

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011																										
1.0	PHA Information PHA Name: <u>Housing Authority of the City of Abilene</u> PHA Code: <u>TX327</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/2011</u>																											
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>213</u> Number of HCV units: <u>1306</u> Other: <u>VASH units - 70</u>																											
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only																											
4.0	PHA Consortia <i>N/A</i> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)																											
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update. <i>NOT APPLICABLE</i>																											
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <i>NOT APPLICABLE</i>																											
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <i>NOT APPLICABLE</i>																											
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: The following PHA Plan elements marked ' <u>X</u> ' have been revised since the last Annual Plan submission by the Housing Authority of the City of Abilene. <u>N/C</u> denotes NO CHANGE and <u>N/A</u> denotes NOT APPLICABLE <table style="margin-left: 40px;"> <tr> <td style="text-align: center;"><u> X </u></td> <td>903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures</td> </tr> <tr> <td style="text-align: center;"><u> X </u></td> <td>903.7(2) Financial Resources</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(3) Rent Determination</td> </tr> <tr> <td style="text-align: center;"><u> X </u></td> <td>903.7(4) Operation and Management</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(5) Grievance Procedures</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(6) Designated Housing for Elderly and Disabled Families</td> </tr> <tr> <td style="text-align: center;"><u> X </u></td> <td>903.7(7) Community Service and Self-Sufficiency</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(8) Safety and Crime Prevention</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(9) Pets</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(10) Civil Rights Certification</td> </tr> <tr> <td style="text-align: center;"><u> X </u></td> <td>903.7(11) Fiscal Year Audit</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(12) Asset Management</td> </tr> <tr> <td style="text-align: center;"><u> N/C </u></td> <td>903.7(13) Violence Against Women Act (VAWA)</td> </tr> </table>		<u> X </u>	903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures	<u> X </u>	903.7(2) Financial Resources	<u> N/C </u>	903.7(3) Rent Determination	<u> X </u>	903.7(4) Operation and Management	<u> N/C </u>	903.7(5) Grievance Procedures	<u> N/C </u>	903.7(6) Designated Housing for Elderly and Disabled Families	<u> X </u>	903.7(7) Community Service and Self-Sufficiency	<u> N/C </u>	903.7(8) Safety and Crime Prevention	<u> N/C </u>	903.7(9) Pets	<u> N/C </u>	903.7(10) Civil Rights Certification	<u> X </u>	903.7(11) Fiscal Year Audit	<u> N/C </u>	903.7(12) Asset Management	<u> N/C </u>	903.7(13) Violence Against Women Act (VAWA)
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6.0 (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

The following are the specific locations where the public may obtain copies of the 2011 Annual Plan:

- Administrative Office – 534 Cypress Street, Abilene, Texas 79601

6.0 PHA Plan Elements

903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures *CHANGE*

A. Public Housing

Public Housing policies that govern resident or tenant eligibility, selection and admission (including preferences), unit assignment, procedures to maintaining waiting list for admission to public housing and site-based waiting lists (if applicable).

(1) Eligibility

The Housing Authority of the City of Abilene verifies eligibility for admission to public housing as follows:

- The qualifying factors of eligibility will not be verified until the family is in a position on the waiting list to be offered a housing unit.

The PHA uses the following non-income screening factors to establish eligibility for admission to public housing:

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Credit Check
- Sex Offender Registry Check
- Social Security Number Check
- Citizenship/Legal Non-Citizen Status Check
- Unit Damage
- The PHA will attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history and exercise discretion in determining suitability for tenancy, taking into consideration the circumstances that may have contributed to the negative reporting.

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies
- State law enforcement agencies
- Access to FBI criminal records

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PHA obtains criminal information through:

- The Tenant Tracker system
- Abilene Police Department; and
- DPS Website

(2) Selection and Assignment

Selection for admission to public housing shall be made from the PHA's current waiting list in accordance with date and time of application.

(3) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of the median area income.

It is the policy of the PHA that transfers will take precedence over new admissions in the following circumstances:

- Emergencies
- Over-housed
- Under-housed
- Medical justification
- Administrative reasons determined by the PHA
- To resolve conflicts between residents on a case-by-case basis
- Domestic Violence

The PHA does not plan to employ any admission preferences for admission to public housing.

(4) Unit Assignment

Applicants are ordinarily given two (2) vacant unit choices before they fall to the bottom of, or are removed from the waiting list. This policy is consistent across all waiting list types.

(5) Maintaining Waiting List

The Housing Authority of the City of Abilene maintains four (4) site-based waiting lists. Interested persons may obtain more information about and sign up to be on the site-based waiting lists at the Public Housing Office located at 4398 North 7th Street, Abilene, Texas 79603 or online at <http://www.abileneha.org>.

Families may be on four (4) site-based waiting lists simultaneously.

(6) Occupancy

Applicants and residents may use the following reference materials to obtain information about the rules of occupancy of public housing.

- The PHA-resident lease
- The PHA's Admissions and Continued Occupancy Policy
- PHA briefing seminars or written materials

Residents must notify the PHA of changes in family composition:

- At an annual reexamination and lease renewal
- At any time family composition changes
- Within 10 working days of change

(7) Deconcentration and Income Mixing **CHANGE**

The PHA has performed its annual deconcentration and income mixing analysis to determine if the PHA has any general occupancy public housing developments covered by the deconcentration rule. The analysis results follow:

The PHA does have general occupancy public housing developments covered by the deconcentration rule.

None of the covered developments have average incomes that fall above or below the Established Income Range.

B. Section 8 **NO CHANGE**

Section 8 HCV policies that govern participant eligibility and selection for assistance (including preferences), and procedure for maintaining waiting list.

(1) Eligibility

The PHA conducts screening to the extent of:

- Criminal or Drug-related activity only to the extent required by law or regulation
- Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.
- PHA will deny assistance for 3 years if there has been drug-related and/or violent criminal activity
- Previous behavior in assisted housing

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The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies (Abilene Police Department)
- State law enforcement agencies (Department of Public Safety – DPS)

The PHA shares the following information with prospective landlords:

- Resident last known mailing address
- Current and former landlord name and mailing address

(2) Waiting List Organization

The Housing Authority of the City of Abilene’s waiting list for the section 8 tenant-based assistance is not merged with any other program waiting list:

Interested person may apply for admission to section 8 tenant-based assistance at:

- PHA main administrative office located at: 534 Cypress Street, Abilene, Texas 79601
- Online at: <http://www.abileneha.org>

(3) Search Time

The PHA does give extensions on standard 60-day period to search for a unit as follows:

- Extenuating circumstances (i.e. hospitalization, family emergency, disability accessibility needs, vacancy rate). Must provide proof of search.

(4) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of the median area income.

The PHA plans to employ the following admission preferences for admission to section 8 tenant-based assistance:

<u>Priority</u>	<u>Preference</u>
<u>1</u>	- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner (Opt-Out), Inaccessibility, Property Disposition)
<u>1</u>	- Households that contribute to meeting income requirements (targeting)
<u>1</u>	- Elderly
<u>1</u>	- Disabled

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Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(5) Special Purpose Section 8 Assistance Programs

The policies governing eligibility, selection and admissions to any special-purpose section 8 program administered by the PHA are contained in the following documents or other reference materials:

- The Section 8 Administrative Plan
- Briefing sessions and written materials

The PHA announces the availability of any special-purpose section 8 program to the public through:

- Published notices
- Flyers to Social Service Agencies
- On website: <http://www.abileneha.org>

6.0 903.7(2) Financial Resources

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2011 grants)		
a) Public Housing Operating Fund	455,034.00	
b) Public Housing Capital Fund	306,941.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	5,648,116.00	
f) Resident Opportunity and Self- Sufficiency Grants	60,320.00	
ROSS	48,320.00	
FSS		
g) Community Development Block Grant		
h) HOME		
Other Federal Grants (list below)		
Family Unification Program	226,200.00	Section 8 supportive services
2. Prior Year Federal Grants (unobligated funds only) (list below)		
2010 Capital funds grant	264,140.00	Public housing capital improvements
3. Public Housing Dwelling Rental Income		
	561,216.00	Public housing operations
4. Other income (list below)		
Interest on General Funds Investments	5,990.00	Public housing operations
Lawn care, damages, other	8,270.00	Public housing operations
5. Non-federal sources (list below)		
Park Ridge Place Apartments	1,402,830.00	Other (Affordable Housing)
Total resources		

903.7 (3) Rent Determination Policies ***NO CHANGE***

A. Public Housing

(1) Income Based Rent Policies

a. Use of discretionary policies

The PHA will employ discretionary rent-setting policies for income based rent in public housing.

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b. Minimum Rent

The PHA's minimum rent is \$50.00.

The PHA has adopted the following discretionary minimum rent hardship exemption policies.

1. The minimum rent requirement may be waived under certain circumstances. Financial Hardship status is to be granted immediately for ninety (90) days in the event of the following:
 - a. The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;
 - b. The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;
 - c. One or more family members have lost employment;
 - d. The family would be evicted as a result of imposing the minimum rent requirement;
 - e. There has been a death in the family; or
 - f. There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.

Financial hardship exemption only applies to payment of minimum rent - not to rent based on the statutory formula for determining the Total Tenant Payment (TTP).

2. If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:
 - a. If the hardship is determined to be temporary, rent may be suspended, during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.
 - b. In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.
 - c. The family may not be evicted for non-payment of rent during this ninety (90) day period.
 - d. If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90) day period.

