

PHA 5-Year and Annual Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

**OMB No. 2577-0226
Expires 4/30/2011**

1.0	PHA Information PHA Name: <u>Town of Chapel Hill</u> PHA Code: <u>NC046</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2011</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>336</u> Number of HCV units: _____				
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH HCV
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.				
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Annual Plan, Capital Improvements, Utility Allowances and Flat Rents Schedules, PHA Lease Agreement, Public Hearing Summary, Annual Budget, Audit, Maintenance Policy and Charges, Consolidated Plan, Purchasing Policies and Procedure, Resident Advisory Board, Fair Housing Documentation, and Section 3 Plan (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. Housing Department Administrative Office, 317 Caldwell Street Ext., Chapel Hill, North Carolina 27516				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.) (See <i>Annual Statement for PHA Plan 2011.pdf</i> and <i>P&E Reports for PHA Plan 2011.pdf</i>)				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. (See <i>Capital Fund Program – Five-Year Action Plan in Attachment 4</i>)				
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.				

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. <i>(See Housing Needs of Families on the Public Housing Waiting Lists in Attachment 1)</i></p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. (See Strategy for Addressing Housing Needs in Attachment 1)</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>The HUD Strategic Goal is to increase the availability of decent, safe, and affordable housing. To this end the Chapel Hill Housing Department has adopted the goal of improving the quality of assisted housing by improving public housing management (PHAS score) and achieving a higher performance rating by June 30, 2011. The Housing Department will also renovate or modernize public housing units. The Housing Department will complete renovation work by the deadline date as described in the annual statement.</p> <p>The HUD Strategic Goal is to improve community quality of life and economic vitality. To this end the Chapel Hill Housing Department has adopted the goal of providing an improved living environment by continuing to implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments. The Town of Chapel Hill Housing Department will implement measures as described in the Deconcentration Plan.</p> <p>The HUD Strategic Goal is to ensure equal opportunity in housing for all Americans. To this end the Chapel Hill Housing Department has adopted the goal of ensuring equal opportunity and affirmatively further fair housing by undertaking affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability. The Housing Department will continue to comply with all applicable Federal laws and regulations to ensure that admission to and occupancy of public housing neighborhoods is conducted without regard to race, color, religion, creed, sex, disability or national origin. The Town has upgraded 17 units to make them UFAS-accessible throughout its public housing neighborhoods in order to accommodate families and people with disabilities.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>A substantial deviation to the five-year plan will be defined as one that changes the mission or goals and objectives of the Plan in regard to services provided to residents or any significant changes to the department’s financial situation. Any such changes will be documented in subsequent annual plans. An exception to this definition will be any change implemented to accommodate changes required by HUD (e.g. regulatory requirements); such changes will be considered HUD amendments. In addition, significant amendments or modifications to the Annual Plan will include but are not limited to:</p> <ol style="list-style-type: none"> 1. Changes to rent or admissions policies or organization of waiting list; 2. Changes to the Capital Fund Annual Statement or in the allocation of capital funds; and 3. Additions of new activities not included in the current ROSS Grant Plan. <p>Generally, substantial deviation and significant amendments or modifications to the five-year plan are ones that are of the nature that require review, input and approved by either public housing residents, Public Housing Advisory Board and/or the Town Council before such changes are adopted.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) <i>(See PHA Certification of Compliance for 2011 PHA Plan.pdf)</i></p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) <i>(See Certification for Drug-Free Workplace for 2011 PHA Plan.pdf)</i></p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) <i>(See Certification of Payments for 2011 PHA Plan.pdf)</i></p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) <i>(See Disclosure of Lobbying Activities for 2011 PHA Plan.pdf)</i></p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) <i>(See Disclosure of Lobbying Activities for 2011 PHA Plan.pdf)</i></p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. <i>(See Resident Advisory Board Recommendations in Attachment 2)</i></p> <p>(g) Challenged Elements <i>(See PHA Challenged Elements in Attachment 3)</i></p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) <i>(See Annual Statement for PHA Plan 2011.pdf and P&E Reports for PHA Plan 2011.pdf)</i></p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) <i>(See Capital Fund Program – Five-Year Action Plan in Attachment 4)</i></p>

