

<b>PHA 5-Year and Annual Plan</b>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
<b>1.0</b>	<b>PHA Information</b> PHA Name: <u>Housing Authority of the City of Pine Bluff</u> PHA Code: <u>AR017</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>04/2012</u>	
<b>2.0</b>	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>273</u> Number of HCV units: <u>804</u>	
<b>3.0</b>	<b>Submission Type</b> <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only	
<b>4.0</b>	<b>PHA Consortia</b> <i>N/A</i> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)	
<b>5.0</b>	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update. <b><i>NO REVISION</i></b>	
<b>5.1</b>	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <i>NO REVISION</i>	
<b>5.2</b>	<b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <b><i>NO REVISION</i></b>	
<b>6.0</b>	<b>PHA Plan Update</b>  (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:  <p style="text-align: center;">The following PHA Plan elements marked '<u>R</u>' have been revised since the last Annual Plan submission by the Housing Authority of the City of Pine Bluff.  <u>N/R</u> denotes NO REVISION and <u>N/A</u> denotes NOT APPLICABLE</p> <ul style="list-style-type: none"> <li><u>  R  </u> 903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures</li> <li><u>  R  </u> 903.7(2) Financial Resources</li> <li><u> N/R </u> 903.7(3) Rent Determination</li> <li><u>  R  </u> 903.7(4) Operation and Management</li> <li><u> N/R </u> 903.7(5) Grievance Procedures</li> <li><u> N/R </u> 903.7(6) Designated Housing for Elderly and Disabled Families</li> <li><u>  R  </u> 903.7(7) Community Service and Self-Sufficiency</li> <li><u> N/R </u> 903.7(8) Safety and Crime Prevention</li> <li><u> N/R </u> 903.7(9) Pets</li> <li><u> N/R </u> 903.7(10) Civil Rights Certification</li> <li><u>  R  </u> 903.7(11) Fiscal Year Audit</li> <li><u> N/A </u> 903.7(12) Asset Management</li> <li><u> N/R </u> 903.7(13) Violence Against Women Act (VAWA)</li> </ul>	

**6.0** (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

The following are the specific locations where the public may obtain copies of the 2012 Annual Plan:

- Administrative Office – 2503 Belle Mead, Pine Bluff, AR 71601

## 6.0 PHA Plan Elements

### 903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures *REVISION*

#### **A. Public Housing**

Public Housing policies that govern resident or tenant eligibility, selection and admission (including preferences), unit assignment, procedures to maintaining waiting list for admission to public housing and site-based waiting lists (if applicable).

##### (1) Eligibility

The Housing Authority of the City of Pine Bluff verifies eligibility for admission to public housing when families are within twenty-five (25) of being offered a unit.

The PHA uses the following non-income screening factors to establish eligibility for admission to public housing:

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- The PHA will attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history and exercise discretion in determining suitability for tenancy, taking into consideration the circumstances that may have contributed to the negative reporting.

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies
- State law enforcement agencies
- Access to FBI criminal records

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(2) Selection and Assignment

Selection for admission to public housing shall be made from the PHA’s current waiting list in accordance with date and time of application and applicable preference(s) as follows.

(3) Preferences

The PHA does plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of the median area income.

It is the policy of the PHA that transfers will take precedence over new admissions in the following circumstances:

- Over-housed
- Under-housed
- Medical justification
- Administrative reasons determined by the PHA
- Domestic Violence

The PHA plans to employ the following admission preferences for admission to public housing:

<u>Priority</u>	<u>Preference</u>
<u>1</u>	- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
<u>1</u>	- Victims of domestic violence
<u>1</u>	- Households that contribute to meeting income requirements (targeting)

Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(4) Unit Assignment

Applicants are ordinarily given one (1) vacant unit choice before they fall to the bottom of, or are removed from the waiting list. This policy is consistent across all waiting list types, unless we have a vacancy in a different location that would accommodate school locations.

(5) Maintaining Waiting List

The Housing Authority of the City of Pine Bluff maintains a community-wide waiting list. Interested persons may apply for admission to public housing at the main administrative office located at 2503 Belle Mead, Pine Bluff, AR 71601.

(6) Occupancy

Applicants and residents may use the following reference materials to obtain information about the rules of occupancy of public housing.

- The PHA-resident lease
- The PHA’s Admissions and Continued Occupancy Policy
- PHA briefing seminars or written materials

Residents must notify the PHA of changes in family composition:

- At any time family composition changes

(7) Deconcentration and Income Mixing *REVISION*

The PHA has performed its annual deconcentration and income mixing analysis to determine if the PHA has any general occupancy public housing developments covered by the deconcentration rule. The analysis results follow:

The PHA does have general occupancy public housing developments covered by the deconcentration rule.

The following covered developments have average incomes that fall above or below the Established Income Range.

<b>Deconcentration Policy for Covered Developments</b>			
<b>Development Name:</b>	<b>Number of Units</b>	<b>Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]</b>	<b>Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]</b>
West Meadows	37	C. The Covered Development’s or Development’s size, location, and/or configuration promote income deconcentration, such as scattered site or small developments	

6.0	Royal Oaks	18	C. The Covered Development's or Development's size, location, and/or configuration promote income deconcentration, such as scattered site or small developments	
	Scattered Sites	20	C. The Covered Development's or Development's size, location, and/or configuration promote income deconcentration, such as scattered site or small developments	

The Housing Authority of the City of Pine Bluff does not plan to operate any site-based waiting lists.

**B. Section 8**

Section 8 HCV policies that govern participant eligibility and selection for assistance (including preferences), and procedure for maintaining waiting list.

(1) Eligibility

The PHA conducts screening to the extent of:

- Criminal or Drug-related activity only to the extent required by law or regulation
- Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies
- State law enforcement agencies
- Access to FBI criminal records

The PHA shares the following information with prospective landlords:

- Criminal or drug-related activity

(2) Waiting List Organization

The Housing Authority of the City of Pine Bluff's waiting list for the section 8 tenant-based assistance is not merged with any other program waiting list:

Participants may apply for admission to section 8 tenant-based assistance at:

- PHA main administrative office

(3) Search Time

The PHA does give extensions on the initial voucher on standard 60-day period to search for a unit as follows:

- The Section 8 recipient must make the request for an extension in writing. Each request is reviewed by the PHA and evaluated on its merits based on the reason for the request. Extensions are for thirty (30) day periods.

(4) Preferences

The PHA does plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of the median area income.

The PHA plans to employ the following admission preferences for admission to section 8 tenant-based assistance:

<u>Priority</u>	<u>Preference</u>
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<u>1</u>	- Homelessness
<u>1</u>	- Working families and those unable to work because of age or disability

Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(5) Special Purpose Section 8 Assistance Programs ***NOT APPLICABLE***

**6.0** 903.7(2) Financial Resources

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2012 grants)</b>		
a) Public Housing Operating Fund	849,908.00	
b) Public Housing Capital Fund	380,440.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	3,044,392.00	
f) Resident Opportunity and Self-Sufficiency Grants	43,200.00	
g) Community Development Block Grant		
h) HOME	367,197.00	Other
Other Federal Grants (list below)		
Tax Credit (state)	420,000.00	Other
Tax Credit (federal)	4,319,568.00	Other
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
2010 Capital Fund Program	101,817.00	Public housing capital improvements
2011 Capital Fund Program	317,396.00	Public housing capital improvements
<b>3. Public Housing Dwelling Rental Income</b>		
	289,930.00	Public housing operations
<b>4. Other income (list below)</b>		
Interest on Investments:	1,600.00	Public housing operations
Other income: Legal fees, maintenance charges to tenants, late fees, NSF check charges, etc.	10,000.00	Public housing operations
Non-Dwelling rent	9,000.00	Public housing operations
<b>5. Non-federal sources (list below)</b>		
	3,900,000.00	Conventional Prudential
	200,000.00	FAF
<b>Total resources</b>	<b>\$14,254,448.00</b>	

903.7 (3) Rent Determination Policies ***NO REVISION***

**A. Public Housing**

(1) Income Based Rent Policies

a. Use of discretionary policies

The PHA will employ discretionary rent-setting policies for income based rent in public housing.

