.	Operations		84,856	84,856	84,856	84,856
H.	Demolition		0	0	419,986	533,993
I.	Development		0	0	0	0
J.	Capital Fund Financing – Debt Service		0	0	0	0
K.	Total CFP Funds		848,561	848,561	848,561	848,561
L.	Total Non-CFP Funds		0	0	0	0
M.	Grand Total		848,561	848,561	848,561	848,561

Part I: Summary (Continuation)

PHA Name/Number – Hampton Redevelopment and Housing Authority VA36017			Locality (City/county & State) Hampton, VA		☒**Original 5-Year Plan** ☐**Revision No:**	
A.	Development Number and Name	Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014	Work Statement for Year 4 FFY 2015	Work Statement for Year 5 FFY 2016
	VA017000001 North Phoebus	Annual Statement	0	0	0	0
	VA017000002 Lincoln Park		0	553,993	453,993	533,993
	VA017000004 Langley Village		533,993	0	0	0
	Subtotal		**533,993**	**553,993**	**453,993**	**533,993**

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2013 FFY 2013			Work Statement for Year: 2014 FFY 2014		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	VA017000004 Langley Village			VA017000002 Lincoln Park		
Annual	Replacement Windows		365,000	High Rise Relocation (Phase 1)		553,993
Statement	Replace Bathroom Exhaust Fans		35,000			
	Replace Shower Tree Assemblies		60,000			
	Attic Insulation to R-38		73,993			
	Subtotal of Estimated Cost		$533,993	Subtotal of Estimated Cost		$553,993

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2015 FFY 2015			Work Statement for Year: 2016 FFY 2016		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	VA017000002 Lincoln Park			VA017000002 Lincoln Park		
Annual	High Rise Relocation (Phase 2)		34,007	High Rise Demolition (Phase 2)		533,993
Statement						
	High Rise Demolition (Phase 1)		419,986			
	Subtotal of Estimated Cost		$453,993	Subtotal of Estimated Cost		$533,993

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2013 FFY 2013		Work Statement for Year: 2014 FFY 2014	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement	PHA-Wide		PHA-Wide	
	Housing Study (Phase 4)	31,000	Housing Study (Phase 5)	31,000
	Implement strategies identified to reduce PHAS deficiencies to attain/maintain status as High Performer; data processing upgrades; and other work items per revised needs assessment	53,856	Needs Assessment Updates	30,000
			504 Compliance Update	8,500
			Implement strategies identified to reduce PHAS deficiencies to attain/maintain status as High Performer; data processing upgrades; and other work items per revised needs assessment	15,356
	Subtotal of Estimated Cost	$84,856	Subtotal of Estimated Cost	$84,856

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2015 FFY 2015		Work Statement for Year: 2016 FFY 2016	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement	PHA-Wide		PHA-Wide	
	Housing Study (Phase 6)	31,000	Housing Study (Final Phase)	31,000
	Designated Housing Plan Update	8,500	Implement strategies identified to reduce PHAS deficiencies to attain/maintain status as High Performer; data processing upgrades; and other work items per revised needs assessment	53,856
	Implement strategies identified to reduce PHAS deficiencies to attain/maintain status as High Performer; data processing upgrades; and other work items per revised needs assessment	45,356		
	Subtotal of Estimated Cost	$84,856	Subtotal of Estimated Cost	$84,856

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R017502-12 Date of CFFP:	**FFY of Grant: 2012** **FFY of Grant Approval: 2012**

Type of Grant
☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations (may not exceed 20% of line 21) [3]	0			
3	1408 Management Improvements	0			
4	1410 Administration (may not exceed 10% of line 21)	0			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	0			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	0			
10	1460 Dwelling Structures	0			
11	1465.1 Dwelling Equipment—Nonexpendable	0			
12	1470 Non-dwelling Structures	0			
13	1475 Non-dwelling Equipment	0			
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities [4]	17,367.00			

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R017502-12 Date of CFFP:	**FFY of Grant:2012** **FFY of Grant Approval: 2012**

Type of Grant

☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0			
19	1502 Contingency (may not exceed 8% of line 20)	0			
20	Amount of Annual Grant:: (sum of lines 2 - 19)	17,367.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

form **HUD-50075.1** (4/2008)

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R017502-12	**Federal FFY of Grant: 2012**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA017 PHA Wide	Utilize RHF2 - 2nd Tier funding to develop replacement housing per RHF Plan approved by HUD (estimated per previous year's funding)	1499		17,367.00				
	TOTAL			17,367.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750107 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant: 2007** **FFY of Grant Approval: 2007**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☒ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	93,935.00		93,935.00	93,935.00
3	1408 Management Improvements	93,935.00		93,935.00	93,935.00
4	1410 Administration (may not exceed 10% of line 21)	93,935.00		93,935.00	93,935.00
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	26,070.58		26,070.58	26,070.58
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	631,478.42		631,478.42	631,478.42
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	0		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750107 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant:2007** **FFY of Grant Approval: 2007**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☐ **Performance and Evaluation Report for Period Ending:** ☒ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	939,354.00		939,354.00	939,354.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750107 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2007**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA017000001 North Phoebus	Upgrade plumbing (Phase II)	1460		409,078.42		409,078.42	409,078.42	Complete
VA017000002 Lincoln Park	Replace Flooring w/ Carpet	1460		222,400.00		222,400.00	222,400.00	Complete
HA-Wide	Operations	1406		93,935.00		93,935.00	93,935.00	Complete
	DP upgrades - soft costs	1408		24,308.88		24,308.88	24,308.88	Complete
	PH Wait List (site-based) & PHAS	1408		69,626.12		69,626.12	69,626.12	Complete
	Administration	1410		93,935.00		93,935.00	93,935.00	Complete
Fees/Costs	A/E & Other	1430		2,724.63		2,724.63	2,724.63	Complete
	MOD Inspectors	1430		23,345.95		23,345.95	23,345.95	Complete
	TOTAL			939,354.00		939,354.00	939,354.00	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment and Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750109 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant: 2009** **FFY of Grant Approval: 2009**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	62,333.00		62,333.00	26,231.81
4	1410 Administration (may not exceed 10% of line 21)	99,508.00		99,508.00	99,508.00
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	94,618.80		94,618.80	91,522.80
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	484,656.97		484,656.97	399,321.42
11	1465.1 Dwelling Equipment—Nonexpendable	216,795.23		216,795.23	216,795.23
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	37,175.00		37,175.00	37,175.00
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	0		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750109 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant:2009** **FFY of Grant Approval: 2009**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	995,087.00		995,087.00	870,554.26
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	37,175.00		37,175.00	37,175.00
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment and Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750109 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA36P017001 North Phoebus	HVAC (Final Phase)	1465		216,795.23		216,795.23	216,795.23	
VA36P017002 Lincoln Park	Building exterior surfaces repair	1460		484,656.97		484,656.97	399,321.42	
	Security equipment	1475		37,175.00		37,175.00	37,175.00	
PHA Wide - Mgmt Improvements	Housing Study (Phase 1) - contract for services redevelopment/dev study for HRHA	1408		35,957.92		35,957.92	11,417.77	
	DP upgrades PH rental office	1408		6,146.36		6,146.36	6,146.36	
	Implement strategies to correct PHAS	1408		20,228.72		20,228.72	8,667.68	
	Administration - 10% of total grant	1410		99,508.00		99,508.00	99,508.00	
	Fees/Costs: A/E HVAC; LP facade	1430		94,618.80		94,618.80	91,522.80	
	TOTAL			995,087.00		995,087.00	870,554.26	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36P01750110 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2010 FFY of Grant Approval: 2010

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	99,343.00		0	0
3	1408 Management Improvements	74,343.00		58,642.08	0
4	1410 Administration (may not exceed 10% of line 21)	99,343.00		38,122.33	38,122.33
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	212,321.32		156,777.92	69,950.92
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	75,978.31		20,714.16	0
11	1465.1 Dwelling Equipment—Nonexpendable	407,100.37		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	25,000.00		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	0		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
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Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750110 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant:2010** **FFY of Grant Approval: 2010**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	993,429.00		274,256.49	108,073.25
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	25,000.00		0	0
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: VA36P01750110 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2010**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA017000001 North Phoebus	Ceiling insulation	1460		55,000.00		0	0	
	Hot water heaters	1465		90,000.00		0	0	
	Bathroom exhaust fans	1465		37,500.00		0	0	
	Ranges	1465		71,500.00		0	0	
VA017000002 Lincoln Park	Building exterior surfaces repair (Phase 2)	1460		20,978.31		20,714.16	0	
	Security equipment - High Rise	1475		25,000.00		0	0	
VA017000004 Langley Village	Hot water heaters	1465		116,250.37		0	0	
	Ranges	1465		91,850.00		0	0	
HA-Wide	Operations	1406		99,343.00		0	0	
	Management improvements: housing study	1408		74,343.00		58,642.08	0	
	Administration	1410		99,343.00		38,122.33	38,122.33	
Fees/Costs	A/E - energy audit; lead testing	1430		182,321.32		155,536.57	68,709.57	
	MOD Inspectors	1430		30,000.00		1,241.35	1,241.35	
	Contingency	1502		0		0	0	
	TOTAL			993,429.00		274,256.49	108,073.25	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750105 Date of CFFP:	FFY of Grant: 2005 FFY of Grant Approval: 2005

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	19,084.00		17,517.22	17,517.22

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750105 Date of CFFP:	**FFY of Grant:2005** **FFY of Grant Approval: 2005**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	19,084.00		17,517.22	17,517.22
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

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Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750105	**Federal FFY of Grant: 2005**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing - funds used to cover administrative costs	1499		19,084.00		17,517.22	17,517.22	In progress
	TOTAL			19,084.00		17,517.22	17,517.22	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750106 Date of CFFP:	**FFY of Grant: 2006** **FFY of Grant Approval: 2006**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	18,856.00		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750106 Date of CFFP:	**FFY of Grant:2006** **FFY of Grant Approval: 2006**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	18,856.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750106	**Federal FFY of Grant: 2006**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing	1499		18,856.00		0	0	No activity
	TOTAL			18,856.00		0	0	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750107 Date of CFFP:	**FFY of Grant: 2007** **FFY of Grant Approval: 2007**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	20,847.00		20,847.00	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750107 Date of CFFP:	**FFY of Grant:2007** **FFY of Grant Approval: 2007**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	20,847.00		20,847.00	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750107	**Federal FFY of Grant: 2007**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing - funds used to cover administrative costs	1499		20,847.00		20,847.00	0	In progress
	TOTAL			20,847.00		20,847.00	0	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750108 Date of CFFP:	FFY of Grant: 2008 FFY of Grant Approval: 2008

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	20,929.00		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750108 Date of CFFP:	**FFY of Grant:2008** **FFY of Grant Approval: 2008**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	20,929.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750108	**Federal FFY of Grant: 2008**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing	1499		20,929.00		0	0	No activity
	TOTAL			20,929.00		0	0	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750109 Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	18,513.00		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750109 Date of CFFP:	**FFY of Grant:2009** **FFY of Grant Approval: 2009**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	18,513.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750109	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing	1499		18,513.00		0	0	No activity
	TOTAL			18,513.00		0	0	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750204 Date of CFFP:	FFY of Grant: 2004 FFY of Grant Approval: 2004

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	811,084.00		811,084.00	792,436.50

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750204 Date of CFFP:	**FFY of Grant:2004** **FFY of Grant Approval: 2004**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	811,084.00		811,084.00	792,436.50
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750204	**Federal FFY of Grant: 2004**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing - funds used for A/E, relocation, demolition, site clearing, and construction of Old Point Homes	1499		811,084.00		811,084.00	792,436.50	Work complete - final draw eLoccs pending
	TOTAL			811,084.00		811,084.00	792,436.50	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750208 Date of CFFP:	**FFY of Grant: 2008** **FFY of Grant Approval: 2008**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	772,192.00		6,200.00	6,200.00

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750208 Date of CFFP:	**FFY of Grant:2008** **FFY of Grant Approval: 2008**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	772,192.00		6,200.00	6,200.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750208	**Federal FFY of Grant: 2008**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing - funds used for preliminary costs related to acquisition/rehab of property	1499		772,192.00		6,200.00	6,200.00	Work in progress
	TOTAL			772,192.00		6,200.00	6,200.00	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750209 Date of CFFP:	**FFY of Grant: 2009** **FFY of Grant Approval: 2009**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	446,752.00		0	0

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750209 Date of CFFP:	**FFY of Grant:2009** **FFY of Grant Approval: 2009**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☒ **Performance and Evaluation Report for Period Ending: 06/30/11** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	446,752.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

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form **HUD-50075.1** (4/2008)

Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R01750209	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
HA-Wide	Develop replacement housing - funds will be used for costs related to acquisition and rehab of property	1499		446,752.00		0	0	No activity
	TOTAL			446,752.00		0	0	

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Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R017502-10 Date of CFFP:	FFY of Grant: 2010 FFY of Grant Approval: 2010

Type of Grant
☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 06/30/11 ☐ Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) [3]	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities [4]	201,796.00		0	0

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Annual Statement/Performance and Evaluation Report
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U.S. Department of Housing and Urban Development
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OMB No. 2577-0226
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Part I: Summary

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R017502-10 Date of CFFP:	**FFY of Grant:2010** **FFY of Grant Approval: 2010**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

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18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	201,796.00		0	0
21	Amount of line 20 Related to LBP Activities				
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23	Amount of line 20 Related to Security - Soft Costs				
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25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date 9/28/11**	**Signature of Public Housing Director**	**Date**

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Part II: Supporting Pages

PHA Name: Hampton Redevelopment & Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): NO Replacement Housing Factor Grant No: VA36R017502-10	**Federal FFY of Grant: 2010**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
VA017 PHA Wide	Utilize RHF2 - 2nd Tier funding to develop replacement housing per RHF Plan approved by HUD	1499		201,796.00		0	0	No activity
	TOTAL			201,796.00		0	0	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
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MISSIONS and GOALS
2011

Hampton Redevelopment and Housing Authority
Opening Doors to New Opportunities

Mission 1. Develop and Nurture Healthy Neighborhoods and Business Districts

Goal 1. Revitalize and Stabilize Residential Neighborhoods

Objective 1. Rehabilitate single family dwellings.

DEV a. Acquire six residential homes and create design plans for rehabilitation.
DEV b. Provide owner-occupied rehabilitation counseling to 30 applicants.
CON c. Renovate a minimum of six affordable residential single family homes.

Objective 2. Remove blight and develop vacant lots to their maximum potential.

DEV a. Promote and sell single family homes.
CON b. Build up to six quality affordable residential single family homes.
DEV c. Acquire ten blighted lots in City Master Plan, Hampton Housing Venture (HHV), and Neighborhood Stabilization Program (NSP) areas.
DEV d. Obtain education in green building techniques in single family home construction.
DEV e. Promote Universal Design principles for implementation in at least one single family home.
CON f. Incorporate green and energy saving building products into single family home construction and renovation projects.
DEV g. Work with City of Hampton to develop a Master Plan for the VA School site.

Objective 3. Promote homeownership.

STRATEGIES

HSG	a.	Coordinate supportive services through HRHA staff and business partners to increase participation in the Section 8 Housing Choice Voucher Homeownership Program with an annual goal of closing on at least five homes.
HSGDEV	b.	Refresh the website monthly. Pursue other Internet-based outlets for HRHA that promotes development activities. Continue to increase awareness and interest in purchasing homes and financial literacy through outreach with home fairs, marketing, etc.
DEV	c.	Develop two units of moderate income housing in Hampton.
DEV	d.	Promote and facilitate six pre and post homeownership workshops.
DEV	e.	Promote and facilitate HRHA Homebuyer's Club.
DEV	f.	Maintain Certified Housing Counseling status and supplemental staff training on homeownership and current trends in the housing counseling and lending industry. Maintain Mortgage Loan Officer Training and Licensure.
DEV	g.	Complete application and expend allotment for Round 9 funds of Sponsoring Partnerships and Revitalizing Communities (SPARC) Program.
DEV	h.	Implement HUD-approved changes to Family Self-Sufficiency (FSS) Homeownership Plan.

Objective 4. <u>Solicit and support partners to revitalize and stabilize residential communities.</u>

DEV	a.	Retain, strengthen, and recertify existing Community Housing Development Organizations (CHDOs).
DEV	b.	Partner with existing CHDOs to build or rehabilitate six residential homes.
DEV	c.	Work with the City to improve curb appeal on existing homes in Hampton Housing Venture areas.
DEV	d.	Work with the City to develop up to 14 single family homes at Queen's River in Olde Hampton.
DEV	e.	Identify lots and funding sources to promote development of upscale affordable housing in Hampton Housing Venture areas or locations near HRHA projects.

Goal 2. Redevelop, Revitalize and Stabilize Commercial and Multi-Family Properties

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Objective 1. Manage conventional\ commercial properties.

NPH a. Manage and provide quality maintenance service to conventional/commercial properties.

Objective 2. Redevelop commercial and multifamily properties.

DEV a. Develop up to 20 units at Patterson Crossing in Olde Hampton.
DEV b. Develop up to 40 units at King's Arms in N. King Street Corridor.
DEV c. Submit HUD application for redevelopment of Lincoln Park.
DEV d. Analyze four properties for revitalization in the City Master Plan areas.
CON e. Renovate Armory for HRHA office space.

Mission 2. Be the Preferred Provider of Affordable Rental Housing

Goal 1. Manage, Maintain, and Upgrade Existing Authority-Owned Housing

Objective 1. Improve curb appeal.

PM NPH a. Maintain current landscaping; evaluate and plan for improvement. Communicated by phone and e-mail with contractor to address issues in Langley Village and North Phoebus; groundskeeper policed, charged residents as needed
PM NPH b. Maintain building appearance.

Objective 2. Support safe neighborhoods.

STRATEGIES

PM NP H a. Conduct stringent lease enforcement.

PM NP H b. Conduct thorough applicant screening.

PM NP H RR R c. Strengthen relationships with city's police department, residents, and other agencies.

PM NP H RR R d. Encourage residents to form neighborhood watch programs.
e. Enhance security in Lincoln Park.

Objective 3. Maintain facilities.

PM NP H a. Perform required inspections.

CON b. Perform physical improvements according to HRHA's Five Year Capital Plan.

PM NP H c. Implement Quadel, Inc. maintenance/management plan.

CON

d. Complete capital physical improvement projects while meeting the expenditure and obligation deadlines of the Capital Fund Program (CFP).
   1. Upgrade the ceiling insulation to Energy Star compliant levels at North Phoebus Townhomes.
   2. Replace the gas ranges at North Phoebus Townhomes with electronic ignition ranges.
   3. Replace the water heaters at North Phoebus Townhomes with Energy Star rated units.
   4. Install bathroom exhaust fans in North Phoebus Townhomes.
   5. Replace the electric ranges at Langley Village Apartments with the addition of Safe-T-elements.
   6. Replace the water heaters at Langley Village Apartments with Energy Star rated units.
   7. Complete the Lincoln Park Low-Rise exterior façade repairs and upgrade project.

Objective 4. Maintain housing program compliance with regulatory bodies.

PM a. Achieve and maintain high performance status on HUD Asset Management Review.

HSG b. Maintain high performance status on Section 8 Management Assessment Program Certification (SEMAP).

NPH c. Administer tax credit/VHDA program guidelines as they apply to eligibility and compliance.

PM d. Implement Quadel's Management Plan.

Objective 5. Maintain 97% occupancy rate.

HSG a. Maintain waitlist to ensure adequate pool of applicants to fill vacancies.

HSG b. Offer vacant unit to perspective tenants prior to maintenance release of unit.

HSG c. Achieve and maintain vacant unit turnaround of ten days or less.

HSG d. Conduct outreach quarterly to elderly and disabled families city-wide for designated housing community.

Objective 6. Improve effectiveness of resident communication.

