

PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 4/30/2011

1.0	PHA Information PHA Name: <u>Booneville Housing Authority</u> PHA Code: <u>MS065</u> PHA Type: <input checked="" type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>														
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>160</u> Number of HCV units: _____														
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only														
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)														
	Participating PHAs PHA 1: PHA 2: PHA 3:	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	<table border="1"> <thead> <tr> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	No. of Units in Each Program		PH	HCV						
No. of Units in Each Program															
PH	HCV														
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.														
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.														
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Attachment A The PHA continues to improve the quality of assisted housing: The Housing Authority is meeting this goal with the main accomplishments being ongoing efforts to raise the standards of public housing with the use of CFP program funds. The PHA established the goal to improve its management score and is continue working to do so. The HA had a goal to implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments, implement security improvements, increase the number and percentage of employed persons in assisted families and the HA is on schedule to meting these goals. Improvements are currently in progress with the use of CFP funds and the Housing Authority is on schedule to meeting this goal. The Housing Authority has met or exceeded all goals and missions stated in the Five-Year Plan, therefore, no modifications were made. Progress achieved on quantifiable goals are as follows: The PHA continues its goal of implementing measures to deconcentrate poverty by bringing higher income housing households into lower income developments. This goad is being achieved. The PHA continues its goal of increasing working families. This goal is being achieved. The PHA's goal to increase accessible units over and above 504 requirements if there is a need. The PHA continues to reduce vacancies with improved maintenance techniques, improved management and occupancy controls along with capital fund improvements. The PHA continues to improve public housing management and improve advisor score to a high performer level. The PHA goal to renovate or modernize public housing units with Capital Fund Program funds is being achieved and is on schedule. The PHA continues its efforts to improve security by providing drug prevention programs and private security. The PHA continues its goal to ensure equal access to assisted housing. The Housing Authority will adopt new policies and procedures to comply with current regulations.														

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Plan Submission: See Attachment b</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p style="text-align: center;">Booneville Housing Authority 801 N. College St. P. O. Box 368 Booneville, MS 38829</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p style="text-align: center;">MS26P06550108 – Attachment c MS26P06550109 – Attachment d MS26P06550110 – Attachment e MS26P06550111 – Attachment f MS26P06550112 – Attachment g</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p style="text-align: center;">Attachment No. h</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>We have 78 applicants. There are 22 1BR applicants with 3 as low income, 4 as very low income and 15 with extremely low income. There are 32 2BR applicants with 1 low income, 3 very low income and 28 extremely low incomes. There are 19 3BR applicants with 1 low incomes, 1 very low and 17 extremely low incomes. There are 5 4BR applicants with 1 low, 1 very low and 3 extremely low incomes.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p style="text-align: center;">Reduce turnover time for vacated public housing units. Employ effective maintenance and management policies to minimize the number of public housing units off-line.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan. The PHA aimed to be a high performer over the previous five years. This year was a standard and will strive to obtain high performer. The PHA established the goal to improve its score. This year we received a 86 out of 100 and are still working to achieve this goal. The PHA continues to improve public housing management and maintenance.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>The Housing Authority does recognize the need for public notification for items contained within the 5 year and Annual Plans. This authority shall make proper notifications for any Substantial Deviations from these plans as required under law. The exception to this definition is if the change has been made to meet regulatory compliance with the U.S. Department of Housing and Urban Development requirements. Substantial deviation or Significant amendment or Modification shall mean those of the mission statement, goals and objective, capital fund program or changes in significant expenditures and changes in statutory requirements for administration of Public Housing requiring public comment and/or public hearing.</p>

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. Attachment i (g) Challenged Elements Attachment j (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) I (i) VAWA – Attachment k
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Attachment A

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

The PHA continues to improve the quality of assisted housing: The Housing Authority is meeting this goal with the main accomplishments being ongoing efforts to raise the standards of public housing with the use of CFP program funds. The PHA established the goal to improve its management score and is continue working to do so. The HA had a goal to implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments, implement security improvements, increase the number and percentage of employed persons in assisted families and the HA is on schedule to meeting these goals. Improvements are currently in progress with the use of CFP funds and the Housing Authority is on schedule to meeting this goal.

