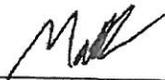


Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Robert A. Ficano the County Executive, certify that the Five Year and
Annual PHA Plan of the Highland Park Housing Commission is consistent with the Consolidated Plan of
Wayne County prepared pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official

**PHA Certifications of Compliance
with PHA Plans and Related
R e g u l a t i o n s**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 08/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 2015-Year and/or Annual PHA Plan for the PHA fiscal year beginning, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Highland Park Housing Commission
PHA Name

M1-105
PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20 - 20

Annual PHA Plan for Fiscal Years 20 - 20

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Sylvia Jean Pugh

President Board of Commissioners

Signature

Date

Sylvia Jean Pugh

10-28-11



HIGHLAND PARK HOUSING COMMISSION

Violence Against Women Act AHA Policy

The Policy will assist the Highland Park Housing Commission in providing rights under the Violence Against Women Act to its Applicants, Public Housing residents, Section 8 participants and Multi Family program participants.

1.0 Purpose: The purpose of this policy is to reduce domestic violence, dating violence, and stalking and to prevent homelessness by:

- a. protecting the safety of victims;
- b. creating long-term housing solutions for victims;
- c. building collaborations among victim service providers; and
- d. assisting HPHC to respond appropriately to the violence while maintaining a safe environment for HPHC employees, tenants, applicants, Section 8 participants, program participants and others.

2.0 Mission Statement: HPHC's policy is to comply with the 2005 VAWA Pub. L. 109-162; Stat. 2960 signed into law on January 5, 2006 and codified at 42 U.S.C. §1437d (1) and 1437f (d), (o) & 1 and (u). HPHC shall not discriminate against an applicant, public housing tenant, multifamily tenant, Section 8 program participant or other program participant on the basis of the rights or privileges provided under the VAWA.

- **This policy applies to all Highland Park Housing Commission's housing programs.**

3.0 Definitions: The definitions in this Section apply only to this policy.

3.1 Confidentiality: Means that HPHC will not enter information provided to HPHC under 4.2 and 4.3 into a shared database or provide this information to any related entity as stated in 4.4.

3.2 Dating Violence: Violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; (iii) the frequency of interaction between the persons involved in the relationship. 42 U.S.C § 147d (u) (3) (A).

3.3 Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, committed by a person with whom the victim shares a child in common, committed by a person who is cohabitating with or has cohabitated with the victim as a spouse, committed by a person similarly situated to a spouse of the victim under the domestic or family violence laws of South Dakota, or committed by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of South Dakota. 42 U.S.C. § 1437d (u) (3) (B).

3.4 Homeless, Homeless Individual, and Homeless Person: A person who lacks a fixed, regular and adequate nighttime residence. Also includes: a) a person who is sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; b) a person living in a motel, hotel, trailer park, or campground due to lack of alternative adequate accommodations; c) a person living in emergency or transitional shelter; d) a person abandoned in a hospital; e) a person awaiting foster care placement; or f) a person who has a primary nighttime resident that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings. VAWA of 2005 § 41403.

3.5 Involuntary Displacement: Occurs when a victim has vacated or will have to vacate their housing unit because of domestic violence, dating violence or stalking against the victim.

3.6 Immediate Family Member: A spouse, parent, brother or sister, or child of a victim or an individual to whom the victim stands in loco parent; or any other person living in the household of the victim and related to the victim by blood and marriage. 42 U.S.C. § 1437d (u) (3) (D).

3.7 Long-term Housing: Is housing that is sustainable, accessible, affordable and safe for the foreseeable future which: a) the person rents or owns; b) is subsidized by a voucher or other program as long as the person meets the eligibility requirements of the program; c) directly provided by HPHC, is not limited and the person meets the eligibility requirements of the program.

3.8 Perpetrator: A person who commits an act of domestic violence, dating violence or stalking against a victim.

3.9 Stalking: (a) to follow, pursue or repeatedly commit acts with the intent to kill, injure, harass or intimidate the victim; (b) to place under surveillance with the intent to kill, injure, harass or intimidate the victim; (c) in the course of, or as a result of such following, pursuit, surveillance, or repeatedly committed acts, to place the victim in reasonable fear of the death of, or serious bodily injury to the victim; or (d) to cause substantial emotional harm to the victim, a member of the immediate family of the victim or the spouse or intimate partner of the victim. 42 U.S.C. § 1437d (u) (3) (C).

3.10 Victim: Is a person who is the victim of domestic violence, dating violence, or stalking under this Policy and who has timely and completely completed the certification under 4.2 and 4.3 or as requested by HPHC.

4.0 Certification and Confidentiality:

4.1 Failure to Provide Certification Under 4.2 and 4.3: The person shall provide complete and accurate certifications to HPHC, owner or manager within 14 business days after the party requests in writing that the person completes the certifications. If the person does not provide a complete and accurate certification within the 14 business days, HPHC, the owner or manager may take action to deny or terminate participation or tenancy under: 42 U.S.C. § 1437 l (5) & (6); 42 U.S.C. § 1437 (d) (c) (3); 42 U.S.C. § 1437 f(c) (9); 42 U.S.C. § 1437 f(d) (1) (B) (ii) & (iii); 42 U.S.C. § 1437 f(o) (7) (C) & (D); or 42 U.S.C. § 1437 f(o) (20) or for other good cause.

4.2 HUD Approved Certification: For each incident that a person is claiming is abuse, the person shall certify to HPHC, owner or manager their victim status by completing a HUD approved certification form. The person shall certify the date, time and description of the incidents, that the incidents are bona fide incidents of actual or threatened abuses and meets the requirements of VAWA and this Policy. The person shall provide information to identify the perpetrator including but not limited to the name and, if known, all alias names, date of birth, address, contact information such as postal, e-mail or internet address, telephone or facsimile number or other information

4.3 Other Certification: A person who is claiming victim status shall provide to HPHC, an owner or manager: a) documentation signed by the victim and an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional from whom the victim has sought assistance in addressing domestic violence, dating violence or stalking or the effects of the abuse, in which the professional attests under penalty of perjury (28 U.S.C. § 1746) to the professional's belief that the incident(s) in question are bona fide incidents of abuse; or b) a federal, state, tribal, territorial, local police or court record.

