

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Charlottesville Redevelopment and Housing Authority</u> PHA Code: <u>VA016</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>04/2011</u>																										
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>376</u> Number of HCV units: <u>371</u>																										
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only																										
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) Included in the Consortia</th> <th rowspan="2">Programs Not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program		PH	HCV	PHA 1:						PHA 2:						PHA 3:					
Participating PHAs	PHA Code					Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program																			
		PH	HCV																								
PHA 1:																											
PHA 2:																											
PHA 3:																											
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.																										
5.1	Mission.																										
5.2	Goals and Objectives.																										
6.0	<p>PHA Plan Update CRHA made the following changes to the annual plan</p> <p>(a) A change in the waiting list preference system to eliminate all preferences except living/working in Charlottesville. In an effort to treat applicants equitably and speed up the eligibility process, CRHA felt it important to manage the waiting list using date/time of application to determine position. Currently applicants can wait on the list for years with little or no movement in their position. This was a policy change for CRHA and resulted in modification of both the Public Housing and HCV administrative plans.</p> <p>(b) HCV payment standard was moved back to 100% of the HUD established FMR.</p> <p>(c) All other plan changes involved additions and or modifications to the annual and five year capital project lists. All other Plan elements remain the same.</p> <p>The 5-Year and Annual PHA Plan will be made available at the following sites: CRHA Main Office, Maintenance Office, Rental Office, Westhaven Property Manager Office, and Crescent Halls Property Manager Office. It will also be posted on the CRHA website.</p>																										
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. N/A																										
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.																										
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.																										
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.																										
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.																										
9.0	Housing Needs. See Attached File																										

9.1	Strategy for Addressing Housing Needs. See Attached File
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. See Attached File</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Definition of “Substantial Deviation” and “Significant Amendment or Modification”</p> <p>The Charlottesville Redevelopment and Housing Authority’s definition of the terms “Substantial Deviation” and “Significant Amendment or Modification” are the same as HUD’s as noticed in PIH 99-51 and described in 24 CFR 903.21:</p> <p>DEFINITION OF “SUBSTANTIAL DEVIATION” AND “SIGNIFICANT AMENDMENT OR MODIFICATION”:</p> <ul style="list-style-type: none"> • Changes to rent or admissions policies or organization of the waiting list; • Additions of non-emergency work items (items not included in the current Annual Statement or Five-Year Action Plan) or change in the use of replacement reserve funds under the Capital Fund; • Additions of new activities not included in the current PHDEP Plan; and • Any change with regard to demolition or disposition, designation, home ownership programs or conversion activities. <p>An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-03	FFY off Grant Approval 2003
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- Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	0	56,686	56,686	56,686
3	1408 Management Improvements	137,000	106,315	106,315	106,315
4	1410 Administration	60,000	51,471	51,471	51,471
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,000	8,250	8,250	8,250
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	259,141	265,887	265,887	265,887
11	1465.1 Dwelling Equipment—Non-expendable	29,813	37,345	37,345	37,345
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	525,954	525,954	525,954	525,954
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		137,000	106,315	106,315	106,315	
HA-Wide	Administrative	1410		60,000	51,471	51,471	51,471	
HA-Wide	A&E Services	1430		40,000	8,250	8,250	8,250	
16-1 Westhaven	Heating System	1460		0	209,679	209,679	209,679	
16-3 Crescent Halls	Exterior Lighting	1460		0	27,045	27,045	27,045	
	Steam Boiler Replacement	1460		0	24,942	24,942	24,942	
	Steam Boiler Replacement							
	Exterior Lighting	1465		29,813	37,345	37,345	37,345	
HA-Wide	Energy Conservation							
16-3 Crescent Halls	Renovate Elevators	1460		0	4,221	4,221	4,221	
		1450		58,253	0	0	0	
HA-Wide		1460		200,888	0	0	0	
	Operating Costs							
		1406		0	56686	56686	56686	
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-04	FFY off Grant Approval 2004
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	0	123,092	123,092	123,092
3	1408 Management Improvements	105,191	123,092	123,092	123,092
4	1410 Administration	52,595	15,000	15,000	15,000
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	36,817	20,000	20,000	20,000
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	191,351	50,249	50,249	50,249
11	1465.1 Dwelling Equipment—Non-expendable	140,000	284,026	284,026	284,026
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)	89,505			
20	Amount of Annual Grant (Sum of lines 2-19)	615,459	615,459	615,459	615,459
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		105,191	123,092	123,092	123,092	
HA-Wide	Administrative	1410		52,595	15,000	15,000	15,000	
HA-Wide	A&E Services	1430		36,817	20,000	20,000	20,000	
16-1, 16-4 & 16-5	Replace Gutters, Leaders, Fascia & Snow Catchers	1460		36,176	36,350	36,350	36,350	
16-3 Crescent Halls	Replace Hot Water System	1465.1		140,000	40,099	40,099	40,099	
HA-Wide	Perform a complete survey of GFI outlets & repair/replace	1460		36,126	0	0	0	
HA-Wide	Replace Exterior Lighting	1465.1		0	111,874	111,874	111,874	
HA-Wide	Replace Refrigerators	1465.1		0	132,053	132,053	132,053	
HA-Wide	Energy Conservation	1460		0	13,899	13,899	13,899	
HA-Wide		1460		119,049		0	0	
HA-Wide		1502		89,505	0	0	0	
HA-Wide		1406		0	123,092	123,092	123,092	