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3. Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.

c. Rents set at less than 30% than adjusted income

The PHA does not plan to charge rents at a fixed amount or percentage less than 30% of adjusted income.

d. Discretionary deductions and/or exclusion policies

The PHA plans to employ the following discretionary (optional) deductions and/or exclusions policies:

- For the earned income of a previously unemployed household member
- For transportation expenses(\$50 monthly allowance limit – as defined in the ACOP Policy)
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Uniforms, net income for new employment (after federal/state tax deduction), verifiable child support payments – as defined in the ACOP Policy.

e. Ceiling Rents

The PHA does not have ceiling rents.

f. Rent Re-determinations

Between annual income reexaminations, the tenant is required to report changes in income or family composition to the PHA such that the changes result in an adjustment to rent as follows:

- Residents must report any and all changes in the family income and/or composition within 10 working days of such change. After verification, PHA will determine if there will be an adjustment to rent.

g. Individual Savings accounts (ISAs)

The PHA does not plan to implement individual savings accounts for residents as an alternative to the required 12 month disallowance of earned income and phasing in of the rent increase in the next year.

(2) Flat Rents

The PHA used the following sources of information in setting the market-based flat rents to establish comparability.

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood

B. Section 8 Tenant-based Assistance(1) Payment Standards

The PHA's payment standard is:

- 100% of FMR

The PHA reevaluates the payment standards for adequacy annually and funding shortfalls and considers the following factors in its assessment of the adequacy:

- Success rates of assisted families
- Rent burdens of assisted families
- Number of families on waiting list

(2) Minimum Rent

The PHA's minimum rent is \$50.00.

The PHA has adopted the following discretionary minimum rent hardship exemption policies:

1. The minimum rent requirement may be waived under certain circumstances. Financial hardship status is to be granted immediately for ninety (90) days in the event of the following:
 - a. The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;
 - b. The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;
 - c. One or more family members have lost employment;
 - d. The family would be evicted as a result of imposing the minimum rent requirement;
 - e. There has been a death in the family; or
 - f. There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.

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Financial hardship exemption only applies to payment of minimum rent - not to rent based on the statutory formula for determining the Total Tenant Payment (TTP).

2. If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:
 - a. If the hardship is determined to be temporary, minimum rent may be suspended; during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.
 - b. In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.
 - c. If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90)-day period.
 - d. Note that the PHA can only suspend the minimum rent contribution. If the family is residing in a unit whose Gross Rent exceeds the Payment Standard, the family will be responsible for the excess rent.
3. Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.

903.7(4) Operation and Management *CHANGE*

(1) PHA Management Structure *CHANGE*

- a. A brief description of the management structure and organization of the PHA

The Executive Director directs the day-to-day management and operation of the Housing Authority with the assistance of the following lead staff and their line staff.

Executive Assistant
Procurement Coordinator
Compliance Coordinator

Low Rent Public Housing Manager – assists the Executive Director with the day-to-day management and operation of the public housing programs and supervises the following staff:

- Assistant Public Housing Manager
- Resident Services Coordinator

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- Housing Counselor
- Maintenance Workers (4)

Housing Choice Voucher Manager – assists the Executive Director with the day-to-day management and operation of the Section 8 Programs and supervises the following staff:

- Housing Counselor (1)
- Housing Counselor/Inspector (3)
- Housing Specialist (1)
- Housing Inspector (1)

Chief Financial Officer – assists the Executive Director in maintaining the Agency financially solvent, oversees all financial and procurement functions and supervises the following staff:

- Accounting Tech

b. HUD Programs Under PHA Management *CHANGE*

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	203	10
Section 8 Vouchers	1199	120
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)		
HUD-VASH	11	12
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

c. Management and Maintenance Policies *CHANGE*

The PHA has adopted the following policies that contain the Agency’s rules, standards, and policies that govern management, operation, and maintenance of the Public Housing and Section 8 assistance programs.

Public Housing Management:

- Admissions and Continued Occupancy Policy (ACOP)
- Grievance Procedures
- Termination and Eviction Policy
- Transfer and Transfer Waiting List Policy

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- Community Service Policy
 - Security Policy
 - Records Retention Policy
 - Fraud Policy
 - Resident Initiatives Policy
 - File Access Policy
 - Annual Facilities Maintenance Plan
 - Procurement Policy
 - Section 3 Compliance & Documentation Policy/Plan
- Section 8 Management:
- Administrative Plan

903.7(5) Grievance Procedures *NO CHANGE*

A. Public Housing

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

Residents or applicants who desire to initiate the PHA grievance Process should contact the following:

- PHA main administrative office

B. Section 8 Tenant-Based Assistance

The PHA has established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

- Anyone denied assistance or terminated from the HCV Program is given an opportunity for an informal hearing or review, in situations that allow it.

Section 8 applicants or assisted families who desire to initiate the informal review and informal hearing process should contact the following:

- PHA main administrative office

903.7(6) Designated Housing for Elderly and Disabled Families *NO CHANGE*

The PHA has not designated or applied for approval to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year.

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However, in recent goal planning meetings the PHA has set a goal to build a project (within 3-5 years) that is specifically for the elderly. The project would be built using mixed funding.

Activity Description: For FY 2011 the PHA plans to be active in preliminary preparation such as researching and securing funding sources.

903.7(7) Community Service and Self-Sufficiency *CHANGE*

A. PHA Coordination with the Welfare (TANF) Agency.

1. The PHA has not entered into a cooperative agreement with the TANF Agency, to share information and /or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937.)
2. Other coordination efforts between the PHA and TANF agency include:
 - Client referrals
 - Information sharing regarding mutual clients (for rent determinations and otherwise)

B. Services and programs offered to residents and participants by the Housing Authority of the City of Abilene are as follows:

(1) General

a. Self-Sufficiency Policies

The PHA does not plan to employ any discretionary policies to enhance the economic and social self-sufficiency of assisted families for the upcoming year. However, the PHA has set a goal to promote self sufficiency and asset development of families and individuals by increasing the number of HCV FSS participants and reviewing the need for a low-rent housing program FSS program. If the PHA determines there is a need to employ discretionary policies as stated above, it may do so.

b. Economic and Social self-sufficiency programs

The PHA does not coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents. However, if review of the Low-Rent Housing Program determines that there is a need for a FSS Program, the PHA shall research avenues to coordinate, promote or provide supportive services.

(2) Family Self Sufficiency programs *CHANGE*

Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of :03/01/2011)
Public Housing	N/A	N/A
Section 8	5	30

C. Welfare Benefit Reductions

The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by:

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANG agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange fo information with all appropriate TANF agencies

D. Community Service Requirement *CHANGE*

Pursuant to section 12(c) of the U. S. Housing Act of 1937, the PHA will comply with requirements of community service by identifying the number of tenants required to perform community service, the number of tenants granted exemptions, the number of tenants in non-compliance, and the number of tenants terminated/evicted due to non-compliance.

Description of the Community Service Plan

The Housing Authority of the City of Abilene's Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Housing Authority of the City of Abilene believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding

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and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

Administrative Steps Taken To Implement The Requirement

The following administrative steps were taken in implementing the PHA Community Service Policy. A written notification was sent to all residents regarding requirements on exempt status of each adult family member. Informed all residents that the program would be administered by the PHA, however; they are required to have their hours documented and signed by the agencies where they volunteered. Finally that the volunteer sheet required for filing would be provided by the PHA. The PHA maintains a tracking log.

Programmatic Aspects Of The Requirements

Activities that the residents can participate in and receive community service credit are Job Training, Computer Skills Training, Resident Volunteer patrol and participation in the tenant association. The following agencies assist the residents in accomplishing their community service: Abilene Day Nursery, Boys/Girls Club, Boy Scouts/Girl Scouts, Big Brothers/Big Sisters, Senior Citizens Center, Abilene Make a Difference Day, Abilene Weatherization Program, Abilene Regional Council Alcohol and Drug Abuse, City Light Ministries, Kiwanis, Rolling Plains, Inc., City of Abilene Recreation Department. For non-compliance with the Community Service Policy the PHA informed residents again of the requirements, then inform them of the consequences for non-compliance, i.e., grounds for eviction.

PHA will comply with requirements of community service by identifying the number of tenants required to perform community service, the number of tenants granted exemptions, the number of tenants in non-compliance, and the number of tenants terminated/evicted due to non-compliance.

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Community Service Implementation Report

- Number of tenants required to perform community service: 82
- Number of tenants performing community service: 4
- Number of tenants granted exemptions: 264
- Number of tenants in non-compliance: 78
- Number of tenants terminated/evicted due to non-compliance: 0

903.7(8) Safety and Crime Prevention ***NO CHANGE***

The PHA's plan for safety and crime preventions to ensure the safety of the public housing residents is addressed below.

A. Need for measures to ensure the safety of public housing residents:

1. Description of the need for measures to ensure the safety of public housing residents.
 - Observed lower-level crime, vandalism and/or graffiti
2. Information or data used by the PHA to determine the need for PHA actions to improve safety of residents:
 - Resident reports
 - PHA employee reports
 - Police reports
3. Developments that are most affected:
 - Vogel
 - Riviera

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year.

1. List of crime prevention activities:
 - Contracting with outside and/or resident organizations for the provision of crime and/or drug-prevention activities
 - Activities targeted to at-risk youth, adults, or seniors
2. Developments that are most affected:
 - Vogel
 - Riviera

C. Coordination between PHA and the police.

1. Description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities:
 - Police regularly meet with the PHA managers and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services

6.0

2. Developments that are most affected:

- Vogel
- Riviera
- E. W. Williams

903.7(9) Pets ***NO CHANGE***

EXEMPTION FROM THE PET RULES FOR SERVICE AND COMPANION ANIMALS:

- Verification that the person making the request is a person with a disability.
- Verification that the animal is needed by a person with a disability, either to provide a service or to act as a companion.
- Verification that the animal owned by the individual with a disability will meet the need identified.
- Verification that someone in the household is able to provide for the animal's well-being and that an alternative arrangement, that will not impair the condition of the dwelling unit and grounds, has been made.