4.4 Confidentiality: HPHC, the owner and manager shall keep all information provided to HPHC under this Section confidential. HPHC, owner and manager shall not enter the information into a shared database or provide to any related entity except to the extent that:

- The victim requests or consents to the disclosure in writing;
- The disclosure is required for:
 - Eviction from public or multi-family housing under 42 U.S.C. § 1437 l (5) & (6) (See Section 5 in this Policy);
 - Termination of Section 8 assistance under 42 U.S.C. § 1437 f(C) (9); 42 U.S.C. § 1437 f (d) (l) (B) (ii) & (iii); 42 U.S.C. § 1437 f(o) (7) (C) & (D); or 42 U.S.C. § 1437 f(o) (20) (See Section 5 in this Policy); or
 - The disclosure is required by applicable law.
- **4.5 Compliance Not Sufficient to Constitute Evidence of Unreasonable Act:** The HPHC, owner or manager compliance with Sections 4.1, 4.2 and 4.3 shall alone not be sufficient to show evidence of an unreasonable act or omission by them.

5.0 Appropriate Basis for Denial of Admission, Assistance or Tenancy:

5.1 HPHC shall not deny participation or admission to a program on the basis of a person's victim status, if the person otherwise qualifies for admission of assistance.

5.2 An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be a serious or repeated violation of the lease by victim and shall not be good cause for denying to a victim admission to a program, terminating Section 8 assistance or occupancy rights, or evicting a tenant.

5.3 Criminal activity directly related to domestic violence, dating violence, or stalking engaged in by a member of a tenant's household or any guest or other person under the tenant's control shall not be cause for termination of assistance, tenancy, or occupancy rights if the tenant or an immediate member of the tenant's family is the victim of that domestic violence, dating violence or stalking.

5.4 Notwithstanding Sections 5.1, 5.2 and 5.3 HPHC an owner or manager may bifurcate a lease to evict, remove or terminate assistance to any individual who is a tenant or lawful occupant and who engages in criminal acts of physical violence against family members or others without evicting, removing, terminating assistance to or otherwise penalizing the victim of the violence who is also a tenant or lawful occupant. 42 U.S.C. § 1437 d (l) (6) (B).

5.5 Nothing in Sections 5.1, 5.2 and 5.3 shall limit the authority of HPHC, an owner or manager, when notified, to honor court orders addressing rights of access to or control of the property, including civil protection orders issued to protect the victim and issued to address the distribution or possession of property among the household members when the family breaks up.

5.6 Nothing in Sections 5.1, 5.2 and 5.3 limits HPHC, an owner or manager's authority to evict or terminate assistance to any tenant for any violation of lease not premised on the act or acts of violence against the tenant or a member of the tenant's household. However HPHC, owner or manager may not hold a victim to a more demanding standard.

5.7 Nothing in Sections 5.1, 5.2 and 5.3 limits HPHC, an owner or manager's authority to evict or terminate assistance, or deny admission to a program if the HPHC, owner or manager can show an actual and imminent threat to other tenants, neighbors, guests, their employees, persons providing service to the property or others if the tenant family is not evicted or terminated from assistance or denied admission.

5.8 Nothing in Sections 5.1, 5.2 or 5.3 limits HPHC, an owner or manager's authority to deny admission, terminate assistance or evict a person who engages in criminal acts including but not limited to acts of physical violence or stalking against family members or others.

5.9 A Section 8 recipient who moves out of an assisted dwelling unit to protect their health or safety and who: a) is a victim under this Policy; b) reasonably believes he or she was imminently threatened by harm from further violence if he or she remains in the unit; and c) has complied with all other obligations of the Section 8 program may receive a voucher and move to another Section 8 jurisdiction.

5.10 A public housing or multi-family tenant who wants a transfer to protect their health or safety and who: a) is victim under this Policy; b) reasonably believes he or she was imminently threatened by harm from further violence if he or she remains in the unit; and c) has complied with all other obligations of the housing program may transfer to another HPHC unit, receive a Section 8 voucher and stay in HPHC jurisdiction or move to another Section 8 jurisdiction.

6.0 Actions Against a Perpetrator: HPHC may evict, terminate assistance, deny admission to a program or trespass a perpetrator from its property under this Policy. The victim shall take action to control or prevent the domestic violence, dating violence, or stalking. The action may include but is not limited to: a) obtaining and enforcing a restraining or no contact order or order for protection against the perpetrator; b) obtaining and enforcing a trespass against the perpetrator; c) enforcing HPHC or law enforcement's trespass of the perpetrator; d) preventing the delivery of the perpetrator's mail to the victim's unit; e) providing identifying information listed in 4.2; and f) other measures.

7.0 Notice to Applicants, Participants, Tenants and Section 8 Managers and Owners: HPHC shall provide notice to applicants, participants, tenants, managers and owners of their rights and obligations under Section 4.4 Confidentiality and Section 5.0 Appropriate Basis for Denial of Admission, Assistance or Tenancy.

8.0 Preferences: Families who are victims under VAWA will receive a preference in HPHC's housing assistance programs. Families who have been victims of domestic violence, dating violence or stalking shall provide: a) documentation signed by the victim and an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional from whom the victim has sought assistance in addressing domestic violence, dating violence or stalking or the effects of the abuse, in which the professional attests under penalty of perjury (28 U.S.C. § 1746) to the professional's belief that the incident(s) in question are bona fide incidents of abuse; or b) a federal, state, tribal, territorial or local police or court record to establish their victim status under this Policy.

9.0 Reporting Requirements: HPHC shall include in its 5 year plan a statement of goals, objectives, policies or programs that will serve the needs of victims. HPHC shall also include a description of activities, services or programs provided or offered either directly or in partnership with other service providers to victims, to help victims obtain or maintain housing or to prevent the abuse or to enhance the safety of victims.