The Housing Authority has met or exceeded all goals and missions stated in the Five-Year Plan, therefore, no modifications were made.

Progress achieved on quantifiable goals are as follows:

The PHA continues its goal of implementing measures to deconcentrate poverty by bringing higher income public housing households into lower income developments. This goal is being achieved.

The PHA continues its goal of increasing working families. This goal is being achieved.

The PHA's goal to increase accessible units over and above 504 requirements if there is a need.

The PHA continues to reduced vacancies with improved maintenance techniques, improved management and occupancy controls along with capital fund improvements.

The PHA continues to improved public housing management and improved advisory score to a high performer level.

The PHA goal to renovate or modernize public housing units with Capital Fund Program funds is being achieved and is on schedule.

The PHA continues its efforts to improve security by providing drug prevention programs and private security.

The PHA continues its goal to ensure equal access to assisted housing.

The Housing Authority will adopted new policies and procedures to comply with current regulations.

ATTACHMENT b

6.0 PHA Plan Update.

The below listed plan elements are available in complete form for public review at the PHA Management Office as part of the agency plan supporting documents.

a) **Revised elements:**

Current Fiscal Year Audit: The results of the most recent Fiscal year audit are available for review as part of the agency plan supporting documents.

b) **The PHA Agency Plan may be obtained at:**

PHA Management Office
810 N. College St.
Booneville, MS 38829

PHA Plan Elements: (24 CFR 903.7)

1. **PHA Policies Governing Eligibility, Selection, and Admissions.**

- a) Eligibility
- b) Selection
- c) Admissions Preference
- d) Waiting List Organization
- e) De-concentration and Income Mixing

2. **Financial Resources.**

- a) Public Housing Operating Fund
- b) Public Housing Capital Fund
- c) Public Housing Dwelling Rental Income

3. **Rent Determination.**

- a) PHA employs discretionary policies for determining income-based rent.

4. **Operation and Management.**

- a) PHA has adopted an admission to and continued occupancy plan (ACOP) which outlines how the housing authority is to operate with regard to management.

5. **Grievance Procedures.**

- a) PHA has adopted a grievance policy which shall address any dispute which a resident may have with respect to Housing Authority action or failure to act in accordance with the resident's lease or Housing Authority regulations which adversely affect the individual resident's rights, duties, welfare, or status.

6. Designated Housing for Elderly and Disabled Families.

- a) PHA has one site (40 units) designated for elderly. Accessible dwelling units designated for persons with disabilities are available and identified in the PIC system.

7. Community Service and Self Sufficiency:

- a) PHA coordinates social service e/self-sufficiency activities through various state and local agencies.

8. Safety and Crime Prevention.

- a) PHA has adopted a "one strike" policy with regard to drug related or violent criminal activity.
- b) PHA cooperates with local, regional, and state law enforcement officials to help reduce drug related activity and crime on housing authority property.

9. Pets.

- a) PHA has adopted a pet policy, including assistance animals, which is an attachment to the Public Housing dwelling lease. The rules adopted are reasonable related to the legitimate interest of the housing authority to provide a decent, safe and sanitary living environment for all residents, and to protect and preserve the physical condition of the property, as well as the financial interest of the PHA.

10. Civil Rights Certification.

- a) The PHA management staff will review and or audit; applications, policies, operating procedures and files to ensure that any compliance issues are addressed and will implement initiatives to insure access to assisted housing, providing a suitable living environmental regardless of; race, color, religion, national origin, sex, family status and disability to affirmatively further fair housing.
- b) PHA consults with the MDA to ensure that the annual plan is consistent with Mississippi Consolidated Plan.

11. Fiscal Year Audit.

- a) The results of the most recent Fiscal year audit are available for review as part of the PHA Agency Plan supporting documents.

12. Asset Management.

- a) PHA operates five (5) developments under one AMP number.