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-05	FFY off Grant Approval 2005
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)		115,185	115,185	115,185
3	1408 Management Improvements	115,185	115,185	115,185	115,185
4	1410 Administration	57,593	57,593	57,593	57,593
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,315	40,315	40,315	40,315
8	1440 Site Acquisition				
9	1450 Site Improvement	28,246	28,246	28,246	28,246
10	1460 Dwelling Structures	334,588	219,403	219,403	219,403
11	1465.1 Dwelling Equipment—Non-expendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	575,927	575,927	575,927	575,927
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		115,185	115,185	115,185	115,185	
HA-Wide	Administrative	1410		57,593	57,593	57,593	57,593	
HA-Wide	A&E Services	1430		40,315	40,315	40,315	40,315	
16-1 Westhaven	Pipe Insulation	1460		46,501	46,501	0	0	
16-3 Crescent Halls	Video Security	1460		15,000	15,000	15,883	15,883	
	Install Arrestors & Lightning Rod Equipment	1460		17,938	17,938	0	0	
	Extend Fire Sprinkler System	1460		5,923	5,923		0	
	Install Drain at Chimney Base	1460		12,813	12,813		0	
	Install Shunt Trip of Fire Protection System	1460		5,254	5,254	0	0	
	AC Compressor	1460		0	0	19,145	19,145	
	Rehab Elevator Room Equip.	1460		47,438	47,438	0	0	
	Rehab Elevators	1460		5,000	5,000	0	0	
	Handicapped Door	1460		0	0	5,757	5,757	
	Levers, Deadbolts/Cores	1460		0	0	17,105	17,105	
16-4 Scattered	Roof Replacement	1460		38,850	38,850	4,790	4,790	
	Hose Bibs	1460		18,543	18,543		0	
	Replace Stairs Michie Drive	1460		10,086	6,143	0	0	
	Erosion Protection	1450		13,246	13,246	0	0	
16-5 South 1 st	Dumpster Pad Enclosures	1450		7,000	7,000		0	
	Refrigerators	1460		0	0	21,170	21,170	
16-8 Single	Dumpster Pad Enclosures	1450		8,000	8,000	0	0	
	Replace Sub-Flooring	1460		6,000	0	0	0	
HA Wide	Replace gutters, GFI survey, replace weather stripping			105,242	0	54,910	54,910	
HA-Wide	Tree trimming Removal	1450		0	0	79,126	79,126	
16-1- Westhaven	Roof Replacement	1460		0	0	1,637	1,637	
HA-Wide	Fence clearing	1450		0	0	17,376	17,376	
16-3 Crescent	Trash Compactor	1460		0	0	10,750	10,750	
HA-Wide	Operating Costs	1406		0	115,185	115,185	115,185	

Signature of Executive Director

Signature of Public Housing Director

Annual Statement / Performance and Evaluation Report

**U.S. Department of Housing
and Urban Development**

OMB Approval No. 2577-0157

(exp. 11/30/2008)

Comprehensive Grant Program (CGP) **Part I: Summary**

Office of Public and Indian Housing

HA Name
Charlottesville Redevelopment and Housing
Authority

Comprehensive Grant Number
VA36P016502-03

FFY off Grant Approval
2003

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)		22,217	22,217	22,217
3	1408 Management Improvements		22,217	22,217	22,217
4	1410 Administration		11,108	11,108	12,065
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Non-expendable	111,087	55,545	55,545	54,588
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	111,087	111,087	111,087	111,087
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		0	22,217	22,217	22,217	
HA-Wide	Administrative	1410		0	11,108	11,108	12,065	
HA-Wide	Operating Costs	1406		0	22,217	22,217	22,217	
HA-Wide 16-3	Dwelling Equipment	1465.1		111,087	0	0	0	
Crescent Halls 16-4 Scattered Sites	Elevator Motor Rehab	1465.1		0	17,585	17,585	24,788	
	Water Heater Replacement	1465.1		0	37,960	37,960	29,800	

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-06	FFY off Grant Approval 2006
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	110,524	113,789	113,789	113,789
3	1408 Management Improvements	110,524	113,789	113,789	113,789
4	1410 Administration	55,262	56,895	56,895	54,976
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,315	40,315	40,315	40,315
8	1440 Site Acquisition				
9	1450 Site Improvement	28,246	28,246	28,246	28,246
10	1460 Dwelling Structures	207,749	215,913	215,913	199,028
11	1465.1 Dwelling Equipment—Non-expendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	552,620	568,947	568,947	550,143
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency wide	Operations	1406		110,524	113,789	113,789	113,789	
Agency wide	Management Improvements	1408		110,524	113,789	113,789	113,789	
Agency wide	Administration	1410		55,262	56,895	56,895	54,976	
Agency wide	A&E Fees	1430		40,315	40,315	40,315	40,315	
16-1 Westhaven	Pipe Insulation	1460		46,501	46,501	0	0	
16-3 Crescent Halls	Video Security	1460		15,000	15,000	0	0	
	Install Arresters/Lightning Rod on roof	1460		17,938	17,938	0	0	
	Extend sprinkler system to boiler room	1460		5,923	5,923	0	0	
	Install drain at chimney base	1460		12,813	12,813	0	0	
	Install shunt trip of fire protection system	1460		5,254	5,254	0	0	
	Roof Replacement	1460		36,751	36,751	590	590	
	Address erosion damage	1450		13,246	13,246	0	0	
	Dumpster pad enclosure	1450		7,000	7,000	0	0	
	Elevator	1460		0	0	94,258	94,258	
16-4 Scattered Sites	Hose bibs	1460		18,543	18,543	0	0	
	Replace stairs	1460		10,086	10,086	0	0	
16-5 South 1st	Dumpster pad enclosure	1450		8,000	8,000	0	0	
16-8 Single Family Home	Replace Subflooring	1460		6,000	6,000	0	0	
Agency Wide	Replace weather stripping/worn hardware on doors	1460		32,940	41,104	0	0	
Agency Wide	Refrigerators	1460		0	0	80,084	63,200	
Agency Wide	Trim/Remove Trees	1450		0	0	24,849	24,849	
Agency Wide	Fence repairs	1450		0	0	4,181	4,181	
Agency Wide	Sidewalk repair	1460		0	0	14,994	14,994	

