

Newkirk Housing Authority

2012 Annual Plan

2013 - 2016 Version 01

PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 4/30/2011

1.0	PHA Information PHA Name: <u>Newkirk Housing Authority</u> PHA Code: <u>OK056</u> PHA Type: <input checked="" type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>1/2012</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>46</u> Number of HCV units: <u>0</u>				
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <i>The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.</i>				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <i>The Newkirk Housing Authority as administrator of a federal funded housing program – shall protect victims of criminal, domestic violence, sexual assault, or stalking, as well as members of the victims' family – from losing their HUD assisted housing as a result of the aforementioned crime committed against them.</i> <i>The Newkirk Housing Authority's Administrative Plan covers denial of admission to the program and termination of continued participation relative to the Violence Against Women Act and serves as protection of such abuse.</i>				
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <i>None of the Housing Authority PHA Annual Plan Elements have been revised since its last Annual Plan submission.</i> (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <i>Main Administrative Office is where the public may obtain copies of the 5-Year and Annual PHA Plan.</i>				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i>				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable. <i>Please see pages 4 - 5</i>				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. <i>Please see pages 6 - 11</i>				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. <i>Please see pages 12 - 16</i>				

8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
10.0	Additional Information. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5- Year Plan. <i>The Newkirk Housing Authority continues to work on the goals described in the 2012 PHA Plan by updating and rehabbing units and keeping the units, safe and sanitary.</i> (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification” a. Substantial Deviation from the 5-Year Plan ✓ <i>Any change to Mission Statement such as:</i> ✓ <i>50% deletion from or addition to the goals and objectives as a whole.</i> ✓ <i>50% or more decrease in the quantifiable measurement of any individual goal or objective</i> b. Significant Amendment or Modification to the Annual Plan ✓ <i>50% variance in the funds projected in the Capital Fund Program Annual Statement</i> ✓ <i>Any increase or decrease over 50% in the funds projected in the Financial Resource Statement and/or the Capital Fund Program Annual Statement</i> ✓ <i>Any change in a policy or procedure that requires a regulatory 30-day posting</i> ✓ <i>Any submission to HUD that requires a separate notification to residents, such as HOPE VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Homeownership Programs</i> ✓ <i>Any change inconsistent with the local, approved Consolidated Plan</i>
11.0	Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements <i>There were no challenged elements</i> (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)

Part I: Summary		
PHA Name: <i>Newkirk Housing Authority</i>	Grant Type and Number Capital Fund Program Grant No: <i>OK56P056501-12</i> Replacement Housing Factor Grant No: Date of CFFP:	FFY Grant: <i>2012</i> FFY of Grant Approval:

Type of Grant

Original Annual Statement Reserve for Disaster/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Costs ²	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$ 4,000.00			
3	1408 Management Improvements	\$ 500.00			
4	1410 Administration (may not exceed 10% of line 21)	\$ 500.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 7,500.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 1,000.00			
10	1460 Dwelling Structures	\$ 21,222.00			
11	1465.1 Dwelling Equipment - Nonexpendable	\$ 1,500.00			
12	1470 Non-dwelling Structures	\$ 15,000.00			
13	1475 Non-dwelling Equipment	\$ 2,500.00			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2-19)	\$ 53,722.00	\$ -	\$ -	\$ -
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director  Date 10/13/2011	Signature of Public Housing Manager Date
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¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for Operations
⁴ RHF funds shall be included here

8.1 CAPITAL FUND PROGRAM ANNUAL STATEMENT/PERFORMANCE AND EVALUATION REPORT 2011, 2010 & 2009 CFP

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 3/31/2014

Part I: Summary	
PHA Name: <i>Newkirk Housing Authority</i>	Grant Type and Number Capital Fund Program Grant No: <i>OK56P056501-11</i> Replacement Housing Factor Grant No: Date of CFFP:
	FFY Grant: <i>2011</i> FFY of Grant Approval:

Type of Grant

Original Annual Statement Reserve for Disaster/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: *6/30/2011* Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Costs ²	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$ 1,050.00			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$ 500.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 7,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 2,372.00			
10	1460 Dwelling Structures	\$ 30,600.00			
11	1465.1 Dwelling Equipment - Nonexpendable	\$ 300.00			
12	1470 Non-dwelling Structures	\$ 10,900.00			
13	1475 Non-dwelling Equipment	\$ 1,000.00			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2-19)	\$ 53,722.00	\$ -	\$ -	\$ -
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director 	Date 10/13/2011	Signature of Public Housing Manager	Date
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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for Operations
⁴ RHF funds shall be included here

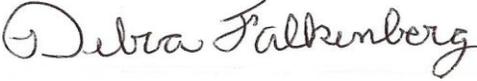
Part I: Summary

PHA Name: <i>Newkirk Housing Authority</i>	Grant Type and Number Capital Fund Program Grant No: <i>OK56P056501-10</i> Replacement Housing Factor Grant No: Date of CFFP:	FFY Grant: <i>2010</i> FFY of Grant Approval:
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Type of Grant

Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: *6/30/2011*
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Costs ²	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$ 529.00			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$ 1,000.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 6,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 38,156.00			
10	1460 Dwelling Structures	\$ 8,600.00			
11	1465.1 Dwelling Equipment - Nonexpendable	\$ 6,000.00			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	\$ 2,000.00			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2-19)	\$ 62,285.00	\$ -	\$ -	\$ -
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director  Date 10/13/2011	Signature of Public Housing Manager Date
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¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for Operations
⁴ RHF funds shall be included here

Part I: Summary

PHA Name:	Grant Type and Number	FFY Grant: 2009
<i>Newkirk Housing Authority</i>	Capital Fund Program Grant No: <i>OK56P056501-09</i>	FFY of Grant Approval:
	Replacement Housing Factor Grant No:	
	Date of CFFP:	

Type of Grant

Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: *6/30/2011*
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Costs ²	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$ 500.00	\$ -	\$ -	\$ -
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 300.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 6,000.00	\$ 6,755.05	\$ 2,255.05	\$ 2,255.05
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 25,529.00	\$ 40,090.15	\$ 31,688.39	\$ 31,688.39
10	1460 Dwelling Structures	\$ 3,600.00	\$ 7,294.39	\$ 7,294.39	\$ 7,294.39
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Non-dwelling Structures	\$ 19,500.00	\$ 6,944.48	\$ 6,944.48	\$ 6,944.48
13	1475 Non-dwelling Equipment	\$ 7,000.00	\$ 1,744.93	\$ 1,744.93	\$ 1,744.93
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2-19)	\$ 63,129.00	\$ 63,129.00	\$ 50,227.24	\$ 50,227.24
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	Date	Signature of Public Housing Manager	Date
	10/13/2011		

¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for Operations
⁴ RHF funds shall be included here