The Violence Against Women and Justice Department Reauthorization Act of 2005

13. Violence Against Women Act.

- a) PHA has implemented policies in the Admission to and Continued Occupancy Plan (ACOP) that comply with the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162).
- b) PHA implemented policies in the ACOP which prohibits the denial of admission to an otherwise qualified applicant on the basis that the applicant is or has been a victim of domestic violence, dating violence, or stalking. Definitions for domestic violence, dating violence, stalking, and immediate family members have also been added to the ACOP. Notification and victim documentation, perpetrator removal or documentation of rehabilitation policies, and PHA documentation requirements has been adopted for the ACOP.
- c) PHA has implemented policies in the ACOP which allow residents to move or transfer to avoid domestic violence, dating violence, or stalking.
- d) PHA has implemented policies in the ACOP concerning the termination of assistance for victims of domestic violence, dating violence, or stalking. These policies outline victim documentation, terminating or evicting a perpetrator of domestic violence, and PHA confidentiality requirements.
- e) PHA has implemented policies in the ACOP concerning notification to applicants and residents regarding protections under the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. OL. 109-163). Residents and applicants are notified of these changes in policy through the application process and lease agreement.

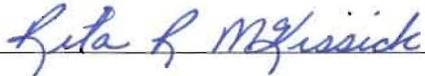
Part I: Summary					
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-08 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2008 FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no:4) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	68,125.05	46,132.44	46,132.44	46,132.44
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	.00	.00	.00	.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	8,662.74	8,662.74	8,662.74	8,662.74
8	1440 Site Acquisition				
9	1450 Site Improvement	1,000	314.52	314.52	314.52
10	1460 Dwelling Structures	162,655.26	185,333.35	185,333.35	140,293.33
11	1465.1 Dwelling Equipment—Nonexpendable	4,862.67	4,862.67	4,862.67	4,862.67
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	524.95	524.95	524.95	524.95
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	149.33	149.33	149.33	149.33
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Booneville Housing Authority	Grant Type and Number Capital Fund Program Grant No: MS26P065501-08 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2008 FFY of Grant Approval:			
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 4)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	245,980	245,980	245,980	200,939.98
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
		03/08/2012			

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Booneville Housing Authority			Grant Type and Number Capital Fund Program Grant No: MS26P065501-08 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2008		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
H A Wide	Operations	1406		68,125.05	46,132.44	46,132.44	46,132.44	
H A Wide	A & E Fees/Mod Coord	1430		8,662.74	8,662.74	8,662.74	8,662.74	
H A Wide	Site Improvement (repair sidewalks and repair 2 basketball backboards with goal @ 450 ea and 8 nets @ \$10 ea	1450		1,000	314.52	314.52	314.52	
MS065-5	Kitchen, Bath, Flooring Renovations	1460	4	162,655.26	185,333.35	185,333.35	140,293.33	
	Floor Tile 5400 sq ft @ 2.67							
	Interior Paint @ \$2,500 ea							
	Demo cabinets @ 1,100 ea							
	Replace kitchen cabinets w/fixtures @ \$3,000 ea							
	Interior doors w/hdwe @ \$250 ea							
	Bathroom Renovations (Tub surround, add shower, flooring, hardware, vanity, water saver toilet, medicine cabinet, ceramic tile, plumbing) @ \$4,000 ea							
	Remove asbestos @ \$600 ea							
	Ceiling light fixtures @ \$1300 ea							

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary					
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P06550109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 6) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 6/30/2011 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	47,103	47,103	47,103	40,000
3	1408 Management Improvements	28,000	28,000	28,000	12,838.71
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000	25,000	25,000	25,000
8	1440 Site Acquisition				
9	1450 Site Improvement	500	500	500	500
10	1460 Dwelling Structures	84,825	87,289.82	87,289.82	9,470.78
11	1465.1 Dwelling Equipment—Nonexpendable	2,090	2,090	2,090	2,090
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	45,000	45,000	45,000	39,376.28
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	3,000	535.18	535.18	535.18
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary						
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-09 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 6) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$235,518	\$235,518	235,518	129,810.95	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 03/08/2012		Signature of Public Housing Director 		
				Date		