16-3 Crescent	Trash Compactor	1460		0	0	0	0
	Intercom System	1460		0	0	6,050	6,049
	Elevator Cooling System	1460		0	0	19,153	19,153

Signature of Executive Director	Signature of Public Housing Director
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Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-07	FFY off Grant Approval 2007
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125421	125421	125421	125421
3	1408 Management Improvements	86085	70985	70985	68130
4	1410 Administration	7556	7556	7556	5158
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	201513	201513	201513	201513
8	1440 Site Acquisition				
9	1450 Site Improvement	145873	145873	145873	145873
10	1460 Dwelling Structures	41464	49594	49594	49594
11	1465.1 Dwelling Equipment—Non-expendable	19195	26165	26165	26165
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	627107	627107	627107	621854
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Operations	1406		125421	125421	125421	125421	
Agency Wide	Management Improvement	1408		86085	70985	70985	68130	
Agency Wide	Administration	1410		7556	7556	7556	5158	
Agency Wide	A&E Services	1430		201513	201513	201513	201513	
Agency Wide	Address areas of erosion	1450		24884	24884	24884	24884	
Agency Wide	Remove Trees	1450		2250	2250	2250	2250	
16-3 Crescent Halls	Resurface parking areas	1450		43795	43795	43795	43795	
	Replace A/C compressor	1460		20894	20894	20894	20894	
	Replace Fire Alarm Control Panel	1465.1		6970	6970	6970	6970	
Agency Wide	Replace Storm Doors	1460		13600	28700	28700	28700	
	Repair fencing	1450		74944	74944	74944	74944	
	Replace hot water heaters	1465.1		19195	19195	19195	19195	

Signature of Executive Director

Signature of Public Housing Director

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²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-08	FFY off Grant Approval 2008
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125917	125917	125917	125917
3	1408 Management Improvements	59917	59917	59917	
4	1410 Administration	62959	62959	10220	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	66000	66000	66000	66000
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	284793	224470	52739	52739
11	1465.1 Dwelling Equipment—Non-expendable	30000	9469		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment		80854		
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	629586	629586	314793	244656
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Operations	1406		125917	125917	125917	125917	
	Management Improvement	1408		125917	59917	59917	0	
	Administration	1410		62959	62959	10220	0	
	Fees and Costs	1430		0	66000	66000	66000	
	Parking Lot Paving	1460		0	25728	25728	25728	
	Water Heaters	1460		0	11442	11442	11442	
	Community Center Renovations	1460		0	56849	0	0	
	Renovate Bathrooms	1460		0	736	0	0	
	Fencing Repairs	1460		0	2031	0	0	
	Address Erosion Issues	1460		0	16525	0	0	
	Replace locks and keys	1465.1		0	2787	0	0	
	Modify units to meet UFAS standards	1460		0	4432	0	0	
	Purchase Trucks	1475		0	80854	0	0	
16-1 Westhaven	Emergency Sewer Work	1460		0	4418	4418	4418	
16-3 Crescent Halls	Replace Windows	1460		100000	0	0	0	
	New Trash Compactor	1465.1		30000	0	0	0	
	Replace Roof	1460		100000	0	0	0	
	Emergency Replacement of Controller	1460		0	7316	7316	7316	
South 1 st Street	Replace Stove and range hoods	1465.1		0	6682	0	0	
	Emergency repair of sinkhole and grates	1460		0	6656	0	0	
16-4 Scattered Sites	Replace roofs	1460		84793	26807	0	0	
	Emergency sewer work	1460		0	3835	3835	3835	
16-8 Single Family Homes	Renovations	1460		0	57695	0	0	

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Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Page __ __

Previous edition is obsolete

form HUD-52837 (9/98)
ref Handbook

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-09	FFY off Grant Approval 2009
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- Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125867	125867	125867	125867
3	1408 Management Improvements	125867	59867	59867	
4	1410 Administration	62933	62933	62933	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs		66000	66000	33859
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	179267	179267		
11	1465.1 Dwelling Equipment—Non-expendable	135400	135400		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	629334	629334	314667	159726
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Operations	1406		125867	125867	125867	125867	
Agency Wide	Management Improvement	1408		125867	59867	59867	0	
Agency Wide	Administration	1410		62933	62933	62933		
Agency Wide	A&E Services	1430		0	66000	66000	33859	
Agency Wide	Replace Stoves	1465		95400	95400			
Agency Wide	Replace commodes	1465		40000	40000			
16-1	Renovate kitchen cabinets	1460		171267	171267			
Westhaven 16-1 and 4	Renovate basketball courts	1460		8000	8000			

Signature of Executive Director

Signature of Public Housing Director

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²To be completed for the Performance and Evaluation Report.

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-10	FFY off Grant Approval 2010
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for Program Year Ending 2010
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125867	125626		
3	1408 Management Improvements	125867	125626		
4	1410 Administration	62933	62813		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs		25000		
8	1440 Site Acquisition				
9	1450 Site Improvement	50000	49399		
10	1460 Dwelling Structures	215667	190667		
11	1465.1 Dwelling Equipment—Non-expendable	49000	49000		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	629334	628131	0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Operations	1406		125867	125626			
Agency Wide	Management Improvement	1408		125867	125626			
Agency Wide	Administration	1410		62933	62813			
Agency Wide	A&E Services	1430		0	25000			
Agency Wide	Storm Drain Vacuum	1465.1		21000	21000			
Agency Wide	Utility tractor with sweeper	1465.1		28000	28000			
Agency Wide	Storm Drain Cleaning and Repairs	1450		20000	20000			
Agency Wide	Landscaping/erosion control	1450		30000	29399			
South 1 st Street	Exterior paint & pressure washing	1460		30000	30000			
	Community Center Renovations	1460		16400	16400			
Crescent Halls	Carpet Replacement	1460		13767	13767			
	Community Center Renovations	1460		14000	14000			
	Repair leak in boiler room	1460		65000	40000			
Westhaven	Community Center Renovations	1460		12000	12000			
6 th Street	Exterior paint & pressure washing	1460		15000	15000			
	Community Center Renovations	1460		3500	3500			
Scattered Sites	Exterior paint & pressure washing	1460		30000	30000			
Agency Wide	Address leak areas around vent pipes	1460		16000	16000			
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
²To be completed for the Performance and Evaluation Report.