Housing Needs of Families on the Public Housing Waiting Lists

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	383		63
Extremely low income <=30% AMI	358	93	
Very low income (>30% but <=50% AMI)	20	5	
Low income (>50% but <80% AMI)	5	1	
Families with children	376	98	
Elderly families	7	1	
Families with Disabilities	23	6	
Caucasian	57	14	
African/American	276	72	
Indian/Native American	2	1	
Asian	46	12	
Characteristics by Bedroom Size (Public Housing Only)		% of total families	
1BR	123	32	
2 BR	151	39	
3 BR	69	18	
4 BR	33	8	
5 BR	7	1	
5+ BR	0	0	
<p>The Public Housing Waiting list consists of a total of 383 families. Thirty-nine percent (39%) of families is in need of a two-bedroom apartment, and thirty-two percent (32%) of families is in need of a one-bedroom. We continue to coordinate with other sub sized housing programs to assist these families due to our limited number of one-and two-bedroom apartments. Orange County and the Town of Chapel Hill continue to attempt to encourage the development and rehabilitation of other assisted affordable housing for their low- and moderate-income citizens.</p>			

Strategies for Addressing Housing Needs

In order to comply with the Deconcentration Plan related to poverty levels and income- mixing requirements of the Quality Housing and Work Responsibility Act of 1998, the Town of Chapel Hill Housing Department continues to maintain a tenant body in each neighborhood composed of families with a broad range of incomes and rent-paying ability. The Department continues to employ admissions preferences for working, elderly and disabled families.

The Town of Chapel Hill Department of Housing continues to focus on the rehabilitation and modernization of its public housing units. By increasing the marketability of these units, we can lower the vacancy rate and help raise the Public Housing Assessment System (PHAS) score.

Strategies

To address the identified housing needs, the Town of Chapel Hill will continue to implement the following strategies:

To address the housing need related to the shortage of affordable housing for all eligible populations the Town of Chapel Hill will maximize the number of affordable units available to the Town of Chapel Hill within its current resources by: employing effective maintenance and management policies to minimize the number of public housing units off-line; reducing turnover time for vacated public housing units; undertaking measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required; and participating in the Consolidated Plan development process to ensure coordination with broader community strategies.

To address the housing needs of families at or below 30% of area median income (AMI), the PHA will target available assistance to families at or below 30 % of AMI by continuing to exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing.

To address the housing needs of families at or below 50% of area median income (AMI), the PHA will continue to employ admissions preferences aimed at families who are working.

To address the housing needs of the elderly population the Town of Chapel Hill will continue to employ admissions preferences aimed at families who are elderly and to target available assistance to the elderly by marketing to elderly through agency resources and community agencies.

To address the housing needs of the families with disabilities the Town of Chapel Hill will continue to employ admissions preferences aimed at families who are disabled and continue to target available assistance to families with disabilities by carrying out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing.

To address the housing needs of the families representing races or ethnicities with disproportionate housing needs the Town of Chapel Hill will continue to increase awareness of PHA resources among families of races and ethnicities with disproportionate needs by affirmatively marketing to races/ethnicities shown to have disproportionate housing needs and conducting activities to affirmatively further fair housing.

Reasons for Selecting Strategies

The following factors influenced the Town of Chapel Hill's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the Town of Chapel Hill
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board

Resident Advisory Board Recommendations

The Resident Advisory Board held a meeting on Thursday, March 17, 2011 at 5:30 p.m. in the Conference Room at the Department of Housing's Administrative Office on 317 Caldwell Street in Chapel Hill, North Carolina. The Housing Staff who attended the meeting included Glenn Davis and Sabrina Farrar. The Resident Advisory Board included the following residents:

Resident Members

Serena Bethea, Chair
Julius Hewitt
Thelma Nagy
Russell O'Briant
Jacklyn Wells

Neighborhood

Pritchard Park
Church/Caldwell
South Roberson
Church/Caldwell
Airport Gardens

All members of the board were in attendance at this meeting with the exception of Thelma Nagy and Jacklyn Wells.

After introductions, the Housing staff explained that the purpose of the meeting was to gather recommendations and feedback concerning the PHA Annual Plan and any other housing matters and activities. The staff received the following recommendations:

1. Residents would like to see a priority be established so that the funding of maintenance services is maintained at the current level of services.
2. Residents would be like to see distribution of information on the proper disposal procedures for trash and debris when moving from the apartments.
3. Residents would like to have adequate outside lighting at the Church/Caldwell Street neighborhood.
4. Residents would like to see information provided informing them about their children and guests damaging other people's properties.

