

1.0	PHA Information PHA Name: <u>Dover Housing Authority</u> PHA Code: <u>NH003</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2011</u>																										
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>458</u> Number of HCV units: <u>347</u>																										
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only																										
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 35%;">Participating PHAs</th> <th rowspan="2" style="width: 8%;">PHA Code</th> <th rowspan="2" style="width: 20%;">Program(s) Included in the Consortia</th> <th rowspan="2" style="width: 20%;">Programs Not in the Consortia</th> <th colspan="2" style="width: 19%;">No. of Units in Each Program</th> </tr> <tr> <th style="width: 8%;">PH</th> <th style="width: 11%;">HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program		PH	HCV	PHA 1:						PHA 2:						PHA 3:					
Participating PHAs	PHA Code					Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program																			
		PH	HCV																								
PHA 1:																											
PHA 2:																											
PHA 3:																											
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.																										
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:																										
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.																										
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <div style="text-align: center; padding: 10px;">See attachment</div> (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <div style="text-align: center; padding: 10px;"> Dover Housing Authority Office, 62 Whittier Street, Dover, NH 03820 www.doverhousingauthority.org </div>																										
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i>																										
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.																										
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.																										
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.																										
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.																										

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>N/A - 5-Year Plan only</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>N/A - High Performer</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>N/A - High Performer</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>N/A - High Performer</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

**Attachment to
form HUD-50075, Annual PHA Plan
of the
Dover Housing Authority for
FYB 07/01/2011**

6.0 PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

1. The Dover Housing Authority has updated its Public Housing Admissions and Continued Occupancy Policy (ACOP) to incorporate regulatory updates and minor changes for purposes of clarification. The Dover Housing Authority has purchased the Nan McKay and Associates, Inc., Model Admissions and Continued Occupancy Policy with a revision service. The ACOP is tailored specifically to the Dover Housing Authority and is updated regularly as Federal regulations change.

2. The Dover Housing Authority Board of Commissioners voted at their February 15, 2011 regular Board meeting to revise the mission statement to read as follows:

"The Dover Housing Authority is an independent municipal corporation created under state law working cooperatively with the community and public and private partners to provide quality housing opportunities and further to promote and secure supportive services for eligible persons with limited incomes".

3. The Dover Housing Authority is submitting a request to HUD to renew the Designated Housing Plan approved in 1997, and which expired in 2005 that designated three (3) high rise buildings, Waldron Towers, Central Towers and St. John's Housing for the Elderly, as "elderly only." No non-elderly residents will be displaced or forced to relocate as a result of this renewed designation, but will be given the option to move upon availability to a non-designated site.

7.0 Section 8 Project-Based Vouchers

The Dover Housing Authority does not currently manage any Section 8 Project-Based Vouchers, but has made and will continue to make efforts to utilize this program when feasible.

11.0 (g) Challenged Elements

The Dover Housing Authority has no challenged elements.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 07/01/2011, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Dover Housing Authority

NH003

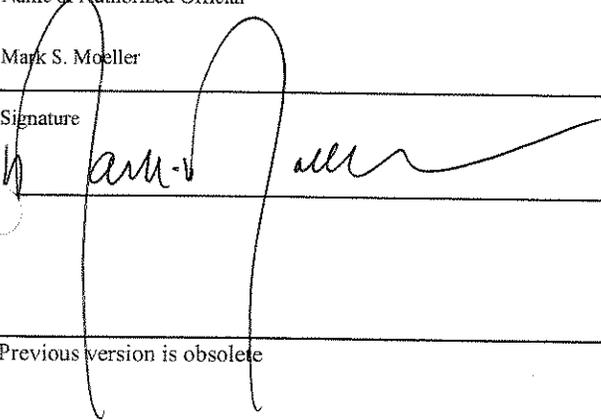
PHA Name

PHA Number/HA Code

 5-Year PHA Plan for Fiscal Years 20 - 20

 X Annual PHA Plan for Fiscal Years 2011- 2012

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title	
Mark S. Moeller	Vice Chair	
Signature	Date	
	04/13/2011	