10.0 Conflict and Scope: This Policy does not enlarge HPHC's duty under law, regulation or ordinance. If this Policy conflicts with the applicable law, regulation or ordinance, the law, regulation or ordinance shall control. If this Policy conflicts with another HPHC policy, this Policy will control.

11.0 Amendment: The Executive Director may amend this policy when it is reasonably necessary to effectuate the Policy's intent, purpose or interpretation. The proposed amendment along with the rationale for the amendment shall be submitted to the Executive Director for consideration. Where reasonably necessary, the Executive Director may approve the amendment. The amendment shall be effective and incorporated on the date that the Executive Director signs the amendment

1.0	PHA Information PHA Name: <u>HIGHLAND PARK HOUSING COMMISSION</u> PHA Code: <u>MI-105</u> PHA Type: <input checked="" type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/2011</u>
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15

2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>198</u> Number of HCV units: _____
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3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only
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4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)
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Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.
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5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: (2011 to 2015) The Highland Park Housing Commission is committed to providing affordable quality housing services to families and individuals with low incomes. Our goal is to help families and individuals advance to a lifestyle of stability and self-reliance, by offering safe, affordable, and quality housing, as well as community resources.
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5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Performance: Housing: Continue making significant progress to reach a "Standard Performance" status under HUD's Public Housing Assessment System (PHAS). Maintain an effective and efficient management and maintenance process that ensures uniform applicant eligibility determination, fair lease enforcement, regular preventative maintenance, prompt responses to maintenance work orders, timely turnover of vacant units, timely and accurate reporting of financial data. Maintain the overall viability and attractiveness of the housing developments, and making improvements that promote safety and preservation of capital assets. Aggressively involve residents, staff and the community in planning capital improvements. Development: Continue to provide education, growth and advancement of employees through training opportunities and other resources. Promote educational growth Continue to provide educational opportunities to board Link Residents with Community Services: Provide community networking opportunities to meet the changing needs, and challenges of PHA residents; focusing on programs and services that enrich residents' lives, promote independence. Work with the tenant council and advisory council to provide educational and food programs in the community room. Housing Preservation and Development: Partner with other organizations to create affordable housing for homeless by leveraging existing public housing resources. Support efforts to create and pass a state bonding bill for public housing development and rehabilitation. Progress in meeting goals/objectives of 2010-2014 Plans: To continue enhancing Highland Park and Wayne county housing stock programs in order to provide housing needs and markets identified for the acquisition, improvement and/or development of additional housing opportunities for the City of Highland Park. <ol style="list-style-type: none"> 1. Enhanced the marketability of the HPHC's housing units for additional public housing within the city of Highland Park. 2. Achieved and sustained an occupancy rate of 83% throughout the 2011-2012 fiscal years. 3. Continuous improvement in customer service initiatives to maintain quality maintenance services to residents of HPHC. 4. Ensure work orders are completed in a timely manner. Ensure approved repairs, improvements, and enhancements are completed in a timely manner, while maintaining our goal to achieve a PHAS Physical Condition score of at least 75% for each property. 5. Maintain overall attractiveness of the housing development by improving its exterior landscaping and proper curb appeal.
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6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: None</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>HIGHLAND PARK HOUSING COMMISSION 13725 JOHN R STREET HIGHLAND PARK, MI 48203</p> <p>CITY OF HIGHLAND PARK 12050 WOODWARD AVENUE HIGHLAND PARK, MI 48203</p>																																																																																																
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.</p> <p>OPTION 1: 2011- Capital Fund Budget – \$ 64,000 Projected Costs Annual Statement Line Item: 1438 Demolition</p> <table border="1" data-bbox="214 514 1365 982"> <thead> <tr> <th>ADDRESS</th> <th>PIC #</th> <th>UNIT DIST.</th> <th>FAMILY UNITS</th> <th>RENT MARKET RATE</th> <th>RENT OPERATING SUBSIDY</th> <th>SCAT. SITE</th> <th>PROPOSED ACTION</th> </tr> </thead> <tbody> <tr> <td>119 E. BUENA VISTA</td> <td>21001</td> <td>4 BRM</td> <td>YES</td> <td>\$1,090.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>174 E. BUENA VISTA</td> <td>21004</td> <td>4 BRM</td> <td>YES</td> <td>\$1,090.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>154 E. BUENA VISTA</td> <td>21003</td> <td>4 BRM</td> <td>YES</td> <td>\$1,090.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>111 CORTLAND</td> <td>21007</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>393 LOUISE</td> <td>23030</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>169 GROVE</td> <td>10015</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>234 RICHTON</td> <td>10021</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>319 HIGHLAND</td> <td>23028</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>346 HIGHLAND</td> <td>23029</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>91 FLORENCE</td> <td>10008</td> <td>3 BRM</td> <td>YES</td> <td>\$1,051.00</td> <td></td> <td>YES</td> <td>DEMO</td> </tr> <tr> <td>166 COLORADO</td> <td>10005</td> <td>4 BRM</td> <td>YES</td> <td>\$1,090.00</td> <td></td> <td>YES</td> <td>DISPOSITION</td> </tr> </tbody> </table> <p>OPTION 2: Sell homes at current market value. If approved by Board, reallocate funds to 1450/1460.</p>	ADDRESS	PIC #	UNIT DIST.	FAMILY UNITS	RENT MARKET RATE	RENT OPERATING SUBSIDY	SCAT. SITE	PROPOSED ACTION	119 E. BUENA VISTA	21001	4 BRM	YES	\$1,090.00		YES	DEMO	174 E. BUENA VISTA	21004	4 BRM	YES	\$1,090.00		YES	DEMO	154 E. BUENA VISTA	21003	4 BRM	YES	\$1,090.00		YES	DEMO	111 CORTLAND	21007	3 BRM	YES	\$1,051.00		YES	DEMO	393 LOUISE	23030	3 BRM	YES	\$1,051.00		YES	DEMO	169 GROVE	10015	3 BRM	YES	\$1,051.00		YES	DEMO	234 RICHTON	10021	3 BRM	YES	\$1,051.00		YES	DEMO	319 HIGHLAND	23028							346 HIGHLAND	23029	3 BRM	YES	\$1,051.00		YES	DEMO	91 FLORENCE	10008	3 BRM	YES	\$1,051.00		YES	DEMO	166 COLORADO	10005	4 BRM	YES	\$1,090.00		YES	DISPOSITION
ADDRESS	PIC #	UNIT DIST.	FAMILY UNITS	RENT MARKET RATE	RENT OPERATING SUBSIDY	SCAT. SITE	PROPOSED ACTION																																																																																										
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8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>																																																																																																
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p><i>Refer to CFP Annual Statements and Performance/Evaluation Reports for 2008-2010, including FFY 2011 Capital Fund Annual Application</i></p>																																																																																																
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p><i>Refer to CFP 5 Year Action Plan for 2010</i></p>																																																																																																
8.3	<p>Capital Fund Financing Program (CFFP).</p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p><i>No current plans.</i></p>																																																																																																

