

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
-----------------------------------	---	--

1.0	PHA Information PHA Name: <u>Sanford Housing Authority</u> PHA Code: _____ PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>480</u> Number of HCV units: <u>0</u>				
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only fl016v03 <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	N/A				PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: Our Mission Sanford Housing is the premier developer and manager of reasonably priced attractive housing throughout the Sanford community. We are committed to partnering with our customers to enhance the quality of life of those we touch. Our Vision <ul style="list-style-type: none"> We are a financially sound, profitable business, providing educated housing choices in partnership with our community and customers. Our reputation of excellence is nationally recognized and respected. Our organization values participation, ownership, pride and trust, to foster a motivating environment in which the entire community benefits. 				
	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. HUD Goal: Meet the Need for Quality Affordable Rental Homes <ul style="list-style-type: none"> Demolish or dispose of obsolete public housing Provide security at public housing sites The SHA commits to provide a goal of 209 units of replacement public housing submit to the Annual Contribution Contract ("ACC") with HUD, either on the site of Castle Brewer or William Clark Court or Elsewhere within the Area of Operations of the SHA. The SHA will apply for federal, state and local assistance in order to accomplish the provision of the Replacement Housing. These resources may include, but are not limited to, HOPE VI funding, Choice Neighborhoods Funding, Low Income Housing Tax Credits, Community Development Block Grant funds, HOME funds, and Florida State Apartment Incentive Loan (SAIL) funds, to provide for the development of Replacement Housing required under this Settlement. The SHA shall locate the sites for the Replacement Housing either on the site of Castle Brewer Court, William Clark court or on site in the Area of Operation of the SHA not generally less desirable than the area surrounding that site. The SHA's commitment to timely and satisfactory completion of the development of the Replacement Housing is partially dependent upon the availability of funding, federal or otherwise. 				
5.2	HUD Goal: Utilize Housing as a Platform for Improving Quality of Life <ul style="list-style-type: none"> Manage and maintain available public housing units (6 at Castle Brewer Court) Increasing customer satisfaction Continue efforts to improve management functions Make referrals to local agencies to provide supportive services Apply for HUD Choice Neighborhood Initiative Grant, if feasible 				

5.2

HUD Goal: Strengthen the Nations' Housing Market to Bolster the Economy and Protect Consumers

- Leverage private or other public funds to redevelop SHA public housing, if feasible
- Improve public housing management: (PHAS score)

HUD Goal: Build Inclusive and Sustainable Communities Free From Discrimination

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color religion, national origin, sex, familial status, and disability:
- Continue fair housing training for all staff

HA Plan Update

Financial Resources:

Federal Grants (FY 2009 grants)

1. Public Housing Operating Fund-\$2,101,850.00 (July 2010 – June 2011)
2. Public Housing Capital Fund - \$792,111.00 (2009) \$791,021.00 (2010)
3. Annual Contributions for Section 8 Tenant-Based Assistance-\$0
4. HCV Admin Fees-\$0
5. Public Housing Dwelling Rental Income - \$197 per month
6. Tenant Charges - \$0
7. CFP ARRA Grant - \$1,010,897.00 (2009) - Expended

Operation and Management.

- Families from all public housing sites have been relocated and provided with Tenant Based Rental Assistance or regular Section 8 vouchers. There are 6 units remaining at Castle Brewer Apartments that were rehabilitated. Two units are occupied. SHA will fill remaining four (4) vacant units from the SHA waiting list. It is estimated that all units will be occupied by May 2012.

Public Housing Property Report

The Sanford Housing Authority managed 480 public housing units at 6 sites prior to the recent emergency relocation of public housing tenants. Edward Higgins, Cowan Moughton, Lake Monroe, and William Clark properties are vacant and shut down.

Site	Year Built	No. of units	Occupancy	Vacant units
Castle Brewer Court	1951	126	2%	124
William Clark Court	1952	86	0%	86
Redding Gardens Apts.	1971	100	0%	100
Lake Monroe Terrace	1972	100	0%	100
Edward Higgins Ter.	1955	41	0%	41
Cowan Moughton	1955	30	0%	30

Public Housing Rent Collections

Site	AMP	Rent Collected
Castle Brewer Court and William Clark Court	1	\$197.00
Edward Higgins Terrace and Cowan Moughton Ter.	2	0
Redding Gardens	3	0
Lake Monroe Terrace	4	0

6.0	<ul style="list-style-type: none"> • SHA manages each program in accordance with the applicable Federal Regulations and required policies. These regulations and policies include but is not limited to the following: <ol style="list-style-type: none"> 1. 24 CFR 5 “General HUD Program Requirements; Waivers” 2. 24 CFR 8 “Non-discrimination Based on Handicap...” 3. 24 CFR 85 “Non-discrimination Based on Handicap...” 4. 24 CFR 135 “Economic Opportunities for Low and Very Low-income Persons” 5. 24 CFR 901 “Public Housing Management Assessment Program” 6. 24 CFR 902 “Public Housing Assessment System” 7. 24 CFR 903 “Public Housing Agency Plan” 8. 24 CFR 905 “Public Housing Capital Fund Program” 9. 24 CFR 968 “Public Housing Lease and Grievance Procedures” 10. 24 CFR 970 “Public Housing Modernization” 11. 24 CFR 970 “Public Housing Program –Demolition or Disposition of Public Housing Projects” 12. 24 CFR 982 “Section 8 Tenant Based Assistance: Housing Choice Voucher Program” 13. 24 CFR 985 “Section 8 Management Assessment Program (SEMAP)” 14. Admissions and Continued Occupancy Policy 15. Section 8 Administrative Plan <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Since the last Annual Plan submission, HUD authorized demolition of Redding Gardens residents. All residents were provided with TBRA and later received permanent Housing Choice Vouchers.</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. SHA Administrative Office, 94 Castle Brewer Court, Sanford, Florida 32773 Orlando Housing Authority, 390 N. Bumby Avenue, Orlando, FL 32803 and www.orl-oha.org</p>														
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>The Orlando Housing Authority entered into a Temporary Services Agreement to assist the Sanford Housing Authority August 20, 2010. November 10, 2010, a Management Services Agreement replaced the Temporary Services Agreement. The Agreement authorizes the Orlando Housing Authority to manage the Sanford Housing Authority’s public housing and housing choice voucher programs. Due to the distressed condition of the Sanford Housing Authority public housing sites, Capital Fund Emergency/Disaster Assistance grants were approved by HUD. Pursuant to the management services agreement, the Orlando Housing Authority has relocated residents from the agency’s six public housing sites (excluding 6 units at Castle Brewer Court). In the interest of public safety and security, the vacated properties must be demolished quickly to avoid further deterioration of the Sanford community</p> <p>There are no operating funds or unobligated FY 2009 capital funds available to fund the demolition of the sites. SHA received permanent housing choice vouchers for all vacant units. Vouchers were transferred to the Orlando Housing Authority to administer.</p> <p>HUD approved demolition and disposition of the following sites due to compromised structural integrity.</p> <table border="1" data-bbox="321 1266 841 1461"> <thead> <tr> <th><u>SHA Complex</u></th> <th><u>Total Units</u></th> </tr> </thead> <tbody> <tr> <td>1. Lake Monroe Terrace</td> <td>100</td> </tr> <tr> <td>2. Edward Higgins Terrace</td> <td>41</td> </tr> <tr> <td>3. Cowan Moughtan Terrace</td> <td>30</td> </tr> <tr> <td>4. Castle Brewer Court</td> <td>123</td> </tr> <tr> <td>5. William Clark Court</td> <td>86</td> </tr> <tr> <td>6. Redding Gardens</td> <td>100</td> </tr> </tbody> </table>	<u>SHA Complex</u>	<u>Total Units</u>	1. Lake Monroe Terrace	100	2. Edward Higgins Terrace	41	3. Cowan Moughtan Terrace	30	4. Castle Brewer Court	123	5. William Clark Court	86	6. Redding Gardens	100
<u>SHA Complex</u>	<u>Total Units</u>														
1. Lake Monroe Terrace	100														
2. Edward Higgins Terrace	41														
3. Cowan Moughtan Terrace	30														
4. Castle Brewer Court	123														
5. William Clark Court	86														
6. Redding Gardens	100														
	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>														
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>														
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>														
8.3	<p>Capital Fund Financing Program (CFFP).</p> <p><input checked="" type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>														