Page __ __

Previous edition is obsolete

form HUD-52837 (9/98)
ref Handbook

Part I: Summary		
PHA Name: Charlottesville Redevelopment and Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36S01650109 Replacement Housing Factor Grant No: Date of CFFP: 3/18/09	FFY of Grant: 2009 FFY of Grant Approval: 2009

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 2010 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	79,693	79,693	79,693	8,928
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	42,990	47,758	47,758	10,161
10	1460 Dwelling Structures	674,248	669,480	669,480	303,073
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary					
PHA Name: Charlottesville Redevelopment and Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36S01650109 Replacement Housing Factor Grant No: Date of CFFP: 3/18/09		FFY of Grant:2009 FFY of Grant Approval: 2009	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	796,931	796,931	796,931	322,162
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Charlottesville Redevelopment and Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36S01650109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Administration	1410		79,693	79,693	79,693	8,928	
Agency Wide	Physical Needs Assessment	1430		0	0	0	0	
VA016-3 Crescent Halls	Upgrade Exterior Lights	1450		35,650	37,597	37,597	0	
Agency Wide	Renovate Playgrounds	1450		7,340	7,340	7,340	7,340	
Agency Wide	Upgrade Energy Audit Items	1460		117,147	152,660	152,660	0	
Agency Wide	Exterior Door Weather Stripping	1460		113,014	112,944	112,944	81,674	
Agency Wide	Power Wash and Paint Building Exteriors	1460		69,320	66,499	66,499	66,499	
VA016-8 Single Family Homes	Renovate single family homes	1460		96,139	58,749	58,749	7,200	
VA016-3 Crescent Halls	Replace Windows	1460		232,512	232,512	232,512	147,700	
VA016-1 Westhaven	Replace Storm Doors	1460		46,116	46,116	46,116	0	
VA016-1 Westhaven	Power wash and paint building exteriors	1450		0	2,821	2,821	2,821	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

PHA Plan
Attachment A
Capital Fund Program Annual Statement
Parts I, II, and II

Annual Statement
Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number VA36P01560111 FFY of Grant Approval: (03/31/11)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	125626
3	1408 Management Improvements	125626
4	1410 Administration	62813
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	50000
8	1440 Site Acquisition	
9	1450 Site Improvement	45000
10	1460 Dwelling Structures	114269
11	1465.1 Dwelling Equipment-Nonexpendable	76000
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	30000
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	629334
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
All Sites	Sidewalk repairs	1450	\$33,000
All Sites	Re-grout bathroom tile	1460	\$15,000
All Sites	Replace medicine cabinets	1460	\$8,000
All Sites	Bed bug supplies and equipment	1465	\$65,000
All Sites	½ Ton pickup truck with tool boxes and ladder racks	1475	\$20,000
All Sites	Snow plow attachments for pickup trucks	1475	\$10,000
Crescent Halls	Door closers for all units	1465	\$11,000
Crescent Halls	Exterior painting and pressure washing	1460	\$50,000
Crescent Halls	Plumbing system replacements	1460	\$41,269
Westhaven	Install speed humps	1450	\$12,000

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
All Sites	3/31/13	3/31/16
Crescent Halls	3/31/13	3/31/16

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	3,171	5	5	5	4	4	4
Income >30% but <=50% of AMI	1,953	5	5	5	4	4	4
Income >50% but <80% of AMI	2,059	5	5	5	4	4	4
Elderly	987	5	5	5	3	4	4
Families with Disabilities	867	5	5	5	4	4	4
African Am	2,322	5	5	5	4	4	4
Caucasian	6,555	5	5	5	4	4	4
Hispanic	255	NA	NA	NA	NA	NA	NA
Other	501	NA	NA	NA	NA	NA	NA

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2003
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	651		
Extremely low income <=30% AMI	605	93%	
Very low income (>30% but <=50% AMI)	44	7%	
Low income (>50% but <80% AMI)	2	.03%	
Families with children	328	50%	
Elderly families	44	7%	
Families with Disabilities	174	27%	
Race/ethnicity - Asian	0	0%	
Race/ethnicity - Black	248	38	
Race/ethnicity - White	98	15%	
Race/ethnicity - Other	305	47%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	293	45%	
2 BR	227	35%	
3 BR	110	17%	
4 BR	21	3%	
5 BR	0	0%	
5+ BR	NA		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

public housing waiting lists at their option.

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)
If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	331		0
Extremely low income <=30% AMI	285	86%	
Very low income (>30% but <=50% AMI)	43	13%	
Low income (>50% but <80% AMI)	3	1%	
Families with children	235	71%	
Elderly families	7	2%	
Families with Disabilities	37	11%	
Race/ethnicity – Asian	1	.3%	
Race/ethnicity – Black	265	80%	
Race/ethnicity – White	59	18%	
Race/ethnicity - Other	6	2%	

Characteristics by
Bedroom Size (Public
Housing Only)

1BR	NA	NA	
2 BR	NA	NA	
3 BR	NA	NA	
4 BR	NA	NA	
5 BR	NA	NA	
5+ BR	NA	NA	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 24

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other: CRHA broadened its participation in existing collaborations and special programs such as the Public Housing Association of Residents, Westhaven Clinic Collation and Jefferson Area Board of Aging Crescent Halls Nursing Clinic.

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: Continue designated housing for elderly and disabled residents at Crescent Halls and portions of Westhaven.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: CRHA will continue designation of Crescent Halls as the target development housing for elderly and disabled.