All recommendations received at the meeting were considered by Department of Housing; however, we determined that no changes to the PHA Plan were necessary. In addition to the recommendations the Housing staff answered questioned about other Housing-related activities during the meeting.

PHA Challenged Elements

The Town of Chapel Hill held a review period from February 15, 2011 to April 1, 2011 to allow residents of public housing and the public an opportunity to review and make comments on the Annual PHA Plan for FY 2011. Also, the Town of Chapel Hill held a public hearing on March 22, 2011 at its administrative office to receive comments on its plan. There were no elements that were challenged in the PHA Plan.

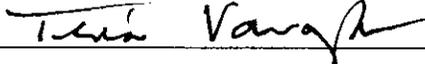
Capital Fund Program—Five-Year Action Plan

PART I: SUMMARY						
PHA Name/Number Town of Chapel Hill/NC046		Locality (City/County & State) Chapel Hill/Orange County, North Carolina			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015
	NC046000002/Colony Woods NC046000002/Oakwood		\$466,961	\$182,959 \$279,502	\$513,961	\$513,961
B.	Physical Improvements Subtotal	Annual Statement	\$466,961	\$462,461	\$513,961	\$513,961
C.	Management Improvements		\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
D.	PHA-Wide Non-dwelling Structures and Equipment		\$ 7,000	\$ 11,500		
E.	Administration		\$ 59,440	\$ 59,440	\$ 59,440	\$ 59,440
F.	Other		\$ 40,000	\$ 40,000		
G.	Operations					
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		\$ 594,401	\$ 594,401	\$ 594,401	\$ 594,401
L.	Total Non-CFP Funds					
M.	Grand Total					

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY 2011	Work Statement for Year 4 FFY 2014		Work Statement for Year 5 FFY 2015	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See	PHA Wide		PHA Wide	
Annual	Maintenance training	\$ 2,000	Maintenance training	\$ 2,000
Statement	Assistance for Section 504 and Section 3	\$ 19,000	Assistance for Section 504 and Section 3	\$ 19,000
	Administration costs	\$59,440	Administration costs	\$59,440
	Subtotal of Estimated Cost	\$ 80,440	Subtotal of Estimated Cost	\$ 80,440

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650111 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2011	
				FFY of Grant Approval:	
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$ 21,000			
4	1410 Administration (may not exceed 10% of line 21)	\$ 59,440			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$484,161			
11	1465.1 Dwelling Equipment—Nonexpendable	\$ 29,800			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	\$ 27,000			
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$594,401			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	\$ 19,000			
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures	\$ 65,800			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650111 Date of CFFP:		Replacement Housing Factor Grant No: FFY of Grant: 2011 FFY of Grant Approval:	
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director 		Date April 12, 2011		Signature of Public Housing Director Date	

Part II: Supporting Pages								
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650111 Replacement Housing Factor Grant No:				Federal FY of Grant: 2011		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NC046000001/Craig- Gomains	Refrigerators and stoves	1465.1	40 ea	\$ 29,800				
NC046000002/Colony Woods West	Replace interior doors, frames and hardware	1460	110 ea	\$ 52,445				
	Replace VCT flooring	1460	21000 sf	\$ 84,210				
	Modify bath	1460	30 ea	\$ 86,864				
	Modify kitchen	1460	30 ea	\$ 101,107				
	Repair drywall and paint interior	1460	30 ea	\$ 62,700				
	Add floor underlayment	1460	21000 sf	\$ 28,560				
	Relocate and replace water heater	1460	30 ea	\$ 37,237				
	Upgrade sewer lines and install sewer cleanout	1460	30 ea	\$ 15,266				
	Install washer and dryer connections	1460	30 ea	\$ 15,772				
				\$ 484,161				
PHA-Wide Activities	Administration cost	1410.2	2 ea	\$ 59,440				
	Assistant for Section 504 compliance	1408	1 ea	\$ 19,000				
	Maintenance training	1408	6 ea	\$ 2,000				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Florentine Miller the Deputy Town Manager certify that the Five Year and
Annual PHA Plan of the Chapel Hill Department of Housing is consistent with the Consolidated Plan of
Town of Chapel Hill prepared pursuant to 24 CFR Part 91.