<p>9.0</p>	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>According to the City Sanford Consolidated Plan for Housing and Community Development Programs, renters make up 42% of the households within the City of Sanford, this is twice the national average of 21.45%. The need for affordable rental housing is further demonstrated by the severe cost burdens experienced by low income families residing in Sanford. For example, Thirty two percent of rental households in Sanford pay over 30 % of their incomes for housing and are considered “cost-burdened.” The Plan also reports that 12.9% of renters in Sanford are severely cost-burdened with housing costs above 50% of income. According to the Plan, these income groups are often “one paycheck” away from homelessness, “with 21% paying between 30-50% of income for housing, and fifteen percent of the population paying more than 50% of their income for housing. These percentages exceed the cost burden for homeowners for the period. The Consolidated Plan outlines projected growth of severely cost burdened households (households paying more than 50% or more of income for housing). The data indicates that the housing cost burden for renters is 69.7% higher than the cost burden for owners. This emphasizes the need for expanded quality affordable rental housing options for residents of the City of Sanford. Note: These figures are based on 2000 Census figures and may not represent the current state of housing affordability in the Sanford, Florida area.</p>
	<p>The Consolidated Plan indicates that the majority of the City’s CDBG funding has been and will continue to be directed to the City’s target areas, due to the need exhibited by the lack of adequate resources and the need to establish self-sufficiency among its population. The major obstacle to meeting underserved needs is limited funding. Florida’s local governments are experiencing reduced funding due to recent tax referendum initiatives, and decreased ad valorem and other taxes due to deflating property values, housing foreclosures with high vacancy rates, loss of jobs, the closing of businesses, the resultant reduction of household spending, and other factors due to slumping national and local economies. Unfortunately, this slump is inherited by local non-profits, who are often assisted by local governments, and lower income citizens who, in the past, have benefited by Sanford’s program activities.</p> <p>Obstacles to meeting underserved needs</p> <p>The major obstacle to meeting the City’s underserved needs will continue to be the lack of financial resources, including Federal (HOME) and State (SHIP) support. Local resources have lessened significantly recently due to reduced ad valorem and other revenue, due to the current major recession. Eighty percent (80%) of all CDBG funding will be expended to improve the quality of life for low income clients by direct benefit public services or area benefit improvements. The lack of available developable, vacant, residentially-zoned land will continue to put constraints on the City’s ability to provide affordable housing. Although housing prices have decreased significantly due to the high foreclosure rate, many low/mod households are currently priced out of ownership due to unemployment and under-employment. High priority is given to extremely low income households in all categories, and to low income households in the “small related renters” category. According to the Plan, many needs will go unmet due to limited funding.</p> <p>The Priority Needs Table (p.49) identified the housing for the elderly as a High Priority Need, with an unmet need of 917 units. Housing for the Frail elderly and the persons with physical disabilities were also identified as High Priority Needs, with estimated unmet need at 138 and 186, respectively.</p> <p>The Consolidated Plan lists lack of adequate public resources to address the needs as the primary obstacle to meeting needs of underserved populations. It reports that local government resources are severely lacking in Florida since 2008, and Sanford’s CDBG allocation is much too small to make a large impact, when compared to the demonstrated need.</p> <p><i>Source: City of Sanford. Housing and Community Development. City of Sanford, Florida Consolidated Plan 2010-2014. Sanford, FL, 2010. Web</i></p>
<p>9.1</p>	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>In 2010 and 2011, the Sanford Housing Authority conducted comprehensive needs assessments for all relocated residents. SHA staff worked closely with residents prior to relocation to assess housing and supportive service needs. Staff continues to follow-up with residents and relocates to identify and address needs within the household. Staff will conduct home visits through August 2012.</p>

10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5- Year Plan.</p> <p>Due to the distressed condition of the Sanford Housing Authority public housing sites, Capital Fund Emergency/Disaster Assistance grants were approved by HUD. Pursuant to the management services agreement, the Orlando Housing Authority has relocated residents from the agency’s six public housing sites (excluding 6 units at Castle Brewer Court). In the interest of public safety and security, the vacated properties must be demolished quickly to avoid further deterioration of the Sanford community</p> <p>The Orlando Housing Authority relocation staff has conducted comprehensive assessments with all residents who have been relocated to determine what needs they may have since their relocation. Staff is working with the City of Sanford to design a planning process to get input from community stakeholders.</p> <p>Staff continues to follow-up with residents and relocates to identify and address needs within the household. Staff will conduct home visits through August 2012.</p> <p>The Orlando Housing Authority relocation staff has conducted comprehensive assessments with all residents who have been relocated to determine what needs they may have since their relocation. Along with the assessments a budget review is being done to assist the residents with budgeting and to determine which residents may need some assistance with utilities.</p> <p>In preparation of the SHA Annual Plan, the SHA will continue to publish a public notice in local newspapers, meet with Resident Advisory Board and request the SHA Resident Advisory Board to provide written comments to the SHA Annual Plan at least twenty-one (21) days prior to approval of the Plan.</p>
	<p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>In accordance with Federal Regulations at 24 CFR 903.21, 24 CFR 903.7(r)(2) The Housing Authority of the City of Sanford will comply with the process of significant amendment when the following occur:</p> <ul style="list-style-type: none"> • Changes to rent or admission policies or organization of the waiting list • Additions of non-emergency work items to Capital Fund Program budgets not included in the current 5 Year Action Plan or change in the use of Capital Fund Replacement reserve funds • Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.
2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the

following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (1) Any programs relating to services and amenities provided or offered to assisted families; (2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; (3) How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.
9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs

provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>
- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general

locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must

identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)
- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. (Note: Standard and Troubled PHAs complete annually).

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)

- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.2.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 7/1/2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the City of Sanford, FL

FL016

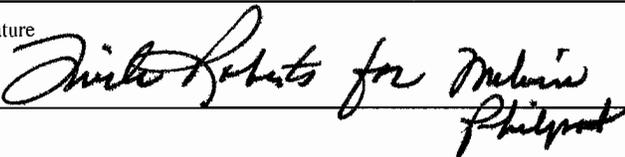
PHA Name

PHA Number/HA Code

 5-Year PHA Plan for Fiscal Years 20 - 20

 X Annual PHA Plan for Fiscal Years 20 12 - 20 13

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Melvin Philpot	Title Chair
Signature 	Date 4/12/12

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of the City of Sanford, FL

Program/Activity Receiving Federal Grant Funding

Sanford Housing Authority Annual Plan for FY 2012 - 2013

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Sanford Housing Authority
Administrative Office
94 Castle Brewer Court
Sanford, FL 32771

Orlando Housing Authority
390 N. Bumby Avenue
Orlando, FL 32803

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

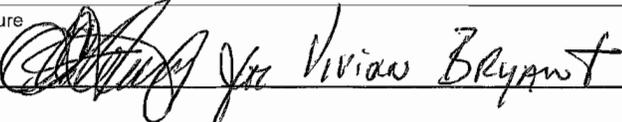
Name of Authorized Official

Vivian Bryant, Esq.

Title

President/CEO

Signature

X 

Date

4/13/12

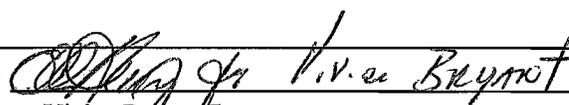
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Housing Authority of the City of Sanford, FL 94 Castle Brewer Court, Sanford, FL 32771 Congressional District, if known: 3	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Housing and Urban Development	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Vivian Bryant, Esq. Title: President/CEO Telephone No.: 407-895-3300 Date: 4/13/12	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Public Notices

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING FOR THE SHA ANNUAL PLAN

HOUSING AUTHORITY OF THE
CITY OF SANFORD, FLORIDA
COMMENT PERIOD FEBRUARY 27, 2012 THROUGH APRIL 12, 2012

In accordance with the Quality Housing and Work Responsibility Act of 1998 (QHWRA), published by the United States Department of Housing and Urban Development, the Housing Authority of the City of Sanford, Florida, hereinafter referred to as the "Sanford Housing Authority" or "SHA", is providing Notice of a Public Comment Period and Public Hearing during which comments will be accepted by the Board of Commissioners pertaining to submission of the SHA Annual Plan for the period July 1, 2012 through June 30, 2013

More specifically, the Sanford Housing Authority is required to review, on an annual basis, its Five-Year Annual Plan that addresses long-term planning for the SHA. The Annual Plan should effectively describe the planned activities designed to implement the Five-Year Plan. The Third Year Annual Plan shall include policies, revisions and activities in the Fiscal Year for which the Plan is prepared and proposed expenditures for the Capital Fund Program (CFP). The Third Year Annual Plan commences July 1, 2012.

The Sanford Housing Authority hereby gives **Notice of a Public Hearing scheduled for Thursday, April 12, 2012 at 5:00 p.m. to be held at the Sanford Housing Authority Administration Building, 94 Castle Brewer Court, Sanford, Florida 32771.** Persons requiring special accommodations to attend and participate may call (407) 323-3150 by 4:00 p.m. Wednesday, April 11, 2012. The draft plan will be available for review, **commencing Monday, February 27, 2012** at the addresses listed below between the hours of 8:30 a.m. and 4:00 p.m. Monday through Friday and on the Orlando Housing Authority website www.orl-oha.org. Written comments will be accepted until **3:00 p.m., April 12, 2012.** For more information, please call the Sanford/Orlando Housing Authority at (407) 895-3300, Ext. 1004. The draft plan is available to view at:

Sanford Housing Authority
Administrative Building
94 Castle Brewer Court
Sanford, FL 32771

Sanford Housing Authority
Administrative Building
390 N. Bumby Avenue
Orlando, FL 32803
www.orl-oha.org

Si desea esta informacion en Espanol o si tiene alguna pregunta favor de comunicarse al 407-895-3300 x1004.



**AVISO DE PERIODO DE COMENTARIOS PÚBLICOS Y AUDIENCIA PÚBLICA PARA EL PLAN ANUAL SHA
AUTORIDAD DE VIVIENDA DE LA CIUDAD DE SANFORD, FLORIDA
PERIODO DE COMENTARIOS DEL 27 DE FEBRERO DE 2012 AL 12 DE ABRIL DE 2012**

De Acuerdo con la Ley de Calidad de la Vivienda y Responsabilidad Laboral de 1988 (QHWRA, por sus siglas en inglés), publicada por el Departamento de Vivienda y Desarrollo Urbano, la Autoridad de Vivienda de la Ciudad de Sanford, Florida, en lo sucesivo "Autoridad de Vivienda de Sanford" o "SHA", está dando Aviso de un Periodo de Comentarios Públicos y Audiencia Pública en la que los comentarios serán aceptados por la Junta de Comisionados concerniente a la presentación del Plan Anual de SHA para el periodo de 1 de julio de 2012 al 30 de junio de 2013.