MANAGEMENT APPROVAL OF PETS – all pets must be approved in advance by the Abilene Housing Authority (AHA) management. The pet owner must submit an application to keep a pet, pay all applicable fees/deposits, and enter into a written Pet Agreement with the AHA.

REGISTRATION OF PETS:

- Pets must be registered with the AHA and the deposit paid before the pet is brought onto the premises.
- The pet must be registered with the AHA annually thereafter.
Registration includes:
 - Certificate signed by a licensed veterinarian or designated state or local authority or agent, stating that the pet has received all inoculations required by state and local law
 - Statement signed by a licensed veterinarian that the animal is in good health, has no communicable diseases or pests, and in the case of dogs and cats, is spayed or neutered.
 - Sufficient information to identify and demonstrate that the animal is common household pet.

The notice of refusal may be combined with a notice of a pet violation. A resident who cares for another Resident's pet must notify the AHA and agree to abide by all of the pet rules in writing. The privilege, for a family residing at the Pioneer, Deegan, and Vogel Sites, to keep a pet may be revoked at any time subject to Housing Authority Grievance Procedure if the animal becomes destructive, unhealthy, unclean, or becomes a nuisance to others, or if the Resident/owner fails to comply with the issued standards.

STANDARD FOR PETS

TYPES OF PETS ALLOWED – the following types of pets are the only pets that will be allowed. Resident will be permitted to own a maximum of one, four-legged, warm-blooded pet, one 20-gallon fish tank, and one cage with up to 2 birds in the dwelling unit at one time. In the case of multiple pets, the resident will be required to pay the necessary fees and complete the required registration for each pet.

- Dogs
- Cats
- Birds
- Fish
- Rodents
- Turtles

PROHIBITED INCLUDE, BUT ARE NOT LIMITED TO:

- All reptiles, with the exception of turtles
- All rodents, with the exception of guinea pigs, hamsters, or gerbils
- Residents must recognize that other Residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals and take appropriate measures.
- Pet owners must agree to exercise with respect to other Residents.
- Resident//Pet Owner must comply with state and local animal control and animal cruelty laws.

RESPONSIBLE PARTIES/PET REMOVAL

- The Resident will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the Resident, or by other factors that render the Resident unable to care for the pet.
- If a responsible party is unwilling or unable to care for the pet or if the AHA, after reasonable efforts cannot contact a responsible party, the AHA may contact the appropriate state or local agency and request the removal of the pet.
- If the pet is removed as a result of any hostile act or behavior on the part of the pet, the pet will not be allowed back on the premises.
- The AHA will take all necessary steps to ensure the pets, which become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate state or local entity authorized to remove such animals.
- If it is necessary for the AHA to place the pet in a shelter facility, the cost will be the responsibility of the Resident/Pet Owner.

6.0

PET WASTE REMOVAL CHARGE – the pet deposit, nominal fee, and pet waste removal charges are not part of the rent payable by the resident. A pet waste removal charge of \$5.00 will be assessed against the resident for violations of the pet policy.

NOISE – Pet owners must agree to control the noise of their pets so that such noise does not constitute a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit and premises. Noise includes, but is not limited to loud or continuous barking, howling, whining, biting, scratching, chirping, or other such activities.

PETS TEMPORARILY ON THE PREMISES

- Pets, which are not owned by a resident, will not be allowed.
- Residents are prohibited from feeding or harboring stray animals.
- State and local laws governing pets in dwelling accommodations shall prevail.

PET RULE VIOLATION NOTICE – if a determination is made on objective facts supported by written statements, that a resident has violated the Pet Policy, written notice will be served. This notice will state:

- That the resident has (2) working days from the date the notice is served, to correct the violation or to make written request for a meeting to discuss the violation.

DAMAGES

1.AHA will use the pet deposit upon removal of the pet or the owner from the unit for, but not limited to the following expenses:

- All reasonable expenses incurred by the AHA.
- The result of any damages directly attributable to the presence of the pet in the Housing Complex will be the responsibility of the resident, including:
 - The cost of repairs and replacements to the resident’s dwelling unit.
 - Fumigation of the dwelling unit

2.AHA may initiate procedures for termination of residency based on a pet rule violation if:

- The pet owner has failed to remove the pet or correct a pet rule violation within a two (2) day time period specified.
- The pet rule violation is sufficient to begin procedures to terminate residency under terms of the Lease

3.Refund of the Pet Deposit:

- a. No refund of the pet deposit will be made until the pet or the owner has vacated, and the AHA has inspected the dwelling unit.
- b. The pet deposit shall be refunded within thirty (30) days after the resident moves out or when the resident no longer keeps a pet, whichever is earlier.

6.0

- c. AHA will return the Pet Deposit to the former resident or to the person designated by the former resident in the event of the former resident's incapacitation or death.
- d. AHA will provide the resident or designee identified above with a written list of any charges against the pet deposit.
- e. If the resident disagrees with the amount charged to the pet deposit, the resident may request a meeting with AHA to discuss the refunded amount, if the resident wishes to appeal.
- f. Security deposit will be refunded to resident, less any charges to spray the apartment and yard for ticks, fleas, and/or repair damages to the Resident's apartment and yard, or any AHA owned property.

903.7(10) Civil Rights Certification *NO CHANGE*

The PHA has examined its programs and proposed programs to identify any impediments to fair housing choices, has addressed those impediments in a reasonable fashion, and is working with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing. The PHA assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

The PHA has taken the following specific actions to Affirmative Further Fair Housing in its public housing and Section 8 assistance programs.

The PHA will not, on the grounds of race, color, creed, sex, religion, age, disability, national origin or familial status:

- Deny a person or family admission to housing or assistance;
- Provide housing which is different than that provided others, except for elderly and/or disabled where accessibility features may be required;
- Subject a person to segregation or disparate treatment;
- Restrict a person's access to any benefit enjoyed by others in connection with housing programs;
- Treat a person differently in determining eligibility or other requirements for admission or assistance;
- Deny any person access to the same level of services provided to others;
- Deny a person the opportunity to participate in a planning or advisory group that is an integral part of the housing programs.

The PHA will not intimidate, threaten or take any retaliatory action against any applicant, resident, or participant because of a person's participation in civil rights activities or assertions of civil rights.

HUD Fair Housing Posters are posted at the PHA main administrative office and at each development office.

6.0

The PHA will ensure accessibility to offices to afford persons with disabilities the opportunity to apply for admission or assistance to the public housing programs.

The PHA will make sure that all employees of the PHA are familiar with non-discrimination requirements, especially those employees who are involved in the admissions process.

The PHA prominently displays a fair housing poster at each office where applications are taken and at each management office.

The PHA's policies and practices are designed to provide assurance that all persons with disabilities will be provided reasonable accommodations so that they can fully access and utilize the housing programs and related services.

The PHA will identify and eliminate situations and /or practices that create barriers to equal housing opportunity for all.

The PHA reviews its policies and procedures, at least annually, to assure compliance with all civil rights requirements.

903.7(11) Fiscal Year Audit *CHANGE*

The PHA is required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)).

The most recent fiscal audit was submitted to HUD. There were no findings as a result of that audit.

903.7(12) Asset Management *NO CHANGE*

The PHA will conduct a Physical Needs Assessment (PNA) of all AMP's within the next fiscal year. The needs of the projects will be prioritized, not only based upon the PNA, but also upon needs identified during inspections performed by PHA staff and HUD REAC and during Energy Audits. A combination of these methods will determine the agency's long-term operating goals and serve as a guide in handling the agency's capital investments. The needs, as determined, will serve as the agency's guide towards developing a plan of action with regards to rehabilitation, demolition/disposition. The current plans for modernization activities are included in the agency's Annual Statement and Five-Year Action Plan.

The PHA will proceed to allocate funds, based upon funds availability, to the projects identified as a result of those efforts previously described and also based upon other current available project information pertaining to occupancy, vacancies, expenses, prior improvements and other project data.

6.0 903.7(13) Violence Against Women Act (VAWA) *NO CHANGE*

The Housing Authority of the City of Abilene has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The PHA goal to provide an improved living environment is being met by its effort to implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

Towards its effort to meet the PHA goal to promote self-sufficiency and asset development of assisted households the PHA is partnering with local agencies to provide or attract supportive services to assist victims of domestic violence move out of abusive situations and begin again. Among these are the Call for Help service, The Noah Project, and the local Police Department. The Call for Help service provides information on shelters, where to obtain monetary support, clothing and food. The Noah Project is a homeless shelter for victims of abuse. The local Police Department cooperates by taking reports of abuse and providing the victims with such reports as needed as proof of abuse.

In addition, the PHA has amended its policies and procedures to include language and applicable provisions of the VAWA. It is the PHA's intent to maintain compliance with all applicable requirements imposed by VAWA.

The PHA efforts may include to:

- Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking;
- Provide flyers regarding the Violence Against Women Act and supportive information.
- Create and maintain collaborative partnerships between PHA, victim service providers, law enforcement authorities, and other supportive groups to promote the safety and well-being of victims of domestic violence, dating violence, or staking (whether actual or imminent threat) who are assisted by PHA;
- Provide referral information to victims and encourage them to seek assistance from the supportive agencies and the local police department.
- Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA; maintain compliance with all applicable requirements imposed by VAWA.
- Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by PHA.

