

PHA 5-Year and Annual Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

**OMB No. 2577-0226
Expires 4/30/2011**

1.0	PHA Information PHA Name: <u>Bradford County Housing Authority</u> PHA Code: <u>PA064-01</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>400</u> Number of HCV units: <u>264</u>				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH HCV
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update. N/A				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the Bradford County Housing Authority is the same as that of the Department of Housing and Urban Development; To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.				

5.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

- Expand the supply of assisted housing through reduced vacancies. Goal 1%
- Leverage private or other public funds to create additional housing opportunities through Bradford/Tioga Leased Housing Corporation. Currently constructing an 11 unit building of subsidized housing.
- Improve the quality of assisted housing by improving public housing management. Goal 95%
- Improve Voucher management. Goal 95%
- Increase customer satisfaction. Obtain 10 pts. On PHA score.
- Provide additional support services to tenants for housekeeping and personal care. Currently allow 1 and ½ hours of housekeeping for each elderly, handicapped or disabled resident.
- Renovate and modernize public housing units with continued upgrades of 448 Public Housing Units.
- Increase assisted housing choices. Provide information at interview.
- Conduct outreach efforts to landlords.
- Refer qualified tenants to Trehab 1st Time Homebuyers Program.
- Improve community quality of life and economic vitality by implementing public housing security improvements such as lock systems and security camera.
- Promote self-sufficiency and asset development of families and individuals. Implemented a preference for working families as well as applied for FSS Grant monies.
- Refer tenants to successful New Choices and Career Link Programs for job training.
- Increase funding for home support services contract and PA waiver program.
- Participate with Nursing Home Transition Team with Area Agency on Aging.
- Continue to co-operate with Endless Mountain Transportation Agency.
- Ensure equal opportunity in housing for all Americans by advertising to include equal housing opportunity statement.
- Authority has achieved compliances with all Federal ADA/504 Requirements.
- Authority will continue to go beyond federal requirements by providing additional reasonable accommodations to applicants/tenants who make requests or who are determined to be in need of reasonable accommodations as a result of annual housing inspections of apartments.
- Continue to cooperate with the Center for Independent living in implementing specific project recommendations.
- * Enacted a tenant selection and assignment plan which includes a housing preference for victims of domestic violence.

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <ol style="list-style-type: none"> 1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures. There have been no changes to the elements of the previous Annual Plan 2. Financial Resources. There have been no changes to the elements of the previous Annual Plan. However, funding in all categories has been reduced due to Federal budget constraints. 3. Rent Determination. There have been no changes to the elements of the previous Annual Plan 4. Operation and Management. There have been no changes to the elements of the previous Annual Plan 5. Grievance Procedures. There have been no changes to the elements of the previous Annual Plan 6. Designated Housing for Elderly and Disabled Families. There have been no changes to the elements of the previous Annual Plan 7. Community Service and Self-Sufficiency. There have been no changes to the elements of the previous Annual Plan 8. Safety and Crime Prevention. There have been no changes to the elements of the previous Annual Plan 9. Pets. A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing. There have been no changes to the elements of the previous Annual Plan 10. Civil Rights Certification. There have been no changes to the elements of the previous Annual Plan 11. Fiscal Year Audit. There have been no changes to the elements of the previous Annual Plan. There were no findings in the latest audit. 12. Asset Management. There have been no changes to the elements of the previous Annual Plan 13. Violence Against Women Act (VAWA). There have been no changes to the elements of the previous Annual Plan <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>The 5-year Plan and Annual PHA Plan is available for Public View at the Central Office as well as the Authority website www.tbhra.com</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p> <p style="text-align: center;">SEE ATTACHED</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p style="text-align: center;">SEE ATTACHED</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p style="text-align: center;">SEE ATTACHED</p>

8.3	<p>Capital Fund Financing Program (CFFP). X Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p style="text-align: center;">HUD'S APPROVAL ON FILE</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p style="text-align: center;">STATISTICS ON FILE</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>Maximize the number of affordable units available to the Bradford County Housing Authority within it's current resources by:</p> <ul style="list-style-type: none"> • Employ effective maintenance and management policies to maximize the number of public housing units off-line. • Reduce turnover for vacated public housing units. • Maintain or increase section 8 lease-up rate by establishing payment standards that will enable families to rent throughout the jurisdiction. • Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size. • Maintain or increase Section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program. • Increase the number of affordable housing units by applying for additional section 8 vouchers should they become available. • Implement Project Based Housing as part of our Admissions and Occupancy Policy. • Leverage affordable housing resources in the community through creation of mixed-finance housing. • Employee admissions preference aimed at families who are working. • Adopt rent policies to support and encourage work. • Carry out modifications needed in public housing based on the section 504 needs assessment for Public Housing. • Affirmatively market to local non-profit agencies that assist families with disabilities. • Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units.

10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p><u>Goal – Leverage private or other public funds to create additional housing opportunities.</u></p> <p>Progress: The Authority continues to explore opportunities for additional public & private resources</p> <p><u>Goal – Acquire or build units or developments.</u></p> <p>Progress: The Authority through its non profit affiliate is in the process of constructing and placed in service tax credits for 11 units of affordable housing for the elderly.</p> <p><u>Goal – Housing Choice Vouchers have been set aside for use with the Area Agency on Aging nursing home transition program.</u></p> <p>Progress: One Voucher is being utilized currently through this program. The Authority is still working with AAA to process more.</p> <p><u>Goal – The Authority has partnered with the TreHab Agency to process applications for a number of their newly developed mixed housing projects.</u></p> <p>Progress: The Authority has several section 8 clients residing in the newly constructed Oak Ridge Townhouses operated by TreHab Agency.</p> <p><u>Goal – To assist residents with transportation throughout the County and surrounding areas as needed for medical or other appointments.</u></p> <p>Progress: The Authority pays a monthly stipend to the Endless Mountain Transportation Association on behalf of our residents to allow for free transportation.</p> <p><u>Goal – Assist residents with housekeeping needs to allow for longer independent living.</u></p> <p>Progress: The Authority currently pays a homemaker service for 1 1/2 hours of housekeeping service every other week for residents that are elderly, handicapped or disabled</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>A substantial deviation or significant amendment or modification, which requires public notice and comment, will be required if a change is made to the Plan, or any component thereof, related to the following:</p> <ul style="list-style-type: none"> • Demolition or conversion of units; • Implementation of a homeownership program; • Additions of Non-Emergency work items with an estimated cost greater than 50% of the Authority's annual Comprehensive Grant (items not included in the current Annual Statement or 5-Year Action Plan. <p>Changes made to the Plan, or any component thereof, which do not relate to the above-mentioned issues will not be considered substantial or significant and will not require public notice and comment.</p>
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11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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Attachment A

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 Replacement Housing Factor Grant No: Date of CFFP: _____	FFY of Grant: 2009 FFY of Grant Approval: _____

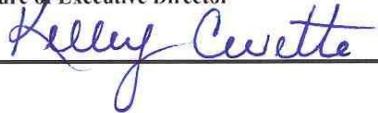
Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending 12/31/2011 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised 2	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	5,161.00	15,178.00	15,178.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	55,351.00	55,351.00	55,351.00	55,351.00
5	1411 Audit	1,000.00	1,000.00	1,000.00	1,000.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	35,000.00	24,466.00	24,466.00	24,466.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	25,000.00	29,996.00	29,996.00	29,996.00
10	1460 Dwelling Structures	432,000.00	417,521.00	417,521.00	417,521.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	10,000.00	10,000.00	10,000.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	553,512.00	553,512.00	553,512.00	538,334.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	27,000.00	39,700.00	39,700.00	39,700.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	20,000.00	69,154.00	36,910.00	36,910.00
25	Amount of line 20 Related to Energy Conservation Measures	130,000.00	68,700.00	68,700.00	68,700.00

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

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 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary										
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 Replacement Housing Factor Grant No: Date of CFFP: _____	FFY of Grant: 2009 FFY of Grant Approval: _____								
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011 <input type="checkbox"/> Final Performance and Evaluation Report										
Line	Summary by Development Account	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">Total Estimated Cost</th> <th colspan="2" style="text-align: center;">Total Actual Cost¹</th> </tr> <tr> <th style="width:25%; text-align: center;">Original</th> <th style="width:25%; text-align: center;">Revised²</th> <th style="width:25%; text-align: center;">Obligated</th> <th style="width:25%; text-align: center;">Expended</th> </tr> </table>	Total Estimated Cost		Total Actual Cost ¹		Original	Revised ²	Obligated	Expended
Total Estimated Cost		Total Actual Cost ¹								
Original	Revised ²	Obligated	Expended							
Signature of Executive Director 		Signature of Public Housing Director _____								
Date 12/31/2011		Date _____								