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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
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⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-09 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
H A Wid	Operations	1406		47,103	47,103	47,103	40,000	
H A Wide	Security	1408		28,000	28,000	28,000	12,838.71	
H A Wide	A & E Fees	1430		25,000	25,000	25,000	25,000	
H A Wide	Refrigerators @ \$445 ea	1465.1	2	890	890	890	890	
H A Wide	Ranges @ \$300 ea	1465.1	2	600	600	600	600	
H A Wide	Water Heaters @ \$300 ea	1465.1	2	600	600	600	600	
H A Wide	Site Improvements (Side walks)	1450		500	500	500	500	
MS065-5	Renovations (security screens / windows / paint / floors / Interior Doors / Exterior Doors / Cabinets / Vent Pipes / Appliances	1460	14	84,825	87,289.82	87,289.82	9,470.78	
MS065-5	Relocations	1495.1	14	3,000	535.18	535.18	535.18	
H A Wide	Maintenance Truck/Security System/Office Furniture	1475		45,000	45,000	45,000	39,376.28	
	TOTAL			\$235,518	\$235,518	235.518	129,810.95	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Part I: Summary					
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-10 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/2011 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	46,490	46,490	00	00
3	1408 Management Improvements	20,000	20,000	00	00
4	1410 Administration (may not exceed 10% of line 21)	1,000	1,000	00	00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000	25,000	756.64	756.64
8	1440 Site Acquisition				
9	1450 Site Improvement	10,500	10,374.43	120	120
10	1460 Dwelling Structures	98,169	98,169	00	00
11	1465.1 Dwelling Equipment—Nonexpendable	18,290	18,290	5,177.49	5,177.49
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	12,000	12,125.57	11,655.58	11,655.58
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	1,000	1,000	00	00
17	1499 Development Activities ⁴				

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Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-10 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval:	
Type of Grant						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no: 2)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$232,449.00	\$232,449.00	17,709.71	17,709.71	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director		Date		Signature of Public Housing Director		
		03/08/2012				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-10 CFPP (Yes/ No): Replacement Housing Factor Grant No:				Federal FFY of Grant: 2010		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
H A Wid	Operations	1406		46,490	46,490	00	00	
H A Wide	Security	1408		20,000	20,000	00	00	
H A Wide	Administration	1410		1,000	1,000	00	00	
H A Wide	A & E Fees	1430		25,000	25,000	756.64	756.64	
H A Wide	Ranges/Refrigerators/Water Heaters	1465.1	6	18,290	18,290	5,177.49	5,177.49	
H A Wide	Site Improvement	1450		10,500	10,374.43	120	120	
MS065-5	Renovations	1460	11	98,169	98,169	00	00	
	Screens/Windows, Interior Paint, Interior Doors w/hdwe, Screen Doors, Exterior Doors, Vent Pipes, Floor tile, Kitchen Cabinets							
H A Wide	Computers/printers Central Office/Security System/ sewer machine/ garage door opener	1475		12,000	12,125.57	11,655.58	11,655.58	
MS065	Relocations	1495.1	11	1,000	1,000	00	00	
	TOTAL			\$232,449	\$232,449	\$17,709.71	\$17,709.71	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary						
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-11 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2011 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/2011 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³	46,490				
3	1408 Management Improvements	30,000				
4	1410 Administration (may not exceed 10% of line 21)	1,000				
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	25,000				
8	1440 Site Acquisition					
9	1450 Site Improvement	4,000				
10	1460 Dwelling Structures	70,724				
11	1465.1 Dwelling Equipment—Nonexpendable	18,568				
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment	2,500				
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs	1,000				
17	1499 Development Activities ⁴					

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-11 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2011 FFY of Grant Approval:	
Type of Grant						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$199,282				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director <i>Rita R. [Signature]</i>		Date 03/08/2012		Signature of Public Housing Director		
				Date		

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-11 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2011			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
H A Wid	Operations	1406		46,490				
H A Wide	Security	1408		30,000				
H A Wide	Administration	1410		1,000				
H A Wide	A & E Fees	1430		25,000				
H A Wide	Ranges @ \$450 ea	1465.1	2	900				
H A Wide	Refrigerators @ \$450 ea	1465.1	2	900				
H A Wide	Water Heaters @ \$300 ea	1465.1	59	16,768				
H A Wide	Site Improvement (Side walks)	1450		2,500				
MS Wide	Repair Sewer	1450		1,500				
MS065-5	Renovations	1460	15	45,724				
	Sec. Scr/Windows							
	Interior Paint							
	Interior Doors w/hdwe							
	Sec. Scn Doors							
	Exterior Doors							
	Vent Pipes							
	Floor Tile 550							
MS065-4	Handicap unit reducing 4BR to 3BR	1460		25,000				
H A Wide	Office Furniture	1475		2,500				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