6.0	<p>The Housing Authority provided notification as required after the Act was established. Notification is provided at each eligibility briefing, annual re-examination, and landlord meetings. It is also provided on the PHA website and is on display in the PHA office.</p> <p>The Housing Authority developed procedures for the staff to assist the victims. All staff has been trained on these procedures and specifically on the confidentiality provisions addressed in VAWA.</p> <p>Finally, the Housing Authority is permitting the transfer of a family who is a victim of domestic violence provided the family can provide documentation of the abuse. Transfers are permitted from units, sites, and/or port to another area.</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>a. HOPE VI or Mixed Finance Modernization or Development <i>NO CHANGE</i></p> <p>The PHA has not received a HOPE VI revitalization grant.</p> <p>The PHA does not plan to apply for a HOPE VI Revitalization grant in the Plan year.</p> <p>The PHA will not be engaging in any mixed-finance development activities for public housing in the Plan year.</p> <p>The PHA will not be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement.</p> <p>b. Demolition and/or Disposition <i>NO CHANGE</i></p> <p>The PHA does not plan to conduct any demolition or disposition activities in the plan Fiscal Year.</p> <p>c. Conversion of Public Housing <i>NO CHANGE</i></p> <p>Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act</p> <p>The PHA does not have any developments or portions of developments identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act.</p> <p>d. Homeownership <i>NO CHANGE</i></p> <p>1. <u>Public Housing</u></p> <p>The PHA does not administer any homeownership programs for public housing.</p>

	<p>2. <u>Section 8 Tenant Based Assistance</u></p> <p>The PHA does not plan to administer any homeownership programs for section 8.</p> <p>e. Project-based Vouchers <i>NO CHANGE</i></p> <p>Our agency is not currently operating nor intends to operate a Section 8 Project Based Voucher Program.</p>
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Required reports are included as following attachments:</p> <ul style="list-style-type: none"> ▪ 2011 Capital Fund Program Annual Estimate - attachment tx327a01 ▪ 2010 Performance and Evaluation Report - attachment tx327c01 ▪ 2009 Performance and Evaluation Report - attachment tx327d01
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Required report is included as following attachment:</p> <ul style="list-style-type: none"> ▪ FY 2011 Capital Fund Program 5 Year Action Plan - attachment tx327b01
8.3	<p>Capital Fund Financing Program (CFFP). <i>N/A</i></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

9.0

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact”.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	2467	5	5	5	5	3	3
Income >30% but <=50% of AMI	2015	5	5	5	5	3	3
Income >50% but <80% of AMI	3540	5	5	5	5	3	3
Elderly	15588	5	5	5	5	3	3
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Caucasian	79712	5	5	5	5	3	3
Black	10215	5	5	5	5	3	3
Hispanic	22548	5	5	5	5	3	3
Other	3455	5	5	5	5	3	3

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	174		39
Extremely low income <=30% AMI	142	83%	
Very low income (>30% but <=50% AMI)	23	13%	
Low income (>50% but <80% AMI)	9	5%	
Families with children	76	44%	
Elderly families	19	11%	
Families with Disabilities	68	39%	
White	122	70%	
Black/African American	55	32%	
American Indian/Alaska Native	0	0	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	
Hispanic	24	14%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	124	69%	
2 BR	24	13%	
3 BR	26	15%	
4 BR	5	3%	
5 BR	0	0	
5+ BR	0	0	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? N/A			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes N/A			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
<input type="checkbox"/> No <input type="checkbox"/> Yes N/A			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	1970		198
Extremely low income <=30% AMI	1540	78.2%	
Very low income (>30% but <=50% AMI)	328	16.6%	
Low income (>50% but <80% AMI)	81	4.1%	
Families with children	1108	56.39%	
Elderly families	88	4.48%	
Families with Disabilities	316	16.08%	
White	1393	70.89%	
Black/African American	480	24.43%	
American Indian/Alaska Native	38	1.93%	
Asian	10	.51%	
Native Hawaiian/Other Pacific Islander	13	.66%	
Hispanic	356	33.38%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? N/A			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes N/A			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes N/A			

9.1 Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

Strategies

Need: Shortage of affordable housing for all eligible populations

PHA shall maximize the number of affordable units available to the PHA within its current resources by:

- Reduce turnover time for vacated public housing units
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

10.0 Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

PHA GOAL #1: EXPAND THE SUPPLY OF ASSISTED HOUSING

The PHA established the following objectives to strive in meeting goal #1:

- Apply for additional rental vouchers:
- Reduce public housing vacancies
- Leverage private or other public funds to create additional housing opportunities
- Acquire or build units or developments

Progress Statement:

1. AHA submitted grant for 50 Family Unification Program (FUP) vouchers;
2. Improved lease-up rates in Public Housing;
3. AHA hired a Real Estate attorney and created a Public Facility Corporation (PFC) as an instrumentality to access additional funding to prepare for new housing developments.

10.0 PHA GOAL #2: IMPROVE THE QUALITY OF ASSISTED HOUSING

The PHA established the following objectives to strive in meeting goal #2:

- Improve public housing management:
- Improve voucher management:
- Increase customer satisfaction
- Concentrate on efforts to improve specific management functions
- Renovate or modernize public housing units

Progress Statement:

1. AHA had the entire LRPH & HCV staff attend management, operations and maintenance trainings throughout the year to improve their knowledge;
2. AHA's HCV program created Landlord & Tenant Advisory Committee, hold Landlord meetings regularly and purchased web-based software to allow Landlords to access their HAP payment information;
3. AHA also continues to meet its CFP obligation and expenditure deadlines for utilizing funds to maintain the units it owns in top operating condition.

PHA GOAL #3: INCREASE ASSISTED HOUSING CHOICES

The PHA established the following objectives to strive in meeting goal #3:

- Provide voucher mobility counseling
- Conduct outreach efforts for potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program
- Implement public housing site-based waiting lists

Progress Statement:

1. Site-based waiting list for LRPH program has been established;
2. AHA staff continues to do presentations with Apartment Associations, Landlord groups, Realtor groups, etc. to continue to promote the program to Landlords that may not currently be on the program. AHA has the highest number of Landlords on the program than ever before!

PHA GOAL #4: PROVIDE AN IMPROVED LIVING ENVIRONMENT

The PHA established the following objectives to strive in meeting goal #4:

- Implement public housing security improvements
- Designate developments or buildings for particular resident groups

Progress Statement:

1. Assisted with the set up of a Resident Advisory Counsel;
2. Have installed security cameras at LRPH site.

10.0

PHA GOAL #5: PROMOTE SELF-SUFFICIENCY AND ASSET DEVELOPMENT OF ASSISTED HOUSEHOLDS

The PHA established the following objectives to strive in meeting goal #5:

- Increase the number and percentage of employed persons in assisted families
- Provide or attract supportive services to improve assistance recipients' employability
- Provide or attract supportive services to increase independence for the elderly or families with disabilities
- Increase HCV FSS Program participation
- Review need for LRPB FSS program

Progress Statement:

1. AHA increased its HCV FSS Program from 5 participants several years ago to 30 participants now and applied for and received the FSS Grant;
2. AHA applied for the LRPB program ROSS Grant;
3. Developed new programs for LRPB residents, one of which includes a Health Awareness Program.

PHA GOAL #6: ENSURE EQUAL OPPORTUNITY AND AFFIRMATIVELY FURTHER FAIR HOUSING

The PHA established the following objectives to strive in meeting goal #6:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, familial status and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

Progress Statement:

1. AHA requires all employee & Temps to take and pass a Fair Housing Questionnaire when they first start with the organization to raise awareness of these issues;
2. All items listed under this section continue to be a daily priority.

10.0	<p>(b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of “significant amendment” and “substantial deviation/modification”. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)</p> <p style="padding-left: 40px;">Substantial Deviations from the 5-Year Plan</p> <ul style="list-style-type: none"> • Any change to the Mission Statement • 50% deletion from or addition to the goals and objectives as a whole; and • 50% or more decrease in the quantifiable measurement of any individual goal or objective. <p style="padding-left: 40px;">Significant Amendments or Modification to the Annual Plan</p> <ul style="list-style-type: none"> • Additions or non-emergency work items in excess of <u>\$25,000</u> (items not included in the current Capital Funds Annual Statement or 5-Year Action Plan) or any changes in excess of <u>\$25,000</u> in use of replacement reserve funds • Any change in policy or operation being submitted to HUD that requires a separate notification to residents, such as changes in the HOPE VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Public Housing Homeownership programs; and • That is consistent with the applicable Consolidated Plan. <p>(c) PHA’s must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. <i>N/A</i></p>
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11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p style="padding-left: 40px;">NOTE: Certifications (a) – (e) above are provided as attachment tx327f01</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p style="padding-left: 40px;">Provided as attachment tx327e01</p> <p>(g) Challenged Elements – NO ELEMENTS CHALLENGED</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p style="padding-left: 40px;">Provided as attachments tx327a01, tx327c01, and tx327d01.</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p> <p style="padding-left: 40px;">Provided as attachment tx327b01</p>
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Attachment: tx327a01

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750111 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2011 FFY of Grant Approval: 2011	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1		
		Original	Revised 2	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses (may not exceed 20% of line 20) ³	15,000.00				
3	1408 Management Improvements	30,000.00				
4	1410 Administration	30,600.00				
5	1411 Audit	3,000.00				
6	1415 Liquidated Damages	0.00				
7	1430 Fees and Costs	28,500.00				
8	1440 Site Acquisition	2,500.00				
9	1450 Site Improvement	44,000.00				
10	1460 Dwelling Structures	134,441.00				
11	1465.1 Dwelling Equipment-Nonexpendable	5,600.00				
12	1470 Nondwelling Structures	2,500.00				
13	1475 Nondwelling Equipment	5,600.00				
14	1485 Demolition	0.00				
15	1492 Moving to Work Demonstration	0.00				
16	1495.1 Relocation Costs	5,200.00				
17	1499 Development Activities ⁴	0.00				