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Capital Fund Program, Capital Fund Program Replacement Housing Factor and
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U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
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Part II: Supporting Pages									
PHA Name: Bradford County Housing Authority				Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Original	Revised 2	Funds Obligated ¹	Funds Expended ²		
AMP 1									
PA 64-2	Siding Replacement	1460	9500 sq ft	45,000.00	58,885.60	58,885.60	58,885.60	A: 7/10 C:6/11	
PA 64-2	Toilets	1460	20	6,000.00	6,700.00	6,700.00	6,700.00	A: 7/10 C:6/11	
	PA 64-2 Total			51,000.00	65,585.60	65,585.60	65,585.60		
	AMP 1 Total			51,000.00	65,585.60	65,585.60	65,585.60		
AMP 2									
PA 64-4	Generator Replacement	1460	1	45,000.00	0.00	0.00	0.00	Move to 2011	
PA 64-4	Refurbish Kitchens	1460	62	60,000.00	75,198.00	75,198.00	75,198.00	A: 7/10 C:6/11	
PA 64-4	Compactor Upgrade	1460	1	3,000.00	0.00	0.00	0.00	Deleted by Maint	
PA 64-4	Concrete Work (from 2014)	1450	17 cb yds	0.00	29,996.00	29,996.00	29,996.00	A: 7/10 C:6/11	
	PA 64-4 Total			108,000.00	105,194.00	105,194.00	105,194.00		
PA 64-6	Window Replacement (Comm Rm Only - scope change)	1470	300 sq ft	10,000.00	10,000.00	10,000.00	10,000.00	A: 7/10 C:6/11	
PA 64-6	Kitchen Upgrades (from 2012)	1460	10	0.00	60,080.00	60,080.00	60,080.00	A: 7/10 C:6/11	
PA 64-6	Walkway Lighting	1450	1	25,000.00	0.00	0.00	0.00	Move to 2011	
PA 64-6	Additional Emergency Bells	1460	5	2,000.00	0.00	0.00	0.00	Move to 2011	
	PA 64-6 Total			37,000.00	70,080.00	70,080.00	70,080.00		
	AMP 2 Total			145,000.00	175,274.00	175,274.00	175,274.00		
AMP 3									
PA 64-3	Lighting	1460	100	35,000.00	0.00	0.00	0.00	Move to 2012	
PA 64-3	Window Upgrades	1460	300	20,000.00	0.00	0.00	0.00	Move to 2013	
PA 64-3	Replace Toilets	1460	69	30,000.00	39,700.00	39,700.00	39,700.00	A: 7/10 C:6/11	
PA 64-3	Refurbish Kitchens	1460	62	60,000.00	74,128.00	74,128.00	74,128.00	A: 7/10 C:6/11	
PA 64-3	Man Door In Overhead Door	1460	1	3,000.00	12,000.00	12,000.00	12,000.00	A: 7/10 C:6/11	
PA 64-3	Security System Upgrade (Funged in)	1460	1	0.00	29,019.66	29,019.66	29,019.66	From 2010 CFP C: 11/11	
	PA 64-3 Total			148,000.00	154,847.66	154,847.66	154,847.66		

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

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Expires 4/30/2011

Part I: Summary	
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450110 Placement Housing Factor Grant No: Date of CFFP: _____
	FFY of Grant: 2010 FFY of Grant Approval: _____

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending 12/31/2011 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	55,926.00	18,923.00	18,923.00	175.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	54,925.00	54,925.00	54,925.00	54,825.00
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	22,400.00	23,793.00	23,793.00	23,793.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	65,000.00	42,400.00	42,400.00	42,400.00
10	1460 Dwelling Structures	350,000.00	409,210.00	409,210.00	409,210.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	549,251.00	549,251.00	549,251.00	530,403.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	65,000.00	46,870.00	46,870.00	46,870.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	40,000.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

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Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011 <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ²
		Obligated	Expended
Signature of Executive Director	Date	Signature of Public Housing Director	Date
<i>Kelley Cwette</i>	6/26/2012		

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U.S. Department of Housing and Urban Development
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Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: PA26P06450110 CFFP (Yes/No): No Replacement Housing Factor Grant No.:					Federal FY of Grant: 2010
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (2)	Funds Obligated ¹	Funds Expended ²	
AMP 1								
AP 64-1	Tub Safeway Steps	1460	50	37,000.00	26,065.50	26,065.50	26,065.50	A: 5/11 C:9/11
	Kitchen Exhaust System	1460	50	50,000.00				
	PA 64-1 TOTAL			87,000.00	26,065.50	26,065.50	26,065.50	
PA 64-2	Vanity Replacement	1460	20	10,000.00	8,729.00	8,729.00	8,729.00	A: 5/11 C: 12/11
	PA 64-2 TOTAL			10,000.00	8,729.00	8,729.00	8,729.00	
	AMP 1 Total			97,000.00	34,794.50	34,794.50	34,794.50	
AMP 2								
PA 64-4	Refurbish Kitchens	1460	50	50,000.00	53,477.00	53,477.00	53,477.00	A: 5/11 C: 12/11
PA 64-4	Landscaping Front and Back	1450	500 SqFt	25,000.00	42,400.00	42,400.00	42,400.00	A: 5/11 C:10/11
	PA 64-4 TOTAL			75,000.00	95,877.00	95,877.00	95,877.00	
PA 64-6	Kitchen Cabinet Upgrade (Carry over 2009 plan)	1460	300	35,000.00	91,019.00	91,019.00	91,019.00	A: 5/11 C: 12/11
	PA 64-6 TOTAL			35,000.00	91,019.00	91,019.00	91,019.00	
	AMP 2 Total			110,000.00	186,896.00	186,896.00	186,896.00	
AMP 3								
PA 64-3	Security System Upgrade	1460	8 Cameras	20,000.00	0.00	0.00	0.00	Deleted
PA 64-3	Fire Alarm Upgrade	1460	1	10,000.00	0.00	0.00	0.00	Deleted
PA 64-3	Covered Entrance to Parking Lot	1450	1	25,000.00	0.00	0.00	0.00	Deleted
PA 64-3	Refurbish Kitchens	1460	50	50,000.00	61,322.00	61,322.00	61,322.00	A: 5/11 C: 12/11
PA 64-3	Tube Safeway Steps	1460	20	14,000.00	10,402.25	10,402.25	10,402.25	A: 5/11 C:9/11
	PA64-3 TOTAL			119,000.00	71,724.25	71,724.25	71,724.25	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P06450110</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2010	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (2)	Funds Obligated (2)	Funds Expended (2)	
AMP 3 Cont.								
PA 64-5	Fire Alarm Upgrades	1460	1	10,000.00	0.00	0.00	0.00	Deleted
PA 64-5	Covered Entrance To Parking Lot	1450	1	15,000.00	0.00	0.00	0.00	Deleted
PA 64-5	Replace Flooring (funded from 2015)	1460	6 floors		97,899.00	97,899.00	97,899.00	From 2015 A:5/11 C: 12/11
PA 64-5	Refubish Kitchens	1460	50	50,000.00	49,894.00	49,894.00	49,894.00	A: 5/11 C: 12/11
PA 64-5	Tube Safeway Steps	1460	20	14,000.00	10,402.25	10,402.25	10,402.25	A: 5/11 C:9/11
	PA 64-5 TOTAL			89,000.00	158,195.25	158,195.25	158,195.25	
	AMP 3 Total			208,000.00	229,919.50	229,919.50	229,919.50	
PHA Wide	Operations	1406		55,926.00	18,923.00	18,923.00	175.00	
PHA Wide	Administration	1410		54,925.00	54,925.00	54,925.00	54,825.00	C: 5/11
	1410 Salaries: Executive Director, Dep. Director Controller, Physical Development Coordinator 3 Accounting Clerks, 3 Maintenance Foreman.							
PHA Wide	Audit	1411		1,000.00	0.00	0.00	0.00	Deleted
PHA Wide	Fees & Costs	1430		22,400.00	23,793.00	23,793.00	23,793.00	A:7/10 C:10/11
	PHA Wide Total			134,251.00	97,641.00	97,641.00	78,793.00	
	GRANT TOTAL			549,251.00	549,251.00	549,251.00	530,403.00	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