Part II: Supporting Pages

PHA Name: <i>Newkirk Housing Authority</i>	Grant Type and Number Capital Fund Program Grant No: <i>OK56P056501-09</i> CFFP (Yes / No): Replacement Housing Factor Grant No:	Federal FFY of Grant: <i>2009</i>
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Development Number Name / PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Costs		Total Actual Costs		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
<i>PHA Wide</i>	<i>Operations</i>	<i>1406</i>		\$ 500.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>PHA Wide</i>	<i>Bidding & Advertising</i>	<i>1410</i>		\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 300.00	<i>Completed</i>
<i>PHA Wide</i>	<i>A/E Fees & Costs</i>	<i>1430</i>		\$ 6,000.00	\$ 6,755.05	\$ 2,255.05	\$ 2,255.05	<i>In Process</i>
<i>PHA Wide</i>	<i>Replace fencing around compound</i>	<i>1450</i>	<i>500 Lf.</i>	\$ 20,000.00	\$ 18,933.39	\$ 18,933.39	\$ 18,933.39	<i>Completed</i>
<i>PHA Wide</i>	<i>Repair/Replace sidewalks, curbs & parking</i>	<i>1450</i>	<i>1050 Sf.</i>	\$ 5,529.00	\$ 8,401.76	\$ -	\$ -	<i>In Process</i>
<i>OK05600001</i>	<i>Landscaping & Tree Trimming</i>	<i>1450</i>		\$ -	\$ 12,755.00	\$ 12,755.00	\$ 12,755.00	<i>Completed</i>
<i>OK05600001</i>	<i>Replace Carpeting & Tile</i>	<i>1460</i>	<i>2 Units</i>	\$ 2,000.00	\$ 3,668.10	\$ 3,668.10	\$ 3,668.10	<i>Completed</i>
<i>OK05600001</i>	<i>Repair Bath Enclosures</i>	<i>1460</i>	<i>2 Units</i>	\$ 1,600.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>OK05600001</i>	<i>Replace Wall Insulation</i>	<i>1460</i>	<i>16 Units</i>	\$ -	\$ 3,626.29	\$ 3,626.29	\$ 3,626.29	<i>Completed</i>
<i>PHA Wide</i>	<i>Replace Tile in Community Room</i>	<i>1470</i>	<i>1250 Lf.</i>	\$ 7,000.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>PHA Wide</i>	<i>Replace 1 set of Kitchen Cabinets in Community Room</i>	<i>1470</i>	<i>1</i>	\$ 2,500.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>PHA Wide</i>	<i>Remodel Community Room Bathroom</i>	<i>1470</i>	<i>1</i>	\$ 10,000.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>PHA Wide</i>	<i>Rewire Office / Community Room Electricity</i>	<i>1470</i>		\$ -	\$ 6,944.48	\$ 6,944.48	\$ 6,944.48	<i>Completed</i>
<i>PHA Wide</i>	<i>Replace Lawn Mower</i>	<i>1475</i>	<i>1</i>	\$ 5,000.00	\$ -	\$ -	\$ -	<i>N/A</i>
<i>PHA Wide</i>	<i>Replace Office Computer</i>	<i>1475</i>	<i>1</i>	\$ 2,000.00	\$ 1,744.93	\$ 1,744.93	\$ 1,744.93	<i>Completed</i>
				\$ 63,129.00	\$ 63,129.00	\$ 50,227.24	\$ 50,227.24	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

² To be completed for the Performance and Evaluation Report

Capital Fund Program - Five-Year Action Plan

Part I: Summary						
PHA Name/Number		Locality (City/Couty & State)		<input checked="" type="checkbox"/> Original 5-Year Plan		Revision No:
<i>Newkirk Housing Authority</i>		<i>Kay County</i>				
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
B.	Physical Improvements Subtotal		\$ 23,700.00	\$ 16,850.00	\$ 38,500.00	\$ 42,222.00
C.	Management Improvements		\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00
D.	PHA - Wide Non-dwelling Structure and Equipment		\$ 21,772.00	\$ 28,622.00	\$ 6,722.00	\$ 3,000.00
E.	Administration		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
F.	Other		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
G.	Operations		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
H.	Demolition					
I.	Development					
J.	Capital Fund Financing - Debt Service					
K.	Total CFP Funds		\$ 53,722.00	\$ 53,722.00	\$ 53,722.00	\$ 53,722.00
L.	Total Non-CFP Funds					
M.	Grand Total		\$ 53,722.00	\$ 53,722.00	\$ 53,722.00	\$ 53,722.00