1 To be completed for the Performance and Evaluation Report
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations
 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: <p style="text-align: center;">Housing Authority of the City of Abilene</p>	Grant Type and Number: Capital Fund Program No: TX21P32750111 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2011 FFY of Grant Approval: 2011
---	--	---

Original Annual Statement
 Reserved for Disasters/Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00			
	Payment	-			
19	1502 Contingency (may not exceed 8% of Line 20)	0.00			
20	Amount of Annual Grant (sums of lines 2-19)	\$306,941.00			
21	Amount of Line 20 Related to LBP Activities	0.00			
22	Amount of Line 20 Related to Section 504 Compliance	0.00			
23	Amount of Line 20 Related to Security - Soft Costs	20,000.00			
24	Amount of Line 20 Related to Security - Hard Costs	0.00			
25	Amount of Line 20 Related to Energy Conservation Measures	25,600.00			

Signature of Executive Director Date <p style="text-align: center; font-size: 1.2em;">6/20/11</p>	Signature of Public Housing Director Date
---	--

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Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750111 Replacement Housing Factor Grant No: _____ CFFP (Yes/No) No Date of CFFP: _____				Federal FFY of Grant: 2011		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PIC # TX327000001				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
PHA - Wide	Operations:							
TX327		1406		15,000.00				
	Management Improvements:							
	Police Patrol	1408		20,000.00				
	Training/travel for staff	1408		10,000.00				
	Administration:							
	Resident Management	1410		30,100.00				
	Sundries	1410		500.00				
	Audit: (portion related to CFP)	1411		3,000.00				
	Fees and Costs:							
	Architectural and Engineering Fees	1430		14,000.00				
	Consultant Fees - Agency Plan	1430		3,000.00				
	On-Site Inspector	1430		10,500.00				
	Reproduction of Blueprints	1430		1,000.00				
	Site Acquisition:							
	Surveys	1440		2,500.00				
	Subtotal			\$109,600.00				

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750111 Replacement Housing Factor Grant No: CFFP (Yes/No) No Date of CFFP:					Federal FFY of Grant: 2011	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
PIC # TX327000001								
PHA - Wide	SITE IMPROVEMENTS:							
TX327	Fencing replacement	1450	portion	10,000.00				
	Grading, drainage, landscaping and irrigation	1450	as needed	22,000.00				
	Repairs and re-stripping of parking lots	1450	as needed	12,000.00				
	DWELLING STRUCTURES:							
	Foundation repairs	1460	as needed	20,890.00				
	Roofing repair/replacement	1460	22 bldgs	40,487.00				
	Weatherization - insulation of units	1460		12,000.00				
	Painting of buildings	1460	as needed	4,200.00				
	Kitchen Cabinets with counter tops	1460	as needed	42,864.00				
	Ceiling Fans for bedrooms	1460		8,000.00				
	Venthood for units	1460		6,000.00				
	DWELLING EQUIPMENT:							
	Ranges and Refrigerators	1465.1	10	5,600.00				
	NON-DWELLING STRUCTURES:							
	Partitioning of Community Building	1470		2,500.00				
	NON-DWELLING EQUIPMENT:							
	Furniture and Fitness Equipment	1475	various	5,600.00				
	RELOCATION:							
	Relocation costs	1495		5,200.00				
	Subtotal			\$197,341.00				
	TOTAL 2011 CAPITAL FUNDS GRANT			\$306,941.00				

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance and Evaluation Report

Attachment: tx327b01

Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part I: Summary						
PHA Name/Number		Locality (City/County& State)			<input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No. _____	
Housing Authority of the City of Abilene - TX327		Abilene/Taylor County/Texas				
A.	Development Number and Name	Work Statement for Year 1 FFY_2011_____	Work Statement for Year 2 FFY_2012_____	Work Statement for Year 3 FFY_2013_____	Work Statement for Year 4 FFY_2014_____	Work Statement for Year 5 FFY_2015_____
	HA-Wide (PIC TX327000001)					
B.	Physical Improvements	Annual	-	-	-	-
	Subtotal	Statement	144,000.00	116,400.00	138,200.00	107,900.00
C.	Management Improvements		62,000.00	61,500.00	65,000.00	62,000.00
D.	PHA-Wide Non-dwelling Structures and Equipment		66,500.00	93,000.00	53,500.00	33,500.00
E.	Administration		3,000.00	1,000.00	500.00	1,000.00
F.	Other		37,000.00	41,500.00	48,400.00	57,000.00
G.	Operations		0.00	0.00	10,000.00	10,000.00
H.	Demolition		0.00	0.00	0.00	0.00
I.	Development		0.00	0.00	0.00	45,500.00
J.	Capital Fund Financing - Debt Service		0.00	0.00	0.00	0.00
K.	Total CFP Funds		\$312,500.00	\$313,400.00	\$315,600.00	\$316,900.00
L.	Total Non-CFP Funds		0.00	0.00	0.00	0.00
M.	Grand Total		\$312,500.00	\$313,400.00	\$315,600.00	\$316,900.00

Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part II: Supporting Pages - Physical Needs Work Statement's)

Work Statement for Year 1 FFY _2011_	Work Statement for Year <u>2012</u>			Work Statement for Year <u>2013</u>		
	FFY <u>2012</u>			FFY <u>2013</u>		
	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost
	PIC TX327000001			PIC TX327000001		
	TX327-002 - Pioneer			TX327-002 - Pioneer		
	Construct retainage walls		20,000.00	Roofing - Replace/Repair	As needed	10,000.00
	Playground equipment		5,000.00	Weatherization -Insulation of units		2,700.00
	Landscaping/Irrigation and landscaping lightning		8,500.00	Construct Maintenance Bldg.	Partial funding	25,000.00
	Re-striping and repairs of Parking Lot		2,500.00	Purchase Land for Maintenance Bldg.		17,000.00
	Painting of building		4,500.00	Ceiling Fans for Bedrooms		2,000.00
	Replacement of Tub surrounds		5,000.00	Information Boards (Exterior)		1,000.00
	Mini Blinds for units		3,000.00	Kitchen Cabinets		2,000.00
	Install rain gutters		2,500.00	Concrete for sidewalks and foundations		5,500.00
				Vent hood for units		3,500.00
				Screen Doors and Window screens		3,000.00
	TOTAL PIONEER		\$51,000.00	TOTAL PIONEER		\$71,700.00
	TX327-003 - Vogel			TX327-003 - Vogel		
	Roofing - Replace/Repair	As needed	24,000.00	Roofing - Replace/Repair	As needed	24,000.00
	Install Water Saving Commodes	5	5,300.00	Install Water Saving Commodes	5	5,300.00
	Landscaping/Irrigation and landscaping lightning		8,500.00	Landscaping/Irrigation		9,000.00
	Construct Community Center		30,000.00	Construct Community Center		30,000.00
	Re-striping and repairs of Parking Lot		3,500.00	Weatherization -Insulation of units		2,700.00
	Painting of building		4,500.00	Information Boards (Exterior)		1,000.00
	Replacement of Tub surrounds		5,000.00	Ceiling Fans for Bedrooms		2,000.00
	Mini Blinds for units		3,000.00	Kitchen Cabinets		5,000.00
	Install rain gutters		2,500.00	Concrete for sidewalks and foundations		5,500.00
				Vent hood for units		3,500.00
				Screen Doors and Window screens		3,000.00
	TOTAL VOGEL		\$86,300.00	TOTAL VOGEL		\$91,000.00
	TX327-004 - Riviera			TX327-004 - Riviera		
	Landscaping/Irrigation and landscaping lightning		8,800.00	Replace Blinds	28 units	2,000.00
	Playground equipment		5,000.00	Weatherization -Insulation of units		3,700.00
	Install PHA owned washer and dryer		5,600.00	Information Boards (Exterior)		1,000.00
	Vent hood for units		3,800.00	Ceiling Fans for Bedrooms		2,000.00
	Re-striping and repairs of Parking Lot		8,500.00	Kitchen Cabinets		5,000.00
	Painting of building		4,500.00	Concrete for sidewalks and foundations		5,500.00
	Replacement of Tub surrounds		5,000.00	Vent hood for units		3,500.00
	Mini Blinds for units		5,500.00	Screen Doors and Window screens		3,000.00
	TOTAL RIVIERA		\$46,700.00	TOTAL RIVIERA		\$25,700.00
			Subtotal			Subtotal
			\$184,000.00			\$188,400.00

Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part II: Supporting Pages - Physical Needs Work Statement's)