Más específicamente, la Autoridad de vivienda de Sanford está obligada a examinar, sobre una base anual, el Plan Quinquenal Anual que se ocupa de la planificación a largo plazo para la SHA. El Plan Anual debe describir con eficacia las actividades planificadas destinadas a aplicar el Plan Quinquenal. El Tercer Año del Plan Anual incluye las políticas, revisiones y actividades en el Año Fiscal para el cual se prepara el Plan y los gastos propuestos para el Programa de Fondos de Capital (CFP, por sus siglas en inglés). El Tercer Año del Plan Anual comienza el 1 de julio de 2012.

La Autoridad de Vivienda de Sanford por medio de la presente da **Aviso de una Audiencia Pública programada el jueves 12 de abril de 2012, a las 5:00 p.m., que se celebrará en el Edificio de la Administración de la Autoridad de Vivienda de Sanford, 94 Castle Brewer Court, Sanford, Florida 32771.** Las personas que requieren servicios especiales para asistir y participar pueden llamar al (407) 323-3150 antes de las 4:00 p.m. del miércoles 11 de abril de 2012. El proyecto del plan estará disponible para su revisión a partir del **lunes 27 de febrero de 2012** en las direcciones que se indican a continuación entre las horas de 8:30 a.m. y 4:00p.m. de lunes a viernes y en la página de Internet de la Autoridad de Vivienda de Orlando www.orl-oha.org. Los comentarios escritos serán aceptados hasta las 3:00 p.m. del 12 de abril de 2012. Para obtener más información, llame a la Autoridad de Vivienda de Sanford/Orlando al (407) 895-3300, Ext. 1004. El proyecto de plan está disponible para verse en:

Autoridad de Vivienda de Sanford
Edificio Administrativo
94 Castle Brewer Court
Sanford, FL 32771

Autoridad de Vivienda de Orlando
Edificio Administrativo
390 N. Bumby Avenue
Orlando, FL 32803
www.orl-oha.org



Si desea esta información en Español o si tiene alguna pregunta favor de comunicarse al 407-895-3300 x1004

Notice to Former SHA Residents and Section 8 Participants



The Sanford Housing Authority (SHA) is beginning its annual Agency Planning process for the fiscal year beginning July 1, 2012 to June 30, 2013. While you are no longer a client of the Sanford Housing Authority, your input is still important to us.

The Sanford Housing Authority announces a Public Comment Period and Public Hearing on the Authority's proposed Annual Plan for Fiscal Year July 1, 2012 through June 30, 2013. The Public Hearing is scheduled for Thursday, April 12, 2012 at 5:00 p.m. to be held at the Sanford Housing Authority Administration Building, 94 Castle Brewer Court, Sanford, Florida 32771. Attendance at this meeting is not mandatory. Persons requiring special accommodations to attend and participate may call (407) 323-3150 by 4:00 p.m., Wednesday, April 11, 2012.

The draft plan will be available for review, commencing Monday, February 27, 2012 at the addresses listed below between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday and on the Orlando Housing Authority website www.orl-oha.org. Written comments will be accepted until **3:00 p.m., April 12, 2012**. For more information call the Sanford/Orlando Housing Authority at (407) 895-3300, Ext. 1004. The draft plan is available to view at:

Sanford Housing Authority, 94 Castle Brewer Ct., Sanford, FL 32771
Orlando Housing Authority, 390 N. Bumby Ave., Orlando, FL 32803

Si desea esta información en Español o si tiene alguna pregunta favor de comunicarse al 407-895-3300 x1004.

TDD # 407-894-9891
Barbara Green Central Administration Office
94 Castle Brewer Court
Sanford, FL. 32771

Relay # 7-1-1
Phone 407-323-3150
Fax 407-324-1806

2012 SHA ANNUAL PLAN

Resident Advisory Board (RAB) Meeting

March 1, 2012 10:30 a.m.



ORLANDO HOUSING AUTHORITY

February 24, 2012

Name
Address
City, State, Zip Code

Dear _____ :

The Sanford Housing Authority (SHA) invites you to participate on the SHA Resident Advisory Board (RAB). The Resident Advisory Board (RAB) is a group of residents from public housing and Section 8 participants who advise the Sanford Housing Authority (SHA) about resident needs and the policies of the SHA. The comments and recommendations are considered and incorporated into a document called the Annual Plan. This Plan outlines the SHA's goals and proposed activities for the upcoming year.

SHA has scheduled two meetings to discuss issues related to upcoming Annual Plan for the period from July 1, 2012 through June 30, 2013. In addition, there will be a public hearing on April 12, 2012.

1. Resident Advisory Board (RAB) Meeting #1
Thursday, March 1, 2012 at 10:30 a.m.
2. Resident Advisory Board (RAB) Meeting #2
Thursday, April 5, 2012 at 10:30 a.m.
3. SHA Board of Commissioners Meeting and Public Hearing
Thursday, April 12, 2012 at 5:00

All meetings will be held at the **Sanford Housing Authority, Administrative Office, 94 Castle Brewer Court, Sanford, FL 32771**. Your participation is vital to the success of the Sanford Housing Authority planning process. If you have any questions, please contact me at (407) 895-3300 extension 1000. We look forward to seeing you at the meeting.

Sincerely,

COPY

Vivian Bryant, Esq.
President/CEO
Orlando/Sanford Housing Authority



**SANDORD HOUSING AUTHORITY
RESIDENT ADVISORY BOARD (RAB) MEETING**

Thursday, March 1, 2012
10:30 a.m. – 11:30 a.m.

AGENDA

- I. Welcome and Introductions
- II. Purpose
 - Annual Plan Process
 - Review of the Current SHA Annual Plan
- III. Discuss SHA Draft Annual Plan for FY 2012 - 2013
 - Schedule
 - Comment Period: February 27, 2012 through April 12, 2012
 - Public Hearing: SHA Board Meeting Thurs. April 12, 2012 at 5:00 p.m.
- IV. RAB Comments and Recommendations
- V. Closing

The next RAB Meeting will be held: Thursday, April 5, 2012 at 10:30 a.m.

If you have additional comments on the SHA Annual Plans, please contact
Gaile Plowden, (407) 895-3300 ext. 4002.

Thank you for your participation.



SANFORD HOUSING AUTHORITY

Annual Planning Process

What is the Annual Plan?

The Agency Plan is a like a blueprint for the Sanford Housing Authority's (SHA) policies, programs and operations. The Plan has two parts: the "Five-Year Plan and the one (1) year Annual Plan.

The SHA Five-Year Plan runs from 2009-2014 and has the broad goals and all the policies of Sanford Housing Authority. The Annual Plan runs from July 1, 2012 through June 30, 2013 and has details on how SHA will meet its goals.

The "new" Annual Plan is being developed now. It will begin July 1, 2012 and run through June 30, 2013. Over the next couple of months, SHA will be asking for ideas and comments on the Annual Plan.

The Resident Advisory Board participates in the planning and provides comments and recommendation on the SHA Annual Plan

What Is The Resident Advisory Board?

The Resident Advisory Board (RAB) is a group of residents from public housing and Section 8 participants who advise the Sanford Housing Authority (SHA) about resident needs and the policies of the SHA. This information is assembled in a document called the Annual Plan. The Annual Plan outlines all of the proposed and planned activities for the SCHA upcoming year.

The RAB must be representative of the residents of public housing and Section 8 participants involved in SHA programs. Representatives are appointed by the Executive Director.

The SHA strongly believes in the development of resident self-sufficiency and community involvement. By assisting the SHA, participants can assure that programs consider their needs and feedback.



SANFORD HOUSING AUTHORITY
 Resident Advisory Board (RAB)
 Thursday, March 1, 2012

Name	Address	Phone	Email

No attendees.

Staff arrived @ 10:25 am waited until 11:00 am

2012 SHA ANNUAL PLAN

Resident Advisory Board (RAB) Meeting

April 5, 2012 10:30 a.m.



SANFORD HOUSING AUTHORITY

Resident Advisory Board (RAB) Meeting

Thursday, April 5, 2012

10:30 a.m. – 11:30 a.m.

AGENDA

- I. Welcome and Introductions
- II. Purpose
 - Annual Plan Process
 - Review Sanford Housing Authority Current Annual Plan
SHA Plan Year 3: July 1, 2011 to June 30, 2012
- III. Discuss SHA Draft Annual Plan for 2012-2013
 - Comment Period: February 27, 2012 through April 12, 2012
 - Public Hearing: SHA Board Meeting Thurs. April 12, 2012 at 5:00 p.m.
SHA Administration Building, 94 Castle Brewer Court, Sanford, FL 32771
- IV. Comments and Recommendations
- V. Closing

If you have additional comments on the SHA Annual Plan, please contact
Gaile Plowden, (407) 895-3300 ext. 4002.

Thank you for your participation!



SANFORD HOUSING AUTHORITY

Annual Planning Process

What is the Annual Plan?

The Agency Plan is like a blueprint for the Sanford Housing Authority's (SHA) policies, programs and operations. The Plan has two parts: the "Five-Year Plan and the one (1) year Annual Plan.