Capital Fund Program - Five-Year Action Plan

Part II: Supporting Pages - Management Needs Work Statement(s)						
Work Statement for Year 1 FFY <i>2012</i>	Work Statement for Year <u>2013</u> FFY <u>2013</u>			Work Statement for Year <u>2014</u> FFY <u>2014</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Costs
	<i>Operating</i>		\$ 1,500.00	<i>Operating</i>		\$ 1,500.00
	<i>Management Improvements</i>		\$ 250.00	<i>Management Improvements</i>		\$ 250.00
	<i>Bidding & Advertising</i>		\$ 500.00	<i>Bidding & Advertising</i>		\$ 500.00
	<i>A/E Fees & Costs</i>		\$ 6,000.00	<i>A/E Fees & Costs</i>		\$ 6,000.00
	Subtotal of Estimated Cost:		\$ 8,250.00	Subtotal of Estimated Cost:		\$ 8,250.00

Capital Fund Program - Five-Year Action Plan

Part II: Supporting Pages - Management Needs Work Statement(s)						
Work Statement for Year 1 FFY <i>2012</i>	Work Statement for Year <u>2015</u> FFY <u>2015</u>			Work Statement for Year <u>2016</u> FFY <u>2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Costs
	<i>Operations</i>		\$ 1,500.00	<i>Operations</i>		\$ 1,500.00
	<i>Management improvements</i>		\$ 500.00	<i>Management improvements</i>		\$ 500.00
	<i>Bidding & Advertising</i>		\$ 500.00	<i>Bidding & Advertising</i>		\$ 500.00
	<i>A/E Fees & Costs</i>		\$ 6,000.00	<i>A/E Fees & Costs</i>		\$ 6,000.00
	Subtotal of Estimated Cost:		\$ 8,500.00	Subtotal of Estimated Cost:		\$ 8,500.00

10 -B. Criteria for Substantial Deviations and Significant Amendments

(1) Amendment and Deviation Definitions 24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

a. Substantial Deviation from the 5-Year Plan

- ✓ *Any change to Mission Statement such as:*
- ✓ *50% deletion from or addition to the goals and objectives as a whole.*
- ✓ *50% or more decrease in the quantifiable measurement of any individual goal or objective*

b. Significant Amendment or Modification to the Annual Plan

- ✓ *50% variance in the funds projected in the Capital Fund Program Annual Statement*
- ✓ *Any increase or decrease over 50% in the funds projected in the Financial Resource Statement and/or the Capital Fund Program Annual Statement*
- ✓ *Any change in a policy or procedure that requires a regulatory 30-day posting*
- ✓ *Any submission to HUD that requires a separate notification to residents, such as HOPE VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Homeownership Programs*
- ✓ *Any change inconsistent with the local, approved Consolidated Plan*

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

11.0(f) Resident Advisory Board (RAB) Comments

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

11.0(g) Challenged Elements

The PHA received no challenges on elements of the 2012 PHA Plan.

Required Attachment A: Community Service Requirement

In order to be eligible for continued occupancy, each adult family member must either (1) contribute to eight hours community service per month (not including political activities) within the community in which the public housing development is located or (2) participate in an economic self-sufficiency program unless they are exempt from this requirement. The following adult members are exempt from this requirement: Family members who are 62 or older, family members who are blind or disabled, family members who are primary caregiver for someone who is blind or disabled, family members engaged in work activity, family members who are exempt from work activity under Part A Title IV of the Social Security Act or under any other state welfare program, including the welfare to work program, family members receiving assistance under a state program funded under Part A Title IV of the Social Security Act or under any other state welfare program, including welfare to work and who are in compliance with that program

Required Attachment B: Violence against Women Act (VAWA)

The Newkirk Housing Authority, as administrator of a federal funded housing program – shall protect victims of criminal, domestic violence, sexual assault, or stalking, as well as members of the victims' family – from losing their HUD assisted housing as a result of the aforementioned crime committed against them.