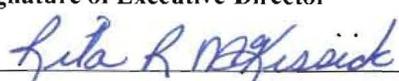
Part I: Summary					
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-12 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2012 FFY of Grant Approval:
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	40,000			
3	1408 Management Improvements	36,300			
4	1410 Administration (may not exceed 10% of line 21)	1,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	500			
10	1460 Dwelling Structures	35,381			
11	1465.1 Dwelling Equipment—Nonexpendable	8,335			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	30,000			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary						
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-12 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2012 FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$176,516				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director		Date		Signature of Public Housing Director		
		03/08/2012				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Booneville Housing Authority		Grant Type and Number Capital Fund Program Grant No: MS26P065501-12 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2012			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
H A Wid	Operations	1406		40,000				
H A Wide	Security	1408		36,300				
H A Wide	Administration	1410		1,000				
H A Wide	A & E Fees	1430		25,000				
H A Wide	Refrigerators	1465.1	3	1,335				
H A Wide	Rangers	1465.1	3	1,000				
H A Wide	Water Heaters	1465.1	3	1,000				
H A Wide	Site Improvements (cut trees/sewer)	1450		500				
H A Wide	Renovations (roofing for shop/Light Fixtures/A/C units)	1460		35,381				
H A Wide	Maintenance Truck/Security System/Office Furniture	1475		30,000				
H A Wide	Replace/Repair A/C Units	1465.1		5,000				
	TOTAL			\$176,516				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary						
PHA Name/Number Booneville Housing Authority MS065		Locality (City/County & State) Booneville, Prentiss, MS			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
B.	Physical Improvements Subtotal	Annual Statement	50,000	45,000	54,000	115,000
C.	Management Improvements		25,000	25,000	30,000	35,000
D.	PHA-Wide Non-dwelling Structures and Equipment		1,000	1,000	23,000	1,000
E.	Administration		1,000	1,000	500	1,000
F.	Other		64,216	89,213	73,713	49,213
G.	Operations		35,300	40,303	45,303	50,303
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		176,516	201,516	226,516	251,516
L.	Total Non-CFP Funds					
M.	Grand Total					

Part I: Summary (Continuation)

PHA Name/Number Booneville Housing Authority MS065		Locality (City/county & State) Booneville, Prentiss, MS			<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
	1406 - Operations	Annual Statement	35,300	40,303	45,303	50,303
	1430 – A/E Fees		15,000	15,000	15,000	15,000
	1430 – Mod Coord.		13,216	15,000	15,000	15,000
	1460 – Asbestos Testing		5,000			
	1460 – Light Fixtures			35,000		
	1460 – Smoke Detectors			10,000		
	1460 – Upgrade Electrical			52,213		
	1460 – Interior painting				54,000	
	1460–Kitchen Renovation /Bath Renovations				39,213	75,000
	1460 – Roofs					54,213
	1450 – Site work		50,000	4,000	500	2,500
	1465.1 Refigerators/ Ranges/hot water heaters / HVAC Repair/replacement		31,000	3,000	23,000	3,000
	1475 – Security Video System / Maint. Equip.		1,000	1,000	4,000	1,000
	1408 – Security		25,000	25,000	30,000	35,000
	1408 - Administration		1,000	1,000	500	500
	Grand Total		\$176,516	\$201,516	\$226,516	\$251,516

Part II: Supporting Pages – Physical Needs Work Statement(s)				Boonville Housing Authority MS065		
Work Statement for Year 1 FFY 2012	Work Statement for Year 2013 FFY 07/2013			Work Statement for Year: 2014 FFY 07/2014		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	1406 Operations H A Wide		35,300	1406 Operations H A Wide		40,303
Annual	1430 A/E Fees H A Wide		15,000	1430 A/E Fees H A Wide		15,000
Statement	1430 Mod Coord H A Wide		13,216	1430 Mod Coord H A Wide		15,000
	1460 Asbestos Testing MS065-1	40	5,000	1460 Light Fixtures H A Wide	40	35,000
	1465.1 Refrigerators H A Wide	3	1,000	1460 Smoke Detectors H A Wide	40	10,000
	1465.1 Ranges H A Wide	3	10,000	1465.1 Ranges, W/H, Frig. H A Wide	6	3,000
	1465.1 Water Heaters H A Wide	40	20,000	1460 Upgrade Electrical H A Wide	40	52,213
	1450 Site Work Grounds, Playground, Sidewalk repairs, sewer lines H A Wide		50,000	1408 – Security		25,000
	1408 Security		25,000	1475 – Security Video System H A Wide		1,000
	1410 – Administration		1,000	1410 – Administration		1,000
	1475 – Security Video System H A Wide		1,000	1450 – Site Work		4,000
	Subtotal of Estimated Cost		176,516	Subtotal of Estimated Cost		\$201,516