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Dover Housing Authority

Program/Activity Receiving Federal Grant Funding

Operating Fund; Capital Fund Program: Section 8 HCV Program; HCV FSS Coordinator Grant Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Mineral Park (Whittier Street, Pleasant View Circle, Mineral Park Drive, Tolend Road)

Seymour Osman Community Center (40 Hampshire Circle)

Whittier Park (Hampshire Circle)

Niles Park (Union Street)

Union Court (off Court Street)

Edgar Bois Terrace (Niles Street)

28 Union Street

Central Towers (279 Central Avenue)

Waldron Towers (3 Green Street)

St. John's Housing (18 Chapel Street)

26-28 Chapel Street

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

May Glovinski

Title

Deputy Director

Signature

X 

Date

04/12/2011

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Dover Housing Authority (NH003)

Program/Activity Receiving Federal Grant Funding

Operating Fund; Capital Fund Program; Section 8 HCV Program; HCV FSS Coordinator Grant Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

May Glovinski

Title

Deputy Director

Signature



Date (mm/dd/yyyy)

04/12/2011

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Dover Housing Authority 62 Whittier Street Dover, NH 03820 Congressional District, if known: 1	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US Department of HUD	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> <p style="text-align: center;">NONE - N/A</p>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>May Glovinski</u> Print Name: <u>May Glovinski</u> Title: <u>Deputy Director</u> Telephone No.: <u>603-742-5804</u> Date: <u>04/12/2011</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Dover Housing Authority
Annual PHA Plan
FYB 07/2011

RESIDENT ADVISORY BOARD (RAB) COMMENTS

Meetings were held with the following RAB members:

- Patricia Keator
- Tracey Shavor
- Lois Rich
- Rita Chase
- Wally Gorrell
- Carol Goodwin

Also present: Otis Perry, DHA Capital Fund Manager, May Glovinski, Deputy Director; Molly Brownell, Housing Officer; Kathy Noel, Administrative Assistant; Mark Leno, Resident Services Coordinator.

Overall, any comments or concerns expressed by the RAB members were addressed by DHA staff and the DHA Capital Fund Manager.

Comments:

"Waldron Towers needs more parking spaces." The DHA staff explained that parking lots at the Housing Authority are being expanded, as opportunities arise. Otis Perry, Capital Fund Manager, explained that the location of Waldron Towers poses a challenge since there is no land around it for expansion, but the DHA will continue to seek a solution.

"There is a crack in a large window on the first floor of Waldron Towers and there is a leak in the roof." The DHA staff explained that both of these problems will be addressed and funded through the operating fund.

"There is a problem opening the side door at Waldron Towers." May Glovinski stated the problem would be addressed immediately.

"If the doors on the balconies at Waldron Towers are hard for a tenant to open, what can be done?" Otis Perry informed the residents that the balcony doors will be replaced through the Capital Fund. May Glovinski asked that if any tenant has a problem with a door, to please report it to the office right away. If one of the sliding doors is defective in any way, it will be a priority to be replaced.

"Four trees outside St. John's Housing were recently removed. Why were they removed, and is there a plan to replace them?" May Glovinski explained that Public Service of NH removed the trees to avoid damage to power lines during snow, ice and wind storms. The roots, also, could compromise the foundation of the building. Smaller trees or shrubs will be planted to avoid future problems with power lines.

Wally Gorrell was concerned about water in some basements and rotted sills at front entrances in Mineral and Whittier Park. Otis Perry assured Mr. Gorrell that these work items were already included in the capital fund program Five-Year Action Plan.