The SHA Five-Year Plan runs from 2009-2014 and has the broad goals and all the policies of Sanford Housing Authority. The Annual Plan runs from July 1, 2012 through June 30, 2013 and has details on how SHA will meet its goals.

The "new" Annual Plan is being developed now. It will begin July 1, 2012 and run through June 30, 2013. Over the next couple of months, SHA will be asking for ideas and comments on the Annual Plan.

The Resident Advisory Board participates in the planning and provides comments and recommendation on the SHA Annual Plan

What Is The Resident Advisory Board?

The Resident Advisory Board (RAB) is a group of residents from public housing and Section 8 participants who advise the Sanford Housing Authority (SHA) about resident needs and the policies of the SHA. This information is assembled in a document called the Annual Plan. The Annual Plan outlines all of the proposed and planned activities for the SCHA upcoming year.

The RAB must be representative of the residents of public housing and Section 8 participants involved in SHA programs. Representatives are appointed by the Executive Director.

The SHA strongly believes in the development of resident self-sufficiency and community involvement. By assisting the SHA, participants can assure that programs consider their needs and feedback.

Minutes

Resident Advisory Board Meeting
Thursday, April 5, 2011, 10:30 a.m.
Barbara Green Central Administration Office, Sanford, FL

SHA/OHA Staff in Attendance: Ellis Henry (COO), Kimberly Cook, Crystal Priester
Residents in attendance: Jacalyn Williams, Rosalyn Gibbs

The advisory board meeting was called to order by Orlando/Sanford Housing Authority Chief Operating Officer, Mr. Ellis Henry at 10:45 a.m.

The meeting took place at the Community Room of the Sanford Housing Authority's Central Administration Office.

1. **Welcome and Introductions**
The Sanford/Orlando Housing Authority staff introduced themselves to the Redding residents in attendance.
2. **Mr. Henry explained the purpose of the meeting.**
3. **Annual Plan Process**
Mr. Henry explained the process for submitting the 2012-2013 Annual Plan and the significance of the public comment period (February 27- April 12, 2012). Mr. Henry also informed residents that the Sanford Housing Authority Board of Commissioners will hold a public hearing, Thursday, April 12, 2012 at 5 p.m. at 94 Castle Brewer Court, Sanford, Florida.

Each resident received a copy of a FAQ on the Annual Plan process and a draft of the Annual Plan.

4. **The following questions were asked and answered:**
 - a. **Question:** Will the demolition include Redding Garden?
Response: Yes, the SHA/OHA has HUD's approval for all units except for the six (6) rehabilitated units.
 - b. **Question:** Do you plan of demolishing the six (6) units?
Response: Not at the moment. We do not have HUD's approval for demolition.

Mr. Henry explained the estimated cost for demolition is \$7 million dollars and The SHA/OHA is actively seeking funds.

The meeting was adjourned at 11:08 a.m.

Crystal Priester
Orlando/Sanford Housing Authority

Date



SANFORD HOUSING AUTHORITY
 Resident Advisory Board (RAB)
 Thursday, April 5, 2012



Name	Address	Phone	Email
Theodore Williams	501 S. D. Street, P.O. Box 501		
Alicia	444 E. 1st St.		
Crystal PUESER	OHA		
Kimberly Cook	OHA		

2012 SHA ANNUAL PLAN
Public Comments and Responses

**NOTE TO FILE:
SHA ANNUAL PLAN 2012 COMMENT PERIOD**

4/12/2012

1

On April 12, 2012 at 11:58 a.m., I received a call transferred from the reception desk regarding the SHA Annual Plan Comment Period. The call came from Community Legal Services #386-255-6573. The caller did not identify themselves and asked the following questions:

1. How can one provide written comments on the plan as the deadline is 3:00 p.m. today, April 12, 2012

OHA Response: I provided the OHA fax number of 407 895-0820. I also provided my email address of gaile.plowden@orl-oha.org.

I also advised that comments could be given by calling the number provided in the public notice (407)895-3300 ext. 1004 and at the Sanford Housing Authority via the number provided in the notice.

Staffs at both locations have been maintaining a log of all calls, inquiries and comments regarding the 2012 Annual Plan.



Gaile M. Plowden
Assistant to the President/CEO
Orlando Housing Authority

April 12, 2012

Date

Gaile Plowden

From: Hampton Park Reception Lobby Area
Sent: Thursday, March 22, 2012 9:41 AM
To: Gaile Plowden
Subject: RE: SHA Annual Plan

No comments verbal or written.

From: Gaile Plowden
Sent: Thursday, March 22, 2012 9:38 AM
To: Hampton Park Reception Lobby Area; Ayub Fleming
Subject: SHA Annual Plan

The draft SHA Annual Plan has been posted at the front desk at both the SHA Administration Building and the OHA Administration Building. Have you received any comments written or verbal?

SHA Plan Comments Yes ___ How many? Written or Verbal _____
NO X

Thank you.

Gaile Plowden
Assistant to the President/CEO

Orlando Housing Authority
390 N Bumby Ave
Orlando, FL, 32803
US
Phone: 407-895-3300 ext. 4002
Fax: 407-895-9217
Email: Gaile.Plowden@orl-oha.org



Important Notice: This e-mail message is intended to be received only by persons entitled to receive the confidential information it may contain. Florida has a very broad public records law. As a result, any written communication created or received by Orlando Housing Authority officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

Hampton Park Reception Lobby Area

Orlando Housing Authority

..

SHA ANNUAL PLAN

Public Hearing Agenda – April 12, 2012

PROPOSED AGENDA - Revised

**THE HOUSING AUTHORITY OF THE CITY OF SANFORD, FLORIDA
Board Meeting, Thursday April 12th 2012 5:00 p.m.**

.....
Welcome! We are glad you have joined us for today's meeting. If you are not on the agenda, please fill out an appearance request form and give it to the Secretary. When you are recognized, state your name and address and then address the Board. The Board is pleased to hear your relevant comments; however, the Board has set a five minute limit. Large groups are asked to name a spokesperson.
.....

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Approval of Minutes from Meeting – March 8th 2012
- VI. Financial Report
- VII. Resolutions

CONSENT AGENDA (The following items will be acted upon by the Board of Commissioners through a single vote. An item will be considered separately upon the request of a Commissioner. Anyone may address Consent Agenda matters during the Public Appearance portion of the meeting):

**Proposed Resolution no. 2012-1
PHA Certification of Compliance with the PHA Plans and Related Regulations**

NON-CONSENT AGENDA

NONE

- VIII. Discussion Items
 - A. Management Report
 - B. Board Meeting scheduled time
 - XI. Old Business
 - XII. New Business
 - XIII. Public Appearances
- Adjournment



Thursday, April 12, 2012 5:00 p.m.
SHA Public Hearing for the FY 2012 Annual Plan

The Public Hearing was called to order at approximately 5:13 p.m.

The legal advisor for the Sanford Housing Authority, Mr. Ricardo Gilmore, Esq., advised attendees that the Public Hearing would take place at that time prior to the regular SHA Board meeting and that there would be another opportunity for public comment on issues not related to the SHA Annual Plan.

Gaile Plowden, Assistant to the President/CEO provided an overview of the Annual Plan, and the FY 2012 SHA Annual Planning process.

Vice Chair, Twila Roberts opened the floor for comments on the FY 2012 Annual Plan.

There were no comments.



Gaile Moody Plowden
Assistant to the President/CEO

4/16/12

Date

Part I: Summary

PHA Name: Sanford Housing Authority

Grant Type and Number
Capital Fund Program Grant No: FL29P016501-09 Replacement Housing Factor Grant No: _____
Date of CEFF: _____

FFY of Grant: 2009
FFY of Grant Approval: 2009

X Revised Annual Statement (revision no: 3)
□ Final Performance and Evaluation Report

Line	Summary by Development Account		Total Estimated Cost		Total Actual Cost ^a	
	Original	Revised 3	Obligated	Expended		
1	Total non-CFF Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	1405 Operations (may not exceed 20% of line 21) ^a	\$39,301.00	\$39,300.62	\$39,300.62	\$39,300.62	\$39,300.62
3	1408 Management Improvements	\$47,620.00	\$0.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$68,255.00	\$62,567.11	\$62,567.11	\$62,567.11	\$62,567.11
5	1411 Profit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$6,000.00	\$2,133.00	\$2,133.00	\$2,133.00	\$2,133.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$62,000.00	\$50,531.85	\$50,531.85	\$50,531.85	\$50,531.85
10	1460 Dwelling Structures	\$177,397.40	\$188,953.61	\$188,953.61	\$188,953.61	\$188,953.61
11	1465.1 Dwelling Equipment—Nonexpendable	\$1,724.00	\$1,724.00	\$1,724.00	\$1,724.00	\$1,724.00
12	1470 Non-dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$0.00	\$59,087.21	\$59,087.21	\$59,087.21	\$59,087.21
17	1499 Development Activities 4					
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant. (sum of lines 2 - 19)	\$792,111.00	\$792,111.00	\$792,111.00	\$792,111.00	\$792,111.00
21	Amount of line 20 Related to LRP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

1 To be completed for the Performance and Evaluation Report.
2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
3 PHAs with under-250 units in management may use 100% of CFF Grants for operations.
4 CFF funds shall be indicated here.