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b. Minimum Rent

The PHA's minimum rent is \$50.00.

The PHA has not adopted any discretionary minimum rent hardship exemption policies.

c. Rents set at less than 30% than adjusted income

The PHA does not plan to charge rents at a fixed amount or percentage less than 30% of adjusted income.

d. Discretionary deductions and/or exclusion policies

The PHA does not plan to employ any discretionary (optional) deductions and/or exclusions policies.

e. Ceiling Rents

The PHA does not have ceiling rents.

f. Rent Re-determinations

Between annual income reexaminations, the tenant is required to report changes in income or family composition to the PHA such that the changes result in an adjustment to rent as follows:

- Any time the family experiences an income increase

g. Individual Savings accounts (ISAs)

The PHA does not plan to implement individual savings accounts for residents as an alternative to the required 12 month disallowance of earned income and phasing in of the rent increase in the next year.

(2) Flat Rents

The PHA used the following sources of information in setting the market-based flat rents to establish comparability.

- The section 8 rent reasonableness study of comparable housing

**B. Section 8 Tenant-based Assistance**

(1) Payment Standards

The PHA's payment standard is:

- Above 100% but at or below 110% of FMR

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The PHA selected has selected this standard because:

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- To allow the PHA to be competitive in the market

The PHA reevaluates the payment standards for adequacy annually and considers the following factors in its assessment of the adequacy:

- Success rates of assisted families

(2) Minimum Rent

The PHA's minimum rent is \$50.00.

The PHA has not adopted discretionary minimum rent hardship exemption policies.

903.7(4) Operation and Management *REVISION*

(1) PHA Management Structure

- a. A brief description of the management structure and organization of the PHA

The Executive Director directs the day-to-day management and operation of the Housing Authority with the assistance of the following lead staff and their line staff.

Administrative Assistant  
Resident Initiatives  
FSS Coordinator  
Occupancy Specialist  
Receptionist/Clerk  
Public Housing Manager (1)  
Homeownership Coordinator  
Financial Officer  
Procurement Officer  
Maintenance Director

- Maintenance Mechanics (5)

Section 8 Manager – assists the Executive Director with the day-to-day management and operation of the Section 8 Programs and supervises the following staff:

- Assistant Section 8 Manager
- Housing Counselor (2)
- Section 8 Inspector

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b. HUD Programs Under PHA Management *REVISION*

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	273	59
Section 8 Vouchers	804	119
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

c. Management and Maintenance Policies

The PHA has adopted the following policies that contain the Agency’s rules, standards, and policies that govern management, operation, and maintenance of the Public Housing and Section 8 assistance programs.

**Public Housing Management:**

- Admissions and Continued Occupancy Policy (ACOP)
- De-Concentration and Income Targeting Policy
- Community Service Policy
- Pet Policy (Elderly/Disabled)
- Pet Policy (Family)
- File Access Policy
- Records Retention Policy
- Resident Initiatives Policy
- Security Policy
- Pest Eradication Policy
- Enterprise Income Verification (EIV) Policy
- Fraud Policy
- VAWA Policy
- Financial Policies (10)
- Section 3 Compliance & Documentation Policy/Plan

**Section 8 Management:**

- Section 8 Administrative Plan
- Homeownership Plan

**6.0** 903.7(5) Grievance Procedures *NO REVISION*

**A. Public Housing**

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

Residents or applicants who desire to initiate the PHA grievance Process should contact the following:

- PHA main administrative office

**B. Section 8 Tenant-Based Assistance**

The PHA has not established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

Section 8 applicants or assisted families who desire to initiate the informal review and informal hearing process should contact the following:

- PHA main administrative office

903.7(6) Designated Housing for Elderly and Disabled Families *NO REVISION*

The PHA has not designated or applied for approval to designate or does not plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will not apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year.

903.7(7) Community Service and Self-Sufficiency *REVISIONS*

**A. PHA Coordination with the Welfare (TANF) Agency.**

1. The PHA has entered into a cooperative agreement with the TANF Agency, to share information and /or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937.)

The Agreement was signed on 03/25/2002

2. Other coordination efforts between the PHA and TANF agency include:
  - Client referrals
  - Information sharing regarding mutual clients (for rent determinations and otherwise)

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- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families

B. Services and programs offered to residents and participants by the Housing Authority of the City of Pine Bluff are as follows:

(1) General

a. Self-Sufficiency Policies

The PHA will employ the following discretionary policies to enhance the economic and social self-sufficiency of assisted families in the following areas:

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation

b. Economic and Social self-sufficiency programs **REVISION**

The PHA coordinates, promotes or provides the following policies or programs for the enhancement of the economic and social self-sufficiency of assisted families.

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/ specific criteria/other)	Access (development office/PHA main office/ other provider name)	Eligibility (public housing or section 8 participants or both)
Homeownership Workshop	42	Wait List	Sites	Both
Credit Counseling	42	Wait List	Sites	Both
Budgeting	42	Wait List	Sites	Both

(2) Family Self Sufficiency programs **REVISION**

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: 09/01/2011)
Public Housing	0 (not required – voluntary)	13
Section 8	0 (not required – voluntary)	25

### C. Welfare Benefit Reductions

The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by:

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services.
- Establishing a protocol for exchange of information with all appropriate TANF agencies.

### D. Community Service Requirement

Pursuant to section 12(c) of the U. S. Housing Act of 1937, the PHA will comply with requirements of community service by identifying the number of tenants required to perform community service, the number of tenants granted exemptions, the number of tenants in non-compliance, and the number of tenants terminated/evicted due to non-compliance.

#### **Description of the Community Service Policy**

The Housing Authority of the City of Pine Bluff Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Housing Authority believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included

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are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

### **Administrative Steps Taken to Implement the Requirement**

The Housing Authority of the City of Pine Bluff revised the Admissions and Continued Occupancy Policy and the Dwelling Lease to incorporate the community service requirement. A written description of the service requirement is included in the Community Service Policy.

Written notification is made to residents regarding requirement or exempt status of each adult family member.

The Housing Authority has a long standing cooperative agreement with TANF (welfare) that provides for sharing of information. This partnership assists the PHA in verifying residents' status.

### **Programmatic Aspects of the Requirements**

The Housing Authority of the City of Pine Bluff provided public housing residents with a variety of voluntary activities that can be performed to fulfill their community service obligation. Activities may include, but are not limited to:

- Youth Partners
- Public Schools
- Neighbor To Neighbor
- Area Agency
- Salvation Army
- American Red Cross
- RSVP (Ages 50+)
- Voices for Children
- Hope Crisis Center
- ACCESS
- JRMC

Additional volunteer opportunities within the developments may include:

- Monitor Playground/Bus Stops
- Care for Neighbors' children
- Become a Boys/Girls Scout Leader
- Clean Neighborhood – Clean & Beautiful Commission
- Attend Resident Council meetings

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**Community Service Implementation Report: REVISION**

- Number of tenants required to perform community service: 56
- Number of tenants performing community service: 39
- Number of tenants granted exemptions: 17
- Number of tenants in non-compliance: 2
- Number of tenants terminated/evicted due to non-compliance: -0-

903.7(8) Safety and Crime Prevention ***NO REVISION***

The PHA's plan for safety and crime preventions to ensure the safety of the public housing residents is addressed below.