PM NPH RRR a. Produce a quarterly newsletter for all residents.

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PM RRR b. Conduct monthly meetings with resident council officers.

NPH c. Conduct quarterly Neighborhood Watch Meetings.

PM NPH RRR d. Conduct new resident orientation at initial leasing, to include changing air filters, lighting stove pilots, providing housekeeping tips, etc.; and review orientation package with existing residents at annual recertification.

ADM e. Maintain communication between Executive Director and Resident Council Presidents through meetings between the Director and Council Presidents at least three times throughout the year.

RRR f. Expand new resident orientation process to include developing a welcome package and meeting the Director of Resident Relations and Resources and resident council presidents.

PM RRR g. Recognize resident success through the Star Service Reward Program.

RRR h. Expand the Star Service Reward Program to recognize residents who find employment, enroll in a technical school, obtain their GED or receive a certificate from a training.

Goal 2. Administer a Section 8 Tenant Based Program

Objective 1. Utilize all available funds.

HSG a. Maintain Section 8 waiting list to ensure an available eligible pool of applicants for voucher briefings.

HSG b. Issue vouchers to eligible applicants to maximize 100% funding utilization and maintain a 95% lease rate.

Objective 2. Foster relationships with landlords.

HSG a. Offer landlord briefings to new and current landlords.

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HSG b. Hold an annual landlord meeting as funding permits.

HSG c. Require all landlords to list properties on gosection8.com.

HSG d. Offer pre-rent reasonable review for landlords to negotiate rents in advance of rent increase requests.

HSG e. Require all landlords to receive payment by direct deposit.

Objective 3. Communicate program requirements effectively to participants.

HSG a. Conduct regular briefings for applicants, participants, and incoming portable families.

HSG b. Update Section 8 Program brochure to include in applicant briefing packets and on HRHA's website.

Goal 3. Present Linkages to Program Participants to Maintain/Achieve Self-Sufficiency

Objective 1. Provide linkages to educational training, employment and business opportunities.

NPH RRR a. Respond to resident needs by providing linkages and resources as available.

RRR b. Provide linkages for training and resources to Resident Council officers, committees and boards.

RRR c. Manage and provide quality service in the Neighborhood Network Center.

DEV d. Facilitate and implement the HRHA Entrepreneur's Club Program.

Objective 2. Coordinate the delivery of available services to enable elderly/disabled residents to continue to live independently.

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PM RRR a. Complete uniform assessment instrument in order to make referrals to other agencies and complete periodic updates to assessments.

PM RRR b. Determine and develop new resources, as needed.

PM c. Conduct quarterly outreach to elderly and disabled families city-wide for designated housing community.

PM d. Initiate bi-weekly activities for the elderly.

PM e. Research possible resources for establishing a computer lab in Langley Village.

PM f. Conduct a resident survey to determine activities for the elderly.

Objective 3. Strengthen relationship with city police, fire and other agencies.

RRR a. Maintain daily contact with the Hampton Police Department.

RRR b. Conduct two workshops on identity theft and rights of residents with felony charges.

RRR c. Conduct a workshop for residents in Lincoln Park on fire safety.

Objective 4. Develop partnerships with government human service providers, businesses, non-profits and faith-based organizations.

RRR a. Coordinate the activities of "Community Impact Team."

RRR b. Research expanding the "Hall of Fame" program to recognize human service providers, businesses, non-profits, and faith-based organizations.

Mission 3. Operate the Authority in an Administratively Healthy, Fiscally Responsible, and Environmentally Friendly Manner

Goal 1. Implement and Manage the Authority within the Policies Set Forth by the Board of Commissioners

Objective 1. Maintain regular meetings and contact with the Board of Commissioners.

ADM a. Communicate regularly with the Board of Commissioners through informational e-mails, Friday memos, monthly board reports, training sessions, etc., as needed so they are properly informed and are able to take necessary actions at the monthly board meetings.

ADM b. Revise Board Reports to reflect new Public Housing Assessment System (PHAS) requirements.

HSG

FIN

PM

Objective 2. Work with the Board of Commissioners on goals they set.

ADM a. Set time on monthly Board meeting agenda to discuss goals, objectives, and strategies as desired by the Board.

ADM b. Hold Board retreat to review and update goals set by Board for 2011.

ADM c. Hold joint meetings with the Neighborhood Commission and City Council.

Objective 3. Provide assistance to the Board of Commissioners to transition to a Governance Model.

ADM a. Educate and assist the Board of Commissioners to move towards a Governance Model.

ADM b. Keep staff informed of the Board's progress through employee newsletters and general staff meetings.

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Goal 2. Pursue and Maintain Adequate Funding

Objective 1. Diversify revenue sources.

DEV	a.	Utilize HOME funds in addition to NSP to rehab and create affordable housing units for low income buyers. Apply for additional NSP funding to continue the program.
DEV	b.	Explore profitable housing opportunities with HHADC.
FIN		
DEV	c.	Explore additional revenue generating opportunities.
FIN		
DEV	d.	Perform analysis of implementing voucher-based units in HRHA's public housing.
FIN		
ALL	e.	Implement appropriate grant and non-grant funding.
PM	f.	Coordinate funding opportunities and grant training for HRHA Resident Council Organizations.
PM	g.	Identify and apply for funding for youth-related grant to support youth activities.
OLD	h.	Develop exportable training and facilitation packages.

Objective 2. Maintain balanced budgets and provide effective financial management.

FIN	a.	Coordinate with property and program managers to prepare balanced property based budgets.
ADM	b.	Determine best use of resources in accordance with HUD guidelines.
FIN		

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FIN	c.	Enhance financial reporting to internal management.
ALL	d.	Monitor financial reporting to include making appropriate adjustments, as needed, to ensure compliance with the budget.

Goal 3. Ensure all HRHA Properties are Positioned to Operate on a Strong Financial Basis for the Future

Objective 1. Evaluate all HRHA properties to determine the best housing program for the property, the neighborhood, HRHA, and the city.

DEV	a.	Conduct a study of each public housing property to determine if it should remain as public housing, be demolished, or be converted to Project Based Section 8, Voucher Based Section 8, tax credits, homeownership, etc.
DEV	b.	Conduct a study of each non-public housing property to determine its financial viability for the future.

Goal 4. Maintain High Performance Standards

Objective 1. Achieve and maintain high standards for regulatory performance.

ALL	a.	Conduct audits for regulatory compliance.
HSG	b.	Update Agency Plan for 2011.
HSG	c.	Prepare for the HUD On-Site Asset Management Review.
HSG	d.	Submit annual SEMAP (Section 8 Management Assessment Program) certification for Section 8 Housing Choice Voucher Program.
HSG	e.	Update Public Housing Admissions and Continued Occupancy Policy (ACOP).
HSG	f.	Update Section 8 Administrative Plan.
FIN	g.	Monitor factors included in the Real Estate Assessment Center-Financial Assessment Subsystem (REAC-FASS) scoring system.
FIN	h.	Report FASS information to REAC in a timely manner.
FIN	i.	Develop a reporting system for managers to verify capital asset list.

HSG j. Submit annual MASS (Management Assessment Sub System) Certification.

Objective 2. Maintain and update HRHA documents.

ALL a. Review, revise, and communicate changes to HRHA manuals, reports, policies, and other documents as needed.

Objective 3. Promote exemplary customer service.

ALL a. Provide and recognize employees who maintain high levels of customer service.

Goal 5. Provide Appropriate Facilities: Tools/Equipment, Computer Hardware/Software, and Communications Equipment for Staff and Partners

Objective 1. Assess equipment, technology and communications needs.

IT a. Streamline, update, or replace network, computer, and telephone systems as needed.

IT b. Provide support for existing computer systems, install updates, and improve processes.

ALL c. Provide equipment/tools to staff and partners that enable them to perform their jobs more efficiently and effectively.

Objective 2. Identify and implement ways to streamline efficiencies by allowing more "on-line" and less actual paperwork.

IT a. Recommend, create, and support methods that enable staff to work efficiently and reduce paperwork.

IT b. Update, maintain, and expand HRHA's presence on the Internet.

IT c. Support departments in the move to electronic payments, including direct deposit for Section 8 landlords.

GOAL 6. Create General Public Awareness of the Authority's Programs and Services

Objective 1. Develop marketing tools.

ALL a. Create, distribute, and publish marketing materials to include print and video materials.

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ALL b. Evaluate staffs' needs and provide necessary training for professional development, certification, and other educational needs.

ALL c. Educate the public on HRHA programs and services.

Objective 2. Market success stories.

ALL a. Submit articles regarding resident/HRHA successes to various industry publications and apply for industry recognition awards as appropriate.
b. Hold open house at Old Point Homes.
c. Contribute to HRHA's social media sites.

ALL

ALL

GOAL 7. Recruit, Develop, and Retain High Performing Employees and Teams

Objective 1. Recruit and retain high performing employees.

HR a. Identify department needs and match appropriate skill sets to our needs.

Objective 2. Provide educational and developmental opportunities for employees.

ALL	a.	Represent HRHA by participating on various committees, serving on boards and task forces, etc.
OLD	b.	Enhance employee skills with in-house supervisor/management training.
OLD	c.	Provide high impact communication training.
OLD	d.	Develop a transition plan for key positions.
OLD	e.	Engage employees in goal directed Performance Management Plan to identify those with promotion potential.
OLD	f.	Evaluate staffs' needs and provide necessary training for professional development, certification, and other educational needs.

Objective 3. Provide opportunities for employee interaction/recognition and means for keeping employees informed.

HR	a.	Provide HRHA sponsored functions to promote employee interaction and to recognize employees' accomplishments.
HR	b.	Keep employees informed through newsletters and meetings.

Objective 4. Provide a strong total compensation package which includes competitive salary, retirement, and benefits to employees.

HR	a.	Analyze benefits annually in conjunction with open enrollment.
HR	b.	Analyze salaries to keep competitive.

GOAL 8. Conduct Business in an Environmentally Responsible Manner

Objective 1. Encourage resource conversation in our housing and HRHA-owned offices.

PM	a.	Identify and implement utility energy conservation measures in our housing where appropriate.
PM	b.	Provide educational materials to residents about conservation.
ALL	c.	Identify and implement changes to reduce waste (consumption, recycling, disposal) in HRHA-owned offices.

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MISSIONS and GOALS
2011

With Updates through May 31, 2011

Hampton Redevelopment and Housing Authority
Opening Doors to New Opportunities

Mission 1. Develop and Nurture Healthy Neighborhoods and Business Districts

Goal 1. Revitalize and Stabilize Residential Neighborhoods

Objective 1. Rehabilitate single family dwellings.

	a.	**Acquire six residential homes and create design plans for rehabilitation.**
DEV		Currently renovating eight single family homes to be sold to new homebuyers.
	b.	**Provide owner-occupied rehabilitation counseling to 30 applicants.**
DEV		Provided counseling to 22 homeowners for owner-occupied rehabilitation.
	c.	**Renovate a minimum of six affordable residential single family homes.**
CON		Completed renovations at 131 Armstrong Drive, 55 Bland Street, 435 Highland Avenue, 332 Hollywood Avenue, 3815 Stratford Road and 702 Teach Street. Developed design criteria, work scopes and specifications to begin the rehabilitation process on three additional homes.

Objective 2. Remove blight and develop vacant lots to their maximum potential.

	a.	**Promote and sell single family homes.**
DEV		Sold four new construction single family homes.
	b.	**Build up to six quality affordable residential single family homes.**
CON		Began design work for four new single-family homes to be located on Old Point Road.
	c.	**Acquire ten blighted lots in City Master Plan, Hampton Housing Venture (HHV), and Neighborhood Stabilization Program (NSP) areas.**
DEV		Acquired 15 homes with NSP1 and received approval to acquire additional homes in NSP3
	d.	**Obtain education in green building techniques in single family home construction.**
DEV		Staff attended workshop on EarthCraft certification.
	e.	**Promote Universal Design principles for implementation in at least one single family home.**
DEV		Work scopes for all homes reflect the incorporation of universal design features wherever feasible.

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	f.	**Incorporate green and energy saving building products into single family home construction and renovation projects.**
CON		Completed rehabbed homes and new house designs incorporated Energy Star and WaterSense Program complaint features. Other green building techniques and features included the use of recycled content carpet, recycled lumber and no VOC products for improved Indoor Air Quality. Specifications encouraged contractors to salvage rather than dispose of debris.
	g.	**Work with City of Hampton to develop a Master Plan for the VA School site.**
DEV		Met with city staff to join Master Plan Team for VA School Site.

Objective 3. Promote homeownership.

	a.	**Coordinate supportive services through HRHA staff and business partners to increase participation in the Section 8 Housing Choice Voucher Homeownership Program with an annual goal of closing on at least five homes.**
HSG		Coordinated one conventional home purchase closing utilizing the VIDA Program. Coordinated four home pre-purchases; two under the NSP Program and two on the conventional market. Partnered with one new real estate agent and one new lender to assist participants with purchasing. Requested VIDA Funds for three home purchases. Three participants scheduled to close on homes in the next 45 days. Staff formed partnerships with Peninsula Habitat for Humanity; Virginia Housing Development Authority; Virginia Department of Housing and Community Development; Sun Trust Mortgage, Inc.; Towne Bank Mortgage; Tidewater Mortgage Services; RBC Bank; BB&T; Wainwright Real Estate; Zip Realty; Tina L. Vick Realty and Development, LLC; EZ Realtor; Rose & Womble Realty Company; as well as HRHA's Development Department
	b.	**Refresh the website monthly. Pursue other Internet-based outlets for HRHA that promotes development activities. Continue to increase awareness and interest in purchasing homes and financial literacy through outreach with home fairs, marketing, etc.**
HSG		Section 8 staff teamed up with Family Self-Sufficiency staff and hosted a booth at the Resource Networking Fair on March 1. Forty-two agencies participated.
DEV		Advertised Homebuyer Club and other homeownership programs online, via local print media and television.
	c.	**Develop two units of moderate income housing in Hampton.**
DEV		Renovated and sold one single family home to moderate income homebuyer.
	d.	**Promote and facilitate six pre and post homeownership workshops.**
DEV		Facilitated two Homeownership Education Workshops. Obtained Housing Counseling Grant for $43,357.
	e.	**Promote and facilitate HRHA homebuyer's club.**
DEV		Started new Homebuyer Club in February, ended one Homebuyer Club in May.
	f.	**Maintain Certified Housing Counseling status and supplemental staff training on homeownership and current trends in the housing counseling and lending industry. Maintain Mortgage Loan Officer Training and Licensure.**
DEV		Sent staff to VA Association of Housing Counselors. Sent staff to Homeownership Counseling at NeighborWorks.

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	g.	**Complete application and expend allotment for Round 9 funds of Sponsoring Partnerships and Revitalizing Communities (SPARC) Program.**
DEV		The SPARC program is on permanent hold. However, five HRHA clients received VHDA discounted loans.
	h.	**Implement HUD-approved changes to Family Self-Sufficiency (FSS) Homeownership Plan.**
DEV		Marketed two homes for sale.

Objective 4. **Solicit and support partners to revitalize and stabilize residential communities.**

	a.	**Retain, strengthen, and recertify existing Community Housing Development Organizations (CHDOs).**
DEV		Recertified two CHDO's (Housing Development Corporation of Hampton Roads and Habitat of the Virginia Peninsula).
	b.	**Partner with existing CHDOs to build or rehabilitate six residential homes.**
DEV		Approved two new contracts with CHDO's for eight units of additional affordable housing.
	c.	**Work with the City to improve curb appeal on existing homes in Hampton Housing Venture areas.**
DEV		Approved seven agreements with property owners and matched grants on four funding projects.
	d.	**Work with the City to develop up to 14 single family homes at Queen's River in Olde Hampton.**
DEV		Worked with City Planning Division to rezone land for development.
	e.	**Identify lots and funding sources to promote development of upscale affordable housing in Hampton Housing Venture areas or locations near HRHA projects.**
DEV		Completed research project for HUD to designate lots to dispose of and designate lots to develop.

Goal 2. Redevelop, Revitalize and Stabilize Commercial and Multi-Family Properties

Objective 1. Manage conventional\ commercial properties.

	a.	**Manage and provide quality maintenance service to conventional/commercial properties.**
NPH		Submitted low income housing tax credit application for development. Provided scheduled maintenance for the Melrose and Armistead buildings, as follows: Air conditioning units at both properties serviced quarterly; fire extinguisher at Melrose inspected yearly; fire extinguisher at Armistead inspected monthly; elevator at Melrose serviced monthly; and sprinkler system at Melrose inspected quarterly. Continued with cleaning contract at Melrose and Armistead properties. Continued grounds contract at all commercial properties. Completed 21 work orders on commercial properties and 175 on non-public communities. Completed annual inspections at King Street, Ivy Home Road and Claremont; completed 12 annual inspections at the Transition Center. Completed 48 preventative maintenance inspections at Shell Gardens, 40 at Monterey Apartments, and 6 at Grant Circle.

Objective 2. Redevelop commercial and multifamily properties.

	a.	**Develop up to 20 units at Patterson Crossing in Olde Hampton.**
DEV		Submitted tax credit application for funding of Patterson Crossing. Secured funding for road extension and infrastructure improvements to site.
CON		Completed the development of the plans and specifications for the construction of Patterson Crossing.
	b.	**Develop up to 40 units at King's Arms in N. King Street Corridor.**
DEV		Submitted low income housing tax credit application for development.
	c.	**Submit HUD application for redevelopment of Lincoln Park.**
DEV		Issued RFP and entered into an agreement with The Schiff Group to create redevelopment plan for Lincoln Park.
CON		Completed cost estimates for the demolition of the Lincoln Park property and the 50 acre portion of the Virginia School site.
	d.	**Analyze four properties for revitalization in the City Master Plan areas.**
DEV		Worked with Economic Development on five single family homes in Kecoughtan Master Plan and a multifamily development in the Phoebus Master Plan areas.

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	e.	**Renovate Armory for HRHA office space.**
CON		Obtained an Independent Cost Estimate along with a Structural Survey and Feasibility Report. Thirteen responses have been obtained from an RFP that was solicited for A&E services.
	f.	**Develop 27 units at Old Point Homes in Phoebus Master Plan Area.**
DEV		Completed development of Old Point Homes and secured rezoning approval from Planning Commission and City Council for development of Club House for staff and tenant use.
CON		The construction of Old Point Homes was completed. An A&E task order for the construction of a clubhouse at Old Point was awarded. An IFB for the construction of the Old Point Clubhouse was solicited and a contract was awarded.

Mission 2. Be the Preferred Provider of Affordable Rental Housing

Goal 1. Manage, Maintain, and Upgrade Existing Authority-Owned Housing

Objective 1. Improve curb appeal.

	a.	**Maintain current landscaping; evaluate and plan for improvement.**
PM		*Lincoln Park*: Contracted with grounds contractor for regular upkeep, mulched beds, planted flowers, edged, and weeded. Cleaned up daily around dumpsters, ground storm drains, transfer holes, and fence line. Picked up trash daily. Continued to monitor services provided by landscaping company in accordance with the contract; documented damaged sidewalks and in the process of obtaining prices to budget for repairs; charging residents when applicable for trash left on side of dumpsters or on their porch. *Langley Village and North Phoebus*: Communicated by phone and e-mail with contractor to address issues; grounds are policed daily, residents are charged as needed.
NPH		No activity.
	b.	**Maintain building appearance.**
PM		*Lincoln Park*: Conducted 19 of 19 building inspections and 21 of 21 building inspections. Painted over graffiti as needed. CFP project currently underway repairing and painting exterior of all low rise buildings. *North Phoebus*: Inspected 37 buildings, wrote work orders for deficiencies. Bid out for pressure washing of all buildings in Phoebus and painting of porch posts and addresses. *Langley Village*: Inspected 11 buildings, wrote work orders for deficiencies. Bid out for pressure washing of stairwells, painting of ceilings in stairwells and painting of addresses.