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

According to the 2000 Census, there were 7,400 people or 38.3% of the City's population living in poverty. Most of the housing stock in Highland Park was built in the 1920's and 1930's and is now about 75 to 85 years old.

Per the City of Highland Park Master Plan:

Highland Park has changed dramatically since the adoption of the previous Master Plan. The largest challenge to the city in recent decades was the decision of the Chrysler Corporation to move its corporate headquarters to Auburn Hills, removing jobs and a substantial portion of the city's tax base. This major economic loss was accompanied by a continued decline in the city's population.

9.0 Approximately one third of the city is in residential land use, with a large share of the housing in rental units. The residential land use pattern lends itself to a definition of four neighborhood areas, each containing approximately 3,000-5,000 residents and located northwest, northeast, southwest, and southeast of the town center at Woodward and Davison. Within these areas are two historic districts (Medbury – Grove Lawn and Highland Heights – Stevens' Historic Districts) and a mix of single-family and multi-family housing in ownership and rental units.

Highland Park's neighborhoods contain scattered vacant lots and buildings, particularly in the northeast and southwest quadrants of the city. In these areas, the vacant land is included as residential land use, but should be recognized as areas where new residential development is needed.

Highland Park is currently a community of approximately 20,050 people. The Southeast Michigan Council of Governments (SEMCOG) estimates the city's population will be 15,578 by 2020. It is important to note that this estimate does not consider the city's future development plans.

Ninety-six percent of owner occupied housing in Highland Park is currently valued under \$75,000. Renters occupy approximately 5,300 units in Highland Park, with nearly 80 percent paying less than \$500 monthly for rent in 1990. Fifty-eight percent of Highland Park's residential units are rental, and 29 percent are resident-owned homes. Approximately 12 percent are vacant.

Housing Types

Highland Park, through March 1990, was comprised of 7,215 housing structures built prior to 1960. Nearly 80 percent of the City's units are more than forty years old. From 1970 to 1979, 1310 housing units were built. Since the 1970s, only 316 units have been built in Highland Park, including Manchester Place and Benjamin Manor.

Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

The PHA met with the Tenant Council and the residents within the PHA on several occasions to discuss the agency's plan and their housing needs. During the last meeting in July 2011, the residents provided a list of suggested upgrades and improvements they would like to see within the HPHC properties.

Downes Manor	Single-Family Homes	Multiple Unit Buildings
Upgrade community room/ kitchen/conference room	New windows	Enhanced (security) windows
Door locks	Vinyl siding	Sliding doors in apartment closets
New furniture in common areas	Fenced yards	
Fresh painted unit	Updated plumbing/heating	Updated kitchen cabinets, bathroom, doors, bedrooms
Freshly painted hallways	Railing	Central air
New carpeting	Updated kitchen cabinets, bathroom, doors, bedrooms	Gated Security lot/Surveillance
More Handicap units (renovation)	Updated plumbing/heating	Enhance lighting in lots/hallways
Upgrade intercom system	Screen doors	Rod-iron security doors
Computer room/training classes on basic skills		Concrete work/repair in parking lots
Update units (countertops, appliances carpeting, tiling)		Screen doors Roof Repair
Enhance security (cameras)		Enhance security (cameras)

9.1

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

The agency is working diligently to reach STANDARD PERFORMER status by being responsive to HUD requirements. To increase customer satisfaction, periodic resident meetings are hosted to discuss concerns, modernization activities, program changes, maintenance issues, and holiday activities. HPHC continues to improve its management functions such as business operations, leasing, maintenance, timely implementation of CFP, and policy update, and has put forth plans to substantially modernize its public housing development with upgrades.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

Substantial deviations or significant amendments or modifications are define as discretionary changes in the plans or policies of the HPHC, that fundamentally change the mission, goals, objectives, or plans of the agency, and require formal approval of the Board of Commissioners.

10.0

Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note: Faxed copies of these documents will not be accepted by the Field Office.**

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

11.0

Attachment F & G: Highland Park Housing Commission

Resident Advisory Board (RAB)

The Resident Advisory Board members fluctuate due to residents moving out of public housing - their meetings are irregular. However, the members of the resident Tenant Council (Senior Building) meet every month to discuss concerns, issues, ideas to enhance their living environment. To increase customer satisfaction, the agency hosts periodic meetings to discuss concerns, modernization activities, program changes, maintenance issues, and activities. Additionally, part of the monthly commissioner board meetings is reserved (open forum) for residents to address their concerns. A combined list of the resident's suggested housing improvements is provided in Section 9.1 of this plan.

Resident Advisory Board:

Deborah Doutherd

Natasha Tyler

Lisa Wilder

Tenant Council:

Manuel Havis (President)

Sylvia Williams (Vice President)

Resident Commissioner:

Catherine Perkins

Challenged Elements

Nothing to report.