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: CRHA will continue to collaborate on a regional basis with other community organizations and housing agencies to provide counseling opportunities regarding Fair Housing. CRHA will host annually Owner/Landlord meetings to encourage participation by owners and Landlords of units outside areas of poverty or minority concentration.

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: CRHA will continue to work to increase awareness of programs such as the Down Payment & Closing Cost Assistance, Housing Opportunities Program (owner substantial rehabilitation), rental rehabilitation and tax credit development by collaborating with the city of Charlottesville Neighborhood Development Services Department and AHIP, presenting information at lease briefings and alerting residents to housing opportunities in the CRHA newsletter and on the website. Represented on the Partnership for Children, CRHA is also represented on a City Council appointed task force on housing availability that will recommend actions to Council that will address the concern of housing affordability in the city.

Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
 - Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

- PHA Goal: Improve the quality of assisted housing
Objectives:
 - Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction: Provide additional customer service training to staff and improve CRHA's Resident Satisfaction Survey scores, which serve as Resident Satisfaction indicator.
 - Concentrate on efforts to improve specific management functions: (e.g., asset management conversion)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:
 - Other: Implementing Housing Choice Voucher Program (Section 8 Administrative Plan).

- PHA Goal: Increase assisted housing choices
Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
- Objectives:
 - Implement measures to de-concentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: CRHA successfully maintained social support programs on-site such as the nursing clinics at the Crescent Halls and Westhaven sites. Both sites serve elderly and disabled families.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: We are also collaborating with several community service organizations such as the Charlottesville Adult Education, Virginia Cooperative Extension Agency, Jefferson Area Board for Aging, Police Department, Quality Community Council, Charlottesville City Schools, Charlottesville Department of Social Services, and Charlottesville Department of Parks and Recreation in providing onsite workshops and self-sufficiency training opportunities. CRHA plans to further implement the Section 8 homeownership program.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

- ☒ Other: CRHA participated on numerous fair housing and affordable housing boards and forums on a regional basis. Also staff participated in numerous public housing and Section 8 educational trainings. These training opportunities enabled staff to improve their coordination of service delivery to all residents.

FAIR HOUSING:

1. Provide training on the Federal Fair Housing Act of 1968, with amendments, to all current CRHA staff. New hires will receive training within 6 months in employment.
2. For front line staff annual training will be provided with focus on new amendments to federal and state statutes.
3. Resident Advisory Board Members (list attached) will be invited to participate in all training.
4. The Authority will participate in the Central Virginia Fair Housing Coalition. CRHA will support the fair housing initiatives of the Piedmont Housing Alliance.
5. The Authority will hold workshops to better educate residents and community members about Fair Housing requirements.

Other PHA Goals and Objectives: (list below)

CRHA will accomplish its mission ideals through its goals and objectives:

- A. Ensuring equal opportunity in housing to all citizens by continuing to offer diversity training to staff and residents to ensure equal access to CRHA housing regardless of race, color, religion, national origin, sex, familial status and disability.
- B. To provide timely response to residents request for maintenance problems by closely monitoring work order requests.
- C. To return vacated units with new residents in less than 15 days.
- D. To provide decent, safe and affordable housing in the Charlottesville community by implementing measures to de-concentrate poverty by advertising to and employing public housing residents when employment openings arise. We have applied for funding to re-start our Family Self Sufficiency Program for both Public Housing and Section 8 residents. CRHA's continues a partnership with the Charlottesville-Albemarle Technical Education Center (CATEC) to train and employ two resident apprentices.
- E. To continue to encourage resident participation through focus groups, resident tenant associations and advisory boards.
- F. To continue to maintain and improve our financial stability through aggressive rent collections and improve reserves.
- G. To establish new partnerships with public and private organizations that will assist our residents in personal and professional development such as with the Charlottesville Connected Community and City of Charlottesville Department of Social Services.

- H. To continue to promote self-sufficiency and asset development of families and individuals by increasing the number and percentage of employed persons in assisted families and providing attractive supportive services to increase independence for elderly or families with disabilities.
- I. CRHA is applying for Family Unification Program vouchers in cooperation with the City of Charlottesville Department of Social Services.

Summary of Accomplishments

CRHA successfully implemented a number of initiatives over the last year while it continues to address efficacy and efficiency projects in an evolving financial and programmatic environment. Key initiatives include:

Standard Performer Status

After struggling through several years of substandard physical inspection scores which resulted in CRHA being classified as a troubled agency, CRHA received an overall score of 21 on the PHAS Physical Report during 2009. During 2010, CRHA once again maintained its Standard Performer Status by earning an overall physical score of 19. CRHA continues to prioritize its capital and maintenance programs in order to not only maintain the existing scores but hopefully move the agency towards High Performer Status. The agency also undertook a training program to better educate all maintenance staff on the REAC inspection protocol. With the additional knowledge, maintenance staff are now better able to identify and correct deficiencies in their early stages before they become more significant problems.

SEMAP

CRHA received a SEMAP score of 96 once again resulting in the Section 8 program being classified as a High Performing program. This marks the second consecutive year that CRHA's Section 8 program has earned this distinction.

Vacant Units

CRHA continues to examine its turnover and eligibility process. Despite the agency's best efforts the CRHA vacancy rate continues to hover around 5% with turnover time remaining above the target of 15 days. During the year, CRHA's Board designated a work group to examine the existing process. This work group made several recommendations to refine the maintenance side of the turnover process many of which have already been instituted. In addition, this group recommended eliminating CRHA's existing waiting list preference system which should speed up the eligibility side of the process. Those changes to the preference system are incorporated within this annual plan. In addition, CRHA staff formally documented the turnover process including target timelines. This document clearly establishes responsibility for each step of the process. A checklist was also created to help insure that targets are being met and documented. All of this attention and effort will hopefully impact the turnover speed and vacancy rate during the coming year.