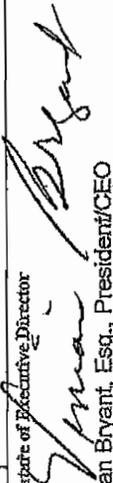
Part I: Summary PHA Name: Orlando Housing Authority Grant Type and Number Capital Fund Program Grant No: FL-292P0116501-09 Replacement Housing Factor Grant No: _____ Date of CFFP: _____		FFY of Grant: 2009
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: _____ Summary by Development Account		FFY of Grant Approval: 2009
<input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Total Estimated Cost	Total Actual Cost
Signature of Executive Director  Vivian Bryant, Esq., President/CEO	Original Date 11/03/11	Obligated Date
		Expended

Part II: Supporting Pages		Grant Type and Number		CFPP (Yes):		Federal FY of Grant	
PHA Name: Sanford Housing Authority		Capital Fund Program Grant No:		CFPP (Yes):		2009	
Development Number Name/PIA- Wide Activities		Replacement Housing Factor Grant No:		CFPP (Yes):		Status of Work	
General Description of Major Work Categories		Account No.		Quantity		Total Estimated Cost	
				Original		Revised 3	
				Funds Obligated 3		Funds Expended 3	
PHA Wide	Operations/Administration	1406		\$39,301.00	\$39,300.62	\$39,300.62	\$39,300.62
	Operations/Administration	1408		\$47,620.00	\$0.00	\$0.00	\$0.00
	Operations/Administration	1410		\$68,555.00	\$62,567.11	\$62,567.11	\$62,567.11
Amp 1	Operations/Administration	1430		\$6,000.00	\$2,133.00	\$2,133.00	\$2,133.00
	Site Improvements	1450		\$30,707.68	\$24,914.53	\$24,914.53	\$24,914.53
	Dwelling Structure	1460		\$122,121.40	\$170,953.61	\$170,953.61	\$137,476.29
Amp 2	Dwelling Equipment	1465.1		\$11,000.00	\$1,724.00	\$1,724.00	\$1,724.00
	Non-Dwelling Structures	1475		\$2,000.00	\$0.00	\$0.00	\$0.00
	Site Improvements	1450		\$14,420.32	\$14,420.32	\$14,420.32	\$14,420.32
Amp 3	Dwelling Structure	1460		\$7,000.00	\$7,000.00	\$7,000.00	\$0.00
	Dwelling Equipment	1465.1		\$8,000.00	\$0.00	\$0.00	\$0.00
	Site Improvements	1450		\$5,375.00	\$0.00	\$0.00	\$0.00
Amp 4	Dwelling Structure	1460		\$11,000.00	\$11,000.00	\$11,000.00	\$0.00
	Dwelling Equipment	1465.1		\$4,000.00	\$0.00	\$0.00	\$0.00
	Relocation	9000		\$0.00	\$59,087.21	\$59,087.21	\$19,261.52
Loan	Site Improvements	1450		\$11,197.00	\$11,197.00	\$11,197.00	\$11,197.00
	Dwelling Structure	1460		\$16,000.00	\$0.00	\$0.00	\$0.00
		9000		\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance and Evaluation Report

Part 1: Summary		Grant Type and Number		FFY of Grant:	
PHA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL29P016501-10 Replacement Housing Factor Grant No:		2010	
Date of CRFP:				FFY of Grant Approval: 2010	
Type of Grant		X Revised Annual Statement (revision no: 1)			
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies			
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/2/2011		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Revised ¹	Obligated	Total Actual Cost ²
		Original			Expended
1	Total non-CRF Funds	\$0.00	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ³	\$0.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$55,258.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$64,816.00	\$40,321.00	\$40,321.00	\$0.00
5	1411 Audit	\$6,250.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$35,000.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$23,000.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$56,000.00	\$0.00	\$0.00	\$0.00
11	1465.I Dwelling Equipment-Nonexpendable	\$31,000.00	\$0.00	\$0.00	\$0.00
12	1470 Non-dwelling Structures	\$73,789.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$2,000.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.I Relocation Costs	\$66,094.00	\$362,886.00	\$362,886.00	\$10,607.16
17	1499 Development Activities 4	\$0.00	\$0.00	\$0.00	\$0.00
18a	1501 Collateralization or Debt Service paid by the PHA	\$0.00	\$0.00	\$0.00	\$0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$387,814.00	\$387,814.00	\$387,814.00	\$258,541.40
19	1502 Contingency (may not exceed 8% of line 20)	\$791,021.00	\$791,021.00	\$791,021.00	\$269,148.56
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$791,021.00	\$791,021.00	\$791,021.00	\$269,148.56
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

1 To be completed for the Performance and Evaluation Report.
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 3 PHA with under 250 units in management may use 100% of CRFP Grants for operations.
 4 CRF funds shall be included here.

Part I: Summary		FFY of Grant: 2010	
PHA Name: Sanford Housing Authority	Grant Type and Number Capital Fund Program Grant No: FL29P016501-10 Replacement Housing Factor Grant No:	FFY of Grant Approval: 2010	
Date of CFFP: _____			
Type of Grant	<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost
	Original	Revised ¹	Obligated
Signature of Executive Director		Date	
 Vivian Bryant, Esq., President/CEO		Signature of Public Housing Director 11/03/11	
		Date	

Part II: Supporting Pages		Grant Type and Number		CFPP (Yes):		Federal FY of Grant:	
PIA Name: Sanford Housing Authority		Capital Fund Program Grant No:		CFPP (Yes):		2010	
Development Number/PIA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Funds Obligated 2	Total Actual Cost	Status of Work
				Original	Revised 1	Funds Expended 2	
PIA Wide	Operations/Administration	1408		\$55,258.00	\$0.00	\$0.00	CFP
	Operations/Administration	1410		\$54,816.00	\$40,321.00	\$0.00	CFP
	Operations/Administration	1411		\$6,250.00	\$0.00	\$0.00	CFP
	Operations/Administration	1430		\$35,000.00	\$0.00	\$0.00	CFP
Amp 1	Site Improvements	1450		\$14,500.00	\$0.00	\$0.00	CFP
	Dwelling Structures	1460		\$25,000.00	\$0.00	\$0.00	CFP
	Dwelling Equipment	1465.1		\$11,000.00	\$0.00	\$0.00	CFP
	Non-Dwelling Structures	1470		\$44,679.00	\$0.00	\$0.00	CFP
	Non-Dwelling Equipment	1475		\$2,000.00	\$0.00	\$0.00	CFP
Amp 2	Site Improvements	1450		\$1,500.00	\$0.00	\$0.00	CFP
	Dwelling Structures	1460		\$7,000.00	\$0.00	\$0.00	CFP
	Dwelling Equipment	1465.1		\$8,000.00	\$0.00	\$0.00	CFP
Amp 3	Site Improvements	1450		\$3,000.00	\$0.00	\$0.00	CFP
	Dwelling Structures	1460		\$11,000.00	\$0.00	\$0.00	CFP
	Dwelling Equipment	1465.1		\$12,000.00	\$0.00	\$0.00	CFP
	Non-Dwelling Structures	1470		\$29,110.00	\$0.00	\$0.00	CFP
	Relocation	1495		\$0.00	\$362,886.00	\$10,607.16	CFP
Amp 4	Site Improvements	1450		\$4,000.00	\$0.00	\$0.00	CFP
	Dwelling Structures	1460		\$13,000.00	\$0.00	\$0.00	CFP
	Relocation	1495		\$66,094.00	\$0.00	\$0.00	CFP
	Debt Service	9000.00		\$387,814.00	\$387,814.00	\$258,542.40	CFP

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

2 To be completed for the Performance and Evaluation Report.

Part I: Summary

PHA Name: Sanford Housing Authority

Grant Type and Number: Capital Fund Program Grant No: FL-29F016501-11 Replacement Housing Factor Grant No: _____

Date of CFPP: _____

FFY of Grant: 2011

FFY of Grant Approval: 2011

Line	Summary by Development Account	Total Estimated Cost			Total Actual Cost ¹	
		Original	Revised	Obligated	Obligated	Expended
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/2/2011 <input type="checkbox"/> Final Performance and Evaluation Report						
1	Total non-CFP Funds		\$0.00	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ²	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$67,427.00	\$0.00	\$0.00	\$0.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	1450 Fees and Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	1450 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	1450 Dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment - Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1470 Non-dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$219,030.00	\$0.00	\$0.00	\$0.00	\$0.00
17	1499 Development Activities 4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18a	1501 Collateralization or Debt Service paid by the PHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18ca		\$387,814.00	\$0.00	\$0.00	\$0.00	\$0.00
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant (sum of lines 2 - 19)	\$674,271.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of line 20 Related to LEP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

1 To be completed for the Performance and Evaluation Report.
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
 4 RIF funds shall be included here.