**Capital Fund Program
(CFP) Amendment**

To The Consolidated Annual Contributions
Contract (form HUD-53012)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Whereas, (Public Housing Authority) Highland Park Housing Commission (MI105) (herein called the "PHA") and the United States of America, Secretary of Housing and Urban Development (herein called "HUD") entered into Consolidated Annual Contributions Contract(s) ACC(s) Numbers(s) C-3085 dated 5/30/1974

Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified below for the purpose of assisting the PHA in carrying out capital and management activities at existing public housing developments in order to ensure that such developments continue to be available to serve low-income families. HUD reserves the right to provide additional CFP assistance in this FY to the PHA. HUD will provide a revised ACC Amendment authorizing such additional amounts.

\$ 208,897.00 for Fiscal Year 2011 to be referred to under Capital Fund Grant Number MI28P10550111

PHA Tax Identification Number (TIN): On File DUNS Number: On File 147186584

Whereas, HUD and the PHA are entering into the CFP Amendment Number 16

Now Therefore, the ACC(s) is (are) amended as follows:

1. The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for capital and management activities of PHA developments. This amendment is a part of the ACC(s).

2. The capital and management activities shall be carried out in accordance with all HUD regulations and other requirements applicable to the Capital Fund Program.

3. (Check one)

a. For Non-qualified PHAs:

(i) In accordance with the HUD regulations, the Annual PHA Plan has been adopted by the PHA and approved by HUD, and may be amended from time to time. The capital and management activities shall be carried out as described in the CFP Annual Statement/Performance and Evaluation Report (HUD-50075.1).

OR

(ii) If the Annual PHA Plan has not been adopted by the PHA and approved by HUD, the PHA may use its CFP assistance under this contract for work items contained in its CFP-Five-Year Action Plan (HUD-50075.2), before the Annual PHA Plan is approved.

b. For Qualified PHAs:

(i) The CFP Annual Statement/Performance and Evaluation Report (HUD-50075.1) has been adopted by the PHA and verified by HUD. The capital and management activities shall be carried out as described therein.

(ii) If the CFP Annual Statement/Performance and Evaluation Report has not been adopted by the PHA and/or verified by HUD, the PHA may use its CFP assistance under this contract for work items contained in its approved CFP 5-Year Action Plan (HUD-50075.2), before the CFP Annual Statement/Performance and Evaluation Report is adopted by the PHA and verified by HUD.

For cases where HUD has approved a Capital Fund Financing Amendment to the ACC (CFP Amendment attached), HUD will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization scheduled will be made directly to a designated trustee (Trustee Agreement attached) within 3 days of the due date.

Regardless of the selection above, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to section 9(j)(1) of the United States Housing Act of 1937, as amended, (the "Act") and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9(j)(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHA for obligation). Any additional CFP assistance this FY will start with the same effective date.

4. Subject to the provisions of the ACC(s) and paragraph 3. and to assist in the capital and management activities, HUD agrees to disburse to the PHA or the designated trustee from time to time as needed up to the amount of the funding assistance specified herein.

5. The PHA shall continue to operate each development as low-income housing in compliance with the ACC(s), as amended, the Act and all HUD regulations for a period of twenty years after the last disbursement of CFP assistance for modernization activities for any public housing or portion thereof and for a period of forty years after the last distribution of CFP assistance for development activities for any public housing and for a period of ten years following the last payment of assistance from the Operating Fund to the PHA. However, the provisions of Section 7 of the ACC shall remain in effect for so long as HUD determines there is any outstanding indebtedness of the PHA to HUD which arose in connection with any development(s) under the ACC(s) and which is not eligible for forgiveness, and provided further that, no disposition of any development covered by this amendment shall occur unless approved by HUD.

6. The PHA will accept all CFP assistance provided for this FY. If the PHA does not comply with any of its obligations under this Amendment and does not have its Annual PHA Plan approved within the period specified by HUD, HUD shall impose such penalties or take such remedial action as provided by law. HUD may direct the PHA to terminate all work described in the Capital Fund Annual Statement of the Annual PHA Plan. In such case, the PHA shall only incur additional costs with HUD approval.

7. Implementation or use of funding assistance provided under this Amendment is subject to the attached corrective action order(s).

(mark one) : Yes No

8. The PHA acknowledges its responsibility for adherence to this Amendment.

The parties have executed this Agreement, and it will be effective on 8/3/2011. This is the date on which CFP assistance becomes available to the PHA for obligation.

U.S. Department of Housing and Urban Development By: <i>[Signature]</i> Date: 8/3/11 Title: Director of PHA	PHA Executive Director By: <i>[Signature]</i> Date: 8/3/11 Title: Executive Director
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Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

Part I: Summary						
PHA Name/Number	HIGHLAND PARK HC	Locality (City/County & State)	HIGHLAND PARK, MI	<input type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY_2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015_
B.	Physical Improvements Subtotal	Approved Statement	110,359	110,359	110,359	110,359
C.	Management Improvements		10,000	10,000	10,000	10,000
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		19,337	19,337	19,337	19,337
F.	Other		15,000	15,000	15,000	15,000
G.	Operations		38,674	38,674	38,674	38,674
H.	Demolition					
I.	Development					
J.	Capital Fund Financing - Debt Service					
K.	Total CFP Funds					
L.	Total Non-CFP Funds					
M.	Grand Total	208,897	193,379	193,379	193,379	193,379

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

Part I: Summary (Continuation) HIGHLAND PARK HOUSING COMMISSION

PHA Name/Number	HIGHLAND PARK HC	Locality (City/county & State)	HIGHLAND PARK, MI.	<input type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:	
A.	Development Number and Name General Description of Major Work Categories	Work Statement for Year 1 FFY ___ 2011	Work Statement for Year 2 FFY ___ 2012	Work Statement for Year 3 FFY ___ 2013	Work Statement for Year 4 FFY ___ 2014	Work Statement for Year 5 FFY ___ 2015
		Annual Statement				
	Operations-Routine maintenance and Operations		38,674	38,674	38,674	38,674