Attachment C

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary		Grant Type and Number:		FFY of Grant:	
PHA Name: Bradford County Housing Authority		Capital Fund Program Grant No.: PA26P06450111		Replacement Housing Factor Grant No.: 2011	
		Date of CFFP: _____		FFY of Grant Approval: _____	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual statement (revision no: _____)	
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011		<input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	9,068.00	14,668.00	6,037.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	47,563.00	47,563.00	47,563.00	47,563.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	28,000.00	22,400.00	22,400.00	3,306.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	71,000.00	71,000.00	16,000.00	0.00
10	1460 Dwelling Structures	270,000.00	270,000.00	43,000.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	50,000.00	50,000.00	15,000.00	0.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	475,631.00	475,631.00	150,000.00	50,869.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	5,000.00	5,000.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	190,000.00	190,000.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary			
PHA Name: Bradford County Housing Authority		Grant Type and Number: Capital Fund Program Grant No.: PA26P06450111 Date of CFFP: _____	
		FFY of Grant: 2011 FFY of Grant Approval: _____	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011 <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	
		Original	Revised ²
		Total Actual Cost ¹	
		Obligated	Expended
Signature of Executive Director <i>Kelley Cvetta</i>		Signature of Public Housing Director	
Date 6/26/2012		Date	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P06450111</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.: _____				Federal FY of Grant: 2011	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated	Funds Expended	
AMP 1								
PA 64-1	Install Vanaties in Bathroom	1460	50	15,000.00	15,000.00	15,000.00	0.00	
	Flagpole lighting	1450	1 light	1,000.00	1,000.00	1,000.00	0.00	
	Roof Drain - A Building	1460	50lf	3,000.00	3,000.00	3,000.00	0.00	
PA 64-2	Sidewalk Replacement	1450	1000sf	5,000.00	5,000.00	5,000.00	0.00	
	Pave Parking Lot	1450	8200sf	10,000.00	10,000.00	10,000.00	0.00	
	Smoke Detectors and Co2 Detectors	1460	20units	15,000.00	15,000.00	15,000.00	0.00	
	AMP 1 TOTAL			49,000.00	49,000.00	49,000.00	0.00	
AMP2								
PA 64-4	Generator Replacement	1460	1	60,000.00	60,000.00	0.00	0.00	
	Replace Water & Heat Lines / Valves	1460	100 units	15,000.00	15,000.00	0.00	0.00	
	Hallway Carpet	1450	8000sf	35,000.00	35,000.00	0.00	0.00	
	Boiler Replacement (Dwelling)	1460	3	60,000.00	60,000.00	0.00	0.00	
PA 64-6	Handrail in Hallways	1460	400lf	5,000.00	5,000.00	0.00	0.00	
	Community Room Kitchen Upgrades	1470	1 kitchen	20,000.00	20,000.00	0.00	0.00	
	Replace Front Sidewalk	1450	500sf	10,000.00	10,000.00	0.00	0.00	
	Fire Alarm Replacement	1460	30 units	25,000.00	25,000.00	0.00	0.00	
	Additional Emergency Bells	1460	4	2,000.00	2,000.00	0.00	0.00	
	Walkway Lighting	1450	2 light poles	10,000.00	10,000.00	0.00	0.00	
	AMP 2 TOTAL			242,000.00	242,000.00	0.00	0.00	
AMP3								
PA 64-3	Back Flow Prev. Domestic & Hydronic sys.	1460	6valves	10,000.00	10,000.00	10,000.00	0.00	
	Boiler Replacement (Dwelling)	1460	3	60,000.00	60,000.00	0.00	0.00	
PA 64-5	New Common Area Floors	1470	2000 sf	30,000.00	30,000.00	15,000.00	0.00	
	AMP 3 TOTAL			100,000.00	100,000.00	25,000.00	0.00	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary	
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450112 Placement Housing Factor Grant No: Date of CFFP: _____
	FFY of Grant: 2012 FFY of Grant Approval: _____

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending _____ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	41,151.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	42,572.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	30,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	25,000.00	0.00	0.00	0.00
10	1460 Dwelling Structures	277,000.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	10,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	425,723.00	0.00	0.00	0.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00	0.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary			
PHA Name: Bradford County Housing Authority		Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P06450112</u> Replacement Housing Factor Grant No: Date of CFFP: _____	
		FFY of Grant: <u>2012</u> FFY of Grant Approval: _____	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	
		Original	Revised ²
		Total Actual Cost ¹	
		Obligated	Expended
Signature of Executive Director <i>Kelley Cwette</i>		Signature of Public Housing Director	
Date 6/28/2012		Date	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: PA26P06450112 CFFP (Yes/No): No Replacement Housing Factor Grant No.: _____				Federal FY of Grant: 2012	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 1								
PA 64-1	Replace sidewalks	1450	100 ft	10,000.00				
	Replace bathroom lights	1460	50	5,000.00				
PA 64-2	Replace Apartment electrical Components	1460	20	10,000.00				
	Replace Electrical Panels	1460	20	20,000.00				
	replace roofs	1460	5	30,000.00				
	New siding on sheds	1460	1500 sf	20,000.00				
	Insulate and side garage	1460	700 sf	15,000.00				
	AMP 1 TOTAL			110,000.00				
AMP 2								
PA 64-4	Replace Light poles	1450	10	15,000.00				
	repair roof drain Community room	1460	1	10,000.00				
	Dining room door modifications	1460	1	10,000.00				
PA 64-6	Exterior siding upgrades	1460	500 sf	15,000.00				
	Replace exterior doors	1460	9	25,000.00				
	New electrical entry system	1460	1	15,000.00				
	AMP 2 TOTAL			90,000.00				

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

Capital Fund Program - Five-Year Action Plan

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name						<input checked="" type="checkbox"/> Original 5-Year Plan
Bradford County Housing Authority						<input type="checkbox"/> Revision No.: <u>1</u>
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
B.	AMP-1 1450 Site Improvement	Annual Statement	0.00	3,000.00	0.00	0.00
C.	AMP-1 1460 Dwelling Structures		85,000.00	20,000.00	181,000.00	209,500.00
D.	AMP-1 1465.1 Dwelling Equipment		0.00	31,000.00	0.00	0.00
	AMP-1 1470 Non-Dwelling Structures		0.00	0.00	0.00	15,000.00
	AMP-1 1475 Non-Dwelling Equipment		0.00	0.00	0.00	23,000.00
	AMP-2 1450 Site Improvement		8,000.00	115,000.00	20,000.00	0.00
	AMP-2 1460 Dwelling Structures		40,000.00	290,000.00	199,800.00	59,000.00
	AMP-2 1465.1 Dwelling Equipment		0.00	0.00	20,000.00	0.00
	AMP-2 1470 Non-Dwelling Structures		0.00	0.00	0.00	0.00
	AMP-2 1475 Non-Dwelling Equipment		0.00	0.00	0.00	26,000.00
	AMP-3 1450 Site Improvement		5,000.00	0.00	0.00	10,000.00
	AMP-3 1460 Dwelling Structures		245,000.00	120,000.00	91,000.00	66,500.00
	AMP-3 1465.1 Dwelling Equipment		0.00	0.00	20,000.00	20,000.00
	AMP-3 1470 Non-Dwelling Structure		0.00	0.00	0.00	0.00
	AMP-3 1475 Non-Dwelling Equipment		0.00	18,000.00	650.00	23,000.00
	PHA Wide 1406 Operations		50,000.00	65,000.00	65,000.00	65,000.00
	PHA Wide 1410 MGT Fees		50,000.00	65,000.00	65,000.00	60,000.00
	PHA Wide 1411 Audit		0.00	0.00	0.00	0.00
	PHA Wide 1430 Fees & Costs Architech		30,000.00	40,000.00	40,000.00	40,000.00
	Grand Total		513,000.00	767,000.00	702,450.00	617,000.00