Florentine Miller, March 8, 2011

Signed / Dated by Appropriate State or Local Official

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Town of Chapel Hill

Program/Activity Receiving Federal Grant Funding

Operating Subsidy

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

(Please see Page 2 attached)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

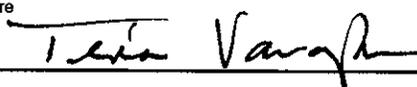
Name of Authorized Official

Tina Vaughn

Title

Director of Housing

Signature

X 

Date

April 12, 2011

Applicant Name

Town of Chapel Hill

Program/Activity Receiving Federal Grant Funding

Operating Subsidy

2. Sites for Work Performance

1. NC046000001, Craig-Gomains; Craig Street, Sykes Street, Bynum Street, Edwards Street, and Gomains Avenue; Chapel Hill, Orange County, North Carolina 27516
2. NC046000001, Lindsay Street; Lindsay Street; Chapel Hill, Orange County, North Carolina 27516
3. NC046000001, North Columbia; North Columbia Street; Chapel Hill, Orange County, North Carolina 27516
4. NC046000001, Trinity Court; Trinity Court; Chapel Hill, Orange County, North Carolina 27516
5. NC046000002, Ridgefield; South Estes Drive; Chapel Hill, Orange County, North Carolina 27514
6. NC046000001, Airport Gardens; Martin Luther King, Jr. Boulevard; Chapel Hill, Orange County, North Carolina 27514
7. NC046000001, Pritchard Park; Pritchard Avenue Extension; Chapel Hill, Orange County, North Carolina 27514
8. NC046000002, South Roberson; South Roberson Street; Chapel Hill, Orange County, North Carolina 27514
9. NC046000002, Colony Woods West; Legion Road, Jackie Robinson Street and Adelaide Walters Street; Chapel Hill, Orange County, North Carolina 27514
10. NC046000001, Caldwell Street; Church Street and Caldwell Street; Chapel Hill, Orange County, North Carolina 27514
11. NC046000002, Eastwood; Billie Holiday Court and Louis Armstrong Court; Chapel Hill, Orange County, North Carolina 27514
12. NC046000002, Oakwood; Oak Avenue Extension; Carrboro, Orange County, North Carolina 27510
13. NC046000002, Rainbow Heights; Bright Sun Place; Chapel Hill, Orange County, North Carolina 27514
14. Administrative Office Building, 317 Caldwell Street Extension; Chapel Hill, Orange County, North Carolina, 27516
15. Maintenance Shop, 505 Craig Street, Chapel Hill, Orange County, North Carolina 27516
16. Town Operations Center, 6850 Millhouse Road; Chapel Hill, Orange County, North Carolina 27516
17. Municipal Town Hall, 405 Martin Luther King, Jr. Boulevard, Chapel Hill, Orange County, North Carolina 27516

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Town of Chapel Hill

Program/Activity Receiving Federal Grant Funding

Operating Subsidy

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

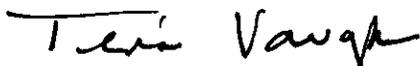
Name of Authorized Official

Tina Vaughn

Title

Director of Housing

Signature



Date (mm/dd/yyyy)

04/12/2011

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

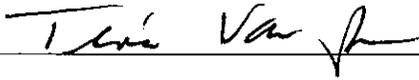
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: ^{4c}	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Tina Vaughn</u> Print Name: <u>Tina Vaughn</u> Title: <u>Director of Housing</u> Telephone No.: <u>919-969-4985</u> Date: <u>04/12/2011</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650108 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2008	
				FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
4	1410 Administration (may not exceed 10% of line 21)	\$ 57,870	\$ 57,870	\$ 57,870	\$ 57,870
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ -	\$ 5,803	\$ 5,803	\$ 1,833
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 56,689	\$ 56,689	\$ 56,689	\$ 56,689
10	1460 Dwelling Structures	\$385,625	\$376,906	\$376,906	\$306,922
11	1465.1 Dwelling Equipment--Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	\$ -	\$ 2,916	\$ 2,916	\$ 2,916
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA	\$ 68,516	\$ 68,516	\$ 68,516	\$ 68,516
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$578,700	\$578,700	\$578,700	\$504,746
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	\$450,314	\$371,611	\$371,611	\$371,611
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

- ¹ To be completed for the Performance and Evaluation Report.
- ² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
- ³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- ⁴ RHF funds shall be included here.