A. Need for measures to ensure the safety of public housing residents:

1. Description of the need for measures to ensure the safety of public housing residents.
  - Measures already in place, i.e. police officers live on site and have rapport with police department
2. Information or data used by the PHA to determine the need for PHA actions to improve safety of residents:
  - Safety and security survey of residents
  - Analysis of crime statistics over time for crimes committed "in and around" public housing authority
  - Analysis of cost trends over time for repair of vandalism and removal of graffiti
  - Resident reports
  - PHA employee reports
  - Police reports
  - Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
3. Developments that are most affected:
  - All developments

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year.

1. List of crime prevention activities:
  - Activities targeted to at-risk youth, adults, or seniors
  - Police officers live on-site
2. Developments that are most affected:
  - All developments

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C. Coordination between PHA and the police.

1. Description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities:
  - Police provide crime data to housing authority staff for analysis and action
  - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
  - Police regularly testify in and otherwise support eviction cases
  - Police regularly meet with the PHA management and residents
  - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
  
2. Developments that are most affected:
  - All developments

903.7(9) Pets ***NO REVISION***

All residents are permitted to own and keep common domesticated household pets. Common household pet means a domesticated cat, dog, bird, gerbil, hamster, guinea pig and fish in aquariums.

Pet owners must agree to abide by the PHA's Pet Ownership Rules.

A non-refundable nominal pet fee of \$200.00 will be charged and is intended to cover the reasonable operating costs to the development directly attributable to a pet or pets in the unit (i.e. fumigation of a unit).

A refundable pet deposit of \$150.00 will be assessed and is intended to cover additional costs not otherwise covered which are directly attributable to the pet's presence (i.e. damages to the unit, yard, fumigation of a unit, etc.)

Limit of two pets per household (except fish or birds). Limit for birds is two (2).

Pet owner may have only a small cat or a small dog. Limitations: weight not to exceed twenty five (25) pounds at full growth; height shall not exceed fifteen (15) inches at full growth. **This does not apply to service animals used to assist persons with disabilities.**

Pet owner shall license their pet as required by law.

Pet owner must not violate any state or local health or humane laws.

Pet must be spayed or neutered. All cats shall be declawed and proof of compliance provide to management.

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Pet must be maintained on leash and kept under control when taken outside the unit. Birds shall be confined to a cage at all times.

No pet permitted in any common area except as necessary to directly enter and exit the building. **This restriction is not applicable to service animals.**

Dogs and cats required to wear collar and ID tag listing pet owner's name and address.

Resident shall control pet while maintenance personnel in unit to perform necessary maintenance.

### 903.7(10) Civil Rights Certification ***NO REVISION***

The PHA has examined its programs and proposed programs to identify any impediments to fair housing choices, has addressed those impediments in a reasonable fashion, and is working with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing. The PHA assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

The PHA has taken the following specific actions to Affirmative Further Fair Housing in its public housing and Section 8 assistance programs.

The PHA will not, on the grounds of race, color, creed, sex, religion, age, disability, national origin or familial status:

- Deny a person or family admission to housing or assistance;
- Provide housing which is different than that provided others, except for elderly and/or disabled where accessibility features may be required;
- Subject a person to segregation or disparate treatment;
- Restrict a person's access to any benefit enjoyed by others in connection with housing programs;
- Treat a person differently in determining eligibility or other requirements for admission or assistance;
- Deny any person access to the same level of services provided to others;
- Deny a person the opportunity to participate in a planning or advisory group that is an integral part of the housing programs.

The PHA will not intimidate, threaten or take any retaliatory action against any applicant, resident, or participant because of a person's participation in civil rights activities or assertions of civil rights.

HUD Fair Housing Posters are posted at the PHA main administrative office and at each development office.

The PHA will ensure accessibility to offices to afford persons with disabilities the opportunity to apply for admission or assistance to the public housing programs.

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The PHA will make sure that all employees of the PHA are familiar with non-discrimination requirements, especially those employees who are involved in the admissions process.

The PHA prominently displays a fair housing poster at each office where applications are taken and at each management office.

The PHA's policies and practices are designed to provide assurance that all persons with disabilities will be provided reasonable accommodations so that they can fully access and utilize the housing programs and related services.

The PHA will identify and eliminate situations and /or practices that create barriers to equal housing opportunity for all.

The PHA reviews its policies and procedures, at least annually, to assure compliance with all civil rights requirements.

The PHA will undertake the following efforts to affirmatively market fair housing to ensure that all low-income families understand the availability of housing assistance and feel welcome to participate in our program:

- Executive Director serves as the Chair for Community Housing Resource Board
- Co-host a Fair Housing Workshop
- Sponsor housing poster contest and essay contest

#### 903.7(11) Fiscal Year Audit

The most recent fiscal audit was submitted to HUD. There were no findings as a result of that audit.

#### 903.7(12) Asset Management ***NOT APPLICABLE***

#### 903.7(13) Violence Against Women Act (VAWA) ***NO REVISION***

The Housing Authority of the City of Pine Bluff (PHA) has adopted a policy (the "VAWA Policy" to implement applicable provisions of the violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) (VAWA). PHA's goals, objectives and policies to enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence and stalking, as defined in VAWA, are stated in the PHA VAWA Policy (below).

In addition:

- A. The following activities, services, or programs are provided by the PHA directly or in partnership with other service providers, to child and adult victims of domestic violence, dating violence, sexual assault, or stalking.

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1. Housing Authority of the City of Pine Bluff will refer individuals to service providers, i.e., CASA, if the victim makes a request from this agency;
2. The PHA will work with service providers in giving out pamphlets at resident meetings;
3. The PHA will provide a meeting place upon request for service provider.

- B. The following activities, services, or programs are provided by the PHA to help child and adult victims of domestic violence, dating violence, sexual assault, or stalking to maintain their housing.

“We have a BAN LIST which identifies all perpetrators that is circulated to every household when we house a victim of Domestic Violence as well as notifying the POC Officer in that development in order to keep a closer check on the household in questions.”

- C. The following activities, services, or programs are provided by PHA to prevent domestic violence, dating violence, sexual assault and stalking, or to enhance victim safety in assisted families.

“Workshops to be scheduled by the RIC for residents of Public Housing and any resident who becomes a victim of Domestic Violence, Sexual Assault, or stalking will be referred to the RIC for assistance and the PHA places the perpetrator on their BAN List as well as notify the Police on Campus Officer.”

## **VIOLENCE AGAINST WOMEN ACT (VAWA) POLICY**

### **I. Purpose and Applicability**

The purpose of this policy (herein called “Policy”) is to implement the applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) and more generally to set forth Pine Bluff Housing Authority’s policies and procedures regarding domestic violence, dating violence, and stalking, as hereinafter defined.

This Policy shall be applicable to the administration by the PHA of all federally subsidized public housing and Section 8 rental assistance under the United States Housing Act of 1937 (42 U.S.C. §1437 *et seq.*).

Notwithstanding its title, this policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

### **II. Goals and Objectives**

This Policy has the following principal goals and objectives:

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- A. Maintaining compliance with all applicable legal requirements imposed by VAWA;
- B. Ensuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by the PHA;
- C. Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;
- D. Creating and maintaining collaborative arrangements between the PHA, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by the PHA; and
- E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by the PHA.

### **III. Other PHA Policies and Procedures**

This Policy shall be referenced in and attached to the Housing Authority's Five-Year Public Housing Agency Plan and shall be incorporated in and made a part of the PHA's Admissions and Continued Occupancy Policy. The PHA's annual public housing agency plan shall also contain information concerning the PHA's activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of the PHA, the provisions of this Policy shall prevail.

### **IV. Definitions**

As used in this Policy:

- A. *Domestic Violence* – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."
- B. *Dating Violence* – means violence committed by a person—
  - (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  - (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
    - (i) The length of the relationship.