Part I: Summary		Grant Type and Number		FFY of Grant:		
PHA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL-29P016501-11 Replacement Housing Factor Grant No:		2011		
Date of CRFP:				FFY of Grant Approval:		
				2011		
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)						
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/2/2011 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost	Revised ¹	Obligated	Total Actual Cost	Expended
Signature of Executive Director		Original	Date	Signature of Public Housing Director		
 Vivian Bryant, Esq., President/CEO		11/03/11	11/03/11			

Part 1: Summary

PHA Name: **Sanford Housing Authority** Grant Type and Number: **Capital Fund Program Grant No: FL-298016501-09** Replacement Housing Factor Grant No: **2009**

Date of CFPP: **2009**

Line	Summary by Development Account	Total Estimated Cost		Revised ¹	Obligated ¹	Total Actual Cost ²	Expended ⁴
		Original					
1	Reserve for Disasters/Emergencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Original Annual Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Performance and Evaluation Report for Period Ending: 11/2/2011	\$202,179.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4		\$101,089.00	\$79,860.32	\$79,860.32	\$79,860.32	\$79,860.32	\$79,860.32
5		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7		\$145,000.00	\$93,841.48	\$93,841.48	\$93,841.48	\$93,841.00	\$93,841.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9		\$20,897.00	\$109,208.00	\$109,208.00	\$109,208.00	\$109,208.00	\$109,208.00
10		\$541,732.00	\$716,618.83	\$716,618.83	\$716,618.83	\$704,923.26	\$704,923.26
11		\$0.00	\$11,368.37	\$11,368.37	\$11,368.37	\$11,368.37	\$11,368.37
12		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18a		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18ba		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20		\$1,010,897.00	\$1,010,897.00	\$1,010,897.00	\$1,010,897.00	\$990,717.95	\$990,717.95
21							
22							
23							
24							
25							

1 To be completed for the Performance and Evaluation Report.
2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
3 PIA's with under-250 units to management may use 100% of CFPP Grants for operations.
4 PIA's funds shall be included here.

Part I: Summary		FFY of Grant 2009	
PHA Name: Sanford Housing Authority	Grant Type and Number Capital Fund Program Grant No. FL-298016501-09 Replacement Housing Factor Grant No. _____	FFY of Grant Approval: 2009	
Date of CFFP: _____			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 4) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/2/2011 <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost
		Original	Obligated
Signature of Executive Director <i>Vivian Bryant</i>		Revised ¹	Expended
Date 11/05/11		Date	
Signature of Public Housing Director		Date	
Vivian Bryant, Esq., President/CEO			

Part II: Supporting Pages		Grant Type and Number		CFEP (Yes):		Federal FFY of Grant:		
PHA Name: Sanford Housing Authority		Capital Fund Program Grant No:		CFEP (Yes):		2009		
Development Number Name/PHA-Wide Activities		Replacement Housing Factor Grant No:		CFEP (Yes):		Status of Work		
General Description of Major Work Categories		Development Account No.		Total Estimated Cost		Total Actual Cost		
				Original	Revised ⁴	Funds Obligated ⁴	Funds Expended ⁴	
PHA Wide	Operations/Administration	1410		\$82,600.00	\$0.00	\$0.00	\$0.00	CFP
	Fees and Costs	1430		\$0.00	\$0.00	\$0.00	\$0.00	CFP
FLO16-AMP 1	Operations/Administration	1410		\$35,138.54	\$35,138.54	\$35,138.54	\$35,138.54	CFP
	Fees and Costs	1430		\$0.00	\$93,841.48	\$93,841.48	\$93,841.00	CFP
	Site Improvements	1450		\$161,473.00	\$109,208.00	\$109,208.00	\$100,725.00	CFP
	Dwelling Structure	1460		\$594,626.00	\$444,147.39	\$444,147.39	\$432,451.82	CFP
	Relocation Costs	1495.1		\$85,000.00	\$0.00	\$0.00	\$0.00	CFP
FLO16-AMP 2	Operations/Administration	1410		\$0.00	\$11,180.44	\$11,180.44	\$11,180.44	CFP
	Dwelling Structure	1460		\$0.00	\$19,238.06	\$19,238.06	\$19,238.05	CFP
	Dwelling Equipment	1465.1		\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	CFP
FLO16-AMP 3	Operations/Administration	1410		\$0.00	\$16,770.67	\$16,770.67	\$16,770.67	CFP
	Site Improvements	1450		\$25,000.00	\$0.00	\$0.00	\$0.00	CFP
	Dwelling Structure	1460		\$81,998.00	\$206,803.82	\$206,803.82	\$206,803.82	CFP
FLO16-AMP 4	Operations/Administration	1410		\$0.00	\$16,770.67	\$16,770.67	\$16,770.67	CFP
	Dwelling Structure	1460		\$0.00	\$46,429.58	\$46,429.58	\$46,429.58	CFP
	Dwelling Equipment	1465.1		\$0.00	\$6,368.37	\$6,368.37	\$6,368.37	CFP

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance and Evaluation Report

Part I: Summary

PIA Name: Sanford Housing Authority

Grant Type and Number: Capital Fund Program Grant No: FL295016501-10 Replacement Housing Factor Grant No: _____

Date of CERP: _____

FFY of Grant: 2010

FFY of Grant Approval: 2010

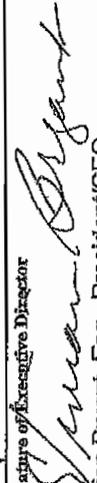
Line	Type of Grant	Summary by Development Account		Revised *	Total Actual Cost ¹	
		Original	Revised *		Obligated	Expended
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) *	\$0.00	\$0.00	\$0.00		
3	1408 Management Improvements	\$12,230.00	\$84,229.57	\$84,229.57	\$79,905.43	
4	1410 Administration (may not exceed 10% of line 21)	\$0.00	\$0.00	\$0.00	\$0.00	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$0.00	\$0.00	\$0.00	\$0.00	
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	
9	1450 Site Improvement	\$19,588.00	\$31,896.70	\$31,896.70	\$31,896.70	
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs	\$1,281,545.00	\$351,895.43	\$351,895.43	\$318,794.13	
17	1499 Development Activities 4					
18a	1501 Collateralization or Debt Service paid by the PIA					
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$0.00	\$0.00	\$0.00	\$0.00	
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$1,313,363.00	\$468,021.70	\$468,021.70	\$430,596.26	
21	Amount of line 20 Related to IIR Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

1 To be completed for the Performance and Evaluation Report

2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

3 PIA's with under 250 units in management may use 100% of CFP Grants for operations.

4 IIR funds shall be included here.

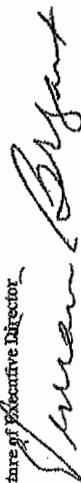
Part 1: Summary		FFY of Grant: 2010	
PHA Name: Sanford Housing Authority		FFY of Grant Approval: 2010	
Grant Type and Number Capital Fund Program Grant No: FL29E016501-10 Replacement Housing Factor Grant No: _____ Date of CFFP: _____			
Type of Grant	Revised Annual Statement (revision no: 1)		
<input checked="" type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Final Performance and Evaluation Report		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			
Summary by Development Account	Total Estimated Cost	Revised *	Total Actual Cost ¹
		Signature of Public Housing Director	Obligated
Signature of Executive Director	Original	Date	Expended
	November 1, 2011		
Vivian Bryant, Esq., President/CEO			

Part I: Summary
 PHA Name: Sanford Housing Authority
 Grant Type and Number: Emergency Fund Program Grant No: FL-29ES016502-10 Replacement Housing Factor Grant No:
 Date of CERF: 9/30/2010
 FFY of Grants: 2010
 FFY of Grant Approval: 2010

Type of Grant
 Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 11/2/2011
 Final Performance and Evaluation Report

Line	Summary by Development Account	Original	Revised ¹	Obligated ¹	Total Actual Cost	Expended ¹
1	Total non-CERF Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ³	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$69,120.00	\$69,120.00	304,254.72	\$28,976.64	\$28,976.64
4	1410 Administration (may not exceed 10% of line 21)	\$216,680.00	\$216,680.00	\$0.00	\$0.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$16,879.00	\$16,879.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$51,614.00	\$51,614.00	48,700.14	\$18,901.18	\$18,901.18
10	1460 Dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment - Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1470 Non-dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$2,044,781.00	\$2,044,781.00	1,911,789.99	\$1,295,017.49	\$1,295,017.49
17	1499 Development Activities 4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18a	1501 Collateralization or Debt Services paid by the PHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18b	9000 Collateralization or Debt Services paid Via System of Direct Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	1502 Contingency (may not exceed 8% of line 20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	\$2,399,074.00	\$2,399,074.00	\$2,265,744.85	\$1,342,895.31	\$1,342,895.31
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

1 To be completed for the Performance and Evaluation Report.
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 3 PHAs with under-250 units in management may use 100% of CERF Grants for operations.
 4 LBP funds shall be included here.