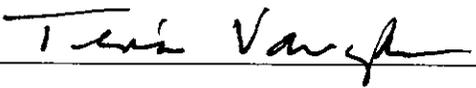
Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650108 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2008	
				FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ₁	
		Original	Revised ₂	Obligated	Expended
Signature of Executive Director			Signature of Public Housing Director		
Date			Date		
					
March 1, 2011					

Part II: Supporting Pages								
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650108 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide Activities/UFAS	Repair entrance area to 504 compliance	1460	9 ea	\$ 47,592	\$ 47,592	\$ 47,592	\$ 47,592	Completed
Accessible Units	Modify living room to 504 compliance	1460	7 ea	\$ 12,574	\$ 12,574	\$ 12,574	\$ 12,574	Completed
	Modify kitchen to 504 compliance	1460	9 ea	\$ 33,399	\$ 33,399	\$ 33,399	\$ 33,399	Completed
	Modify bedroom to 504 compliance	1460	9 ea	\$ 50,177	\$ 50,177	\$ 50,177	\$ 50,177	Completed
	Modify bathroom to 504 compliance	1460	9 ea	\$121,498	\$121,498	\$121,498	\$121,498	Completed
	Modify corridor to 504 compliance	1460	5 ea	\$ 3,486	\$ 3,486	\$ 3,486	\$ 3,486	Completed
	Modify closet/storage area to 504 compliance	1460	4 ea	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	Completed
	Modify units to FHA compliance at Rainbow Hgts.	1460	22 ea	\$105,849	\$ 27,146	\$ 27,146	\$ 27,146	Completed
					\$385,625	\$306,922	\$306,922	\$306,922
	Install accessible route to units & playground	1450	13 ea	\$ 24,527	\$ 24,527	\$ 24,527	\$ 24,527	Completed
	Install accessible parking space, curb cut & sign	1450	12 ea	\$ 13,671	\$ 13,671	\$ 13,671	\$ 13,671	Completed
	Rework back yard/patio area to 504 compliance	1450	5 ea	\$ 18,491	\$ 18,491	\$ 18,491	\$ 18,491	Completed
				\$ 56,689	\$ 56,689	\$ 56,689	\$ 56,689	
HA-Wide Activities	Administrative staff cost	1410.2	2 ea	\$ 57,870	\$ 57,870	\$ 57,870	\$ 57,870	Completed
	Debt service cost for maintenance facility	1501	1 ea	\$ 68,516	\$ 68,516	\$ 68,516	\$ 68,516	Completed
	Assistant for Section 504 compliance	1408	1 ea	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	Completed
	Maintenance training	1408	6 ea	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	Completed
				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
	Advertisement for bids	1430	5 ea	\$ -	\$ 623	\$ 623	\$ 623	Completed
	Construction management services	1430	1 ea	\$ -	\$ 1,210	\$ 1,210	\$ 1,210	Completed
					\$ 1,833	\$ 1,833	\$ 1,833	
NC046-000002/South	Relocation costs	1495.1	2 ea	\$ -	\$ 2,916	\$ 2,916	\$2,916	Completed
Roberson	A/E Costs	1430	1 ea	\$ -	\$ 3,970	\$ 3,970	\$ -	Underway
	Install additional attic ventilation and insulation	1460	15 ea	\$ -	\$ 69,984	\$ 69,984	\$ -	Underway

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19S04650109 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2009	
				FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$ 73,251	\$ 73,251	\$ 73,251	\$ 39,404
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 95,000	\$ 95,000	\$ 95,000	\$ 61,332
8	1440 Site Acquisition				
9	1450 Site Improvement	\$151,483	\$151,483	\$ 151,483	\$ 10,023
10	1460 Dwelling Structures	\$377,885	\$378,182	\$ 378,182	\$ 378,182
11	1465.1 Dwelling Equipment—Nonexpendable	\$ 34,900	\$ 34,603	\$ 34,603	\$ 34,603
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$732,519	\$732,519	\$732,519	\$ 523,544
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs	\$ 8,500	\$ 8,500	\$ 8,500	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ 34,900	\$ 34,603	\$ 34,603	\$ 34,603