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- (ii) The type of relationship.
- (iii) The frequency of interaction between the persons involved in the relationship.

C. *Stalking* – means –

- (A) (i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and
- (B) in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to –
  - (i) that person;
  - (ii) a member of the immediate family of that person; or
  - (iii) the spouse or intimate partner of that person;

D. *Immediate Family Member* - means, with respect to a person –

- (A) a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or
- (B) any other person living in the household of that person and related to that person by blood or marriage.

E. *Perpetrator* – means person who commits an act of domestic violence, dating violence or stalking against a victim.

**V. Admissions and Screening**

- A. *Non-Denial of Assistance.* The PHA will not deny admission to public housing or to the Section 8 rental assistance program to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.

Note that VAWA does not require an admission's preference, and, therefore, if such a preference is adopted it need not be applicable to victims of dating violence and stalking as well as to domestic violence.

- B. *Admissions Preference.* Applicants for housing assistance from the Public Housing Program will receive a preference in admissions by virtue of their status as victims of domestic violence [dating violence, stalking].

This preference is particularly described as follows: [domestic violence, dating violence, stalking including any requirements with respect to evidence of past or present domestic violence incidents, etc.]

**VI. Termination of Tenancy or Assistance**

- A. *VAWA Protections.* Under VAWA, public housing residents and persons assisted under the Section 8 rental assistance program have the following specific protections, which will be observed by PBHA:
1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a “serious or repeated” violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of or assistance to the victim of that violence.
  2. In addition to the foregoing, tenancy or assistance will not be terminated by the PHA as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant’s control, and the tenant or an immediate family is the victim or threatened victim of the criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:
    - (a) Nothing contained in this paragraph shall limit any otherwise available authority of the PHA’ or a Section 8 owner or manager to terminate tenancy, evict, or to terminate assistance, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant’s household. However, in taking any such action, neither the PHA nor a Section 8 manager or owner may apply a more demanding standard to the victim of domestic violence dating violence or stalking than that applied to other tenants.
    - (b) Nothing contained in this paragraph shall be construed to limit the authority of the PHA or a Section 8 owner or manager to evict or terminate from assistance any tenant or lawful applicant if the owner, manager or the PHA, as the case may be, can demonstrate an actual and imminent threat to other tenants or to those employed at or providing service to the property, if the tenant is not evicted or terminated from assistance.
- B. *Removal of Perpetrator.* Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, the PHA or a Section 8 owner or manager, as the case may be, may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the

perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the tenant or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by the PHA. Leases used for all public housing operated by the PHA and, at the option of Section 8 owners or managers, leases for dwelling units occupied by families assisted with Section 8 rental assistance administered by the PHA, shall contain provisions setting forth the substance of this paragraph.

## **VII. Verification of Domestic Violence, Dating Violence or Stalking**

- A. *Requirement for Verification.* The law allows, but does not require, the PHA or a Section 8 owner or manager to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., the PHA shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by the PHA. Section 8 owners or managers receiving rental assistance administered by the PHA may elect to require verification, or not to require it as permitted under applicable law. Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:
1. *HUD-approved form* - by providing to the PHA or to the requesting Section 8 owner or manager a written certification, on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.
  2. *Other documentation* - by providing to the PHA or to the requesting Section 8 owner or manager documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to

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the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.

3. *Police or court record* – by providing to the PHA or to the requesting Section 8 owner or manager a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.
- B. *Time allowed providing verification/ failure to provide.* An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by the PHA, or a Section 8 owner or manager to provide verification, must provide such verification within 14 business days (*i.e.*, 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.
- C. *Waiver of verification requirement.* The Executive Director of the PHA, or a Section 8 owner or manager, may with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy passed on the victim's statement or other corroborating evidence. Such waiver may be granted at the sole discretion of the Executive Director, owner or manager. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to waiver in any other case or cases, regardless of similarity in circumstances.

### **VIII. Confidentiality**

- A. *Right of confidentiality.* All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to the PHA or to a Section 8 owner or manager in connection with a verification required under section VII of this policy or provided in lieu of such verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:
  1. Requested or consented to by the individual in writing, or
  2. Required for use in a public housing eviction proceeding or in connection with termination of Section 8 assistance, as permitted in VAWA, or
  3. Otherwise required by applicable law.
- B. *Notification of rights.* All tenants of public housing and tenants participating in the Section 8 rental assistance program administered by

PBHA shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

#### **IX. Transfer to New Residence**

- A. *Application for transfer.* In situations that involve significant risk of violent harm to an individual as a result of previous incidents or threats of domestic violence, dating violence, or stalking, the PHA will, if an approved unit size is available at a location that may reduce the risk of harm, approve transfer by a public housing or Section 8 tenant to a different unit in order to reduce the level of risk to the individual. A tenant who requests transfer must attest in such application that the requested transfer is necessary to protect the health or safety of the tenant or another member of the household who is or was the victim of domestic violence dating violence or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.
- B. *Action on applications.* The PHA will act upon such an application promptly [within ten (10) business days].
- C. *No right to transfer.* The PHA will make every effort to accommodate requests for transfers when suitable alternative vacant units are available and the circumstances warrant such action. However, except with respect to portability of Section 8 assistance as provided in paragraph IX. E. below the decision to grant or refuse to grant a transfer shall lie within the sole discretion of the PHA, and this policy does not create any right on the part of any applicant to be granted a transfer.
- D. *Family rent obligations.* If a family occupying public housing moves before the expiration of the lease term in order to protect the health or safety of a household member, the family will remain liable for the rent during the remainder of the lease term unless released by the PHA. In cases where the PHA determines that the family's decision to move was reasonable under the circumstances, the PHA may wholly or partially waive rent payments and any rent owed shall be reduced by the amounts of rent collected for the remaining lease term from a tenant subsequently occupying the unit.
- E. *Exportability.* Notwithstanding the foregoing, a Section 8-assisted tenant will not be denied portability to a unit located in another jurisdiction (notwithstanding the term of the tenant's existing lease has not expired, or the family has not occupied the unit for 12 months) so long as the tenant has complied with all other requirements of the Section 8 program and has moved from the unit in order to protect the health or safety of an individual member of the household who is or has been the victim of domestic violence, dating violence or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.

**X. Court Orders/Family Break-up**

- A. *Court orders.* It is Pine Bluff Housing Authority's policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by the PHA and their property. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing the distribution of personal property among household members in cases where a family breaks up.
- B. *Family break-up.* Other PHA policies regarding family break-up are contained in the PHA's Public Housing Admissions and Continuing Occupancy Plan (ACOP) and its Section 8 Administrative Plan.

**XI. Relationships with Service Providers**

It is the policy of the Pine Bluff Housing Authority to cooperate with organizations and entities, both private and governmental that provides shelter and/or services to victims of domestic violence. If the PHA staff becomes aware that an individual assisted by the PHA is a victim of domestic violence, dating violence or stalking, the PHA will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring the PHA either to maintain a relationship with any particular provider of shelter or services to victims or domestic violence or to make a referral in any particular case. Pine Bluff Housing Authority's annual public housing agency plan shall describe providers of shelter or services to victims of domestic violence with which the PHA has referral or other cooperative relationships.

**XII. Notification**

The PHA shall provide written notification to applicants, tenants, and Section 8 owners and managers, concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

**XIII. Relationship with Other Applicable Laws**

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

**XIV. Amendment**

This policy may be amended from time to time by the Pine Bluff Housing Authority as approved by the PHA Board of Commissioners.

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.**  
*Include statements related to these programs as applicable.*

**a. HOPE VI or Mixed Finance Modernization or Development *REVISION***

The PHA has not received a HOPE VI revitalization grant.