May Glovinski
Deputy Director

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350111 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2011 FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	130,000			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	35,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	109,547			
8	1440 Site Acquisition				
9	1450 Site Improvement	198,000			
10	1460 Dwelling Structures	165,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	5,000			
13	1475 Non-dwelling Equipment	60,000			
14	1485 Demolition	21,000			
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

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PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350111 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2011 FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	723,547				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director <i>Mary Stouvenel, Deputy Dir.</i>		Date 04/12/2011		Signature of Public Housing Director		
				Date		

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350111 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2011		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 3 NH003000003P Central Towers, Waldron Towers, St. John's	Install new balcony doors and windows as units become vacant at Waldron Towers	1460	13	20,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos flooring and adhesive as units become vacant at Central Towers	1460	5	5,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Construct additional parking for St John's and install new fence around adjacent cemetery.	1450	1	65,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency Generator upgrade at Waldron Towers	1475	1	60,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency lights in Waldron Towers hallways	1460		15,000				
AMP 2 NH003000002P Union Court, Niles Park, Edgar Bois Terrace	Demolish building at 28 Union Street to make way for more parking at Union Court	1485		21,000				

NH003000002P Union Court, Niles Park, Edgar Bois Terrace	Re-pave upper parking lot at Edgar Bois Terrace. Sidewalk repairs at Niles Park	1450	1	43,000				
NH003000002P Union Court, Niles Park, Edgar Bois Terrace	Install new parking lot and drainage repairs at Union Court	1450	1	40,000				
NH003000002P Union Court, Niles Park, Edgar Bois Terrace	Repair/replace cricket brook stream crossing at Edgar Bois Terrace	1450		35,000				
AMP 1 NH003000001P Mineral and Whittier Parks	Install required smoke/CO2 detectors in units	1460		55,000				
NH0030000001P Mineral and Whittier Parks	Continue water attenuation in cellars at Mineral & Whittier Parks.	1460	3	25,000				
NH0030000001P Mineral and Whittier Parks	Add room dividers and replace windows at Annex	1470	1	5,000				
NH003000001P Mineral and Whittier Parks	Replace one circuit of area lights in Mineral Park (7 lights)	1450	8	15,000				
NH003000001P Mineral and Whittier Parks	Repair deteriorated entrances including box beam, sills and floors in both Mineral & Whittier Parks as needed	1460	10	30,000				
NH003000001P Mineral and Whittier Parks	Continue to install air lock entrances in center units at Mineral Park	1460	5	15,000				
PHA WIDE	Administration	1410		35,000				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority				Federal FFY of Grant: 2011	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	7/14/2013		7/14/2015		
AMP 1	7/14/2013		7/14/2015		
AMP 2	7/14/2013		7/14/2015		
AMP 3	7/14/2013		7/14/2015		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary	
PHA Name: Dover Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00350110 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: 2010 FFY of Grant Approval:	

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/2010 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	130,000		130,000	130,000
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	66,276		66,276	66,276
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	55,000		55,000	25,440
8	1440 Site Acquisition				
9	1450 Site Improvement	117,271			8,265
10	1460 Dwelling Structures	252,000		142,000	106,503
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	85,000			
14	1485 Demolition	18,000			
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2010 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of lines 2 - 19)	723,547		393,276	336,484	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director <i>May Glowinski, Deputy Dir.</i>		Date 04/12/2011		Signature of Public Housing Director Date		

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350110 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 3 NH003000003P Central Towers, Waldron Towers, St. John's	Install new balcony doors and windows as units become vacant at Waldron Towers	1460	13	30,000		30,000	11,795	In progress
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos flooring and adhesive as units become vacant at Central Towers	1460	5	10,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Construct additional parking for St John's	1450	1	70,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Install Emergency Generator at St John's	1475	1	50,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency Generator upgrade at Waldron Towers	1475	1	35,000				
NH003000003P Central Towers, Waldron Tower, St. John's	Repairs to the brick facade and apply waterproof coating on affected exterior walls at Central Towers and Waldron Towers	1460	154	100,000				