NPH		Contracted for the following: tow company, trees to be cut back at Chapel Street, curb blocks to be replaced at Armistead, gutters to be cleaned at Monterey, gutters to be cleaned at Shell Gardens, laundry room floors to be painted at Monterey and Shell, lift to be repaired at Armistead, replacement of landscaping logs around flower beds at Monterey, fence to be stained around dumpster at Monterey and Shell, first floor window to be boarded up at Pine Cove, interior shed to be painted at the TLC per the REAC Inspection, grounds maintenance at Old Point Homes, and security at Old Point Homes. Monitored grounds contract for compliance with guidelines; conducted weekly grounds inspections and shared expectations of the upkeep of the grounds with supervisor. Emphasized the important of curb appeal during leasing session.

Objective 2. Support safe neighborhoods.

	a.	**Conduct stringent lease enforcement.**
PM		*Lincoln Park*: Notified 15 residents of non-compliance regarding community service; 9 completed hours, 2 qualified for exemption and 4 signed an agreement to correct the deficiency. One resident received a letter for unreported income; 5 residents received letters for pet violations (all 5 remedied); 10 letters sent for poor housekeeping (2 rescinded and 8 rescheduled for follow-up); 2 leases terminated for drug activity; 6 leases terminated for unauthorized individuals in the household, 4 rescinded due to remedying and 2 vacated; and 1 lease termination for allowing a barred individual on the premises (rescinded). Completed 96 annual recertification's and 55 interim recertification's. *Langley Village*: Issued four 21/30 lease terminations, three non-remediable lease terminations, two for drugs and one for harboring a felon fugitive; conducted 45 housekeeping reinspections, evicted three residents due to non-remediable lease terminations. *North Phoebus*: Issued fifteen 21/30 lease terminations and nineteen warning letters for failure to complete community service; conducted 45 housekeeping reinspections; evicted three residents due to failure to comply with probation.
NPH		Counseled 10 residents on rent payment habits. Informed residents of the benefit of obtaining renters insurance.
	b.	**Conduct thorough applicant screening.**
PM		*Lincoln Park Low Rise*: Scheduled 89 residents for interviews to update their application; 31 attended, 22 were rescheduled and 36 withdrawn. Of the 31 that attended 15 were eligible and 11 were ineligible. Of the 15 determined eligible, 10 leased, 1 refused, and 4 were placed in a tenant pool waiting for an available unit. *Lincoln Park High Rise*: Scheduled 43 applicants for interviews to update their application; 18 attended, 11 were rescheduled and 14 withdrawn. Of the 18 that attended 12 were eligible and 6 were ineligible. Of the 12 eligible, 10 leased and 2 were placed in a tenant pool waiting for an available unit. *Langley Village*: 50 call-ups, 39 attended, 0 rescheduled, 11 failed to attend. Of the 39 that attended, 7 were eligible with the remaining 30 unverified but on the wait list; 2 were denied due to public intoxication. *North Phoebus*: 105 call-ups, 33 attended, 12 rescheduled, 60 failed to attend. Of the 33 that attended, 12 were eligible, 12 unverified but on the wait list, and 9 were denied: 8 for owing landlords and one for landlord reference.
NPH		Conducted 24 criminal backgrounds checks, credit checks, and 11 landlord checks.

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	c.	**Strengthen relationships with city's police department, residents, and other agencies.**
PM		*Phoebus and Langley Village*: Established a strong rapport with the after-hours officers. They are readily available to address issues and exchange information. The officer for Langley Village attended court with the manager to support the non-remediable lease terminations.
NPH		Remained in contact with Neighborhood Watch Coordinator regarding Community concerns. Involved outside agencies in community activities. Management more visible in the Community.
RRR		Held five meetings with resident's including police representatives, faith based organizations, social service organizations, businesses and city government agencies.
	d.	**Encourage residents to form neighborhood watch programs.**
PM		*Langley Village*: Established a Neighborhood Watch and had monthly meetings with the captains and quarterly community meetings with the residents.
NPH		Quarterly Neighborhood Watch meeting held April 7. Promoted unity in the community through the Neighborhood Watch Program.
	e.	**Enhance security in Lincoln Park.**
PM		*Lincoln Park*: Installed surveillance camera system; two cameras on each floor of the high rise, one in each elevator, two at each fire exit doors, three at the entrances into the community, and four on the high rise building that allows a view over the entire property.
RRR		Held two workshops on safety, including fire safety training. Held three meetings with security and police personnel to develop security procedures.

Objective 3. Maintain facilities.

	a.	**Perform required inspections.**
PM		*Lincoln Park*: Conducted 171 of 275 annual inspections, 162 of 275 preventative maintenance inspections, 50 work order quality control inspections, 50 work order quality assurance inspections, 21 of 21 building inspections, 5 of 12 playground inspections, and 5 of 12 generator inspections. *North Phoebus*: Conducted 76 annual inspections, 37 building inspections, 14 vacate inspections, 14 move-in inspections, and 45 housekeeping reinspections. *Langley Village*: Conducted 84 annual inspections, 11 building inspections, 8 vacate inspections, 8 move-in inspections, and 45 housekeeping reinspections.
NPH		Completed five each quality control inspections at Shell Gardens, Monterey Apartments, Grant Circle, Langley Village II and the Transition Center. Completed five each quality assurance inspection at Shell Gardens, Monterey Apartments, Grant Circle, Langley Village II and Transition Center. Conducted five vacate inspections and three move inspections. Informed residents of the benefits of good housekeeping habits.
	b.	**Perform physical improvements according to HRHA's Five Year Capital Plan.**
CON		Performed repairs on the Queen Street entrance canopy for the Melrose Building. Began the design and procurement process for the complete renovation of the kitchen area in the Transition Center located at 260 Chapel Street. Replaced the HVAC systems at the community center at 2 Foley Street for Langley Village Apartments.
	c.	**Implement Quadel, Inc. maintenance/management plan.**
PM		No activity.
NPH		No activity.

	d.	**Complete capital physical improvement projects while meeting the expenditure and obligation deadlines of the Capital Fund Program (CFP).**
CON		**1. Upgrade the ceiling insulation to Energy Star compliant levels at North Phoebus Townhomes.** No activity. **2. Replace the gas ranges at North Phoebus Townhomes with electronic ignition ranges.** Developing task orders for the design criteria for the procurement process to begin the work project. **3. Replace the water heaters at North Phoebus Townhomes with Energy Star rated units.** Developing task orders for the design criteria for the procurement process to begin the work project. **4. Install bathroom exhaust fans in North Phoebus Townhomes.** Developing task orders for the design criteria for the procurement process to begin the work project. **5. Replace the electric ranges at Langley Village Apartments with the addition of Safe-T-elements.** Developing task orders for the design criteria for the procurement process to begin the work project. **6. Replace the water heaters at Langley Village Apartments with Energy Star rated units.** Developing task orders for the design criteria for the procurement process to begin the work project. **7. Complete the Lincoln Park Low-Rise exterior façade repairs and upgrade project.** The project is underway with a projected completion date of June 12, 2011. To remain in compliance with the latest HUD and EPA Lead regulations; obtained testing, risk assessments and clearance reports.

Objective 4. **Maintain housing program compliance with regulatory bodies.**

	a.	**Achieve and maintain high performance status on HUD Asset Management Review.**
PM		The final PHAS rule effective for FY 3/31/11 eliminated the requirement for on-site Asset Management Reviews.
	b.	**Maintain high performance status on Section 8 Management Assessment Program Certification (SEMAP).**
HSG		Designated as "High Performer" in SEMAP; 2010 SEMAP score was 100%. Exceeded the current FSS Slot fulfillment requirement by 47%. Thirty-two of the 56 participants enrolled have escrow accounts.
	c.	**Administer tax credit/VHDA program guidelines as they apply to eligibility and compliance.**

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NPH		1. Implemented updated income guidelines effective May 10. 2. Implemented updated utility allowance effective December 10. 3. Conducted 12 interviews, completed and transmitted recertification's to VHDA for Monterey Apartments. 4. Completed 175 work orders for Shell Gardens, Monterey, Langley Village II, Grant Circle, Transition Center, Pine Cove, Ivy Home Road, 207 Claremont, and 1257 and 1259 North King Street. 5. Completed 21 work orders on Commercial Buildings. 6. Conducted and transmitted two vacates at Monterey Apartments. 7. Conducted 18 interviews, completed and transmitted recertification's to VHDA for Shell Gardens. 8. Transmitted one move-in to VHDA for Monterey. 9. Conducted and transmitted three vacates to VHDA for Shell Gardens. 10. Sent ten residents a notice regarding rent payment history. 11. Received 85 applications for Old Point Homes; 26 applicants denied. 12. Conducted 20 interviews; 10 approved, 10 pending, and 11 additional interviews scheduled for April. 13. Completed annual VHDA Tax Credit Report per guidelines. 14. Administered guidelines related to all housing programs.
	d.	**Implement Quadel's Management Plan.**
PM		Management Plan will be re-designed to conform to the new PHAS rule that will be effective for HRHA on December 31.

Objective 5. Maintain 97% occupancy rate.

	a.	**Maintain waitlist to ensure adequate pool of applicants to fill vacancies.**
HSG		*Lincoln Park*: Vacancies as of May 1: Lincoln Park: 3 – three bedrooms, 1 – one bedroom (in maintenance) Wait Pool as of May 1: Lincoln Park: 3 – two bedrooms *North Phoebus*: Waitlist for one bedroom units closed April 11; sufficient applications to cover 11 one bedroom units; there have been 4 vacancies in one bedroom units in the last 5 years. *Langley Village*: No vacancies as of May 1
	b.	**Offer vacant unit to perspective tenants prior to maintenance release of unit.**
HSG		*Lincoln Park*: 7 of 10 units assigned while in maintenance. Averaging 2 applicants in the tenant pool waiting for a unit offer. *North Phoebus*: 11 of 13 units assigned while in maintenance. *Langley Village*: 6 of 8 units assigned while in maintenance.
	c.	**Achieve and maintain vacant unit turnaround of ten days or less.**
HSG		*Lincoln Park*: Turned 32 units in average of 32 days. *North Phoebus*: Turned 13 units in an average of 15 days each. Turnaround time at end of February was 28 days due to a fire unit and a pest infested unit.

	d.	**Conduct outreach quarterly to elderly and disabled families city-wide for designated housing community.**
HSG		Provided applications to LINK of Newport News, Riverside PACE, Hampton Ecumenical Lodging and Provisions, and JTC Life Center.

Objective 6. Improve effectiveness of resident communication.

	a.	**Produce a quarterly newsletter for all residents.**
PM		*Langley Village and North Phoebus*: Produced quarterly newsletter in January and April. *North Phoebus*: Established Teen Council to work on issues, solutions and programs for the North Phoebus Community Center and to give teens a voice in activities and programs. The Council is moderated by the Property Manager.
NPH		No activity.
RRR		No activity.
	b.	**Conduct monthly meetings with resident council officers.**
PM		Held quarterly meetings for all resident council officers. *North Phoebus*: Communicated weekly with Resident Council President.
RRR		Held three monthly meetings with resident council officers.
	c.	**Conduct quarterly Neighborhood Watch Meetings.**
PM		Langley Village established a Neighborhood Watch. Completed training by the Hampton Police Department. The Coordinator met with captains on a monthly basis and met with the community quarterly.
NPH		Held last meeting April 7.
	d.	**Conduct new resident orientation at initial leasing, to include changing air filters, lighting stove pilots, providing housekeeping tips, etc.; and review orientation package with existing residents at annual recertification.**
PM		*Lincoln Park*: Held orientation for 32 residents. All residents signed new leases and the mold deterrent addendum as of May 31 *Langley Village*: Held orientation for 8 new residents and reviewed lease with 61 residents. *North Phoebus*: Held orientated for 13 new residents and reviewed lease with 32 residents.
NPH		No activity.
RRR		Held four housekeeping classes for residents who did not pass their annual inspections or were identified as residents who needed additional training in good housekeeping.
	e.	**Maintain communication between Executive Director and Resident Council Presidents through meetings between the Director and Council Presidents at least three times throughout the year.**
ADM		The outgoing Executive Director felt that this could be deleted (unless the incoming ED would like to keep it – mainly because the Director of Resident Relations and Resources is taking care of maintaining communication with the Resident Council).
	f.	**Expand new resident orientation process to include developing a welcome package and meeting the Director of Resident Relations and Resources and resident council presidents.**
RRR		Introduced ten new residents to the Director of Resident Relations and Resources and received information on services provided in Lincoln Park.
	g.	**Recognize resident success through the Star Service Reward Program.**

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PM		Held first quarterly celebration on April 28th in North Phoebus and Langley Village.
RRR		Held two Star Service Programs in Lincoln Park with an average attendance of 40 people.
	h.	**Expand the Star Service Reward Program to recognize residents who find employment, enroll in a technical school, obtain their GED or receive a certificate from a training.**
RRR		Implemented the new star in January. Thirty people in Lincoln Park have been recognized for employment and continued education.

Goal 2. Administer a Section 8 Tenant Based Program

Objective 1. Utilize all available funds.

	a.	**Maintain Section 8 waiting list to ensure an available eligible pool of applicants for voucher briefings.**
HSG		Current wait list of 1,708 applicants is sufficient to cover turnover. A portion of turnover vouchers will serve participants of the Section 8/Department of Social Services Reunification Pilot Program implemented March 2011.
	b.	**Issue vouchers to eligible applicants to maximize 100% funding utilization and maintain a 95% lease rate.**
HSG		As of April 30: Issued 254 Housing Choice Vouchers; 4 Mainstream; 17 HUD VASH; 80 Incoming Portables; 2 Tenant Protection Vouchers for Horizon Plaza Leasing/Utilization as of April 30: Housing Choice Vouchers – 2,329 (97%), expended $6,388.686; Mainstream – 76 (101%), expended $172,918 ; VASH – 135 (96%), expended $242,425; Tenant Protection Vouchers for Horizon Plaza – 58 (89%) , expended $113,334

Objective 2. Foster relationships with landlords.

	a.	**Offer landlord briefings to new and current landlords.**
HSG		Staff provided training to 46 landlords.
	b.	**Hold an annual landlord meeting as funding permits.**
HSG		Due to reduced Admin Fees for 2011, no landlord breakfast will be held in 2011.
	c.	**Require all landlords to list properties on gosection8.com.**
HSG		Forty-four landlords registered the first quarter of 2011 bringing the total to 802 landlords registered since 2005.
	d.	**Offer pre-rent reasonable review for landlords to negotiate rents in advance of rent increase requests.**
HSG		Performed 11 pre-rent negotiations, including 5 on-site pre-inspections.

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	e.	**Require all landlords to receive payment by direct deposit.**
HSG		Three hundred thirteen landlords voluntarily received payments by direct deposit.

Objective 3. **Communicate program requirements effectively to participants.**

	a.	**Conduct regular briefings for applicants, participants, and incoming portable families.**
HSG		Held briefings at least once per week. The average attendance is 14 per week.
	b.	**Update Section 8 Program brochure to include in applicant briefing packets and on HRHA's website.**
HSG		On-going.

Goal 3. Present Linkages to Program Participants to Maintain/Achieve Self-Sufficiency

Objective 1. **Provide linkages to educational training, employment and business opportunities.**

	a.	**Respond to resident needs by providing linkages and resources as available.**
NPH		Referred one resident to Hampton Social Services for help with delinquent rent; referred one resident to the SHARE Program; obtained and shared beneficial information with residents; and referred resident to Emmanuel Episcopal Church for help with delinquent rent.
RRR		Responded and provided information to 100 residents.
	b.	**Provide linkages for training and resources to Resident Council officers, committees and boards.**
RRR		Held one training session on resources for resident council officers.
	c.	**Manage and provide quality service in the Neighborhood Network Center.**
RRR		Managed and provided quality service in the Neighborhood Network Center. Increased the hours of operation of the center. Sixty Lincoln Park residents and residents of the city of Hampton have visited the center to look for employment and to develop resumes.
	d.	**Facilitate and implement the HRHA Entrepreneur's Club Program.**
DEV		Facilitated first Entrepreneur's Club, nine graduates finished the educational component.

Objective 2. **Coordinate the delivery of available services to enable elderly/disabled residents to continue to live independently.**

	a.	**Complete uniform assessment instrument in order to make referrals to other agencies and complete periodic updates to assessments.**
PM		*Langley Village*: Completed 128 home visits; referred residents to the Hampton Health Department, Handi Ride, Social Security Administration, Catholic Charities, LINK of Hampton Roads, United Way, Hampton Social Services, Riverside PACE, Hampton City Schools, Peninsula Agency on Aging, and the Lackey Free Clinic.
RRR		Completed the uniform assessment instrument which is now being tested.
	b.	**Determine and develop new resources, as needed.**

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PM		No activity.
RRR		Developed a Life Coach Program for residents in Lincoln Park.
	c.	**Conduct quarterly outreach to elderly and disabled families city-wide for designated housing community.**
PM		Provided applications to LINK of Hampton Roads, Riverside PACE, Hampton Ecumenical Lodging and Provisions, and the JTC Life Center.
	d.	**Initiate bi-weekly activities for the elderly.**
PM		*Langley Village*: Coordinated the following activities in the community: Hampton Sentara provided blood pressure screening monthly. Virginia Cooperative Extension provided monthly healthy eating demonstrations. Alzheimer's Association conducted two sessions on keeping the brain active. Hampton Public Library provided bi-weekly bookmobile service. Bay Aging provided information about Medicare Part C and D. Hampton Fire Department conducted fire prevention and hoarding information. Virginia Physician Association conducted a session on visiting Doctors. Nationwide Insurance provided information on rental insurance. JTC Life Center provided bread and produce weekly. Salvation Army provided breakfast Monday – Friday of each week. Transportation is provided monthly for residents to attend Senior Bingo at the Moose Lodge. Transportation is provided monthly for a grocery run. Interested residents meet on Mondays to walk the community. Interested residents participate in chair exercise weekly. Other social opportunities were provided, such as quarterly Meet and Greets, soup and salad day, pot luck lunch, and Oldie but Goodie music evening.
	e.	**Research possible resources for establishing a computer lab in Langley Village.**
PM		Established the lab in Langley Village in 2010.
	f.	**Conduct a resident survey to determine activities for the elderly.**
PM		Completed survey in 2010.

Objective 3. Strengthen relationship with city police, fire and other agencies.

	a.	**Maintain daily contact with the Hampton Police Department.**
RRR		Met daily with police liaison at Lincoln Park.
	b.	**Conduct two workshops on identity theft and rights of residents with felony charges.**
RRR		No activity.
	c.	**Conduct a workshop for residents in Lincoln Park on fire safety.**
RRR		Sponsored three fire safety workshops in partnership with the Fire Department.

Objective 4. Develop partnerships with government human service providers, businesses, non-profits and faith-based organizations.

	a.	**Coordinate the activities of "Community Impact Team."**
RRR		The Community Impact Team met three times to develop self-sufficiency goals and objectives for residents in Lincoln Park.
	b.	**Research expanding the "Hall of Fame" program to recognize human service providers, businesses, non-profits, and faith-based organizations.**

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RRR		Researched expanding the Hall of Fame. A date has been set to hold the Hall of Fame on Thursday, October 27.

Mission 3. Operate the Authority in an Administratively Healthy, Fiscally Responsible, and Environmentally Friendly Manner

Goal 1. Implement and Manage the Authority within the Policies Set Forth by the Board of Commissioners

Objective 1. Maintain regular meetings and contact with the Board of Commissioners.

	a.	**Communicate regularly with the Board of Commissioners through informational e-mails, Friday memos, monthly board reports, training sessions, etc., as needed so they are properly informed and are able to take necessary actions at the monthly board meetings.**
ADM		On-going.
	b.	**Revise Board Reports to reflect new Public Housing Assessment System (PHAS) requirements.**
ADM		No activity.
HSG		Public Housing: Coordinated with the Organizational and Leadership Development Manager to revise the board report to become effective when the new PHAS requirements are finalized by HUD.
FIN		Attended training on new PHAS requirements at VAHCDO Annual Meeting. Changes needed will be implemented.
PM		No activity.