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2015 PHA FY: 2016				Activities for Year: <u>5</u> FFY Grant: 2016 PHA FY: 2017			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 1				AMP 1			
	PA 64-1	1460			PA 64-1	1460		
		Replace electrical outlets, switches	50 units	8,000.00		Replace exterior steel doors	10	8,000.00
		Ventilation system upgrades	1 unit	75,000.00		Replace roof, Replace mansard soffit	1984 SF	85,000.00
		Replace common area flooring	3000 sf	30,000.00		Replace Heating VFD pumps	2	3500
		Upgrade front lobby	200 sf	8,000.00		Replace Hot water tank	1	8,000.00
		Install back flow preventer on water line	1	5,000.00		Replace generator	1	45000
		Replace front handicap ramp	35 LF	30,000.00				
		PA 64-1 Total		156,000.00		1470		
						Garage Demo 2nd floor, Add roof trusses	480 SF	15,000.00
		PA 64-2				1475		
						Replace maintenance truck & Plow	1	23,000.00
						PA 64-1 Total		187,500.00
		1460			PA 64-2	1460		
		Replace water lines	20units	25,000.00		Replace 1st floor tiles building 2	4 units	20,000.00
						Install new interior doors and trim 2 Building	8 units	40,000.00
		PA 64-2 Total		25,000.00		PA 64-2 Total		60,000.00
	AMP 1 CFP Year Total		181,000.00		AMP 1 CFP Year Total		247,500.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015				
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost	
See Annual Statement	AMP 2				AMP 2				
	PA 64-4				PA 64-4	1450			
		1460				Repave & Add additional parking @ rear	445 SY	100,000.00	
		Replace range's	25	10,000.00		Replace concrete at front Entrance	40 SY	15,000.00	
		PA 64-6 Total		10,000.00		1460			
						Additional Handicap access	2 units	10,000.00	
						Replace Emergency Exit Lights to LED	30	10,000.00	
						Replace rubberroof	1962 SY	150,000.00	
						Replace automatic entry doors @ Lobby	2 units	20,000.00	
		AMP 2	1450			Install automatic double doors @			
		PA 64-6	Repave parking lot	2000 SY	8,000.00		community room exterior	2	10,000.00
			1460						
			Replace corridor carpet	2500SF	30,000.00		PA 64-4 Total		315,000.00
			PA 64-6 Total		38,000.00				
						PA 64-6	1460		
							Replace Electric heaters in units	60	20,000.00
							Install water filter system	1	10,000.00
							Window alterations in community room	6	20,000.00
							Replace handrails in halls	300 LF	30,000.00
							Security camera upgrades	1	10,000.00
						PA 64-6 Total		90,000.00	
		AMP 2 CFP Year Total		48,000.00		AMP 2 CFP Year Total		405,000.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 3				Amp 3			
	PA 64-3	1450			PA 64-3	1460		
		Landscaping Improvements	800 SF	5,000.00		Replace apartment flooring with Konecto	5 units	15,000.00
		1460				Rebuild glass sunroom	160 SF	45,000.00
		Emergency call system upgrade	1	5,000.00		Lighting replacement common area's	65	16,000.00
		Replace Entrance doors	2	5,000.00		PA 64-3 Total		76,000.00
		Reseal Exterior of building		65,000.00				
		PA 64-3 Total		80,000.00	PA 64-5			
		PA 64-5				1460		
						Replace trash compactor	1	9,000.00
		1460						
		Install new Kitchen counter tops	55 units	60,000.00		Upgrade windows	300	20,000.00
		Rebuild glass sunroom	160 SF	45,000.00		Replace apartment flooring	5 units	15,000.00
		Reseal Exterior of building		65,000.00		1475		
						Replace tractor & Attachments	1	18,000.00
		PA 64-5 Total		170,000.00				
						PA 64-5 Total		62,000.00
		AMP 3 CFP Year Total		250,000.00		AMP 3 CFP Year Total		138,000.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2015 PHA FY: 2016				Activities for Year: <u>5</u> FFY Grant: 2016 PHA FY: 2017			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 3				AMP 3			
	PA 64-3	1460			PA 64-3	1450		
		Replace outlets, switches and cover plates	100 units	16,000.00		Install sidewalk around building	400 lf	10,000.00
		1475				1460		
		Replace pressure washer	1	650.00		Heat zoning for apartments	100	20,000.00
						Install new circulator pumps to DHW		
		PA 64-3 Total		16,650.00		Backup pumps	2	2,500.00
						Move back kitchen heat sensors in units	100	3,500.00
		PA 64-5	1460			1465		
		Replace outlets, switches and cover plates	100 un	20,000.00		Replace Refrigerators	50	20000
		Emergency call system upgrades	1	10,000.00		PA 64-3 Total		56,000.00
		Lighting & Drop ceiling upgrades common area's	1st fl	40,000.00				
		Replace flooring in laundry room 1st floor	600 SF	5,000.00				
		1465						
		Replace refrigerators	50	20,000.00	PA 64-5	1460		
		PA 64-5 Total		95,000.00		Install shut offs for DW on end units	16 units	12,000.00
						Move back kitchen heat sensors in units	100	3,500.00
						Upgrade Heating zone for units	20 un	25,000.00
						1475		
						replace Maintenance truck & Plow	1	23,000.00
					PA 64-5 Total		63,500.00	
	AMP 3 CFP Year Total		111,650.00		AMP 3 CFP Year Total		119,500.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	PHA WIDE	Operations 1406		50,000.00	PHA WIDE	Operations 1406		65,000.00
		MGT Fees 1410		50,000.00		MGT Fees 1410		65,000.00
		Fees & Costs 1430		30,000.00		Fees & Costs 1430		40,000.00
		Audit 1411		0.00		Audit 1411		0.00
		PHA WIDE TOTAL		130,000.00		PHA WIDE TOTAL		170,000.00
		Year 2 Work Total		383,000.00	Year 3 Work Total			597,000.00
								597,000.00
		CFP Grant Total		503,000.00	CFP Grant Total			767,000.00
	Total CFP Year PHA Wide Total		130,000.00	Total CFP Year PHA Wide Total			170,000.00	

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Bradford County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

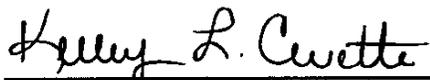
Name of Authorized Official

Kelley L. Cevette

Title

Executive Director

Signature



Date (mm/dd/yyyy)

4-4-2012

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name

Bradford County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

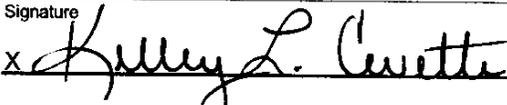
g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

McCallum Manor, Minnequa Ave., Canton, Bradford County, PA 17724
 Canton Townhouses, Second, Washington, Montague Streets, Canton, Bradford County, PA 17724
 Page Manor, Church St., Athens, Bradford County, PA 18810
 Colonial Towers, Colonial Drive, Towanda, Bradford County, PA 18848
 Keystone Manor, North ElmerAve., Sayre, Bradford County, PA 18840
 Park Place, Riverside Drive, Wyalusing, Bradford County, PA 18853

Check here if there are workplaces on file that are not identified on the attached sheets.

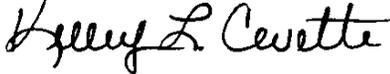
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
 (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Kelley L. Cevette		Title Executive Director
Signature 		Date 4-4-2012

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

0348-0046

1. Type of Federal Action: Grant	2. Status of Federal Action: Initial Award	3. Report Type: Initial Award
4. Name and Address of Reporting Entity Bradford County Housing Authority 4 Riverside Plaza Blossburg, PA 16912 Congressional District, if known: 4C	5. If Reporting Entity in No. 4 is a Sub-Awardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: US Department of Housing and Urban Development	7. Federal Program Name/Description: Capital Fund Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A no Lobbying Activities Proposed	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Kelley L. Cevette Title: Executive Director Telephone No: 570-638-2151 Date: 4-4-2012	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev 4-2012)	

**Bradford County Housing Authority
Advisory Board Meeting**

Thursday February 2, 2012
Colonial Terrace Community Room, Towanda, Pa.

Present: Valerie Higley – Keystone Manor, Sayre
Bonnie Pucket – Keystone Manor, Sayre
Connie Austin – Page Manor, Athens
Beverly Wolf – Page Manor, Pa.
Joyce E. Richlin – Colonial Towers, Towanda
Al Planishek – Colonial Towers
Joan Holmes – Park Place, Wyalusing
Helen Bastian – Park Place, Wyalusing
Jill Lewellyn – Colonial Terrace, Towanda
Richard Pratt - McCallum, Canton
Joyce Pratt – McCallum, Canton
Sean Sember –TBHRA
Kelley Cevette – TBHRA
Marcy Cole – TBHRA
Jason Sawyer – TBHRA
Scott Canfield – TBHRA
Dan Styborski – TBHRA
Lee Bryerton – TBHRA

Kelley Cevette, Tioga Bradford Housing Authority Executive Director, welcomed everyone to the meeting and thanked them for taking the time to attend. She then asked everyone to introduce themselves and to indicate what building or area they represented.

The minutes from the February 3, 2011 meeting were then reviewed. With a motion from Al Planishek and a second from Bonnie Pucket the minutes were approved through unanimous vote.

Ms. Cevette reviewed the purposed of the Tenant Advisory Board, its background and history of the preparation of the Annual Plan. She commented on the continued High Performance Standard the Authority has maintained, the continued subsidy to EMTA and maintaining the Homemakers Assistance Program. Ms. Cevette also commented that the concerns voiced by the tenants concerning the provider of the Homemakers Services were being addressed.

Ms. Cevette introduced the Resident Services Coordinator, Sean Sember, She explained that the RSC job is to help people maintain their independence and their apartments. She further stated that she was pleased to have the RSC and Sean in particular to assist our tenants.

Ms. Cevette emphasized our efforts to have our facilities as non-smoking facilities. The policy has been in affect for nearly two years and the Authority is being as proactive as possible to keep smoking out of the buildings. Ms. Cevette stated that if smoke was noted in the building that checks would be made to identify its source. Ms. Cevette also stated that we are in the process of evicting our first tenant due to being given three notices of noncompliance. Ms. Cevette reiterated that staff have been instructed to enforce this policy and we will follow through with the eviction of those who do not comply. Al Planishek stated....good.

Ms. Cevette stated that there were no changes to the Admission and Occupancy Policy. However she also stated that she is looking at the development of a scooter policy and has contacted HUD for guidance. There was agreement that the issue of safely operating these devises needed to be addressed.

Jason Sawyer revealed the Capital Plan for this year and stated that HUD had reduced the amount of money for next year by \$78,000. Mr. Sawyer reviewed some of the items to addressed and asked if there were other issues to be considered.

Tenants Suggestions:

Bonnie Pucket commented on the Keystone walls needed painting and also commented on the floors looking great.

Al Planishek stated that the poles needed to replace in front of Colonial Towers as well as his concern with the aging maple trees that need to be repaired or replaced.

Joyce Richlin brought up the concerns with the parking at Colonial Towers and Terrace. This generated discussion and it was concluded that a plan needs to be put together to deal with the parking problem. Jill Lewellyn also brought up the issue of the exercise group and how that also contributes to the problem, but recognized that it was a great activity for the tenants.

Joyce Richlin also brought up the issue of dealing with the biohazard material from some of the tenants. Scott Canfield reiterated the current policy for these materials. It will be reviewed for the best disposal of these materials.

Joyce Richlin finalized the meeting with asking about the “funny drain’ up on the 4th floor. Scott Canfield stated that it was due to the winter and would be addressed with the advent of spring.

Hearing no other comments or questions Kelley informed the members about the Public Hearing which is scheduled for March 14, 2012 at 10:00 AM at Colonial Towers in Towanda. Members were again thanked for their participation.

Minutes
Bradford County Housing Authority

March 27, 2012

The regular meeting of the Bradford County Housing Authority was held at the River Stone Inn in Wysox, Pa. The following persons were in attendance: William Farley, Roger Graham, Grace Dinelli, Ray DePaola, and Patrick Barrett, solicitor. Also in attendance were Kelley Cevette, Dan Styborski, and Jason Sawyer,.