The PHA does not plan to apply for a HOPE VI Revitalization grant in the Plan year.

The PHA submitted a mixed-finance development application for public housing and it was approved 6/16/2011.

The PHA will not be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement.

**b. Demolition and/or Disposition *REVISION***

The PHA plans to conduct demolition or disposition activities in the plan Fiscal Year.

Activity Description:

<b>Demolition/Disposition Activity Description</b>
1a. Development name: <b>Scattered Site</b>
1b. Development (project) number: <b>07</b>
2. Activity type: Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or <b>planned</b> for submission: <b>(05/08/2012)</b>
5. Number of units affected: <b>20</b>
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: <b>11/01/2012</b> b. Projected end date of activity: <b>06/01/2015</b>

**c. Conversion of Public Housing**

Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

The PHA does not have any developments or portions of developments identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act.

**7.0 d. Homeownership**

**1. Public Housing**

The PHA does administer homeownership programs for public housing.

Activity Description: *REVISION*

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: <b>Scattered Site Development</b> 1b. Development (project) number: <b>AR017-07</b>
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input checked="" type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or <b>planned</b> for submission: <b>(05/08/2012)</b>
5. Number of units affected: <b>20</b> 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

**2. Section 8 Tenant Based Assistance**

The PHA does plan to administer homeownership programs for section 8.

Program Description:

The PHA will not limit the number of families participating in the Section 8 homeownership option.

The PHA has established eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria as follows:

- a. Income eligible
- b. At admission to voucher program, family is eligible for assistance
- c. Satisfies employment requirements
- d. Has not defaulted on a mortgage securing debt under this program
- e. Current in lease obligations period of one year
- f. No listing of disturbing neighbors
- g. Must have record of taking care of property
- h. Must participate in home-buyers education program
- i. Must be 1<sup>st</sup> time homebuyer

7.0	<p><b>e. Project-based Vouchers</b></p> <p>Our agency is currently operating or intends to operate a Section 8 Project Based Voucher Program.</p> <p>Projected number of units is 40.</p> <p>General location(s) (eligible census tracts or areas within eligible census tracts): 19.01, 17.00, 16.00, 14.01, 13.00, 10.00 and 5.02 (all qualified census tracts).</p> <p>The Housing Authority of the City of Pine Bluff is submitting a tax credit project application in February 2010 to Arkansas Development Finance Authority.</p>
8.0	<p><b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Required reports are included as following attachments:</p> <ul style="list-style-type: none"> <li>▪ 2012 Capital Fund Program Annual Estimate - attachment ar017a01</li> <li>▪ 2011 Performance and Evaluation Report - attachment ar017c01</li> <li>▪ 2010 Performance and Evaluation Report - attachment ar017d01</li> </ul>
8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Required report is included as following attachment:</p> <ul style="list-style-type: none"> <li>▪ FY 2012 Capital Fund Program 5 Year Action Plan - attachment ar017b01</li> </ul>
8.3	<p><b>Capital Fund Financing Program (CFFP).</b> <i>N/A</i></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact”. <b><i>NOT APPLICABLE – PHA IS HIGH PERFORMER</i></b></p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b> <b><i>NOT APPLICABLE – PHA IS HIGH PERFORMER</i></b></p>

<b>10.0</b>	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested. <i><b>NOT APPLICABLE – PHA IS HIGH PERFORMER</b></i></p> <p>(a) <b>Progress in Meeting Mission and Goals.</b> PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. (<b>Note: <u>Standard and Troubled PHAs complete annually</u> Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan</b>).</p> <p>(b) <b>Significant Amendment and Substantial Deviation/Modification.</b> PHA must provide the definition of “significant amendment” and “substantial deviation/modification”. (<b>Note: <u>Standard and Troubled PHAs complete annually</u>; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.</b>)</p> <p>(c) PHA’s must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. <i>N/A</i></p>
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<p><b>11.0</b></p>	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <ul style="list-style-type: none"> <li>▪ <b>Provided as attachment ar017e01</b></li> </ul> <p>(g) Challenged Elements – NO CHALLENGED ELEMENTS</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <ul style="list-style-type: none"> <li>▪ <b>Provided as attachments ar017a01, ar017c01 and ar017d01.</b></li> </ul> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p> <ul style="list-style-type: none"> <li>▪ <b>Provided as attachment ar017b01</b></li> </ul>
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**Attachment: ar017a01**

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <p style="text-align: center;"><b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b></p>	Grant Type and Number: Capital Fund Program No: <b>AR37P01750112</b> Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2012 FFY of Grant Approval: 2012
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Original Annual Statement    
  Reserved for Disasters/Emergencies    
  Revised Annual Statement (revision no: )    
  Final Performance and Evaluation Report  
 Performance and Evaluation Report for Period Ending:

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
1	Total Non-Capital Funds	0.00			
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	28,000.00			
3	1408 Management Improvements	48,000.00			
4	1410 Administration	38,000.00			
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	0.00			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	0.00			
10	1460 Dwelling Structures	185,440.00			
11	1465.1 Dwelling Equipment-Nonexpendable	25,000.00			
12	1470 Nondwelling Structures	0.00			
13	1475 Nondwelling Equipment	56,000.00			
14	1485 Demolition	0.00			
15	1492 Moving to Work Demonstration	0.00			
16	1495.1 Relocation Costs	0.00			
17	1499 Development Activities 4	0.00			

1 To be completed for the Performance and Evaluation Report  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>					
PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750112</b> Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2012 FFY of Grant Approval: 2012
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no: )			
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	-	-		
	Payment	0.00			
19	1502 Contingency (may not exceed 8% of Line 20)	0.00			
20	Amount of Annual Grant (sums of lines 2-19)	<b>\$380,440.00</b>			
21	Amount of Line 20 Related to LBP Activities	0.00			
22	Amount of Line 20 Related to Section 504 Compliance	0.00			
23	Amount of Line 20 Related to Security - Soft Costs	0.00			
24	Amount of Line 20 Related to Security - Hard Costs	0.00			
25	Amount of Line 20 Related to Energy Conservation Measures	0.00			
Signature of Executive Director 		Date 12/28/2011		Signature of Public Housing Director Date	

- 1 To be completed for the Performance and Evaluation Report
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

**Part II: Supporting Pages**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750112</b> Replacement Housing Factor Grant No: _____ CFFP (Yes/No) <b>No</b> Date of CFFP: _____					Federal FFY of Grant 2012	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
AR17000001	Install heavy duty security screen doors	1460	125	31,465.00				
Hallmark	Replace columns and shutters	1460		10,000.00				
Manor								
	<b>Total Hallmark</b>			<b>\$41,465.00</b>				
AR017000001	Install new windows	1460	41 units	63,000.00				
Cottonwood								
Park								
	<b>Total Cottonwood Park</b>			<b>\$63,000.00</b>				
AR17000001	Install heavy duty security screen doors	1460	74	19,000.00				
West Meadow								
	<b>Total West Meadow</b>			<b>\$19,000.00</b>				
AR017000001	Install metal storage doors & jambs	1460	18	9,800.00				
Royal Oaks	Install heavy duty screen doors	1460	36	9,175.00				
	<b>Total Royal Oaks</b>			<b>\$18,975.00</b>				
AR017000001	Install metal doors & jambs (40 entry & 9 storage)	1460	49	32,000.00				
Scattered Sites	Install heavy duty security screen doors	1460	40	11,000.00				
	<b>Total Scattered Sites</b>			<b>\$43,000.00</b>				

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 2 To be completed for the Performance and Evaluation Report