Objective 2. Work with the Board of Commissioners on goals they set.

	a.	**Set time on monthly Board meeting agenda to discuss goals, objectives, and strategies as desired by the Board.**
ADM		On-going.
	b.	**Hold Board retreat to review and update goals set by Board for 2011.**
ADM		Held retreat October 14-15, 2010. Adopted Vision statement: We will be the premier redevelopment and housing authority with the highest quality housing and established culture of caring in the region. Refined Board's Work Plan.
	c.	**Hold joint meetings with the Neighborhood Commission and City Council.**
ADM		Held joint meeting with the IDA on February 2.

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Objective 3. **Provide assistance to the Board of Commissioners to transition to a Governance Model.**

	a.	**Educate and assist the Board of Commissioners to move towards a Governance Model.**
ADM		Ongoing.
	b.	**Keep staff informed of the Board's progress through employee newsletters and general staff meetings.**
ADM		No activity.

Goal 2. **Pursue and Maintain Adequate Funding**

Objective 1. **Diversify revenue sources.**

	a.	**Utilize HOME funds in addition to NSP to rehab and create affordable housing units for low income buyers. Apply for additional NSP funding to continue the program.**
DEV		Obtained approval to use NSP funds to acquire foreclosed and abandoned homes.
	b.	**Explore profitable housing opportunities with HHADC.**
DEV		Acquired two vacant lots adjacent to Old Point Homes for new construction of single family homes.
FIN		Purchased additional lots for sale.
CON		Completed the home renovation at 702 Teach Street with HHADC funds.
	c.	**Explore additional revenue generating opportunities.**
DEV		Applied for two ROSS grants. Obtained Housing Counseling Grant for HUD Certified Housing Counseling Agencies.
FIN		Established a Finance Networking Group with Local Housing Authorities to discuss funding issues, etc.
	d.	**Perform analysis of implementing voucher-based units in HRHA's public housing.**
DEV		Prepared draft of HRHA Project-Based Voucher Program.
FIN		Reviewing financial impact of converting from Public Housing to Voucher-Based.
ALL	**e.**	**Implement appropriate grant and non-grant funding.**
CON		Met all CFP obligation and expenditure deadline requirements, including all reporting documentation.
FIN		Met application deadlines for PH operating subsidy.
ADM		No activity.
HR		Awarded a grant for a 5% premium reduction in the 2011 – 2012 contract year due to being 100% compliant with Workers' Compensation requirements.
NPH		No report.
	f.	**Coordinate funding opportunities and grant training for HRHA Resident Council Organizations.**
PM		No activity.

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	g.	**Identify and apply for funding for youth-related grant to support youth activities.**
PM		No activity.
	h.	**Develop exportable training and facilitation packages.**
OLD		No activity.

Objective 2. **Maintain balanced budgets and provide effective financial management.**

	a.	**Coordinate with property and program managers to prepare balanced property based budgets.**
FIN		Will begin with 2012 budget preparation.
	b.	**Determine best use of resources in accordance with HUD guidelines.**
ADM		On-going.
FIN		On-going
	c.	**Enhance financial reporting to internal management.**
FIN		Continued working on new computer conversion of budget module in Elite system.
ALL	**d.**	**Monitor financial reporting to include making appropriate adjustments, as needed, to ensure compliance with the budget.**
CON		On-going for the department's operation. A viable budget was developed for every home construction project based upon work scope, schedule of values, and projected sales price.
ADM		On-going.
HR		On-going.

Goal 3. **Ensure all HRHA Properties are Positioned to Operate on a Strong Financial Basis for the Future**

Objective 1. **Evaluate all HRHA properties to determine the best housing program for the property, the neighborhood, HRHA, and the city.**

	a.	**Conduct a study of each public housing property to determine if it should remain as public housing, be demolished, or be converted to Project Based Section 8, Voucher Based Section 8, tax credits, homeownership, etc.**
DEV		Issued RFP and entered into an agreement with The Schiff Group to conduct study.
	b.	**Conduct a study of each non-public housing property to determine its financial viability for the future.**
DEV		Issued RFP and entered into an agreement with The Schiff Group to conduct study.

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Goal 4. Maintain High Performance Standards

Objective 1. Achieve and maintain high standards for regulatory performance.

ALL	**a.**	**Conduct audits for regulatory compliance.**
CON		Maintained all files and records for procurement and contract administration on work projects.
ADM		No activity.
HR		Conducted audits for Immigration and Naturalization compliance. Conducted audits for compliance with Medicare and Anthem plans. Conducted benefit and payroll audits for accuracy. Conducted procurement audits to ensure compliance with the policy and HUD regulations.
NPH		Assisted VHDA with file audit of the Transition Center in April. Assisted with REAC inspection of the Transition Center in April.
	b.	**Update Agency Plan for 2011.**
HSG		Annual update will be completed and presented for Board approval in September 2011.
	c.	**Prepare for the HUD On-Site Asset Management Review.**
HSG		HUD eliminated the requirement for on-site Asset Management Reviews by PHAS rule effective for FY March 31, 2011.
	d.	**Submit annual SEMAP (Section 8 Management Assessment Program) certification for Section 8 Housing Choice Voucher Program.**
HSG		SEMAP certification will be completed at the end of FY December 2011 and submitted for Board approval in February 2012.
	e.	**Update Public Housing Admissions and Continued Occupancy Policy (ACOP).**
HSG		Annual update will be completed and presented for Board approval in September 2011.
	f.	**Update Section 8 Administrative Plan.**
HSG		Annual update will be completed and presented for Board approval in September 2011.
	g.	**Monitor factors included in the Real Estate Assessment Center-Financial Assessment Subsystem (REAC-FASS) scoring system.**
FIN		Initial review showed high scores under new assessment system.
	h.	**Report FASS information to REAC in a timely manner.**
FIN		Submitted unaudited financial statements by February 28 deadline.
	i.	**Develop a reporting system for managers to verify capital asset list.**
FIN		No activity.
	j.	**Submit annual MASS (Management Assessment Sub System) Certification.**
HSG		HUD eliminated the requirement of the MASS Certification by PHAS rule effective for FY March 31, 2011.

Objective 2. Maintain and update HRHA documents.

ALL	**a.**	**Review, revise, and communicate changes to HRHA manuals, reports, policies, and other documents as needed.**

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CON		Maintained and reviewed HRHA's current Environmental Record review, 5 year capital plan and the CFP 5 year action plan. Developed work schedule for the completion of a Physical Needs Assesment and Energy Audit for public housing units.
ADM		On-going, as needed.
HR		Conducted general overview to make sure the manuals and forms were current and revisions to forms were made to ensure the proper information is being documented.
IT		Shared technology tips with staff at general staff meetings and through HRHA's Intranet.

Objective 3. Promote exemplary customer service.

ALL	**a.**	**Provide and recognize employees who maintain high levels of customer service.**
CON		Staff attended and supported other employees at all meetings and functions. Construction Contract Administrator received HRHA's Shining Star Award and worked on the Executive Director's retirement festivities. Staff supported the recent main office relocation through construction activities at the Sargeant Building and the actual act of moving.
ADM		On-going.
HR		Staff received training on the "7 in '11" customer service program and 200 comment cards have been received which recognized 50% of staff.
NPH		Encouraged resident to fill out "7 in '11" forms. Requested suggestions and community involvement at meeting and implemented when applicable. Provide new residents with welcome packages at move-in.

Goal 5. Provide Appropriate Facilities: Tools/Equipment, Computer Hardware/Software, and Communications Equipment for Staff and Partners

Objective 1. Assess equipment, technology and communications needs.

	a.	**Streamline, update, or replace network, computer, and telephone systems as needed.**
IT		Installed a new Internet router for the Lincoln Park computer lab; replaced 5 staff computers with new, updated models; and upgraded 6 staff computers to support dual monitors.
	b.	**Provide support for existing computer systems, install updates, and improve processes.**
IT		Upgraded from PDS Payroll version 2 to version 4; implemented the new Elite Utility Tracking computer system for tracking and billing residents for excess utility usage; and supported HRHA in the move from City Hall to the Rupert Sargent building with the move of our computer room and network resources.
ALL	**c.**	**Provide equipment/tools to staff and partners that enable them to perform their jobs more efficiently and effectively.**
CON		Replaced broken tools, as needed. Purchased a portable cement mixer using a cost to benefit rationale, becoming more self-sufficient on smaller projects.
FIN		Located excess furniture and matched with needs of staff in Finance and other departments.
ADM		On-going.
HR		Conducted needs assessments in accordance with the 2011 budget.
NPH		Purchase equipment/tools as needed and as budget allows.

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IT		Modified the Section 8 Direct Deposit statements for easier folding/mailing; created a new Aged Work Order report and modified an existing Work Order Summary report to allow it to be run by the staff member who opened it; created five new reports for the Inspections department, including Completed Inspections, Emergency Inspections, HAP Abatements, HQS Inspector History Summary, and a Landlord Report; and created/recreated seven reports for the new version of the payroll computer system.

Objective 2. Identify and implement ways to streamline efficiencies by allowing more "on-line" and less actual paperwork.

	a.	**Recommend, create, and support methods that enable staff to work efficiently and reduce paperwork.**
IT		Working with Mesa, Corp. to develop an electronic statements system which will allow almost any paper statement to be created as a PDF and emailed instead of mailed.
	b.	**Update, maintain, and expand HRHA's presence on the Internet.**
IT		Continued to enhance HRHA's web site. Featured the opening of Old Point Homes and added a section for the Community Development Department.
	c.	**Support departments in the move to electronic payments, including direct deposit for Section 8 landlords.**
IT		Continued to offer direct deposit to Section 8. Since December, 76 additional landlords have started using direct deposit, for a total of 306 landlords. Working with Mesa Corp. to design a system to email statements to our landlords using direct deposit.

GOAL 6. Create General Public Awareness of the Authority's Programs and Services

Objective 1. Develop marketing tools.

ALL	**a.**	**Create, distribute, and publish marketing materials to include print and video materials.**
CON		Supplied a multitude of photos of various work projects to other departments as requested.
ADM		Submitted articles to VAHCDO and SERC publications on Ribbon Cutting at Old Point Homes and Executive Director's retirement.
HR		Updated Services, Housing, and Development Program booklet and submitted for inclusion on the Authority's Intranet and designed the Authority's informational brochure for the ribbon cutting at Old Point Homes.
NPH		Offered residents an incentive for referrals and an incentive if they obtained renter's insurance.
IT		Created a feature story and a video with music to cover the opening and ribbon cutting of the Old Point Homes community. The video is viewable from our web site (www.hrha.org) and our YouTube channel, HRHA TV.
ALL	**b.**	**Evaluate staffs' needs and provide necessary training for professional development, certification, and other educational needs.**

CON		Five staff members received First Aid and CPR training. Two staff attended a HUD Capital Fund Program certification course.
ADM		On-going.
ALL	**c.**	**Educate the public on HRHA programs and services.**
CON		Construction staff instructed and demonstrated the proper use of equipment in home warranty calls and final walk-thrus.
ADM		On-going.
HR		Designed the 2010 annual report and HRHA's Services Book so that other agencies and customers are aware of the services we provide. Both publications are on the Authority's web page.
RRR		Met with six groups during the period to educate the public on HRHA program and services.

Objective 2. Market success stories.

ALL	**a.**	**Submit articles regarding resident/HRHA successes to various industry publications and apply for industry recognition awards as appropriate.**
CON		Applied for and received a Leadership in Housing Award sponsored by HUD and the EPA/DOE.
ADM		On-going.
HR		Submitted article for publication in industry publications on Verizon Wireless and Hampton University partnering to beautify the North Phoebus Community Center. Article also appeared in local newspaper.
NPH		No activity.
ALL	**b.**	**Hold open house at Old Point Homes.**
CON		Staff supported the open house committee in all necessary venues.
ADM		Ribbon Cutting held on March 16.
HR		Served on the committee that planned and set up the event. Designed and printed the program.
	c.	**Contribute to HRHA's social media sites.**
CON		No activity for this period, other than photos.
ADM		Added pictures to HRHA's website, Facebook account and YouTube.
HR		Submitted Annual Report and Services book for inclusion on HRHA's website. Included an article in the newsletter on becoming a friend of HRHA on Facebook. Included Facebook and YouTube logos in employee newsletter.
IT		Posted job postings, board meetings, events, and stories about HRHA staff volunteers on HRHA's Facebook page. Our YouTube channel and HRHA TV featured two videos about the Old Point Homes community.

GOAL 7. Recruit, Develop, and Retain High Performing Employees and Teams

Objective 1. Recruit and retain high performing employees.

	a.	**Identify department needs and match appropriate skill sets to our needs.**

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HR		Worked with departments to ensure job descriptions were current and that staffing needs were in conjunction with their staffing budget.

Objective 2. Provide educational and developmental opportunities for employees.

ALL	**a.**	**Represent HRHA by participating on various committees, serving on boards and task forces, etc.**
CON		Staff member participated on the Public Relations Team.
HR		Staff member served on HRHA's Public Relations Team and Employee Beautification Committee.
RRR		The director served on the city's 5 Year Planning Committee Task Force.
NPH		Staff attended PHAS Training April 2011. Provided in house and training and scheduled Tax Credit training for Assistant Property Manager on-going. Staff attended supervisory training February/March. Staff attended Maintenance/Risk Management training in March. Staff attended CPR training in May.
		Director served a second term as President of the Emphasys National User Group (ENUG); IT Director, Finance Director, and finance staff member served on the Emphasys Advisory Committee for Financials; and staff served on HRHA's Public Relations Committee.
	b.	**Enhance employee skills with in-house supervisor/management training.**
OLD		Completed training for all identified first line supervisors (in two sessions – Fall 2010 and Winter 2011).
	c.	**Provide high impact communication training.**
OLD		Developed and conducted Customer Relations Training for all employees January 2011; conducted specialized communication training for Construction Department.
	d.	**Develop a transition plan for key positions.**
OLD		Presented position paper to Executive Team for review and implementation.
	e.	**Engage employees in goal directed Performance Management Plan to identify those with promotion potential.**
OLD		No activity.
ALL	**f.**	**Evaluate staffs' needs and provide necessary training for professional development, certification, and other educational needs.**
IT		Director attended a three day session on Systems Thinking, which is an approach being used in public housing in the United Kingdom.

Objective 3. Provide opportunities for employee interaction/recognition and means for keeping employees informed.

	a.	**Provide HRHA sponsored functions to promote employee interaction and to recognize employees' accomplishments.**

HR		Recognized Aaron Carter, Development Manager, and Carol Harris, Groundskeeper, as Employees of the Quarter. Forty staff were recognized by customers through the Authority's "7 in '11" program. Held retirement party in recognition of Frank Lofurno's 36 years of service to the Authority. Conducted general staff meeting in April. Introduced new staff and recognized staff for great customer service. All staff received additional training on customer service and working through a leadership transition time.
	b.	**Keep employees informed through newsletters and meetings.**
HR		Published and distributed two newsletters to staff. Held general staff meeting in April to keep employees updated on various projects.

Objective 4. **Provide a strong total compensation package which includes competitive salary, retirement, and benefits to employees.**

	a.	**Analyze benefits annually in conjunction with open enrollment.**
HR		Non-applicable.
	b.	**Analyze salaries to keep competitive.**
HR		Revised grade scale so all positions and the applicable skill sets were grouped accordingly within a set range of grades.

GOAL 8. Conduct Business in an Environmentally Responsible Manner

Objective 1. **Encourage resource conversation in our housing and HRHA-owned offices.**

	a.	**Identify and implement utility energy conservation measures in our housing where appropriate.**
PM		*Langley Village and North Phoebus*: Included energy conservation measures for the residents in every newsletter.
	b.	**Provide educational materials to residents about conservation.**
PM		*Langley Village and North Phoebus*: Included energy conservation measures for the residents in every newsletter.
ALL	**c.**	**Identify and implement changes to reduce waste (consumption, recycling, disposal) in HRHA-owned offices.**
CON		Participated in recycling programs, kept lights off in unused areas of the building, and monitored thermostats to stay within manufacturer's recommended guidelines.
ADM		On-going.
HR		Scanned historical files and transferred to a CD to help reduce waste and to ensure the information stays together.
NPH		Contracted with Shred-it.

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HOUSING

HOUSING NEEDS (91.205)

**Please also refer to the Housing Needs Table in the Needs.xls workbook*

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost- burden, substandard housing, and overcrowding (especially large families).

2. To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.

Five-Year Strategic Plan Housing Needs response:

1. Demographic Profile and Overview of Housing Needs

The following narrative describes Hampton's demographic characteristics and its estimated housing needs for the five years covered by the Consolidated Plan. The information in this section is based primarily on data from the U.S. Census Bureau, City departments, local agency consultations and statistics provided through HUD for the 2000 Comprehensive Housing Affordability Strategy (CHAS). Data from Census 2000 have been updated with 2009 estimates, where available.

Hampton's population in 2009 was 149,409, an increase of 2,972 people from 2000 and an increase of 15,616 since 1990. This is an 11.7% increase in population from 1990 to 2009.

The following table displays total population for each of the City's 31 census tracts in 2009.

Total Population by Census Tract, 2000

Hampton Total	149,409		
101.01	6,096	107.01	3,788
101.03	7,786	107.02	4,159
101.04	6,926	107.03	2,881
102.00	4,570	108.00	5,786
103.04	7,499	109.00	2,166
103.05	9,957	110.00	6,588
103.06	8,568	111.00	1,223
103.07	5,832	112.00	3,123
103.08	8,405	113.00	2,239
103.09	4,984	114.00	2,031
103.10	4,319	115.00	4,186
104.00	6,893	116.00	2,666
105.01	5,785	118.00	5,332
105.02	3,391	119.00	3,091
106.01	2,614	120.00	3,299
106.02	3,226		

Source: DemographicsNow

Households

As of 2008, there were 54,495 households in Hampton. Of these:

- 17,678 (32.4%) had children under age 18 living with them,
- 22,431 (41.2%) were married couples living together,
- 8,232 (15.1%) had a female householder with no husband present, and
- 22,110 (40.6%) were non-family or 1-person households.

The number of households in the city has increased by 9.7%, from 49,699 in 1990 to 54,495 in 2009. Persons per household rose to 2.72 in 2009, after falling to 2.49 in 2000 from 2.58 in 1990. On the average, households in Hampton are larger than those in Virginia (2.54 persons per households in 2009).

Trends in Household Type and Size, 1990 – 2000

	1990		2000		2008	
	#	%	#	%	#	%
Total Households	**49,699**	**100.0%**	**53,954**	**100%**	**54,495**	**100%**
Family Households	35,322	71.1%	36,245	67.2%	32,385	59.4%
Married-couple family	27,308	54.9%	25,473	47.2%	22,431	41.2%
With Children	12,995	26.1%	11,225	20.8%	10,881	20.0%
Without Children	14,313	28.8%	14,248	26.4%	11,550	21.2%
Female-Headed Households	6,689	13.5%	8,852	16.4%	8,232	15.1%
With Children	4,018	8.1%	5,642	10.5%	5,723	10.5%
Without Children	2,671	5.4%	3,210	5.9%	2,509	4.6%
Male-Headed Household	1,325	2.7%	1,920	3.6%	1,722	3.2%
With Children	549	1.1%	1,041	1.9%	1,074	2.0%
Without Children	776	1.6%	879	1.6%	648	1.2%
Non-family and 1-person Households	14,377	28.9%	17,709	32.8%	22,110	40.6%
Average Household Size	2.58 people		2.49 people		2.72 people	

Sources: U.S. Census Bureau, 1990 (SFT-3, P019), Census 2000 (SF-3, P10); 2008 American Community Survey (B11005, B11003); DemographicsNow

Income and Poverty

In 2008, the median household income (MHI) in Hampton was $47,039. This represented a decrease of 9.7% from 1990, after adjusting for inflation.