The meeting was called to order by William Farley at 12:05 PM. At his direction the minutes of the February 28, 2012 meeting were reviewed. A motion was made by Roger Graham and seconded by Grace Dinelli to accept the minutes. They were approved as presented.

EXHIBIT BH 3-12-1

The bills for January were reviewed. Kelley Cevette made note moving to presenting the bills in a different format for next months meeting. This was discussed and recommended at last month's meeting. There were no questions of the report and Ray DePaola moved to accept the report as provided and it was seconded by Roger Graham. The Board approved the report on the bills.

EXHIBIT BH 3-12-2

The Occupancy Report for Public Housing and the Section 8 Program for Bradford County was distributed by Kelley Cevette. It was noted that the one occupancy in Canton had been filled and we were currently at capacity for Public Housing. There was a brief discussion about the monies available through PHFA due to the Marcellus Shale tax impact fee. Bill Farley stated it would be interesting to see the difference in applications from 2008 to now in order to see the impact of the gas industry. Kelley Cevette state that plans were being made of how best to utilize those funds for Bradford and Tioga Counties. Kelley Cevette gave an update on the Section 8 program. Kelley reported on the worked being performed to get the Section 8 Program on target with our monthly HAP allocation. No action was taken by the board.

The financial report for January 2012 was presented and reviewed. The board was pleased with the report and it was moved Ray DePaola by and seconded by Roger Graham by to accept the report as presented. The Board approved the report unanimously.

EXHIBIT BH 3-12-3

The Resolution to approve the Annual Public Housing Agency Plan and the 5 Year Plan was presented by Kelley Cevette and Jason Sawyer. Kelley Cevette explained that there are no administrative changes to the plan for this year, but the funding for the capital grant program has been reduced by HUD for the second year in a row. The reduction this year is around \$60,000 as it was the year before, thus totaling \$120,000 fewer dollars for improvements over the past two years. Jason Sawyer explained our emphasis was on major mechanical repairs and purchases, in order to keep our buildings in good operating condition. Roger Graham questioned the reason for the upgrade in the electrical boxes at Canton and Park Place. Jason Sawyer reviewed the work being performed. A brief discussion ensued with the emphasis on needed repairs. A motion to adopt the resolution was made by Roger Graham and seconded by Grace Dinelli. The Board approved the resolution unanimously.

EXHIBIT BH 3-12-4

Kelley presented the current Smoke – Free Policy to the board and explained that due to an effort to enforce this policy consistently we have been issuing eviction notices to tenants who have received three violation notices. There was discussion about the policy and the end result of individuals losing their apartments due to three violations. The board recognized the dilemma of how this is affecting individuals, but reinforced the importance of the policy due to safety and the general maintenance costs for turn around. It was recommended that the Board review the policy at the next meeting to see if other alternatives may be possible for consequences of violation.

EXHIBIT BH 3-12-5

It was noted that the next Board meeting will be a joint Board meeting with the Tioga County Board and it will be held at the Edgewood Restaurant in Troy, Pa.

On motion duly made and seconded, the meeting of the Housing Authority was adjourned.

Secretary

Chairperson

Attachment A

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 Replacement Housing Factor Grant No: Date of CFFP: _____	FFY of Grant: 2009 FFY of Grant Approval: _____

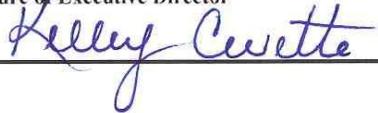
Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending 12/31/2011 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised 2	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	5,161.00	15,178.00	15,178.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	55,351.00	55,351.00	55,351.00	55,351.00
5	1411 Audit	1,000.00	1,000.00	1,000.00	1,000.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	35,000.00	24,466.00	24,466.00	24,466.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	25,000.00	29,996.00	29,996.00	29,996.00
10	1460 Dwelling Structures	432,000.00	417,521.00	417,521.00	417,521.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	10,000.00	10,000.00	10,000.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	553,512.00	553,512.00	553,512.00	538,334.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	27,000.00	39,700.00	39,700.00	39,700.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	20,000.00	69,154.00	36,910.00	36,910.00
25	Amount of line 20 Related to Energy Conservation Measures	130,000.00	68,700.00	68,700.00	68,700.00

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary										
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 Placement Housing Factor Grant No: Date of CFFP: _____	FFY of Grant: 2009 FFY of Grant Approval: _____								
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011 <input type="checkbox"/> Final Performance and Evaluation Report										
Line	Summary by Development Account	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">Total Estimated Cost</th> <th colspan="2" style="text-align: center;">Total Actual Cost¹</th> </tr> <tr> <th style="width:25%; text-align: center;">Original</th> <th style="width:25%; text-align: center;">Revised²</th> <th style="width:25%; text-align: center;">Obligated</th> <th style="width:25%; text-align: center;">Expended</th> </tr> </table>	Total Estimated Cost		Total Actual Cost ¹		Original	Revised ²	Obligated	Expended
Total Estimated Cost		Total Actual Cost ¹								
Original	Revised ²	Obligated	Expended							
Signature of Executive Director 		Signature of Public Housing Director Date 12/31/2011								

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority				Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised 2	Funds Obligated ¹	Funds Expended ²	
AMP 1								
PA 64-2	Siding Replacement	1460	9500 sq ft	45,000.00	58,885.60	58,885.60	58,885.60	A: 7/10 C:6/11
PA 64-2	Toilets	1460	20	6,000.00	6,700.00	6,700.00	6,700.00	A: 7/10 C:6/11
	PA 64-2 Total			51,000.00	65,585.60	65,585.60	65,585.60	
	AMP 1 Total			51,000.00	65,585.60	65,585.60	65,585.60	
AMP 2								
PA 64-4	Generator Replacement	1460	1	45,000.00	0.00	0.00	0.00	Move to 2011
PA 64-4	Refurbish Kitchens	1460	62	60,000.00	75,198.00	75,198.00	75,198.00	A: 7/10 C:6/11
PA 64-4	Compactor Upgrade	1460	1	3,000.00	0.00	0.00	0.00	Deleted by Maint
PA 64-4	Concrete Work (from 2014)	1450	17 cb yds	0.00	29,996.00	29,996.00	29,996.00	A: 7/10 C:6/11
	PA 64-4 Total			108,000.00	105,194.00	105,194.00	105,194.00	
PA 64-6	Window Replacement (Comm Rm Only - scope change)	1470	300 sq ft	10,000.00	10,000.00	10,000.00	10,000.00	A: 7/10 C:6/11
PA 64-6	Kitchen Upgrades (from 2012)	1460	10	0.00	60,080.00	60,080.00	60,080.00	A: 7/10 C:6/11
PA 64-6	Walkway Lighting	1450	1	25,000.00	0.00	0.00	0.00	Move to 2011
PA 64-6	Additional Emergency Bells	1460	5	2,000.00	0.00	0.00	0.00	Move to 2011
	PA 64-6 Total			37,000.00	70,080.00	70,080.00	70,080.00	
	AMP 2 Total			145,000.00	175,274.00	175,274.00	175,274.00	
AMP 3								
PA 64-3	Lighting	1460	100	35,000.00	0.00	0.00	0.00	Move to 2012
PA 64-3	Window Upgrades	1460	300	20,000.00	0.00	0.00	0.00	Move to 2013
PA 64-3	Replace Toilets	1460	69	30,000.00	39,700.00	39,700.00	39,700.00	A: 7/10 C:6/11
PA 64-3	Refurbish Kitchens	1460	62	60,000.00	74,128.00	74,128.00	74,128.00	A: 7/10 C:6/11
PA 64-3	Man Door In Overhead Door	1460	1	3,000.00	12,000.00	12,000.00	12,000.00	A: 7/10 C:6/11
PA 64-3	Security System Upgrade (Funged in)	1460	1	0.00	29,019.66	29,019.66	29,019.66	From 2010 CFP C: 11/11
	PA 64-3 Total			148,000.00	154,847.66	154,847.66	154,847.66	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority				Grant Type and Number: Capital Fund Program Grant No.: PA26P06450109 CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised 2	Funds Obligated	Funds Expended	
AMP 3 Cont.								
PA 64-5	Security System Upgrade	1460	1	20,000.00	36,909.73	36,909.73	36,909.73	A: 7/10 C:5/11
PA 64-5	Returbish Kitchens	1460	100	60,000.00	0.00	0.00	0.00	Moved to 2011
PA 64-5	Man Door In Overhead Door	1460	1	3,000.00	12,000.00	12,000.00	12,000.00	A: 7/10 C:6/11
PA 64-5	Repair Sewer Line	1460	30 II	10,000.00	12,900.00	12,900.00	12,900.00	A: 7/10 C:6/11
PA 64-5	Window Upgrades	1460	300	20,000.00	0.00	0.00	0.00	Deleted
PA 64-5 Total				113,000.00	61,809.73	61,809.73	61,809.73	
AMP 3 Total				261,000.00	216,657.39	216,657.39	216,657.39	
PHA Wide	Operations	1406		15,361.00	15,178.19	15,178.19		
PHA Wide	Administration	1410		55,351.00	55,351.00	55,351.00	55,351.00	C: 6/10
	1410 Salaries: Executive Director, Dep. Director Controller, Physical Development Coordinator 3 Accounting Clerks, 3 Maintenance Foreman.							
PHA Wide	Audit	1411		1,000.00	1,000.00	1,000.00	1,000.00	C: 11/10
PHA Wide	Fees & Costs	1430		24,800.00	24,465.82	24,465.82	24,465.82	A: 11/09
PHA Wide Total				96,512.00	95,995.01	95,995.01	80,816.82	
Capital Grant Total				553,512.00	553,512.00	553,512.00	538,333.81	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement
² To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary	
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450110 Replacement Housing Factor Grant No: Date of CFFP: _____
	FFY of Grant: 2010 FFY of Grant Approval: _____