Part I: Summary		Grant Type and Number		FFY of Grant:
PEA Name: Sanford Housing Authority		Emergency Fund Program Grant No: FL-29ES016302-10 Replacement Housing Factor Grant No:		2010
		Date of CRFP: 9/30/2010		FFY of Grant Approval: 2010
Type of Grant				
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies		Revised Annual Statement (revision no:)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/7/2011 <input type="checkbox"/> Summary by Development Account		<input type="checkbox"/> Final Performance and Evaluation Report Total Actual Cost		
Line	Total Estimated Cost	Revised	Obligated	Expended
Signature of Executive Director		Signature of Public Housing Director		Date
 Vivian Bryant, Esq., President/CEO				11/03/11

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary		Locality (Sanford, FL)		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
PHA Name/Number Sanford Housing Authority FL016		Work Statement for Year 1 FFY _____ _____ 2012		Work Statement for Year 3 FFY _____ _____ 2014	
Development Number and Name	Work Statement for Year 2 FFY _____ _____ 2013	Work Statement for Year 4 FFY _____ _____ 2015	Work Statement for Year 5 FFY _____ _____ 2016		
B. Physical Improvements Subtotal	Appraisal Statement				
C. Management Improvements					
D. PHA-Wide Non-dwelling Structures and Equipment					
E. Administration					
F. Other					
G. Operations	60,753.00	60,753.00	60,753.00	60,753.00	60,753.00
H. Demolition	158,963.00	158,963.00	158,963.00	158,963.00	158,963.00
I. Development					
J. Capital Fund Financing – Debt Service	387,814.00	387,814.00	387,814.00	387,814.00	387,814.00
K. Total CFP Funds					
L. Total Non-CFP Funds					
M. Grand Total	607,533.40	607,533.40	607,533.40	607,533.40	607,533.40

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013		Work Statement for Year 3 FFY 2014			
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	Operations PHA Wide		60,753.00	Operations PHA Wide		60,753.00
	Demolition		158,963.00	Demolition		158,963.00
	Capital Fund Financing Dept		387,814.00	Capital Fund Financing Dept		387,814.00
	Subtotal of Estimated Cost		\$607,533.00	Subtotal of Estimated Cost		\$607,533.00

Part 1: Summary		Grant Type and Number		FFY of Grant:	
PIA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL29P016501-09 Replacement Housing Factor Grant No:		2009	
Date of CFFP: 9/15/2009				FFY of Grant Approval: 2009	
Type of Grant		X Revised Annual Statement (revision no: 4)			
<input type="checkbox"/> Original Annual Statement		Final Performance and Evaluation Report			
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/02/2011		Total Estimated Cost		Total Actual Cost ¹	
Line	Summary by Development Account	Original	Revised ⁴	Obligated	Expended
1	Total non-CFFP Funds	\$0.00	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ²	\$39,301.00	\$90,976.36	\$90,976.36	\$39,300.62
3	1408 Management Improvements	\$47,620.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$68,255.00	\$62,567.11	\$62,567.11	\$62,567.11
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$6,000.00	\$2,133.00	\$2,133.00	\$2,133.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$62,000.00	\$50,531.85	\$50,531.85	\$50,531.85
10	1460 Dwelling Structures	\$177,997.40	\$137,476.29	\$137,476.29	\$137,476.29
11	1465.1 Dwelling Equipment--Nonexpendable	\$1,724.00	\$1,724.00	\$1,724.00	\$1,724.00
12	1470 Non-dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$2,000.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$0.00	\$0.00	\$0.00	\$0.00
17	1499 Development Activities 4	\$0.00	\$58,888.79	\$58,888.79	\$58,888.79
18a	1501 Collateralization or Debt Service paid by the PIA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)	\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$792,111.00	\$792,111.00	\$792,111.00	\$740,435.26
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PIA's with under 250 units in management may use 100% of CFFP Grant for operations.

⁴ RFP funds shall be included here.

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: FL-29P0116501-09 Replacement Housing Factor Grant No: _____	FFY of Grant: 2009
PIA Name: Orlando Housing Authority		Date of CFFP: 9/15/2009	FFY of Grant Approval: 2009
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 4) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost*
Signature of Executive Director	Date	Original	Revised †
Signature of Public housing Director  Vivian Bryant, Esq., President/CEO	Date 6/6/12	Obligated	Expended

Part II: Supporting Pages		Grant Type and Number		CFPP (Yes):		Federal FFY of Grant:		
PIA Name: Orlando Housing Authority		Capital Fund Program Grant No:		CFPP (Yes):		2009		
Development Number Name/PIA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Original	Revised 4	Funds Obligated 4	Funds Expended 4	Status of Work
PHA Wide	Operations/Administration	1406		\$39,301.00	\$90,976.36	\$90,976.36	\$39,300.62	CFP
	Operations/Administration	1408		\$47,620.00	\$0.00	\$0.00	\$0.00	CFP
	Operations/Administration	1410		\$68,555.00	\$62,567.11	\$62,567.11	\$62,567.11	CFP
	Operations/Administration	1430		\$6,000.00	\$2,133.00	\$2,133.00	\$2,133.00	CFP
Amp 1	Site Improvements	1450		\$30,707.68	\$24,914.53	\$24,914.53	\$24,914.53	CFP
	Dwelling Structure	1460		\$122,121.40	\$137,476.29	\$137,476.29	\$137,476.29	CFP
	Dwelling Equipment	1465.1		\$11,000.00	\$1,724.00	\$1,724.00	\$1,724.00	CFP
	Non-Dwelling Structures	1475		\$2,000.00	\$0.00	\$0.00	\$0.00	CFP
Amp 2	Site Improvements	1450		\$14,420.32	\$14,420.32	\$14,420.32	\$14,420.32	CFP
	Dwelling Structure	1460		\$7,000.00	\$0.00	\$0.00	\$0.00	CFP
	Dwelling Equipment	1465.1		\$8,000.00	\$0.00	\$0.00	\$0.00	CFP
Amp 3	Site Improvements	1450		\$5,375.00	\$0.00	\$0.00	\$0.00	CFP
	Dwelling Structure	1460		\$11,000.00	\$0.00	\$0.00	\$0.00	CFP
	Dwelling Equipment	1465.1		\$4,000.00	\$0.00	\$0.00	\$0.00	CFP
	Relocation	9000		\$0.00	\$58,888.79	\$58,888.79	\$58,888.79	CFP
Amp 4	Site Improvements	1450		\$11,197.00	\$11,197.00	\$11,197.00	\$11,197.00	CFP
	Dwelling Structure	1460		\$16,000.00	\$0.00	\$0.00	\$0.00	CFP
	Loan	9000		\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60	CFP
				\$792,111.00	\$792,111.00	\$792,111.00	\$740,435.26	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 2 To be completed for the Performance and Evaluation Report.

Part 1: Summary

PHA Name: Orlando Housing Authority
Grant Type and Number: Capital Fund Program Grant No: EL29P016501-10 Replacement Housing Factor Grant No: _____
Date of CFPP: 7/15/2010
FFY of Grant: 2010
FFY of Grant Approval: 2010

Type of Grant
 Original Annual Statement
 Performance and Evaluation Report for Period Ending: 10/27/2011
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 2)
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Revised 2	Total Actual Cost ¹
		Original	Original		
1	Total non-CFP Funds	\$0.00	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ⁴	\$0.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$55,258.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$54,816.00	\$40,321.00	\$40,321.00	\$0.00
5	1411 Audit	\$6,250.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$35,000.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$23,000.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$56,000.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment—Non-expendable	\$31,000.00	\$0.00	\$0.00	\$0.00
12	1470 Non-dwelling Structures	\$73,789.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$2,000.00	\$345,754.26	\$345,754.26	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$66,094.00	\$17,132.14	\$17,132.14	\$17,132.14
17	1499 Development Activities 4	\$0.00	\$0.00	\$0.00	\$0.00
18a	1501 Collateralization or Debt Service paid by the PHA	\$0.00	\$0.00	\$0.00	\$0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$0.00	\$0.00	\$0.00	\$0.00
19	1502 Contingency (may not exceed 8% of line 20)	\$387,814.00	\$387,813.60	\$387,813.60	\$387,813.60
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of line 20 Related to LBP Activities	\$791,021.00	\$791,021.00	\$791,021.00	\$791,021.00
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ BIF funds shall be included here.

Part I: Summary PLA Name: Orlando Housing Authority		Grant Type and Number Capital Fund Program Grant No: FL29P016501-10 Replacement Housing Factor Grant No:		FFY of Grant: 2010
Date of CFFP: 7/15/2010		Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		
Summary by Development Account		Total Estimated Cost	Total Actual Cost ¹	Expended
Signature of Executive Director  Vivian Bryant, Esq., President/CEO		Original Date 6/6/12	Revised ¹	Date
		Signature of Public Housing Director	Obligated	Date

Part II: Supporting Pages		Grant Type and Number				CFPP (Yes):			Federal FY of Grant:	
PIHA Name: Orlando Housing Authority		Capital Fund Program Grant No:							2010	
Development Number Name/PA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work		
				Original	Revised 2	Funds Obligated 2	Funds Expended 2			
PHA Wide	Operations/Administration	1408		\$55,258.00	\$0.00	\$0.00	\$0.00	CFP		
	Operations/Administration	1410		\$54,816.00	\$40,321.00	\$40,321.00	\$0.00	CFP		
	Operations/Administration	1411		\$6,250.00	\$0.00	\$0.00	\$0.00	CFP		
	Operations/Administration	1430		\$35,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Site Improvements	1450		\$14,500.00	\$0.00	\$0.00	\$0.00	CFP		
Amp 1	Dwelling Structures	1460		\$25,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Equipment	1465.1		\$11,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Non-Dwelling Structures	1470		\$44,679.00	\$0.00	\$0.00	\$0.00	CFP		
	Non-Dwelling Equipment	1475		\$2,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Demolition	1485		\$0.00	\$345,754.26	\$345,754.26	\$0.00	CFP		
Amp 2	Site Improvements	1450		\$1,500.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Structures	1460		\$7,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Equipment	1465.1		\$8,000.00	\$0.00	\$0.00	\$0.00	CFP		
Amp 3	Site Improvements	1450		\$3,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Structures	1460		\$11,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Equipment	1465.1		\$12,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Non-Dwelling Structures	1470		\$29,110.00	\$0.00	\$0.00	\$0.00	CFP		
	Relocation	1495		\$0.00	\$17,132.14	\$17,132.14	\$0.00	CFP		
Amp 4	Site Improvements	1450		\$4,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Dwelling Structures	1460		\$13,000.00	\$0.00	\$0.00	\$0.00	CFP		
	Relocation	1495		\$66,094.00	\$0.00	\$0.00	\$0.00	CFP		
	Debt Service	9000.00		\$387,814.00	\$387,813.60	\$387,813.60	\$387,813.60	CFP		
				\$791,021.00	\$791,021.00	\$791,021.00	\$404,945.74	\$0.00		

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
2 To be completed for the Performance and Evaluation Report.