NH003000003P Central Towers, Waldron Towers, St. John's	Complete installation of parking lot at Central Towers fungible from budget NH501-09	1450		33,000			8,265	In progress
NH003000003P Central Towers, Waldron Towers, St. John's	Demolition of building on new St. John's parking lot. A necessary step in construction of the parking lot already approved. The work item is included in the ERR submitted with the original budget	1485		18,000				
AMP 2 NH002000002P Niles Park, Union Court, Edgar W. Bois Terrace	Replace double hung windows at Edgar W. Bois Terrace	1460	21	68,000		68,000	56,791	In progress
AMP 1 NH003000001P Mineral Park, Whittier Park	Install new front entrances in Mineral Park units as they become vacant	1460	5	0				
NH003000001P Mineral Park, Whittier Park	Install water attenuation in cellars. Fungible from Year 2 of Five Year Plan. All work to be done inside the buildings. ERR covering this work submitted with CFP Budget 501-08	1460	5	44,000		44,000	37,917	In progress
NH003000001P Mineral Park, Whittier Park	Replace four area lights in Mineral Park fungible from year 4 of the 5-Year Action Plan	1450		14,271				
PHA Wide	Operations	1406		130,000		130,000	130,000	Complete
	Administration	1410		66,276		66,276	66,276	Complete
	Design and consulting services for work items in the budget	1430		55,000		55,000	25,440	In progress

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority				Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	7/14/2012		7/14/2014		
AMP 1	7/14/2012		7/14/2014		
AMP 2	7/14/2012		7/14/2014		
AMP 3	7/14/2012		7/14/2014		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³	130,000		130,000	130,000	
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)	72,000		72,000	72,000	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	47,000		47,000	49,466	
8	1440 Site Acquisition	190,261		190,261	190,261	
9	1450 Site Improvement	190,000		190,000	185,126.83	
10	1460 Dwelling Structures	83,617		83,617	86,024	
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs	16,393		16,393	10,188.50	
17	1499 Development Activities ⁴					

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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2009 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of lines 2 - 19)	729,271		729,271	723,066.33	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director <i>Mary Glowinski, Dep. Dir.</i>			Date 04/12/2011		Signature of Public Housing Director Date	

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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
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⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350109 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NH003000003P Central Towers, Waldron Towers, St. John's	Install new balcony doors and windows as units become vacant at Waldron Towers	1460	13	34,228		34,228	31,710	Complete in this budget
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos flooring and adhesive as units become vacant at Central Towers	1460	5	5,550		5,550	10,475	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Install perimeter fence	1450	1	0				
NH003000003P Central Towers, Waldron Towers, St. John's	Acquire adjacent lot and building for parking lot at St. John's	1440	1	190,261		190,261	190,261	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Demolish building for parking lot at St. John's	1485	1	0				
NH003000003P Central Towers, Waldron Towers, St. John's	Relocate residents of the building to be demolished	1495.1	4	16,393		16,393	10,188.50	In progress

NH003000003P Central Towers, Waldron Towers, St. John's	Construct additional parking for St. John's	1450	1	0				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency generators at each development	1465.1	5	0				
NH003000003P Central Towers, Waldron Towers, St. John's	Continue Construction Central Towers Parking Lot. Fungible from Budget 501- 08	1450	1	190,000		190,000	185,126.83	Complete in this budget
NH003000001P Mineral Park, Whittier Park	Install new front entrances in Mineral Park as units become vacant	1460	5	43,839		43,839	43,839	Complete in this budget
PHA-Wide	Operations	1406		130,000		130,000	130,000	Complete
	Administration	1410		72,000		72,000	72,000	Complete
	Design and Consulting services for work items in budget	1430		47,000		47,000	49,466	Complete

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority					Federal FFY of Grant: 2009
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	9/14/2011		9/14/2013		
AMP 1	9/14/2011		9/14/2013		
AMP 2	9/14/2011		9/14/2013		
AMP 3	9/14/2011		9/14/2013		

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Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36S00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval: 2009	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³					
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)	30,000		30,000	30,000	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	110,000		110,000	97,921.43	
8	1440 Site Acquisition	142,000		142,000	146,406.84	
9	1450 Site Improvement	450,653		450,653	488,505.73	
10	1460 Dwelling Structures	100,000		100,000	79,819.00	
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment	90,000		90,000	80,000	
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					

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⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36S00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2009 FFY of Grant Approval: 2009	
Type of Grant						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	922,653		922,653	922,653	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director <i>Mary Sloniewski, Deputy Dir.</i>			Date 4/12/2011	Signature of Public Housing Director		
				Date		

¹ To be completed for the Performance and Evaluation Report.