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending 12/31/2011 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	55,926.00	18,923.00	18,923.00	175.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	54,925.00	54,925.00	54,925.00	54,825.00
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	22,400.00	23,793.00	23,793.00	23,793.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	65,000.00	42,400.00	42,400.00	42,400.00
10	1460 Dwelling Structures	350,000.00	409,210.00	409,210.00	409,210.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	549,251.00	549,251.00	549,251.00	530,403.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	65,000.00	46,870.00	46,870.00	46,870.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	40,000.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary			
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450110 Placement Housing Factor Grant No: Date of CFFP: _____	FFY of Grant: 2010 FFY of Grant Approval: _____	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011 <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ²
		Obligated	Expended
Signature of Executive Director <i>Kelley Cwette</i>		Signature of Public Housing Director	
Date 6/26/2012		Date	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages									
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: PA26P06450110 CFFP (Yes/No): No Replacement Housing Factor Grant No.:					Federal FY of Grant: 2010	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Original	Revised (2)	Funds Obligated ¹	Funds Expended ²		
AMP 1									
AP 64-1	Tub Safeway Steps	1460	50	37,000.00	26,065.50	26,065.50	26,065.50	A: 5/11 C:9/11	
	Kitchen Exhaust System	1460	50	50,000.00					
	PA 64-1 TOTAL			87,000.00	26,065.50	26,065.50	26,065.50		
PA 64-2	Vanity Replacement	1460	20	10,000.00	8,729.00	8,729.00	8,729.00	A: 5/11 C: 12/11	
	PA 64-2 TOTAL			10,000.00	8,729.00	8,729.00	8,729.00		
	AMP 1 Total			97,000.00	34,794.50	34,794.50	34,794.50		
AMP 2									
PA 64-4	Refurbish Kitchens	1460	50	50,000.00	53,477.00	53,477.00	53,477.00	A: 5/11 C: 12/11	
PA 64-4	Landscaping Front and Back	1450	500 SqFt	25,000.00	42,400.00	42,400.00	42,400.00	A: 5/11 C:10/11	
	PA 64-4 TOTAL			75,000.00	95,877.00	95,877.00	95,877.00		
PA 64-6	Kitchen Cabinet Upgrade (Carry over 2009 plan)	1460	300	35,000.00	91,019.00	91,019.00	91,019.00	A: 5/11 C: 12/11	
	PA 64-6 TOTAL			35,000.00	91,019.00	91,019.00	91,019.00		
	AMP 2 Total			110,000.00	186,896.00	186,896.00	186,896.00		
AMP 3									
PA 64-3	Security System Upgrade	1460	8 Cameras	20,000.00	0.00	0.00	0.00	Deleted	
PA 64-3	Fire Alarm Upgrade	1460	1	10,000.00	0.00	0.00	0.00	Deleted	
PA 64-3	Covered Entrance to Parking Lot	1450	1	25,000.00	0.00	0.00	0.00	Deleted	
PA 64-3	Refurbish Kitchens	1460	50	50,000.00	61,322.00	61,322.00	61,322.00	A: 5/11 C: 12/11	
PA 64-3	Tube Safeway Steps	1460	20	14,000.00	10,402.25	10,402.25	10,402.25	A: 5/11 C:9/11	
	PA64-3 TOTAL			119,000.00	71,724.25	71,724.25	71,724.25		

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

Attachment C

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary		Grant Type and Number:		FFY of Grant:	
PHA Name: Bradford County Housing Authority		Capital Fund Program Grant No.: PA26P06450111		Replacement Housing Factor Grant No.: 2011	
		Date of CFFP: _____		FFY of Grant Approval: _____	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual statement (revision no: _____)	
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2011		<input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	9,068.00	14,668.00	6,037.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	47,563.00	47,563.00	47,563.00	47,563.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	28,000.00	22,400.00	22,400.00	3,306.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	71,000.00	71,000.00	16,000.00	0.00
10	1460 Dwelling Structures	270,000.00	270,000.00	43,000.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	50,000.00	50,000.00	15,000.00	0.00
13	1475 Non-dwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	475,631.00	475,631.00	150,000.00	50,869.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	5,000.00	5,000.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	190,000.00	190,000.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary			
PHA Name: Bradford County Housing Authority		Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P06450111</u> Replacement Housing Factor Grant No: Date of CFFP: _____	
		FFY of Grant: <u>2011</u> FFY of Grant Approval: _____	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending <u>12/31/2011</u> <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	
		Original	Revised ²
		Total Actual Cost ¹	
		Obligated	Expended
Signature of Executive Director <i>Kelley Cvetta</i>		Signature of Public Housing Director	
Date 6/26/2012		Date	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: PA26P06450111 CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2011	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated	Funds Expended	
AMP 1								
PA 64-1	Install Vanaties in Bathroom	1460	50	15,000.00	15,000.00	15,000.00	0.00	
	Flagpole lighting	1450	1 light	1,000.00	1,000.00	1,000.00	0.00	
	Roof Drain - A Building	1460	50lf	3,000.00	3,000.00	3,000.00	0.00	
PA 64-2	Sidewalk Replacement	1450	1000sf	5,000.00	5,000.00	5,000.00	0.00	
	Pave Parking Lot	1450	8200sf	10,000.00	10,000.00	10,000.00	0.00	
	Smoke Detectors and Co2 Detectors	1460	20units	15,000.00	15,000.00	15,000.00	0.00	
	AMP 1 TOTAL			49,000.00	49,000.00	49,000.00	0.00	
AMP2								
PA 64-4	Generator Replacement	1460	1	60,000.00	60,000.00	0.00	0.00	
	Replace Water & Heat Lines / Valves	1460	100 units	15,000.00	15,000.00	0.00	0.00	
	Hallway Carpet	1450	8000sf	35,000.00	35,000.00	0.00	0.00	
	Boiler Replacement (Dwelling)	1460	3	60,000.00	60,000.00	0.00	0.00	
PA 64-6	Handrail in Hallways	1460	400lf	5,000.00	5,000.00	0.00	0.00	
	Community Room Kitchen Upgrades	1470	1 kitchen	20,000.00	20,000.00	0.00	0.00	
	Replace Front Sidewalk	1450	500sf	10,000.00	10,000.00	0.00	0.00	
	Fire Alarm Replacement	1460	30 units	25,000.00	25,000.00	0.00	0.00	
	Additional Emergency Bells	1460	4	2,000.00	2,000.00	0.00	0.00	
	Walkway Lighting	1450	2 light poles	10,000.00	10,000.00	0.00	0.00	
	AMP 2 TOTAL			242,000.00	242,000.00	0.00	0.00	
AMP3								
PA 64-3	Back Flow Prev. Domestic & Hydronic sys.	1460	6valves	10,000.00	10,000.00	10,000.00	0.00	
	Boiler Replacement (Dwelling)	1460	3	60,000.00	60,000.00	0.00	0.00	
PA 64-5	New Common Area Floors	1470	2000 sf	30,000.00	30,000.00	15,000.00	0.00	
	AMP 3 TOTAL			100,000.00	100,000.00	25,000.00	0.00	

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary	
PHA Name: Bradford County Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: PA26P06450112 Placement Housing Factor Grant No: Date of CFFP: _____
	FFY of Grant: 2012 FFY of Grant Approval: _____

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual statement (revision no: _____)
 Performance and Evaluation report for Program Year Ending _____ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) ³	41,151.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	42,572.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	30,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	25,000.00	0.00	0.00	0.00
10	1460 Dwelling Structures	277,000.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	10,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	425,723.00	0.00	0.00	0.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00	0.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary			
PHA Name: Bradford County Housing Authority		Grant Type and Number: Capital Fund Program Grant No.: PA26P06450112 Replacement Housing Factor Grant No: Date of CFFP: _____	
		FFY of Grant: 2012 FFY of Grant Approval: _____	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	
		Original	Revised ²
		Total Actual Cost ¹	
		Obligated	Expended
Signature of Executive Director <i>Kelley Cwette</i>		Signature of Public Housing Director	
Date 6/28/2012		Date	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Bradford County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: PA26P06450112 CFFP (Yes/No): No Replacement Housing Factor Grant No.: _____				Federal FY of Grant: 2012	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 1								
PA 64-1	Replace sidewalks	1450	100 ft	10,000.00				
	Replace bathroom lights	1460	50	5,000.00				
PA 64-2	Replace Apartment electrical Components	1460	20	10,000.00				
	Replace Electrical Panels	1460	20	20,000.00				
	replace roofs	1460	5	30,000.00				
	New siding on sheds	1460	1500 sf	20,000.00				
	Insulate and side garage	1460	700 sf	15,000.00				
	AMP 1 TOTAL			110,000.00				
AMP 2								
PA 64-4	Replace Light poles	1450	10	15,000.00				
	repair roof drain Community room	1460	1	10,000.00				
	Dining room door modifications	1460	1	10,000.00				
PA 64-6	Exterior siding upgrades	1460	500 sf	15,000.00				
	Replace exterior doors	1460	9	25,000.00				
	New electrical entry system	1460	1	15,000.00				
	AMP 2 TOTAL			90,000.00				

¹ To be completed for the Performance and Evaluation Report or a revised Annual Statement

² To be completed for the Performance and Evaluation Report.