The agency's Administrative Plan covers denial of admission to the program and termination of continued participation relative to the Violence against Women Act and serves as protection of such abuse.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the *Streamlined Annual PHA Plan***

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the _____ 5-Year and/or X Annual PHA Plan for the fiscal year beginning 1/2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Newkirk Housing Authority

PHA Name

OK056

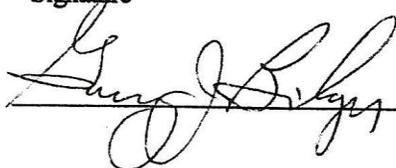
PHA Number

 5- Year PHA Plan for Fiscal Years 20 - 20

 X Annual PHA Plan for Fiscal Years 20 12 - 20 16

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Garry Bilger	Chairman
Signature	Date (mm/dd/yyyy)
	10/13/2011

Certification for a Drug-Free Workplace

U. S. Department of Housing and Urban Development

Applicant Name

Newkirk Housing Authority

Program/Activity Receiving Federal Grant Funding

2012 Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession. Or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

B. Establishing an on-going drug-free awareness program to inform employees --

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

D. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

E. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d. (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

F. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d. (2), with respect to any employee who is convicted ---

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site (s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State and zip code. Identify each sheet with the Applicant name and address and the program activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Debra Falkenberg	Title <i>Executive Director</i>
Signature <i>Debra Falkenberg</i>	Date (mm/dd/yyyy) 10/13/2011

Certification of Payments to Influence Federal Transactions

U. S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Newkirk Housing Authority

Program/Activity Receiving Federal Grant Funding

2012 Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the , to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Debra Falkenberg

Title

Executive Director

Signature

Debra Falkenberg

Date (mm/dd/yyyy)

10/13/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Frank Auel the Mayor certify that the Five
Name Mayor or State Representative

Year and Annual PHA Plan of the Newkirk Housing Authority
Name of Housing Authority

is consistent with the Consolidated Plan of the state of Oklahoma prepared pursuant to 24
State Name

CFR Part 91.

Frank Auel
Sign & Dated by Appropriate State or Local Official

Civil Rights Certification

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 04/30/2011

Civil Rights Certification
Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof.

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Newkirk Housing Authority

PHA Name

OK056

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U. S. C. 1001, 1010, 1012; 31 U. S. C. 3729, 3802)

Name of Authorized Official

Garry Bilger

Title

Chairman

Signature



Date

10/13/2011

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action: <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">B</div> <ul style="list-style-type: none"> a. Contract b. Grant c. Cooperative Agreement d. Loan e. Loan Guarantee f. Loan Insurance 	2. Status of Federal Action: <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">A</div> <ul style="list-style-type: none"> a. Bid/Offer/Application b. Initial Award c. Post-Award 	3. Report Type: <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">A</div> <ul style="list-style-type: none"> a. Initial Filing b. Material Change <p>For Material Change Only: year _____ quarter _____ date of last report _____</p>
4. Name and Address of Reporting Entity: <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">X</div> Prime </div> <div style="width: 45%;"> <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;"><input type="checkbox"/></div> Subawardee </div> </div> <p style="text-align: center; margin-top: 10px;">Tier _____, if known:</p> <p>Congressional District, <i>if known</i>:</p>	5. If Reporting Entity in No. 4 is a Sub-awardee, Enter Name and Address of Prime: <p>Congressional District, <i>if known</i></p>	
6. Federal Department/Agency: <p style="text-align: center; color: blue;"><i>U. S. Department of Housing and Urban Development</i></p>	7. Federal Program Name/Description: <p style="text-align: center; color: blue;"><i>2012 Capital Fund Program</i></p> <p>CFDA Number, <i>if applicable</i>: _____</p>	
8. Federal Action Number, if known: 	9. Award Amount, if known: <p style="text-align: center;">\$ _____</p>	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> 	b. Individuals Performing Services <i>(including address if different from No. 10a) (last name, first name, MI):</i> 	
11. Information requested through this form is authorized by title 31 U. S.C section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Debra Falkenberg</u> Print Name: <u>Debra Falkenberg</u> Title: <u>Executive Director</u> Telephone No.: <u>580-362-3167</u> Date: <u>10/13/2011</u>	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	