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⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36S00350109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NH003000003P Central Towers, Waldron Towers, St. John's	Acquire land for parking at Central Towers. Part of the parking lot improvements item from year 1 of 2008 five year plan. No contract obligated. This item is necessary for the expansion of the at grade parking lot in the following item to happen.	1440	1	142,000		142,000	146,406.84	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Central Towers has less than half the number of parking spaces required for modern use. The viability of the building is severely compromised by our inability to provide at least one parking space per dwelling unit. Construct parking structure or acquire additional land. Item from year 1 of 2008 five year plan. No contract for construction obligated.	1470	1	0				
PHA-Wide	Administration	1410		30,000		30,000	30,000	Complete
PHA-Wide	Fees and costs, A/E, and consulting necessary to accomplish work items.	1430		110,000		110,000	97,921.43	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Using land acquired above, expand Central Towers parking lot to provide parking spaces for 95% of the units. Work involved includes removal of existing UST and utility pole, relocation of cable, telephone and electric underground lines, installation of a retaining wall, new site lighting, new entrance with HC ramp, grading the lot to accept new engineered fill, new	1450	1	450,653		450,653	488,505.73	Complete

Part I: Summary						
PHA Name/Number Dover Housing Authority/NH003		Locality (City/County & State) Dover, Strafford, NH			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name PHA Totals Total for all 3 AMP's and PHA Wide	Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015
B.	Physical Improvements Subtotal	Annual Statement	723,000	782,000	705,200	506,000
C.	Management Improvements		70,000			
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		90,000	90,000	90,000	90,000
F.	Other (Consultant & A/E)		90,000	90,000	80,000	80,000
G.	Operations		120,000	120,000	150,000	150,000
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		1,093,000	1,082,000	1,025,200	826,000
L.	Total Non-CFP Funds					
M.	Grand Total		1,093,000	1,082,000	1,025,200	826,000

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2011</u>	Work Statement for Year 2 <u>FFY 2012</u>	Work Statement for Year 3 <u>FFY 2013</u>	Work Statement for Year 4 <u>FFY 2014</u>	Work Statement for Year 5 <u>FFY 2015</u>
	NH003000001P AMP 1 (Mineral Park, Whittier Park)	Annual Statement				
B	Physical Improvements		342,000	225,000	202,200	110,000
K	Total CFP Funding		342,000	225,000	202,200	110,000

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2011</u>	Work Statement for Year 2 <u>FFY 2012</u>	Work Statement for Year 3 <u>FFY 2013</u>	Work Statement for Year 4 <u>FFY 2014</u>	Work Statement for Year 5 <u>FFY 2015</u>
	NH003000002P AMP 2 (Niles Park, Union Court, Edgar W. Bois Terrace)	Annual Statement				
B	Physical Improvements		60,000	245,000	163,000	132,000
K	Total CFP Funding		60,000	245,000	163,000	132,000

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015
	NH003000003P AMP 3 (Central Towers, Waldron Towers, St. John's)	Annual Statement				
B	Physical Improvements		321,000	312,000	340,000	264,000
K	Total CFP Funding		321,000	312,000	340,000	264,000

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015
	PHA Wide	Annual Statement				
E	Administration		90,000	90,000	90,000	90,000
F	Other (A/E & Consulting)		90,000	90,000	80,000	80,000
G	Operations		120,000	120,000	150,000	150,000
C	Management Improvement		70,000			
K	Total CFP Funding		370,000	300,000	320,000	320,000