Household Income, 1990-2008

	1990		2000		2008	
	Total	% of Total	Total	% of Total	Total	% of Total
Less than $10,000	6,586	13.3%	4,503	8.3%	4,173	7.7%
$10,000 to $14,999	3,651	7.3%	3,523	6.5%	2,539	4.7%
$15,000 to $24,999	9,394	18.9%	7,627	14.1%	6,796	12.5%
$25,000 to $34,999	9,502	19.1%	8,391	15.6%	5,528	10.1%
$35,000 to $49,999	10,077	20.3%	9,649	17.9%	9,766	17.9%
$50,000 to $74,999	7,871	15.8%	11,314	21.0%	11,368	20.9%
$75,000 to $99,999	1,806	3.6%	5,249	9.7%	6,814	12.5%
$100,000 to $149,999	612	1.2%	2,640	4.9%	5,392	9.9%
More than $150,000	200	0.4%	1,058	2.0%	2,119	3.9%
Total	49,699	100.0%	53,954	100.0%	54,495	100.0%
Median Household Income	$52,340*		$51,089*		$47,039	

* Adjusted to 2008 dollars

Source: Census 1990, SF3 (P080, P080A); Census 2000, SF 3 (P52, P53); Census 2008 (C19001, B19013)

Among all racial/ethnic group households in Hampton, Asian households had the highest MHI at $58,030. White households had the second-highest MHI at $54,463. Black and Hispanic households had much lower MHI, at $43,382 and $43,809 respectively.

The figure below shows data on household income by race and ethnicity. While only 17.6% of White households and 18.7% of Hispanic households earned less than $25,000 over 2006-2008, 28.4% of Black households had annual incomes in this lower income category. At the high end of the spectrum, 31.2% of White households had incomes equal to or greater than $75,000, while only 23.1% of Black households and 23.3% of Hispanic households did. Hispanic households are concentrated in the $25,000 to $49,999 income bracket, with 48.7% of Hispanic households falling into this category. A breakdown for Asian households was not available because of the small sample size, but as noted above, they have the highest MHI of all racial groups.

Household Income by Race and Ethnicity, 2000

		$0 to $24,999		$25,000 to $49,999		$50,000 to $74,999		$75,000 and higher	
	Total	#	%	#	%	#	%	#	%
All Households*	54,589	12,103	22.2%	15,535	28.5%	12,134	22.2%	14,817	27.1%
White Households	27,951	4,932	17.6%	7,576	27.1%	6,735	24.1%	8,708	31.2%
Black Households	23,918	6,796	28.4%	6,868	28.7%	4,721	19.7%	5,533	23.1%
Hispanic Households	1,991	373	18.7%	969	48.7%	186	9.3%	463	23.3%

Source: U.S. Census Bureau, 2006-2008 American Community Survey (C19001, C19001A, C19001B, C19001D, C19001I)
**Information for Asian households was not available because of small sample size*

The number of persons below poverty level in Hampton increased 31.0% (4,674 people) between 2000 and 2008. In 2008, 19,762 people in Hampton were living in poverty. This rate is lower than the overall state rate of 10.2%. Poverty rates at the state level also rose between 2000 and 2008 by 111,390 people to bring the total number of people living in poverty in Virginia to 768,031.

Income Below Poverty Level, 1990 - 2000

	2000		2008	
	below poverty level	Percent below poverty level	below poverty level	Percent below poverty level
Virginia	656,641	9.6%	768,031	10.2%
Hampton	15,088	11.3%	19,762	14.0%

Source: Census 2000, SF3 (P87); ACS 2008 (C17001)

Cost Burden and Other Housing Problems

The following provides an estimate of the number and type of households in need of housing assistance. The review considers needs for the households according to the following categories:

- Extremely low income households (income less than 30% of MFI)
- Very low income households (income between 30% and 50% of MFI)
- Low income households (income between 50% and 80% of MFI)
- Households with income above 80% of MFI (moderate, middle and high income households).

The description of housing needs contained in this part includes discussion of cost burden and

severe cost burden, overcrowding and substandard housing conditions experienced by income category.

Estimated Housing Needs of Extremely Low, Very Low and Low Income Households

Much of the data reported in this portion of the Hampton CP was derived from CHAS Data 2000. CHAS Data 2000 is a special tabulation prepared for HUD by the Census Bureau. HUD reports that the Census Bureau uses a special rounding scheme on special tabulation data. As a result, there may be discrepancies between the data reported by CHAS Data 2000 and the data reported by Census 2000 Summary File 3, which is the source of much of the data in other parts of the CP. (While CHAS data from 2000 may appear dated, it is the only source of data for this analysis and is required by HUD.)

The following table reports on households with any housing problem for renters and owners. As defined by CHAS Data 2000, any housing problem includes 1) cost burden greater than 30% of income, and/or 2) overcrowding, and/or 3) without complete kitchen or plumbing facilities. The table also identifies cost burdened households. Cost burden is distinguished by households paying from 30% to 50% of their income on housing and households paying more than 50%. Households paying more than 50% are classified as severely cost burdened.

Households with Housing Problems by Household Income, 2000

Income Category of Household	Total	Any Housing Problem*		Cost Burden: More than 30%		Cost Burden: More than 50% (Severe)		Other Housing Problems**	
		Total	%	Total	%	Total	%	Total	%
Renter Households									
Extremely Low (0-30% MFI)	4,357	3,268	75.0%	3,146	72.2%	2,662	61.1%	122	3.7%
Very Low (30 to 50% MFI)	3,908	3,013	77.1%	2,904	74.3%	828	21.2%	109	3.6%
Low (50 to 80% MFI)	5,528	1,968	35.6%	1,636	29.6%	83	1.5%	332	16.9%
Above 80% MFI	8,528	665	7.8%	264	3.1%	26	0.3%	401	60.3%
Total Renters	22,321	8,906	39.9%	7,946	35.6%	3,594	16.1%	960	10.8%
Owner Households									
Extremely Low (0-30% MFI)	1,635	1,287	78.7%	1,272	77.8%	999	61.1%	15	1.1%
Very Low (30 to 50% MFI)	2,238	1,367	61.1%	1,338	59.8%	868	38.8%	29	2.1%
Low (50 to 80% MFI)	4,774	2,206	46.2%	2,153	45.1%	525	11.0%	53	2.4%
Above 80% MFI	22,929	2,683	11.7%	2,453	10.7%	138	0.6%	229	8.5%
Total Owners	31,576	7,547	23.9%	7,199	22.8%	2,526	8.0%	347	4.6%
All Households									
Total All Households	53,897	16,439	30.5%	15,145	28.1%	6,144	11.4%	1,294	7.9%

Source: 2000 HUD Comprehensive Housing Affordability Strategy data

** Any housing problem: Cost burden greater than 30 percent of income, and/or overcrowding, and/or without complete kitchen or plumbing.*

*** Other housing problems: Overcrowding, and/or without complete kitchen or plumbing.*

As shown in the table above, CHAS Data 2000 reports 53,897 households in Hampton with 22,321 (41.4%) renters and 31,576 (58.6%) owners.

Notably:

- 16,439 households (30.5%) have housing problems.
- 13,109 households (79.7%) with any housing problems are low income, with annual incomes at or below 80% of the MFI. Lower income households are most likely to have housing needs due to limited resources.
- 8,906 renter households (39.9%) have a housing problem. Renters comprise 54.2% of the 16,439 households with a housing problem.
- Of the 22,321 renter households, 13,793 (61.8%) have incomes classified as low, very low or extremely low. Of the 8,906 renter households with a housing problem, 8,241 (92.5%) have incomes at or below 80% of MFI.
- 7,547 owner households (23.9%) have a housing problem. Owners comprise 45.9% of the 16,439 households with a housing problem.
- Of the 31,576 owner households, 8,647 (27.4%) have incomes classified as low, very low or extremely low. Of the 7,547 owner households with a housing problem, 4,860 (64.4%) have incomes at or below 80% of MFI.

The table above also provides information regarding cost burden by income category. According to the table, 15,149 households (28.1%) pay 30% or more of their income for housing. Of the cost burdened households, 6,144 (40.6%) pay more than 50% of their income for housing. Notably:

- 7,946 (35.6%) of the 22,321 renter households are cost burdened. Renters make up 52.5% of the 15,145 cost burdened homes.
- 7,199 (22.8%) of the 31,576 owner households are cost burdened. Owners make up 47.5% of the 15,145 cost burdened homes.
- In total, Hampton has 5,992 extremely low income households. 4,418 (73.7%) are cost burdened. 3,361 (61.1%) of the 5,992 pay 50% or more of their income for housing costs.
- In total, the City has 6,146 very low income households. 4,242 (69.0%) are cost burdened. 1,697 (27.6%) of the 6,146 pay 50% or more of their income for housing costs.
- In total, Hampton has 10,302 low income households. 3,789 (36.8%) are cost burdened. 608 (5.9%) of the 10,302 pay 50% or more of their income for housing costs.
- Finally, the city has 31,457 households with income above 80% of MFI. 2,718 (8.6%) are cost burdened. 164 (0.5%) of the 31,547 pay 50% or more of their income for housing costs.

Cost-burdened renters need decent, affordable housing. Extremely low income households have the greatest need for continued assistance in the form of a subsidy or an affordable unit. Very

low income and low income renters with a housing problem need assistance with supportive services such as childcare, health care or transportation services. Assistance with supportive services reduces demands on their incomes freeing up income to pay for housing. Very low income and low income renters who are provided assistance with other services may be able to save money that can be used for a down payment and closing costs on an owner unit. Because the majority of the low income renters are experiencing cost burden, all would benefit from improved economic opportunities. To take advantage of higher-skilled jobs that pay more and provide the potential for advancement, there will be the need for education and job training.

Low-income owners who are cost burdened need assistance with maintenance and upkeep of their units so that they do not deteriorate. Low-income owners also need assistance with supportive services that reduce the competing demands on their limited incomes. Finally, low-income owners would benefit from improved economic opportunities.

Using CHAS data, it is possible to calculate households by household income with "Other Housing Problems." Other housing problems exclude cost burden but include overcrowding, in addition to lacking complete kitchen or plumbing. The previous CHAS table identifies the following characteristics about other housing problems in Hampton:

- Of the 16,439 households with housing problems, 1,294 (7.9%) are classified as having other housing problems.
- 659 (51.0%) of the 1,294 households with other housing problems are low-income, with annual income at or below 80% of MFI.
- 563 (85.4%) of the 659 low income households classified as having other housing problems are renters.

Estimated Housing Needs of Elderly Households, Small Households, Large Households and All Other Households

This section considers housing needs based on type of households. For the purposes of this section, elderly households are one- or two-person households, either person 62 years old or older. Small households consist of two to four persons. Large households have 5 or more persons. All other households are those that do not fall into one of the three previous categories.

The following table shows the 22,321 renter households reported in Hampton by CHAS Data 2000. The households are distinguished by household type and income category. The table also shows the 8,906 renter households with a housing problem, as previously reported, by household type and income category. The following characteristics emerge from the table:

- There are 2,040 elderly households, which is 9.1% percent of the total renters. 1,490 (73.0%) are low income with incomes at or below 80% of MFI. 867 (42.5%) of the total elderly households have a housing problem. 776 (52.1%) of the low income elderly households have a housing problem.

- 10,300 (46.1%) are small households. 6,135 (59.6%) are low income, with incomes at or below 80% of MFI. 3,945 (38.3%) of the total small households have a housing problem. 3,684 (60.1%) of the low income small households have a housing problem.
- 1,966 (8.8%) are large households. 1,263 (64.2%) are low income, with incomes at or below 80% of MFI. 784 (39.9%) of the total large households have a housing problem. 934 (73.9%) of the low income large households have a housing problem.
- The remaining 8,015 (35.9%) renter households are all other households. 4,905 (61.2%) of all other renter households are low income, with incomes at or below 80% of MFI. 2,990 (37.3%) of the total all other households have a housing problem. 2,854 (58.2%) of all other low income households have a housing problem.

While small households represent the largest number of renters with housing problems, a greater percentage of elderly households (42.5%) have a housing problem. However, among the low income, elderly households actually have the smallest percentage of problems (52.1%) while large households have the largest (73.9%).

Renter Households by Type and Income with Any Housing Problems, 2000

		Elderly Households			Small Households (2-4)			Large Households (5+)			All Other Households		
	Total	Total	With a Problem	%	Total	With a Problem	%	Total	With a Problem	%	Total	With a Problem	%
Extremely Low (0% to 30% MFI)	4,357	678	419	61.8%	1,700	1,365	80.3%	329	310	94.2%	1,650	1,175	71.2%
Very Low (30 to 50% MFI)	3,908	428	288	67.3%	1,865	1,425	76.4%	410	330	80.5%	1,205	970	80.5%
Low (50 to 80% MFI)	5,528	384	69	18.0%	2,570	894	34.8%	524	294	56.1%	2,050	709	34.6%
Above 80% MFI	8,528	550	90	16.4%	4,165	267	6.4%	703	173	24.6%	3,110	134	4.3%
Total Renters	22,321	2,040	867	42.5%	10,300	3,945	38.3%	1,966	784	39.9%	8,015	2,990	37.3%

Source: 2000 HUD Comprehensive Housing Affordability Strategy data

The following table shows the 31,576 owner households reported in Hampton by CHAS Data 2000. The households are distinguished by household type and income category. The table also shows the 7,547 owner households with a housing problem, as previously reported, by household type and income category. The following characteristics emerge from the table.

- There are 8,469 elderly households, which is 26.8% percent of the total owners. 3,888 (45.9%) are low income with incomes at or below 80% of MFI. 1,956 (23.1%) of the total elderly households have a housing problem. 1,550 (39.9%) of the low income elderly households have a housing problem.
- 15,913 (50.4%) are small households. 2,579 (16.2%) are low income with incomes at or below 80% of MFI. 3,214 (20.2%) of the total small households have a housing problem. 1,865 (72.3%) of the low income small households have a housing problem.
- 2,502 (7.9%) are large households. 622 (24.9%) are low income with incomes at or below 80% of MFI. 703 (28.1%) of the total large households have a housing problem. 387 (62.2%) of the low-income large households have a housing problem.
- The remaining 4,692 (14.9%) are all other households. 1,558 (33.2%) of all other

owner households are low income, with incomes at or below 80% of MFI. 1,675 (35.7%) of the total all other households have a housing problem. 1,058 (67.9%) of all other low income households have a housing problem.

While small households represent the largest number of housing problems among owners, a greater percentage of all other households (35.7%) have a housing problem. However, among the low income, small households have the greatest percentage (72.3%) of those with housing problems. Low income elderly have the smallest percentage (39.9%) of housing problems.

Owner Households by Type and Income with Any Housing Problems, 2000

		Elderly Households			Small Households			Large Households			All Other Households		
	Total	Total	With a Problem	%	Total	With a Problem	%	Total	With a Problem	%	Total	With a Problem	%
Extremely Low (0% to 30% MFI)	1,635	819	605	73.9%	345	285	82.6%	77	62	80.5%	394	334	84.8%
Very Low (30 to 50% MFI)	2,238	1,189	484	40.7%	560	505	90.2%	135	95	70.4%	354	284	80.2%
Low (50 to 80% MFI)	4,774	1,880	461	24.5%	1,674	1,075	64.2%	410	230	56.1%	810	440	54.3%
Above 80% MFI	22,929	4,581	408	8.9%	13,334	1,347	10.1%	1,880	316	16.8%	3,134	621	19.8%
Total Owners	**31,576**	**8,469**	**1,956**	**23.1%**	**15,913**	**3,214**	**20.2%**	**2,502**	**703**	**28.1%**	**4,692**	**1,675**	**35.7%**

Source: 2000 HUD Comprehensive Housing Affordability Strategy data

Estimated Housing Needs for Persons with HIV/AIDS

Persons living with HIV/AIDS require several levels of service. In addition to substance abuse and mental health services, clients are also in need of life skills training, including employment and vocational training and managing activities of daily living such as living on a fixed income. Increasingly, supportive services are also dealing with the complications of aging, as medical advances have increased the life expectancy of those living with HIV/AIDS.

The HIV/AIDS Surveillance Program functions as the central repository for all reports of HIV and AIDS in Virginia. Administered by the Virginia Department of Health, the program produces a surveillance report quarterly to provide data to the media, health educators, localities and other agencies on the incidence and prevalence of HIV/AIDS in order to target HIV intervention activities, evaluate the impact of those strategies and allocate resources. As of the fourth quarter of 2009, there were 212 people living with AIDS in Hampton and an additional 364 living with HIV. The disease was disproportionately high among black persons, who represented 155 (73% of) AIDS cases and 279 (77% of) HIV cases.

According to estimates that apply generally among HIV/AIDS populations, around 50% of those who have been infected will require housing assistance, including transitional housing or permanent supportive housing. In Hampton, this amounted to 288 persons in late 2009. It is worth noting that some individuals with HIV are being served by non-HIV housing programs.

Details on the specific unmet housing needs of persons with HIV/AIDS appear in the Non-Homeless Special Needs section of the CP.

Estimated Housing Needs for Persons with Disabilities

The Census Bureau reports disability status for non-institutionalized persons age 5 and over. As defined by the Census Bureau, a disability is a long-lasting physical, mental or emotional condition. This condition can make it difficult for a person to do activities such as walking, climbing stairs, dressing, bathing, learning or remembering. This condition can also impede a person from being able to go outside the home or to work at a job or business.

In Hampton, there were 121,262 non-institutionalized persons age 5 years and older in 2000. Of these, 23,067 (19%) had at least one disability. The 2008 American Community Survey estimated that there were 16,929 disabled persons in 2008, representing 12.2% of the population. This drop from the 2000 percentage of disabled persons can likely be attributed largely to the margin of error in the 2008 survey, which sampled only a portion of the City's population. A decrease in the number of persons with disabilities in recent years is unlikely due to the City's overall population increase. To the contrary, social service providers consulted during the development of the CP reported an expanding disabled population due to aging.

Persons may report multiple types of disabilities in the Census. In 2000, there were 43,159 individual disabilities reported in Hampton. Physical disabilities represented 25.5% of all disabilities reported, the largest share. Among persons over 65 years of age, physical disabilities accounted for 35.4% of all disabilities. "Going outside the home" disabilities that prevent persons from leaving home by themselves to shop or visit a doctor were the second most common, constituting 20.4% of all disabilities in Hampton. Other disability types included mental disabilities (13.6%), employment disabilities (12.9%), sensory disabilities (10.5%) and self-care disabilities (7.8%).

There is no source of data that enumerates the number of persons with disabilities with housing needs, as local providers do not keep waiting lists. However, many disabled persons in Hampton are served by local public housing authorities as a result of local public housing preferences. According to the Hampton Mayor's Committee for People with Disabilities, which provides services, representation and advocacy for Hampton's disabled citizens, the City's disabled population continues to contend with issues of housing, transportation, employment and accessibility. The Committee's chairman noted during the development of the CP that the greatest unmet need for persons with disabilities in Hampton is services for persons with severe emotional and/or physical disabilities upon reaching adulthood. The Peninsula Center for Independent Living reported that it struggles to find apartments for persons with disabilities. Disabled persons who are employed and do not receive Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI) often cannot afford market units that are accessible.

Estimated Housing Needs for Families on the Public Housing and Section 8 Waiting Lists

Persons living in public or assisted housing may want to leave public housing if their living situation is stabilized or if homeownership opportunities were available. Family self-sufficiency programs and homeownership programs provide such opportunities.