Work Statement for Year 1 FFY _2011_	Work Statement for Year 2014			Work Statement for Year 2015		
	FFY 2014			FFY 2015		
	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost
	PIC TX327000001			PIC TX327000001		
	TX327-002 - Pioneer			TX327-002 - Pioneer		
	Replacement of Clothesline equipment & hardware (all units)	75	7,000.00	Install metal filter case on A/C units	75	3,500.00
			-	Replace shower tile		2,000.00
	Replacement of existing irrigation		5,000.00	Construct walking path		3,500.00
	Energy efficient window replacement		7,000.00	Wiring repairs and upgrades		2,000.00
	Repair Parking & Designated Streets	As needed	2,500.00	Tile replacement	1	2,000.00
	Replacement of light fixtures	As needed	3,000.00	HVAC and GFI replacement		10,000.00
	Purchase hot water system and boiler system	As needed	10,000.00	Install bike racks		1,500.00
	Ceiling repairs	As needed	5,000.00	Bed Bugs eradication		3,000.00
	TOTAL PIONEER		\$39,500.00	TOTAL PIONEER		\$27,500.00
				TX327-003 - Vogel		
	TX327-003 - Vogel			Replace Flooring	15 units	10,000.00
	Replacement of Stoves & Refrigerators	20	3,000.00	Install Fencing w/concrete pillars		3,600.00
	Install Stove Top Fire Extinguishers: (B-Site Complex)	36	3,200.00	Install Fencing around dumpsters		1,800.00
			-	Install metal filter case on A/C units		2,000.00
	Covered Parking at Rebecca: (Central Complex D-Site)	36	16,500.00	Construct walking path		10,000.00
			-	Wiring repairs and upgrades		2,000.00
	Landscaping at entry to development for the parking lines		5,000.00	Tile replacement		2,000.00
			-	HVAC and GFI replacement		10,000.00
	Energy efficient window replacement		7,000.00	Install bike racks		1,500.00
	Replacement of Sophist		5,000.00	Bed Bugs eradication		3,000.00
	Replacement of light fixtures	As needed	3,000.00	TOTAL VOGEL		\$45,900.00
	Purchase hot water system and boiler system	As needed	10,000.00			
	Ceiling repairs	As needed	5,000.00	TX327-004 - Riviera		
	TOTAL VOGEL		\$57,700.00	Replace roofs	As needed	8,000.00
				Construct walking path		7,000.00
	TX327-004 - Riviera			Install metal filter case on A/C units	72	2,000.00
	Reconstruct & replace base of playground area including ADA modifications		9,000.00	Wiring repairs and upgrades		2,000.00
			-	Tile replacement		2,000.00
	Bathroom with vanity tops		7,000.00	HVAC and GFI replacement		7,000.00
	Covered Parking	38	7,000.00	Install bike racks		1,500.00
	Replacement of light fixtures	As needed	3,000.00	Bed Bugs eradication		5,000.00
	Purchase hot water system and boiler system	As needed	10,000.00	TOTAL RIVIERA		\$34,500.00
	Ceiling repairs	As needed	5,000.00			
	TOTAL RIVIERA		\$41,000.00	TX327-005 - New Elderly Complex		
				Build/purchase elderly complex	TBD	45,500.00
				TOTAL NEW ELDERLY COMPLEX		\$45,500.00
				Subtotal		\$153,400.00
			\$138,200.00	Subtotal		\$153,400.00

Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part III: Supporting Pages - Management Needs Work Statement's)

Work Statement for Year 1 FFY 2011	Work Statement for Year <u>2014</u> FFY <u>2014</u>		Work Statement for Year <u>2015</u> FFY <u>2015</u>	
	Development Number/Name General Description of Major Work Items	Estimated Cost	Development Number/Name General Description of Major Work Items	Estimated Cost
	PIC TX327000001		PIC TX327000001	
	HA Wide - TX327		HA Wide - TX327	
	Operations	10,000.00	Operations	10,000.00
	Off-duty contract police services	24,000.00	Off-duty contract police services	20,000.00
	Regulation training for executive staff & maintenance	5,000.00	Regulation training for executive staff & maintenance	10,000.00
	Hire on-site Resident Management Coordinator	36,000.00	Hire on-site Resident Management Coordinator	32,000.00
	Agency Plan Annual Update	5,500.00	Agency Plan Annual Update	7,500.00
	Contract Architect/Engineer to develop drawings/specs	23,000.00	Contract Architect/Engineer to develop drawings/specs	20,000.00
	Consortium fees	2,400.00	Consortium fees	2,000.00
	Labor/Contract Compliance Inspector	15,000.00	Labor/Contract Compliance Inspector	25,000.00
	Provide funds for reproduction of blueprints	2,500.00	Provide funds for reproduction of blueprints	2,500.00
	Sundry costs	500.00	Sundry costs	1,000.00
	Replace maintenance tools and equipment	4,000.00	Replace staff vehicle	18,000.00
	Purchase picnic, playground & recreation equipment	18,000.00	Computers and Fax Machine	3,500.00
	Office Equipment	5,000.00	Storage Cabinets	4,500.00
	Asbestos survey	5,000.00	Mower replacements	4,000.00
	Entrance and Parking signs	5,000.00	Cable for units	3,500.00
	Surveillance Camera	5,000.00		
	Purchase key cutting machine and door locks	6,500.00		
	Purchase/Install new door bells	5,000.00		
	Subtotal	\$177,400.00	Subtotal	\$163,500.00

Attachment: tx327c01

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

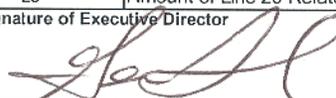
U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval: 2010	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserved for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/11		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1		
		Original	Revised 2	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses (may not exceed 20% of line 20) ³	15,000.00	15,000.00	0.00	0.00	
3	1408 Management Improvements	32,000.00	30,000.00	6,640.00	0.00	
4	1410 Administration	29,500.00	30,500.00	26,966.10	0.00	
5	1411 Audit	3,000.00	3,000.00	0.00	0.00	
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00	
7	1430 Fees and Costs	28,500.00	31,500.00	6,812.39	0.00	
8	1440 Site Acquisition	2,500.00	0.00	0.00	0.00	
9	1450 Site Improvement	44,000.00	28,000.00	174.75	0.00	
10	1460 Dwelling Structures	125,541.00	161,141.00	1,484.06	0.00	
11	1465.1 Dwelling Equipment-Nonexpendable	13,600.00	5,600.00	724.09	0.00	
12	1470 Nondwelling Structures	2,500.00	0.00	0.00	0.00	
13	1475 Nondwelling Equipment	5,600.00	0.00	0.00	0.00	
14	1485 Demolition	0.00	0.00	0.00	0.00	
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00	
16	1495.1 Relocation Costs	5,200.00	2,200.00	0.00	0.00	
17	1499 Development Activities ⁴	0.00	0.00	0.00	0.00	

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Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
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Part I: Summary						
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval: 2010	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/11 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00	0.00	0.00	0.00	
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00	
19	1502 Contingency (may not exceed 8% of Line 20)	0.00	0.00	0.00	0.00	
20	Amount of Annual Grant (sums of lines 2-19)	\$306,941.00	\$306,941.00	\$42,801.39	\$0.00	
21	Amount of Line 20 Related to LBP Activities	0.00	0.00	0.00	0.00	
22	Amount of Line 20 Related to Section 504 Compliance	0.00	0.00	0.00	0.00	
23	Amount of Line 20 Related to Security - Soft Costs	20,000.00	20,000.00	6,390.00	0.00	
24	Amount of Line 20 Related to Security - Hard Costs	0.00	0.00	0.00	0.00	
25	Amount of Line 20 Related to Energy Conservation Measures	25,600.00	5,600.00	724.09	0.00	
Signature of Executive Director 		Date 6/20/11		Signature of Public Housing Director 		
				Date		

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Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Abilene			Grant Type and Number: Capital Fund Program No: TX21P32750110 Replacement Housing Factor Grant No: _____ CFFP (Yes/No) No Date of CFFP: _____				Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
PIC # TX327000001								
PHA - Wide TX327	Operations:							
		1406		15,000.00	15,000.00	0.00	0.00	
	Management Improvements:							
	Police Patrol	1408		20,000.00	20,000.00	6,390.00	0.00	Contractual
	Training/travel for staff	1408		12,000.00	10,000.00	250.00	0.00	Ongoing
	Administration:							
	Resident Management	1410		29,000.00	30,000.00	26,966.10	0.00	Ongoing
	Sundries	1410		500.00	500.00	0.00	0.00	
	Audit: (portion related to CFP)	1411		3,000.00	3,000.00	0.00	0.00	
	Fees and Costs:							
	Architectural and Engineering Fees	1430		14,000.00	19,000.00	5,915.39	0.00	Ongoing
	Consultant Fees - Agency Plan	1430		3,000.00	3,000.00	897.00	0.00	Ongoing
	On-Site Inspector	1430		10,500.00	8,500.00	0.00	0.00	
	Reproduction of Blueprints	1430		1,000.00	1,000.00	0.00	0.00	
	Site Acquisition:							
	Surveys	1440		2,500.00	0.00	0.00	0.00	
	Subtotal			\$110,500.00	\$110,000.00	\$40,418.49	\$0.00	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

Part II: Supporting Pages									
PHA Name: Housing Authority of the City of Abilene			Grant Type and Number: Capital Fund Program No: TX21P32750110 Replacement Housing Factor Grant No: _____ CFFP (Yes/No) No Date of CFFP: _____					Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised 1	Funds Obligated 2	Funds Expended 2		
PIC # TX327000001									
PHA - Wide	SITE IMPROVEMENTS:								
TX327	Fencing replacement	1450	portion	10,000.00	0.00	0.00	0.00		
	Grading, drainage, landscaping and irrigation	1450	as needed	22,000.00	26,000.00	174.75	0.00	Ongoing	
	Repairs and re-stripping of parking lots	1450	as needed	12,000.00	2,000.00	0.00	0.00		
	DWELLING STRUCTURES:								
	Foundation repairs	1460	as needed	20,890.00	20,890.00	0.00	0.00		
	Roofing repair/replacement	1460	22 bldgs	37,451.00	31,251.00	0.00	0.00		
	Weatherization - insulation of units	1460		12,000.00	0.00	0.00	0.00		
	Painting of buildings	1460	as needed	4,200.00	4,000.00	1,484.06	0.00	Ongoing	
	Kitchen Cabinets with counter tops	1460	as needed	45,000.00	45,000.00	0.00	0.00		
	Venthood for units	1460		6,000.00	0.00	0.00	0.00		
	Ceiling repairs and replacement	1460	75	0.00	60,000.00	0.00	0.00		
	DWELLING EQUIPMENT:								
	Ranges and Refrigerators	1465.1	10	5,600.00	5,600.00	724.09	0.00	Ongoing	
	Celing Fans for bedrooms	1465		8,000.00	0.00	0.00	0.00		
	NON-DWELLING STRUCTURES:								
	Partitioning of Community Building	1470		2,500.00	0.00	0.00	0.00		
	NON-DWELLING EQUIPMENT:								
	Furniture and Fitness Equipment	1475	various	5,600.00	0.00	0.00	0.00	Ongoing	
	RELOCATION:								
	Relocation costs	1495		5,200.00	2,200.00	0.00	0.00		
	Subtotal			\$196,441.00	\$196,941.00	\$2,382.90	\$0.00		
	TOTAL 2010 CAPITAL FUNDS GRANT			\$306,941.00	\$306,941.00	\$42,801.39	\$0.00		