**Part II: Supporting Pages**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750112</b> Replacement Housing Factor Grant No: _____ CFFP (Yes/No) <b>No</b> Date of CFFP: _____				Federal FFY of Grant 2012		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
HA- Wide	<b>Operations</b>	1406		<b>\$ 28,000.00</b>				
HA- Wide	<b>Management Improvements:</b>							
	Salary & benefits for Maint. & inventory clerk	1408		21,500.00				
	Part time RIC	1408		6,500.00				
	Consortium fees, general T/A	1408		20,000.00				
	<b>Total 1408</b>			<b>\$48,000.00</b>				
	<b>Administration:</b>							
	MOD Coordinator	1410		29,000.00				
	MOD Clerk	1410		9,000.00				
	<b>Total Administration</b>			<b>\$38,000.00</b>				
	<b>Dwelling Equipment:</b>							
	Purchase ranges @ \$263 ea.	1465.1	35	9,382.00				
	Purchase refrigerators @ \$411 ea.	1465.1	38	15,618.00				
	<b>Total Dwelling Equipment</b>			<b>\$25,000.00</b>				
	<b>Non-dwelling Equipment:</b>							
	Purchase maintenance truck	1475	1	24,000.00				
	Purchase steel vacuum	1475	1	32,000.00				
	<b>Total Non-Dwelling Equipment</b>			<b>\$56,000.00</b>				
	<b>Total Physical Improvements</b>			<b>\$185,440.00</b>				
	<b>TOTAL PHA-WIDE</b>			<b>\$195,000.00</b>				
	<b>TOTAL CAPITAL FUNDS FOR 2012</b>			<b>\$380,440.00</b>				

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 2 To be completed for the Performance and Evaluation Report

**Attachment: ar017b01**

**Capital Fund Program Five-Year Action Plan**

U. S. Department of Housing and Urban Development  
Public and Indian Housing

Expires: 4/30/2011

<b>Part I: Summary</b>						
PHA Name/Number		Locality (City/County& State)			<input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No. _____	
<b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF - AR017</b>		<b>Pine Bluff / Jefferson County / Arkansas</b>				
A.	Development Number and Name <b>PIC # AR017000001</b>	Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year 2 FFY <u>2013</u>	Work Statement for Year 3 FFY <u>2014</u>	Work Statement for Year 4 FFY <u>2015</u>	Work Statement for Year 5 FFY <u>2016</u>
B.	Physical Improvements	Annual Statement	-	-	-	-
	Subtotal		236,568.00	271,896.00	283,896.00	271,896.00
C.	Management Improvements		65,828.00	50,500.00	50,500.00	50,500.00
D.	PHA-Wide Non-dwelling Structures and Equipment		20,000.00	0.00	0.00	0.00
E.	Administration		38,044.00	38,044.00	38,044.00	38,044.00
F.	Other		0.00	0.00	0.00	0.00
G.	Operations		20,000.00	20,000.00	8,000.00	20,000.00
H.	Demolition		0.00	0.00	0.00	0.00
I.	Development		0.00	0.00	0.00	0.00
J.	Capital Fund Financing - Debt Service		- 0.00	- 0.00	- 0.00	- 0.00
K.	Total CFP Funds		<b>\$380,440.00</b>	<b>\$380,440.00</b>	<b>\$380,440.00</b>	<b>\$380,440.00</b>
L.	Total Non-CFP Funds		0.00	0.00	0.00	0.00
M.	Grand Total		<b>\$380,440.00</b>	<b>\$380,440.00</b>	<b>\$380,440.00</b>	<b>\$380,440.00</b>

**Capital Fund Program Five-Year Action Plan**

<b>Part II: Supporting Pages - Physical Needs Work Statement(s)</b>						
Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>2</u> FFY <u>2013</u>			Work Statement for Year <u>3</u> FFY <u>2014</u>		
	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost
See	<b>AR017000001</b>			<b>AR017000001</b>		
Annual	<b>Hallmark Manor</b>			<b>Hallmark Manor</b>		
Statement	Install metal doors & jambs -inc. & storage	120	69,443.00	Install new kitchen cabinets, faucets, sinks, etc	75	124,896.00
	Install concrete parking pad	1	24,665.00	Install new bathroom vanities, faucets	75	30,000.00
				<b>Cottonwood Park</b>		
	<b>Cottonwood Park</b>			Install security screen doors	50 units	25,000.00
	Install. new kitchen cabinets w/ sinks , faucets, pipes, cut-offs & supply lines	2 & 3 BR Units	100,960.00	Install new hot water tanks	30	15,000.00
				<b>West Meadow</b>		
				Install new hot water tanks	30	15,000.00
	<b>West Meadow</b>					
	Install clothes lines	37	3,700.00	<b>Royal Oaks</b>		
	Install door bells& motion lights	37	5,600.00	Install new hot water tanks	18	9,000.00
				Landscaping		8,000.00
	<b>Royal Oaks</b>		0.00	<b>Scattered Sites</b>		
				Install new hot water tanks	20	10,000.00
				Repair/replace driveways	4	10,000.00
	<b>Scattered Sites</b>					
	Replace commodes	36	7,200.00			
	<b>2013 Physical Needs Estimate</b>		<b>\$211,568.00</b>	<b>2014 Physical Needs Estimate</b>		<b>\$246,896.00</b>



**Capital Fund Program Five-Year Action Plan**

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing

Expires: 4/30/2011

<b>Part III: Supporting Pages - Management Needs Work Statement(s)</b>				
Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>2</u> FFY <u>2013</u>		Work Statement for Year <u>3</u> FFY <u>2014</u>	
	Development Number/Name General Description of Major Work Items	Estimated Cost	Development Number/Name General Description of Major Work Items	Estimated Cost
See	<b>AR017000001</b>		<b>AR17000001</b>	
Annual Statement	<b>Operations</b>	20,000.00	<b>Operations</b>	20,000.00
	<b>Management Improvements</b>		<b>Management Improvements</b>	
	Salary & benefits for Maint & Inventory Clerk	22,500.00	Salary & benefits for Maint. & inventory Clerk	22,500.00
	Salary for RIC	18,828.00	Salary for RIC	21,000.00
	Consortium fees & general T/A	6,500.00	Consortium Fees, general T/A	7,000.00
	Purchase Bar Code inventory system	3,000.00		
	Procure ESCO consultant	15,000.00	<b>Administration</b>	
			Salary for MOD Coordinator	23,044.00
			Salary for MOD Clerk	15,000.00
	<b>Administration</b>			
	Salary for MOD Coordinator	23,044.00	<b>Dwelling Equipment</b>	
	Salary for MOD Clerk	15,000.00	Purchase stoves & refrigerators	25,000.00
	<b>Dwelling Equipment</b>			
	Purchase stoves & refrigerators	25,000.00		
	<b>Non-Dwelling Equipment</b>			
	Purchase maintenance truck	20,000.00		
	<b>2013 Management Needs Estimate</b>	<b>\$168,872.00</b>	<b>2014 Management Needs Estimate</b>	<b>\$133,544.00</b>



**Attachment: ar017c01**

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>	Grant Type and Number: Capital Fund Program No: <b>AR37P01750111</b> Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2011 FFY of Grant Approval: 2011
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Original Annual Statement    
  Reserved for Disasters/Emergencies    
  Revised Annual Statement (revision no:     )    
  Final Performance and Evaluation Report  
 Performance and Evaluation Report for Period Ending: 9/30/11

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
1	Total Non-Capital Funds	0.00		0.00	0.00
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	25,000.00		25,000.00	25,000.00
3	1408 Management Improvements	51,100.00		2,000.00	0.00
4	1410 Administration	38,044.00		38,044.00	4,721.40
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	0.00		0.00	0.00
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	12,765.00		0.00	0.00
10	1460 Dwelling Structures	209,531.00		0.00	0.00
11	1465.1 Dwelling Equipment-Nonexpendable	24,000.00		23,000.00	0.00
12	1470 Nondwelling Structures	0.00		0.00	0.00
13	1475 Nondwelling Equipment	20,000.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1492 Moving to Work Demonstration	0.00		0.00	0.00
16	1495.1 Relocation Costs	0.00		0.00	0.00
17	1499 Development Activities 4	0.00		0.00	0.00