In order to move public housing and Section 8 voucher holders along the continuum to independence, the Hampton Redevelopment and Housing Authority will continue to administer

the Family Self-Sufficiency (FSS) Program to the extent that funding remains available. FSS is a HUD program that encourages communities to develop local strategies to help voucher families obtain employment and work toward economic independence and self-sufficiency. This involves work with welfare agencies, schools, businesses, and other local partners to develop a comprehensive program that gives participating FSS family members the skills and experience to enable them to obtain employment that pays a living wage.

Among the rental units available for Section 8 voucher holders in Hampton, many are aged and in poor condition. Among the population comprising the waiting list for assistance, there is a continued need for the supportive social services necessary to attain self-sufficiency.

In FY 2011, the Hampton Redevelopment and Housing Authority will begin a Section 3 program to assist public housing and Section 8 residents with entrepreneurial and employment training. This program is expected to benefit 40 persons in the first year.

2. Disproportionately Greater Housing Needs

Using CHAS Data 2000, the following considers the housing needs for all households in comparison to the households by race in Hampton. Also considered are the housing needs of Hispanic households in comparison to all households. The review serves to consider disproportionately greater need. As defined by HUD, a disproportionately greater need among any racial or ethnic group exists when a particular racial or ethnic group has housing problems at least 10 percentage points higher than the percentage of persons in that category as a whole.

There are 13,194 renter households with income at or below 80% of MFI. The following table compares the percentage of households with housing problems for White non-Hispanic, Black non-Hispanic and Hispanic households. CHAS Data 2000 did not contain complete information about other races. The data table reports the following characteristics for renters in Hampton:

- 59.5% of all low income renters have a housing problem. White, Black, and Hispanic low income renters report problems at nearly identical rates, at 59.5%, 59.6%, and 58.6%, respectively.
- There are 780 low income elderly renter households with a housing problem, which is 52.8% of all low income elderly households. There are 810 Black households and 14 Hispanic households in this category. Of 810 Black households, 405 (50.0%) reported problems. This is actually lower than the White household rate of 55.3%. Meanwhile, 10 of the 14 Hispanic households (71.4%) reported problems.
- There are 4,341 low income small and large renter households with a housing problem, which is 61.8% of all small and large renter households. Again, racial groups reported problems at similar rates, with a slightly larger percentage of Black households reporting problems, 63.0% versus 59.6% and 58.3% for White and Hispanic households, respectively.
- There are 2,730 low income "all other" renter households with a housing problem, which is 58.4% of households in this category. Both minority groups reported problems at lower rates than the average across all city renters.

Households with Income at or below 80% of MFI
with Any Housing Problems by Race and Ethnicity, 2000

	Households 0-80% of MFI		Elderly Households 0-80% of MI			Small and Large Households 0-80% of MFI			Other Households 0-80% of M		
	Total	% with a Housing Problem	Total	With a Problem	%	Total	With a Problem	%	Total	With a Problem	%
Renters:											
White Non-Hispanic	4,525	59.5%	660	365	55.3%	2,225	1,325	59.6%	1,640	1,000	61.0%
Black Non-Hispanic	8,285	59.6%	810	405	50.0%	4,565	2,875	63.0%	2,910	1,655	56.9%
Hispanic	384	58.6%	14	10	71.4%	240	140	58.3%	130	75	57.7%
Total	13,194	59.5%	1,484	780	52.8%	7,030	4,341	61.8%	4,680	2,730	58.4%
Owners:											
White Non-Hispanic	4,740	50.6%	2,340	755	32.3%	1,570	1,076	68.5%	830	565	68.1%
Black Non-Hispanic	3,535	63.5%	1,415	740	52.3%	1,470	1,070	72.8%	650	435	66.9%
Hispanic	53	62.2%	24	4	16.7%	25	25	100.0%	4	4	100.0%
Total	8,328	56.1%	3,779	1,499	42.1%	3,065	2,171	71.0%	1,484	1,004	67.3%

Source: 2000 HUD Comprehensive Housing Affordability Stralegy data

There are 8,328 owner households with income at or below 80% of MFI. The following table compares the percentage of households with housing problems for White non-Hispanic, Black non-Hispanic and Hispanic households. CHAS Data 2000 did not contain complete information about other races. The data table reports the following characteristics for home owners in Hampton:

- 56.1% of all low income owners have a housing problem. Unlike renter households, owner households in both minority groups reported problems at higher rates than White households. 63.5% of Black households and 62.2% of Hispanic households reported problems versus 50.6% of White households.
- There are 1,499 low income elderly owner households with a housing problem, which is 42.1% of all elderly households. There are 1,415 Black households and 24 Hispanic households in this category. 740 Black households, 52.3%, reported problems, while 755 White households reported problems, equivalent to a rate of 32.3%. 4 of the 24 Hispanic households (16.7%) reported housing problems.
- There are 2,171 low income small and large owner households with a housing problem, which is 71.0% of all small and large owner households. Black and White households reported problems at a similar rate, at 72.8% and 68.5% respectively. There were 25 Hispanic households in this category, with all 25 reporting housing problems.
- There are 1,004 low income "all other" households with a housing problem, which is 67.3% of all other low income owner households. Once again, Black and White households reported problems at similar rates, 66.9% and 68.1%, respectively, while 100% of the small number of Hispanic households (4 total households) reported problems.

PRIORITY HOUSING NEEDS (91.215 (B))

1. Identify the priority housing needs and activities in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.

2. Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.
Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.

3. Describe the basis for assigning the priority given to each category of priority needs.

4. Identify any obstacles to meeting underserved needs.

1. Priority Housing Needs and Activities

In light of the limited amount of federal funds available to the City of Hampton, not all of the local housing needs can be addressed over the next five years. Therefore, priorities must be established to ensure that scarce resources are directed to the area's most pressing housing and community development needs.

A multi-step process was used to establish the City's priorities. First, data relative to each need was collected and grouped into one of four major categories: housing needs, homeless needs, non-homeless special needs and non-housing community development needs.

Second, the City consulted with a diverse group of public agencies, non-profit organizations and community development entities to determine the needs as perceived by the consumers of these groups. A summary of the comments received through this process is included in Additional Information—Appendix B.

Next, the data were analyzed and priorities were established using the following definitions:

- High priorities are those activities that WILL be funded with CDBG or HOME funds.
- Medium priorities are those activities that MAY be funded with CDBG or HOME funds, but only after high priorities have been funded.
- Low priorities are those activities that will NOT be funded with CDBG or HOME funds; however, the City may consider providing certifications of consistency and supporting applications submitted for funds by other entities.

Medium- and low-priority activities are still important and are not meant to be understood as being unnecessary in Hampton. Rather, it is perceived that those needs may have other, more appropriate funding sources. The City has identified a limited number of priorities to provide a

focus for activities that will be funded in the next five years. If a high-priority proposal is not received during the local grants application process, a medium-priority project may be funded. There are a sufficient number of medium priority needs to ensure that funds can be spent in a timely manner.

Finally, City staff and officials used the data collected throughout the CP process to identify priority housing needs and activities for the next five years. Since the development of the last five-year CP, the City has shifted emphasis toward neighborhood revitalization as the most important context for addressing housing and community development needs. Additionally, the City now places more emphasis on enhancing the quality of housing and diversifying the types of housing as key components of neighborhood revitalization.

According to the data presented in the Housing Market Analysis section of the CP, the supply of affordable housing in Hampton continues to be adequate. Therefore, the City's priority needs focus on improving the quality of existing stock for both renters and owners and enhancing the viability of the neighborhoods in which the housing is located.

Rental housing
The City's priority needs for rental households are as follows.

- *Upgrading and Expanding Affordable Stock*
  By comparison to other jurisdictions in the Hampton Roads region, the City of Hampton has a large stock of reasonably priced rental housing. However, many of the rental units are in outdated substandard structures, often concentrated in blighted areas. The area of greatest priority for rental housing is improving neighborhood viability and upgrading and improving viable affordable rental projects. Affordable rental housing that is no longer economically viable should be demolished and the site redeveloped in a manner that brings about a mixed-income neighborhood. In all development and redevelopment, the City will strive to deconcentrate affordable and subsidized units. Additionally, the City will pursue homeownership initiatives as a means of stabilizing targeted neighborhoods.

- *Helping Lower-Income Households Attain Economic Independence*
  There is still housing need among the lowest-income renters of all household types, which the City plans to address by providing and facilitating supportive services. Particularly, this includes job training, with an ultimate goal of helping very-low-income households to achieve economic self-sufficiency, in addition to a local network of other anti-poverty services. Additionally, the Hampton Housing and Redevelopment Authority will continue to provide rental subsidies to eligible renter households.

Owner housing
The City has emphasized neighborhood revitalization as the context for maintaining a supply of decent, affordable owner housing. Priorities in improving the quality of owner stock and the neighborhoods in which it exists are grouped into three categories, as follows.

- *Rehabilitation*
  The City of Hampton is built-out, with a limited number of remaining developable parcels. This fact necessitates that the City's housing strategy provides for the

thoughtful use or reuse of existing development. Additionally, the age, size and condition of existing housing stock increases the importance of renovation and reinvestment as a means to promote healthy neighborhoods and quality housing. There is a great need to rehabilitate or purchase, demolish and redevelop existing older, affordable units.

Units that are of a size and character that is attractive in the market should be rehabilitated and, if necessary, upgraded to current standards of size and amenities. Units for which rehabilitation would be an inefficient investment of resources should be purchased, demolished and replaced with units of quality and value that exceeds surrounding properties, in order to diversify the housing values in targeted neighborhoods. Low-income elderly households are a particular priority for rehabilitation assistance because their incomes are typically fixed, and job training investments are not a suitable strategy to increase their ability to afford market-rate housing.

- *Homeownership*
  The City has identified concentrated areas of renter-occupied housing, often comprised of single-family affordable housing stock that was once primarily owner-occupied. This trend, accelerated in recent years by effects of the larger economic downturn that have threatened the ability of families to maintain ownership, impacts neighborhood stability. The City will create opportunities to make homeownership possible for qualified renters in order to benefit both renters and the stability of neighborhoods in which affordable housing stock is located.

- *Distributing and Diversifying Housing Types*
  In order to maintain and increase the availability of decent, affordable housing, the City must create sustainable economic conditions that will invite investment. Neighborhoods are economically stable when the housing stock as a composite mirrors the average housing values in the region, allowing the area to attract private investment and become less dependent on scarce local government resources. Public investments need to focus on strategies that will encourage the private sector to participate in and sustain neighborhood revitalization. The City has prioritized diversifying the value of the housing stock in order to achieve mixed-income neighborhoods

  Additionally, based on shifting demographics and a growing demand for housing types other than the single-family detached homes that comprise more than half of the current stock, the City recognizes that changes in household composition will have a significant influence on the types of residential units that are needed to meet current and projected market demands. Therefore, the City has placed a high priority on diversifying housing types to meet new market demands.

2. Basis for Determination

The selection of priority housing needs is affected by factors that challenge the City of Hampton in maintaining a high quality of life for its residents. Hampton has one of the lowest median incomes in the area, a disproportionately high percentage of low- and moderate-value housing,

a disproportionately low percentage of high-end housing and a low percentage of tax generated from commercial and industrial use. In particular, these challenges have led Hampton to focus on preserving and revitalizing its existing neighborhoods while using the limited supply of vacant land for the development of tax-generating commercial and industrial uses as well as moderate to high-end housing.

Protection of the housing stock through rehabilitation helps to stabilize neighborhoods, eliminate blighting influences and preserve the local tax base. With about 1/3 of Hampton's housing stock constructed prior to 1960, there is a considerable need for housing rehabilitation. In addition to the age of housing, the potential for lead-based paint hazards threatens nearly half of all housing units affordable to persons at 80% or less of MFI.

The existing housing supply in Hampton is affordable to residents with the exception of two groups: very-low-income renters of all household types and very-low-income elderly homeowners. The needs of very-low-income renters are addressed through rental subsidy and anti-poverty programs. The problem of affordability for very-low-income elderly homeowners is more complicated, as the most efficient solution (sale of the unit and relocation to an affordable rental unit) is not acceptable to many elderly residents, regardless of the financial burden of ownership. These residents often wish to age in place due to familiarity with neighbors and their surroundings, though this can be impractical due to accessibility impediments. Single-floor housing that would be suitable for the elderly or persons with disabilities is limited in Hampton, which further justifies the City's priority to expand the diversity of available stock.

The need for continuing the provision of rental assistance to eligible households in the City is demonstrated by local demographics. The types of households most in need of rental assistance are extremely low-income renters (0%-30% MFI). Also included in this worst-case situation would be those renter households who are threatened with homelessness. The waiting lists of qualified applicants for Section 8 Housing Choice vouchers and other subsidized housing units attest to the need for continuing existing subsidy programs and expanding them whenever possible. Further evidence of the need for rental assistance is the total number of low-income renters who are cost-burdened (7,682) compared to the total renter population in the City (22,321). This group represents 34.4% of all renter households.

While homeowner households outnumber renter households in Hampton, there is still a substantial number of renters. Many potential homebuyers are limited by an inability to save money for down payment and closing costs, especially given the recent economic downturn. The City intends to provide and/or facilitate increased opportunities among those lower-income renter households that wish to become homeowners. Homeownership would provide relief from overcrowding for larger families that find it necessary to double-up with other families in order to maintain their housing. Doubling-up most often occurs when there is a deficiency of affordable and/or adequate (i.e., three or more bedrooms in a unit which meets code standards) housing units. Across Hampton, 74% of large family renter households with incomes below 80% MFI reported housing problems.

3. Basis for Assigning Priority

The following factors were considered in developing housing-related priorities for the City of Hampton. Priorities defined are general in nature to encompass the variety of assistance that may be given in a five-year period. Projects that address multiple priorities will be given higher preference than those addressing a single priority need.

- The state of housing stock in the City: its condition, cost, size and distribution
- The needs of households, particularly those not being adequately served by the existing housing supply
- Consideration of who is and who is not already being served
- Capacity to meet housing needs
- Resources that the City realistically anticipates receiving to address housing needs

4. Obstacles to Meeting Underserved Needs

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. In FY 2011, the City of Hampton faces a budget shortfall of $19 million and must curtail program offerings to achieve a balanced budget. In addition, the gap in what households can afford to pay for housing and the price of housing is another obstacle to meeting the needs of the underserved. Hampton has a significant affordable housing stock, yet the income level for some household types, such as single parent, elderly, disabled, or others of limited economic means, is often insufficient to afford even the lowest of the market-rate units.

Intensifying the impact of limited available funding is the current increase in local home foreclosures, increased unemployment, increased homelessness and risk of homelessness, and need for increased supportive services for the growing population that is negatively affected by the economy and finds itself with fewer resources. As a result of the general economic downturn and a depleted tax base, Hampton has experienced revenue reductions that have left even fewer resources available to address growing needs.

The City of Hampton will continue to partner with other public agencies and non-profit organizations, when feasible, to leverage resources and maximize outcomes in housing and community development.

HOUSING MARKET ANALYSIS (91.210)

**Please also refer to the Housing Market Analysis Table in the Needs.xls workbook*

1. Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families. Data on the housing market should include, to the extent information is available, an estimate of the number of vacant or abandoned buildings and whether units in these buildings are suitable for rehabilitation.

2. Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs, and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, (i.e. expiration of Section 8 contracts).

3. Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.

Note: The required Housing Needs Table is included in Additional Information – Appendix C.

1. Characteristics of the Housing Market

The rate of growth in Hampton's housing stock has kept pace with growth across the state as a whole. In 1990, there were 53,623 housing units in Hampton, 52.7% of which were owner-occupied. The housing inventory grew to 57,311 in 2000, an increase of 16.0%. In the same 10 years, the number of units across Virginia increased 16.3%. From 2000 to 2009, however, the pace of housing growth in Hampton slowed more dramatically. In Hampton, housing stock grew by only 5.3% during this time period while in the state as a whole it grew by 15.6%. Between 2000 and 2009, the number of owner-occupied units in Hampton increased 8.8%, from 31,570 to 34,346, while the number of renter-occupied units decreased, from 22,317 to 18,652, a decrease of 16.5%.

As a whole, the Hampton Roads region of Virginia continues to grow in population and development. However, as an independent city in Virginia, Hampton is unable to grow by annexation, a strategy that would allow it to expand its boundaries to provide services and collect tax revenue from areas where expansion would allow for economies of scale. This puts pressure on the City to maintain upper-end housing to sustain its tax base without losing property owners to the suburbs where new and larger housing is often an appeal.

Vacant units in the City have increased in recent years. In 2000 vacant units represented 6.0% of Hampton's total housing stock with 3,424 units. According to DemographicsNow estimates for 2009, the number of vacant properties more than doubled to 7,362, comprising 12.2% of the total stock. While qualitative evidence indicates that the vacancy rate in Hampton has increased since 2000, it is unlikely that the actual rate of vacancy is nearly as high as 12%, as that estimate

is based upon regional market indicators accounting for fluctuations from which the City has been somewhat insulated.

However, an important component of the vacancy rate is foreclosure activity, which has also increased. As of March 2010, RealtyTrac, a national foreclosure statistics agency, reported that there were 516 bank-owned homes in Hampton. Across the Hampton Roads peninsula, foreclosure rates are highest in Chesapeake, which ranked 18th-highest among Virginia cities and counties, Suffolk (20th), Portsmouth (21st) and Newport News (25th.) Hampton had 90 filings in January 2010, a 13% increase from January 2009.

At this point, the problem cannot be characterized as catastrophic, but homes that are tied up in the systems of foreclosure processing exert a drag on housing values and add to a high supply of inventory. Aside from its most direct consequences of displacing families and depleting the City's tax base, foreclosure can result in neighborhood deterioration. As many properties remain in the control of financial institutions for longer periods of time, structures are abandoned and streets become blighted, devaluing nearby property and contributing to nuisance activity. The market value and assessed value of the City's abandoned properties continue to slide, but the City's overall property-related service costs (such as street maintenance, police and fire protection) do not. As a response to the effects of foreclosure, the City of Hampton has secured $2,000,000 in Neighborhood Stabilization Program funding to assist in the acquisition and rehabilitation of abandoned or foreclosure properties in Greater Wythe and Olde Hampton, throughout which foreclosures are spread.

HUD's State of the Cities Data System maintains data on local building permits. As shown in the following table, Hampton issued permits for 2,157 single-family units and 2,130 units in multi-family housing structures between 2001 and 2009. The growth in Hampton's housing stock since 2001 is split evenly between single-family structures (50.3%) and units in structures housing five or more units (49.7%). Permits for the former have been slowing gradually since 2005, while the latter had a strong resurgence in 2009, jumping to 554 permits issued from 65 the year before. There were no permits issued for structures with two, three or four units between 2001 and 2009.

Residential Building Permits Issued, 2000-2008

Units by structure type:	2001	2002	2003	2004	2005	2006	2007	2008	2009
Single-family (attached or detached)	348	286	198	315	262	244	212	153	139
Multi-family	0	0	432	39	620	235	185	65	554
Two-unit	0	0	0	0	0	0	0	0	0
Three- and four-unit	0	0	0	0	0	0	0	0	0
Five or more units	0	0	432	39	620	235	185	65	554
Total	**348**	**286**	**630**	**354**	**882**	**479**	**397**	**218**	**693**

Source: U.S. Department of Housing and Urban Development, SOCDS Building Permits Database

In 2000, there were 57,311 housing units in Hampton, of which 71.4% were single-family attached or detached units and the remaining units were contained in multi-family structures with two or more units. The following table provides a review of units per structure for Hampton and Virginia. As of 2000, 71.4% of all housing in Hampton were single-family

detached. In light of a growth in certain population segments, including empty nesters, elderly residents and families without children, the City has recognized a need to provide a wider array of decent, affordable housing options. Therefore, as further discussed in the Priority Housing Needs section of the CP, the City has emphasized the diversification of its housing stock.