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19S04650109 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2009	
				FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ₁	
		Original	Revised ₂	Obligated	Expended
Signature of Executive Director 		Date March 1, 2011		Signature of Public Housing Director Date	

Part II: Supporting Pages		Grant Type and Number				Federal FY of Grant: 2009		
PHA Name: Town of Chapel Hill		Capital Fund Program Grant No: NC19S04650109		CFFP (Yes/No):				
		Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NC046000001 & 2/Church- Caldwell and Eastwood	Refrigerators and stoves	1465.1	52 ea	\$ 34,900	\$ 34,603	\$ 34,603	\$ 34,603	Completed
NC046000002/South Roberson	Upgrade plumbing system	1460	975 lf	\$ 27,164	\$ 27,461	\$ 27,461	\$ 27,461	Completed
	Replace VCT & resilient floor	1460	9095 sf	\$ 37,744	\$ 37,744	\$ 37,744	\$ 37,744	Completed
	Replace deteriorated & damaged siding	1460	15378 sf	\$ 42,850	\$ 42,850	\$ 42,850	\$ 42,850	Completed
	Pressure wash exterior	1460	21000 sf	\$ 12,600	\$ 12,600	\$ 12,600	\$ 12,600	Completed
	Replace gutter and downspouts	1460	900 lf	\$ 5,882	\$ 5,882	\$ 5,882	\$ 5,882	Completed
	Upgrade cable & telephone system	1460	15 ea	\$ 8,505	\$ 8,505	\$ 8,505	\$ 8,505	Completed
	Remove and replace shingle roof	1460	600 sq	\$ 80,400	\$ 80,400	\$ 80,400	\$ 80,400	Completed
	Replace deteriorated roof deck	1460	234 sq	\$ 36,738	\$ 36,738	\$ 36,738	\$ 36,738	Completed
	Replace privacy fence with masonry fence	1460	15 ea	\$ 71,213	\$ 71,213	\$ 71,213	\$ 71,213	Completed
	Rear and front porch work	1460	15 ea	\$ 54,789	\$ 54,789	\$ 54,789	\$ 54,789	Completed
				\$377,885	\$378,182	\$378,182	\$378,182	
	Replace walkways and sidewalks	1450	900 sf	\$ 7,038	\$ 7,038	\$ 7,038	\$ -	Underway
	Seal coat and restripe parking lot and driveway	1450	900 sy	\$ 7,843	\$ 7,843	\$ 7,843	\$ -	Underway
	Add topsoil, grading, and fertilize	1450	255 cy	\$ 33,057	\$ 33,057	\$ 33,057	\$ -	Underway
	Install benches	1450	5 ea	\$ 2,560	\$ 2,560	\$ 2,560	\$ -	Underway
	Replace clothesline and install concrete slab	1450	15 ea	\$ 39,675	\$ 39,675	\$ 39,675	\$ 10,023	Underway
	Landscaping, shrubberies and ground cover	1450	1636 sy	\$ 34,310	\$ 34,310	\$ 34,310	\$ -	Underway
	Install security yard lighting	1450	15 ea	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	Underway
	Install storm drainage retention basin	1450	325 sy	\$ 18,500	\$ 18,500	\$ 18,500	\$ -	Underway
				\$151,483	\$151,483	\$151,483	\$ 10,023	
	A/E costs	1430.1	1 ea	\$ 95,000	\$ 95,000	\$ 95,000	\$ 61,332	Underway
PHA-Wide Activities	Salary cost	1410.2	2 ea	\$ 56,131	\$ 55,707	\$ 55,707	\$ 29,905	On-going
	Benefits cost	1410.9	2 ea	\$ 17,120	\$ 17,544	\$ 17,544	\$ 9,499	On-going
				\$ 73,251	\$ 73,251	\$ 73,251	\$ 39,404	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