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance and Evaluation Report

Attachment: tx327d01

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval: 2009	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)				
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/11		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1		
		Original	Revised 2	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	10,000.00	10,000.00	10,000.00	10,000.00	
3	1408 Management Improvements	26,000.00	25,625.00	25,625.00	25,625.00	
4	1410 Administration	29,342.00	30,792.72	30,792.72	30,792.72	
5	1411 Audit	3,000.00	630.00	630.00	630.00	
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00	
7	1430 Fees and Costs	25,000.00	34,796.07	34,796.07	34,796.07	
8	1440 Site Acquisition	76,000.00	0.00	0.00	0.00	
9	1450 Site Improvement	35,000.00	5,121.06	5,121.06	5,121.06	
10	1460 Dwelling Structures	67,435.00	116,762.15	116,762.15	96,833.51	
11	1465.1 Dwelling Equipment-Nonexpendable	5,600.00	5,135.60	5,135.60	5,135.60	
12	1470 Nondwelling Structures	4,500.00	0.00	0.00	0.00	
13	1475 Nondwelling Equipment	3,600.00	28,629.40	28,629.40	28,629.40	
14	1485 Demolition	0.00	0.00	0.00	0.00	
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00	
16	1495.1 Relocation Costs	22,500.00	50,485.00	50,485.00	50,485.00	
17	1499 Development Activities 4	0.00	0.00	0.00	0.00	

1 To be completed for the Performance and Evaluation Report
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval: 2009	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)				
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/11		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1		
		Original	Revised 2	Obligated	Expended	
18a	1501 Collateralization or Debt Service Paid by the PHA	0.00	0.00	0.00	0.00	
18b	9000 Collateralization or Debt Service paid Via System of Direct	0.00	0.00	0.00	0.00	
	Payment	-	-	-	-	
19	1502 Contingency (may not exceed 8% of Line 20)	0.00	0.00	0.00	0.00	
20	Amount of Annual Grant (sums of lines 2-19)	\$307,977.00	\$307,977.00	\$307,977.00	\$288,048.36	
21	Amount of Line 20 Related to LBP Activities	0.00	0.00	0.00	0.00	
22	Amount of Line 20 Related to Section 504 Compliance	0.00	0.00	0.00	0.00	
23	Amount of Line 20 Related to Security - Soft Costs	18,000.00	22,170.00	22,170.00	22,170.00	
24	Amount of Line 20 Related to Security - Hard Costs	20,000.00	0.00	0.00	0.00	
25	Amount of Line 20 Related to Energy Conservation Measures	5,600.00	5,135.60	5,135.60	5,135.60	
Signature of Executive Director 			Signature of Public Housing Director 			
Date 6/20/11			Date			

- 1 To be completed for the Performance and Evaluation Report
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

Annual Statement /Performance and Evaluation Report
 Capital Funds Program and Capital Fund Program Replacement Housing Factor and
 Capital Funds Financing Program

U. S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages									
PHA Name: Housing Authority of the City of Abilene			Grant Type and Number: Capital Fund Program No: TX21P32750109 Replacement Housing Factor Grant No: Date of CFFP:				CFFP (Yes/No) No		Federal FFY of Grant: 2009
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
PIC #				Original	Revised 1	Funds Obligated 2	Funds Expended 2		
TX327000001									
PHA - Wide	Operations:								
TX327	Total 1406	1406		10,000.00	10,000.00	10,000.00	10,000.00	Complete	
	Management Improvements:								
	Police Patrol	1408		18,000.00	22,170.00	22,170.00	22,170.00	Contractual	
	Travel and training for staff	1408		8,000.00	3,455.00	3,455.00	3,455.00	Complete	
	Total 1408			26,000.00	25,625.00	25,625.00	25,625.00		
	Administration:								
	Resident Management	1410		28,798.00	30,792.72	30,792.72	30,792.72	Complete	
	Sundries	1410		544.00	0.00	0.00	0.00		
	Total 1410			29,342.00	30,792.72	30,792.72	30,792.72		
	Audit: (portion related to CFP)								
	Total 1411	1411		3,000.00	630.00	630.00	630.00	Complete	
	Fees and Costs:								
	Architectural and Engineering Fees	1430		15,000.00	14,145.00	14,145.00	14,145.00	Complete	
	Consultant Fees - Agency Plan	1430		4,000.00	9,401.96	9,401.96	9,401.96	Complete	
	On-Site Inspector	1430		5,000.00	10,845.00	10,845.00	10,845.00	Complete	
	Reproduction of Blueprints	1430		1,000.00	404.11	404.11	404.11	Complete	
	Total 1430			25,000.00	34,796.07	34,796.07	34,796.07		
	Subtotal			\$93,342.00	\$101,843.79	\$101,843.79	\$101,843.79		

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance and Evaluation Report

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Abilene		Grant Type and Number: Capital Fund Program No: TX21P32750109 Replacement Housing Factor Grant No: _____ CFFP (Yes/No) No Date of CFFP: _____					Federal FFY of Grant: 2009	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PIC # TX327000001				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
PHA - Wide	SITE ACQUISITION:							
TX327	Surveys	1440		1,000.00	0.00	0.00	0.00	
	Building Purchase	1440		75,000.00	0.00	0.00	0.00	
	Total 1440			76,000.00	0.00	0.00	0.00	
	SITE IMPROVEMENTS:							
	Fencing replacement	1450	portion	20,000.00	0.00	0.00	0.00	
	Grading, drainage, landscaping	1450	as needed	9,000.00	0.00	0.00	0.00	
	Repair and replace paved areas (sidewalks)	1450	as needed	6,000.00	0.00	0.00	0.00	
	Lawn maintenance and painting	1450	as needed	0.00	5,121.06	5,121.06	5,121.06	Complete
	Total 1450			35,000.00	5,121.06	5,121.06	5,121.06	
	DWELLING STRUCTURES:							
	Foundation repairs	1460	as needed	20,890.00	0.00	0.00	0.00	
	Roofing repair/replacement	1460	22 bldgs	46,545.00	96,190.27	96,190.27	96,190.27	Complete
	Replace bathroom heaters	1460	as needed	0.00	643.24	643.24	643.24	Complete
	Repair/replace ceilings	1460	75	0.00	19,928.64	19,928.64	0.00	
	Total 1460			67,435.00	116,762.15	116,762.15	96,833.51	
	DWELLING EQUIPMENT:							
	Replace stoves and refrigerators	1465.1	18	5,600.00	5,135.60	5,135.60	5,135.60	Complete
	Total 1465.1			5,600.00	5,135.60	5,135.60	5,135.60	
	NON-DWELLING STRUCTURES:							
	Community Building (add partitions)	Total 1470	1470	4,500.00	0.00	0.00	0.00	
	NON-DWELLING EQUIPMENT:							
	Furniture and Exercise Equipment	1475	various	3,600.00	0.00	0.00	0.00	
	Replace maintenance tools and equipment	1475	various	0.00	6,054.40	6,054.40	6,054.40	Complete
	Replace maintenance staff vehicle	1475	1	0.00	22,575.00	22,575.00	22,575.00	Complete
	Total 1475			3,600.00	28,629.40	28,629.40	28,629.40	
	RELOCATION:							
	Relocation costs due to work in ARRA grant	1495		22,500.00	50,485.00	50,485.00	50,485.00	Complete
	Total 1495			22,500.00	50,485.00	50,485.00	50,485.00	
	Subtotal			214,635.00	206,133.21	206,133.21	186,204.57	
	TOTAL CAPITAL FUNDS GRANT - 2009			\$307,977.00	\$307,977.00	\$307,977.00	\$288,048.36	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2 To be completed for the Performance and Evaluation Report

Attachment: tx327e01
Housing Authority of the City of Abilene
Resident Advisory Board Consultation Process and Comments – FYB 2011

1. Resident notification of appointment to the Advisory Board

At beginning of PHA Plan process, sent out letter to all residents/participants of opportunity to serve on Resident Advisory Board
March 8, 2011

2. Resident Advisory Board Selection

Selection made from resident/participant response – **March 15, 2011**

3. Meeting Organization

Schedule date to meet with Resident Advisory Board for input to PHA Plan
March 15, 2011; March 23, 2011; and March 24, 2011

Notify Resident Advisory Board of scheduled meeting - **March 3, 2011**

Hold Resident Advisory Board meeting – **March 15, 2011**

4. Notification of Public Hearing

Schedule date for Public Hearing and place ad **March 24, 2011**

Notify Resident Advisory Board – **March 15, 2011**

Hold Public Hearing meeting **June 2, 2011**

5. Documentation of resident recommendations and PHA's response to recommendations

RAB Comments and AHA responses to comments are reflected in the following minutes of the RAB meeting held March 15, 2011.



RESIDENT ADVISORY BOARD
March 15, 2011 – E.W. WILLIAMS COMMUNITY CENTER
6:00P.M.