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012			Work Statement for Year 3 FFY 2013		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	PHA Wide			PHA Wide		
Annual Statement	Operations 1406		120,000	Operations 1406		120,000
	Administration 1410		90,000	Administration 1410		90,000
	Fees & Costs 1430		90,000	Fees & Costs 1430		90,000
	Management Improvements 1408	Purchase specialized equipment and training for identifying, finding and treating bedbugs in units and common spaces.	70,000			
	AMP 1			AMP 1		
	NH003000001P Mineral & Whittier Parks			NH003000001P Mineral & Whittier Parks		
	Gas Line relocation Mineral Park 1450	31 entrances	100,000	Continue water attenuation in cellars Mineral Park 1460	10 buildings	60,000
	Water attenuation in cellars Mineral Park 1460	10 buildings	60,000	Replace area lighting and underground wiring Mineral Park 1450	50 fixtures	50,000
	Emergency generator Seymour Osman Community Center 1465.1	1 building	30,000	Replace/repair concrete steps Mineral and Whittier Parks 1460	30 sets	25,000
	Install new remote read water meters in each building Mineral & Whittier Parks 1460	55 buildings	30,000	Repair deteriorated entrances including box beam, sills and floors in both Mineral & Whittier Parks as needed. 1460	18 units	90,000

	Footing drains Whittier Park 1450	5 buildings	20,000	<i>AMP 2</i>		
	Replace Area lights & underground wiring Whittier Park 1450	35 fixtures	25,000	NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace		
	Replace insulation under 1 st floors Whittier Park 1460	15 buildings	20,000	Replace area lights and underground wiring Niles Park 1450	20 fixtures	15,000
	Insulate exterior of flats Whittier Park 1460	17 units	17,000	Install van accessible parking at Niles Park Community Center 1450		5,000
	Repair/replace concrete steps Mineral and Whittier Parks 1460	20 sets	40,000			
	<i>AMP 2</i>			Install emergency generator at Niles Park Community Center 1465.1	1 building	10,000
	NH003000002P Niles Park, Union Court, Edgar Bois Terrace			Replace gutters & downspouts Union Court 1460	4 buildings	25,000
	Ventilate bath and kitchens Niles Park 1460	40 units	40,000	Remove asbestos tile & mastic as units become vacant Niles Park/Union Court 1460	10 units	20,000
	Remove asbestos tile & mastic as units become vacant Niles Park/Union Court 1460	10 units	20,000	Rebuild heat convector system Niles Park 1460	40 units	150,000
				Replace appliances Edgar Bois Terrace 1465.5	20 units	20,000

	<i>AMP 3</i>		<i>AMP 3</i>		
	Central Towers, Waldron Towers, St. John's			Central Towers, Waldron Towers, St. John's	
	Remove asbestos tile & mastic as units become vacant Central Towers 1460	10 units	25,000	Remove asbestos tile & mastic as units become vacant Central Towers 1460	10 units 25,000
	Bathroom plumbing renovations Central Towers 1460	72 units	72,000	Install Sprinkler System in public spaces Central Towers/Waldron Towers 1460	150,000
	Kitchen cabinet repair/replacement Waldron Towers 1460	84 units	84,000	Construct maintenance shed Central Towers 1470	1 15,000
	Replace balcony doors Waldron Towers 1460	15 units	40,000	Replace stoves Waldron Towers 1465.1	84 units 42,000
	Create terraces and landscape hill Central Towers 1450	1 unit	100,000	Continue replacing balcony doors Waldron Towers 1460	15 units 40,000
				Install new elevator cab interiors Waldron Towers 1460	2 40,000
	Subtotal of Estimated Cost		\$ 1,093,000	Subtotal of Estimated Cost	
				\$1,082,000	

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2011	Work Statement for Year 4 FFY 2014			Work Statement for Year: 5 FFY 2015		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
<i>See</i>	PHA Wide			PHA Wide		
<i>Annual Statement</i>	Operations 1406		150,000	Operations 1406		150,000
	Administration 1410		90,000	Administration 1410		90,000
	Fees & Costs 1430		80,000	Fees & Costs 1430		80,000
	AMP 1			AMP 1		
	NH003000001P Mineral & Whittier Parks			NH003000001P Mineral & Whittier Parks		
	Replace outside concrete steps Mineral/Whittier Parks 1460	25 sets	25,000	Install dual flush water closets Mineral/Whittier Parks 1460	130 fixtures	50,000
	Continue water attenuation Mineral Park 1460	7 buildings	42,000	Replace gutters and downspouts with rain handler style diverter. 1460	3	60,000
	Install emergency generator at maintenance building Whittier Park 1470	1 building	20,000	AMP 2		
	Replace convectors in town house units Whittier Park 1460	36 units	115,200	NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace		
	AMP 2			Install dual flush water closets Niles Park 1460	40 fixtures	12,000