Staffing

CRHA was able to stabilize its workforce over the last year. All key management positions remained the same with only minor turnover within the maintenance department. As a result, staff have been able to increase their knowledge concerning HUD regulations and requirements. In addition, CRHA began working with an organizational consultant to address issues such as communication, leadership, morale, and effective decision making. CRHA hopes that the stability and increased focus on management issues will result in an improved management of the agency. CRHA faces a variety of challenges with limited staff but remain committed to moving the agency forward.

Security

Security continues to be a priority for CRHA. Security guards continue to monitor CRHA's elderly/disabled building 7 nights a week. CRHA recently hired a new security company. CRHA hopes to receive better incident reporting and see improved communications with the new security company. CRHA also continues to work closely with police to address issues before they become serious problems.

Capital Needs

The agency has completed a number of important capital projects and is in the midst of several others. Completed projects include;

- Window replacement at Crescent Halls
- Painting/pressure washing at Westhaven
- Rehab of single family homes at Hinton Avenue, Ridge Street, and Monticello Avenue
- Replacement of weather seals at all sites.
- Replacing exterior lights at Crescent Halls
- Addressing accessibility issues at all sites.
- Replacement of toilets and faucets to lower water usage.
- Replacement of entry doors at Crescent Halls
- Purchase of new trucks
- Addressing continuing erosion issues

Projects currently under way include:

- Roof replacement at Crescent Halls
- Painting/pressure washing at scattered sites
- Energy efficient interior lighting replacement
- Rehab of single family house on Elsom Street

Asset Management

CRHA continues to implement changes to further comply with the requirements of asset management. Additional property management review of accounts payable, purchase orders, and financial results are among those changes. CRHA is not yet structured in exact compliance with asset management and will access structural changes as the budget for the upcoming fiscal year is developed.

Redevelopment

CRHA has completed the master planning process and our Board officially adopted the master plan in August. Key components of the master plan include one for one replacement of all public housing units as well as the addition of other affordable and market rate units on its sites. CRHA is committed to the creation of quality mixed income/mixed use neighborhoods. CRHA also hopes to provide homeownership opportunities within its sites for public housing and Section 8 participants. CRHA is now working on the next steps of the process including applying for grant assistance, developing specific architectural plans for the Levy Avenue site, phase 1 of the redevelopment process, and procuring for a design team to plan a comprehensive green rehabilitation of the Crescent Halls building.

Voluntary Compliance Agreement

CRHA continued work to fulfill the requirements of a voluntary compliance agreement to address Section 504 issues. CRHA has improved communications to employees and residents concerning 504 requirements, appointed a 504 coordinator, held educational sessions for employees, developed a reasonable accommodation policy, gathered and addressed reasonable accommodation requests from residents, and corrected a variety of accessibility issues across our sites in order to properly meet all of the requirements of Section 504. CRHA still needs to complete a needs assessment and transition plan and undergo a final review of its physical improvements to complete the voluntary compliance agreement.

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: Charlottesville Redevelopment & Housing Authority				<input checked="" type="checkbox"/> Original 5-Year Plan Revision No:	
Development Number/Name/HA-Wide	Work Statement Year 1 FFY Grant: 2010 PHA FY: 3/31/10	Work Statement Year 2 FFY Grant: 2012 PHA FY: 3/31/12	Work Statement Year 3 FFY Grant: 2013 PHA FY: 3/31/13	Work Statement Year 4 FFY Grant: 2014 PHA FY: 3/31/14	Work Statement Year 5 FFY Grant: 2015 PHA FY: 3/31/15
Westhaven	██████████ ██████████	\$42,040	\$37,000	\$25,000	\$25,000
Crescent Halls	██████████	\$224,058	\$233,375	\$173,375	\$168,375
Scattered Sites	██████████	\$66,005	\$69,025	\$65,025	\$72,025
South 1st St/6 th Street	██████████	\$87,475	\$68,475	\$93,475	\$91,475
	██████████				
All Sites	██████████	\$332,000	\$388,000	\$373,000	\$458,000
Non-Dwelling	██████████	\$44,000			\$1,200
	██████████				
.	██████████				
CFP Funds Listed for 5-year planning					
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year 2 FFY Grant: 2012 PHA FY: 3/31/12			Activities for Year 3 FFY Grant: 2013 PHA FY: 3/31/13		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Westhaven	Replace range hoods, replace roofs on remaining residential units, renovate playground, purchase permanent trash receptacles for Hardy Drive	\$42,040	Westhaven	Renovate playground, replace roof on clinic, office and community center	\$37,000
Annual	Crescent Halls	Replace range hoods, replace 25% of kitchen cabinets, replace carpet, replace 25% of common area flooring, purchase backflow preventer, sewer/water line assessment	\$224,058	Crescent Halls	Remodel/update bathrooms, replace 25% of kitchen cabinets, interior painting, replace 25% of common area flooring	\$233,375
Statement	Scattered Sites	Replace range hoods, replace 25% of kitchen cabinets	\$66,005	Scattered Sites	Replace 25% of kitchen cabinets, remodel update bathrooms, replace siding with hardiplank	\$69,025
	South 1 st /6 th Street	Replace 25% of kitchen cabinets, replace range hoods, replace community center and office roof	\$87,475	South 1 st /6 th Street	Replace 25% of kitchen cabinets	\$68,475
	All Sites	Replace 25 % of exterior doors, landscaping improvements, EZ out air conditioner mounts, replace all lock cores, replace tile floor as needed, replace stair treads as needed, tree pruning and removal as needed, exterior lighting improvements, replace utility meters, address 504 accessibility issues	\$332,000	All Sites	Fencing improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed, replace stoves as needed, exterior lighting improvements, replace utility meters, carbon monoxide detectors, smoke extinguishers	\$388,000
	Non-Dwelling Equipment	Utility tractor with sweeper and snow removal attachments, scissor lift, office furniture	\$44,000	Non-Dwelling Equipment		
Total CFP Estimated Cost			\$795,578			\$795,875