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

	<p>139 Buena Vista (fencing, siding, soffits and downspouts 182 Pasadena (fencing, asphalt/concrete 166 Colorado (fencing 186 Massachusetts (asphalt/concrete 169 Connecticut (fencing 191 W. Grand (asphalt/concrete 169-71 Pasadena (fencing siding, soffits and downspouts 201 W. Grand (fencing, asphalt/concrete, siding, soffits and downspouts 186 Moss (siding, soffits and downspouts 187 Pasadena (fencing, siding, soffits and downspouts 215 California (fencing, asphalt/concrete 260 W. Grand (fencing, asphalt/concrete, siding, soffits and downspouts 233 Colorado (asphalt/concrete, siding, soffits and downspouts 191 W. Grand (siding, soffits and downspouts 197 Winona (fencing 242 Richton (asphalt/concrete, siding, soffits and downspouts 231 Pasadena (fencing, siding, soffits and downspouts</p>		110,359	110,359	110,359	110,359
			Page 3 of 8			form HUD-50075.2 (4/2008)

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: MD28P105501-11 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2011 FFY of Grant Approval:		
PHA Name: Highland Park Housing Commission					
Type of Grant	<input checked="" type="checkbox"/> Original Annual Statement and Evaluation Report for Period Ending: <input type="checkbox"/> Performance and Evaluation Report for Disasters/Emergencies Reserve for Disasters/Emergencies <input type="checkbox"/> Summary by Development Account		<input checked="" type="checkbox"/> Revised Annual Statement (revision no:1) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Original	Total Estimated Cost Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFF Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	41,669	41,669		
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	12,228	12,228		
5	1411 Audit	11,000	11,000	5,500	5,500
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	80,000	144,000	27,265	
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition	64,000	0		
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFF Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2011	
PHA Name: Highland Park Housing Commission	Grant Type and Number Capital Fund Program Grant No: M1128P105501-11 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval:	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Final Performance and Evaluation Report	
Type of Grant		Reserve for Disasters/Emergencies	
Summary by Development Account		Total Estimated Cost	
Line		Original	Revised ²
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of lines 2 - 19)	208,897	208,897
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number		FFY of Grant: 2010	
PHA Name: Highland Park Housing Commission		Capital Fund Program Grant No: M128P105 501-10		FFY of Grant Approval:	
		Replacement Housing Factor Grant No:			
		Date of CFFP:			
Type of Grant	<input type="checkbox"/> Original Annual Statement and Evaluation Report for Period Ending:	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input checked="" type="checkbox"/> Revised Annual Statement (revision no:2)		
Line	Summary by Development Account	Original	Revised ²	Obligated	Total Actual Cost ¹
					Expended
1	Total non-CFFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	50,603	50,603	40,657	40,657
3	1408 Management Improvements	50,603	29,117	11,371	11,371
4	1410 Administration (may not exceed 10% of line 21)	25,000	25,000	15,356	15,376
5	1411 Audit	10,000	10,000	10,000	10,000
6	1415 Liquidated Damages				
7	1430 Fees and Costs	20,000	20,000	20,000	20,000
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	86,808	108,294	86,808	86,808
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	10,000	10,000	5,007	5,007
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2010	
PHA Name: Highland Park Housing Commission	Grant Type and Number Capital Fund Program Grant No: M1128P105 501-10 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval:	
Type of Grant	<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	<input type="checkbox"/> Revised Annual Statement (revision no:)	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ² Obligated
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of lines 2 - 19)	253,014	158,482
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date 6/8/12		Date	

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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number		FFY of Grant:			
PHA Name:		Capital Fund Program Grant No: M128P105501-08		2009			
HIGHLAND PARK HOUSING COMMISSION		Replacement Housing Factor Grant No:		FFY of Grant Approval:			
Date of CFFP:							
Type of Grant		Original		Revised ¹		Total Actual Cost	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <u>PROGRESS AS OF 3/12</u> <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report		Total Estimated Cost		Total Estimated Cost		Total Actual Cost	
Line	Summary by Development Account	Original	Revised ¹	Obligated	Expended		
1	Total non-CFFP Funds						
2	1406 Operations (may not exceed 20% of line 21) ³	\$49,700	\$50,700	\$50,700	\$50,700		
3	1408 Management Improvements	\$20,000	\$40,700	\$40,700	\$40,700		
4	1410 Administration (may not exceed 10% of line 21)	\$28,500	\$25,300	\$25,300	\$25,300		
5	1411 Audit						
6	1415 Liquidated Damages						
7	1430 Fees and Costs	\$25,000	\$28,227	\$28,227	\$28,227		
8	1440 Site Acquisition						
9	1450 Site Improvement						
10	1460 Dwelling Structures	\$130,668	\$85,545	\$85,545	\$85,545		
11	1465.1 Dwelling Equipment—Nonexpendable						
12	1470 Non-dwelling Structures						
13	1475 Non-dwelling Equipment						
14	1485 Demolition		\$23,396	\$23,396	\$23,396		
15	1492 Moving to Work Demonstration						
16	1495.1 Relocation Costs						
17	1499 Development Activities ⁴						
18a	1501 Collateralization or Debt Service paid by the PHA						
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment						
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$253,868	\$253,868	\$253,868	\$253,868		
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures						

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2009	
PHA Name: HIGHLAND PARK HOUSING COMMISSION		FFY of Grant Approval:	
Grant Type and Number Capital Fund Program Grant No: M128P105501-09		Replacement Housing Factor Grant No:	
Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: PROGRESS AS OF 3/12 <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Summary by Development Account		<input type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Total Estimated Cost	Revised ¹	Total Actual Cost ¹
Signature of Executive Director <i>[Signature]</i>	Original Date <i>3/12</i>	Signature of Public Housing Director	Expended Date

• Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part II: Supporting Pages									
PHA Name: HIGHLAND PARK HOUSING COMM.		Grant Type and Number Capital Fund Program Grant No: MI28P105501-09 CFFP (Yes/No): NO			Federal FFY of Grant: 2009				
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²		
PHA WIDE	Funds for General Operations	1406		\$49,700	\$50,700	\$50,700	\$50,700	Completed	Completed
PHA WIDE	Management Improvements	1408		\$20,000	\$40,700	\$40,700	\$40,700	Completed	Completed
PHA WIDE	Administration	1410		\$28,500	\$25,300	\$25,300	\$25,300	Completed	Completed
PHA WIDE	Fees and Costs	1430		\$25,000	\$28,227	\$28,227	\$28,227	Completed	Completed
PHA WIDE	Dwelling Structures	1460		\$130,668	\$85,545	\$85,545	\$85,545	Completed	Completed
PHA WIDE	Non-Dwelling Structures	1475		\$0	\$23,396	\$23,396	\$23,396	Incompleted*	(See Attached Documents for status of \$10,301.00 balance)

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.