Housing Units per Structure, 2000

	Total Units	Single-family units (detached and attached)	Multi-family units					Mobile home	Boat, RV, van, etc
			2 to 4	5 to 9	10 to 19	20 or more	Total		
City of Hampton	57,311	40,928	4,020	4,503	3,929	2,928	15,380	1,003	0
Virginia	2,904,192	2,090,142	154,262	146,458	152,821	171,881	625,422	185,282	3,346

Source: U.S. Census Bureau, Census 2000 (SF 3, H30)

Occupancy and Tenure of Housing Units

Hampton's home ownership rate was 64.8% in 2009, slightly lower than the state rate of 68.8%. The City has identified concentrated areas of rental properties, which are often blighted areas. City staff members have noted a trend of affordable, single-family stock gradually converting from homeownership to rental, which affects the stability of neighborhoods. This is especially true of areas in the southern portion of the City.

Occupancy and Tenure, 1990 - 2009

	Housing Units		Owner Occupied		Renter Occupied		Vacant	
	Total	Occupied	Total	% of Occupied	Total	% of Occupied	Total	% of Total
1990	53,623	49,673	29,429	59.2%	20,244	40.8%	3,950	7.4%
2000	57,311	53,887	31,570	58.6%	22,317	41.4%	3,424	6.0%
2009	60,360	52,998	34,346	64.8%	18,652	35.2%	7,362	12.2%

Source: Census 1990, SF-1: H002, H003; Census 2000, SF-1: H3, H4; DemographicsNow

Recent Housing Sales Trends

The market for home sales in the City of Hampton, as part of the larger Hampton Roads region, has remained competitive in spite of the large-scale correction in the real estate market that began to affect much of the state and country in 2008. While the City experienced some effects of the widespread foreclosure trend that resulted from the national lending crisis, it has enjoyed recent year-over-year sales increases. South Hampton Roads led the region in sales growth, with existing home sales in January 2009 that were 28% higher than in January 2008, according to data released by the Real Estate Information Network.

Realtors have attributed the strength of sales in the regional market to falling prices, a result of the glut of properties currently for sale. This includes an increase in "distressed" properties, such as those facing foreclosure, which comprised 26% of sales in Hampton Roads in January 2009,

according to the Real Estate Information Network. Additionally, low interest rates and federal tax credits have provided buyer incentives.

Hampton's median housing value continues to be among the lowest in the region, a characteristic that is positive for lower-income households searching for affordable housing and negative for the City's dependence on residential property taxes as an income source. For this reason, Hampton has emphasized new construction and rehabilitation of older stock as ways to meet the housing needs of low- and middle-income residents.

The City's supply of housing for very-low-income households is among the highest percentages of jurisdictions in Hampton Roads. During interviews conducted as part of the development of the CP, City staff indicated that there is an abundance of affordable housing in the City, but that many of the units are outdated and in substandard condition.

Due to the nature of the regional housing and employment market, there is no captive demand for housing in Hampton: Many people report that they live in the City because it is close to employment, but many people in the region do not live in the community where they work. The considerable military presence in the City has impacted the housing market, particularly the demand for affordable housing. Because of the transience of the military, many prefer single-family renter housing.

Demand is low for the resale of small, older single-family housing for homeowners. Because the City has emphasized homeownership as a means of creating stability in targeted neighborhoods, this has created a challenge, as there has been an increasing tendency in the past 20 years for affordable single-family units to convert to rental properties in response to their low appeal as owner-occupied units. The older, smaller houses are often not units of choice because they lack modern standards found in neighborhoods of choice. New construction of assisted rental units and affordable owner-occupied units expands the array of options available, but can exacerbate the problems for older units in a competitive market. For this reason, the City will continue to focus on upgrading and stabilizing the existing affordable housing stock, not on increasing the supply.

Neighborhood conditions play an important role in the local housing market. Some affordable areas are avoided on the basis of their being perceived "high-crime" areas. Deteriorating commercial areas often contribute to decreasing property values and increased crime. Very-low-cost housing attracts investors who buy low in order to rent the property to others without investing in repairs and rehabilitation, further detracting from the quality of the neighborhood and threatening its viability. These factors demonstrate the link between neighborhood revitalization and preservation of the affordable housing stock.

The Rental Market

The City of Hampton's rental housing stock includes single-family homes, apartment complexes, small townhomes and large, Victorian-style homes that have been subdivided. A recent survey of selected rental properties within the City indicated rent levels that are likely out of reach for many residents. This is a private-market sample that does not include assisted housing (discussed later in this section).

Price Points and Size of Selected Rental Units

Site	Unit Size (Square Feet)	Price Range
Addison at Hampton	489 - 1,010	$830 - $1,285
Bridgewater on the Lake	775 - 1,250	$869 - $1,364
The Chapman	-	$1,150 - $1,785
Falcon Creek	727 - 1,001	$955 - $1,235
The Heritage	758 - 1,407	$838 - $1,652
Keningston Square	660 - 1,440	$775 - $1,399
Lake Ridge	1,000 - 1,200	$837 - $1,301
Mill Creek Landing	1,216 - 1,334	$1,080 - $1,340
Oxford Trail	768 - 1,155	$940 - $1,205
Signature Place	642 - 1,270	$805 - $1,265
Spinnaker Cove	600 - 1,000	$699 - $1,015

The National Low Income Housing Coalition provides annual information on the Fair Market Rent (FMR) and affordability of rental housing in each county in the United States for 2009. In the City of Hampton, the Fair Market Rent (FMR) for a two-bedroom apartment is $904. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn $3,013 monthly or $36,160 annually. Assuming a 40-hour work week, 52 weeks per year, this level of income translates into a Housing Wage of $17.38.

In Virginia, a minimum wage worker earns an hourly wage of $7.25. In order to afford the FMR for a two-bedroom apartment, a minimum wage earner must work 96 hours per week, 52 weeks per year. Or, a household must include 2.4 minimum wage earner(s) working 40 hours per week year-round in order to make the two-bedroom FMR affordable.

In Hampton, the estimated mean (average) wage for a renter is $12.18 an hour. In order to afford the FMR for a two-bedroom apartment at this wage, a renter must work 57 hours per week, 52 weeks per year. Or, working 40 hours per week year-round, a household must include 1.4 worker(s) earning the mean renter wage in order to make the two-bedroom FMR affordable.

Monthly Supplemental Security Income (SSI) payments for an individual are $674 in the City of Hampton. If SSI represents an individual's sole source of income, $202 in monthly rent is affordable, while the FMR for a one-bedroom is $781.

Condition of Local Housing Stock

The condition of housing stock continues to be a major concern for the City of Hampton, its residents and its community and neighborhood organizations. The City has invested significant public resources to housing blight removal through acquisition, demolition, redevelopment and rehabilitation activities. As further discussed in the Priority Housing Needs section of the CP, the City will strongly emphasize neighborhood revitalization through improving the quality of stock, creating mixed-income neighborhoods and diversifying the types of housing available.

In order to monitor the quality of housing stock, the Codes Compliance Department conducts a comprehensive survey of exterior housing conditions every two years, classifying each structure according to the following definitions:

Minor Deterioration: Decline or degradation requiring minor work in order to comply with the Property Maintenance Code (e.g., painting of trim, windows or dwelling).

Major Deterioration: Decline or degradation requiring major work in order to comply with the Property Maintenance Code (e.g., replacing rotten wood or correcting structural problems with a floor, roof or porch).

Substandard: Structure does not meet Property Maintenance Code requirements and is dangerous, unsafe or unfit for occupancy.

The survey was last conducted in 2008. In 2004, the latest survey for which comprehensive data was available, 20.7% of the City's structures exhibited minor deterioration; 1% had major deterioration; and 0.1% were classified as substandard. The greatest proportion of deterioration occurred in districts 1 and 6, where 47.8% and 39.4% of structures, respectively, were found to be deteriorated.

2004 Housing Condition Survey Results

District	Percent of All City Structures	2004		
		Minor	Major	Substd.
1	16.8%	46.4%	1.4%	0.0%
2	7.0%	5.5%	0.8%	0.0%
3	7.6%	5.2%	0.1%	0.0%
4	10.6%	3.2%	0.4%	0.0%
5	8.4%	10.0%	0.5%	0.1%
6	13.3%	37.7%	1.7%	0.0%
7	6.2%	19.3%	2.2%	0.1%
8	9.3%	12.5%	0.6%	0.3%
9	11.2%	19.3%	1.8%	0.4%
10	9.6%	19.2%	0.9%	0.1%
City Total	100.0%	20.7%	1.0%	0.1%

Source: 2004 District Deterioration Analysis, Office of Codes Compliance

Using indicators of housing deficiency available from the 2000 Census, the following narrative describes the condition of the housing stock in Hampton.

A structure's age is used to demonstrate the amount of time a unit has been in the housing inventory and the duration of time over which substantial maintenance is necessary. In the absence of routine maintenance, older housing usually becomes substandard. The age threshold used to signal a potential deficiency is 50 years or more. The 2000 Census reported that 33.6% of the total owner-occupied housing stock (10,600 units) and 25.6% of the total renter-occupied housing (5,724 units) were built prior to 1960. However, age alone is not the definitive indicator

for determining the condition of the local housing stock. Particularly in the case of Hampton, a colonial-era city with some older areas designated as historic places, many property owners have maintained their homes in excellent or good condition over the years.

Other deficient characteristics of the housing stock may indicate the degree to which housing maintenance has been deferred or neglected. For example, the Census Bureau considers a lack of plumbing facilities to constitute a substandard unit. The Census Bureau defines complete plumbing facilities as hot and cold piped water, a bathtub or shower, and a flush toilet. Among owner units in Hampton, 21 (0.1%) lacked complete plumbing in 2000 and among renter units 86 (0.4%) lacked complete plumbing.

Overcrowding is directly related to the wear and tear sustained by a housing unit. More than one person per room is used as the threshold for defining living conditions as overcrowded. In 2000, there were 379 owner housing units (1.2%) with more than one person per room. Renters units were more likely to be overcrowded. In Hampton, 6.5% of renter units (1,462 units) had more than one person per room. This difference is not unique to Hampton. In the state of Virginia as a whole, only 1.5% (27,958 units) of owner-occupied units are overcrowded, while 6.8% (58,498 units) of renter-occupied units are.

The following table summarizes deficiency types in Hampton compared to the state.

Housing Quality Indicators among Owner-Occupied Units, 2000

	Total Owner-occupied Units	Units Built Prior to 1960		Units Lacking Complete Facilities		Overcrowded Units	
		#	%	#	%	#	%
Hampton	31,566	10,600	33.6%	21	0.1%	379	1.2%
Virginia	1,837,958	466,998	25.4%	10,407	0.6%	27,958	1.5%

Source: Census 2000, Summary File 3, H20, H36, H48)

Housing Quality Indicators among Renter-Occupied Units, 2000

	Total Renter-occupied Units	Units Built Prior to 1960		Units Lacking Complete Facilities		Overcrowded Units	
		#	%	#	%	#	%
Hampton	22,321	5,724	25.6%	86	0.4%	1,462	6.5%
Virginia	861,215	239,972	27.9%	9,143	1.1%	58,498	6.8%

Source: Census 2000, Summary File 3, H20, H36, H48)

CHAS Data 2000 provided data on the number of dwelling units that were vacant and for-sale or for-rent to households by income category. While this dataset is very dated, there is no other current source for this information. Hampton recognizes that current housing market conditions make this data obsolete for all practical purposes. However, HUD requires the inclusion and use of this data in the CP.

CHAS Data based on the 2000 Census reported a total of 729 vacant for-sale units in Hampton. The following table lists the number of vacant for-sale units that were affordable to extremely low, very low, and low income households in 2000.

Vacant For-Sale Units Affordable to Households with Incomes at or below 80% MFI, 2000

Unit Size	Number Affordable to Households with Incomes		
	0-30% of Median	31-50% of Median	51-80% of Median
0-1 bedroom	0	30	4
2 bedrooms	0	150	70
3 bedrooms	0	285	120
Total	0	465	194

Source: HUD SOCDS CHAS Data 2000

Notably:

- There were no sales units available and affordable to households below 30% of MFI.
- There were 465 for-sale units (63.8%) available and affordable to households with incomes between 31% and 50% of MFI.
- There were 659 for-sale units (90.4%) available and affordable to households with incomes between 51% and 80% of MFI.

Vacant For-Rent Units Affordable to Households with Income at or Below 80% of MFI

CHAS Data 2000 also reported there were a total of 1,469 vacant for-rent units in Hampton. The following table lists the number of vacant for-rent units that are affordable to low, very low, and low income households.

Vacant For-Rent Units Affordable to Households with Income at or Below 80% of MFI

Unit Size	Number Affordable to Households with Incomes		
	0-30% of Median	31-50% of Median	51-80% of Median
0-1 bedroom	45	85	125
2 bedrooms	90	475	250
3 bedrooms	80	260	55
Total	215	820	430

Source: HUD SOCDS CHAS Data 2000

Of these 1,469 renter units:

Notably:

- There were 215 units (14.6%) available and affordable to households with incomes below 30% of MFI.
- There were 1,035 units (70.5%) available and affordable to households with incomes between 31% and 50% of MFI.
- There were 1,465 units (99.7%) available and affordable to households with incomes between 51% and 80% of MFI.

2. Assisted Housing Inventory

Assisted rental housing in the City of Hampton includes public housing units and Section 8 Housing Choice Vouchers provided by the Hampton Redevelopment and Housing Authority as well as private units of affordable housing developed with public assistance, through such programs as HUD Section 202 (supportive housing for low-income elderly persons), Section 811 (supportive housing for persons with disabilities), Low-Income Housing Tax Credits or other sources. A full discussion of public housing and locally administered Section 8 vouchers appears in the Public Housing Needs section of the CP.

The Hampton Redevelopment and Housing Authority's plans for the next five years include expanding the assisted housing inventory through Replacement Housing Funds, tax credits and Authority funds. This includes 27 units at Old Point Homes, 20 units at Patterson Crossing and 40 units at Kings Arms. HRHA owns and operates the Hampton Adult Transition Center, Grant Circle, Queens Court, Langley Village II, Shell Gardens, Monterey Apartments and two single-family homes.

The Virginia Housing Development Authority (VHDA) is the allocating agency for the federal Low-Income Housing Tax Credit program, which provides an incentive for investment in the development of rental housing for individuals and families with fixed or limited incomes. VHDA's active tax credit projects are listed in the following table, along with entries from the City's records on other assisted sites, including VHDA rehabilitation, HUD mortgage assistance and subsidy and the multi-family loan program. In total, privately developed assisted housing projects have provided 3,761 affordable rental housing units in Hampton.

Inventory of Privately Developed Assisted Housing, 2009

Project name	Units	Target Population	Type of Assistance
Bridgeport Apartments	184	LMI	LIHTC
Carybrook Apartments	182	LMI	VHDA rehabilitation
Century Plaza Apartments	120	LMI families	HUD mortgage asst. and Section 8
Derby Run Apartments	160	LMI	LIHTC
Derby Run Apartments II	144	LMI	multi-family loan program, LIHTC
Foxhill Apartments	96	LMI families	HUD mortgage asstance
Foxhill Townhouses	252	LMI families	HUD mortgage assistance
Harbor Square Apartments	368	LMI families	HUD mortgage assistance
Heritage at Coliseum Central	114	LMI	LIHTC
King Street Commons	184	LMI	LIHTC
Lakeshore I Apartments	19	LMI	VHDA rehabilitation
Langley Square (I and II)	252	LMI families	HUD mortgage asstance and project-based Section 8
Monterey Apartments	40	Low income	LIHTC
Old Point Homes	27	LMI	LIHTC
Paula Maria	198	LMI elderly	Section 8
Paula Maria II	200	LMI families	HUD mortgage asstance and project-based Section 8
Queens Terrace Apartments	262	LMI	Multi-family loan program
Seton Manor	112	LMI	Section 8
Shell Gardens Apartments	48	Low income	LIHTC
Sinclair Commons	138	LMI	LIHTC
Tidewater Seniors	140	LMI seniors	LIHTC
Waterford Point Apartments	120	LMI	Multi-family loan program
Wilsondale Apartments	150	LMI	LIHTC
Wingfield Drive Apartments	116	LMI	Multi-family loan program
TOTAL	3,761		

Source: Virginia Housing and Development Authority 2009 LIHTC inventory, City Assisted Housing Inventory

No assisted housing units are expected to be lost over the next five years. While it is possible for owners to convert private assisted units to market-rate properties upon the expiration of tax credit agreements, housing market conditions in the Hampton Roads region generally provide inadequate incentive to do so. In the case that units would be lost from the inventory when federal mortgages expire, the units would convert to market-rate housing that accepts Section 8 participants. Any families displaced would be eligible for relocation assistance from the Housing Authority, which can in some cases include a tenant-based housing choice voucher for which the Housing Authority would be assisted with specially designated federal funding.

3. Impact of Housing Market on Use of Funds

Several key characteristics of the housing market in the City of Hampton directly impact the provision of affordable housing. The first issue relates to the quality of both owner and rental housing, as much of the local housing stock was built prior to 1960. A large percentage of owner-occupied housing belongs to low-income families that do not have the financial resources to rehabilitate deteriorating conditions. Many homeowners are cost-burdened and cannot

afford repairs that are necessary to maintain their homes. Additionally, due to the significant stock of older homes in the area, a substantial number of LMI households face the risks inherent to lead-based paint.

Additionally, potential homebuyers also face a lack of decent, affordable housing options. The current economic downturn, accompanied by a rising trend of unemployment, has further depleted the ability of many families to save money and secure mortgage financing. Though the housing market in the Hampton Roads region is currently growing and was somewhat insulated from the large-scale real estate correction and foreclosure crisis beginning in 2006, the City continues to have a high rate of unemployment, which has affected affordability. Families who struggle to pay basic monthly expenses need assistance to afford homeownership.

Demand is strong for neighborhood renewal, especially via investment in the City's aging and substandard owner housing stock. Hampton has an abundance of post-war housing, much of which is nearing the end of its useful life. As older and smaller homes have lost appeal in the regional housing market, they are often converted to rental housing. In dilapidated neighborhoods where landlords fail to maintain properties, this has contributed to instability and falling home values. The City has chosen to expand the supply of decent, affordable housing stock through rehabilitation where feasible. Where it is not, the City plans to develop or redevelop properties in such a way as to promote mixed-income neighborhoods and a diversification in housing structure types.

Hampton has a limited supply of vacant, developable land. This trend will continue to affect the City's housing programs in the following ways:

- Increased emphasis on infill development for supplying new housing
- Increased emphasis on community revitalization and redevelopment to improve housing and neighborhood quality, and
- Potential for conversion of non-residential land uses to housing and for new developments that mix commercial and residential uses.

SPECIFIC HOUSING OBJECTIVES (91.215 (B))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

1. Priorities and Objectives

The City's priority needs, as fully explained in the Priority Housing Needs section of the CP, focus on improving the quality of existing stock for both renters and owners and enhancing the viability of the neighborhoods in which the housing is located. Since the last CP, the City has increased its emphasis on neighborhood revitalization as the most important context for

addressing housing and community development needs and expanded the focus on diversifying the distribution and types of housing.

Objective 1: Improve the quality and condition of the existing affordable housing stock through rehabilitation assistance for units with a size and character that is economically viable in today's real estate market.

Objective 2: Preserve and expand homeownership opportunities for low- and moderate-income families.

Objective 3: Improve the desirability of the existing affordable housing stock by revitalizing neighborhoods in which the housing is located with particular emphasis on crime, grime and the diversification of housing values.

Objective 4: Provide decent, affordable rental housing through public housing, Section 8 housing vouchers, scattered units and HOME-assisted projects, placing an emphasis on high-quality units dispersed throughout the community for those on permanent fixed incomes and strategies that improve incomes for the working poor.

Objective 5: Provide for the priority needs of the homeless with an emphasis on services that break the cycle of homelessness.