Activities for Year 4 FFY Grant: 2014 PHA FY: 3/31/14			Activities for Year 5 FFY Grant: 2015 PHA FY: 3/31/15		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
Westhaven	Replace kitchen cabinets, repair pipe insulation	\$25,000	Westhaven	Replace kitchen cabinets	\$25,000
Crescent Halls	Remodel/update bathrooms, replace 25% of kitchen cabinets, replace intake water valve, replace 25% of common area flooring	\$173,375	Crescent Halls	Remodel/update bathrooms, replace 25% kitchen cabinets, replace 25% of common area flooring	\$168,375
Scattered Sites	Replace 25% of kitchen cabinets	\$65,025	Scattered Sites	Replace 25% of kitchen cabinets, remodel kitchens, interior lighting improvement	\$72,025
South 1 st /6 th Street	Renovate playground, replace 25% of kitchen cabinets	\$93,475	South 1 st /6 th Street	Renovate playground, replace 25% of kitchen cabinets, replace bathroom faucets	\$91,475
All Sites	Fence improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed, exterior lighting improvements, replace utility meters, repair damaged windows, range hood fire protection system, deadbolt locks for utility closets,	\$373,000	All Sites	Fence improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed, replace smoke detectors and batteries, exterior lighting improvements, replace utility meters, replace refrigerators	\$458,000

Non-Dwelling Equipment			All Sites	Trailer	\$1,200
Total CFP Estimated Cost		\$729,875			\$816,075

Public Comments on Annual Plan

Annual Plan Hearings, 2010 - CRHA

Annual Plan Hearing, 500 South First St., Crescent Halls, December 9th, 2010

Twenty eight members of the public signed in

Items discussed:

1. Purchase of additional community room chairs that are higher and that have arms to help individuals that are having difficulty using the chairs.
2. Sewer/pipe analysis may be needed to identify rusted pipes before they start leaking.
3. Scattered sites need interior lighting improvements.
4. Doesn't the change in preferences mean that some that are most in need will no longer be housed quicker than others?
5. Is there a way to still identify emergency need within the preference system?
6. Can CRHA set a twelve month residency requirement in order for an applicant to receive the local preference?

Annual Plan Hearing, 800 Hardy Drive, December 9th, 2010

Four members of the public signed in

Items discussed:

7. Pipe insulation needs to be repaired/replaced at Westhaven
8. Be sure to include roof repair at the Westhaven community center/nurses clinic in the plan.
9. Be sure to continue to screen applicants no matter what change is made in the waiting list preference system.

Executive Director's Response to Public Comments on CRHA's FY11 Annual Plan

CRHA staff received many comments on the draft FY11 Annual Plan. The agency held two specific hearings on this matter – 12/9 at 500 South First Street and 12/9 at 800 Hardy Drive. In addition, comments were received at the 12/20 Regular Board Meeting. All comments from the public were recorded and considered by staff. Most of the issues raised at the hearings related to the capital projects – either planned or needed. Official responses are as follows:

Public Meeting Comments:

1. Additional community center chairs will be purchased and are covered within an existing plan.
2. Sewer/pipe analysis at Crescent Halls has been added to the annual plan.
3. Interior lighting improvement project at scattered sites has been added to the annual plan.
4. While to some it may appear that the elimination of preferences doesn't fairly address the true "need" of applicants, CRHA feels that the definition of "need" is subjective and open to interpretation. While the current preference system may help some in need, it certainly does not address all needs. The Executive Director sees housing as a fundamental need for all and supports a waiting list system based on time that will allow some that would otherwise never get housing from CRHA the opportunity to be housed.
5. The Executive Director supports the idea of housing those in an emergency situation more quickly, but also sees the difficulty of objectively defining and quantifying what represents an emergency case. The Executive Director feels that CRHA's housing programs by their nature are not the best options for emergency or transitional housing due to eligibility requirements and the fact that units are not set aside for this type of housing.
6. According to HUD standards, an agency can not set time limits on the eligibility requirement.
7. Pipe insulation has been added to the annual plan.
8. The Westhaven community center/nursing clinic roof were already included in the annual plan.
9. CRHA's screening process will not change due to a change in preferences.

PHAR's 2011 CRHA Annual Plan Comments

Comment Number	2011 Page	2010 Page	Topic	Comments
1.	5	5	Self Sufficiency	Needs to say that the Section 8 Program as the FSS Program but Public Housing Does not
2.	6	6	Standard Performer Status	New/Different Paragraph
3.	6	6	SEMAP	Why did the SEMAP Score go down?
4.	6	6	Vacant Units	What maintenance recommendations did the Ad-Hoc Group make to speed turnover (not preferences changes). What exactly were the findings?
5.	7	7	Staffing	New Paragraph – What were the staffing changes? Who is the consultant?
6.	7	7	Security	Who is the new security company?
7.	7	7	Capital Needs	Were Ridge St. and Monticello done? Toilets and faucets were not completed at ALL sites.
8.	7	8	Asset Management	New Paragraph – how is CRHA not compliant in all aspects of Asset Management?
9.	8	8	Redevelopment	PHAR and/or ALL commissioners have received a FINAL copy of the Master Plan
10.	8	N/A	Voluntary Compliance Agreement	Who is the 504 Coordinator? Has everyone received a copy of the reasonable accommodation policy?
11.	11	11	List of supporting Doc's	There is no FSS plan for public housing
12.	12	11	Housing Needs	Why do these numbers never change?
13.	12	12	Housing Needs	Wait List #'s down significantly
14.	14	13	Waiting List	Section 8 Wait list is closed? Still giving out vouchers? Clarification needed. Wait list has been closed for 2 years?