Board of Commissioners
Sylvia Pugh, President
Shirley Davis, Commissioner
Dolores Graham, Commissioner
Julla Ramsey, Commissioner
Arthur Turner, Commissioner

DORENE PENNY JAMLRSON, EXECUTIVE DIRECTOR, PHM

Highland Park Housing Commission ■ 13725 John R. ■ Highland Park, Michigan 48203 ■ Phone: (313) 868-4500 ■ Fax: (313) 868-5727

February 17, 2012

Mr. Willie Garrett
HUD Detroit Field Office
447 Michigan Avenue
Detroit, MI 48226

Re: Update to the December 16, 2011 letter (attached)

The information in this letter supports my request to return the unused 2009 CFP funds (for vehicle purchase) into the grant.

Money was initially drawn with the intent to purchase two vehicles. The second vehicle was not purchased because it (the vehicle) was sold by the dealer the day before without notifying the agency. Please see the attached **vehicle purchase agreement and voided check 15185 in the amount of \$10,301.00.**

The obligated funds in the amount of \$10,301.00 was transferred from Operating Funds into the Comerica Bank Payroll Account for the July 6, 2010 pay run, which was \$9,548.56. There were no operating subsidy drawdowns in the month of July which supports the utilization of the funds in question. The attached documents are as follows:

- Voided Check
- 2009 Draw Down Grant Information
- Voucher Information

Present concrete evidence that the funds are currently available to be placed back into the CFP account. For example, a bank statement, where you can identify the funds, etc.

Respectfully,

D. Penny Jamerson
Executive Director
Highland Park Housing Commission



Board of Commissioners
 Sylvia Pugh, President
 Shirley Davis, Commissioner
 Dolores Graham, Commissioner
 Julla Ramsey, Commissioner
 Arthur Turner, Commissioner

DORENE PENNY JAMERSON, EXECUTIVE DIRECTOR, PHM

Highland Park Housing Commission ■ 13725 John R. ■ Highland Park, Michigan 48203 ■ Phone: (313) 868-4500 ■ Fax: (313) 868-5727

HPHC 2009 CFP Truck Purchases		July 2010	Aug. 2010	Sep-10	Oct-10	Nov-10	Dec-10
CFP Deposit		Ending Bank Bal	Bank Bal	Bank Bal	Bank Bal		
Jul-10	\$ 23,396.00	\$ 6,483.29	\$ 22,271.41	\$ 1,242.69	\$ 5,799.47	\$ 5,475.96	\$ 9,071.80
Truck Purchase	\$ (13,095.00)						
Truck Pending Pu	\$ 10,301.00	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)
		Used for Operating & Payroll	Truck Funds Avail	Used for Operating & Payroll			
Funds used for Operating Expenses	\$ (3,817.71)	\$ 11,970.41	\$ (9,058.31)	\$ (4,501.53)	\$ (4,825.04)	\$ (1,229.20)	

	Jan-10	Feb-11	Mar-11	Apr-11	May-11	Jun-11
Ending Bank Balance	\$ 24,060.45	\$ 3,311.29	\$ 24,385.55	\$ 29,255.01	\$ 14,022.01	\$ 12,186.86
Truck Pending Purchase	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)
	Trucks Funds Avail	Operating & Payroll Expenses	Truck Funds Avail	Truck Funds Avail	Truck Funds Avail	Truck Funds Avail
Funds used for Operating Expenses	\$ 13,759.45	\$ (6,989.71)	\$ 14,084.55	\$ 18,954.01	\$ 3,721.01	\$ 1,885.86

	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
Ending Bank Bal	\$ 25,602.14	\$ 89,321.48	\$ 3,268.73	\$ 19,658.39	\$ 6,221.21	\$ 28,690.75
Truck Pending Purchase	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)	\$ (10,301.00)
	Truck Funds Avail	Truck Funds Avail	Operating & Payroll Expenses	Truck Funds Avail	Operating & Payroll Expenses	Truck Funds Avail
Ending Bank Bal	\$ 15,301.14	\$ 79,020.48	\$ (7,032.27)	\$ 9,357.39	\$ (4,079.79)	\$ 18,389.75
Ending Bank Bal	Jan-12					
Ending Bank Bal	\$ 12,554.17					
Truck Pending Purchase	\$ (10,301.00)					
	Truck Funds Available					
	\$ 2,253.17					



HIGHLAND PARK HSG COMM
Wire Payments Detail

Menu Auth
Log Off Bottom

Menu Wire/Check Payments Wire Payments Detail

Treasury Schedule:
LH8234

LOCCS Processed: 06-30-
2010 01:26:29

Program Area	Grant	Voucher	Bank Account	Amount
1) CFP	ML28P105501-09	092-517939	xxxxx0521	23,396.00
Total:				23,396.00