During the next five years, housing activities in the City of Hampton will include:

- Acquiring and rehabilitating vacant and dilapidated properties in support of affordable homeownership activities and neighborhood revitalization plans
- Demolishing substandard structures that contribute to neighborhood divestment, slums and blight
- Conducting housing programs that provide wheelchair ramps, paint, weatherization/ efficiency and emergency repair grants
- Offering low-interest and forgivable home improvement loans to qualified homeowners for rehabilitation
- Providing down payment and closing cost assistance to LMI homebuyers
- Constructing new LMI housing, and
- Assisting Community Housing Development Organizations (CHDOs) with the acquisition, development or sponsorship of affordable housing.

These activities, and others that may be developed in accordance with the priorities outlined in the Five-Year Consolidated Plan, will be described in detail in each year's Annual Action Plan.

2. Funds Reasonably Expected to be Available

Currently, the City receives CDBG and HOME funds for housing construction, rehabilitation initiatives and homeless shelter programs. These funding sources are expected to be available over the next five years. In addition, other state and federal funding sources and program income are anticipated to be available to finance these activities.

NEEDS OF PUBLIC HOUSING (91.210 (B))

In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction, and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table (formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.

In addition to the 3,761 units of privately developed assisted housing inventoried in the Housing Market Analysis section of the CP, assisted rental housing in the City of Hampton includes 543 public housing units in three developments owned and managed by the Hampton Redevelopment and Housing Authority (HRHA) and 22 single-family units in two scattered-site family homeownership programs. Additionally, it includes the direct rental assistance that HRHA provides to more than 2,384 families through the Section 8 Housing Choice Voucher program. The Authority also manages and maintains affordable housing for families with incomes at or below 60% of Hampton's median income through a 10-unit non-public housing development, as well as apartments and congregate housing for developmentally disabled adults.

Public Housing Units

The Hampton Redevelopment and Housing Authority (HRHA) owns, manages and maintains 541 public housing units for low-income residents, including 20 scattered-site single-family homes in two projects. The multi-unit homes are located in three separate public housing developments.

- 275 units in Lincoln Towers and Lincoln Park Apartments
- 120 units in North Phoebus Townhouses
- 146 units in Langley Village

These units are further described in the following table.

HRHA Public Housing Units, 2010

Development Name	Elderly Units	Family Units	Bedrooms				Current Occupancy Rate	Turnover in 2009
			1	2	3	4+		
North Phoebus Town Homes	0	120	12	26	66	16	98	25
Lincoln Park	0	275	112	41	97	25	99	51
Langley Village	146	0	125	21	0	0	99	22

Source: HRHA Survey for Consolidated Plan, February 2010

HRHA also owns, manages, and maintains 22 single family scattered-site units in the Public Housing Homeownership Program.

The 146 units in Langley Village are designated for the elderly only. Six units in North Phoebus Townhouses, nine units in Lincoln Park Apartments and eight units Langley Village are adaptable for handicap accessibility. In addition, two of the single-family scattered site units are accessible to persons with disabilities. Applicants and tenants participating in HRHA's Public Housing program who need a handicap-accessible unit are given first priority as units become available.

Of the 539 total households utilizing public housing, the vast majority (89%) are extremely low income, and nearly all (91%) are black. The predominant family types are families with children (46%) and families with disabilities (46%).

HRHA Public Housing Tenants, 2009

	Public Housing	
	#	%
Total Households	539	100%
Extremely Low Income (<30% AMI)	482	89%
Very Low Income (>30% to <50% AMI)	51	9%
Low Income (<50% to <80% AMI)	8	1%
Household Types		
Elderly Families	134	25%
Families with Children	248	46%
Families with Disabilities	246	46%
Households by Race		
White Households	52	10%
Black Households	488	91%
Asian Households	1	0.2%
Other Race/Ethnicity	0	0%
Characteristics by Bedroom Size		
1 BR	244	47%
2 BR	91	18%
3 BR	144	28%
4 BR	34	7%
5+BR	6	1%

Source: Hampton Redevelopment and Housing Authority

The waiting list for public housing is currently open. Applicants generally remain on the waiting list for an average of three to 24 months. Local preferences for public housing are explained in the Public Housing Strategy section of the CP. The current waiting list is 88.7% extremely low income, 10% very low income and 1.3% low income. Small families (2-4 members) constitute the majority of waiting list households, 85.9% of the total list. Families with five or more members are 14.1% of the list. Most (80%) of those on the public housing waiting list are non-elderly households, and 17.8% are households with disabilities. The waiting list is predominantly (91%) Black.

HRHA's public housing waiting list preferences are as follows:

- **Special Circumstances**
  Special circumstances apply in a situation that arises when a family is in need of emergency housing due to the examples below. The PHA is not limited to these examples.
  - The Witness Protection Program
  - A disaster (fire, flood, etc) that has caused the unit to become uninhabitable
  - Victims of domestic violence (VAWA)
  - Demolition or condemnation

- **Targeted Income**
  Combined gross annual income for all household members is between 51% and 80% of the HUD-published area median income.

- **Working**
  Head, spouse, co-head or sole member must be employed at least 30 hours per week. As required by HUD, families where the head, spouse, co-head or sole member is a person age 62 or older or is a person with disabilities will also be given the benefit of the working preference [24 CFR 60.206(b)(2)].

- **Residency**
  Head, spouse, co-head or sole member must reside or work in the City of Hampton at the time of initial application (pre-application).

Tenant-Based Rental Assistance

The Hampton Redevelopment and Housing Authority currently administers 2,683 Section 8 Housing Choice vouchers, of which 2,457 are currently in use. As is demonstrated in the following table, voucher holders are primarily extremely low-income (84%), disproportionately Black (91%), and largely consist of families with children (66%).

HRHA Section 8 Voucher Holders, 2009

	Public Housing	
	#	%
Total Households	2,457	100%
Extremely Low Income (<30% AMI)	2,071	84%
Very Low Income (>30% to <50% AMI)	371	15%
Low Income (<50% to <80% AMI)	33	1%
Household Types		
Elderly Families	246	10%
Families with Children	1629	66%
Families with Disabilities	662	27%
Households by Race		
White Households	202	8%
Black Households	2246	91%
Asian Households	13	0.5%
Other Race/Ethnicity	0	0%

Source: Hampton Redevelopment and Housing Authority

HRHA has established a local preference system for the Section 8 waiting list, as follows.

- The Authority will offer a local preference for housing assistance to parents of children in foster care where family reunification is imminent. Imminent reunification means that the parent has met all of the criteria on the Foster Care Service Plan with the exception of finding adequate housing. This preference must be verified at the time of application and re-verified at the time the family's name reaches the top of the Section 8 waiting list. The preference must be verified by the Chief of Services with the Hampton Virginia Department of Social Services.

- The Authority will offer a local preference to eligible participants of the transitional housing program Next Step for victims of domestic abuse. This preference must be verified at the time of application and re-verified at the time the family's name reaches the top of the Section 8 waiting list. The preference must be verified by the Next Step Coordinator with the Transitions Family Violence Service.

- The Authority will offer a local preference to eligible participants with Special Circumstances. This is defined as a situation that arises where a family is in need of emergency housing due to the examples below:

    - The Witness Protection Program
    - A disaster (fire, flood, etc) that has caused the unit to become uninhabitable
    - Victims of domestic violence (VAWA)
    - Demolition or condemnation

The waiting list for Section 8 Housing Choice Vouchers is currently closed, with a wait period of three to 10 years. Of the 1,971 households currently on the waiting list, 74 are public housing residents. The Authority's local preferences for vouchers are explained in the Public Housing Strategy section of the CP. The current waiting list is 67% extremely low income, 30% very low income and 3% low income. The list is comprised almost entirely (97%) of non-elderly households, and 91% of waiting list households are Black. A small proportion (7%) are White, and non-Hispanic and other-race households constitute 1% each of the total list.

HRHA applies a payment standard between 90% and 100% of fair market rent. Landlords of Section 8 properties have voluntarily installed accessible accommodations, such as wheelchair ramps, to keep tenants. At least 15 private units have been modified to meet the needs of persons with disabilities.

Condition of Public Housing Units

The Housing Authority's Public Housing Units are in decent, safe and sanitary condition as required by HUD. All Section 8 assisted units meet the Section 8 Housing Quality Standards Inspection Checklist and a visual risk lead-based paint assessment. Rents shall be within the allowable variance of the Payment Standard and be considered "reasonable" pursuant to the HRHA's discretion. HRHA's latest physical needs assessment was completed in 2006. In a 2010 survey for the purposes of the CP, the Authority indicated that the general condition of housing stock at the Lincoln Park development is fair, while the Langley Village and North Phoebus developments are in good condition. All three are in need of minor rehabilitation.

HRHA has received funds under HUD's modernization programs since 1992 for capital improvements in its public housing apartment complexes. HRHA currently receives funds under the Capital Funds Program (CFP), which is an entitlement grant program offered by HUD. Funds are provided annually to housing authorities on a formula basis to make capital improvements and upgrade the management and operation of existing public housing. HRHA will continue to make improvements relating to the physical condition of its public housing units.

In 2010, work will include the replacement of geothermal HVAC units and the addition of ceiling insulation to Energy Star standards in the North Phoebus Town Homes and the repair of exterior fixtures at Lincoln Park, in addition to the installation of high-efficiency water heaters, electronic-ignition ranges, Energy Star compliant bathroom exhaust fans and refrigerators.

As required by the CFP, HRHA develops an overall needs assessment of modernization, restoration and revitalization needs. This ongoing evaluation is projected over a 5-year period and updated annually. HRHA is required to carry out a general survey of each development listing major work categories to be address to ensure the long-term viability of the project. In this survey only physical improvements of a capital nature are considered.

Section 504 Needs Assessment

In accordance with necessary regulations, HRHA has developed a program to provide for the removal of physical barriers to free access to any housing and employment opportunities provided for with CDBG or HOME funds. Special outreach systems ensure that qualified individuals with handicaps have access to the programs and activities funded with CDBG or HOME money.

HRHA completed its latest Section 504 needs assessment and transition plan in August 2009. As of February 2010, 29 units meet Uniform Federal Accessibility Standards (UFAS) for both persons with mobility disabilities and those who are hearing-impaired. Accessible units are available for disabled families with children. Of all accessible units, six are currently occupied by households with disabilities.

Efforts to Enhance Coordination

The City of Hampton continues to leverage public and private resources where possible to expand the supply of decent, affordable housing available to the area's lowest-income households. The City continues to work with landlords and other local stakeholders to ensure that well-maintained and affordable properties are available to Section 8 voucher holders. Additionally, the City and the larger Hampton Roads region offer a wide spectrum of supportive services available to assist lower-income households. The City will continue to work within the larger network of state and county agencies, other assisted housing providers and social service agencies in efforts to provide a coordinated system of programs and services.

Through grant funding and local partnerships, HRHA provides an array of program offerings designed to help public housing residents and Section 8 voucher holders attain and maintain self-sufficiency. This includes an after-school program for youth at the Suzanne E. Jones Community Center and Computer Lab where students receive homework assistance, reading and math tutoring and computer access. The computer lab provides residents with Internet access and the technology to prepare job applications and resumes. The City of Hampton provides Parks and Recreation professionals to staff the community center for recreational activities, and the Office of Human Affairs operates a HeadStart program for three- and four-year-olds who live in public housing.

Additionally, HRHA maintains working relationships with special needs housing organizations, including Insight – Center for Independent Living, the Office of Human Affairs, and Community Services Board (Queens Court and Hampton Adult Transition Center).

Public Housing and Privately Assisted Housing Units Expected to Be Lost

During the next five years, HRHA expects to lose 20 public housing units through disposition. However, the Authority will add 10 two-bedroom units to the inventory at Langley Village II through Replacement Housing Funds.

No privately assisted housing units are expected to be lost over the next five years. While it is possible for owners to convert private assisted units to market-rate properties upon the expiration of tax credit agreements, housing market conditions in the Hampton Roads region generally provide inadequate incentive to do so. In the case that units would be lost from the inventory when federal mortgages expire, the units would convert to market-rate housing that accepts Section 8 participants. Any families displaced would be eligible for tenant-based housing choice vouchers, for which the Housing Authority would be assisted with specially designated federal funding.

PUBLIC HOUSING STRATEGY (91.210)

1. Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list), the public housing agency's strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing, and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.

2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k))

3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))

1. Maintenance of Housing and a Suitable Living Environment

The Hampton Redevelopment and Housing Authority strives to maintain high-quality management and operation of its housing programs. The Authority will continue to implement changes and recommendations from the 2009 Quadel Corporation assessment of public housing training for staff to ensure continued compliance with asset management. Additionally, the Authority will increase the hours for foot patrol officers to improve public safety and increase its organization and efficiency by upgrading internet speed and computer systems in management offices.

HRHA's objectives for public and assisted housing are as follows:

- Provide regular maintenance and necessary improvements to maintain the physical quality of public housing projects and units.

- Involve residents, through Resident Councils, in improving the living environment in public housing.
- Offer linkages to supportive services and self-sufficiency opportunities to public and assisted housing residents to improve living conditions and maintain/achieve self-sufficiency and independence from subsidized housing.
- Provide preference for working families, the elderly and disabled, the homeless and families participating in the Hampton Department of Social Services foster care reunification program applying for assistance under the public housing program.
- Implement an aggressive screening policy for public housing to ensure to the extent possible that new admissions will be good neighbors; screening practices will meet all fair housing requirements.

Policies of the Hampton Redevelopment and Housing Authority that address the objectives for public and assisted housing include the following.

- HRHA has adopted the following local preferences effective October 1, 2004:

  Public Housing: 1) working families; 2) elderly and disabled; 3) homeless (as verified by local organizations dealing with homeless; and 4) participants in the Hampton Department of Social Services foster care reunification program.

  Section 8 HCV: 1) participants in the Hampton Department of Social Services foster care reunification program and 2) participants in the Next Step Transitions program for victims of domestic violence.

- HRHA adopted an aggressive screening policy for Public Housing to ensure to the best of their ability that new admissions will be good neighbors. In the Section 8 Program, HRHA screens applicants to the fullest extent allowable, while not taking away the ultimate responsibility from the landlord. HRHA screening practices meet all fair housing requirements.

- Applicants for both public housing and housing choice vouchers are selected from the waiting list by preference and in order of the date and time they apply.

- HRHA established a minimum rent of $50 for both public housing residents and Section 8 voucher holders. In addition to income-based rent and the minimum rent, public housing residents are also offered a flat-rent choice.

HRHA is proactive in the coordination of anti-crime strategies to benefit its public housing communities. The Authority contracts with the Hampton Police Department for extra duty police service outside regularly scheduled City work to provide for the safety and protection of residents. Additionally, HRHA offers regular crime-prevention workshops for residents and distributes a booklet to all residents on crime awareness. HRHA documents all calls for service to the police department and deals appropriately with all lease violators. HRHA strictly enforces

its no-trespass policy. At HRHA's largest property, Lincoln Park, a field office is maintained for police officers.

2. Public Housing Resident Participation

The mission of HRHA's service programs is to "present opportunities to residents of Authority-owned housing and other program participants to maintain/achieve self-sufficiency and independence." To this end, the Authority provides clients with linkages to education, training and employment through partnerships with local service providers. Elderly and disabled residents have access to on-site staff to facilitate their referral to appropriate services.

HRHA maintains active resident advisory councils, which have input and involvement in management operations, modernization needs, family self-sufficiency programs and homeownership programs. Each council is briefed on plans at least once annually during HRHA's planning process or at any time modifications are made to current CFP documents. Members of council are free to discuss needs as they arise. HRHA property managers meet with resident council officers monthly, and quarterly community meetings are scheduled.

In order to move public housing residents and Section 8 voucher holders along the continuum to independence, HRHA will continue to administer the Family Self-Sufficiency (FSS) Program to the extent that funding remains available. FSS is a HUD program that encourages communities to develop local strategies to help voucher families obtain employment and work toward economic independence and self-sufficiency. This involves work with welfare agencies, schools, businesses, and other local partners to develop a comprehensive program that gives participating FSS family members the skills and experience to enable them to obtain employment that pays a living wage.

To date, 23 homeownership transactions have been completed as a result of HRHA's public housing ownership programs. In FY 2011, the City will begin a Section 3 program to assist public housing and Section 8 residents with entrepreneurial and employment training. This program is expected to benefit 40 persons in the first year.

3. Operations Improvement Plan

Not applicable. The Hampton Redevelopment and Housing Authority has not been designated as troubled by HUD. The Authority has clean audits and no monitoring findings to resolve.

BARRIERS TO AFFORDABLE HOUSING (91.210 (E) AND 91.215 (F))

1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.

2. Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.

Five-Year Strategic Plan Barriers to Affordable Housing response:

1. Public Policy Impacts on Affordable Housing

As part of the planning process for this Strategic Plan and to better set priorities over the next five years, the City of Hampton is currently in the process of updating its Analysis of Impediments to Fair Housing Choice (AI). Once completed, the document will include several action items that will potentially affect funding priorities and strategies. In the interim, the City will continue activities that upgrade the existing affordable housing stock and promote neighborhood revitalization.

There remains an adequate supply of affordable housing in Hampton. However, much of this stock is aging and in substandard condition. With a full understanding of the local demographic and housing landscape described in the Housing Needs and Housing Market Analysis sections of the CP and the extent to which affordable housing is necessary for community vitality, the City of Hampton has expended considerable effort during the last five years to enhance the quality of affordable housing and improve the viability of neighborhoods where it is located. However, an assortment of factors beyond the control of the city have affected the local housing market, including outside forces, inherent barriers and changing circumstances.

Affordable housing barriers for low- and moderate-income residents living in Hampton are the result of a combination of factors, including market barriers, physical barriers and a lack of services to certain areas and populations. In particular, these barriers include (but are not limited to) the following items.

- **Market barriers**: The Hampton Roads region has been largely insulated from this decade's housing boom and subsequent bust, as evidenced in the Housing Market Analysis section of the CP. The market's isolation from the large-scale housing crisis hollowing out cities across the country has protected it from a large spike in foreclosure rates. However, the City of Hampton continues to have, on the average, lower housing values than elsewhere in the region. Lower housing values and market rent rates make multi-family development less economically feasible for investors, who need to achieve adequate rentals to retire debt and create a

reasonable return. In the end, higher-end housing that could help loosen the market cannot be economically built, and lower-cost development cannot occur without subsidy.

- **Lack of developable land:** The City of Hampton is built-out, with only a few developable parcels remaining. This limits the City's housing development activity primarily to the reuse, recycling or redevelopment of what remains.

- **Potential housing discrimination**: As demonstrated in the Housing Needs section of the CP, Hampton has experienced a rapid and dramatic expansion of diversity during the last 20 years. This demographic shift has created the potential for housing discrimination on the basis of race or origin, which limits fair and affordable housing options for minority households. The potential for limitations on fair housing is being fully analyzed as part of the development of the AI.

2. Strategies to Remove or Ameliorate Negative Public Policy Impacts on Affordable Housing

The City's policy responses to each of the potential barriers identified above, especially those regarding fair housing, will be updated as part of the Hampton Roads Regional Analysis of Impediments to Fair Housing Choice. The report will combine demographic and housing market information with a review of city laws, regulations and administrative policies, procedures and practices affecting the location, availability and accessibility of housing, along with the public and private conditions affecting housing choice.

Several of the public policies that negatively impact affordable housing in Hampton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area non-profit housing developers and other organizations involved in the creation of affordable housing opportunities for local residents. In addition to a willingness to work with developers, the City implements several programs and initiatives to address existing barriers to affordable housing that can be supported through the use of federal funds. During the next five years, this will include the acquisition, demolition and rehabilitation of abandoned and deteriorated structures, accessibility improvements to existing structures, homeownership assistance and new construction coordinated through CHDOs.

Attachment D.

Resident Advisory Board
Meetings Held July 14, 2011 and August 11, 2011

No Comments.