15.	15	16	Strategy 2	Applying for new Section 8 units?
16.	15	16	Strategy 1	No longer targeting families with economic hardships with preferences?
17.	17	17	Financial Resources	Operating Fund went up?
18.	20	20	Assignment of Units	Only 1 choice for new applicants?
19.	21	21	Preferences	Unchecked all preferences except Live and work in Charlottesville. Need to Add live or work "for one Year" Add preference for people displaced by disaster or homeless through no fault of their own
20.	24	24	Preferences	Need to add live and work in Charlottesville "for one year".
21.	28	28	Payment Standard	Why did the payment standard change from "at or above 90%" to "100%"?
22.	28	28	Payment Standard	Why did CRHA uncheck "choosing to serve additional families by lowering the payment standard"?
23.	29	29	HUD Programs	275 Sec. 8 Vouchers? Are there any extras?
24.	32	30	PH Development or Replacement	Levy predevelopment planning... more specific, give more information.
25.	37	38	Self Sufficiency Programs	When did the Section 8 FSS program begin?

Capital Projects – Needed

- Bathtubs at all sites
- New vents in Bathrooms
- New stoves at all sites
- New Elevators at Crescent Hall

Responses to PHAR Comments:

1. CRHA has recently completed application for funding for both the Section 8 and Public Housing FSS Programs.
2. The paragraph has changed from the 2010 plan but was included again to note that CRHA maintained its standard performer status as well highlight steps taken related to that status.
3. The SEMAP score decreased because CRHA failed to inspect one unit before the HAP contract start date due to confusion regarding a change of units by the tenant within the same complex.
4. The ad-hoc group made several recommendations including immediate notification of all upcoming vacant units to the rental department, pre-inspection of upcoming vacant units by the maintenance manager to determine the level of turn work required and to enable sub-contractors to be contacted and scheduled if needed, continued use of subcontractors for painting and cleaning, close monitoring of turn days and explanation of turns that are lengthy, and elimination of preferences to speed the process.
5. The only staff changes were within the maintenance department and did not involve management positions. The consultant is Becky Clay-Christensen.
6. The new security company is Security Associates Safety Services, LLC.
7. Ridge Street and Monticello were included in the single family home renovation project. The plan did not indicate that toilet and faucet replacement occurred at all sites.
8. The Central Office is operating at a loss.
9. Final copies of the Master Plan will be distributed to all Commissioners.
10. Rebecca Weybright is the 504 coordinator. A copy of the policy was made available to all public housing and Section 8 residents.
11. The action plan for public housing would be very similar to that for Section 8.
12. Part A of the Housing Needs section is based on old census data and will not be updated until the new data is published.
13. Section 8 waiting list numbers decreased as the waiting list is currently closed and annual purges have taken place since the waiting list was closed. Some participants have also received vouchers. Public Housing waiting list decreased based on current applications.
14. The waiting list is closed and vouchers are being issued to participants currently on the closed waiting list. Once the waiting list figures have fallen to an appropriate level based either on purges or issuance of vouchers, the waiting list will be re-opened.
15. CRHA continues to apply for additional Section 8 vouchers (FUP, NED, etc.) as they become available.
16. All preferences have been eliminated except living or working in Charlottesville.
17. Operating fund was funded at a higher than historical level this year.
18. Current CRHA policy only requires an offer of one unit.
19. All preferences have been eliminated except for living or working in Charlottesville. Per HUD standards, a housing authority can not set limits on the length of residency in order to receive the local preference.

20. See #19 above.
21. Based on funding, CRHA moved the payment standard for Section 8 back up to 100%.
22. The payment standard was set back to 100% so this does not apply.
23. CRHA can issue up to 371 vouchers but has been unable to attain that level due to funding constraints. CRHA is currently issuing vouchers and plans to increase the number of issued vouchers to the maximum number allowed by funding.
24. CRHA plans to continue more specific planning at the Levy site including demolition and environmental remediation, if required, architectural design, and planning for integration into wider neighborhood. CRHA in collaboration with the City of Charlottesville has applied for a Choice Neighborhood planning grant.
25. The program began in late March 2010.

Capital Needs

Both bathtubs at all sites and new vents in bathrooms will require significant structural modifications and will be accomplished during the redevelopment process rather than being added as a capital project.

New stoves at all sites is included in the five year capital plan.

New elevators at Crescent Halls were installed within the last several years and are not currently scheduled for replacement again within the next five years.

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Charlottesville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

Public Housing Agency Annual Plan - Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

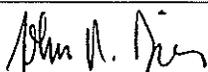
Name of Authorized Official

John R. Bickers

Title

Executive Director

Signature



Date

1/13/11

X

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Charlottesville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

Public Housing Agency Annual Plan - Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

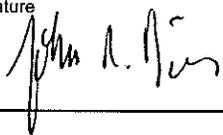
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official John R. Bickers	Title Executive Director
Signature 	Date (mm/dd/yyyy) 1/13/11

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 2011, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Charlottesville Redevelopment + Housing Authority
PHA Name

VA016
PHA Number/HA Code

 5-Year PHA Plan for Fiscal Years 20 - 20

Annual PHA Plan for Fiscal Years 2011 - 2012

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official <u>Robert S. Stevens</u>	Title <u>Board Chair</u>
Signature 	Date <u>1/13/11</u>

Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Maurice Jones the Charlottesville City Manager certify that the Five Year and
Annual PHA Plan of the Charlottesville Redevelopment and Housing Authority is consistent with the Consolidated Plan of
the City of Charlottesville prepared pursuant to 24 CFR Part 91.

Maurice Jones 1-7-11

Signed / Dated by Appropriate State or Local Official

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Charlottesville Redevelopment + Housing Authority P.O. Box 1405 Charl. Hesite, VA 22902 Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: Department of Housing and Urban Development	7. Federal Program Name/Description: CFDA Number, if applicable: 14.872	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>John R. Bickers</u> Print Name: <u>John R. Bickers</u> Title: <u>Executive Director</u> Telephone No.: <u>434-970-3253</u> Date: <u>1/13/11</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)