Part I: Summary

PHIA Name: **Sanford Housing Authority** Grant Type and Number: _____

Capital Fund Program Grant No: **FL-29P016501-11** Replacement Housing Factor Grant No: _____

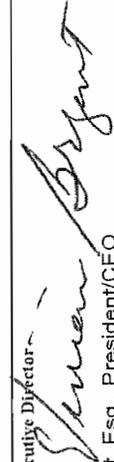
Date of CFFP: **8/3/2011**

FFY of Grant: **2011**

FFY of Grant Approval: **2011**

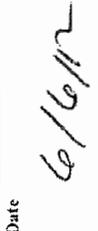
Line	Type of Grant	Summary by Development Account	Total Estimated Cost		Revised 1	Total Actual Cost ¹	Expended
			Original	Obligated			
1	<input type="checkbox"/> Original Annual Statement		\$200,520.40	\$0.00	\$0.00	\$0.00	\$0.00
2	<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 11/2/2011		\$0.00	\$57,291.00	\$57,291.00	\$57,291.00	\$0.00
3			\$57,291.00	\$0.00	\$0.00	\$0.00	\$0.00
4			\$28,646.00	\$0.00	\$0.00	\$0.00	\$0.00
5			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14			\$0.00	\$0.00	\$229,166.40	\$229,166.40	\$0.00
15			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18a			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18b			\$387,813.60	\$387,813.60	\$387,813.60	\$387,813.60	\$96,953.40
19			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21			\$674,271.00	\$674,271.00	\$674,271.00	\$674,271.00	\$96,953.40
22							
23							
24							
25							

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
³ PHIA with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RIF funds shall be included here.

Part I: Summary		Grant Type and Number		FFY of Grant:		
PHA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL-29P016501-11 Replacement Housing Factor Grant No:		2011		
Date of CFFP: 8/3/2011				FFY of Grant Approval: 2011		
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> X Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> X Performance and Evaluation Report for Period Ending: 11/2/2011 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost	Revised ¹	Obligated	Total Actual Cost ¹	Expended
Signature of Executive Director		Date		Signature of Public Housing Director		Date
 Vivian Bryant, Esq., President/CEO		6/16/12				

Part 1: Summary		Grant Type and Number		FFY of Grant	
PIA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL-29P016501-12 Replacement Housing Factor Grant No:		2012	
Date of CFPP:		2/1/2012		FFY of Grant Approval: 2012	
Type of Grant		Revised Annual Statement (revision no:)		Total Actual Cost ¹	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies Performance and Evaluation Report for Period Ending: 2/1/12		<input type="checkbox"/> Final Performance and Evaluation Report		Obligated	Expended
Line	Summary by Development Account	Original	Revised 1		
1	Total non-CFP Funds	\$153,804.40	\$0.00	\$0.00	\$0.00
2	1406 Operations (may not exceed 20% of line 21) ²	\$0.00	\$60,753.00	\$60,753.00	\$0.00
3	1408 Management Improvements	\$43,943.00	\$0.00	\$0.00	\$0.00
4	1410 Administration (may not exceed 10% of line 21)	\$21,972.00	\$0.00	\$0.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$0.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$0.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment--Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00
12	1470 Non-dwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Non-dwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$158,963.00	\$158,963.00	\$0.00
15	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
16	1495.1 Relocation Costs	\$0.00	\$0.00	\$0.00	\$0.00
17	1499 Development Activities 4	\$0.00	\$0.00	\$0.00	\$0.00
18a	1501 Collateralization or Debt Service paid by the PIA	\$0.00	\$0.00	\$0.00	\$0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$387,814.00	\$387,814.00	\$387,814.00	\$0.00
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$607,533.40	\$607,530.00	\$607,530.00	\$0.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

1 To be completed for the Performance and Evaluation Report.
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 3 PIA with under 250 units in management may use 100% of CFP Grants for operations.
 4 RFP funds shall be included here.

Part 1: Summary		Grant Type and Number		FFY of Grant:	
PHFA Name: Sanford Housing Authority		Capital Fund Program Grant No: FL-29P016501-12 Replacement Housing Factor Grant No:		2012	
Date of CFFP: 2/11/2012				FFY of Grant Approval: 2012	
Type of Grant		<input type="checkbox"/> Reserve for Disasters/Emergencies		Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Original Annual Statement Performance and Evaluation Report for Period Ending: 2/11/12		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Revised¹	Obligated	Expended
Signature of Executive Director		Signature of Public Housing Director		Date	
 Vivian Bryant, Esq., President/CEO		 6/6/12			
		Total Actual Cost¹			

Violence Against Women Act (VAWA) Policy

Housing Authority of the City of Sanford Florida

Violence Against Women Act Policy

(Excerpt from approved Administrative Plan April 2009 Resolution 2009-04)

3-III.G. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING [Pub.L. 109-162]

The Violence against Women Reauthorization Act of 2005 (VAWA) prohibits denial of admission to an otherwise qualified applicant on the basis that the applicant is or has been a victim of domestic violence, dating violence, or stalking. Specifically, Section 606(4)(A) of VAWA adds the following provision to Section 8 of the U.S. Housing Act of 1937, which lists contract provisions and requirements for the housing choice voucher program:

- That an applicant or participant is or has been a victim of domestic violence, dating violence, or stalking is not an appropriate reason for denial of program assistance or for denial of admission, if the applicant otherwise qualifies for assistance or admission.

Definitions

As used in VAWA:

- The term *domestic violence* includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- The term *dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship
 - The type of relationship
 - The frequency of interaction between the persons involved in the relationship
- The term *stalking* means:
 - To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or
 - To place under surveillance with the intent to kill, injure, harass, or intimidate another person; and
 - In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (1) that person, (2) a member of the immediate family of that person, or (3) the spouse or intimate partner of that person.

- The term *immediate family member* means, with respect to a person:
 - A spouse, parent, brother or sister, or child of that person, or an individual to whom that person stands in the position or place of a parent; or
 - Any other person living in the household of that person and related to that person by blood and marriage.

Notification

PHA Policy

The PHA acknowledges that a victim of domestic violence, dating violence, or stalking may have an unfavorable history (e.g., a poor credit history, a record of previous damage to an apartment, a prior arrest record) that would warrant denial under the PHA's policies. Therefore, if the PHA makes a determination to deny admission to an applicant family, the PHA will include in its notice of denial:

A statement of the protection against denial provided by VAWA

A description of PHA confidentiality requirements

A request that an applicant wishing to claim this protection submit to the PHA documentation meeting the specifications below with her or his request for an informal review (see section 16-III.D)

Documentation

Victim Documentation

PHA Policy

An applicant claiming that the cause of an unfavorable history is that a member of the applicant family is or has been a victim of domestic violence, dating violence, or stalking must provide documentation (1) demonstrating the connection between the abuse and the unfavorable history and (2) naming the perpetrator of the abuse. The documentation may consist of any of the following:

A statement signed by the victim certifying that the information provided is true and correct and that it describes bona fide incident(s) of actual or threatened domestic violence, dating violence, or stalking

A police or court record documenting the domestic violence, dating violence, or stalking

Documentation signed by a person who has assisted the victim in addressing domestic violence, dating violence, or stalking, or the effects of such abuse. This person may be an employee, agent, or volunteer of a victim service provider; an attorney; or a medical or other knowledgeable professional. The person signing the documentation must attest under penalty of perjury to the person's belief that the incidents in question are bona fide incidents of abuse. The victim must also sign the documentation.

Perpetrator Documentation

PHA Policy

If the perpetrator of the abuse is a member of the applicant family, the applicant must provide additional documentation consisting of one of the following:

A signed statement (1) requesting that the perpetrator be removed from the application and (2) certifying that the perpetrator will not be permitted to visit or to stay as a guest in the assisted unit

Documentation that the perpetrator has successfully completed, or is successfully undergoing, rehabilitation or treatment. The documentation must be signed by an employee or agent of a domestic violence service provider or by a medical or other knowledgeable professional from whom the perpetrator has sought or is receiving assistance in addressing the abuse. The signer must attest under penalty of perjury to his or her belief that the rehabilitation was successfully completed or is progressing successfully. The victim and perpetrator must also sign or attest to the documentation.

Time Frame for Submitting Documentation

PHA Policy

The applicant must submit the required documentation with her or his request for an informal review (see section 16-III.D) or must request an extension in writing at that time. If the applicant so requests, the PHA will grant an extension of 10 business days, and will postpone scheduling the applicant's informal review until after it has received the documentation or the extension period has elapsed. If after reviewing the documentation provided by the applicant the PHA determines that the family is eligible for assistance, no informal review will be scheduled and the PHA will proceed with admission of the applicant family.

PHA Confidentiality Requirements

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence and may neither be entered into any shared database nor provided to any related entity, except to the extent that the disclosure (a) is requested or consented to by the individual in writing, (b) is required for use in an eviction proceeding, or (c) is otherwise required by applicable law.

PHA Policy

If disclosure is required for use in an eviction proceeding or is otherwise required by applicable law, the PHA will inform the victim before disclosure occurs so that safety risks can be identified and addressed.