Persons Attending:

Lupe Luz	RAB Member-Vogel
Nancy Kennedy	Tenant – Riviera
LaTonya Lee	Tenant – E.W. Williams
Anicet Massamba Loko	RAB Member – E.W. Williams
Mike Andrade	Tenant – E.W. Williams
Tanya Johnson	Staff – Housing Manager
Rosalind Willis	Staff – Resident Services Coordinator

Meeting started 6:09. Meeting was called to order Tanya Johnson. Tanya welcomed everyone and thanked them for taking time out to attend meeting. Tanya then gave a background as to the A.H.A is preparing for the 1 year plan, stating that these plans determine what the housing authority will do in spending the funding that is received through HUD. Tanya also discussed the discussion in Washington about budget cuts in different programs and Housing may be affected. Tanya explained that AHA is taking a pro active approach in preparing for less funding. Example she gave was how we had a contract lawn company cutting the grass at Vogel and now we ended that and Chris and Earl are back taking care of all the lawn care. Stated we will be looking at focusing on the needs/necessary items vs. our Santa Claus wishes of things we want. Those items not critical to providing the safe, decent and sanitary housing will not be a priority. An example is installing new stoves and refrigerators in all the units. AHA unfortunately, would not have the funds to do that all at once; will have to look at the condition of the units individually and attempt to repair first and if not repairable then replace.

Tanya explained and provided examples of the list of items currently listed on the plan:

- Playground equipment for Pioneer, Riviera and Vogel- maintenance
- Roofing- Riviera
- Repair ceiling at E.W. Williams
- Mini Blinds
- Replace Tub Surrounds
- Updated vanities in bathrooms
- Fencing for Vogel and Deegan
- Underground Irrigation system for Vogel and Deegan
- Build new maintenance bldg
- Build new community center for Vogel

Open the meeting for recommendations, comments and questions:

1. Nancy Kennedy – would like to have doorbells at Riviera as well. Also would like to see new washers and dryers at Riviera
2. Anicet – repaint units for tenants that have been in the units for some time.
3. Suggestion made to install speed bumps on the streets at E.W. Williams.
4. Anicet – suggest better quality filters install in the units. States his younger child is having a lot of respiratory problems and he thinks it could be something in the unit.

Tanya asked those that attended to get the word out about the upcoming tenant meetings and have residents come to the meetings or contact her or Rosalind for any suggestions, recommendations and concerns they may have. She also explained that a Public Hearing will be held June 2 and our Executive Director will have the hearing to discuss the annual plan and any comments. Flyers will be sent to residents as the time nears for the public hearing.

Meeting concluded at 7:30



Attention Residents of Public Housing

Response to Tenant Recommendations For the Annual Plan

The Abilene Housing Authority Low Rent Public Housing has compiled the list of recommendations and suggestions received from the Tenant Meetings previously held in March and April of 2011. The Abilene Housing Authority will review all recommendations/suggestions received and consider for the next year's improvements based on need and the availability of Capital Funds.

The compiled list is as follows:

1. New Basketball goal for Vogel playground
2. New Clotheslines
3. Mini Blinds for units
4. Sprinkler System for Vogel and Deegan
5. Bike path for Vogel
6. Doorbells
7. Dishwashers for all sites
8. Ceiling fans in all the rooms
9. Fire extinguishers for Vogel
10. New washers and dryers in laundry room at Riviera
11. Surveillance cameras on all sites
12. Install 5 mph speed signs on Vogel
13. New bathroom Heater/Fans
14. Activity Building for Vogel
15. Staff person on board that can speak various languages for African Refugee

If you have questions regarding the list, please contact our office at 325-676-6032

Thank You,

Tanya Johnson

Tanya Johnson, Resident Services Coordinator

Attachment: tx327f01
Housing Authority of the City of Abilene
Certifications for FY 2011 Annual PHA Plan

Resolution 11-09: Resolution Approving the Housing Authority of the City of Abilene FY 2011-2012 Annual Plan, Capital Fund Program and Supporting Policies

Form HUD-50077: PHA Certifications of Compliance with PHA Plans and Related Regulations

Form HUD-50070: Certification for a Drug-Free Workplace

Form SF-LLL: Disclosure of Lobbying Activities

Form HUD-50071: Certification of Payments to Influence Federal Transactions

Form HUD-50077-CR: Civil Rights Certification

Form HUD 5077-SL: Certification by State or Local Office of PHA Consistency with the Consolidated Plan

RESOLUTION 11- 08

A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ABILENE, TEXAS, (THE "ABILENE HOUSING AUTHORITY") APPROVING THE HOUSING AUTHORITY OF THE CITY OF ABILENE 2011-2012 ANNUAL PLAN, CAPITAL FUND PROGRAM AND SUPPORTING POLICIES.

WHEREAS, the United States Congress passed the Quality Housing Work Responsibility Act (QHWRA) of 1998 on October 12, 1998; and,

WHEREAS, the QHWRA requires Public Housing Authorities to adopt the PHA Plans; and,

WHEREAS, the PHA Plans establish the basic goals, objectives and policies of the Abilene Housing Authority and are the medium of request to the U.S. Department of Housing and Urban Development (HUD) for the Capital Fund Program funds; and

WHEREAS, HUD requires Public Housing Authorities to adopt the attached "PHA Certification of Compliance with PHA Plans and Related Regulations."

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ABILENE, TEXAS, THAT:

Part 1. The PHA Annual and Capital Fund Program (HUD Form 53012) and supporting policies, and the required PHA Certification of Compliance with PHA Plans and Related Regulations (HUD Form 50077) are hereby approved and adopted.

Part 2. This Resolution shall take effect immediately from and after its passage.

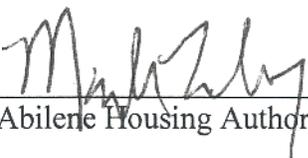
ADOPTED this 23rd day of **June, 2011**.

ATTEST:

ABILENE HOUSING AUTHORITY


Kiddy Boswell, Secretary


Larry Holmes, Board Chair


Abilene Housing Authority Attorney

PHA Certifications of Compliance with PHA Plans and Related Regulations

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 06/30/2011

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning, 10/1/11 hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the City of Abilene

TX327

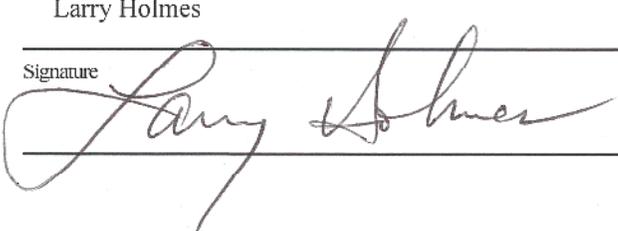
PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20 - 20

Annual PHA Plan for Fiscal Years 2011- 2012

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Larry Holmes	Board Chair
Signature	Date
	6-23-11

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Housing Authority of the City of Abilene

Applicant Name

Low Rent Public Housing, Housing Choice Voucher

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Attached

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

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(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Gene Reed

Executive Director

Signature

Date

X

form HUD-50070 (3/98)

ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

Abilene Housing Authority

**Certification for a Drug-Free Workplace
(Sites for Work Performance)
HUD-50070 Attachment 1**

Public Housing Program

**Deegan Place (28 units)
3402 Rebecca Lane Abilene, TX 79606
Taylor County, Texas**

**Earl W. Williams Village Apartments (75 units)
4398 North 7th Street Abilene, TX 79603
Taylor County, Texas**

**Vogel Apartments (72 units)
2100 (B Site) & 2250 (D Site) Vogel Avenue
Abilene, TX 79603
Taylor County, Texas**

**Riviera Apartments (38 units)
3001 North 6th Street Abilene, TX 79603
Taylor County, Texas**

Abilene Housing Authority

**534 Cypress Street, Suite #200
Abilene, Texas 79601**

**Phone (325) 676-6385
<http://www.abileneha.org>**

Abilene Housing Authority

Certification for a Drug-Free Workplace
(Sites for Work Performance)
HUD-50070 Attachment 2

Housing Choice Voucher Program

Abilene Housing Authority
534 Cypress Street, Suite #200
Abilene, TX 79601
Taylor County, Texas

Abilene Housing Authority

534 Cypress Street, Suite #200
Abilene, Texas 79601

Phone (325) 676-6385
<http://www.abileneha.org>

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

Approved by OMB
0348-0046

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Housing Authority of the City of Abilene 534 Cypress St., Ste 200 Abilene, TX 79601 Congressional District, if known: 4c 11,13,19	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Housing and Urban Development	7. Federal Program Name/Description: Low Rent Public Housing Housing Choice Voucher CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> N/A	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: <u>Gene Reed</u> Title: <u>Executive Director</u> Telephone No.: <u>(325) 676-6385</u> Date: <u>6/10/11</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

**Certification of Payments
to Influence Federal Transactions**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Housing Authority of the City of Abilene

Program/Activity Receiving Federal Grant Funding

Low Rent Public Housing, Housing Choice Voucher

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

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(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Gene Reed	Title Executive Director
Signature 	Date (mm/dd/yyyy) 6/10/11

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 06/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

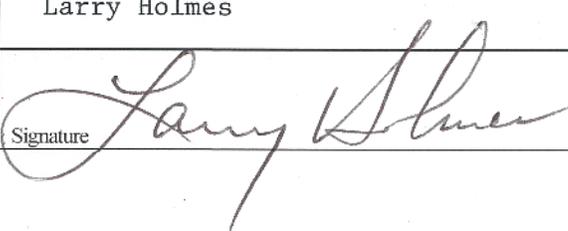
Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Housing Authority of the City of Abilene
PHA Name

TX327
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Larry Holmes		Title Board Chair	
Signature 		Date 6-23-11	