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

	NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace			Replace wood window/ wall system Union Court 1460	60	120,000
	Pave sidewalk and parking lot Edgar Bois Terrace 1450		50,000	<i>AMP 3</i>		
	Replace electric heat with gas fired system Edgar W. Bois Terrace 1460	21 units	63,000	NH003000003P Waldron Towers, Central Towers, St. John's		
	Repair drainage and enlarge parking lot Union Court 1450		50,000	Rebuild elevators Waldron Towers 1460	2	60,000
	<i>AMP 3</i>			Rebuild roof exhaust Waldron Towers 1460	8	24,000
	NH003000003P Waldron Towers, Central Towers, St. John's			Landscaping and paving including more parking Waldron Towers 1450		60,000
	Install valances at kitchen opening Central Towers 1460	72 units	72,000	Irrigate lawns Waldron Towers 1450		25,000
	Install new tub walls, bathroom repairs, dual flush water closets Central Towers 1460	72 units	108,000	Complete balcony door replacement Waldron Towers 1460	25 units	50,000
	Continue balcony door replacement Waldron Towers 1460	20 units	60,000	Replace appliances St. John's 1465.1	30 unit	25,000
	Install sprinkler system in public spaces Waldron Towers 1460		100,000	Repair/replace roof flashing on dormers at St John's 1460	10	20,000
		Subtotal of Estimated Cost	\$ 1,025,200		Subtotal of Estimated Cost	\$ 826,000

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY	Work Statement for Year _____ FFY		Work Statement for Year: _____ FFY	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$



**DHA Statement on the
Violence against Women and
Department of Justice
Reauthorization Act of 2005 (VAWA)**

Pursuant to the enactment of Public Law 109-162, the Dover Housing Authority has incorporated the provisions of VAWA in its Public Housing Admissions and Continued Occupancy Policy and Section 8 Administrative Plan. The Dover Housing Authority also provides detailed information on VAWA to all assisted housing program applicants and participants, including landlords and property owners.

To further the objectives outlined in the VAWA, the Dover Housing Authority provides or offers the following activities, services or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault or stalking:

Referral of clients to: New Hampshire Coalition Against Domestic & Sexual Violence, Concord, NH; Dover Police Department, Dover, NH; Domestic Violence Emergency (DOVE) Project of the NH Bar Association; A Safe Place, Portsmouth, NH

The Dover Housing Authority further provides or offers the following activities, services or programs that help child and adult victims of domestic violence, dating violence, sexual assault or stalking, to obtain or maintain housing:

As client referrals are received from domestic violence advocacy groups, apparently eligible clients are placed on the Dover Housing Authority waiting lists for subsidized housing programs. Persons already residing in a Dover Housing Authority-owned or managed unit who become victims as described or those who cannot immediately be provided rental assistance are referred to:

City of Dover Welfare Department, Dover, NH
New Hampshire Housing Finance Authority, Manchester, NH
Domestic Violence Emergency (DOVE) Project of the NH Bar Association
Healthy Universal Beginnings (HUB) Family Resource Center, Dover, NH

The Dover Housing Authority provides or offers the following activities, services or programs to prevent domestic violence, dating violence, sexual assault and stalking or to enhance victim safety among assisted families:

Dover Housing Authority refers clients to the following groups for advocacy and assistance:

DHA Statement on the Violence Against Women and
Department of Justice Reauthorization Act of 2005 (VAWA)

New Hampshire Coalition against Domestic & Sexual Violence, Concord,
NH
Domestic Violence Emergency (DOVE) Project of the NH Bar Association
HUB Family Resource Center, Dover, NH