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>2015</u> FFY <u>07/2015</u>			Work Statement for Year: <u>2016</u> FFY <u>07/2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	1406 Operations H A Wide		45,303	1406 Operations H A Wide		50,303
Annual	1430 A/E Fees H A Wide		15,000	1430 A/E Fees H A Wide		15,000
Statement	1430 Mod Coord <i>H A Wide</i>		15,000	1430 Mod Coord <i>H A Wide</i>		15,000
	1460 Interior painting H A Wide	40	54,000	1460 Kitchen Renovations MS 065-1	20	30,000
	1465.1 Ranges, H/W, Frig H A Wide	6	3,000	1465.1 Frig/ranges/H/S H A Wide	6	3,000
	1410 Administration		500	1465 Bath Renovations MS065-1	40	45,000
	1475 Security Video System		1,000	1450 Tree Remova H A Widel	6	2,000
	1465.1 A/C Renovations H A Wide	3	20,000	1460 Roofs MS065-3	21	54,213
	1475 – Maintenance Equipment (Lawn Mowers, etc)	2	3,000	1410 Administration		500
	1408 – Security		30,000	1408 – Security		35,000
	1460 – Kitchen Renovations MS065-1	20	39,213	1475 – Security Video System H A Wide		1,000
	1450 – Site Work		500	1450 Site Work		500
	Subtotal of Estimated Cost		\$226,516	Subtotal of Estimated Cost		\$251,516

Required Attachment I : Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonable long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Ms. Carolyn Brinkley, 801 N. College St. Apt. 10D, Booneville, MS 38829

Ms. Donna Pippin, 100 August Circle Apt. 15A, Booneville, MS 38829

Ms. Delene Gann, 200 Mimosa St. Apt. 7B, Booneville, MS 38829

Ms. Rona Mathis, 200 Mimosa St. Apt. 3A, Booneville, MS 38829

Ms. Tassie Storey, 801 N. College St. Apt. 14B, Booneville, MS 38829

Ms. Debbie Friar, 100 Sunflower Housing Apt. 4C, Booneville, MS 38829

SELECTION OF RESIDENT ADVISORY BOARD MEMBERS:

The Resident Advisory Board consists of six (6) members. They are selected by the housing authority and resident body.

There were no comments at the RAB meeting held on Thursday, March 8 at 3:30 p.m.

ATTACHMENT j

Challenged elements: NONE

Resident Advisory Board Recommendations:

- a. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

If yes, provide the comments below:

- b. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary. N/A
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

The PHA held its Public Hearing and Resident Advisory Board meeting on Thursday, March 8, 2012 at 3:30 p.m.

There were no comments or challenged elements regarding the annual and five year plan.

ATTACHMENT k

Booneville Housing Authority (BHA) Violence Against Women Act (VAWA) Policy

I. Purpose and Applicability

The purpose of this Policy is to implement the applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) and more generally to set forth BHA's policies and procedures regarding domestic violence, dating violence, and stalking, as hereinafter defined.

This Policy shall be applicable to the administration by BHA of all federally subsidized public housing. Notwithstanding its title, this Policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

II. Goals and Objectives

This Policy has the following principal goals and objectives:

- A. Maintaining compliance with all applicable legal requirements imposed by VAWA;
- B. Ensuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by BHA;
- C. Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;
- D. Creating and maintaining collaborative arrangements between BHA, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by BHA; and
- E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by BHA.

III. Other BHA Policies and Procedures

This Policy shall be referenced in and attached to BHA's Five-Year Public Housing Agency Plan and shall be incorporated in and made a part of BHA's Admissions and Continued Occupancy Policy. BHA's annual public housing agency plan shall also contain information concerning

BHA's activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of BHA, the provisions of this Policy shall prevail.