Capital Fund Program - Five-Year Action Plan

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name						<input checked="" type="checkbox"/> Original 5-Year Plan
Bradford County Housing Authority						<input type="checkbox"/> Revision No.: <u>1</u>
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
B.	AMP-1 1450 Site Improvement	Annual Statement	0.00	3,000.00	0.00	0.00
C.	AMP-1 1460 Dwelling Structures		85,000.00	20,000.00	181,000.00	209,500.00
D.	AMP-1 1465.1 Dwelling Equipment		0.00	31,000.00	0.00	0.00
	AMP-1 1470 Non-Dwelling Structures		0.00	0.00	0.00	15,000.00
	AMP-1 1475 Non-Dwelling Equipment		0.00	0.00	0.00	23,000.00
	AMP-2 1450 Site Improvement		8,000.00	115,000.00	20,000.00	0.00
	AMP-2 1460 Dwelling Structures		40,000.00	290,000.00	199,800.00	59,000.00
	AMP-2 1465.1 Dwelling Equipment		0.00	0.00	20,000.00	0.00
	AMP-2 1470 Non-Dwelling Structures		0.00	0.00	0.00	0.00
	AMP-2 1475 Non-Dwelling Equipment		0.00	0.00	0.00	26,000.00
	AMP-3 1450 Site Improvement		5,000.00	0.00	0.00	10,000.00
	AMP-3 1460 Dwelling Structures		245,000.00	120,000.00	91,000.00	66,500.00
	AMP-3 1465.1 Dwelling Equipment		0.00	0.00	20,000.00	20,000.00
	AMP-3 1470 Non-Dwelling Structure		0.00	0.00	0.00	0.00
	AMP-3 1475 Non-Dwelling Equipment		0.00	18,000.00	650.00	23,000.00
	PHA Wide 1406 Operations		50,000.00	65,000.00	65,000.00	65,000.00
	PHA Wide 1410 MGT Fees		50,000.00	65,000.00	65,000.00	60,000.00
	PHA Wide 1411 Audit		0.00	0.00	0.00	0.00
	PHA Wide 1430 Fees & Costs Architech		30,000.00	40,000.00	40,000.00	40,000.00
	Grand Total		513,000.00	767,000.00	702,450.00	617,000.00

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2015 PHA FY: 2016				Activities for Year: <u>5</u> FFY Grant: 2016 PHA FY: 2017			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 1				AMP 1			
	PA 64-1	1460			PA 64-1	1460		
		Replace electrical outlets, switches	50 units	8,000.00		Replace exterior steel doors	10	8,000.00
		Ventilation system upgrades	1 unit	75,000.00		Replace roof, Replace mansard soffit	1984 SF	85,000.00
		Replace common area flooring	3000 sf	30,000.00		Replace Heating VFD pumps	2	3500
		Upgrade front lobby	200 sf	8,000.00		Replace Hot water tank	1	8,000.00
		Install back flow preventer on water line	1	5,000.00		Replace generator	1	45000
		Replace front handicap ramp	35 LF	30,000.00				
		PA 64-1 Total		156,000.00		1470		
						Garage Demo 2nd floor, Add roof trusses	480 SF	15,000.00
		PA 64-2				1475		
						Replace maintenance truck & Plow	1	23,000.00
						PA 64-1 Total		187,500.00
		1460			PA 64-2	1460		
		Replace water lines	20units	25,000.00		Replace 1st floor tiles building 2	4 units	20,000.00
						Install new interior doors and trim 2 Building	8 units	40,000.00
		PA 64-2 Total		25,000.00		PA 64-2 Total		60,000.00
	AMP 1 CFP Year Total		181,000.00		AMP 1 CFP Year Total		247,500.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015				
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost	
See Annual Statement	AMP 2				AMP 2				
	PA 64-4				PA 64-4	1450			
		1460				Repave & Add additional parking @ rear	445 SY	100,000.00	
		Replace range's	25	10,000.00		Replace concrete at front Entrance	40 SY	15,000.00	
		PA 64-6 Total		10,000.00		1460			
						Additional Handicap access	2 units	10,000.00	
						Replace Emergency Exit Lights to LED	30	10,000.00	
						Replace rubberroof	1962 SY	150,000.00	
						Replace automatic entry doors @ Lobby	2 units	20,000.00	
		AMP 2	1450			Install automatic double doors @			
		PA 64-6	Repave parking lot	2000 SY	8,000.00		community room exterior	2	10,000.00
			1460						
			Replace corridor carpet	2500SF	30,000.00		PA 64-4 Total		315,000.00
			PA 64-6 Total		38,000.00				
						PA 64-6	1460		
							Replace Electric heaters in units	60	20,000.00
							Install water filter system	1	10,000.00
							Window alterations in community room	6	20,000.00
							Replace handrails in halls	300 LF	30,000.00
							Security camera upgrades	1	10,000.00
						PA 64-6 Total		90,000.00	
	AMP 2 CFP Year Total			48,000.00	AMP 2 CFP Year Total			405,000.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 3				Amp 3			
	PA 64-3	1450			PA 64-3	1460		
		Landscaping Improvements	800 SF	5,000.00		Replace apartment flooring with Konecto	5 units	15,000.00
		1460				Rebuild glass sunroom	160 SF	45,000.00
		Emergency call system upgrade	1	5,000.00		Lighting replacement common area's	65	16,000.00
		Replace Entrance doors	2	5,000.00		PA 64-3 Total		76,000.00
		Reseal Exterior of building		65,000.00				
		PA 64-3 Total		80,000.00	PA 64-5			
		PA 64-5				1460		
						Replace trash compactor	1	9,000.00
		1460						
		Install new Kitchen counter tops	55 units	60,000.00		Upgrade windows	300	20,000.00
		Rebuild glass sunroom	160 SF	45,000.00		Replace apartment flooring	5 units	15,000.00
		Reseal Exterior of building		65,000.00		1475		
						Replace tractor & Attachments	1	18,000.00
		PA 64-5 Total		170,000.00				
						PA 64-5 Total		62,000.00
	AMP 3 CFP Year Total		250,000.00		AMP 3 CFP Year Total		138,000.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2015 PHA FY: 2016				Activities for Year: <u>5</u> FFY Grant: 2016 PHA FY: 2017			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 3				AMP 3			
	PA 64-3	1460			PA 64-3	1450		
		Replace outlets, switches and cover plates	100 units	16,000.00		Install sidewalk around building	400 lf	10,000.00
		1475				1460		
		Replace pressure washer	1	650.00		Heat zoning for apartments	100	20,000.00
						Install new circulator pumps to DHW		
		PA 64-3 Total		16,650.00		Backup pumps	2	2,500.00
						Move back kitchen heat sensors in units	100	3,500.00
		PA 64-5	1460			1465		
		Replace outlets, switches and cover plates	100 un	20,000.00		Replace Refrigerators	50	20000
		Emergency call system upgrades	1	10,000.00		PA 64-3 Total		56,000.00
		Lighting & Drop ceiling upgrades common area's	1st fl	40,000.00				
		Replace flooring in laundry room 1st floor	600 SF	5,000.00				
		1465						
		Replace refrigerators	50	20,000.00	PA 64-5	1460		
		PA 64-5 Total		95,000.00		Install shut offs for DW on end units	16 units	12,000.00
						Move back kitchen heat sensors in units	100	3,500.00
						Upgrade Heating zone for units	20 un	25,000.00
						1475		
						replace Maintenance truck & Plow	1	23,000.00
					PA 64-5 Total		63,500.00	
	AMP 3 CFP Year Total		111,650.00		AMP 3 CFP Year Total		119,500.00	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2013 PHA FY: 2014				Activities for Year: <u>3</u> FFY Grant: 2014 PHA FY: 2015			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	PHA WIDE	Operations 1406		50,000.00	PHA WIDE	Operations 1406		65,000.00
		MGT Fees 1410		50,000.00		MGT Fees 1410		65,000.00
		Fees & Costs 1430		30,000.00		Fees & Costs 1430		40,000.00
		Audit 1411		0.00		Audit 1411		0.00
		PHA WIDE TOTAL		130,000.00		PHA WIDE TOTAL		170,000.00
		Year 2 Work Total		383,000.00	Year 3 Work Total			597,000.00
								597,000.00
		CFP Grant Total		503,000.00	CFP Grant Total			767,000.00
	Total CFP Year PHA Wide Total		130,000.00	Total CFP Year PHA Wide Total			170,000.00	