1 To be completed for the Performance and Evaluation Report  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

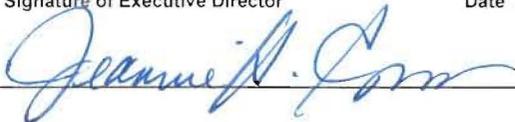
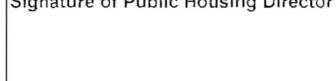
U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>	Grant Type and Number: Capital Fund Program No: <b>AR37P01750111</b> Replacement Housing Factor Grant No. Date of CFFP:	FFY of Grant: 2011 FFY of Grant Approval: 2011
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Original Annual Statement   
  Reserved for Disasters/Emergencies   
  Revised Annual Statement (revision no: )   
  Final Performance and Evaluation Report  
 Performance and Evaluation Report for Period Ending: 9/30/11

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00		0.00	0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	-	-	-	-
19	1502 Contingency (may not exceed 8% of Line 20)	0.00		0.00	0.00
20	Amount of Annual Grant (sums of lines 2-19)	<b>\$380,440.00</b>		<b>\$88,044.00</b>	<b>\$29,721.40</b>
21	Amount of Line 20 Related to LBP Activities	0.00		0.00	0.00
22	Amount of Line 20 Related to Section 504 Compliance	0.00		0.00	0.00
23	Amount of Line 20 Related to Security - Soft Costs	0.00		0.00	0.00
24	Amount of Line 20 Related to Security - Hard Costs	0.00		0.00	0.00
25	Amount of Line 20 Related to Energy Conservation Measures	0.00		0.00	0.00

Signature of Executive Director 	Date 12/25/2011	Signature of Public Housing Director 	Date
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- 1 To be completed for the Performance and Evaluation Report
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

**Part II: Supporting Pages**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750111</b> Replacement Housing Factor Grant No: Date of CFFP:					Federal FFY of Grant 2011	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
AR17000001	Replace windows	1460	332	93,422.00		0.00	0.00	
Hallmark	Seal attic fan openings, return and supply ducts	1460	100 units	20,025.00		0.00	0.00	
Manor								
	<b>Total Hallmark</b>			<b>\$113,447.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
AR017000001	Replace front & back exterior doors	1460	50 units	35,000.00		0.00	0.00	
Cottonwood	Install metal storage room doors	1460	99 doors	35,000.00		0.00	0.00	
Park								
	<b>Total Cottonwood Park</b>			<b>\$70,000.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
AR017000001	Increase attic insulation to R-38	1460	18units	3,600.00		0.00	0.00	
Royal Oaks								
	<b>Total Royal Oaks</b>			<b>\$3,600.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
AR017000001	Replace windows	1460	18 units	18,809.00		0.00	0.00	
Scattered Sites	Increase attic insulation to R-38	1460	20 units	3,675.00		0.00	0.00	
	Replace/add fencing	1450	7	12,765.00		0.00	0.00	
	<b>Total Scattered Sites</b>			<b>\$35,249.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 2 To be completed for the Performance and Evaluation Report

**Part II: Supporting Pages**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750111</b> Replacement Housing Factor Grant No. _____ CFFP (Yes/No) <b>No</b> Date of CFFP: _____					Federal FFY of Grant <b>2011</b>	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
HA- Wide	Operations	1406		\$ 25,000.00		\$25,000.00	\$25,000.00	
HA- Wide	<b>Management Improvements:</b>							
	Salary & benefits for Maint. & inventory clerk	1408		22,500.00		0.00	0.00	
	Part time RIC	1408		18,000.00		0.00	0.00	
	Consortium fees, general T/A	1408		8,600.00		2,000.00	0.00	
	Purchase time clock & software w/scannable cards	1408		2,000.00		0.00	0.00	
	<b>Total 1408:</b>			<b>\$51,100.00</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	
	<b>Administration:</b>							
	Salary for MOD Coordinator	1410		23,044.00		23,044.00	2,700.75	
	Salary for MOD Clerk/Inspector	1410		15,000.00		15,000.00	2,020.65	
	<b>Total Administration</b>			<b>\$38,044.00</b>		<b>\$38,044.00</b>	<b>\$4,721.40</b>	
	<b>Dwelling Equipment:</b>							
	Purchase stoves & refrigerators	1465		\$24,000.00		\$23,000.00	\$0.00	
	<b>Non-dwelling Equipment:</b>							
	Purchase maintenance truck	1475		\$20,000.00		\$0.00	\$0.00	
	<b>Total 1460</b>			<b>\$209,531.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
	<b>Total 1450</b>			<b>\$12,765.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
	<b>Total Physical Improvements</b>			<b>\$222,296.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
	<b>TOTAL PHA-WIDE</b>			<b>\$158,144.00</b>		<b>\$88,044.00</b>	<b>\$29,721.40</b>	
	<b>TOTAL CAPITAL FUNDS FOR 2011</b>			<b>\$380,440.00</b>		<b>\$88,044.00</b>	<b>\$29,721.40</b>	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

**Attachment: ar017d01**

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>	Grant Type and Number: Capital Fund Program No: <b>AR37P01750110</b> Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2010 FFY of Grant Approval: 2010
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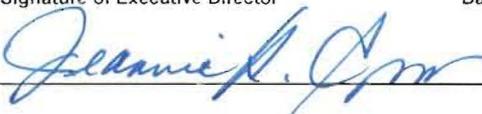
Original Annual Statement     Reserved for Disasters/Emergencies     Revised Annual Statement (revision no: 3 )  
 Performance and Evaluation Report for Period Ending: 9/30/2011     Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total Non-Capital Funds	0.00	0.00	0.00	0.00
2	1406 Operating Expenses (may not exceed 20% of line 20) <sup>3</sup>	52,000.00	52,000.00	52,000.00	52,000.00
3	1408 Management Improvements	41,600.00	41,600.00	41,600.00	29,955.38
4	1410 Administration	44,025.00	44,025.00	44,025.00	43,971.17
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	0.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	4,000.00	10,000.00	0.00	0.00
10	1460 Dwelling Structures	259,413.00	233,318.00	185,596.00	8,253.00
11	1465.1 Dwelling Equipment-Nonexpendable	24,000.00	24,095.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	24,315.00	44,315.00	24,315.00	24,315.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00

- 1 To be completed for the Performance and Evaluation Report
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>						
PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750110</b> Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval: 2010	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3 ) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/2011 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>		
		Original	Revised <sup>2</sup>	Obligated	Expended	
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00	0.00	0.00	0.00	
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	-	-	-	-	
		0.00	0.00	0.00	0.00	
19	1502 Contingency (may not exceed 8% of Line 20)	0.00	0.00	0.00	0.00	
20	Amount of Annual Grant (sums of lines 2-19)	<b>\$449,353.00</b>	<b>\$449,353.00</b>	<b>\$347,536.00</b>	<b>\$158,494.55</b>	
21	Amount of Line 20 Related to LBP Activities	0.00	0.00	0.00	0.00	
22	Amount of Line 20 Related to Section 504 Compliance	0.00	0.00	0.00	0.00	
23	Amount of Line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00	
24	Amount of Line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00	
25	Amount of Line 20 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00	
Signature of Executive Director		Date		Signature of Public Housing Director		
		12/28/2011				

1 To be completed for the Performance and Evaluation Report  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report  
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part II: Supporting Pages**

PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>		Grant Type and Number: Capital Fund Program No: <b>AR37P01750110</b> Replacement Housing Factor Grant No: _____ CFFP (Yes/No) <b>No</b> Date of CFFP: _____						Federal FFY of Grant <b>2010</b>	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised 1	Funds Obligated 2	Funds Expended 2		
AR17000001	Replace 26 commodes	1460	26	15,000.00	5,873.00	5,873.00	0.00		
Hallmark	Replace hot water tanks & combustion air pipes	1460	26	27,350.00	16,320.00	16,320.00	0.00		
Manor	Replace bathroom vanities	1460	26	15,000.00	4,810.00	4,810.00	0.00		
	<b>Total Hallmark</b>			<b>\$57,350.00</b>	<b>\$27,003.00</b>	<b>\$27,003.00</b>	<b>\$0.00</b>		
AR017000001	Replace siding & fascia	1460	7 bldgs	55,000.00	35,546.00	35,546.00	5,746.00		
Cottonwood	Replace commodes	1460	52	20,000.00	11,747.00	11,747.00	0.00		
Park	Replace ext. doors w/metal	1460	70	21,000.00	0.00	0.00	0.00	delete item	
	<b>Total Cottonwood Park</b>			<b>\$96,000.00</b>	<b>\$47,293.00</b>	<b>\$47,293.00</b>	<b>\$5,746.00</b>		
AR17000001	Replace Windows	1460	122	44,000.00	61,817.00	44,772.00	2,507.00		
West Meadow	Replace commodes	1460	37	7,400.00	0.00	0.00	0.00	delete item	
	Replace ext. doors w/metal doors & jambs	1460	46	22,200.00	43,173.00	26,837.00	0.00		
	<b>Total West Meadow</b>			<b>\$73,600.00</b>	<b>\$104,990.00</b>	<b>\$71,609.00</b>	<b>\$2,507.00</b>		
AR017000001	Replace exterior doors w/metal doors & jambs	1460	24	10,800.00	21,003.00	14,002.00	0.00		
Royal Oaks	Replace windows	1460	70	21,663.00	33,029.00	25,689.00	0.00		
	<b>Total Royal Oaks</b>			<b>\$32,463.00</b>	<b>\$54,032.00</b>	<b>\$39,691.00</b>	<b>\$0.00</b>		
AR017000001	Repair driveways	1450		4,000.00	10,000.00	0.00	0.00		
Scattered Sites									
	<b>Total Scattered Sites</b>			<b>\$4,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

<b>Part II: Supporting Pages</b>								
PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF PINE BLUFF</b>			Grant Type and Number: Capital Fund Program No: <b>AR37P01750110</b> Replacement Housing Factor Grant No: _____ CFFP (Yes/No) <b>No</b> Date of CFFP: _____				Federal FFY of Grant <b>2010</b>	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
HA- Wide	<b>Operations</b>	1406		<b>\$52,000.00</b>	<b>\$52,000.00</b>	<b>\$52,000.00</b>	<b>\$52,000.00</b>	
HA- Wide	<b>Management Improvements:</b>							
	Salary & benefits for Maint. & inventory clerk	1408		21,000.00	21,000.00	21,000.00	16,006.08	
	Part time RIC	1408		15,000.00	15,000.00	15,000.00	10,600.80	
	Consortium fees, general T/A	1408		5,600.00	5,600.00	5,600.00	3,348.50	
	<b>Total 1408</b>			<b>\$41,600.00</b>	<b>\$41,600.00</b>	<b>\$41,600.00</b>	<b>\$29,955.38</b>	
HA- Wide	<b>Administration:</b>							
	Salary for MOD Coordinator	1410		29,000.00	29,000.00	29,000.00	28,946.17	
	Salary for MOD Clerk/inspector	1410		15,025.00	15,025.00	15,025.00	15,025.00	
	<b>Total 1410</b>			<b>\$44,025.00</b>	<b>\$44,025.00</b>	<b>\$44,025.00</b>	<b>\$43,971.17</b>	
HA- Wide	<b>Dwelling Equipment:</b>							
	Purchase stoves & refrigerators	1465		\$ 24,000.00	\$24,095.00	\$0.00	\$0.00	
HA- Wide	<b>Non-dwelling Equipment:</b>							
	Purchase 2 maintenance trucks	1475	2	\$ 24,315.00	\$44,315.00	\$ 24,315.00	\$ 24,315.00	
	<b>Total 1460</b>			<b>\$259,413.00</b>	<b>\$233,318.00</b>	<b>\$185,596.00</b>	<b>\$8,253.00</b>	
	<b>Total 1450</b>			<b>\$4,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>Total Physical Improvements</b>			<b>\$263,413.00</b>	<b>\$243,318.00</b>	<b>\$185,596.00</b>	<b>\$8,253.00</b>	
	<b>TOTAL PHA-WIDE</b>			<b>\$185,940.00</b>	<b>\$206,035.00</b>	<b>\$161,940.00</b>	<b>\$150,241.55</b>	
	<b>TOTAL CAPITAL FUNDS FOR 2010</b>			<b>\$449,353.00</b>	<b>\$449,353.00</b>	<b>\$347,536.00</b>	<b>\$158,494.55</b>	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

Attachment: ar017e01  
Housing Authority of the City of Pine Bluff  
Resident Advisory Board Consultation Process and Comments – FYB 2012

1. Resident notification of appointment to the Advisory Board

At beginning of PHA Plan process, sent out letter to all residents/participants of opportunity to serve on Resident Advisory Board **September 2, 2011**

2. Resident Advisory Board Selection

Selection made from resident/participant response **September 12, 2011**

3. Meeting Organization

Schedule date to meet with Resident Advisory Board for input to PHA Plan **October 5, 14, 18, 25 and November 2, 2011**

Notify Resident Advisory Board of scheduled meeting **October 3, 2011 and also notified through Resident Newsletter**

Hold Resident Advisory Board meeting **October 12 - 14, 2011**

4. Notification of Public Hearing

Schedule date for Public Hearing and place ad **October 7, 2011**

Notify Resident Advisory Board **September 12 & 18, 2011 and also notified through September Newsletter**

Hold Public Hearing meeting **December 14, 2011**

5. Documentation of resident recommendations and PHA's response to recommendations

**Residents Comments  
Meetings Held 10/12/11 – 10/14/11**

**Hallmark**

- Remove shoes on telephone wires/Done
- Add more lighting at the park/Done
- Place camera at the park/Have put into budget
- Kitchen cabinets/Done
- Add more handicap ramps/Planned
- Find a treatment for ants/Done, working with University
- Replace bathroom floors/Done-placed in plan
- Place vanities in the bathroom/Currently doing
- Gated community/Applied for grant 10/2011
- Add more security/10/2011

**Royal Oaks**

- Replace worn out outlets/Will do
- Assigned parking spaces/Cannot do
- New clothes line/Will assess cost
- Bathroom vanities/Will replace some
- Add more lighting outside/Planned
- Gated community/Planned
- Added security/Planned

**West Meadows**

- Add handicap ramp near mailbox/Will do in 2012
- Assigned parking spaces/No – too complicated and not enough land
- Motion lights/Agree
- Doorbells/2012 budget
- Door knocks/2012 budget
- Trim trees back/Done
- Contact Energy for lights that are out/Done
- Gated community/Applied for grant 10/2011

**Cotton Wood Park**

- Gated community/Annual plan 2013
- Contact Energy for lights that are out/Done
- After school tutoring program/Done
- Add dishwashers in kitchens/No
- Make units totally electric/Will review
- New kitchen cabinets/Agree – will place in budget
- New appliances – Agree – will place in budget
- Porch lights/Agree
- Add more visiting parking/None

- **Replace floor tiles inside units/Doing**
- **Add more security/Applied for grant**
- **Clothes lines**