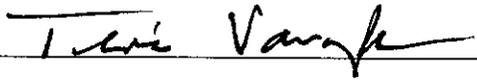
Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650109 Date of CFFP:		Replacement Housing Factor Grant No:	
				FFY of Grant: 2009	
				FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$ 21,000	\$ 21,000	\$ 21,000	\$ 19,177
4	1410 Administration (may not exceed 10% of line 21)	\$ 59,550	\$ 59,550	\$ 59,550	\$ 38,318
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 24,000	\$ 24,000	\$ 24,000	\$ 15,118
8	1440 Site Acquisition				
9	1450 Site Improvement	\$457,950	\$ 447,315	\$ 447,315	\$ -
10	1460 Dwelling Structures	\$ 22,500	\$ 33,135	\$ 33,135	\$ 33,135
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	\$ 10,500	\$ 10,500	\$ 10,500	\$ 3,010
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$595,500	\$ 595,500	\$ 595,500	\$ 108,758
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	\$ 19,000	\$ 19,000	\$ 19,000	\$ 18,009
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs	\$ 90,030	\$ 90,030	\$ 90,030	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$107,369	\$ 118,004	\$ 118,004	\$ 33,135

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650109 Date of CFFP:		Replacement Housing Factor Grant No: FFY of Grant: 2009 FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director 		Date March 1, 2011		Signature of Public Housing Director Date	

Part II: Supporting Pages								
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650109 Replacement Housing Factor Grant No:				Federal FY of Grant: 2009		
						CFFP (Yes/No):		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NC046000002/Oakwood and South Roberson	Refrigerators and stoves	1465.1	45 ea	\$ 22,500	\$ 33,135	\$ 33,135	\$ 33,135	Completed
NC046000002/South Roberson	Replace interior doors with hardware and frame	1460	52 ea	\$ 24,792	\$ 24,792	\$ 24,792	\$ -	Underway
	Modify Kitchen	1460	15 ea	\$ 33,382	\$ 33,382	\$ 33,382	\$ -	Underway
	Modify bath	1460	15 ea	\$ 33,382	\$ 33,382	\$ 33,382	\$ -	Underway
	Replace furnace & water heater	1460	15 ea	\$ 84,869	\$ 84,869	\$ 84,869	\$ -	Underway
	Upgrade electrical system	1460	15 ea	\$ 43,500	\$ 43,500	\$ 43,500	\$ -	Underway
	Replace wood baseboard, closet shelving & rod	1460	5000 lf	\$ 10,593	\$ 10,593	\$ 10,593	\$ -	Underway
	Add floor underlayment	1460	9095 sf	\$ 10,735	\$ 10,735	\$ 10,735	\$ -	Underway
	Replace exterior doors with hardware and frame	1460	30 ea	\$ 34,753	\$ 34,753	\$ 34,753	\$ -	Underway
	Replace window including security screen	1460	1458 sf	\$ 55,277	\$ 55,277	\$ 55,277	\$ -	Underway
	Paint interior	1460	15 ea	\$ 21,569	\$ 21,569	\$ 21,569	\$ -	Underway
	Install washer & dryer connections	1460	15 ea	\$ 4,885	\$ 4,885	\$ 4,885	\$ -	Underway
	Repair drywall	1460	15 ea	\$ 8,563	\$ 8,563	\$ 8,563	\$ -	Underway
	Install vinyl siding, soffit and fascia	1460	21000sf	\$ 91,650	\$ 81,015	\$ 81,015	\$ -	Underway
				\$457,950	\$ 447,315	\$ 447,315	\$ -	
	Construction management services	1430	1 ea	\$ 24,000	\$ 24,000	\$ 24,000	\$ 15,118	Underway
	Relocation costs	1495.1	15ea	\$ 10,500	\$ 10,500	\$ 10,500	\$ 3,010	Underway
PHA-Wide Activities	Administrative staff cost	1410.2	2 ea	\$ 59,550	\$ 59,550	\$ 59,550	\$ 38,318	On-going
	Assistant for Section 504 compliance	1408	1 ea	\$ 19,000	\$ 19,000	\$ 19,000	\$ 18,009	Underway
	Maintenance training	1408	6 ea	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,168	On-going