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Bradford County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

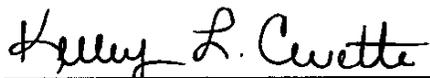
Name of Authorized Official

Kelley L. Cevette

Title

Executive Director

Signature



Date (mm/dd/yyyy)

4-4-2012

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name

Bradford County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

McCallum Manor, Minnequa Ave., Canton, Bradford County, PA 17724

Canton Townhouses, Second, Washington, Montague Streets, Canton, Bradford County, PA 17724

Page Manor, Church St., Athens, Bradford County, PA 18810

Colonial Towers, Colonial Drive, Towanda, Bradford County, PA 18848

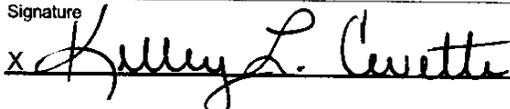
Keystone Manor, North ElmerAve., Sayre, Bradford County, PA 18840

Park Place, Riverside Drive, Wyalusing, Bradford County, PA 18853

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

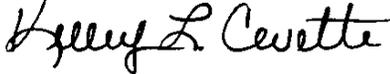
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Kelley L. Cevette	Title Executive Director
Signature 	Date 4-4-2012

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

0348-0046

1. Type of Federal Action: Grant	2. Status of Federal Action: Initial Award	3. Report Type: Initial Award
4. Name and Address of Reporting Entity Bradford County Housing Authority 4 Riverside Plaza Blossburg, PA 16912 Congressional District, if known: 4C	5. If Reporting Entity in No. 4 is a Sub-Awardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: US Department of Housing and Urban Development	7. Federal Program Name/Description: Capital Fund Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A no Lobbying Activities Proposed	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Kelley L. Cevette Title: Executive Director Telephone No: 570-638-2151 Date: 4-4-2012	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev 4-2012)

**Bradford County Housing Authority
Advisory Board Meeting**

Thursday February 2, 2012
Colonial Terrace Community Room, Towanda, Pa.

Present: Valerie Higley – Keystone Manor, Sayre
Bonnie Pucket – Keystone Manor, Sayre
Connie Austin – Page Manor, Athens
Beverly Wolf – Page Manor, Pa.
Joyce E. Richlin – Colonial Towers, Towanda
Al Planishek – Colonial Towers
Joan Holmes – Park Place, Wyalusing
Helen Bastian – Park Place, Wyalusing
Jill Lewellyn – Colonial Terrace, Towanda
Richard Pratt - McCallum, Canton
Joyce Pratt – McCallum, Canton
Sean Sember –TBHRA
Kelley Cevette – TBHRA
Marcy Cole – TBHRA
Jason Sawyer – TBHRA
Scott Canfield – TBHRA
Dan Styborski – TBHRA
Lee Bryerton – TBHRA

Kelley Cevette, Tioga Bradford Housing Authority Executive Director, welcomed everyone to the meeting and thanked them for taking the time to attend. She then asked everyone to introduce themselves and to indicate what building or area they represented.

The minutes from the February 3, 2011 meeting were then reviewed. With a motion from Al Planishek and a second from Bonnie Pucket the minutes were approved through unanimous vote.

Ms. Cevette reviewed the purposed of the Tenant Advisory Board, its background and history of the preparation of the Annual Plan. She commented on the continued High Performance Standard the Authority has maintained, the continued subsidy to EMTA and maintaining the Homemakers Assistance Program. Ms. Cevette also commented that the concerns voiced by the tenants concerning the provider of the Homemakers Services were being addressed.

Ms. Cevette introduced the Resident Services Coordinator, Sean Sember, She explained that the RSC job is to help people maintain their independence and their apartments. She further stated that she was pleased to have the RSC and Sean in particular to assist our tenants.

Ms. Cevette emphasized our efforts to have our facilities as non-smoking facilities. The policy has been in affect for nearly two years and the Authority is being as proactive as possible to keep smoking out of the buildings. Ms. Cevette stated that if smoke was noted in the building that checks would be made to identify its source. Ms. Cevette also stated that we are in the process of evicting our first tenant due to being given three notices of noncompliance. Ms. Cevette reiterated that staff have been instructed to enforce this policy and we will follow through with the eviction of those who do not comply. Al Planishek stated....good.

Ms. Cevette stated that there were no changes to the Admission and Occupancy Policy. However she also stated that she is looking at the development of a scooter policy and has contacted HUD for guidance. There was agreement that the issue of safely operating these devises needed to be addressed.

Jason Sawyer revealed the Capital Plan for this year and stated that HUD had reduced the amount of money for next year by \$78,000. Mr. Sawyer reviewed some of the items to addressed and asked if there were other issues to be considered.

Tenants Suggestions:

Bonnie Pucket commented on the Keystone walls needed painting and also commented on the floors looking great.

Al Planishek stated that the poles needed to replace in front of Colonial Towers as well as his concern with the aging maple trees that need to be repaired or replaced.

Joyce Richlin brought up the concerns with the parking at Colonial Towers and Terrace. This generated discussion and it was concluded that a plan needs to be put together to deal with the parking problem. Jill Lewellyn also brought up the issue of the exercise group and how that also contributes to the problem, but recognized that it was a great activity for the tenants.

Joyce Richlin also brought up the issue of dealing with the biohazard material from some of the tenants. Scott Canfield reiterated the current policy for these materials. It will be reviewed for the best disposal of these materials.

Joyce Richlin finalized the meeting with asking about the “funny drain’ up on the 4th floor. Scott Canfield stated that it was due to the winter and would be addressed with the advent of spring.

Hearing no other comments or questions Kelley informed the members about the Public Hearing which is scheduled for March 14, 2012 at 10:00 AM at Colonial Towers in Towanda. Members were again thanked for their participation.

Minutes
Bradford County Housing Authority

March 27, 2012

The regular meeting of the Bradford County Housing Authority was held at the River Stone Inn in Wysox, Pa. The following persons were in attendance: William Farley, Roger Graham, Grace Dinelli, Ray DePaola, and Patrick Barrett, solicitor. Also in attendance were Kelley Cevette, Dan Styborski, and Jason Sawyer,.

The meeting was called to order by William Farley at 12:05 PM. At his direction the minutes of the February 28, 2012 meeting were reviewed. A motion was made by Roger Graham and seconded by Grace Dinelli to accept the minutes. They were approved as presented.

EXHIBIT BH 3-12-1

The bills for January were reviewed. Kelley Cevette made note moving to presenting the bills in a different format for next months meeting. This was discussed and recommended at last month's meeting. There were no questions of the report and Ray DePaola moved to accept the report as provided and it was seconded by Roger Graham. The Board approved the report on the bills.

EXHIBIT BH 3-12-2

The Occupancy Report for Public Housing and the Section 8 Program for Bradford County was distributed by Kelley Cevette. It was noted that the one occupancy in Canton had been filled and we were currently at capacity for Public Housing. There was a brief discussion about the monies available through PHFA due to the Marcellus Shale tax impact fee. Bill Farley stated it would be interesting to see the difference in applications from 2008 to now in order to see the impact of the gas industry. Kelley Cevette state that plans were being made of how best to utilize those funds for Bradford and Tioga Counties. Kelley Cevette gave an update on the Section 8 program. Kelley reported on the worked being performed to get the Section 8 Program on target with our monthly HAP allocation. No action was taken by the board.

The financial report for January 2012 was presented and reviewed. The board was pleased with the report and it was moved Ray DePaola by and seconded by Roger Graham by to accept the report as presented. The Board approved the report unanimously.

EXHIBIT BH 3-12-3

The Resolution to approve the Annual Public Housing Agency Plan and the 5 Year Plan was presented by Kelley Cevette and Jason Sawyer. Kelley Cevette explained that there are no administrative changes to the plan for this year, but the funding for the capital grant program has been reduced by HUD for the second year in a row. The reduction this year is around \$60,000 as it was the year before, thus totaling \$120,000 fewer dollars for improvements over the past two years. Jason Sawyer explained our emphasis was on major mechanical repairs and purchases, in order to keep our buildings in good operating condition. Roger Graham questioned the reason for the upgrade in the electrical boxes at Canton and Park Place. Jason Sawyer reviewed the work being performed. A brief discussion ensued with the emphasis on needed repairs. A motion to adopt the resolution was made by Roger Graham and seconded by Grace Dinelli. The Board approved the resolution unanimously.

EXHIBIT BH 3-12-4

Kelley presented the current Smoke – Free Policy to the board and explained that due to an effort to enforce this policy consistently we have been issuing eviction notices to tenants who have received three violation notices. There was discussion about the policy and the end result of individuals losing their apartments due to three violations. The board recognized the dilemma of how this is affecting individuals, but reinforced the importance of the policy due to safety and the general maintenance costs for turn around. It was recommended that the Board review the policy at the next meeting to see if other alternatives may be possible for consequences of violation.

EXHIBIT BH 3-12-5

It was noted that the next Board meeting will be a joint Board meeting with the Tioga County Board and it will be held at the Edgewood Restaurant in Troy, Pa.

On motion duly made and seconded, the meeting of the Housing Authority was adjourned.

Secretary

Chairperson