Privacy Statement

2 vehicles drawdown



HIGHLAND PARK HSG COMM Grant Information

Menu Auth
Log Off Bottom

Menu Portfolio Grant Information

Grant: MI28P105501-09 (CFP) Capital Fund Program

General Budget Vouchers Obl/Exp

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Paid	<input checked="" type="checkbox"/> Review	<input checked="" type="checkbox"/> Rejected	Voucher No	Entered	Amount	Schedule No	Est Deposit Date
1)	<input checked="" type="checkbox"/>			092-568325	05-31-2011 by D. JAMERSON	6,413.79	LH9370	06-02-2011
2)	<input checked="" type="checkbox"/>			092-567201	05-20-2011 by D. JAMERSON	5,646.62	LH9333	05-25-2011
3)	<input checked="" type="checkbox"/>			092-563355	04-25-2011 by D. JAMERSON	645.84	LH9247	04-28-2011
4)	<input checked="" type="checkbox"/>			092-562837	04-19-2011 by D. JAMERSON	6,400.00	LH9237	04-25-2011
5)	<input checked="" type="checkbox"/>			092-561846	04-12-2011 by D. JAMERSON	13,775.00	LH9213	04-14-2011
6)	<input checked="" type="checkbox"/>			092-538696	11-05-2010 by D. JAMERSON	13,663.00	LH8695	11-09-2010
7)	<input checked="" type="checkbox"/>			092-532466	09-29-2010 by D. JAMERSON	6,915.00	LH8564	10-01-2010
8)	<input checked="" type="checkbox"/>			092-532303	09-28-2010 by D. JAMERSON	6,915.00		
9)	<input checked="" type="checkbox"/>			092-530885	09-20-2010 by D. JAMERSON	3,360.00	LH8511	09-22-2010
10)	<input checked="" type="checkbox"/>			092-528307	09-02-2010 by D. JAMERSON	5,558.08	LH8465	09-07-2010
11)	<input checked="" type="checkbox"/>			092-526811	08-25-2010 by D. JAMERSON	11,720.00	LH8418	08-27-2010
12)	<input checked="" type="checkbox"/>			092-518719	07-01-2010 by D. JAMERSON	675.00	LH8254	07-08-2010
13)	<input checked="" type="checkbox"/>			092-517939	06-28-2010 by D. JAMERSON	23,396.00	LH8234	07-01-2010
14)	<input checked="" type="checkbox"/>			092-516567	06-21-2010 by D. JAMERSON	10,559.59	LH8186	06-23-2010
15)	<input checked="" type="checkbox"/>			092-516557	06-21-2010 by D. JAMERSON	10,558.55		
16)	<input checked="" type="checkbox"/>			092-513097	05-27-2010 by D. JAMERSON	6,736.52	LH8122	06-01-2010
17)	<input checked="" type="checkbox"/>			092-512102	05-21-2010 by D. JAMERSON	11,773.50	LH8088	05-25-2010
18)	<input checked="" type="checkbox"/>			092-508499	04-28-2010 by D. JAMERSON	7,428.02	LH8004	04-30-2010
19)	<input checked="" type="checkbox"/>			092-506488	04-13-2010 by D. JAMERSON	5,048.64	LH7961	04-15-2010
20)	<input checked="" type="checkbox"/>			092-504988	04-01-2010 by D. JAMERSON	18,880.00	LH7928	04-05-2010
21)	<input checked="" type="checkbox"/>			092-503414	03-23-2010 by D. JAMERSON	16,510.69	LH7884	03-26-2010
22)	<input checked="" type="checkbox"/>			092-500329	03-02-2010 by D. JAMERSON	1,680.00	LH7820	03-04-2010
23)	<input checked="" type="checkbox"/>			092-499230	02-23-2010 by D. JAMERSON	3,360.00	LH7777	02-25-2010
24)	<input checked="" type="checkbox"/>			092-497223	02-05-2010 by D. JAMERSON	8,696.88	LH7746	02-11-2010
25)	<input checked="" type="checkbox"/>			092-495508	01-26-2010 by D. JAMERSON	17,661.00	LH7685	01-28-2010
26)	<input checked="" type="checkbox"/>			092-495320	01-25-2010 by D. JAMERSON	11,932.62	LH7682	01-27-2010
27)	<input checked="" type="checkbox"/>			092-493453	01-08-2010 by D. JAMERSON	1,680.00	LH7644	01-12-2010
28)	<input checked="" type="checkbox"/>			092-490928	12-18-2009 by D. JAMERSON	12,960.00	LH7575	12-22-2009
29)	<input checked="" type="checkbox"/>			092-489588	12-10-2009 by D. JAMERSON	20,792.21	LH7553	12-14-2009

CFP
2 vehicles
CFP

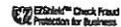


HIGHLAND PARK HOUSING COMMISSION

13725 JOHN R STREET
HIGHLAND PARK, MI 48203
(313) 868-4500

Comerica Bank
Detroit, Michigan

9-9-720



6/25/2010

PAY
TO THE
ORDER OF

Suburban

\$ **10,301.00

Ten Thousand Three Hundred One and 00/100***** DOLLARS

1800 Maplelawn
P.O. Box 909
Troy, MI 48099

HIGHLAND PARK HOUSING COMMISSION
[Handwritten Signature]
AUTHORIZED SIGNATURE

MEMO
Purchase of 2004 Dodge Ram for Maitenance Team

⑈0 15 18 5⑈ ⑆07 2000096⑆ 1840005217⑈

Security features. Details on back.

HIGHLAND PARK HOUSING COMMISSION

Suburban

6/25/2010

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
6/24/2010	Bill	6/24/2010	10,301.00	10,301.00		10,301.00
				Check Amount		10,301.00

*Truck unavailable
per Bob White
Deposit was rec'd by another
customer on vehicle, which I was
not given notice of such transaction.
Check is being voided due to misleading
information.*

1111 Comerica Bank Purchase of 2004 Dodge Ram for Maitenance T 10,301.00

HIGHLAND PARK HOUSING COMMISSION

Suburban

6/25/2010

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
6/24/2010	Bill	6/24/2010	10,301.00	10,301.00		10,301.00
				Check Amount		10,301.00

*However, I did sign paperwork
for vehicle in advance. Dealership
was told about HUD processing
in advance.*

6/26/2010

1111 Comerica Bank Purchase of 2004 Dodge Ram for Maitenance T 10,301.00