IV. Definitions

As used in this Policy:

A. *Domestic Violence* – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

B. *Dating Violence* – means violence committed by a person—

(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and

(B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) The length of the relationship.

(ii) The type of relationship.

(iii) The frequency of interaction between the persons involved in the relationship.

C. *Stalking* – means –

(A) (i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and

(B) in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to –

(i) that person;

(ii) a member of the immediate family of that person; or

(iii) the spouse or intimate partner of that person;

D. *Immediate Family Member* - means, with respect to a person –

- (A) a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or
- (B) any other person living in the household of that person and related to that person by blood or marriage.

E. *Perpetrator* – means person who commits an act of domestic violence, dating violence or stalking against a victim.

V. Admissions and Screening

A. *Non-Denial of Assistance*. BHA will not deny admission to public housing to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.

VI. Termination of Tenancy or Assistance

A. *VAWA Protections*. Under VAWA, public housing residents have the following specific protections, which will be observed by BHA:

1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a “serious or repeated” violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of or assistance to the victim of that violence.
2. In addition to the foregoing, tenancy or assistance will not be terminated by BHA as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant’s control, and the tenant or an immediate family member is the victim or threatened victim of this criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:
 - (a) Nothing contained in this paragraph shall limit any otherwise available authority of BHA to terminate tenancy, evict, or to terminate assistance, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant’s household. However, in taking any such action, BHA may apply a more demanding standard to the victim of domestic violence, dating violence or stalking than that applied to other tenants.
 - (b) Nothing contained in this paragraph shall be construed to limit the authority of BHA to evict or terminate from assistance any tenant or lawful applicant if the owner, manager or BHA, as the case may be, can demonstrate an actual and imminent threat to other tenants or to those employed at or providing

service to the property, if the tenant is not evicted or terminated from assistance.

B. Removal of Perpetrator. Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, BHA as the case may be, may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a resident or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the resident or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by BHA. Leases used for all public housing operated by BHA, shall contain provisions setting forth the substance of this paragraph.

VII. Verification of Domestic Violence, Dating Violence or Stalking

A. Requirement for Verification. The law allows, but does not require, BHA to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., BHA shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by BHA.

Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:

1. *HUD-approved form* - by providing to BHA a written certification, on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.

2. *Other documentation* - by providing to BHA documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set

forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.

3. *Police or court record* – by providing to BHA a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.

B. *Time allowed to provide verification/ failure to provide.* An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by BHA, to provide verification, must provide such verification within 14 business days (*i.e.*, 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.

C. *Waiver of verification requirement.* The Executive Director of BHA, may, with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the Executive Director. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

VIII. Confidentiality

A. *Right of confidentiality.* All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to BHA in connection with a verification required under section VII of this policy or provided in lieu of such verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:

1. requested or consented to by the individual in writing, or
2. required for use in a public housing eviction proceeding as permitted in VAWA, or
3. otherwise required by applicable law.

B. *Notification of rights.* All residents of public housing administered by BHA shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

IX. Court Orders/Family Break-up

A. *Court orders.* It is BHA's policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by BHA. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing

the distribution of personal property among household members in cases where a family breaks up.

B. *Family break-up.* Other BHA policies regarding family break-up are contained in BHA's Public Housing Admissions and Continuing Occupancy Plan (ACOP).

X. Relationships with Service Providers

It is the policy of BHA to cooperate with organizations and entities, both private and governmental that provides shelter and/or services to victims of domestic violence. If BHA staff becomes aware that an individual assisted by BHA is a victim of domestic violence, dating violence or stalking, BHA will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring BHA either to maintain a relationship with any particular provider of shelter or services to victims of domestic violence or to make a referral in any particular case. BHA's annual public housing agency plan shall describe providers of shelter or services to victims of domestic violence with which BHA has referral or other cooperative relationships.

XI. Notification

BHA shall provide written notification to applicants, tenants, concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

XII. Relationship with Other Applicable Laws

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

XIII. Amendment

This policy may be amended from time to time by BHA as approved by the BHA Board of Commissioners.