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

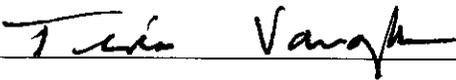
Part I: Summary					
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650110 Date of CFFP:		Replacement Housing Factor Grant No: FFY of Grant: 2010 FFY of Grant Approval:	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010				<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$ 21,000		\$ -	\$ -
4	1410 Administration (may not exceed 10% of line 21)	\$ 59,440		\$ -	\$ -
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$120,000		\$ -	\$ -
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$334,347		\$ -	\$ -
11	1465.1 Dwelling Equipment—Nonexpendable	\$ 32,614			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	\$ 27,000		\$ -	\$ -
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$594,401		\$ -	\$ -
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	\$ 19,000		\$ -	\$ -
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary						
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650110 Date of CFFP:			Replacement Housing Factor Grant No:	FFY of Grant: 2010 FFY of Grant Approval:
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2010		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised 2	Obligated	Expended	
Signature of Executive Director 		Date March 1, 2011		Signature of Public Housing Director Date		

Part II: Supporting Pages								
PHA Name: Town of Chapel Hill		Grant Type and Number Capital Fund Program Grant No: NC19P04650110 Replacement Housing Factor Grant No:				Federal FY of Grant: 2010		
		CFFP (Yes/No):						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NC046000002/South Estes Drive	Refrigerators and stoves	1465.1	44 ea	\$ 32,614		\$ -	\$ -	Planning
NC046000002/Colony Woods West	Replace rear wood decking	1460	30 ea	\$ 185,035		\$ -	\$ -	Planning
	Repair and paint wood siding	1460	133000 sf	\$ 43,890		\$ -	\$ -	Planning
	Replace shingle roofing and deck repair	1460	30 ea	\$ 72,740		\$ -	\$ -	Planning
	Replace gutter and downspouts	1460	30 ea	\$ 5,364		\$ -	\$ -	Planning
	Replace tub drain line	1460	30 ea	\$ 4,260		\$ -	\$ -	Planning
	Replace shower heads	1460	30 ea	\$ 2,021		\$ -	\$ -	Planning
	Install grease shield	1460	30 ea	\$ 1,237		\$ -	\$ -	Planning
				\$ 314,547		\$ -	\$ -	
	A/E costs	1430	1 ea	\$ 120,000		\$ -	\$ -	Planning
	Relocation costs	1495.1	30 ea	\$ 27,000		\$ -	\$ -	Planning
PHA-Wide Activities	Install smoke/carbon monoxide detectors	1460	360 ea	\$ 19,800		\$ -	\$ -	Planning
	Administration cost	1410.2	2 ea	\$ 59,440		\$ -	\$ -	On-going
	Assistant for Section 504 compliance	1408	1 ea	\$ 19,000		\$ -	\$ -	Planning
	Maintenance training	1408	6 ea	\$ 2,000		\$ -	\$ -	On-going

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning July 1, 2011, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Town of Chapel Hill

NC046

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20__ - 20__
 Annual PHA Plan for Fiscal Years 20¹¹ - 20¹²

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Florentine Miller

Title

Deputy Town Manager

Signature

+ Florentine Miller

Date

March 8, 2011



TOWN OF CHAPEL HILL VIOLENCE AGAINST WOMEN ACT (VAWA) STATEMENT

As required under Section 603 of Title VI, Violence Against Women and Department of Justice Reauthorization Act of 2005 amending Section 5(A) of the United States Housing Act of 1937.

The Town of Chapel Hill has established the following:

Goals and Objectives

- Maintaining compliance with all applicable legal requirements imposed by VAWA;
- Ensuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by the Town of Chapel Hill Department of Housing.
- Providing and maintaining housing opportunities for victims of domestic violence, dating violence or stalking;
- Creating and maintaining collaborative arrangements between the Town of Chapel Hill Department of Housing, law enforcement, victims services providers and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence or stalking who are assisted by the Town of Chapel Hill Department of Housing.
- Taking appropriate action in response to an incident or incidents of domestic violence, dating violence or stalking, affective individuals assisted by the Town of Chapel Hill Department of Housing

Services/Program/Activities

- Maintain a current list of Town of Chapel Hill Department of Housing domestic violence victims.
- Arrange and make referrals to agency partners based on individual client's needs.
- Maintain a list of resources that can be provided to victims of domestic violence that will assist them with counseling and other needs.
- Provide support and encouragement to victims to participate in counseling programs and report any incidents of domestic violence, dating violence and stalking.